

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, June 12, 2023 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 863 3154 1945

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, Gregorio; Chief Trzaski; Deputy Chief Fischer; staff members and members of the public

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:15 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

MOTION to accept the agenda as presented by Comm. Pessina/Comm. Gregorio. Unanimously approved.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:16 p.m. No one wished to speak.

5. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:16 p.m.

6. MINUTES TO BE ACCEPTED

- a) **May 8, 2023 Regular Monthly Meeting**
- b) **May 23, 2023 6:00 p.m. Special Budget Meeting**
- c) **May 23, 2023 6:15 p.m. Special Meeting**
- d) **June 1, 2023 Special Meeting**

The minutes were accepted as presented.

7. TAX COLLECTOR’S REPORTS – APRIL AND MAY 2023

a. April 2023 Refunds

MOTION to approve the refunds in the amount of \$49.59 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

b. Tax Collector’s Reports

The tax collector’s reports were reviewed and accepted.

c. Negative Balance Purge

MOTION to approve the Negative Balance Purge in the amount of \$1,249.35 by Comm. Thazhampallath/Comm. Giuliano. Unanimously accepted.

d. Suspense Tax Book as of June 2023

MOTION to approve the transfer of uncollectible tax bills to the Suspense Tax Book as of June 2023 by Comm. Thazhampallath/Comm. Pessina. Unanimously approved.

8. FINANCIAL REPORTS

- a. **Monthly Expense Detail: April and May 2023**
- b. **Profit & Loss Budget vs. Actual: July 2022 through May 2023**
- c. **Cash Balance Report: May 2023**

The financial reports were reviewed and accepted.

9. ADMINISTRATIVE REPORTS – MAY 2023

Chief Trzaski and Deputy Chief Fischer provided an overview of the May 2023 administrative reports.

10. COMMISSIONER REPORTS

a. Building Committee – Commissioner Thazhampallath

Commissioner Thazhampallath gave an update on the progress of Phase II of the building renovation project.

MOTION to approve the Request for Qualifications by Comm. Pessina/Comm. Giuliano. Unanimously approved.

b. Pension Committee: Commissioner Kleckowski

Commissioner Kleckowski provided an overview of the May 17, 2023 Pension Committee meeting.

c. Public Safety Telecommunications: Commissioner Giuliano

Commissioner Giuliano gave an overview of the June 2023 Public Safety Telecommunications Report.

d. Riverfront Redevelopment Update: Commissioner Pessina

Commissioner Pessina provided an update.

11. OLD BUSINESS

a. Discussion of Financial Options for SFD Building Project

Chief Trzaski spoke of the various financial options available for the building project and suggested the district use it's own money to get the project going and get reimbursed.

MOTION to move forward and pay what we can pay and as a Construction Manager comes on board to shift gears as necessary by Comm. Gregorio/Comm. Pessina. Unanimously approved.

b. Marine 3 Update

Deputy Chief Fischer provided an update on the progress.

c. Sumner Brook Update

There was nothing new to report.

12. NEW BUSINESS

a. Discussion of the possible cancellation of the July 2023 and August 2023 regular monthly meetings.

No action was taken. The meetings will be held as scheduled.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Commissioner Kleckowski opened the public session at 8:07 p.m. No one wished to speak.

14. CLOSE PUBLIC SESSION

Commissioner Kleckowski closed the public session at 8:07 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved.

The meeting adjourned at 8:08 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

APPROVED 9/11/23

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.