

**SOUTH FIRE DISTRICT
Of the City of Middletown
BUILDING COMMITTEE MEETING
Monday, May 10, 2021
5:30 p.m.**

MINUTES

Present: Chairman Thazhampallath, Joseph Bibisi, Edward Creem, Gene Nocera, Philip Pessina, Guy Russo, Phil Russo, Chief Michael Howley, Paul Pizzo, and Paul Morin, Board of Fire Commissioners Chairwoman Deborah Kleckowski, and members of the fire department.

Absent: Nancy Hunter

1. CALL TO ORDER Chairman Thazhampallath called the meeting to order at 5:41 p.m.
2. OPEN PUBLIC SESSION Chairman Thazhampallath opened the Public Session at 5:32 p.m. *Deborah Kleckowski, SFD Board of Fire Commissioners Chairwoman*
She would like to encourage the Committee to focus on coming to a resolution with the Local 3918 regarding the addition of solartubes in the lounge and the removal of the wall between the existing Fire Chief's office and the lounge.
3. CLOSE PUBLIC SESSION Chairman Thazhampallath closed the Public Session at 5:44 p.m.
4. APPROVAL OF MINUTES
 - a. Building Committee Meeting of April 12, 2021.
MOTION to approve the minutes of April 12, 2021 by E. Creem/G. Russo. Philip Pessina abstained. Motion passed.
5. OLD BUSINESS
 - a. Project update – Landmark Architects, P.C.
6. NEW BUSINESS
 - a. Project finances
 - b. Approval of bid documents, contracts, change orders or invoices required for the project.

Paul Morin reviewed the payment application with the committee, as well, as the phases of the project and the items included in each phase. He informed the committee Phase 1 will be completed on Tuesday, May 11th and the district will

have temporary use of the new space. He also prepared a punch list for the contractor.

MOTION to approve invoice number four (4) in the amount of \$245,553.00 for payment to Enterprise Builders, Inc. by G. Pessina/E. Creem. Unanimously approved.

Paul Morin reviewed the potential change orders with the committee.

- PCO #4– Addition of Solartube Daylighting in the lounge.
MOTION to approve up to two (2) Solartubes in the lounge at a cost of \$5,239 each pending advice from the Board of Fire Commissioners by G. Russo/E. Creem. Unanimously approved.
- PCO #6 – Fan Coil Units (AC) for front offices.
MOTION to approve by G. Russo/P. Pessina. Unanimously approved.
- PCO #10 – Demolition of existing partition in lounge.
MOTION to reject due to the contractor’s price too high. Refer to the South Fire District Board of Fire Commissioners by G. Russo/E/ Creem. Unanimously approved.

Generator confirmed for 100kw load. Higgins Electric to install outside boiler room on a pad for a quote of \$65,000. There will be a workshop at the City of Middletown via WebEx to discuss how regulations apply to the use of the American Recovery Act money. Discussion of a letter to City officials for possible appropriation of funds for the generator or a LoCIP application.

- PCO #13 – Provide working platform in existing electrical room pending code modification.
MOTION to approve by G. Russo/E. Creem. Unanimously approved.
- NEW PCO #16 – Eagle Environmental, Inc. for asbestos abatement re-occupancy clearance by PCM Analyses.
First payment: \$ 550.00
Second payment projection: \$1,260.00
Total: \$1,810.00

MOTION to approve by G. Russo/E. Creem. Unanimously approved.

Chairman Thazhampallath recognized Chief Howley for his work on the project, as this would be his last meeting with the Committee as the Fire Chief.

7. ADJOURNMENT

MOTION to adjourn by E. Creem/G. Russo. Unanimously approved.

The meeting adjourned at 6:39 p.m.

Submitted by,

A handwritten signature in blue ink that reads "Kathleen M. Kiley". The signature is written in a cursive style.

Kathleen M. Kiley
Building Committee Secretary

Approved 06/14/2021