

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, September 11, 2023

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

- Direct link to Zoom:
<https://us02web.zoom.us/j/89686524187?pwd=d2ZDZlV1Szh2NG14ZmNxdXJodFNjUT09>
- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 896 8652 4187

Passcode: SFD

SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
MONDAY, SEPTEMBER 11, 2023 at 7:00 p.m.
SOUTH FIRE DISTRICT MEETING ROOM & VIRTUAL VIA ZOOM

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ACCEPT/AMEND AGENDA**
- 4) **OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
- 5) **CLOSE PUBLIC SESSION**
- 6) **MINUTES TO BE ACCEPTED**
 - a) June 12, 2023 Regular Monthly Meeting
 - b) June 13, 2023 Budget Meeting
 - c) July 27, 2023 Special Meeting
- 7) **TAX COLLECTOR’S REPORTS – JUNE, JULY, AND AUGUST 2023**
 - a) Approval of June 2023 tax refunds in the amount of \$73.91. There were no refunds in the Months of July and August.
 - b) Acceptance of the Tax Collector’s Reports
- 8) **FINANCIAL REPORTS**
 - a) Monthly Expense Detail: May 2023 and June 2023; As of July 31, 2023; July 2023 and August 2023
 - b) Profit & Loss Budget vs. Actual: July 2022 through June 2023; July 2023; July 2023 through August 2023
 - c) Cash Balance Reports: June 2023; July 2023; August 2023
- 9) **ADMINISTRATIVE REPORTS – JUNE, JULY, AND AUGUST 2023**
- 10) **COMMISSIONER REPORTS**
 - a) Building Committee: Commissioner Thazhampallath
 - b) Pension Committee: Commissioner Kleckowski
 - c) Public Safety Telecommunications: Commissioner Giuliano
 - d) Riverfront Redevelopment Update: Commissioner Pessina
- 11) **OLD BUSINESS**
 - a) Marine 3 Update
- 12) **NEW BUSINESS**

South Fire District Building Renovation Project – Phase II

 - a) Approval of State of CT Department of Emergency Services and Public Protection Municipal Grant Program – Source of Project Funds and Project Budget Itemization Form (*Action item*)
 - b) Review of contract with Milestone Construction Services, LLC for construction management services (*Possible action item*)

c) Review of Builders' Risk Coverage through Acadia Insurance Company (*Possible action item*)

13) OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

14) CLOSE PUBLIC SESSION

15) ADJOURNMENT

Members of the public may attend the meeting at the firehouse or via Zoom:

- **Direct link to Zoom:**
<https://us02web.zoom.us/j/89686524187?pwd=d2ZDZlV1Szh2NG14ZmNxdXJodFNjUT09>
- **Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.**
- **Via telephone at 646-558-8656**

Meeting I.D. 896 8652 4187

Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, June 12, 2023 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 863 3154 1945

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, Gregorio; Chief Trzaski; Deputy Chief Fischer; staff members and members of the public

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:15 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

MOTION to accept the agenda as presented by Comm. Pessina/Comm. Gregorio. Unanimously approved.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:16 p.m. No one wished to speak.

5. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:16 p.m.

6. MINUTES TO BE ACCEPTED

- a) **May 8, 2023 Regular Monthly Meeting**
- b) **May 23, 2023 6:00 p.m. Special Budget Meeting**
- c) **May 23, 2023 6:15 p.m. Special Meeting**
- d) **June 1, 2023 Special Meeting**

The minutes were accepted as presented.

7. TAX COLLECTOR'S REPORTS – APRIL AND MAY 2023

a. April 2023 Refunds

MOTION to approve the refunds in the amount of \$49.59 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

b. Tax Collector's Reports

The tax collector's reports were reviewed and accepted.

c. Negative Balance Purge

MOTION to approve the Negative Balance Purge in the amount of \$1,249.35 by Comm. Thazhampallath/Comm. Giuliano. Unanimously accepted.

d. Suspense Tax Book as of June 2023

MOTION to approve the transfer of uncollectible tax bills to the Suspense Tax Book as of June 2023 by Comm. Thazhampallath/Comm. Pessina. Unanimously approved.

8. FINANCIAL REPORTS

- a. **Monthly Expense Detail: April and May 2023**
- b. **Profit & Loss Budget vs. Actual: July 2022 through May 2023**
- c. **Cash Balance Report: May 2023**

The financial reports were reviewed and accepted.

9. ADMINISTRATIVE REPORTS – MAY 2023

Chief Trzaski and Deputy Chief Fischer provided an overview of the May 2023 administrative reports.

10. COMMISSIONER REPORTS

- a. **Building Committee – Commissioner Thazhampallath**
Commissioner Thazhampallath gave an update on the progress of Phase II of the building renovation project.
MOTION to approve the Request for Qualifications by Comm. Pessina/Comm. Giuliano.
Unanimously approved.
- b. **Pension Committee: Commissioner Kleckowski**
Commissioner Kleckowski provided an overview of the May 17, 2023 Pension Committee meeting.
- c. **Public Safety Telecommunications: Commissioner Giuliano**
Commissioner Giuliano gave an overview of the June 2023 Public Safety Telecommunications Report.
- d. **Riverfront Redevelopment Update: Commissioner Pessina**
Commissioner Pessina provided an update.

11. OLD BUSINESS

- a. **Discussion of Financial Options for SFD Building Project**
Chief Trzaski spoke of the various financial options available for the building project and suggested the district use it's own money to get the project going and get reimbursed.
MOTION to move forward and pay what we can pay and as a Construction Manager comes on board to shift gears as necessary by Comm. Gregorio/Comm. Pessina. Unanimously approved.
- b. **Marine 3 Update**
Deputy Chief Fischer provided an update on the progress.
- c. **Sumner Brook Update**
There was nothing new to report.

12. NEW BUSINESS

- a. **Discussion of the possible cancellation of the July 2023 and August 2023 regular monthly meetings.**
No action was taken. The meetings will be held as scheduled.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Commissioner Kleckowski opened the public session at 8:07 p.m. No one wished to speak.

14. CLOSE PUBLIC SESSION

Commissioner Kleckowski closed the public session at 8:07 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved.

The meeting adjourned at 8:08 p.m.

Submitted by,



Alyse McEwen

Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

DRAFT

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT 06457
Board of Fire Commissioners
Minutes – Budget Meeting
Tuesday, June 13, 2023 8:00 P.M.

Held at the firehouse and available via Zoom - Meeting ID 818 7095 5063

Present: Commissioners Kleckowski, Giuliano, Pessina, and Gregorio; Chief Trzaski; Deputy Chief Fischer (via Zoom)

Absent: Commissioner Thazhampallath

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 8:06 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. READING OF LEGAL NOTICE

Comm. Giuliano read the Legal Notice as posted in the *Middletown Press* and the *Hartford Courant* on June 2, 2023.

4. ANNOUNCEMENT OF VOTING RESULTS:

Poll voting was done by ballot tabulator and absentee ballots were counted by hand. A total of 474 votes were counted, including twelve absentee ballots. Voting was as follows:

	Yes	No
Votes by Ballot Tabulator	231	231
Votes by Absentee Ballots	12	0
Total Number of Votes	243	231

**5. ADOPTION OF BUDGET/SETTING OF TAX MILL RATE FOR FISCAL YEAR
JULY 1, 2023 TO JUNE 30, 2024.**

MOTION to set the mill rate to 4.160 for motor vehicle property and 5.311 for real estate and personal property for the fiscal year July 1, 2023 to June 30, 2024 by Comm. Pessina/Comm. Giuliano. Unanimously approved.

6. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved.

Meeting adjourned at 8:10 p.m.

Submitted by,



Alyse McEwen
Recording Secretary

The recording of the meeting is available upon request in accordance with Freedom of Information requirements.

**SOUTH FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457**

**SPECIAL MEETING
Thursday, July 27, 2023 – 6:30 p.m.**

Held at the firehouse and available via Zoom - Meeting ID 829 5583 8273

Present: Commissioners Kleckowski, Giuliano (arrived at 6:39 p.m.), Thazhampallath, Pessina, and Gregorio; Chief Trzaski

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 6:35 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. APPROVE OR DENY THE BUILDING COMMITTEE'S SELECTION OF A CONSTRUCTION MANAGER FOR THE SOUTH FIRE DISTRICT'S BUILDING RENOVATION PROJECT – PHASE II

Commissioner Thazhampallath gave a presentation of the Building Committee's 7/25/23 special meeting/ executive session during which the committee selected a construction manager for the project. The committee interviewed four companies, one of which withdrew their proposal. The committee unanimously recommended Milestone Construction Services LLC and asked the commission to pass a motion to enter into a construction management contract with Milestone.

MOTION to move forward with Milestone by Comm. Pessina/Comm. Giuliano. Unanimously approved.

4. ADJOURNMENT

MOTION to adjourn by Comm. Gregorio/Comm. Pessina. Unanimously approved.

The meeting was adjourned at 7:02 p.m.

Submitted by,



Alyse McEwen

Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

2019-03-0083333	2	USB LEASING LT	83333	-73.91	0.00	0.00	0.00	0.00	0.00	0.00	06/21/2023	-73.91	AF02635	1C4RJFFB11GC348672
TOT MOTORVEHICLE	# OF Accts:	1		-73.91	0.00	0.00	0.00	0.00	0.00	0.00		-73.91		
YEAR 2019	# OF Accts:	1		-73.91	0.00	0.00	0.00	0.00	0.00	0.00		-73.91		
GRAND TOTAL	# OF Accts:	1		-73.91	0.00	0.00	0.00	0.00	0.00	0.00		-73.91		

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS JUNE 2023	
REAL ESTATE	\$ 2,530.98
MOTOR VEHICLE	\$ -
PERSONAL PROPERTY	\$ 173.13
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ 1,811.15
CURRENT INTEREST	\$ 343.45
BACK INTEREST	\$ 751.47
FEES PAID	\$ 261.78
LIENS RELEASED	\$ 72.00
COLLECTIONS 2022/2023	\$ 5,943.96
JULY	\$ 4,676,757.10
AUGUST	\$ 949,921.85
SEPTEMBER	\$ 144,803.09
OCTOBER	\$ 28,090.56
NOVEMBER	\$ 14,499.77
DECEMBER	\$ 22,106.42
JANUARY	\$ 16,456.40
FEBRUARY	\$ 9,823.16
MARCH	\$ 67,070.93
APRIL	\$ 18,361.75
MAY	\$ 18,441.11
JUNE	\$ 5,943.96
COLLECTED YEAR TO DATE	\$ 5,972,276.10
GRANTS RECEIVED	
MUNICIPAL GRANT IN AID	\$ 207,080.00
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ 201,650.00
TOTAL GRANTS	\$ 408,730.00
TOTAL YEAR-TO-DATE	\$ 6,381,006.10
Respectfully submitted by:	
Lee Matterazzo	
Tax Collector, South Fire District	

Tax Collections June 2023

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 4,866,692.93	\$ 4,815,682.71	\$10,311.02	99.16%	\$1,760.94
PP	\$ 1,004,561.07	\$ 993,744.22	\$136.22	98.94%	\$0.00
MV	\$ -	\$ -	\$0.00		\$549.49
MVS	\$ -	\$ -	\$0.00		\$152.37
					<u>0</u>
TOTAL	\$ 5,871,254.00	\$ 5,809,426.93	\$ 10,447.24	99.12%	\$2,462.80

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS JULY 2023	
REAL ESTATE	\$ 5,211,663.74
MOTOR VEHICLE	\$ 305,774.19
PERSONAL PROPERTY	\$ 695,202.52
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ 8,011.20
CURRENT INTEREST	\$ 8.97
BACK INTEREST	\$ 2,655.09
FEES PAID	\$ 308.95
LIENS RELEASED	\$ 240.00
COLLECTIONS 2023/2024	
	\$ 6,223,864.66
JULY	\$ 6,223,864.66
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	
	\$ 6,223,864.66
GRANTS RECEIVED	
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ -
TOTAL GRANTS	
	\$ -
TOTAL YEAR-TO-DATE	
	\$ 6,223,864.66
Respectfully submitted by:	
Lee Matterazzo, CCMC, Tax Collector	
South Fire District	

Tax Collections July 2023

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,013,951.16	\$ 5,211,663.74	\$0.00	86.66%	\$0.00
PP	\$ 939,142.66	\$ 695,202.52	\$0.00	74.03%	\$0.00
MV	\$ 469,193.06	\$ 305,774.19	\$0.00	65.17%	\$0.00
MVS	\$ -	\$ -	\$0.00		\$0.00
TOTAL	\$ 7,422,286.88	\$ 6,212,640.45	\$ -	83.70%	\$ -

Submitted by:
Lee Matterazzo, CCMC
Interim Tax Collector

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT

COLLECTIONS AUGUST 2023

REAL ESTATE	\$ 479,272.94
MOTOR VEHICLE	\$ 59,119.36
PERSONAL PROPERTY	\$ 230,560.71
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ 14,731.52
CURRENT INTEREST	\$ 2,836.72
BACK INTEREST	\$ 3,637.66
FEES PAID	\$ 428.67
LIENS RELEASED	\$ 168.00

COLLECTIONS 2023/2024 \$ 790,755.58

JULY	\$ 6,223,864.66
AUGUST	\$ 790,755.58
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	

COLLECTED YEAR TO DATE \$ 7,014,620.24

GRANTS RECEIVED

MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ -

TOTAL GRANTS \$ -

TOTAL YEAR-TO-DATE \$ 7,014,620.24

Respectfully submitted by:

Lee Matterazzo, CCMC, Tax Collector
South Fire District

Tax Collections August 2023

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,014,006.43	\$ 5,690,936.68	\$0.00	94.63%	\$0.00
PP	\$ 939,142.66	\$ 925,763.23	\$0.00	98.58%	\$0.00
MV	\$ 468,363.16	\$ 364,893.55	\$0.00	77.91%	\$0.00
MVS	\$ -	\$ -	\$0.00		\$0.00
TOTAL	\$ 7,421,512.25	\$ 6,981,593.46	\$ -	94.07%	\$ -

