

**South Fire District
of the City of Middletown
PENSION COMMITTEE MEETING
Tuesday, June 21, 2022
4:00 pm**

AGENDA

1. CALL TO ORDER
2. MINUTES TO BE APPROVED
 - a. Pension Committee Meeting of May 20, 2021
3. INTRODUCTION OF NEW MEMBERS AND ADVISORS
4. REVIEW OF FIDUCIARY DUTIES AND BY-LAWS
 - a. Investment Policy Statement
5. REPORT FROM LINCOLN FINANCIAL
 - a. Lifetime Income Option
6. CYBERSECURITY
7. QUARTERLY FIDUCIARY REPORT
 - a. Target Date Funds
8. FEE REDUCTION
9. RIA STATUS AND CHANGEOVER TO DAVID BORDEN
10. STATUS OF FIVE YEAR PUT OPTION ON VOYA 457
 - a. August 2022
11. NEW BUSINESS
12. ADJOURNMENT

Members of the public may attend the meeting at the firehouse.
Alternatively, they may view/listen to the meeting as follows:

1. Follow the link <https://us02web.zoom.us/j/82698516943>
2. Going to <https://zoom.us> and joining the meeting using the meeting I.D. number located below.
3. Via telephone at 646-558-8656

**SOUTH FIRE DISTRICT
of the City of Middletown
PENSION COMMITTEE MEETING
Thursday, May 20, 2021
4:00 p.m.**

<https://us02web.zoom.us/j/87095952362>

Meeting ID: 870 9595 2362

MINUTES

Present: Chairman Deborah Kleckowski, Firefighter Terence Keenan, Chief Michael Howley, Michael Callahan, and Kathy Kiley.

Present via Zoom: Lieutenant Tim Heiden, and Amy Schulman, Lincoln Financial Group.

1. CALL TO ORDER

Chairman Deborah Kleckowski called the meeting to order at 4:02 p.m.

2. MINUTES TO BE APPROVED

- a. Pension Committee Meeting of October 6, 2020.

MOTION to approve the minutes of October 6, 2020 by FF Terence Keenan/Lt. Tim Heiden. Unanimously approved.

3. MERGER OF EDU4RETIREMENT, INC. INTO CCR WEALTH MANAGEMENT, LLC.

Mike Callahan reported on the merger of Edu4Retirement, Inc. into CCR Wealth Management, LLC. Michael Callahan will remain the advisor on the account and has a contractual arrangement to stay with the firm. CCR Wealth Management assumed and extended the lease of the office space in Southington, CT. CCR Wealth Management offers full financial planning services for participants within the plans and for those retiring or terminating.

4. QUARTERLY FIDUCIARY REVIEW

Since both plans have the same fund line-up a review of the Money Purchase plan would be used for both plans.

- a. Fund changes were recommended. The last quarter had a recommended change to the J Morgan Emerging Markets Fund. Subsequent to that meeting, JP Morgan closed the fund to retirement plans. Michael Callahan recommended the fund be replaced with the American Funds New World Fund R-6. Additionally, Vanguard indicated the Target Date Fund series now qualifies for the Investor Class. The fees for this are reduced.

Michael Callahan placed Vanguard Small Cap Growth Index Admiral Class on a watchlist for poor performance against its peers for the quarter. He indicated the fees for the plan were substantially lower than the averages in the industry for like size plans and the plans investment results out-performed the weighted benchmark results on a quarter, 1 year, 3 year and 5 year basis.

b. Fee decreases

When contracts were initially established, the systems at Lincoln Financial Group were programed to send Pension Consultants, Inc. 10 basis points. PCI reviewed the cash received and reported the fees they were getting were too high. New fee agreements were put in place for 1/1/2021. PCI suggested the fee approach be changed to a flat fee that will be billed instead of a basis point charge. That way, they can offset the future fees by any overpayments and South Fire District will know the exact fee being charged and received. The Committee agreed to the changes in billing.

Terence Keenan asked for a complete accounting of who was overcharged and how much. Amy indicated she would provide the detailed reports. Terence also requested a plan level reconciliation also be completed.

c. Plan review by Lincoln Financial Group

Amy provided an overview of the demographics of the plan, comparisons to other plans and plan usage by the participants in the detailed Lincoln Financial report.

5. LINCOLN FINANCIAL GROUP EDUCATION

a. Financial Wellness Program

Amy indicated Lincoln has a Financial Wellness Program for the participants. The committee would like to set up meetings to review that program and the annuitization options in the plan.

6. COMMITTEE

a. Changeover

As of this meeting, there will be no changeover in the committee membership or structure. Tim Heiden's tenure is up and the Union will determine if Tim will remain or will be replaced.

7. GENERAL ADMINISTRATION

a. Uncashed checks

Michael Callahan verified there are no uncashed checks for the plan.

8. POLICY

a. Accumulated vacation and sick time.

The Union contract provides that any unused sick-time over the limit of accumulated time, will be automatically contributed to the plan.

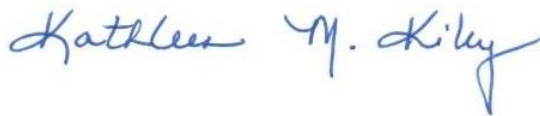
9. NEW BUSINESS

- Terence Keenan asked about the money that is still at Voya. If one of the participants terminates or retires, can they have access to their account balance? Michael Callahan indicated the answer is yes, that the Voya contract was benefit sensitive and distributions would be made.

10. ADJOURNMENT

MOTION to adjourn by FF Terence Keenan/Lt. Tim Heiden. Unanimously approved. The meeting adjourned at 5:40 p.m.

Submitted by,



Kathleen M. Kiley
Recording Secretary