

**SOUTH FIRE DISTRICT**  
**445 Randolph Road | Middletown, CT**

**Board of Fire Commissioners**  
**REGULAR MONTHLY MEETING MINUTES**  
**Monday, May 9, 2022 – 7:00 p.m.**

**Held at the firehouse and via Zoom - Meeting ID 870 1555 1787**

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Penney, and Pessina;  
Chief James Trzaski, staff members

**1. CALL TO ORDER**

Commissioner Kleckowski called the meeting to order at 7:01 p.m.

**2. PLEDGE OF ALLEGIANCE** was recited

**3. COMMISSIONER RECOGNITION AND PLAQUE PRESENTATION**

***Former Commissioner Mary Bartolotta***

Chairwoman Kleckowski recognized former Commissioner Bartolotta for her 10 years of dedicated service to South Fire District and presented her with a plaque.

**4. ELECTION OF OFFICERS**

Commissioner Thazhampallath moved to nominate Commissioner Kleckowski as Chair, seconded by Commissioner Pessina. There were no nominations from the floor. Commissioner Pessina moved to close nominations for Chair, seconded by Commissioner Thazhampallath. Commissioner Pessina moved for the secretary to cast one vote, seconded by Commissioner Thazhampallath. Voting was as follows:

Commissioner Giuliano	Aye
Commissioner Thazhampallath	Aye
Commissioner Pessina	Aye
Commissioner Kleckowski	Aye
Commissioner Penney	Nay

The motion passed with three Ayes and one Nay.

Commissioner Kleckowski moved to nominate Commissioner Giuliano as Vice-Chair, seconded by Commissioner Thazhampallath. There were no nominations from the floor. Commissioner Pessina moved to close the nominations for Vice-Chair, seconded by Commissioner Thazhampallath. Commissioner Pessina moved for the secretary to cast one vote, seconded by Commissioner Thazhampallath. Voting was as follows:

Commissioner Giuliano	Aye
Commissioner Thazhampallath	Aye
Commissioner Pessina	Aye
Commissioner Kleckowski	Aye
Commissioner Penney	Nay

The motion passed with three Ayes and one Nay.

Commissioner Giuliano moved to nominate Commissioner Thazhampallath as Secretary, seconded by Commissioner Pessina. There were no nominations from the floor. Commissioner Pessina moved to close the nominations for Secretary, seconded by Commissioner Giuliano. Commissioner Giuliano moved for the secretary to cast one vote, seconded by Commissioner Pessina. Unanimously approved.

**5. ACCEPT/AMEND AGENDA**

**MOTION** to accept the agenda as presented by Comm. Giuliano/Comm. Pessina.

**MOTION** to amend the agenda to include *13c Lyceum Road Discussion* by Comm. Penney/Comm. Thazhampallath. Unanimously approved.

**MOTION** to amend the agenda to include *14a Discussion of Executive Session Meeting* by Comm. Penney. The motion failed (due to no second).

**MOTION** to accept the agenda to include *Discussion of Lyceum Road* by Comm. Pessina/Comm. Thazhampallath. Unanimously approved.

**6. OPEN PUBLIC SESSION**

Commissioner Kleckowski opened the public session at 7:14 p.m. No one wished to speak.

**7. CLOSE PUBLIC SESSION**

Commissioner Kleckowski closed the public session at 7:14 p.m.

**8. MINUTES TO BE APPROVED**

**a. ANNUAL MEETING OF FEBRUARY 7, 2022**

**MOTION** to approve the annual meeting of February 7, 2022 minutes by Comm. Giuliano/Comm. Pessina. Voting was as follows:

Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye
Commissioner Thazhampallath	Aye
Commissioner Pessina	Aye
Commissioner Penney	Abstained

The motion passed with three Ayes and one Abstention.

**b. SPECIAL MEETING OF APRIL 5, 2022**

**MOTION** to approve the minutes of the special meeting of April 5, 2022 as presented by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**c. REGULAR MEETING OF APRIL 11, 2022**

**MOTION** to approve the minutes of the regular meeting of April 11, 2022 by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**d. BUDGET MEETING OF APRIL 26, 2022**

**MOTION** to approve the minutes of the budget meeting of April 26, 2022 by Comm. Pessina/Comm. Giuliano. Unanimously approved.

**9. TAX COLLECTOR'S REPORTS – APRIL 2022**

**a. REFUNDS**

**MOTION** to approve tax refunds in the amount of \$431.65 by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

**b. TAX COLLECTOR'S REPORT**

**MOTION** to approve the tax collector's report by Comm. Thazhampallath/Comm. Pessina. Unanimously approved.

**10. FINANCIAL REPORTS – APRIL 2022**

**a. MONTHLY EXPENSE DETAIL: MARCH 2022 AND APRIL 2022**

**MOTION** to accept by Comm. Giuliano/Comm. Pessina.

Commissioner Penney expressed his concern regarding the lack of open competitive bidding. After debate, Commissioner Pessina called the question. Seconded by Commissioner Giuliano. The motion to accept the Monthly Expense Detail: March 2022 and April 2022 was unanimously approved.

**b. PROFIT & LOSS BUDGET VS. ACTUAL: JULY 2021 THROUGH APRIL 2022**

**MOTION** to accept by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**c. CASH BALANCE REPORT: APRIL 2022**

**MOTION** to accept by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**11. ADMINISTRATIVE REPORTS – APRIL 2022**

**MOTION** to accept the administrative reports by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**12. COMMISSIONER REPORTS**

**a. BUILDING COMMITTEE: COMMISSIONER THAZHAMPALLATH**

**MOTION** that whereas the South Fire District has been issued a permanent certificate of occupancy on the addition and all obligations have been met, financial and otherwise, the district requests the Mayor of the City of Middletown to disband the Building Committee and discharge its members from all further duties by Comm. Giuliano/Comm. Penney. Unanimously approved.

**b. PENSION COMMITTEE: COMMISSIONER KLECKOWSKI**

Commissioner Kleckowski reported that there will be a Pension Committee meeting in June.

**c. PUBLIC SAFETY TELECOMMUNICATIONS: COMMISSIONER GIULIANO**

Commissioner Giuliano gave an overview of the meeting.

**d. RIVERFRONT REDEVELOPMENT UPDATE: COMMISSIONER PESSINA**

Commissioner Pessina provided an update on the project.

**13. OLD BUSINESS**

**a. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS** - Nothing to report.

**b. DISCUSSION OF SOUTH FIRE DISTRICT BY-LAWS REVISION**

**MOTION** to postpone this item until the budget has been adopted by the district by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**c. LYCEUM ROAD**

Lyceum Road will remain an agenda item under Old Business, and Sumner Brook under New Business.

**14. NEW BUSINESS** None.

**15. ADJOURNMENT**

**MOTION** to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved. The meeting adjourned at 8:12 p.m.

Submitted by,

Alyse McEwen  
Recording Secretary

**APPROVED 6/13/2022**

**The recording of the meeting is available upon request, according to Connecticut Freedom of Information requirements.**