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

South Fire District
Monthly Expense Detail
 May and June 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	05/02/2023	Earthlight Power, LLC.	952.20		952.20
	05/25/2023	Eversource	387.79		1,339.99
	06/01/2023	Earthlight Power, LLC.	1,051.20		2,391.19
	06/27/2023	Eversource	418.46		2,809.65
Total 7201 · Electricity			<u>2,809.65</u>	<u>0.00</u>	<u>2,809.65</u>
7202 · Water and Sewer					
	05/01/2023	Middletown Water & Sewer Dept	227.62		227.62
	06/01/2023	Middletown Water & Sewer Dept	125.19		352.81
Total 7202 · Water and Sewer			<u>352.81</u>	<u>0.00</u>	<u>352.81</u>
7203 · Heating					
	05/02/2023	Eversource	1,017.45		1,017.45
	06/02/2023	Eversource	884.94		1,902.39
Total 7203 · Heating			<u>1,902.39</u>	<u>0.00</u>	<u>1,902.39</u>
7204 · Telephone					
	05/15/2023	Frontier Communications	233.56		233.56
	06/15/2023	Frontier Communications	232.99		466.55
Total 7204 · Telephone			<u>466.55</u>	<u>0.00</u>	<u>466.55</u>
7401 · Fuel					
	05/23/2023	WEX Bank - Small Bus. Card	1,584.69		1,584.69
	05/31/2023	Advance Auto Parts	64.86		1,649.55
	05/31/2023	Bank of America	84.66		1,734.21
	05/31/2023	Bank of America	139.11		1,873.32
	05/31/2023	NAPA Auto Parts	64.01		1,937.33
	06/13/2023	Dime Oil, LLC.	4,335.72		6,273.05
	06/23/2023	WEX Bank - Small Bus. Card	1,388.64		7,661.69
	06/30/2023	Bank of America	65.96		7,727.65
	06/30/2023	Bank of America	70.00		7,797.65
	06/30/2023	Bank of America	70.00		7,867.65
	06/30/2023	Bank of America	75.00		7,942.65
Total 7401 · Fuel			<u>7,942.65</u>	<u>0.00</u>	<u>7,942.65</u>
7403 · Vehicle Repairs					
	05/08/2023	First Line Emergency	1,383.99		1,383.99
	05/08/2023	First Line Emergency	1,834.73		3,218.72
	05/16/2023	First Line Emergency	4,937.02		8,155.74
	05/18/2023	The Trailer Depot LLC	141.74		8,297.48
	05/31/2023	Bank of America	72.30		8,369.78
	06/01/2023	First Line Emergency	849.49		9,219.27
	06/01/2023	First Line Emergency	1,304.62		10,523.89
	06/07/2023	First Line Emergency	2,754.61		13,278.50

South Fire District
Monthly Expense Detail
 May and June 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
	06/15/2023	Firematic Supply Co. Inc.	86.68		13,365.18
	06/19/2023	Firematic Supply Co. Inc.	17,176.23		30,541.41
	06/26/2023	Birdon NE, LLC.	154.09		30,695.50
Total 7403 · Vehicle Repairs			30,695.50	0.00	30,695.50
7404 · NFPA/OSHA Compliance					
	06/22/2023	TSI Incorporated		52.39	-52.39
Total 7404 · NFPA/OSHA Compliance			0.00	52.39	-52.39
7406 · Vehicle Supplies					
	05/31/2023	Bank of America	15.93		15.93
	05/31/2023	Advance Auto Parts	88.63		104.56
	05/31/2023	NAPA Auto Parts	159.92		264.48
	05/31/2023	NAPA Auto Parts		60.12	204.36
	05/31/2023	NAPA Auto Parts	16.66		221.02
	06/28/2023	Ace Home Center	41.06		262.08
	06/30/2023	Advance Auto Parts	99.29		361.37
	06/30/2023	Bank of America	57.39		418.76
	06/30/2023	Bank of America	84.99		503.75
	06/30/2023	Bank of America	25.94		529.69
	06/30/2023	NAPA Auto Parts	60.89		590.58
Total 7406 · Vehicle Supplies			650.70	60.12	590.58
7502 · Insurance - Commercial Package					
	06/09/2023	HD Segur Insurance	78.00		78.00
Total 7502 · Insurance - Commercial Package			78.00	0.00	78.00
7512 · Pension - Defined Contribution					
	05/08/2023	Lincoln Financial - Pension 401	28,908.00		28,908.00
	06/06/2023	Lincoln Financial - Pension 401	28,244.29		57,152.29
Total 7512 · Pension - Defined Contribution			57,152.29	0.00	57,152.29
7513 · Unused Sick Time					
	06/30/2023	Lincoln Financial - Pension 401	18,907.81		18,907.81
Total 7513 · Unused Sick Time			18,907.81	0.00	18,907.81
7701 · Tax Collector's Expense					
	05/01/2023	Quality Data Service, Inc	6,204.00		6,204.00
Total 7701 · Tax Collector's Expense			6,204.00	0.00	6,204.00
7702 · Professional Org / Periodicals					
	05/31/2023	Bank of America	25.00		25.00
	06/30/2023	Bank of America	25.00		50.00
Total 7702 · Professional Org / Periodicals			50.00	0.00	50.00

South Fire District
Monthly Expense Detail
 May and June 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7703 · Office Expenses					
	05/31/2023	Bank of America	134.10		134.10
	05/31/2023	Bank of America	122.29		256.39
	05/31/2023	Bank of America	273.33		529.72
	06/30/2023	Bank of America	81.01		610.73
	06/30/2023	Bank of America	58.57		669.30
Total 7703 · Office Expenses			<u>669.30</u>	<u>0.00</u>	<u>669.30</u>
7704 · Auditor					
	06/15/2023	Costello Company, LLC	7,750.00		7,750.00
Total 7704 · Auditor			<u>7,750.00</u>	<u>0.00</u>	<u>7,750.00</u>
7706 · Postage					
	05/31/2023	U. S. Postmaster	1,275.82		1,275.82
	06/05/2023	FedEx	8.35		1,284.17
Total 7706 · Postage			<u>1,284.17</u>	<u>0.00</u>	<u>1,284.17</u>
7708 · Commissioner's Compensation					
	05/03/2023	Paychex	750.00		750.00
	05/31/2023	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
7709 · Activity Expense					
	05/31/2023	Bank of America	51.23		51.23
	05/31/2023	Bank of America	152.00		203.23
	05/31/2023	Bank of America	203.96		407.19
	05/31/2023	Bank of America	64.18		471.37
	05/31/2023	Bank of America	4.58		475.95
	05/31/2023	Bank of America	38.94		514.89
	05/31/2023	Bank of America	25.50		540.39
	06/30/2023	Bank of America	55.30		595.69
	06/30/2023	Bank of America	121.78		717.47
Total 7709 · Activity Expense			<u>717.47</u>	<u>0.00</u>	<u>717.47</u>
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - General/Labor					
	05/11/2023	Summa & Ryan, PC	1,267.50		1,267.50
	06/15/2023	Summa & Ryan, PC	4,095.00		5,362.50
	06/30/2023	Summa & Ryan, PC	487.50		5,850.00
Total 7711A · Legal Expense - General/Labor			<u>5,850.00</u>	<u>0.00</u>	<u>5,850.00</u>
7711B · Legal Expense - H & H					
	05/04/2023	Nuzzo & Roberts, LLC.	590.00		590.00

South Fire District
Monthly Expense Detail
May and June 2023

<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
05/04/2023	Nuzzo & Roberts, LLC.	10.00		600.00
06/02/2023	Nuzzo & Roberts, LLC.	690.00		1,290.00
06/30/2023	Nuzzo & Roberts, LLC.	860.00		2,150.00
Total 7711B · Legal Expense - H & H		<u>2,150.00</u>	<u>0.00</u>	<u>2,150.00</u>
Total 7711 · Legal Expense		8,000.00	0.00	8,000.00

7710 · Professional Services - Other

05/04/2023	Paychex	120.98		120.98
05/04/2023	Paychex	55.02		176.00
05/04/2023	Paychex	58.90		234.90
05/11/2023	Paychex	119.04		353.94
05/11/2023	Paychex	55.02		408.96
05/18/2023	Paychex	119.04		528.00
05/18/2023	Paychex	55.02		583.02
05/25/2023	Paychex	119.04		702.06
05/25/2023	Paychex	55.02		757.08
05/31/2023	Merrick & Associates, LLC	400.00		1,157.08
06/01/2023	Paychex	119.04		1,276.12
06/01/2023	Paychex	55.02		1,331.14
06/01/2023	Paychex	58.90		1,390.04
06/08/2023	Paychex	128.62		1,518.66
06/08/2023	Paychex	58.58		1,577.24
06/14/2023	MissionCIT, LLC.	4,500.00		6,077.24
06/15/2023	Paychex	128.62		6,205.86
06/15/2023	Paychex	58.58		6,264.44
06/22/2023	Paychex	128.62		6,393.06
06/22/2023	Paychex	58.58		6,451.64
06/29/2023	Paychex	130.68		6,582.32
06/29/2023	Paychex	58.58		6,640.90
06/30/2023	Merrick & Associates, LLC	400.00		7,040.90
Total 7710 · Professional Services - Other		<u>7,040.90</u>	<u>0.00</u>	<u>7,040.90</u>
Total 7710 · Professional Services		15,040.90	0.00	15,040.90

7714 · Advertising / Voting

05/31/2023	Middletown Press- Hearst Media Services	81.53		81.53
05/31/2023	Hartford Courant - Advertising	51.43		132.96
06/07/2023	Minuteman Press	2,014.17		2,147.13
06/10/2023	LHS Associates, Inc.	450.00		2,597.13
06/10/2023	LHS Associates, Inc.	275.40		2,872.53
06/10/2023	LHS Associates, Inc.	60.00		2,932.53
06/13/2023	Wilson, William	300.00		3,232.53
06/13/2023	Petras, Anton.	200.00		3,432.53
06/13/2023	Petras, Diane	200.00		3,632.53
06/13/2023	Turro, John	200.00		3,832.53
06/30/2023	Middletown Press- Hearst Media Services	78.51		3,911.04

South Fire District
Monthly Expense Detail
May and June 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
	06/30/2023	Hartford Courant - Advertising	59.39		3,970.43
	06/30/2023	Hartford Courant - Advertising	270.62		4,241.05
	06/30/2023	Middletown Press- Hearst Media Services	106.62		4,347.67
Total 7714 · Advertising / Voting			4,347.67	0.00	4,347.67
7716 · Archive Services					
	06/30/2023	Hartford Despatch & Storage	195.00		195.00
Total 7716 · Archive Services			195.00	0.00	195.00
7717 · Software Support					
	06/30/2023	Bank of America	142.00		142.00
Total 7717 · Software Support			142.00	0.00	142.00
7801 · Repairs Building					
	05/11/2023	Dependable Doors	200.00		200.00
	05/23/2023	Air Cleaning Specialists of New England	394.80		594.80
	05/31/2023	Bank of America	46.90		641.70
	05/31/2023	Bank of America	18.93		660.63
Total 7801 · Repairs Building			660.63	0.00	660.63
7802 · Supplies Maintenance					
	05/04/2023	Grainger	79.64		79.64
	05/28/2023	Ace Home Center	16.99		96.63
	05/28/2023	Ace Home Center	31.98		128.61
	05/28/2023	Ace Home Center	12.68		141.29
	05/28/2023	Ace Home Center	13.12		154.41
	05/31/2023	W.B. Mason Company, Inc.	69.66		224.07
	05/31/2023	Bank of America	81.92		305.99
	06/05/2023	W.B. Mason Company, Inc.	439.58		745.57
	06/06/2023	W.B. Mason Company, Inc.		108.74	636.83
	06/06/2023	W.B. Mason Company, Inc.	127.07		763.90
	06/12/2023	W.B. Mason Company, Inc.	52.62		816.52
	06/19/2023	W.B. Mason Company, Inc.	109.92		926.44
	06/26/2023	W.B. Mason Company, Inc.	536.42		1,462.86
	06/28/2023	Ace Home Center	146.35		1,609.21
	06/30/2023	Bank of America	114.85		1,724.06
	06/30/2023	Bank of America		22.97	1,701.09
	06/30/2023	Bank of America	24.43		1,725.52
	06/30/2023	Bank of America	29.55		1,755.07
	06/30/2023	Bank of America	75.95		1,831.02
Total 7802 · Supplies Maintenance			1,962.73	131.71	1,831.02
7803 · Services					
	05/05/2023	JP Bellamo & Sons, Inc.	50.00		50.00
	05/06/2023	De Lage Landen Financial Services, Inc.	121.00		171.00

