

**SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road, Middletown, CT
COMMISSIONERS MEETING**

**MONDAY, AUGUST 9, 2021, 7:00 p.m.
Via Zoom Meeting I.D. 893 2792 2412**

MINUTES

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Penney, and Pessina; Chief James Trzaski,
Deputy Chief Russ Jacobs

1. **CALL TO ORDER** Chairwoman Kleckowski called the meeting to order at 7:01 p.m.
2. **PLEDGE OF ALLEGIANCE** was recited.
3. **ACCEPT/AMEND AGENDA**
MOTION to accept the agenda by Comm. Giuliano/Comm. Pessina. Unanimously approved.
4. **OPEN PUBLIC SESSION** Chairwoman Kleckowski opened the Public Session at 7:02 p.m. No one wished to speak.
5. **CLOSE PUBLIC SESSION** Chairwoman Kleckowski closed the Public Session at 7:02 p.m.
6. **MINUTES TO BE APPROVED**
 - A. **REGULAR MEETING OF JULY 12, 2021**
MOTION to approve the minutes of the regular meeting of July 12, 2021 by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.
7. **TAX COLLECTOR'S REPORT**

The Commission reviewed the Tax Collector's reports submitted by Kathleen Kiley.

 - A. **TAX REFUNDS FOR THE MONTH OF JULY** – No refunds for the Month of July.
 - B. **MOTION** to approve the Tax Collector's report for the Month of July by Comm. Giuliano/Comm. Pessina. Unanimously approved.
8. **MONTHLY FINANCIAL REPORTS FOR THE MONTH OF JUNE**

Moving forward, each financial report will be listed and accepted separately on the agenda.

MOTION to accept the monthly financial reports for the Month of July by Comm. Pessina/Comm. Penney. Unanimously approved.
9. **CHIEF'S REPORT**

The Commission reviewed the report for the Month of July submitted by Chief Trzaski.

MOTION to accept the Chief's report for the Month of July by Comm. Giuliano/Comm. Pessina. Unanimously approved.

10. FIRE MARSHAL'S OFFICE REPORTS

MOTION to accept the Fire Marshals' reports for the Month of July by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

11. CAPTAIN'S REPORT

MOTION to accept the Captain's report for the Month of July by Comm. Giuliano/Comm. Pessina. Unanimously approved.

12. COMMISSIONER REPORTS

A. BUILDING COMMITTEE – COMM. THAZHAMPALLATH

Commissioner Thazhampallath provided an update on the building project. He thanked everyone involved from the onset of the project, including past chiefs and commissioners. Chief Trzaski expressed his appreciation and commended Commissioner Thazhampallath for his dedication to the project from the beginning. Commissioner Kleckowski reiterated the chief's comments on behalf of the entire Commission.

MOTION to accept the Building Committee report by Comm. Giuliano/Comm. Pessina. Unanimously approved.

B. PENSION COMMITTEE – COMM. KLECKOWSKI

Chairwoman Kleckowski advised there was nothing new to report.

C. PUBLIC SAFETY TELECOMMUNICATIONS– COMM. GIULIANO

Commissioner Giuliano reported there was not an August 2021 meeting.

MOTION to accept the Public Safety Telecommunications report for the Month of August by Comm. Pessina/Comm. Thazhampallath. Unanimously approved.

13. OLD BUSINESS

A. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS Nothing to report.

B. DAY ROOM CARPET AND CEILING

Chief Trzaski advised the Commission that the project has been put on hold until a decision is made about the asbestos abatement.

14. NEW BUSINESS

A. DISCUSSION ON EVERSOURCE METER REPLACEMENT AND GAS SERVICE AGREEMENT

MOTION to use funds from line item 7801-Building Repairs to pay for the meter replacement and replenish the budget line item, if necessary, with the balance of the funds previously allocated from CNR to fund the completion of the building project by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

MOTION to authorize Chief Trzaski to sign all documents necessary by Comm. Giuliano/Comm. Pessina. Unanimously approved.

B. CVH INCIDENT REPORT FOR THE MONTH OF JULY

MOTION to accept the CVH Incident Report for the Month of July by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

C. MULTI-FACTOR AUTHENTICATION

Chairwoman Kleckowski explained the process and urgency of all Commissioners to set up MFA.

D. PURCHASE/NOTICE OF PUBLIC SALE: FISHER & PAYKEL 36" FREESTANDING GAS RANGE

A lengthy discussion ensued regarding the purchase and notice of public of sale of the gas range.

MOTION to call the question by Comm. Pessina/Comm. Giuliano. The discussion ended.

E. DAY ROOM CARPET AND CEILING (discussed under "Old Business")

F. SOUTH FIRE DISTRICT APPAREL

Chairwoman Kleckowski explained to the Commission that a link to a vendor website will be provided to them to personally purchase South Fire District apparel.

15. ADJOURNMENT

MOTION to adjourn by Comm. Pessina/Comm. Giuliano. Unanimously approved.

Meeting adjourned at 8:26 p.m.

Submitted by,

Alyse McEwen
Recording Secretary

APPROVED 9/13/21