

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING MINUTES
Monday, March 9, 2026 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 871 0339 0777

Present: Commissioners Kleckowski, Giuliano, and Thazhampallath; Chief Trzaski

Absent: Commissioners Pessina and Gregorio

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:04 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

The agenda was accepted as published.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:05 p.m.

Dan Penney

Mr. Penney spoke about having longer voting hours, voting notification procedures, and the status of the audit report.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:08 p.m.

6. MINUTES TO BE ACCEPTED

a. Regular Monthly Meeting of February 9, 2026

The minutes were accepted as presented.

7. TAX COLLECTOR'S REPORTS – FEBRUARY 2026

a. Tax Refunds

MOTION to approve tax refunds in the amount of \$426.26 for the Month of February 2026 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

b. Tax Collector's Reports

The Tax Collector's Reports were accepted as presented.

c. Approval of the Negative Balance Purge

MOTION to approve the Negative Balance Purge by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

d. Approval of the Transfer of Uncollectible Tax Bills to the Suspense Tax Book as of June 2026

MOTION to approve the transfer of uncollectible tax bills to the Suspense Tax Book as of June 2026 by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

8. FINANCIAL REPORTS – MARCH 2026

The financial reports were accepted as presented.

9. ADMINISTRATIVE REPORTS – FEBRUARY 2026

Chief Trzaski provided an overview of the administrative reports.

10. COMMISSIONER REPORTS – FEBRUARY 2026

- a. **Pension Committee: Commissioner Gregorio** –This item will be removed from the monthly agendas and added according to Pension Committee quarterly meetings.
- b. **Public Safety Telecommunications: Commissioner Giuliano**
Commissioner Giuliano provided a brief overview of the report.
- c. **Riverfront Redevelopment Update:** Commissioner Pessina was absent.

11. OLD BUSINESS

- a. **District Economic Development Updates**
Chief Trzaski spoke briefly about the prospective development on Sand Hill Road.

12. NEW BUSINESS

- a. **Set Dates/Times for Budget Workshops and Special Meetings**
MOTION to accept the proposed budget meeting/referendum dates in Option 1 as presented (copy attached) by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.
- b. **Discussion of Budget Mailer**
MOTION to print the reminder postcard on 5x8, bright yellow cardstock with a QR code to access the budget documents by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:41 p.m.

Dan Penney

Mr. Penney encouraged the commission to adopt policies for obtaining publicly advertised bids. He asked for the mill rate to be kept the same and reduced spending.

14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:48 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved. The meeting adjourned at 7:49 p.m.

Submitted by,

ACCEPTED 4/13/2026

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available on request, according to Connecticut Freedom of Information Act requirements.

PROPOSED BUDGET MEETING / REFERENDUM DATES

Budget Referendum	Tuesday, May 12th	8:00 a.m. – 8:00 p.m.
Budget Workshop	Week of April 20 th	6:00 p.m.
Public Hearing	Monday, April 27 th	6:00 p.m.
Budget Meeting (adopt budget/set mill rate)	Monday, April 27 th	Immediately following public hearing

- Public Notice published in Middletown Press on April 13th – to announce budget meeting dates.
- Legal Notice published in Middletown Press – between May 2nd and May 7th (5-10 days prior to referendum)
- Mailing of Postcards – postcards and mailing list MUST be sent to Minuteman Press first thing in the morning on April 28th to ensure the timely delivery to residents (mailed on 5/4 or 5/5).

Budget Referendum	Tuesday, May 19th	8:00 a.m. – 8:00 p.m.
Budget Workshop	Week of April 27 th	6:00 p.m.
Public Hearing	Monday, May 4 th	6:00 p.m.
Budget Meeting (adopt budget/set mill rate)	Monday, May 4 th	Immediately following public hearing

- Public Notice published in Middletown Press on April 20th – to announce budget meeting dates.
- Legal Notice published in Middletown Press – between May 9nd and May 14th (5-10 days prior to referendum)
- Mailing of Postcards – postcards and mailing list MUST be sent to Minuteman Press first thing in the morning on May 4th to ensure the timely delivery to residents (mailed on 5/11 or 5/12).