South Fire District
Monthly Expense Detail
May and June 2023

<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
05/06/2023	Comcast	100.80		271.80
05/07/2023	Comcast	22.52		294.32
05/25/2023	All Waste	180.00		474.32
06/01/2023	A & A Office Systems, Inc. - Usage	42.69		517.01
06/05/2023	JP Bellamo & Sons, Inc.	50.00		567.01
06/06/2023	Comcast	100.80		667.81
06/07/2023	Comcast	22.52		690.33
06/10/2023	De Lage Landen Financial Services, Inc.	121.00		811.33
06/23/2023	All Waste	200.00		1,011.33
06/23/2023	All Waste	80.00		1,091.33
06/23/2023	All Waste	30.00		1,121.33
06/29/2023	Pitney Bowes Inc. - Quarterly	217.86		1,339.19
Total 7803 · Services		<u>1,339.19</u>	<u>0.00</u>	<u>1,339.19</u>
7901 · Emergency Medical Equipment				
05/01/2023	Grainger	29.74		29.74
05/04/2023	Common Cents EMS Supply, LLC.	155.07		184.81
05/25/2023	Common Cents EMS Supply, LLC.	1,560.34		1,745.15
05/30/2023	Common Cents EMS Supply, LLC.	14.63		1,759.78
05/31/2023	Common Cents EMS Supply, LLC.	211.32		1,971.10
06/06/2023	Common Cents EMS Supply, LLC.	40.27		2,011.37
06/08/2023	Common Cents EMS Supply, LLC.	157.45		2,168.82
06/16/2023	Common Cents EMS Supply, LLC.	337.50		2,506.32
06/20/2023	Common Cents EMS Supply, LLC.	337.50		2,843.82
06/21/2023	Common Cents EMS Supply, LLC.	112.50		2,956.32
06/30/2023	Bank of America	224.17		3,180.49
Total 7901 · Emergency Medical Equipment		<u>3,180.49</u>	<u>0.00</u>	<u>3,180.49</u>
7903 · Training				
05/02/2023	Prodigy	1,085.00		1,085.00
05/09/2023	Yale New Haven Hospital, Inc.	1,400.00		2,485.00
Total 7903 · Training		<u>2,485.00</u>	<u>0.00</u>	<u>2,485.00</u>
7904 · Public Fire Education				
7904A · Open House				
06/30/2023	Bank of America	699.44		699.44
06/30/2023	Bank of America	76.95		776.39
06/30/2023	Bank of America	76.95		853.34
Total 7904A · Open House		<u>853.34</u>	<u>0.00</u>	<u>853.34</u>
7904B · FM Global Grant				
06/12/2023	eAccess Solutions, Inc.	1,971.75		1,971.75
Total 7904B · FM Global Grant		<u>1,971.75</u>	<u>0.00</u>	<u>1,971.75</u>
7904 · Public Fire Education - Other				

South Fire District
Monthly Expense Detail
May and June 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
	05/31/2023	Bank of America	1,185.00		1,185.00
	05/31/2023	Bank of America	471.65		1,656.65
Total 7904 · Public Fire Education - Other			1,656.65	0.00	1,656.65
Total 7904 · Public Fire Education			4,481.74	0.00	4,481.74
 7905 · Fire Fighting Equipment					
	05/04/2023	Municipal Emergency Services/Shipman's	35.00		35.00
	05/05/2023	Firematic Supply Co. Inc.	1,818.00		1,853.00
	05/05/2023	American Trade Mark Co.	252.99		2,105.99
	05/11/2023	Municipal Emergency Services/Shipman's	373.83		2,479.82
	05/31/2023	Bank of America	40.08		2,519.90
	05/31/2023	Bank of America	501.90		3,021.80
	06/12/2023	Fire Equipment Headquarters	267.50		3,289.30
	06/22/2023	Kleen Energy Systems, LLC.		1,818.00	1,471.30
	06/30/2023	Bank of America	37.32		1,508.62
	06/30/2023	Bank of America	113.40		1,622.02
Total 7905 · Fire Fighting Equipment			3,440.02	1,818.00	1,622.02
 7906 · Special Service Units					
	05/24/2023	U.S. Darkwater, LLC.	1,042.69		1,042.69
Total 7906 · Special Service Units			1,042.69	0.00	1,042.69
 7907 · Fire Marshal's Office					
	05/31/2023	Connecticut Fire Marshals Association	40.00		40.00
	06/30/2023	Bank of America	89.09		129.09
Total 7907 · Fire Marshal's Office			129.09	0.00	129.09
 7909 · Uniforms					
	05/08/2023	Security Uniforms, Inc.	97.00		97.00
	05/08/2023	Security Uniforms, Inc.	602.00		699.00
	05/08/2023	Security Uniforms, Inc.	493.00		1,192.00
	05/08/2023	Security Uniforms, Inc.	97.00		1,289.00
	05/08/2023	Security Uniforms, Inc.	614.00		1,903.00
	05/08/2023	Security Uniforms, Inc.	560.00		2,463.00
	05/08/2023	Security Uniforms, Inc.	593.00		3,056.00
	05/09/2023	Security Uniforms, Inc.	257.00		3,313.00
	05/09/2023	Security Uniforms, Inc.	16.00		3,329.00
	05/09/2023	Security Uniforms, Inc.	127.50		3,456.50
	05/09/2023	Security Uniforms, Inc.	127.50		3,584.00
	05/09/2023	Security Uniforms, Inc.	127.50		3,711.50
	05/10/2023	Security Uniforms, Inc.	16.00		3,727.50
	05/10/2023	Security Uniforms, Inc.	16.00		3,743.50
	05/16/2023	Security Uniforms, Inc.	37.00		3,780.50
	05/16/2023	Security Uniforms, Inc.	195.00		3,975.50
	05/16/2023	Security Uniforms, Inc.	748.00		4,723.50

South Fire District
Monthly Expense Detail
 May and June 2023

<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
05/16/2023	Security Uniforms, Inc.	95.00		4,818.50
05/25/2023	Security Uniforms, Inc.	195.00		5,013.50
05/25/2023	Security Uniforms, Inc.	49.00		5,062.50
05/25/2023	Security Uniforms, Inc.	686.50		5,749.00
06/02/2023	Security Uniforms, Inc.	655.00		6,404.00
06/06/2023	Security Uniforms, Inc.	34.00		6,438.00
06/06/2023	Security Uniforms, Inc.	372.00		6,810.00
06/06/2023	Security Uniforms, Inc.	372.00		7,182.00
06/06/2023	Security Uniforms, Inc.	380.00		7,562.00
06/06/2023	Security Uniforms, Inc.	380.00		7,942.00
06/09/2023	Security Uniforms, Inc.	322.00		8,264.00
06/09/2023	Security Uniforms, Inc.	16.00		8,280.00
06/09/2023	Security Uniforms, Inc.	85.00		8,365.00
06/09/2023	Security Uniforms, Inc.	102.00		8,467.00
06/14/2023	EMP Apparel, LLC.	50.00		8,517.00
06/14/2023	EMP Apparel, LLC.	105.50		8,622.50
06/14/2023	Security Uniforms, Inc.	292.00		8,914.50
06/14/2023	Security Uniforms, Inc.	446.00		9,360.50
06/15/2023	Misc Payer		17.00	9,343.50
06/15/2023	Pessina, Philip J.		168.00	9,175.50
06/19/2023	Security Uniforms, Inc.	95.00		9,270.50
06/20/2023	Security Uniforms, Inc.		53.00	9,217.50
06/29/2023	Pantera, Matthew		26.00	9,191.50
06/30/2023	Security Uniforms, Inc.	55.00		9,246.50
Total 7909 · Uniforms		9,510.50	264.00	9,246.50
7910 · Protective Clothing				
7910A · Gear Cleaning/Inspection/Repair				
05/09/2023	Lion Group, Inc.	705.80		705.80
05/09/2023	Lion Group, Inc.	74.20		780.00
05/09/2023	Lion Group, Inc.	345.90		1,125.90
Total 7910A · Gear Cleaning/Inspection/Repair		1,125.90	0.00	1,125.90
7910 · Protective Clothing - Other				
05/31/2023	Bank of America	314.64		314.64
Total 7910 · Protective Clothing - Other		314.64	0.00	314.64
Total 7910 · Protective Clothing		1,440.54	0.00	1,440.54
7911 · Communications				
06/30/2023	Bank of America	159.42		159.42
06/30/2023	Bank of America	26.57		185.99
06/30/2023	Bank of America		9.52	176.47
Total 7911 · Communications		185.99	9.52	176.47
7912 · Cellular Phones				

South Fire District
Monthly Expense Detail
 May and June 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
	05/11/2023	AT&T Mobility	566.90		566.90
	06/11/2023	AT&T Mobility	566.90		1,133.80
Total 7912 · Cellular Phones			1,133.80	0.00	1,133.80
7913 · Breathing Air & Oxygen					
	06/09/2023	Airgas USA, LLC	255.47		255.47
Total 7913 · Breathing Air & Oxygen			255.47	0.00	255.47
7915 · Medical Testing					
	06/30/2023	Keenan, Terence A.	98.00		98.00
Total 7915 · Medical Testing			98.00	0.00	98.00
7916 · Breathing Apparatus-Test Repair					
	06/19/2023	Municipal Emergency Services/Shipman's	15.00		15.00
	06/29/2023	Municipal Emergency Services/Shipman's	86.87		101.87
Total 7916 · Breathing Apparatus-Test Repair			101.87	0.00	101.87
8999 · CNR Current Year					
8999 · CNR Current Year - Other					
	06/13/2023	Firematic Supply Co. Inc.	5,398.63		5,398.63
	06/15/2023	CT STIF - CNR	118,137.00		123,535.63
Total 8999 · CNR Current Year - Other			123,535.63	0.00	123,535.63
8999MGA · Municipal Grants-in-Aid					
FY 2023 · Municipal Grants-in-Aid 2023					
	05/08/2023	Key Chevrolet	49,636.16		49,636.16
Total FY 2023 · Municipal Grants-in-Aid 2023			49,636.16	0.00	49,636.16
Total 8999MGA · Municipal Grants-in-Aid			49,636.16	0.00	49,636.16
8999SFD · SFD Building Project					
Phase2 · SFD Building Project Phase 2					
	05/31/2023	Landmark Architects, P.C.	18,750.00		18,750.00
Total Phase2 · SFD Building Project Phase 2			18,750.00	0.00	18,750.00
Total 8999SFD · SFD Building Project			18,750.00	0.00	18,750.00
Total 8999 · CNR Current Year			191,921.79	0.00	191,921.79
TOTAL			382,228.40	2,335.74	379,892.66

South Fire District
Monthly Expense Detail
As of July 31, 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	07/05/2023	Earthlight Power, LLC.	1,071.90		1,071.90
	07/28/2023	Eversource	588.05		1,659.95
Total 7201 · Electricity			1,659.95	0.00	1,659.95
7202 · Water and Sewer					
	07/01/2023	Middletown Water & Sewer Dept	227.62		227.62
Total 7202 · Water and Sewer			227.62	0.00	227.62
7203 · Heating					
	07/17/2023	Eversource	356.74		356.74
Total 7203 · Heating			356.74	0.00	356.74
7204 · Telephone					
	07/15/2023	Frontier Communications	237.20		237.20
Total 7204 · Telephone			237.20	0.00	237.20
7401 · Fuel					
	07/21/2023	Petzold's Marine Center	128.11		128.11
	07/23/2023	WEX Bank - Small Bus. Card	1,476.80		1,604.91
	07/31/2023	Bank of America	125.44		1,730.35
Total 7401 · Fuel			1,730.35	0.00	1,730.35
7403 · Vehicle Repairs					
	07/06/2023	First Line Emergency	1,275.77		1,275.77
	07/07/2023	ProTech Automotive L.L.C.	899.81		2,175.58
	07/12/2023	Brake Pro, LLC	68.00		2,243.58
	07/19/2023	ProTech Automotive L.L.C.	145.00		2,388.58
	07/31/2023	Bank of America	221.86		2,610.44
Total 7403 · Vehicle Repairs			2,610.44	0.00	2,610.44
7404 · NFPA/OSHA Compliance					
	07/27/2023	Encore Fire Protection	180.00		180.00
	07/27/2023	Encore Fire Protection	50.00		230.00
	07/28/2023	Municipal Emergency Services/Shipman's	322.00		552.00
Total 7404 · Annual OSHA Inpection			552.00	0.00	552.00
7406 · Vehicle Supplies					
	07/31/2023	Bank of America	45.07		45.07
	07/31/2023	Bank of America	50.86		95.93
Total 7406 · Vehicle Supplies			95.93	0.00	95.93
7501 · Insurance-Workers Compensation					
	07/01/2023	Benchmark Insurance Company	35,866.00		35,866.00
Total 7501 · Insurance-Workers Compensation			35,866.00	0.00	35,866.00

South Fire District
Monthly Expense Detail
As of July 31, 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7502 · Insurance - Commercial Package					
	07/10/2023	HD Segur Insurance	12,490.00		12,490.00
Total 7502 · Insurance - Commercial Package			12,490.00	0.00	12,490.00
7512 · Pension - Defined Contribution					
	07/06/2023	Lincoln Financial - Pension 401	28,318.37		28,318.37
Total 7512 · Pension - Defined Contribution			28,318.37	0.00	28,318.37
7701 · Tax Collector's Expense					
	07/01/2023	U. S. Postmaster	300.00		300.00
	07/20/2023	Quality Data Service, Inc	110.00		410.00
	07/20/2023	Quality Data Service, Inc	739.80		1,149.80
	07/20/2023	Quality Data Service, Inc	116.64		1,266.44
	07/20/2023	Quality Data Service, Inc	2,668.41		3,934.85
	07/20/2023	Quality Data Service, Inc	82.75		4,017.60
	07/20/2023	Quality Data Service, Inc	1,763.70		5,781.30
	07/20/2023	Quality Data Service, Inc	189.00		5,970.30
	07/20/2023	Quality Data Service, Inc	157.50		6,127.80
	07/31/2023	Bank of America	133.20		6,261.00
Total 7701 · Tax Collector's Expense			6,261.00	0.00	6,261.00
7702 · Professional Org / Periodicals					
	07/01/2023	CT State Firefighter's Association	80.00		80.00
	07/01/2023	CT State Firefighter's Association	35.00		115.00
	07/01/2023	CT State Firefighter's Association	35.00		150.00
	07/01/2023	IAFC	280.00		430.00
	07/01/2023	Middlesex County Chamber of Commerce, Inc	281.00		711.00
Total 7702 · Professional Org / Periodicals			711.00	0.00	711.00
7703 · Office Expenses					
	07/31/2023	Minuteman Press	120.01		120.01
	07/31/2023	Bank of America	119.83		239.84
	07/31/2023	Bank of America	48.07		287.91
	07/31/2023	Bank of America	9.33		297.24
	07/31/2023	Bank of America	18.98		316.22
Total 7703 · Office Expenses			316.22	0.00	316.22
7706 · Postage					
	07/03/2023	FedEx	15.07		15.07
	07/18/2023	Purchase Power	604.50		619.57
Total 7706 · Postage			619.57	0.00	619.57
7708 · Commissioner's Compensation					
	07/05/2023	Paychex	750.00		750.00
Total 7708 · Commissioner's Compensation			750.00	0.00	750.00

