

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, November 14, 2022 – 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 831 1595 4443

Present: Commissioners Kleckowski, Giuliano, and Penney; Chief James Trzaski, staff members.

Absent: Commissioners Thazhampallath and Pessina

1. CALL TO ORDER

Commissioner Kleckowski called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

MOTION to accept the agenda by Comm. Giuliano.

MOTION that the agenda as shared for this meeting of 11/14/2022 be amended to add: *12b. MEETING MINUTES: Discussion of Content of Meeting Minutes as related to the FOIA, District Charter and By-Laws* by Comm. Penney. The motion was not seconded. The motion failed.

MOTION that the agenda as shared for this meeting of 11/14/2022 be amended to add: *12c. Commissioner Election: Discussion of District Charter and By-Laws Relative to Annual Commissioner Election* by Comm. Penney. The motion was not seconded. The motion failed. This item will be placed on the December 12, 2022 agenda.

The motion to accept the agenda was seconded by Comm. Kleckowski. Voting was as follows:

Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye
Commissioner Penney	Nay

The motion passed with two Ayes and one Nay.

4. OPEN PUBLIC SESSION (ITEMS ON THE AGENDA)

Commissioner Kleckowski opened the public session at 7:03 p.m.

5. CLOSE PUBLIC SESSION

There were no members of the public present. Commissioner Kleckowski closed the public session at 7:03 p.m.

6. MINUTES TO BE APPROVED

a. REGULAR MEETING OF OCTOBER 11, 2022

MOTION to approve the minutes of the regular meeting of October 11, 2022 by Comm. Giuliano/Comm. Kleckowski. Voting was as follows:

Commissioner Kleckowski	Aye
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Commissioner Giuliano	Aye
Commissioner Penney	Nay

The motion passed with two Ayes and one Nay.

b. SPECIAL MEETING OF OCTOBER 17, 2022

MOTION to approve the minutes of the regular meeting of October 17, 2022 as presented by Comm. Giuliano/ Comm. Kleckowski. Voting was as follows:

Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye
Commissioner Penney	Abstained

The motion passed with two Ayes and one Abstention.

7. TAX COLLECTOR'S REPORTS – OCTOBER 2022

a. REFUNDS: \$212.65

MOTION to approve tax refunds valued at \$212.65 by Comm. Kleckowski/ Comm. Penney. Unanimously approved.

b. TAX COLLECTOR'S REPORT

The tax collector's reports were reviewed and discussed.

8. FINANCIAL REPORTS

a. MONTHLY EXPENSE DETAIL: SEPTEMBER AND OCTOBER 2022

b. PROFIT & LOSS BUDGET VS. ACTUAL: JULY THROUGH OCTOBER 2022

c. CASH BALANCE REPORT: OCTOBER 2022

The financial reports were reviewed and discussed.

9. ADMINISTRATIVE REPORTS – OCTOBER 2022

Chief Trzaski provided an overview of the October 2022 administrative reports.

MOTION to send the brush truck to Middletown's Military Museum by Comm. Giuliano/Comm. Penney. Unanimously approved. Precautions will be taken to be sure the transfer is properly recorded on the financial statements and local/state agencies are notified of the transfer. Unanimously approved.

MOTION to have the water tank and pump go to Public Works and the transfer be properly recorded on our books and the appropriate agencies are notified of the transfer by Comm. Giuliano/Kleckowski. Unanimously approved.

MOTION that we include the same language that was previously stated in the first motion to insure assure due diligence in transferring the capital asset by Comm. Penney/Comm. Kleckowski. Unanimously approved.

Chief Trzaski relayed information he received from Commissioner Thazhampallath regarding the Building Committee. A letter was sent to Mayor Florsheim and Economic and Community Development in late October requesting a building committee be formed. Hopefully this item will be on the December agenda and the first meeting will be in January 2023.

10. COMMISSIONER REPORTS

a. PENSION COMMITTEE: COMMISSIONER KLECKOWSKI

Commissioner Kleckowski will find out when the next meeting will be.

b. PUBLIC SAFETY TELECOMMUNICATIONS: COMMISSIONER GIULIANO

Commissioner Giuliano provided an update of the Public Safety Telecommunications meeting.

c. RIVERFRONT REDEVELOPMENT UPDATE: COMMISSIONER PESSINA

Commissioner Pessina was not present to provide an update.

11. OLD BUSINESS

a. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS

We are in the process of transferring the census to IAFF Health and Wellness Trust, UPFFA POS plan. This plan, which goes into effect January 1, 2023, provides health insurance coverage to early retirees and their dependents.

b. LYCEUM ROAD – Commissioner Penney provided an update.

c. SUMNER BROOK – Nothing new to report.

d. FIREHOUSE GUTTERS/FLOODING – New gutters and drainage system have been installed.

e. MARINE 3 – Lieutenant Zajac addressed the commission on the prospective Marine 3 replacement plan and the funds needed to purchase the boat as quoted by Metal Craft Marine Incorporated (an outline is attached). A detailed description of the funding requirements will be on the December 12, 2022 regular monthly meeting agenda. If the purchase is approved, the contract needs to be signed prior to January 1, 2023 to avoid a 10% increase in price.

12. NEW BUSINESS

a. ENTRY LEVEL FIREFIGHTER HIRING PROCESS

Chief Trzaski spoke about potential hiring processes. He will prepare an outline of the options and present it at the December 12, 2022 regular monthly meeting.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGEND

Commissioner Kleckowski opened the public session at 8:22 p.m.

14. CLOSE PUBLIC SESSION

There were no members of the public present. Commissioner Kleckowski closed the public session at 8:22 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Penney. Unanimously approved.

The meeting adjourned at 8:23 p.m.

Submitted by,

APPROVED 12/12/22

Alyse McEwen
Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.