

**SOUTH FIRE DISTRICT
of the City of Middletown
COMMISSIONERS MEETING**

MONDAY, APRIL 12, 2021, 7:00 p.m.
Individuals were able to join the meeting via Zoom Video Conferencing
Meeting I.D. 828 8750 6114

MINUTES

Present: Commissioners Bartolotta, Kleckowski, Thazhampallath, Giuliano, and Penney; Chief Howley, Deputy Chief Jacobs

1. **CALL TO ORDER** Chairwoman Bartolotta called the meeting to order at 7:06 p.m.
2. **PLEDGE OF ALLEGIANCE** was recited.
3. **ACCEPT/AMEND AGENDA**
MOTION to amend the Agenda to include discussion of the part-time tax collector position under New Business by Comm. Kleckowski/Comm. Giuliano. Unanimously approved.

MOTION to amend the Agenda to include discussion of future voting and elections under New Business by Chief Howley/Kleckowski. Unanimously approved.
4. **OPEN PUBLIC SESSION** Chairwoman Bartolotta opened the Public Session at 7:09 p.m. No one wished to speak.
5. **CLOSE PUBLIC SESSION** Chairwoman Bartolotta closed the Public Session at 7:09 p.m.
6. **MINUTES TO BE APPROVED**
 - A. **REGULAR MEETING OF MARCH 8, 2021**
MOTION to approve the minutes of the March 8, 2021 regular meeting by Comm. Kleckowski/Comm. Giuliano. Commissioner Thazhampallath abstained. Approved.
 - B. **BUDGET WORKSHOP OF MARCH 16, 2021**
MOTION to approve the minutes of the March 16, 2021 budget workshop by Comm. Kleckowski/Comm. Giuliano. Commissioner Thazhampallath abstained. Approved.
 - C. **SPECIAL MEETING OF MARCH 17, 2021**
MOTION to approve the minutes of the March 17, 2021 special meeting by Comm. Kleckowski/Comm. Giuliano. Commissioner Thazhampallath abstained. Approved.
 - D. **BUDGET WORKSHOP OF MARCH 30, 2021**
MOTION to approve the minutes of the March 30, 2021 budget workshop by Comm. Kleckowski/Comm. Giuliano. Commissioner Thazhampallath abstained. Approved.
7. **TAX COLLECTOR'S REPORT**

The Commission reviewed the Tax Collector's reports.

 - A. **TAX REFUNDS FOR THE MONTH OF MARCH - \$75.24**

MOTION to approve the tax refunds for the Month of March in the amount of \$75.24 by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

B. MOTION to approve the Tax Collector's report for the Month of March by Comm. Kleckowski/Comm. Giuliano. Unanimously approved.

8. MONTHLY FINANCIAL REPORTS were reviewed by the Commission.

MOTION to approve the Monthly Financial Reports for the Month of March by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

9. CHIEF'S REPORT

The Commission reviewed the report for the Month of March submitted by Chief Howley.

MOTION to approve the Chief's report for the Month of March by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

10. DEPUTY CHIEF'S REPORT

The Commission reviewed the report for the Month of March submitted by Deputy Chief Russ Jacobs.

MOTION to approve the Deputy Chief's for the Month of March by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

11. FIRE MARSHAL'S OFFICE REPORTS

The Commission reviewed the Fire Marshals' Office reports for the Month of March submitted by Fire Marshal Mastroianni and Deputy Fire Marshal Hurlbut.

MOTION to approve the Fire Marshals' reports for the Month of March by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

12. CAPTAIN'S REPORT

The Commission reviewed the report for the Month of March submitted by Captain Fischer.

MOTION to approve the Captain's report for the Month of March by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

13. COMMISSIONER REPORTS

A. BUILDING COMMITTEE

Commissioner Thazhampallath updated the Commission on the progress of the project and answered questions of the Commission.

B. PENSION COMMITTEE – COMM. KLECKOWSKI

Commissioner Kleckowski advised there has been no activity. The next quarterly meeting is coming up soon.

C. PUBLIC SAFETY TELECOMMUNICATIONS– COMM. GIULIANO

Commissioner Giuliano advised that the Public Safety Telecommunications report was attached to the meeting packet for review.

14. OLD BUSINESS

A. HEALTH INSURANCE OPTIONS FOR RETIREES AND THEIR DEPENDENTS

Chief Howley reported no changes to date.

B. SOLAR PROJECT UPDATE

MOTION to approve Earthlight Technology to provide the Commission with a proposal by Comm. Kleckowski/Comm. Penney. Unanimously approved.

C. LAUNDRY/CLEANING ROOM

Chief Howley provided the Commissioner with an update on the laundry/cleaning room project.

15. NEW BUSINESS

A. DISCUSSION OF THE PART-TIME TAX COLLECTOR POSITION

MOTION to approve the job description as proposed with specific language pending, subject to the CBA negotiations by Comm. Thazhampallath/Comm. Penney. Unanimously approved.

MOTION to have the Chief hire a temporary Tax Collector by May 3rd if the position has not been filled by Comm. Kleckowski/Comm. Penney. Unanimously approved.

B. COMBINE COMMISSIONER ELECTION WITH BUDGET REFERENDUM MOVING FORWARD

The Commissioner election and budget referendum cannot be combined without amending the by-laws.

16. ADJOURNMENT

MOTION to adjourn by Comm. Bartolotta/Comm. Kleckowski. Unanimously approved.

Meeting adjourned at 8:51 p.m.

Submitted by,

Alyse McEwen, Recording Secretary

APPROVED 5/10/21