South Fire District
Monthly Expense Detail
As of July 31, 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7709 · Activity Expense					
	07/25/2023	Zajac, Robert	60.00		60.00
	07/31/2023	Bank of America	102.50		162.50
	07/31/2023	Bank of America	68.80		231.30
	07/31/2023	Bank of America	129.80		361.10
	07/31/2023	Bank of America	62.72		423.82
	07/31/2023	Bank of America	140.74		564.56
			<u>564.56</u>	<u>0.00</u>	<u>564.56</u>
Total 7709 · Activity Expense					
7710 · Professional Services					
	07/06/2023	Paychex	128.62		128.62
	07/06/2023	Paychex	58.58		187.20
	07/06/2023	Paychex	62.70		249.90
	07/06/2023	Paychex	16.25		266.15
	07/13/2023	Paychex	128.62		394.77
	07/13/2023	Paychex	58.58		453.35
	07/20/2023	Paychex	128.62		581.97
	07/20/2023	Paychex	58.58		640.55
	07/27/2023	Paychex	128.62		769.17
	07/27/2023	Paychex	58.58		827.75
			<u>827.75</u>	<u>0.00</u>	<u>827.75</u>
Total 7710 · Professional Services					
7717 · Software Support					
	07/01/2023	ESO Solutions, Inc. (FH Software)	1,671.39		1,671.39
	07/01/2023	Founders Technology Group, LLC	18,000.00		19,671.39
	07/01/2023	Hangar 14 Solutions, LLC	780.00		20,451.39
	07/01/2023	Locality Media, Inc. DBA First Due	19,792.50		40,243.89
	07/01/2023	websolutions DBA Exposure	105.00		40,348.89
	07/01/2023	Bank of America	142.00		40,490.89
	07/01/2023	Bank of America	5,256.00		45,746.89
	07/31/2023	Bank of America	142.00		45,888.89
			<u>45,888.89</u>	<u>0.00</u>	<u>45,888.89</u>
Total 7717 · Software Support					
7801 · Repairs Building					
	07/11/2023	Air Cleaning Specialists of New England	3,400.00		3,400.00
	07/31/2023	Smith & Bishel Company	284.00		3,684.00
			<u>3,684.00</u>	<u>0.00</u>	<u>3,684.00</u>
Total 7801 · Repairs Building					
7802 · Supplies Maintenance					
	07/13/2023	W.B. Mason Company, Inc.	126.00		126.00
	07/28/2023	Ace Home Center	8.09		134.09
	07/31/2023	Bank of America	59.31		193.40
	07/31/2023	Bank of America	20.53		213.93
			<u>213.93</u>	<u>0.00</u>	<u>213.93</u>
Total 7802 · Supplies Maintenance					

South Fire District
Monthly Expense Detail
As of July 31, 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7803 · Services					
	07/01/2023	ESI	1,554.54		1,554.54
	07/01/2023	Stericycle, Inc	511.32		2,065.86
	07/06/2023	Comcast	100.80		2,166.66
	07/07/2023	Comcast	22.52		2,189.18
	07/07/2023	JP Bellamo & Sons, Inc.	50.00		2,239.18
	07/08/2023	De Lage Landen Financial Services, Inc.	121.00		2,360.18
	07/10/2023	Air Cleaning Specialists of New England	1,056.00		3,416.18
	07/25/2023	All Waste	200.00		3,616.18
Total 7803 · Services			<u>3,616.18</u>	<u>0.00</u>	<u>3,616.18</u>
7901 · Emergency Medical Equipment					
	07/05/2023	Common Cents EMS Supply, LLC.	82.08		82.08
	07/05/2023	Common Cents EMS Supply, LLC.	218.70		300.78
	07/31/2023	Bank of America	20.38		321.16
Total 7901 · Emergency Medical Equipment			<u>321.16</u>	<u>0.00</u>	<u>321.16</u>
7902 · Computer Equip & Supplies					
	07/31/2023	Bank of America	51.02		51.02
	07/31/2023	Bank of America	21.26		72.28
Total 7902 · Computer Equip & Supplies			<u>72.28</u>	<u>0.00</u>	<u>72.28</u>
7903 · Training					
	07/01/2023	Bank of America	525.00		525.00
	07/01/2023	Bank of America	200.00		725.00
	07/01/2023	Prodigy	1,085.00		1,810.00
	07/28/2023	Ace Home Center	8.80		1,818.80
	07/28/2023	Ace Home Center	25.77		1,844.57
	07/28/2023	Ace Home Center		25.77	1,818.80
	07/31/2023	Bank of America	170.00		1,988.80
Total 7903 · Training			<u>2,014.57</u>	<u>25.77</u>	<u>1,988.80</u>
7905 · Fire Fighting Equipment					
	07/05/2023	Grainger	87.90		87.90
	07/06/2023	Fire Equipment Headquarters	708.54		796.44
	07/11/2023	Airworx Unmanned Solutions	1,100.00		1,896.44
	07/25/2023	Hall's Power Equipment	20.34		1,916.78
	07/31/2023	Fire Equipment Headquarters	282.62		2,199.40
	07/31/2023	Bank of America	169.13		2,368.53
	07/31/2023	Bank of America	1,196.89		3,565.42
Total 7905 · Fire Fighting Equipment			<u>3,565.42</u>	<u>0.00</u>	<u>3,565.42</u>
7906 · Special Service Units					
	07/01/2023	U.S. Darkwater, LLC.	2,313.90		2,313.90
Total 7906 · Special Service Units			<u>2,313.90</u>	<u>0.00</u>	<u>2,313.90</u>

South Fire District
Monthly Expense Detail
As of July 31, 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7907 · Fire Marshal's Office					
	07/01/2023	CT State Firefighter's Association	35.00		35.00
	07/01/2023	CT State Firefighter's Association	35.00		70.00
	07/01/2023	National Fire Protection Assn.	175.00		245.00
	07/01/2023	National Fire Codes	1,552.50		1,797.50
Total 7907 · Fire Marshal's Office			<u>1,797.50</u>	<u>0.00</u>	<u>1,797.50</u>
7909 · Uniforms					
	07/10/2023	Security Uniforms, Inc.	270.00		270.00
	07/14/2023	Security Uniforms, Inc.	100.00		370.00
	07/17/2023	Security Uniforms, Inc.	44.00		414.00
	07/17/2023	Security Uniforms, Inc.	188.00		602.00
	07/17/2023	Security Uniforms, Inc.	50.00		652.00
	07/17/2023	Security Uniforms, Inc.	264.00		916.00
	07/18/2023	Capitol Uniform and Supply, LLC.	160.00		1,076.00
	07/19/2023	EMP Apparel, LLC.	4,524.00		5,600.00
	07/21/2023	Security Uniforms, Inc.	148.00		5,748.00
Total 7909 · Uniforms			<u>5,748.00</u>	<u>0.00</u>	<u>5,748.00</u>
7910 · Protective Clothing					
7910A · Gear Cleaning/Inspection/Repair					
	07/21/2023	Lion Group, Inc.	288.40		288.40
Total 7910A · Gear Cleaning/Inspection/Repair			<u>288.40</u>	<u>0.00</u>	<u>288.40</u>
7910 · Protective Clothing - Other					
	07/19/2023	Firematic Supply Co. Inc.	23,912.62		23,912.62
Total 7910 · Protective Clothing - Other			<u>23,912.62</u>	<u>0.00</u>	<u>23,912.62</u>
Total 7910 · Protective Clothing			<u>24,201.02</u>	<u>0.00</u>	<u>24,201.02</u>
7911 · Communications					
	07/06/2023	NorcomCT	206.00		206.00
	07/06/2023	NorcomCT	143.00		349.00
Total 7911 · Communications			<u>349.00</u>	<u>0.00</u>	<u>349.00</u>
7912 · Cellular Phones					
	07/11/2023	AT&T Mobility	566.67		566.67
Total 7912 · Cellular Phones			<u>566.67</u>	<u>0.00</u>	<u>566.67</u>
7913 · Breathing Air & Oxygen					
	07/01/2023	Airgas USA, LLC	480.00		480.00
Total 7913 · Breathing Air & Oxygen			<u>480.00</u>	<u>0.00</u>	<u>480.00</u>
8999 · CNR Current Year					
	07/27/2023	Municipal Emergency Services/Shipman's	731.42		731.42
Total 8999 · CNR Current Year			<u>731.42</u>	<u>0.00</u>	<u>731.42</u>
TOTAL			<u>189,758.64</u>	<u>25.77</u>	<u>189,732.87</u>

South Fire District
Monthly Expense Detail
 July and August 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	07/05/2023	Earthlight Power, LLC.	1,071.90		1,071.90
	07/28/2023	Eversource	588.05		1,659.95
	08/01/2023	Earthlight Power, LLC.	1,012.50		2,672.45
Total 7201 · Electricity			2,672.45	0.00	2,672.45
7202 · Water and Sewer					
	07/01/2023	Middletown Water & Sewer Dept	227.62		227.62
	08/01/2023	Middletown Water & Sewer Dept	240.83		468.45
Total 7202 · Water and Sewer			468.45	0.00	468.45
7203 · Heating					
	07/17/2023	Eversource	356.74		356.74
	08/02/2023	Eversource	424.60		781.34
Total 7203 · Heating			781.34	0.00	781.34
7204 · Telephone					
	07/15/2023	Frontier Communications	237.20		237.20
	08/15/2023	Frontier Communications	233.23		470.43
Total 7204 · Telephone			470.43	0.00	470.43
7401 · Fuel					
	07/21/2023	Petzold's Marine Center	128.11		128.11
	07/23/2023	WEX Bank - Small Bus. Card	1,476.80		1,604.91
	07/31/2023	Bank of America	125.44		1,730.35
	08/17/2023	Grainger	66.42		1,796.77
	08/23/2023	WEX Bank - Small Bus. Card	1,993.75		3,790.52
Total 7401 · Fuel			3,790.52	0.00	3,790.52
7403 · Vehicle Repairs					
	07/06/2023	First Line Emergency	1,275.77		1,275.77
	07/07/2023	ProTech Automotive L.L.C.	899.81		2,175.58
	07/12/2023	Brake Pro, LLC	68.00		2,243.58
	07/17/2023	Sign Pro, Inc.	913.96		3,157.54
	07/19/2023	ProTech Automotive L.L.C.	145.00		3,302.54
	07/31/2023	Bank of America	221.86		3,524.40
	08/03/2023	VFIS Claims Management		2,815.44	708.96
	08/03/2023	Connecticut Power & Sport	213.25		922.21
	08/03/2023	First Line Emergency	2,684.56		3,606.77
	08/08/2023	Brake Pro, LLC	606.00		4,212.77
	08/15/2023	NorcomCT	143.00		4,355.77
	08/17/2023	Brake Pro, LLC	82.00		4,437.77
	08/18/2023	ProTech Automotive L.L.C.	2,008.75		6,446.52
	08/18/2023	First Line Emergency	1,387.41		7,833.93
	08/18/2023	First Line Emergency	734.28		8,568.21

South Fire District
Monthly Expense Detail
 July and August 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7403 · Vehicle Repairs, continued					
	08/18/2023	First Line Emergency	335.00		8,903.21
	08/21/2023	Brake Pro, LLC	90.00		8,993.21
	08/24/2023	Municipal Emergency Services/Shipman's	681.12		9,674.33
Total 7403 · Vehicle Repairs			12,489.77	2,815.44	9,674.33
7404 · NFPA/OSHA Compliance					
	07/27/2023	Encore Fire Protection	180.00		180.00
	07/27/2023	Encore Fire Protection	50.00		230.00
	07/28/2023	Municipal Emergency Services/Shipman's	322.00		552.00
	08/22/2023	Encore Fire Protection	936.00		1,488.00
Total 7404 · NFPA/OSHA Compliance			1,488.00	0.00	1,488.00
7406 · Vehicle Supplies					
	07/31/2023	Bank of America	45.07		45.07
	07/31/2023	Bank of America	50.86		95.93
	08/01/2023	CargoRaxx, LLC.	549.85		645.78
Total 7406 · Vehicle Supplies			645.78	0.00	645.78
7501 · Insurance-Workers Compensation					
	07/01/2023	Benchmark Insurance Company	35,866.00		35,866.00
	08/01/2023	Benchmark Insurance Company	16,098.00		51,964.00
Total 7501 · Insurance-Workers Compensation			51,964.00	0.00	51,964.00
7502 · Insurance - Commercial Package					
	07/10/2023	HD Segur Insurance	12,490.00		12,490.00
Total 7502 · Insurance - Commercial Package			12,490.00	0.00	12,490.00
7512 · Pension - Defined Contribution					
	07/06/2023	Lincoln Financial - Pension 401	28,318.37		28,318.37
	08/07/2023	Lincoln Financial - Pension 401	29,731.71		58,050.08
Total 7512 · Pension - Defined Contribution			58,050.08	0.00	58,050.08
7701 · Tax Collector's Expense					
	07/01/2023	U. S. Postmaster	300.00		300.00
	07/20/2023	Quality Data Service, Inc	110.00		410.00
	07/20/2023	Quality Data Service, Inc	739.80		1,149.80
	07/20/2023	Quality Data Service, Inc	116.64		1,266.44
	07/20/2023	Quality Data Service, Inc	2,668.41		3,934.85
	07/20/2023	Quality Data Service, Inc	82.75		4,017.60
	07/20/2023	Quality Data Service, Inc	1,763.70		5,781.30
	07/20/2023	Quality Data Service, Inc	189.00		5,970.30
	07/20/2023	Quality Data Service, Inc	157.50		6,127.80
	07/31/2023	Bank of America	133.20		6,261.00
Total 7701 · Tax Collector's Expense			6,261.00	0.00	6,261.00

