

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, May 13, 2024 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 864 7374 6846

Present: Commissioners Kleckowski, Thazhampallath, and Gregorio; Deputy Chief Fischer

Absent: Commissioners Giuliano and Pessina

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:01 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

The agenda was accepted as presented.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:02. No one wished to speak.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:02 p.m.

6. MINUTES TO BE ACCEPTED

- a. Budget Workshop of April 2, 2024
- b. Public Hearing of April 2, 2024
- c. Special Meeting of the Electors of April 8, 2024
- d. Regular Monthly Meeting of April 8, 2024
- e. Special Meeting of April 11, 2024
- f. Special Meeting of April 22, 2024

MOTION to accept the minutes by Comm. Gregorio/Comm. Thazhampallath. Unanimously approved.

7. TAX COLLECTOR'S REPORTS – APRIL 2024

a. Refunds: \$1,594.47

MOTION to accept refunds in the amount of \$1,594.47 by Comm. Gregorio/ Comm. Thazhampallath. Unanimously approved.

b. Acceptance of the Tax Collector's Reports

The Tax Collector's Reports were accepted as received.

c. Approval of the Negative Balance Purge

MOTION to approve the Negative Balance Purge by Comm. Gregorio/Comm. Thazhampallath. Unanimously approved.

d. Approval to transfer uncollectible tax bills to the Suspense Tax Book as of June 2024

MOTION to approve the transfer of uncollectible tax bills to the Suspense Tax Book as of June 2024 by Comm. Gregorio/Comm. Thazhampallath. Unanimously approved.

8. FINANCIAL REPORTS

- a. Monthly Expense Detail: March 2024 and April 2024
- b. Profit & Loss Budget vs. Actual: July 2023 through April 2024
- c. Cash Balance Report: April 2024

The financial reports were accepted as submitted.

9. ADMINISTRATIVE REPORTS – APRIL 2024

Deputy Chief Fischer provided an overview of the administrative reports and elaborated on the entry level job Policies, hiring CFA 10 candidates for chief's interviews (beginning August here for orientation, January or so) ISO reevaluation process, FMO final inspections for Big Y, safety event with Elks, county-wide FM meetings juvenile fire setting class.

10. COMMISSIONER REPORTS

a. Building Committee: Commissioner Thazhampallath

Commissioner Thazhampallath advised the next Building Committee meeting is on May 15th at 5:30 p.m.

b. Pension Committee: Commissioner Gregorio

Commissioner Gregorio -no changes. Meeting in September.

c. Public Safety Telecommunications: Commissioner Giuliano

Chairwoman Kleckowski provided an update in Commissioner Giuliano's absence.

d. Riverfront Redevelopment Update: Commissioner Pessina

Commissioner Pessina was not present to provide an update.

11. OLD BUSINESS

12. NEW BUSINESS

a. Discussion of Rescue 35 – 1992 Peterbuilt Rescue Truck

The truck was listed on Public Surplus but no bids were received. First Line Emergency Services will purchase the truck for \$20,000; payment will be in the form of a \$20,000 credit to be applied to future services performed (a copy of the letter from First Line in this regard is attached).

MOTION to accept First Line Emergency Service's proposal dated May 13, 2024 for \$20,000 credit for the 1992 Peter by Comm. Gregorio/Comm. Thazhampallath. Unanimously approved.

b. Bonding Opportunity

Chairwoman Kleckowski was advised by the city's finance director and Attorney Joe Summa that using a bond as a financial opportunity for the building renovation project will cost the district \$40,000 just to start the process. Discussions with Liberty Bank have resumed.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:30 p.m.

Dan Penney, 1101 Chamberlain Hill Road

Mr. Penney requested that the budget documents be made available for public review well in advance of the meetings. He also asked that the notices and agendas for the By-Law Committee and the Health & Safety Committee meetings be properly noticed per FOIC. He asked for the name of the By-Law Committee members. Mr. Penney said capital assets are governed by the Connecticut General Statutes which the district should investigate prior to selling the old Rescue 35 to First Line.

14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:34 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Gregorio/Comm. Thazhampallath. Unanimously approved.

The meeting was adjourned at 7:34 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen

Recording Secretary

ACCEPTED 6/10/24

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.