

**SOUTH FIRE DISTRICT
of the City of Middletown
COMMISSIONERS MEETING
MONDAY, MARCH 9, 2020
7:00 p.m.**

MINUTES

Present: Commissioners Bartolotta, Kleckowski, Thazhampallath, Giuliano; Chief Howley, Deputy Chief Trzaski; Fire Department members and members of the public.

1. **CALL TO ORDER** Chairwoman Bartolotta called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE** was recited.
3. **PRESENTATION OF COMMENDATIONS**
Chief Howley and Deputy Chief Howley presented American Heart Saver awards. (Copy attached).
4. **OPEN PUBLIC SESSION** Chairwoman Bartolotta opened the Public Session at 7:06 p.m.
Diane Bradanini
Mrs. Bradanini wished to thank the Commission and persons involved in obtaining the electronic signs currently displayed in front of the firehouse. She appreciates the updated messages notifying the taxpayers of important voting information. She hopes the District continues the use of them.
5. **CLOSE PUBLIC SESSION** Chairwoman Bartolotta closed the Public Session at 7:07 p.m.
6. **MINUTES TO BE APPROVED**
 - A. **REGULAR MEETING OF FEBRUARY 10, 2020**
MOTION to approve the minutes of the February 10, 2020 regular meeting by Comm. Thazhampallath/Comm. Kleckowski. Unanimously approved.
7. **TAX COLLECTOR'S REPORT** was reviewed by the Commission.
 - A. **TAX REFUNDS**
MOTION to approve tax refunds to various taxpayers in the amount of \$374.76 by Comm. Thazhampallath/Comm. Kleckowski. Unanimously approved.

The Commission reviewed the Tax Collector's report submitted by Tax Collector Cindy Gotta.
MOTION to approve the Tax Collector's Report by Comm. Giuliano/Comm. Kleckowski.
Unanimously approved.
8. **MONTHLY FINANCIAL REPORTS** were reviewed by the Commission.
MOTION to approve the Monthly Financial Reports by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

9. CHIEF'S REPORT

The Commission reviewed the reports submitted by Chief Howley.

MOTION to approve the Chief's Report by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

10. DEPUTY CHIEF'S REPORT

The Commission reviewed the reports submitted by Deputy Chief Trzaski.

MOTION to approve the Deputy Chief's Report by Comm. Kleckowski/Comm. Thazhampallath. Unanimously approved.

11. FIRE MARSHAL'S REPORT

The Commission reviewed the reports submitted by Fire Marshal Mastroianni.

MOTION to approve the Fire Marshal's Report by Comm. Thazhampallath/Comm. Kleckowski. Unanimously approved.

12. DEPUTY FIRE MARSHAL'S REPORT

The Commission reviewed the reports submitted by Deputy Fire Marshal Hurlbut.

MOTION to approve the Deputy Fire Marshal's Report by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

13. CAPTAIN'S REPORT

The Commission reviewed the reports submitted by Captain Fischer.

MOTION to approve the Captain's Report by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

14. COMMISSIONER REPORTS

A. BUILDING COMMITTEE – COMM. THAZHAMPALLATH

Commissioner Thazhampallath provided a status update.

15. OLD BUSINESS

None.

16. NEW BUSINESS

A. The Commission discussed the possibility of changing the meeting date for the April regular monthly meeting, and the budget workshop, however, agreed to keep the current scheduled date of Tuesday, April 14, 2020.

B. Chairwoman Bartolotta appointed Comm. Kleckowski to the South Fire District Pension Committee, and herself as an alternate.

C. Chairwoman Bartolotta appointed Comm. Giuliano to the Public Safety Telecommunications Commission.

D. Chairwoman Bartolotta appointed Comm. Kleckowski and Comm. Giuliano to the Negotiations Committee for the Local 3919.

17. EXECUTIVE SESSION

MOTION to enter into Executive Session pursuant to statutes section 1-200(6)(A) and Section 1-225(a) of the Connecticut General Statutes, as amended, for the purpose of discussing annual performance reviews of Fire Chief, Deputy Chief, and Administrative Assistant by Comm. Kleckowski/Comm. Giuliano. Unanimously approved.

The Commission entered into Executive Session at 8:12 p.m. Those in attendance were Commissioners Bartolotta, Kleckowski, Thazhampallath, and Giuliano.

18. CALL BACK TO ORDER

MOTION to exit Executive Session at 9:46 p.m. by Comm. Kleckowski/Comm. Giuliano. Unanimously approved.

19. ADJOURNMENT

MOTION to adjourn by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

Meeting adjourned at 9:48 p.m.

Submitted by,

A handwritten signature in blue ink that reads "Kathleen M. Kiley". The signature is written in a cursive style.

Kathleen M. Kiley