South Fire District
Monthly Expense Detail
July and August 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7702 · Professional Org / Periodicals					
	07/01/2023	CT State Firefighter's Association	80.00		80.00
	07/01/2023	CT State Firefighter's Association	35.00		115.00
	07/01/2023	CT State Firefighter's Association	35.00		150.00
	07/01/2023	IAFC	280.00		430.00
	07/01/2023	Middlesex County Chamber of Commerce, Inc	281.00		711.00
	08/07/2023	Connecticut Career Fire Chiefs Assoc	250.00		961.00
	08/07/2023	Connecticut Career Fire Chiefs Assoc	100.00		1,061.00
	08/25/2023	Connecticut Fire Dept Instructors Assoc	30.00		1,091.00
			<u>1,091.00</u>	<u>0.00</u>	<u>1,091.00</u>
Total 7702 · Professional Org / Periodicals					
7703 · Office Expenses					
	07/31/2023	Minuteman Press	120.01		120.01
	07/31/2023	Bank of America	119.83		239.84
	07/31/2023	Bank of America	48.07		287.91
	07/31/2023	Bank of America	9.33		297.24
	07/31/2023	Bank of America	18.98		316.22
			<u>316.22</u>	<u>0.00</u>	<u>316.22</u>
Total 7703 · Office Expenses					
7706 · Postage					
	07/03/2023	FedEx	15.07		15.07
	07/18/2023	Purchase Power	604.50		619.57
	08/14/2023	FedEx	15.07		634.64
			<u>634.64</u>	<u>0.00</u>	<u>634.64</u>
Total 7706 · Postage					
7708 · Commissioner's Compensation					
	07/05/2023	Paychex	750.00		750.00
	08/02/2023	Paychex	750.00		1,500.00
			<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
Total 7708 · Commissioner's Compensation					
7709 · Activity Expense					
	07/25/2023	Zajac, Robert	60.00		60.00
	07/31/2023	Bank of America	102.50		162.50
	07/31/2023	Bank of America	68.80		231.30
	07/31/2023	Bank of America	129.80		361.10
	07/31/2023	Bank of America	62.72		423.82
	07/31/2023	Bank of America	140.74		564.56
			<u>564.56</u>	<u>0.00</u>	<u>564.56</u>
Total 7709 · Activity Expense					
7710 · Professional Services					
7711 · Legal Expense					
7711B · Legal Expense - H & H					
	08/03/2023	Nuzzo & Roberts, LLC.	270.00		270.00
			<u>270.00</u>	<u>0.00</u>	<u>270.00</u>
Total 7711B · Legal Expense - H & H					
Total 7711 · Legal Expense					

South Fire District
Monthly Expense Detail
 July and August 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services, continued					
7710 · Professional Services - Other					
	07/06/2023	Paychex	128.62		128.62
	07/06/2023	Paychex	58.58		187.20
	07/06/2023	Paychex	62.70		249.90
	07/06/2023	Paychex	16.25		266.15
	07/13/2023	Paychex	128.62		394.77
	07/13/2023	Paychex	58.58		453.35
	07/20/2023	Paychex	128.62		581.97
	07/20/2023	Paychex	58.58		640.55
	07/27/2023	Paychex	128.62		769.17
	07/27/2023	Paychex	58.58		827.75
	07/31/2023	Merrick & Associates, LLC	400.00		1,227.75
	08/03/2023	Paychex	128.62		1,356.37
	08/03/2023	Paychex	58.58		1,414.95
	08/03/2023	Paychex	62.70		1,477.65
	08/10/2023	Paychex	128.62		1,606.27
	08/10/2023	Paychex	58.58		1,664.85
	08/17/2023	Paychex	128.62		1,793.47
	08/17/2023	Paychex	58.58		1,852.05
	08/24/2023	Paychex	128.62		1,980.67
	08/24/2023	Paychex	58.58		2,039.25
	08/28/2023	MissionCIT, LLC.	4,500.00		6,539.25
	08/31/2023	Paychex	128.62		6,667.87
	08/31/2023	Paychex	58.58		6,726.45
		Total 7710 · Professional Services - Other	6,726.45	0.00	6,726.45
		Total 7710 · Professional Services	6,996.45	0.00	6,996.45
7713 · Actuarial Services					
	08/21/2023	Milliman, Inc.	3,150.00		3,150.00
		Total 7713 · Actuarial Services	3,150.00	0.00	3,150.00
7714 · Advertising / Voting					
	07/31/2023	Middletown Press- Hearst Media Services	109.41		109.41
		Total 7714 · Advertising / Voting	109.41	0.00	109.41
7717 · Software Support					
	07/01/2023	ESO Solutions, Inc. (FH Software)	1,671.39		1,671.39
	07/01/2023	Founders Technology Group, LLC	18,000.00		19,671.39
	07/01/2023	Hangar Solutions, Inc.	780.00		20,451.39
	07/01/2023	Locality Media, Inc. DBA First Due	19,792.50		40,243.89
	07/01/2023	websolutions DBA Exposure	105.00		40,348.89
	07/01/2023	Bank of America	142.00		40,490.89
	07/01/2023	Bank of America	5,256.00		45,746.89

South Fire District
Monthly Expense Detail
July and August 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7717 · Software Support, continued					
	07/31/2023	Bank of America	142.00		45,888.89
	08/31/2023	Bank of America	142.00		46,030.89
Total 7717 · Software Support			46,030.89	0.00	46,030.89
7801 · Repairs Building					
	07/11/2023	Air Cleaning Specialists of New England	3,400.00		3,400.00
	07/31/2023	Smith & Bishel Company	284.00		3,684.00
	08/14/2023	Gene's TV & Appliance, Inc.	143.57		3,827.57
	08/25/2023	Gene's TV & Appliance, Inc.	534.94		4,362.51
Total 7801 · Repairs Building			4,362.51	0.00	4,362.51
7802 · Supplies Maintenance					
	07/13/2023	W.B. Mason Company, Inc.	126.00		126.00
	07/28/2023	Ace Home Center	8.09		134.09
	07/31/2023	Bank of America	59.31		193.40
	07/31/2023	Bank of America	20.53		213.93
	07/31/2023	Advance Auto Parts	15.95		229.88
	08/17/2023	W.B. Mason Company, Inc.	580.39		810.27
	08/18/2023	Grainger	72.10		882.37
	08/22/2023	W.B. Mason Company, Inc.	117.48		999.85
Total 7802 · Supplies Maintenance			999.85	0.00	999.85
7803 · Services					
	07/01/2023	ESI	1,554.54		1,554.54
	07/01/2023	Stericycle, Inc	511.32		2,065.86
	07/06/2023	Comcast	100.80		2,166.66
	07/07/2023	Comcast	22.52		2,189.18
	07/07/2023	JP Bellamo & Sons, Inc.	50.00		2,239.18
	07/08/2023	De Lage Landen Financial Services, Inc.	121.00		2,360.18
	07/10/2023	Air Cleaning Specialists of New England	1,056.00		3,416.18
	07/25/2023	All Waste	200.00		3,616.18
	08/02/2023	JP Bellamo & Sons, Inc.	50.00		3,666.18
	08/06/2023	De Lage Landen Financial Services, Inc.	121.00		3,787.18
	08/06/2023	Comcast	100.80		3,887.98
	08/07/2023	Comcast	22.52		3,910.50
	08/25/2023	All Waste	200.00		4,110.50
Total 7803 · Services			4,110.50	0.00	4,110.50
7901 · Emergency Medical Equipment					
	07/05/2023	Common Cents EMS Supply, LLC.	82.08		82.08
	07/05/2023	Common Cents EMS Supply, LLC.	218.70		300.78
	07/07/2023	Common Cents EMS Supply, LLC.	123.30		424.08
	07/28/2023	Common Cents EMS Supply, LLC.	64.44		488.52

South Fire District
Monthly Expense Detail
 July and August 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7901 · Emergency Medical Equipment, continued					
	07/28/2023	Common Cents EMS Supply, LLC.	132.93		621.45
	07/28/2023	Common Cents EMS Supply, LLC.	9.95		631.40
	07/31/2023	Bank of America	20.38		651.78
	08/01/2023	Common Cents EMS Supply, LLC.	72.00		723.78
	08/09/2023	Common Cents EMS Supply, LLC.	1,034.10		1,757.88
	08/16/2023	Common Cents EMS Supply, LLC.	123.30		1,881.18
	08/16/2023	Common Cents EMS Supply, LLC.	23.22		1,904.40
			<u>1,904.40</u>	<u>0.00</u>	<u>1,904.40</u>
Total 7901 · Emergency Medical Equipment					
7902 · Computer Equip & Supplies					
	07/31/2023	Bank of America	51.02		51.02
	07/31/2023	Bank of America	21.26		72.28
			<u>72.28</u>	<u>0.00</u>	<u>72.28</u>
Total 7902 · Computer Equip & Supplies					
7903 · Training					
	07/01/2023	Bank of America	525.00		525.00
	07/01/2023	Bank of America	200.00		725.00
	07/01/2023	Prodigy	1,085.00		1,810.00
	07/28/2023	Ace Home Center	8.80		1,818.80
	07/28/2023	Ace Home Center	25.77		1,844.57
	07/28/2023	Ace Home Center		25.77	1,818.80
	07/31/2023	Bank of America	170.00		1,988.80
	08/08/2023	CT Fire Academy Bookstore	300.55		2,289.35
	08/31/2023	Bank of America	184.24		2,473.59
	08/31/2023	Bank of America	95.00		2,568.59
			<u>2,594.36</u>	<u>25.77</u>	<u>2,568.59</u>
Total 7903 · Training					
7905 · Fire Fighting Equipment					
	07/05/2023	Grainger	87.90		87.90
	07/06/2023	Fire Equipment Headquarters	708.54		796.44
	07/11/2023	Airworx Unmanned Solutions	1,100.00		1,896.44
	07/25/2023	Hall's Power Equipment	20.34		1,916.78
	07/31/2023	Fire Equipment Headquarters	282.62		2,199.40
	07/31/2023	Bank of America	169.13		2,368.53
	07/31/2023	Bank of America	1,196.89		3,565.42
	08/10/2023	Portland Group/Middlesex Plumbing Supply	61.53		3,626.95
	08/14/2023	Municipal Emergency Services/Shipman's	216.59		3,843.54
	08/17/2023	Grainger	35.64		3,879.18
			<u>3,879.18</u>	<u>0.00</u>	<u>3,879.18</u>
Total 7905 · Fire Fighting Equipment					
7906 · Special Service Units					
	07/01/2023	U.S. Darkwater, LLC.	2,313.90		2,313.90
			<u>2,313.90</u>	<u>0.00</u>	<u>2,313.90</u>
Total 7906 · Special Service Units					

South Fire District
Monthly Expense Detail
July and August 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7907 · Fire Marshal's Office					
	07/01/2023	CT State Firefighter's Association	35.00		35.00
	07/01/2023	CT State Firefighter's Association	35.00		70.00
	07/01/2023	National Fire Protection Assn.	175.00		245.00
	07/01/2023	National Fire Codes	1,552.50		1,797.50
			<u>1,797.50</u>	<u>0.00</u>	<u>1,797.50</u>
Total 7907 · Fire Marshal's Office					
7909 · Uniforms					
	07/07/2023	Security Uniforms, Inc.	16.00		16.00
	07/10/2023	Security Uniforms, Inc.	270.00		286.00
	07/14/2023	Security Uniforms, Inc.	100.00		386.00
	07/17/2023	Security Uniforms, Inc.	44.00		430.00
	07/17/2023	Security Uniforms, Inc.	188.00		618.00
	07/17/2023	Security Uniforms, Inc.	50.00		668.00
	07/17/2023	Security Uniforms, Inc.	264.00		932.00
	07/18/2023	Capitol Uniform and Supply, LLC.	160.00		1,092.00
	07/19/2023	EMP Apparel, LLC.	4,524.00		5,616.00
	07/21/2023	Security Uniforms, Inc.	132.00		5,748.00
	07/21/2023	Security Uniforms, Inc.	16.00		5,764.00
	07/27/2023	Security Uniforms, Inc.	85.00		5,849.00
	08/04/2023	Security Uniforms, Inc.	97.00		5,946.00
	08/04/2023	Security Uniforms, Inc.	16.00		5,962.00
	08/14/2023	Security Uniforms, Inc.	64.00		6,026.00
	08/14/2023	Security Uniforms, Inc.	18.00		6,044.00
	08/31/2023	Cortezzo, Jr., Michael A.		7.50	6,036.50
	08/31/2023	Pantera, Matthew		20.00	6,016.50
	08/31/2023	Soule, Cody C		18.00	5,998.50
	08/31/2023	Zabulis, Paulius		54.50	5,944.00
	08/31/2023	Kleckowski, Deborah		81.00	5,863.00
	08/31/2023	Zajac, Robert J		3.00	5,860.00
			<u>6,044.00</u>	<u>184.00</u>	<u>5,860.00</u>
Total 7909 · Uniforms					
7910 · Protective Clothing					
7910A · Gear Cleaning/Inspection/Repair					
	07/21/2023	Lion Group, Inc.	288.40		288.40
			<u>288.40</u>	<u>0.00</u>	<u>288.40</u>
Total 7910A · Gear Cleaning/Inspection/Repair					
7910 · Protective Clothing - Other					
	07/19/2023	Firematic Supply Co. Inc.	23,912.62		23,912.62
	08/10/2023	Firematic Supply Co. Inc.	1,308.79		25,221.41
			<u>25,221.41</u>	<u>0.00</u>	<u>25,221.41</u>
Total 7910 · Protective Clothing - Other					
Total 7910 · Protective Clothing					

