

**SOUTH FIRE DISTRICT  
OF THE CITY OF MIDDLETOWN  
COMMISSIONERS MEETING  
MONDAY, SEPTEMBER 9, 2019  
MINUTES**

Present: Commissioners Gregorio, Darling, and Kleckowski; Chief Howley, Fire Department members and members of the public.

Absent: Comm. Bartolotta and Comm. Thazhampallath

**1) CALL TO ORDER** Chairman Gregorio called the meeting to order at 7:01 p.m.

**2) PLEDGE OF ALLEGIANCE** was recited.

**OPEN PUBLIC SESSION** Chairman Gregorio opened the Public Session at 7:02 p.m.

*Dan Penney*

Through the Chairman (Roberts Rules), Mr. Penney offered the following comments:

- a) Mr. Penney requested an update of the recently advertised tax sales be provided. Specifically, what is the estimated revenue for the district and which account line item will it be applied?
- b) Mr. Penney also requested that an update of the previous commission authorized actuary study relative to the CBA be provided. Specifically, have any expenses been paid to date and, if so, where in the district monthly financial reports are they being posted? He also requested that any actuary reports and related correspondence be secured by the district for future response to FOI requests.
- c) Mr. Penney appreciates the Chief's comments at the previous monthly meeting relative to the ongoing CBA negotiations and would like to see, speaking through the Chair (Roberts Rules), that this subject be made a standing agenda item.
- d) Mr. Penney recommended that the district record its meetings to assure key points of discussion are best captured relative to FOIC rules and regulation language and to enhance public access.

**3) CLOSE PUBLIC SESSION** Chairman Gregorio closed the Public Session at 7:04 p.m.

**4) MINUTES TO BE APPROVED**

A) Regular Meeting of August 12, 2019

MOTION to approve the minutes of the August 12, 2019 regular meeting by Comm. Darling/ Comm. Kleckowski. Unanimously approved.

**5) TAX COLLECTOR'S REPORT** was reviewed by the Commission.

A) The Commission reviewed the Tax Collector's report submitted by Tax Collector Cindy Gotta.

MOTION to approve the Tax Collector's Report by Comm. Darling/Comm. Kleckowski.

Unanimously approved.

- 6) **MONTHLY FINANCIAL REPORTS** were reviewed by the Commission.  
MOTION to approve the Monthly Financial Reports by Comm. Darling/Comm. Kleckowski.  
Unanimously approved.
- 7) **CHIEF'S REPORT**  
The Commission reviewed the report submitted by Chief Howley.  
MOTION to approve the Chief's report by Comm. Kleckowski/Comm. Darling. Unanimously approved.
- 8) **DEPUTY CHIEF'S REPORT**  
The Commission reviewed the report submitted by Deputy Chief Trzaski.  
MOTION to approve the Deputy Chief's report by Comm. Kleckowski/Comm. Darling. Unanimously approved.
- 9) **CAPTAIN'S REPORT/ACTING FIRE MARSHAL'S REPORT**  
The Commission reviewed the reports submitted by Captain Fischer and Acting Fire Marshal Mastroianni.  
MOTION to approve the Captain's report and the Acting Fire Marshal's report by Comm. Darling/Comm. Kleckowski. Unanimously approved
- 10) **COMMISSIONER'S REPORT**  
***PUBLIC SAFETY TELECOMMUNICATIONS***  
Commissioner Darling provided a synopsis of the September meeting.  
  
***BUILDING COMMITTEE***  
The Building Committee is attempting to schedule a meeting. Chief Howley will email the Commission when a date has been set.
- 11) **OLD BUSINESS** None.
- 12) **NEW BUSINESS** None.
- 13) **ADJOURNMENT**  
MOTION to adjourn by Comm. Kleckowski/Comm. Darling. Unanimously approved.  
  
Meeting adjourned at 7:47 p.m.

Submitted by,

Alyse McEwen, Recording Secretary