

**SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road, Middletown, CT
COMMISSIONERS MEETING**

**MONDAY, SEPTEMBER 13, 2021, 7:00 p.m.
Via Zoom Meeting I.D. 816 6570 2594**

MINUTES

Present: Commissioners Kleckowski, Giuliano, Penney, and Pessina; Chief James Trzaski,
Deputy Chief Russ Jacobs

Absent: Commissioner Thazhampallath

1. **CALL TO ORDER** Chairwoman Kleckowski called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE** was recited.

Chairwoman Kleckowski announced that Vice-Chairman Giuliano will be acting as chairperson this evening.

3. ACCEPT/AMEND AGENDA

MOTION to accept the agenda by Comm. Pessina/Comm. Kleckowski.

Commissioner Penney indicated that he wanted to make a motion to amend the agenda. Commissioners Pessina and Kleckowski yielded their motion to approve the agenda to allow Commissioner Penney to make a motion to amend the agenda.

MOTION to amend the agenda to add 14D under *Old Business* for discussion of MFA, gas range, and apparel link status by Comm. Penney. No one seconded the motion. The motion failed.

Voting to adopt the agenda as published was as follows:

Commissioner Penney	Nay
Commissioner Pessina	Aye
Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye

The motion passed.

4. **OPEN PUBLIC SESSION** Chairman Giuliano opened the Public Session at 7:09 p.m. No one wished to speak.
5. **CLOSE PUBLIC SESSION** Chairman Giuliano closed the Public Session at 7:09 p.m.
6. **MINUTES TO BE APPROVED**
 - A. **REGULAR MEETING OF AUGUST 9, 2021**
MOTION to approve the minutes of the regular meeting of August 9, 202 by Comm. Pessina/Comm. Kleckowski. Unanimously approved.

7. TAX COLLECTOR'S REPORT

The Commission reviewed the Tax Collector's reports submitted by Kathleen Kiley.

A. TAX REFUNDS FOR THE MONTH OF AUGUST – \$155.25

MOTION to approve the tax refunds for the Month of August by Comm. Pessina/Comm. Kleckowski. Unanimously approved.

B. TAX COLLECTOR'S REPORT FOR THE MONTH OF AUGUST

MOTION to accept the Tax Collector's report for the Month of August by Comm. Pessina/Comm. Penney. Unanimously approved.

8. MONTHLY FINANCIAL REPORTS FOR THE MONTH OF AUGUST

MOTION to accept Items A, B, and C under *Financial Reports* for the Month of August by Comm. Pessina/Comm. Kleckowski. Unanimously approved.

9. CHIEF'S REPORT

The Commission reviewed the report for the Month of August submitted by Chief Trzaski.

MOTION to accept the Chief's report for the Month of August by Comm. Pessina/Comm. Penney. Unanimously approved.

10. DEPUTY CHIEF'S REPORT

The Commission reviewed the report for the Month of August submitted by Deputy Chief Jacobs.

MOTION to accept the Deputy Chief's report for the Month of August by Comm. Pessina/Comm. Penney. Unanimously approved.

11. FIRE MARSHAL'S OFFICE REPORTS

MOTION to accept the Fire Marshals' reports for the Month of August by Comm. Pessina/Comm. Penney. Unanimously approved.

12. CAPTAIN'S REPORT

MOTION to accept the Captain's report for the Month of August by Comm. Pessina/Comm. Penney. Unanimously approved.

13. COMMISSIONER REPORTS

A. BUILDING COMMITTEE – COMM. THAZHAMPALLATH

MOTION to postpone the Building Committee report until the next meeting by Comm. Pessina/Comm. Penney. Unanimously approved.

B. PENSION COMMITTEE – COMM. KLECKOWSKI

Chairwoman Kleckowski advised there was nothing new to report.

C. PUBLIC SAFETY TELECOMMUNICATIONS – COMM. GIULIANO

MOTION to accept the Public Safety Telecommunications report for the Month of August by Comm. Pessina/Comm. Penney. Unanimously approved.

14. OLD BUSINESS

A. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS Nothing to report.

B. DAY ROOM CARPET AND CEILING

Chief Trzaski outlined the expenses to be incurred for the abatement and replacement of the ceiling, new carpet, and tile.

MOTION to approve by Comm. Pessina/Comm. Penney. Unanimously approved.

C. SOLAR PANEL PROJECT UPDATE

The Chief was advised that Eversource rejected the project because the transformer is not large enough to handle the potential energy. He is waiting to find out who is going to absorb the cost.

15. NEW BUSINESS

A. CVH INCIDENT REPORT FOR THE MONTH OF AUGUST

MOTION to accept the CVH Incident Report for the Month of August by Comm. Pessina/Comm. Penney. Unanimously approved.

B. COMPLAINT/COMMENDATION FORM

The draft Complaint/Commendation Form was discussed.

MOTION to accept the form with the addition of “name optional” and “all other forms of communication are acceptable” by Comm. Kleckowski/Comm. Pessina.

Commissioner Giuliano indicated that the form should be revised before it is approved. Commissioners Kleckowski and Pessina withdrew the motion. This item will be postponed to the October meeting.

C. ACCEPTANCE OF LETTER OF RESIGNATION – FIREFIGHTER KYLE DUNN

MOTION to accept the letter of resignation from Firefighter Kyle Dunn by Comm. Giuliano/Comm. Pessina. Unanimously approved.

D. ENTRY LEVEL FIREFIGHTER POSITION HIRING PROCESS

Chief Trzaski explained that SFD’s current hiring practice is to accept applications from certified firefighters (those who have put themselves through the Fire Academy). This particular pool of applicants is quickly dwindling down. The Chief would like to consider having applicants take an entry level test and the department pay for and send new hires to the academy. Although the process would cause additional expenses to be incurred, it would open the applicant pool to local people. The Chief would like to begin vetting out this process now.

16. ADJOURNMENT

MOTION to adjourn by Comm. Penney/Comm. Pessina. Unanimously approved.

Meeting adjourned at 8:16 p.m.

Submitted by,

Alyse McEwen
Recording Secretary

Approved 11/8/21