

**SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT**

**Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, December 11, 2023 at 7:00 p.m.**

Held at the firehouse and via Zoom - Meeting I.D. 847 9008 8434

Present: Commissioners Kleckowski, Pessina, and Gregorio; Deputy Chief Fischer; staff members

Absent: Commissioners Giuliano and Thazhampallath

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

The agenda was accepted as presented.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:02 p.m. No one wished to speak.

5. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:02 p.m.

6. MINUTES TO BE ACCEPTED

a. November 13, 2023 Regular Monthly Meeting – The minutes were accepted as presented.

7. TAX COLLECTOR’S REPORTS – NOVEMBER 2023

a. Refunds: \$2,189.14

MOTION to accept the refunds for November 2023 in the amount of \$2,189.14 by Comm. Gregorio/Comm. Pessina. Unanimously approved.

b. Acceptance of the Tax Collector’s Reports

The Tax Collector’s Reports were accepted as received.

8. FINANCIAL REPORTS

a. Monthly Expense Detail: October and November 2023

b. Profit & Loss Budget vs. Actual: July 2023 through November 2023

c. Cash Balance Reports: November 2023

The financial reports were accepted as submitted.

9. ADMINISTRATIVE REPORTS – NOVEMBER 2023

Deputy Chief Fischer provided an overview of the November 2023 administrative reports. The reports were accepted as presented.

10. COMMISSIONER REPORTS

a. **Building Committee: Commissioner Thazhampallath**

Chairwoman Kleckowski provided an update in Commissioner Thazhampallath's absence. There were not as many bids as expected. The committee and architects are going to regroup and plan the next steps.

b. **Pension Committee: Commissioner Kleckowski**

Nothing new to report.

c. **Public Safety Telecommunications: Commissioner Giuliano**

Commissioner Giuliano was not in attendance; the commission reviewed the Public Safety Telecommunications reports he submitted.

d. **Riverfront Redevelopment Update: Commissioner Pessina**

Commissioner Pessina provided an update on the Harbor Park project.

11. OLD BUSINESS

a. **Marine 3 Update**

Deputy Chief Fischer provided an update on the progress.

12. NEW BUSINESS

a. **February 5, 2024 Annual Meeting – Review and Approval of the Deadlines and Legal Notice MOTION** to approve by Comm. Gregorio/Comm. Pessina. Unanimously approved.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:20 p.m. No one wished to speak.

14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:22 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Gregorio/Comm. Pessina. Unanimously approved.

The meeting was adjourned at 7:22 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

ACCEPTED 1/8/2024

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.