

**SOUTH FIRE DISTRICT
HEALTH & SAFETY COMMITTEE
Regular Meeting Minutes
November 20, 2024 at 9:00 a.m.**

Held at the firehouse and via Zoom Meeting I.D. 881 9335 6352

1. Call to Order

The meeting was called to order at 9:03 a.m. by Deputy Chief Nicholas Fischer.

2. Roll Call

Present: Deputy Chief Nicholas Fischer, Firefighter Robert James, Firefighter Geoff DeFrancesco, Deputy Fire Marshal Ryan Parmelee, Budget Analyst Kathy Kiley

Absent: Alyse McEwen, Andrew Turenne

3. Accept/Amend Agenda

MOTION to accept the agenda by Firefighter DeFrancesco/Firefighter James. Unanimously approved.

4. Introduction of Visitors – Local 3918 President James Mastroianni.

5. Approval of Minutes – September 3, 2024 Regular Meeting

MOTION to accept the September 3, 2024 regular meeting by Firefighter DeFrancesco/Firefighter James. Unanimously approved.

6. Old Business (status of outstanding issues, i.e., hazardous condition complaints and recommendations generated from previous meeting)

a) Floor markers on apparatus floor – Firefighter DeFrancesco suggested that stop indicator lines be placed at the farthest rear axle, midline with the tire.

FULLY RESOLVED. Rear floor markings placed for Truck 34, Engine 30 and 32. Refinishing the entire floor should be considered as a capital project in the future.

b) Breaker Panels – Labels to be affixed to existing breakers and breakers associated with the building renovation project.

UNRESOLVED. Will remain unresolved until construction is completed.

c) Rear garage door needs repair – Brush 36 equipment door collided with garage door.

FULLY RESOLVED. Replacement was ordered and installed. Deputy Chief Fischer understands when damage is done the platoons want to repair the damage and make it operable as soon as possible, while he has not received any formal complaints some considered the temporary repair “hokey pokey”. Deputy Chief Fischer stated for the record any repair should not be attempted without direction from Chief Trzaski or Deputy Chief Fischer. He explained he appreciated the intent, but he does not want anyone injured making a repair that was not urgent. He will also be addressing with the shifts.

MOTION to mark items a) Floor markers on apparatus floor and b) Breaker Panels as *RESOLVED* and remove from the agenda until construction is completed by Firefighter DeFrancesco/Firefighter James. Unanimously approved.

7. Hazardous Conditions Complaints

- a) **Construction Fence** – Kathy Kiley informed the Committee the fence continues to be left open at the end of the day. She pointed out anyone could walk in trip and fall, and no one would know they were out there. She will also address the issue in the bi-weekly meeting with Milestone Construction and Landmark Architects. Deputy Chief Fischer stated he would speak to the project manager Greg Mastriano.

8. Review of Accidents/Incidents, Illness, or Injuries; Discussion of Preventative Measures Taken

We have not been notified of any new incidents through Benchmark or any other avenue since the last meeting on September 3, 2024.

9. Training Information

- a) No Health & Safety Committee training is scheduled.

10. New Business (other than hazardous conditions complaints)

Deputy Chief Fischer reminded the Committee of the Sunday Weekend Update he sent a reminder about periodic driver safety and included a case study. There are new drivers qualifying on the apparatus. It is a good idea to make sure the new drivers are not getting too carried away, or speeding. There have not been any incidents, but just a reminder.

Local 3918 President James Mastroianni thanked Firefighter Robert James. This is his last Health & Safety Committee meeting prior to his retirement from the South Fire District. On behalf of the Union, he expressed his thanks to Firefighter James for his service on the committee and always looking out for the members. He said there are currently three alternates Firefighters Pantera, Tiezzi, and Tyrseck. One of which may move from an alternate to a primary based on seniority, and another alternate would be created at the next Local 3918 meeting.

Deputy Chief Fischer agreed with Local 3918 President James Mastroianni's comments and thanked Firefighter James again for his number of years on the Health & Safety Committee.

Chief Trzaski joined the meeting at 9:12 a.m.

11. Adjournment

MOTION to adjourn by Firefighter DeFrancesco/Firefighter James. Unanimously approved. The meeting adjourned at 9:14 a.m.

Submitted by,

APPROVED 2/14/2025

Kathleen M. Kiley

Kathleen M. Kiley
Finance

Next Meeting Date: February 6, 2025 at 9:00 a.m. (D Platoon)