South Fire District
Monthly Expense Detail
 July and August 2023

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7911 · Communications					
	07/06/2023	NorcomCT	206.00		206.00
	07/06/2023	NorcomCT	143.00		349.00
Total 7911 · Communications			<u>349.00</u>	0.00	<u>349.00</u>
7912 · Cellular Phones					
	07/11/2023	AT&T Mobility	566.67		566.67
	08/11/2023	AT&T Mobility	566.67		1,133.34
Total 7912 · Cellular Phones			<u>1,133.34</u>	0.00	<u>1,133.34</u>
7913 · Breathing Air & Oxygen					
	07/01/2023	Airgas USA, LLC	480.00		480.00
Total 7913 · Breathing Air & Oxygen			<u>480.00</u>	0.00	<u>480.00</u>
7916 · Breathing Apparatus-Test Repair					
	08/17/2023	Municipal Emergency Services/Shipman's	588.23		588.23
Total 7916 · Breathing Apparatus-Test Repair			<u>588.23</u>	0.00	<u>588.23</u>
8999 · CNR Current Year					
8999 · CNR Current Year - Other					
	07/17/2023	Sign Pro, Inc.	5,000.00		5,000.00
	07/27/2023	Municipal Emergency Services/Shipman's	731.42		5,731.42
Total 8999 · CNR Current Year - Other			<u>5,731.42</u>	0.00	<u>5,731.42</u>
8999MGA · Municipal Grants-in-Aid					
FY 2023 - Municipal Grants-in-Aid					
	08/09/2023	Key Chevrolet	45,458.75		45,458.75
	08/31/2023	Action Glass, LLC	4,151.73		49,610.48
	08/31/2023	Action Glass, LLC	1,346.50		50,956.98
	08/31/2023	Action Glass, LLC	175.00		51,131.98
	08/31/2023	Action Glass, LLC	4,151.73		55,283.71
	08/31/2023	Action Glass, LLC	1,346.50		56,630.21
	08/31/2023	Action Glass, LLC	175.00		56,805.21
Total FY 2023 - Municipal Grants-in-Aid			<u>56,805.21</u>	0.00	<u>56,805.21</u>
8999SFD · SFD Building Project					
Phase 2 - SFD Building Project Phase 2					
	07/12/2023	Landmark Architects, P.C.	18,750.00		18,750.00
Total Phase 2 - SFD Building Project Phase 2			<u>18,750.00</u>	0.00	<u>18,750.00</u>
Total 8999 · CNR Current Year			<u>81,286.63</u>	0.00	<u>81,286.63</u>
TOTAL			<u><u>342,394.03</u></u>	<u><u>3,025.21</u></u>	<u><u>339,368.82</u></u>

South Fire District
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	5,809,426.93	5,793,283.00	16,143.93	100.28%
4102 · Interest and Liens	52,420.29	30,000.00	22,420.29	174.73%
4103 · Tax Refunds	-12,910.04	0.00	-12,910.04	100.00%
4104 · Fees	2,761.67	0.00	2,761.67	100.00%
4105 · Prior Year Tax Collections	105,223.97	0.00	105,223.97	100.00%
4109 · Grants - FEMA	177,333.33	0.00	177,333.33	100.00%
4125 · Grants	110,865.10	0.00	110,865.10	100.00%
4204 · Municipal Grants & Rev. Sharing	237,117.00	0.00	237,117.00	100.00%
4208 · State MV Fire District Grant	521,885.00	521,885.00	0.00	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	54,626.93	2,000.00	52,626.93	2731.35%
4901 · Miscellaneous Income	376.73	0.00	376.73	100.00%
Total Income	<u>7,260,776.91</u>	<u>6,548,818.00</u>	<u>711,958.91</u>	<u>110.87%</u>
Expense				
7201 · Electricity	22,241.28	22,500.00	-258.72	98.85%
7202 · Water and Sewer	2,209.85	2,500.00	-290.15	88.39%
7203 · Heating	13,518.28	12,000.00	1,518.28	112.65%
7204 · Telephone	2,742.87	3,000.00	-257.13	91.43%
7401 · Fuel	40,258.48	30,000.00	10,258.48	134.20%
7403-1 · Apparatus Preventative Maint.	10,730.50	12,000.00	-1,269.50	89.42%
7403 · Vehicle Repairs	73,289.28	50,000.00	23,289.28	146.58%
7404 · NFPA/OSHA Compliance	7,043.43	1,200.00	5,843.43	586.95%
7406 · Vehicle Supplies	860.79	2,000.00	-1,139.21	43.04%
7501 · Insurance-Workers Compensation	160,066.00	190,000.00	-29,934.00	84.25%
7502 · Insurance - Commercial Package	46,697.00	51,000.00	-4,303.00	91.56%
7503 · Insurance - Medical	814,016.20	911,911.00	-97,894.80	89.27%
7504 · Insurance - Cyber	6,250.00	6,250.00	0.00	100.00%
7509 · Insurance - Life and Disability	45,518.98	55,504.00	-9,985.02	82.01%
7512 · Pension - Defined Contribution	336,719.82	370,040.00	-33,320.18	91.00%
7513 · Unused Sick Time	18,907.81	20,000.00	-1,092.19	94.54%
7601 · Salaries - Fire Department	2,832,380.29	2,964,700.00	-132,319.71	95.54%
7602 · Salaries - Administrative	148,295.88	185,000.00	-36,704.12	80.16%
7603 · Replacement / Call Backs	680,436.30	520,000.00	160,436.30	130.85%
7604 · Fringe Benefits	120,994.00	123,600.00	-2,606.00	97.89%
7606 · PEB-Uncompensated Absences Exp	75,003.36	10,000.00	65,003.36	750.03%
7607 · PEB-Heart and Hypertension	46,489.08	206,489.00	-159,999.92	22.51%
7609 · Employer - Social Security	231,168.44	236,038.00	-4,869.56	97.94%
7610 · Employer - Medicare	54,063.98	55,203.00	-1,139.02	97.94%
7701 · Tax Collector's Expense	13,072.89	23,000.00	-9,927.11	56.84%
7702 · Professional Org / Periodicals	1,930.98	2,205.00	-274.02	87.57%
7703 · Office Expenses	3,398.24	3,500.00	-101.76	97.09%
7704 · Auditor	7,750.00	7,750.00	0.00	100.00%
7705 · Professional Development	482.85	4,500.00	-4,017.15	10.73%

South Fire District
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7706 · Postage	2,556.73	4,000.00	-1,443.27	63.92%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 · Commissioner's Compensation	9,000.00	9,000.00	0.00	100.00%
7709 · Activity Expense	3,870.68	3,500.00	370.68	110.59%
7710 · Professional Services	49,788.21	35,000.00	14,788.21	142.25%
7712 · Office Equipment	684.52	1,200.00	-515.48	57.04%
7713 · Actuarial Services	0.00	3,300.00	-3,300.00	0.00%
7714 · Advertising / Voting	7,508.82	4,500.00	3,008.82	166.86%
7715 · Lien Fees	1,260.00	1,200.00	60.00	105.00%
7716 · Archive Services	780.00	978.00	-198.00	79.76%
7717 · Software Support	48,250.20	53,100.00	-4,849.80	90.87%
7801 · Repairs Building	16,899.50	20,000.00	-3,100.50	84.50%
7802 · Supplies Maintenance	8,975.10	8,900.00	75.10	100.84%
7803 · Services	15,467.37	18,000.00	-2,532.63	85.93%
7805 · Equipment	2,911.97	4,600.00	-1,688.03	63.30%
7901 · Emergency Medical Equipment	10,313.63	12,500.00	-2,186.37	82.51%
7902 · Computer Equip & Supplies	1,841.88	2,000.00	-158.12	92.09%
7903 · Training	55,110.90	30,500.00	24,610.90	180.69%
7904 · Public Fire Education	5,982.12	4,500.00	1,482.12	132.94%
7905 · Fire Fighting Equipment	53,102.76	14,000.00	39,102.76	379.31%
7906 · Special Service Units	7,644.56	5,500.00	2,144.56	138.99%
7907 · Fire Marshal's Office	4,029.83	4,000.00	29.83	100.75%
7909 · Uniforms	44,564.85	27,150.00	17,414.85	164.14%
7910 · Protective Clothing	43,021.60	30,000.00	13,021.60	143.41%
7911 · Communications	5,150.24	4,500.00	650.24	114.45%
7912 · Cellular Phones	7,331.86	5,200.00	2,131.86	141.00%
7913 · Breathing Air & Oxygen	1,017.26	1,500.00	-482.74	67.82%
7915 · Medical Testing	2,350.00	3,800.00	-1,450.00	61.84%
7916 · Breathing Apparatus-Test Repair	4,285.67	4,500.00	-214.33	95.24%
8999 · CNR Current Year	1,167,657.20	100,000.00	1,067,657.20	1167.66% *
Total Expense	7,397,894.32	6,548,818.00	849,076.32	112.97%
Grant Purchases				
7919 · FEMA Grant - Brush Truck	177,333.33			
Total Grant Purchases	177,333.33			

* Funds to be moved from CT STIF - CNR to reconcile

South Fire District
Profit & Loss Budget vs. Actual
July 2023

	<u>Jul 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	6,212,640.45	6,901,230.00	-688,589.55	90.02%
4102 · Interest and Liens	2,904.06	30,000.00	-27,095.94	9.68%
4104 · Fees	308.95	0.00	308.95	100.00%
4105 · Prior Year Tax Collections	8,011.20	0.00	8,011.20	100.00%
4107 · Tax Supplemental MV	0.00	15,000.00	-15,000.00	0.00%
4210 · NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.00%
4301 · Investment Income	0.00	10,000.00	-10,000.00	0.00%
Total Income	<u>6,223,864.66</u>	<u>7,157,880.00</u>	<u>-934,015.34</u>	<u>86.95%</u>
Expense				
7201 · Electricity	1,659.95	22,500.00	-20,840.05	7.38%
7202 · Water and Sewer	227.62	2,500.00	-2,272.38	9.11%
7203 · Heating	356.74	15,000.00	-14,643.26	2.38%
7204 · Telephone	237.20	3,000.00	-2,762.80	7.91%
7401 · Fuel	1,730.35	45,000.00	-43,269.65	3.85%
7403-1 · Apparatus Preventative Maint.	0.00	12,650.00	-12,650.00	0.00%
7403 · Vehicle Repairs	2,610.44	40,000.00	-37,389.56	6.53%
7404 · NFPA/OSHA Compliance	552.00	9,850.00	-9,298.00	5.60%
7406 · Vehicle Supplies	95.93	2,000.00	-1,904.07	4.80%
7501 · Insurance-Workers Compensation	35,866.00	177,685.00	-141,819.00	20.19%
7502 · Insurance - Commercial Package	12,490.00	55,000.00	-42,510.00	22.71%
7503 · Insurance - Medical	78,969.39	995,447.00	-916,477.61	7.93%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.00%
7509 · Insurance - Life and Disability	3,853.74	56,586.00	-52,732.26	6.81%
7512 · Pension - Defined Contribution	28,318.37	364,055.00	-335,736.63	7.78%
7513 · Unused Sick Time	0.00	23,796.00	-23,796.00	0.00%
7601 · Salaries - Fire Department	234,570.84	3,107,984.00	-2,873,413.16	7.55%
7602 · Salaries - Administrative	13,393.13	190,000.00	-176,606.87	7.05%
7603 · Replacement / Call Backs	51,407.09	671,539.00	-620,131.91	7.66%
7604 · Fringe Benefits	13,009.33	132,942.00	-119,932.67	9.79%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.00%
7607 · PEB-Heart and Hypertension	3,874.09	206,489.00	-202,614.91	1.88%
7609 · Employer - Social Security	18,664.91	255,202.00	-236,537.09	7.31%
7610 · Employer - Medicare	4,365.27	59,685.00	-55,319.73	7.31%
7701 · Tax Collector's Expense	6,261.00	24,000.00	-17,739.00	26.09%
7702 · Professional Org / Periodicals	711.00	2,675.00	-1,964.00	26.58%
7703 · Office Expenses	316.22	3,500.00	-3,183.78	9.04%
7704 · Auditor	0.00	7,750.00	-7,750.00	0.00%
7705 · Professional Development	5,027.00	8,500.00	-3,473.00	59.14%
7706 · Postage	619.57	4,000.00	-3,380.43	15.49%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 · Commissioner's Compensation	750.00	9,000.00	-8,250.00	8.33%
7709 · Activity Expense	564.56	3,500.00	-2,935.44	16.13%

