

**SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT**

**Board of Fire Commissioners
SPECIAL MEETING**

Monday, November 24, 2025 at 6:30 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 810 6904 6054

ACTION ITEMS

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, and Gregorio; Chief Trzaski and Deputy Chief Fischer

● **AGENDA ITEM 5) DISCUSSION AND APPROVAL OF DEADLINES FOR THE 2/2/2026 ANNUAL MEETING 2025**

MOTION to set the proposed publish date with local media, including the Middletown Press, to 12/9/2025 for the upcoming election by Comm. Thazhampallath/Comm. Gregorio. Unanimously approved.

MOTION to accept letters of intent to run from interested district candidates, according to the by-laws, no later than 4:00 p.m. on 1/18/2026 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

MOTION that the public notice as to the annual meeting be scheduled with local media, including the Middletown Press, on 1/20/2026 by Comm. Thazhampallath/Comm. Giuliano.

MOTION to amend the motion to change 1/20/2026 to 1/23/2026 by Comm. Giuliano/Comm. Thazhampallath.

The amended motion was unanimously approved. The public notice for the annual meeting will be published on 1/23/2026.

MOTION to set the voting hours for the upcoming election on 2/2/2026 from 8:00 a.m. to 8:00 p.m. by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

MOTION that if the vendor that the city uses can provide a programmed tabulator and readable ballots within times that conform to our deadlines, that will be the method. Otherwise, it will be by paper ballot with a hand count by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

● **AGENDA ITEM 14) EXECUTIVE SESSION**

MOTION to go into executive session pursuant to Statutes Section 1-200(6)(A) and Section 1-225(a) of the Connecticut General Statutes, as amended, for the purpose of discussing the job description and performance evaluation of the executive assistant by Comm. Pessina/Comm. Giuliano. Unanimously approved.

Executive session started at 7:25 p.m. Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, and Gregorio; Chief Trzaski and Deputy Chief Fischer.

Commissioner Thazhampallath left the meeting following executive session. The meeting was called back to order at 7:49 p.m. No action was taken. The commissioners will meet with the executive assistant after Thanksgiving.

● **AGENDA ITEM 16) ADJOURNMENT**

MOTION to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved. The meeting adjourned at 7:49 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen, Recording Secretary