

**SOUTH FIRE DISTRICT
Of the City of Middletown
BUILDING COMMITTEE MEETING
Monday, June 14, 2021
5:30 p.m.**

MINUTES

Present: Vice Chairman Guy Russo, Joseph Bibisi, Edward Creem, Nancy Hunter, Philip Pessina, Phil Russo, Michael Howley, James Trzaski, Paul Morin, Board of Fire Commissioners Chairwoman Deborah Kleckowski, and members of the fire department.

Absent: Chairman Gene Thazhampallath, and Gene Nocera.

- CALL TO ORDER Vice Chairman Guy Russo called the meeting to order at 5:30 p.m.
- OPEN PUBLIC SESSION Vice Chairman Guy Russo opened the Public Session at 5:31 p.m. *Lieutenant Anthony Lancia logged in to the meeting via Zoom as an observer only.*
- CLOSE PUBLIC SESSION Vice Chairman Guy Russo closed the Public Session at 5:32 p.m.
- APPROVAL OF MINUTES
 - Building Committee Meeting of May 10, 2021.
MOTION to approve the minutes of May 10, 2021 by P. Pessina/E. Creem. Nancy Hunter abstained. Motion passed.
- OLD BUSINESS
 - Project update – Landmark Architects, P.C.
Paul Morin provided a brief update to the committee. Currently, the electrical service is being switched over causing the meeting to be held at the Middletown Senior Center. The contractor was requesting a punch list for Phase II. They are still on schedule for the completion date of August 6, 2021. Phase III will consist of closing up the wall and completing the women’s locker room.
- NEW BUSINESS
 - Project finances
 - Approval of bid documents, contracts, change orders or invoices required for the project.

Paul Morin reviewed the payment application with the committee.

MOTION to approve invoice number five (5) in the amount of \$231,816.00 for payment to Enterprise Builders, Inc. by E. Creem/J. Bibisi. Unanimously approved.

Paul Morin reviewed the potential change orders with the committee.

- Solar tubes came in less than originally approved due to two being installed at the same time.
- PCO #12 – Cost is \$9,866, \$1,600 of which is for paint, the balance is for asbestos abatement, and carpet replacement. Since, we are already paying for the containment, Paul suggested an option to include the two rooms beyond the glass door in the asbestos abatement. If so, he also suggested removing the wall in the existing chief's office and lounge now, rather than later. He suggests getting quotes from the contractor for doing the additional work, prior to the asbestos containment/removal. This could potentially increase the length of the project, therefore, increasing the cost.

MOTION to approve PCO #12 as is and allow for additional pricing subject to review by the standing change order committee of the chairman and the chief up to and amending the previously authorized limit of \$10,000 and authorizing this change order only up to \$15,000 by P. Pessina/E. Creem. Unanimously approved.

MOTION to authorize Paul Morin to obtain pricing for wall removal, and additional abatement of all asbestos products, with no increase in time, and to include separate pricing for replacement finishes by E. Creem/J. Bibisi. Unanimously approved.

Mike Howley suggested to continue with the motion to obtain pricing, however if the price comes in too high, abandon the idea of having the contractor include the hallway in the abatement and consider it a separate project and bring in our own contractor to complete the remaining abatement and replacement finishes because this cost will be paid by South Fire District, not the grant. Discussion took ensued.

MOTION to retract PCO #12 motion by P. Pessina/E. Creem. Unanimously approved.

- Dedication plaque – discussion took place regarding agencies and names to be included on the dedication plaque. Emphasis on the importance of the correct spelling of names, firm names, etc. Recording secretary to provide preliminary plaque format to Paul Morin’s office. Paul Morin to obtain quote and plaque delivery timeline.
- Dedication date – Dedication to take place in the fall. Possibly the same day as the SFD Open House.

Phil Pessina left the meeting at 6:39 p.m.

Discussion took place regarding piping in the hallway, and if the line was still active in the wall. Since this was a temporary solution, the committee feels the contractor should correct the installation at no cost. The current installation takes up a large part of the hallway and is unacceptable as is.

- ADJOURNMENT
MOTION to adjourn by E. Creem/N. Hunter. Unanimously approved.

The meeting adjourned at 6:44 p.m.

Submitted by,



Kathleen M. Kiley
Building Committee Secretary

Approved 07/12/2021