

**SOUTH FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
445 RANDOLPH ROAD  
MIDDLETOWN, CT 06457**

**SPECIAL MEETING  
Monday, January 29, 2024 – 6:30 p.m.**

**Held at the firehouse and available via Zoom - Meeting ID 829 0814 6666**

**Present:** Commissioners Kleckowski, Giuliano, and Gregorio; Chief Trzaski, Deputy Chief Fischer (via Zoom); Charles T. Costello (via Zoom)

**Absent:** Commissioners Thazhampallath and Pessina

**1. CALL TO ORDER**

Chairwoman Kleckowski called the meeting to order at 6:39 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. PUBLIC SESSION**

Chairwoman Kleckowski opened the public session at 6:34 p.m.

*Dan Penney, Chamberlain Hill Road*

Mr. Penney asked the auditor if there was a carryover and, if so, how it is being distributed, and where it is noted in the report. He also asked that there be a publicly advertised notice indicating the report, once accepted, is available for review at the fire station.

MOTION to closed public session by Comm. Giuliano/Comm. Gregorio. Unanimously accepted. Chairwoman Kleckowski closed the public session at 6:35 p.m.

**4. REVIEW OF INDEPENDENT AUDITOR'S REPORT**

*Charles T. Costello, Costello & Company, LLC*

Mr. Costello gave an overview of the draft Independent Auditor's Report/Financial Statements as of June 30, 2023.

**MOTION** to accept the Independent Auditor's Report/Financial Statements as of June 30, 2023 by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

**MOTION** to authorize Costello Company, LLC to file the Independent Auditor's Report/Financial Statements as of June 30, 2023 with the State of Connecticut/Office of Policy and Management in accordance with the Connecticut General Statutes by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

Vice Chairman Giuliano asked that the report be posted on the district's website and copies be made available at the fire house for public review.

Chairwoman Kleckowski thanked the entire staff for a job well done. Chief Trzaski echoed the chairwoman's sentiments adding that it is collaborative teamwork. He said that providing emergency services in a fire district is like running "a mini city" and he is unbelievably impressed about the way the staff handles their day-to-day responsibilities.

**5. ADJOURNMENT**

**MOTION** to adjourn by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

The meeting was adjourned at 7:01 p.m.

Submitted by,

*Alyse McEwen*

Alyse McEwen  
Recording Secretary

**APPROVED 2/19/2024**

**The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.**