

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, April 11, 2022 – 7:00 p.m.

Held at the firehouse and available via Zoom - Meeting ID 878 3214 1227

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, and Penney; Chief James Trzaski, Deputy Chief Russ Jacobs, Local 3918 President Nick Fischer, staff members

Absent: Commissioner Pessina

1. CALL TO ORDER

Commissioner Kleckowski called the meeting to order at 7:02

2. PLEDGE OF ALLEGIANCE was recited

3. ACCEPT/AMEND AGENDA

MOTION to amend the agenda to include *12e Lyceum Road Update* by Comm. Penney/Comm. Giuliano. Unanimously approved.

MOTION to amend the agenda to include *12f Recall of Marker Plates* by Comm. Penney/Comm. Giuliano. Voting was as follows:

Commissioner Giuliano	Aye
Commissioner Thazhampallath	Aye
Commissioner Penney	Aye
Commissioner Kleckowski	Nay

The motion passed with three Ayes and one Nay.

4. OPEN PUBLIC SESSION

Commissioner Kleckowski opened the public session at 7:03 p.m.

Nick Fischer, President Local 3918 of the IAFF

On behalf of Local 3918, President Fischer thanked the district for their support of the Ukrainian Firefighters Equipment Drive held on 4/9 and 4/10. He said the 72 hours of the drive was “pure inspiration,” and the truck being used to transport the donations for delivery was packed to full capacity.

5. CLOSE PUBLIC SESSION

Commissioner Kleckowski closed the public session at 7:04 p.m.

6. OATH OF OFFICE – LEE MUSCATELLO MATTERAZZO, PART-TIME INTERIM TAX COLLECTOR

Commissioner Kleckowski administered the oath.

7. PROCEDURES FOR 4/26/22 BUDGET REFERENDUM/COMMISSIONER ELECTION

David Bauer, Republican Registrar

Republican Registrar David Bauer gave an overview of proper procedures for the 4/26/22 budget referendum/ commissioner election.

8. MINUTES TO BE APPROVED

a. REGULAR MEETING OF MARCH 14, 2022

MOTION to approve the minutes of the regular meeting of March 14, 2022 by Comm. Giuliano/Comm. Thazhampallath.

Commissioner Penney asked for the minutes to be amended under *Open Public Session*, to include an additional sentence to paragraph 5: "Commissioner Penney asked for a specific reference as to why he would lose his ability to participate in a vote."

The minutes of the regular meeting were approved with the amendment.

b. BUDGET WORKSHOP OF MARCH 22, 2022

MOTION to approve the minutes of the budget workshop of March 22, 2022 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

c. PUBLIC HEARING OF MARCH 29, 2022

MOTION to approve the minutes of the public hearing of March 29, 2022 by Comm. Thazhampallath/Comm. Giuliano. Voting was as follows:

Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye
Commissioner Thazhampallath	Aye
Commissioner Penney	Nay

The motion passed with three Ayes and one Nay.

9. TAX COLLECTOR'S REPORTS – MARCH 2022

a. REFUNDS

MOTION to approve tax refunds in the amount of \$417.45 by Comm. Kleckowski/Comm. Thazhampallath. Unanimously approved.

b. TAX COLLECTOR'S REPORT

MOTION to approve the tax collector's report by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

10. FINANCIAL REPORTS – MARCH 2022

a. MONTHLY EXPENSE DETAIL: FEBRUARY 2022 AND MARCH 2022

MOTION to accept by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

b. PROFIT & LOSS BUDGET VS. ACTUAL: JULY 2021 THROUGH MARCH 2022

MOTION to accept by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

c. CASH BALANCE REPORT: March 2022

MOTION to accept by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

11. ADMINISTRATIVE REPORTS – MARCH 2022

MOTION to accept the administrative reports by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

12. COMMISSIONER REPORTS

a. BUILDING COMMITTEE: COMMISSIONER THAZHAMPALLATH

Commissioner Thazhampallath advised that final payments have been made and a letter will be sent to the Common Council requesting the Building Committee to be disbanded.

b. PENSION COMMITTEE: COMMISSIONER KLECKOWSKI

Commissioner Kleckowski reported there was nothing new to report.

c. PUBLIC SAFETY TELECOMMUNICATIONS: COMMISSIONER GIULIANO

Commissioner Giuliano gave an overview of the meeting.

d. RIVERFRONT REDEVELOPMENT UPDATE: COMMISSIONER PESSINA

Commissioner Pessina was not in attendance to provide an update.

e. LYCEUM ROAD UPDATE

Commissioner Kleckowski will attend the next Public Works and Facilities Commission meeting and report back to the Commission. Commissioner Penney indicated he will also be attending the meeting.

f. RECALL OF MARKER PLATES

Commissioner Kleckowski reported that developing a plan to ask present and former commissioners to return their SFD marker plates is in progress.

13. OLD BUSINESS

- a. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS** - Nothing to report.

14. NEW BUSINESS

a. EMPLOYMENT STATUS:

Firefighter Andrew Turenne, Firefighter Jason Swan, Firefighter Kyle Coniglio
Date of Hire 4/6/2021

MOTION to remove Firefighter Andrew Turenne, Firefighter Jason Swan, and Firefighter Kyle Coniglio from probationary status to full-time, permanent status retroactive to April 6, 2022 by Comm. Thazhampallath/ Comm. Penney. Unanimously approved.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

Submitted by,



Alyse McEwen

Recording Secretary

Approved 4/11/22

The recording of the meeting is available upon request, according to Connecticut Freedom of Information requirements.