

**SOUTH FIRE DISTRICT  
of the City of Middletown  
445 Randolph Road, Middletown, CT**

**COMMISSIONERS MEETING  
MONDAY, JANUARY 10, 2022, 7:00 p.m.  
Via Zoom Meeting I.D. 831 9421 1732**

**MINUTES**

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Penney, and Pessina; Chief James Trzaski, Deputy Chief Russ Jacobs

1. **PLEDGE OF ALLEGIANCE** was recited.
2. **CALL TO ORDER** Chairwoman Kleckowski called the meeting to order at 7:01 p.m.
3. **ACCEPT/AMEND AGENDA**  
**Motion** to accept the agenda as posted by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.
4. **OPEN PUBLIC SESSION** Chairwoman Kleckowski opened the Public Session at 7:02 p.m. No one wished to speak.
5. **CLOSE PUBLIC SESSION** Chairwoman Kleckowski closed the Public Session at 7:02 p.m.
6. **MINUTES TO BE APPROVED**
  - A. **REGULAR MEETING OF NOVEMBER 8, 2021**  
**Motion** to approve the minutes of the regular meeting of November 8, 2021 by Comm. Pessina/Comm. Giuliano. Unanimously approved.
  - B. **REGULAR MEETING OF DECEMBER 13, 2021**  
**Motion** to approve the minutes of the regular meeting of December 13, 2021 by Comm. Giuliano/Comm. Pessina. Unanimously approved.
7. **TAX COLLECTOR'S REPORT**
  - A. **REFUNDS: NOVEMBER 2021: \$6,595.97 AND DECEMBER 2021: \$2,125.69**  
**Motion** to approve by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.
  - B. **TAX COLLECTOR'S REPORTS: NOVEMBER 2021 AND DECEMBER 2021**  
**Motion** to approve by Comm. Pessina/Comm. Giuliano. Unanimously approved.
8. **FINANCIAL REPORTS**
  - A. **MONTHLY EXPENSE DETAIL: OCTOBER 2021 AND NOVEMBER 2021**  
**Motion** to approve the Monthly Expense Detail reports for the Months of October 2021 and November 2021 by Comm. Giuliano/Comm. Pessina. Unanimously approved
  - B. **MONTHLY EXPENSE DETAIL: NOVEMBER 2021 AND DECEMBER 2021**  
**Motion** to approve the Monthly Expense Detail reports for the Months of November 2021 and December 2021 by Comm. Giuliano/Comm. Thazhampallath. Voting was as follows: Commissioners

Kleckowski, Giuliano, Thazhampallath, and Pessina voted aye. Commissioner Penney abstained. The motion passed with four ayes and one abstention.

**C. PROFIT AND LOSS BUDGET VS. ACTUAL: JULY 2021 THROUGH NOVEMBER 2021**

**Motion** to approve by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**D. PROFIT AND LOSS BUDGET VS. ACTUAL: JULY 2021 THROUGH DECEMBER 2021**

**Motion** to approve by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**E. CASH BALANCE REPORT: NOVEMBER 2021**

**Motion** to approve by Comm. Pessina/Comm. Giuliano. Unanimously approved.

**F. CASH BALANCE REPORT: DECEMBER 2021**

**Motion** to approve by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**9. ADMINISTRATIVE REPORTS**

**Motion** to accept the reports for the Months of November 2021 and December 2021 submitted by Chief Trzaski, Deputy Chief Jacobs, Fire Marshal James Mastroianni, Deputy Fire Marshal Jason Hurlbut, and Captain Fischer by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**10. COMMISSIONER REPORTS**

**A. BUILDING COMMITTEE** – The committee hasn't met in two months. Commissioner Thazhampallath provided an update of the building project. A final walk through is scheduled for January 14<sup>th</sup>.

**B. PENSION COMMITTEE – COMM. KLECKOWSKI**

Chairwoman Kleckowski advised there was nothing new to report. A committee meeting will be scheduled for February or March.

**C. PUBLIC SAFETY TELECOMMUNICATIONS– COMM. GIULIANO**

Commissioner Giuliano provided an overview of the PST meeting. The *Monthly Call Statistics – 2021* report was attached to the meeting packet.

**D. RIVERFRONT REDEVELOPMENT UPDATE – COMM. PESSINA**

Commissioner Pessina spoke about the virtual community workshops and how effective they are in encouraging community involvement. A "Return to the Riverfront" interactive storefront located in Main Street Market, allows visitors the ability to participate in the riverfront planning through interactive displays.

**11. OLD BUSINESS**

**A. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS** Nothing to report.

**B. DISCUSSION OF BADGE AND SFD FIRE COMMISSIONER PLATES**

**Motion** to postpone indefinitely by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**C. HIRING OF ENTRY LEVEL FIREFIGHTER**

Chief Trzaski advised the Commission that a conditional offer of employment was made to and accepted by Kyle Krystofik. His anticipated start date is January 17, 2022.

**12. NEW BUSINESS**

**A. SET DATE FOR PERFORMANCE REVIEWS**

**Motion** to postpone indefinitely by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**13. ADJOURNMENT**

**MOTION** to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved.

Meeting adjourned at 8:07 p.m.

Submitted by,

Alyse McEwen  
Recording Secretary