South Fire District
Profit & Loss Budget vs. Actual
July 2023

	<u>Jul 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7710 · Professional Services	827.75	35,000.00	-34,172.25	2.37%
7712 · Office Equipment	0.00	1,200.00	-1,200.00	0.00%
7713 · Actuarial Services	0.00	3,300.00	-3,300.00	0.00%
7714 · Advertising / Voting	0.00	6,200.00	-6,200.00	0.00%
7715 · Lien Fees	0.00	1,200.00	-1,200.00	0.00%
7716 · Archive Services	0.00	1,000.00	-1,000.00	0.00%
7717 · Software Support	45,888.89	53,100.00	-7,211.11	86.42%
7801 · Repairs Building	3,684.00	20,000.00	-16,316.00	18.42%
7802 · Supplies Maintenance	213.93	8,900.00	-8,686.07	2.40%
7803 · Services	3,616.18	13,000.00	-9,383.82	27.82%
7805 · Equipment	0.00	4,600.00	-4,600.00	0.00%
7901 · Emergency Medical Equipment	321.16	12,500.00	-12,178.84	2.57%
7902 · Computer Equip & Supplies	72.28	2,000.00	-1,927.72	3.61%
7903 · Training	1,988.80	37,500.00	-35,511.20	5.30%
7904 · Public Fire Education	0.00	4,500.00	-4,500.00	0.00%
7905 · Fire Fighting Equipment	3,565.42	14,000.00	-10,434.58	25.47%
7906 · Special Service Units	2,313.90	7,000.00	-4,686.10	33.06%
7907 · Fire Marshal's Office	1,797.50	4,000.00	-2,202.50	44.94%
7909 · Uniforms	5,748.00	31,000.00	-25,252.00	18.54%
7910 · Protective Clothing	24,201.02	35,000.00	-10,798.98	69.15%
7911 · Communications	349.00	4,500.00	-4,151.00	7.76%
7912 · Cellular Phones	566.67	5,600.00	-5,033.33	10.12%
7913 · Breathing Air & Oxygen	480.00	1,500.00	-1,020.00	32.00%
7915 · Medical Testing	0.00	4,180.00	-4,180.00	0.00%
7916 · Breathing Apparatus-Test Repair	0.00	2,800.00	-2,800.00	0.00%
8999 · CNR Current Year	19,481.42	265,950.00	-246,468.58	7.33%
Total Expense	642,132.66	7,157,880.00	-6,515,747.34	8.97%

South Fire District
Profit & Loss Budget vs. Actual
 July through August 2023

	<u>Jul - Aug 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	6,981,593.46	6,901,230.00	80,363.46	101.16%
4102 · Interest and Liens	9,406.44	30,000.00	-20,593.56	31.36%
4104 · Fees	737.62	0.00	737.62	100.00%
4105 · Prior Year Tax Collections	22,742.72	0.00	22,742.72	100.00%
4107 · Tax Supplemental MV	0.00	15,000.00	-15,000.00	0.00%
4126 · Contributions - Individuals	25.00	0.00	25.00	100.00%
4127 · Contributions - Corporate	250.00	0.00	250.00	100.00%
4210 · NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.00%
4301 · Investment Income	3,757.21	10,000.00	-6,242.79	37.57%
4901 · Miscellaneous Income	7,926.00	0.00	7,926.00	100.00%
Total Income	<u>7,026,438.45</u>	<u>7,157,880.00</u>	<u>-131,441.55</u>	<u>98.16%</u>
Expense				
7201 · Electricity	3,082.20	22,500.00	-19,417.80	13.70%
7202 · Water and Sewer	468.45	2,500.00	-2,031.55	18.74%
7203 · Heating	781.34	15,000.00	-14,218.66	5.21%
7204 · Telephone	470.43	3,000.00	-2,529.57	15.68%
7401 · Fuel	3,790.52	45,000.00	-41,209.48	8.42%
7403-1 · Apparatus Preventative Maint.	0.00	12,650.00	-12,650.00	0.00%
7403 · Vehicle Repairs	9,674.33	40,000.00	-30,325.67	24.19%
7404 · NFPA/OSHA Compliance	1,488.00	9,850.00	-8,362.00	15.11%
7406 · Vehicle Supplies	710.18	2,000.00	-1,289.82	35.51%
7501 · Insurance-Workers Compensation	51,964.00	177,685.00	-125,721.00	29.25%
7502 · Insurance - Commercial Package	12,490.00	55,000.00	-42,510.00	22.71%
7503 · Insurance - Medical	153,540.00	995,447.00	-841,907.00	15.42%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.00%
7509 · Insurance - Life and Disability	7,863.88	56,586.00	-48,722.12	13.90%
7512 · Pension - Defined Contribution	58,050.08	364,055.00	-306,004.92	15.95%
7513 · Unused Sick Time	0.00	23,796.00	-23,796.00	0.00%
7601 · Salaries - Fire Department	528,334.17	3,107,984.00	-2,579,649.83	17.00%
7602 · Salaries - Administrative	30,366.74	190,000.00	-159,633.26	15.98%
7603 · Replacement / Call Backs	94,288.84	671,539.00	-577,250.16	14.04%
7604 · Fringe Benefits	13,021.33	132,942.00	-119,920.67	9.80%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.00%
7607 · PEB-Heart and Hypertension	8,025.18	206,489.00	-198,463.82	3.89%
7609 · Employer - Social Security	39,699.33	255,202.00	-215,502.67	15.56%
7610 · Employer - Medicare	9,284.65	59,685.00	-50,400.35	15.56%
7701 · Tax Collector's Expense	6,261.00	24,000.00	-17,739.00	26.09%
7702 · Professional Org / Periodicals	1,091.00	2,675.00	-1,584.00	40.79%
7703 · Office Expenses	750.58	3,500.00	-2,749.42	21.45%
7704 · Auditor	0.00	7,750.00	-7,750.00	0.00%
7705 · Professional Development	5,027.00	8,500.00	-3,473.00	59.14%
7706 · Postage	634.64	4,000.00	-3,365.36	15.87%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%

South Fire District
Profit & Loss Budget vs. Actual
 July through August 2023

	<u>Jul - Aug 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7708 · Commissioner's Compensation	1,500.00	9,000.00	-7,500.00	16.67%
7709 · Activity Expense	1,083.41	3,500.00	-2,416.59	30.96%
7710 · Professional Services	6,996.45	35,000.00	-28,003.55	19.99%
7712 · Office Equipment	0.00	1,200.00	-1,200.00	0.00%
7713 · Actuarial Services	3,150.00	3,300.00	-150.00	95.46%
7714 · Advertising / Voting	109.41	6,200.00	-6,090.59	1.77%
7715 · Lien Fees	0.00	1,200.00	-1,200.00	0.00%
7716 · Archive Services	0.00	1,000.00	-1,000.00	0.00%
7717 · Software Support	46,030.89	53,100.00	-7,069.11	86.69%
7801 · Repairs Building	6,071.17	20,000.00	-13,928.83	30.36%
7802 · Supplies Maintenance	1,299.68	8,900.00	-7,600.32	14.60%
7803 · Services	4,110.50	13,000.00	-8,889.50	31.62%
7805 · Equipment	212.68	4,600.00	-4,387.32	4.62%
7901 · Emergency Medical Equipment	1,904.40	12,500.00	-10,595.60	15.24%
7902 · Computer Equip & Supplies	102.26	2,000.00	-1,897.74	5.11%
7903 · Training	2,568.59	37,500.00	-34,931.41	6.85%
7904 · Public Fire Education	3,134.80	4,500.00	-1,365.20	69.66%
7905 · Fire Fighting Equipment	4,056.70	14,000.00	-9,943.30	28.98%
7906 · Special Service Units	2,313.90	7,000.00	-4,686.10	33.06%
7907 · Fire Marshal's Office	1,797.50	4,000.00	-2,202.50	44.94%
7909 · Uniforms	5,916.00	31,000.00	-25,084.00	19.08%
7910 · Protective Clothing	25,663.03	35,000.00	-9,336.97	73.32%
7911 · Communications	349.00	4,500.00	-4,151.00	7.76%
7912 · Cellular Phones	1,133.34	5,600.00	-4,466.66	20.24%
7913 · Breathing Air & Oxygen	480.00	1,500.00	-1,020.00	32.00%
7915 · Medical Testing	0.00	4,180.00	-4,180.00	0.00%
7916 · Breathing Apparatus-Test Repair	588.23	2,800.00	-2,211.77	21.01%
8999 · CNR Current Year	81,286.63	265,950.00	-184,663.37	30.57%
Total Expense	1,249,531.44	7,157,880.00	-5,908,348.56	17.46%

South Fire District
Cash Balance Report
June 2023

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	1,706,407.67
	Operating - Checking	\$	358,388.50
	Total:	\$	<u>2,064,796.17</u>

Restricted Funds:

CNR	\$	1,899,079.27	*
Post-Employment Benefits	\$	639,848.73	

* Funds to be moved to Operating account to reconcile CNR.

South Fire District
Cash Balance Report
July 2023

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	7,430,272.33
	Operating - Checking	\$	<u>272,112.90</u>
	Total:	\$	7,702,385.23

Restricted Funds:

CNR	\$	1,907,434.55
Post-Employment Benefits	\$	642,663.82

South Fire District
Cash Balance Report
August 2023

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	7,724,030.06
	Operating - Checking	\$	<u>109,622.04</u>
	Total:	\$	7,833,652.10

Restricted Funds:

CNR	\$	1,916,084.33
Post-Employment Benefits	\$	645,578.16



**SOUTH FIRE DISTRICT
MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Chief James Trzaski**

I am submitting for your review the following items completed for the Month of June 2023

- Continued efforts with First Due Reporting system
- Attended Middlesex Chamber of Commerce meetings
- Implemented shift transfers
- On boarded Firefighter Matt Pantera
- Continued efforts South Fire District building committee meeting.
- Attended Connecticut Career Chiefs meeting
- Attended CT Joint Council meeting at Legislative Office Building
- Assisted with budget process including public meetings
- Attended TECC roll out
- Reviewed shift commander responsibilities with each captain
- Attended Middletown PD/FD charity basketball game
- Attended Connecticut Fire Instructors Association meeting
- Attended training on lithium ion batteries
- Meet with vendor for SFD building security system

Respectfully submitted,

Chief James Trzaski

Chief James Trzaski



**SOUTH FIRE DISTRICT
MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Chief James Trzaski**

I am submitting for your review the following items completed for the Month of July 2023

- Continued efforts with First Due Reporting system
- Attended Middlesex Chamber of Commerce meetings
- Assisted with and attended SFD swearing in ceremony
- Attended Westfield Fire Department Fire Marshal Higgins retirement lunch
- Continued efforts South Fire District building committee meeting.
- Attended CT Chiefs meeting
- Facilitated Park and Rec Safety Town visit to SFD
- Attended department sexual harassment training
- Attended Central Dispatch tele communicator meeting.
- Attended meeting in regards to completion of rope rescue training.

Respectfully submitted,

Chief James Trzaski

Chief James Trzaski



**SOUTH FIRE DISTRICT
MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Chief James Trzaski**

I am submitting for your review the following items completed for the Month of August 2023

- Continued efforts with First Due Reporting system
 - Implemented go live with reports on First Due
- Attended Middlesex Chamber of Commerce meetings
- Assisted with a public concern with dispatch protocols
- Attended tabletop exercise for TECC citywide response
- Continued efforts South Fire District building committee meeting.
- Facilitated and attended SFD officers meeting
- Attended Beman Middle School first day of school event
- Facilitated Lieutenant's test written and oral exam
- Facilitated a meeting with Cromwell command staff

