

**SOUTH FIRE DISTRICT  
Of the City of Middletown  
BUILDING COMMITTEE  
MEETING  
Monday, January 13, 2020  
5:30 p.m.**

**MINUTES**

Present: Chairman Geen Thazhampallath, Edward Creem, Nancy Hunter, Guy Russo, Philip Russo, Chairman Board of Fire Commissioners William Gregorio, Chief Michael Howley, Paul Morin, Paul Pizzo, Fire Department members, and members of the public.

Absent: Mary Bartolotta, Joseph Bibisi, and Gene Nocera.

1. CALL TO ORDER Chairman Geen Thazhampallath called the meeting to order at 5:36 p.m.
2. OPEN PUBLIC SESSION Chairman Geen Thazhampallath opened the Public Session at 5:37 p.m.

William F. Gregorio, Sr., Chairman, South Fire District Board of Fire Commissioners

Chairman Gregorio expressed his concern to the Building Committee that he feels the Board of Fire Commissioners needs to guide them in the decision to move forward with the project and determine the course of additional financing.

3. CLOSE PUBLIC SESSION Chairman Geen Thazhampallath closed the Public Session at 5:39 p.m.
4. APPROVAL OF MINUTES
  - a. Building Committee Special Meeting of September 30, 2019.

MOTION to approve the minutes of September 30, 2019 special meeting by E. Creem/N. Hunter. Guy Russo abstained. Motion passed.

5. OLD BUSINESS
  - a. Project fiscal update.
    - i. State bonding results.
    - ii. City of Middletown/South Fire District partnership.

Chairman Thazhampallath provided an update of the state bonding results, and possible partnership with the City of Middletown to finance the building project.

MOTION to authorize City of Middletown Purchasing Supervisor to recreate the bid package for the building project by E. Creem/G. Russo. The motion passed with 4 votes in favor and 1 against.

MOTION to authorize Chairman Thazhampallath to place item on Board of Fire Commissioners agenda to suggest three potential options for funding. 1. Full Bonding by City of Middletown, 2. Partnership with the City of Middletown, or 3. Finance through private bank by G. Russo/E. Creem. The motion passed with 4 votes in favor and 1 against.

**6. NEW BUSINESS**

**a. Invoice approvals.**

MOTION to approve outstanding invoice numbers 505, and 514 for payment to Landmark Architects in the amount of \$435.34 by G. Russo/E. Creem. Unanimously approved.

MOTION to authorize Chief Howley, and the Building Committee Chairman to approve South Fire District building project invoices up to \$5,000 per invoice for payment, as recommended by Landmark Architects with notice back to the Building Committee upon approval by G. Russo/E. Creem. Unanimously approved.

**7. ADJOURNMENT**

MOTION to adjourn by E. Creem/G. Russo. Unanimously approved.

Meeting adjourned at 6:20 p.m.

Submitted by,



Kathleen M. Kiley  
Building Committee Secretary