

**SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT**

**Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, April 10, 2023 at 7:00 p.m.**

Held at the firehouse and via Zoom - Meeting I.D. 821 8317 0470

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Gregorio; Chief Trzaski; Deputy Chief Fischer; staff members and members of the public

Absent: Commissioner Pessina

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

MOTION to accept the agenda by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

4. OPEN PUBLIC SESSION (ITEMS ON THE AGENDA)

Chairwoman Kleckowski opened the public session at 7:02 p.m.

Dan Penney, Chamberlain Hill Road

Mr. Penney asked for details regarding two large expenditures under 7403 – *Vehicle Repairs*, which were in excess of \$17,000.

5. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:04 p.m.

6. MINUTES TO BE APPROVED

a. MARCH 13, 2023 REGULAR MEETING

b. MARCH 28, 2023 SPECIAL MEETING/BUDGET WORKSHOP

c. MARCH 30, 2023 SPECIAL MEETING/EXECUTIVE SESSION

MOTION to approve the minutes of all three meetings by Comm. Gregorio/Comm. Giuliano. Unanimously approved.

7. TAX COLLECTOR'S REPORTS – MARCH 2023

a. TAX COLLECTOR'S REPORT

The tax collector's reports were reviewed and accepted.

8. FINANCIAL REPORTS

a. MONTHLY EXPENSE DETAIL: FEBRUARY 2023 AND MARCH 2023

The financial reports were reviewed. Chief Trzaski explained the expenditures questioned during the public session.

b. PROFIT & LOSS BUDGET VS. ACTUAL: JULY 2022 THROUGH MARCH 2023

Chief Trzaski explained to the commission the circumstances that warrant overtime.

c. CASH BALANCE REPORT: MARCH 2023

9. ADMINISTRATIVE REPORTS – MARCH 2023

Chief Trzaski and Deputy Chief Trzaski provided an overview of the March 2023 administrative reports.

10. COMMISSIONER REPORTS

a. BUILDING COMMITTEE: COMMISSIONER THAZHAMPALLATH

Commissioner Thazhampallath reported that the committee will be meeting next week.

b. PENSION COMMITTEE: COMMISSIONER KLECKOWSKI

Commissioner Kleckowski reported that a meeting is scheduled in May. The specifics will be provided when the details are solidified.

c. PUBLIC SAFETY TELECOMMUNICATIONS: COMMISSIONER GIULIANO

Commissioner Giuliano provided a summary of the Public Safety Telecommunications meeting.

d. RIVERFRONT REDEVELOPMENT UPDATE: COMMISSIONER PESSINA

Commissioner Pessina was unable to attend this meeting; no update was provided.

11. OLD BUSINESS

a. DISCUSSION OF BUDGET PROMOTION

Deputy Chief Fischer is in the process of finalizing the mailer.

b. BY-LAWS REVIEW

This item will be addressed within the next few months.

c. DISCUSSION OF SECOND PUBLIC SESSION

This item has been previously addressed and can be removed from the agenda.

d. STATUS OF AUDITOR'S REPORT/FINANCIAL STATEMENTS AS OF JUNE 30, 2022

The audit is not yet complete. Commissioner Thazhampallath suggested that the district might consider using a different auditor moving forward.

e. GOALS FOR 2023 – CHIEF TRZASKI (*REQUEST POSTPONEMENT*)

MOTION to postpone indefinitely by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

f. MARINE 3 UPDATE

Deputy Chief Fischer gave an update on the progress.

g. DISCUSSION OF SUMNER BROOK

Chairwoman Kleckowski will keep track of the flooding issue and report back to the commission with any new developments.

12. NEW BUSINESS – None.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Commissioner Kleckowski opened the public session at 7:30 p.m. No one wished to speak.

14. CLOSE PUBLIC SESSION

Commissioner Kleckowski closed the public session at 7:30 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Gregorio/Comm. Giuliano. Unanimously approved.

The meeting adjourned at 7:31 p.m.

Submitted by,

Alyse McEwen
Recording Secretary

ACCEPTED 5/8/23

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.