Respectfully submitted,

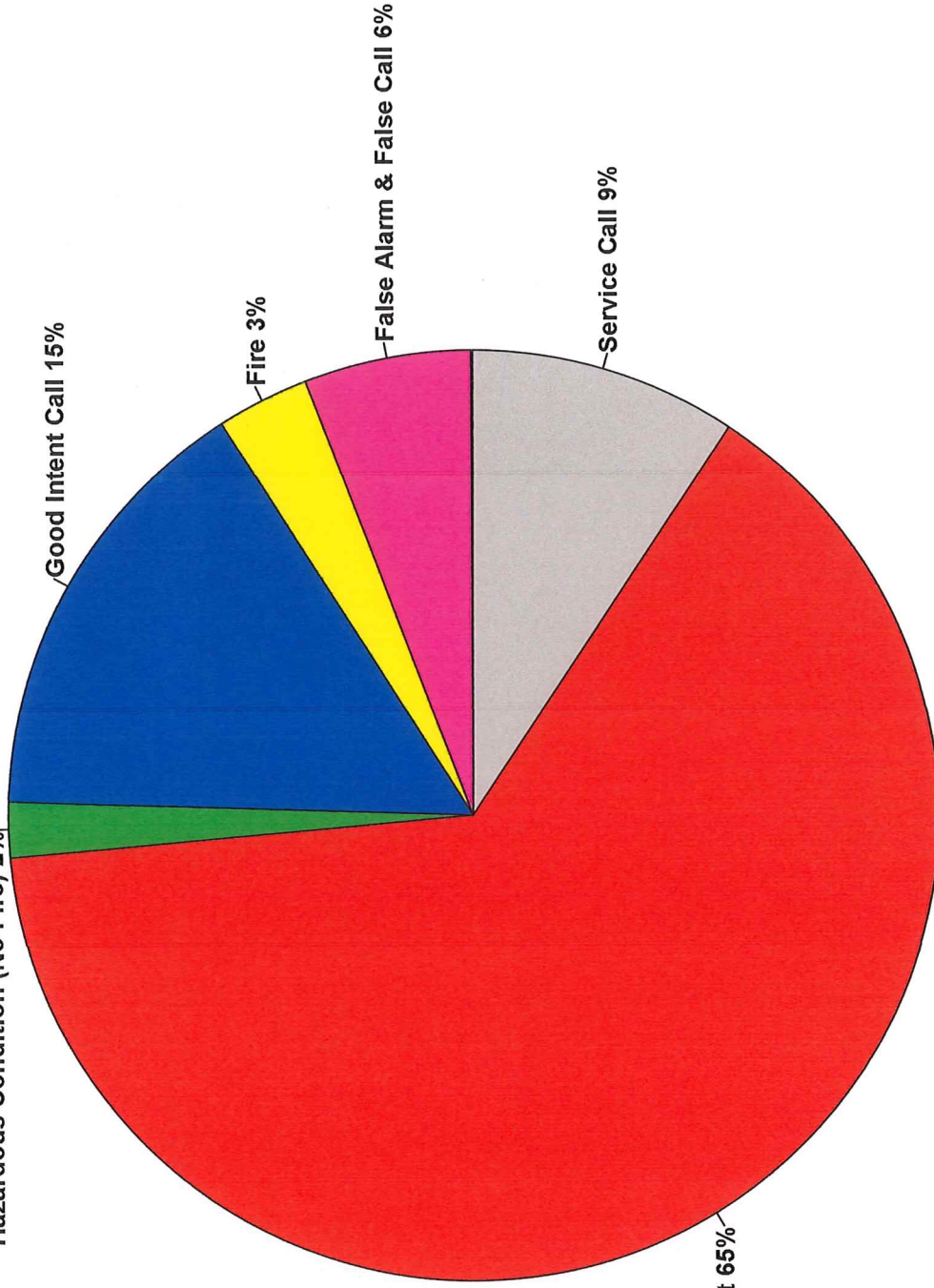
Chief James Trzaski

Chief James Trzaski

Incident Type Summary

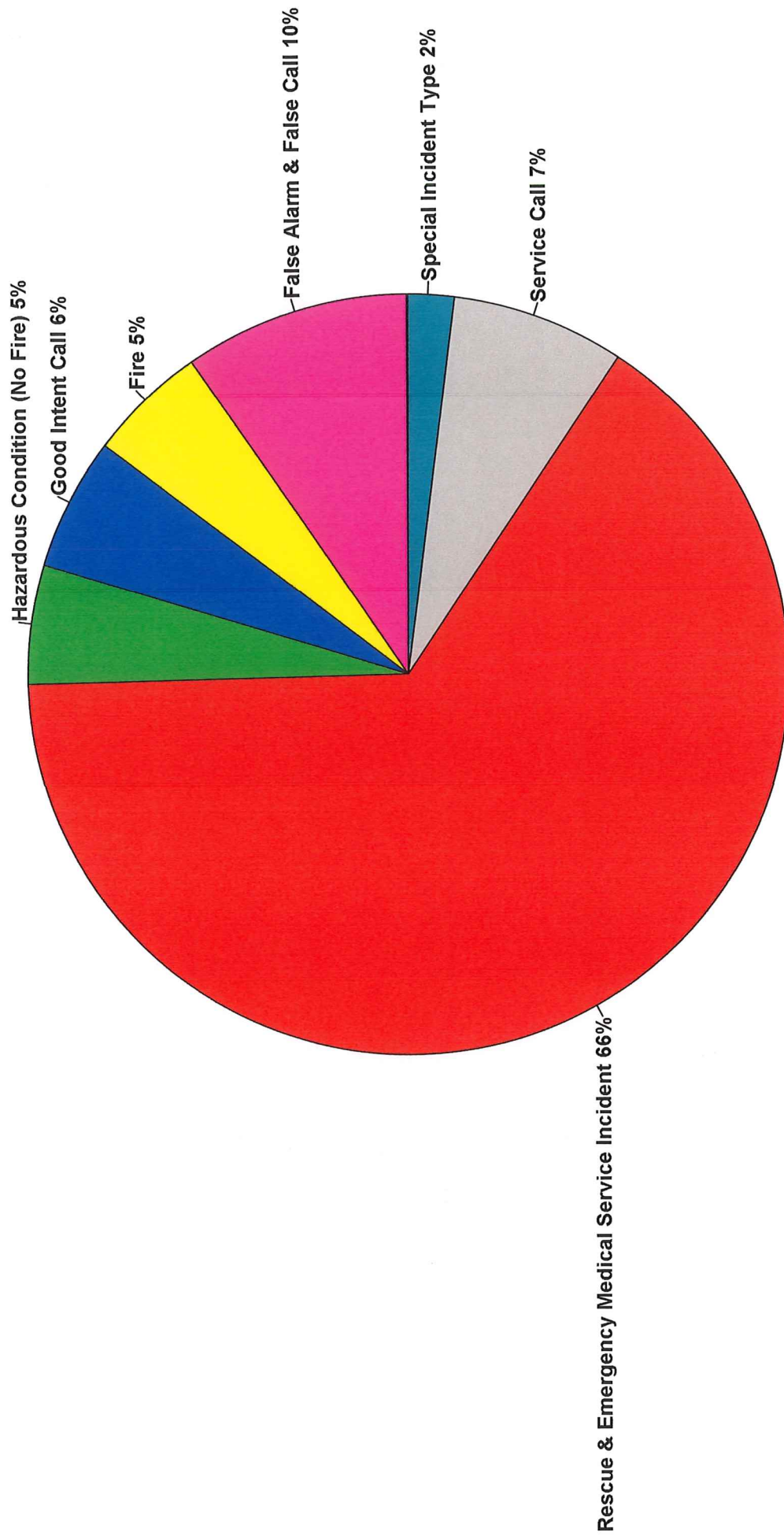
Alarm Date Between {06/01/2023} And {06/30/2023}

Hazardous Condition (No Fire) 2%



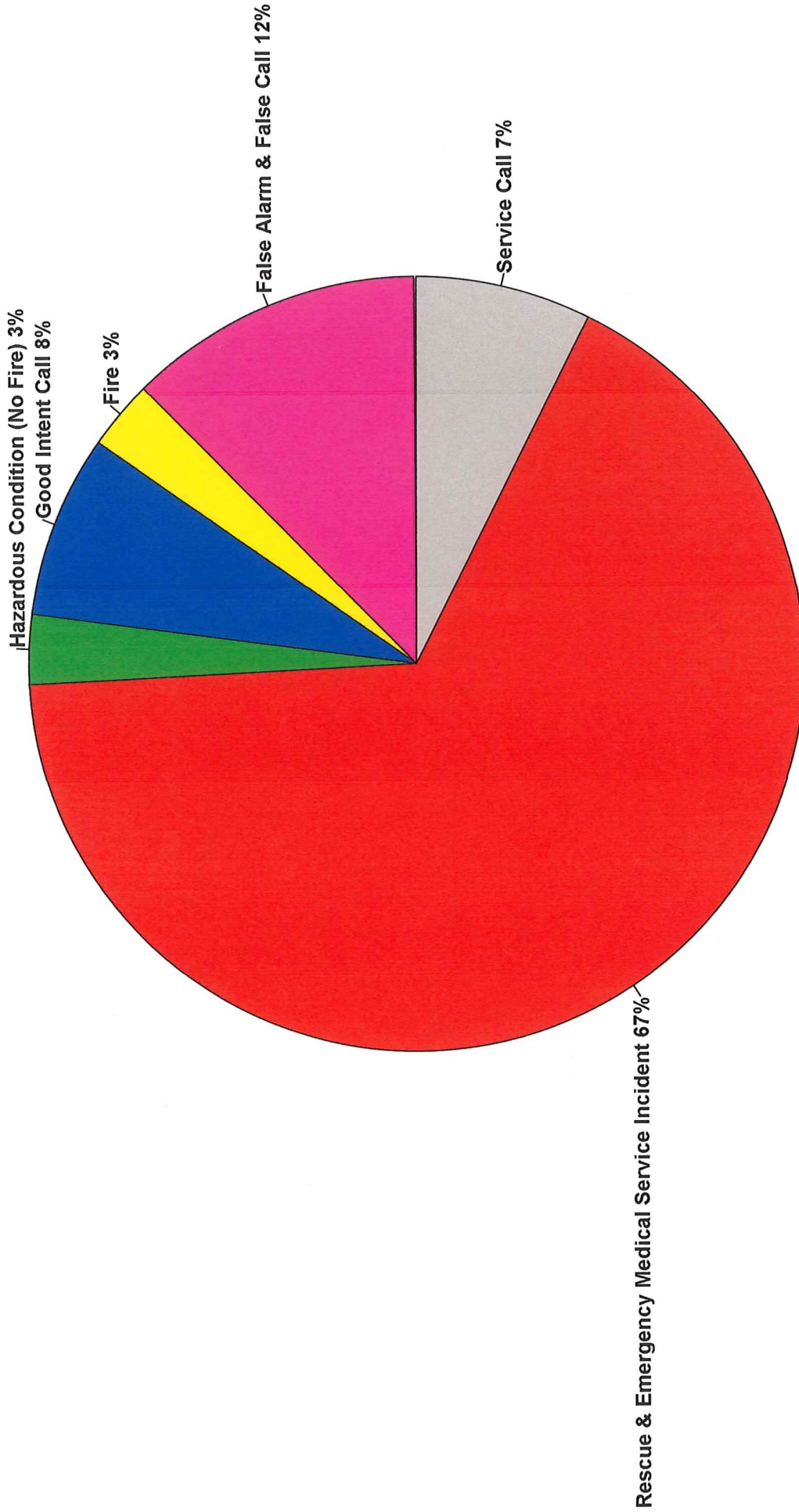
Rescue & Emergency Medical Service Incident 65%

Incident Type Summary
Alarm Date Between {07/01/2023} And {07/31/2023}



Incident Type Summary

Alarm Date Between {08/01/2023} And {08/31/2023}



SouthFire

Incident List by Alarm Date/Time

Alarm Date Between {06/01/2023} And {08/31/2023}
 and FDID = "07121" and District = "MO2 " and
 Census = "5418.00"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
23-0000874-000	06/02/2023	20:50:48	39 TYNAN CIR /CVH - MERRI	321 EMS call, excluding vehicle
23-0000877-000	06/03/2023	17:25:26	112 BOW LN /SHEPERD HOME/	321 EMS call, excluding vehicle
23-0000879-000	06/04/2023	06:52:43	144 HOLMES DR /CVH - BATT	745 Alarm system activation, no
23-0000882-000	06/04/2023	22:28:02	1 LABELLA CIR /CVH - LAGA	311 Medical assist, assist EMS c
23-0000891-000	06/07/2023	00:00:57	112 BOW LN /SHEPERD HOME/	321 EMS call, excluding vehicle
23-0000909-000	06/09/2023	17:57:53	21 EASTERN DR /21 EASTERN	611 Dispatched & cancelled en ro
23-0000921-000	06/12/2023	19:41:08	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
23-0000928-000	06/13/2023	16:55:16	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
23-0000937-000	06/16/2023	01:24:53	1 LABELLA CIR /CVH - EDDY	311 Medical assist, assist EMS c
23-0000940-000	06/16/2023	08:00:00	70 HOLMES DR /CVH - DUTCH	311 Medical assist, assist EMS c
23-0000949-000	06/18/2023	20:41:01	144 HOLMES DR /CVH - BATT	321 EMS call, excluding vehicle
23-0000950-000	06/18/2023	21:27:18	835 Bow LA /00735 BOW LA/	381 Rescue or EMS standby
23-0000957-000	06/19/2023	17:02:03	399 SILVER ST /CVH - LEAK	311 Medical assist, assist EMS c
23-0000958-000	06/19/2023	22:22:03	70 HOLMES DR /CVH - DUTCH	611 Dispatched & cancelled en ro
23-0000962-000	06/20/2023	18:52:58	39 TYNAN CIR /CVH - MERRI	321 EMS call, excluding vehicle
23-0000970-000	06/22/2023	11:59:37	87 HOLMES DR /CVH - PAGE	321 EMS call, excluding vehicle
23-0001020-000	06/29/2023	17:31:21	39 TYNAN CIR /CVH - MERRI	321 EMS call, excluding vehicle
23-0001022-000	06/30/2023	12:50:02	460 Silver ST /DEPT. OF M	321 EMS call, excluding vehicle
23-0001084-000	07/11/2023	06:23:17	1 LABELLA CIR /CVH - EDDY	311 Medical assist, assist EMS c
23-0001087-000	07/11/2023	10:36:58	39 TYNAN CIR /CVH - MERRI	311 Medical assist, assist EMS c
23-0001094-000	07/12/2023	13:11:04	70 OBrien DR /CVH - WHITI	311 Medical assist, assist EMS c
23-0001098-000	07/13/2023	11:57:57	12 JOYCE DR /CVH - HAVILA	743 Smoke detector activation, n
23-0001099-000	07/14/2023	03:03:30	12 JOYCE DR /CVH - HAVILA	743 Smoke detector activation, n
23-0001102-000	07/14/2023	18:42:05	39 TYNAN CIR /CVH - MERRI	321 EMS call, excluding vehicle
23-0001111-000	07/15/2023	23:51:59	RIVER RD & WALNUT ST	611 Dispatched & cancelled en ro
23-0001159-000	07/24/2023	10:00:15	5 HARVEY DR /00005 HARVEY	743 Smoke detector activation, n
23-0001171-000	07/26/2023	19:39:13	1 LABELLA CIR /CVH - EDDY	745 Alarm system activation, no
23-0001196-000	07/29/2023	07:29:51	39 Tynan CIR	353 Removal of victim(s) from st
23-0001197-000	07/29/2023	15:20:04	1 LABELLA CIR /CVH - EDDY	311 Medical assist, assist EMS c
23-0001202-000	07/31/2023	08:27:02	39 TYNAN CIR /CVH - MERRI	311 Medical assist, assist EMS c
23-0001207-000	07/31/2023	21:12:38	1 LABELLA CIR /CVH - EDDY	311 Medical assist, assist EMS c
23-0001208-000	08/01/2023	13:04:23	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
23-0001215-000	08/02/2023	20:38:41	1 LABELLA CIR /CVH - EDDY	311 Medical assist, assist EMS c
23-0001216-000	08/02/2023	22:37:38	1 LABELLA CIR /CVH - EDDY	311 Medical assist, assist EMS c
23-0001229-000	08/04/2023	20:13:32	1 LABELLA CIR /CVH - EDDY	651 Smoke scare, odor of smoke
23-0001231-000	08/05/2023	07:04:06	835 Bow LA /835 BOW LA/-	321 EMS call, excluding vehicle
23-0001232-000	08/05/2023	12:19:53	785 Bow LA /785 BOW LA/-	311 Medical assist, assist EMS c
23-0001233-000	08/05/2023	15:33:58	39 TYNAN CIR /CVH - MERRI	311 Medical assist, assist EMS c
23-0001253-000	08/09/2023	04:31:42	39 TYNAN CIR /CVH - MERRI	743 Smoke detector activation, n
23-0001260-000	08/10/2023	10:53:43	144 HOLMES DR /CVH - BATT	745 Alarm system activation, no
23-0001265-000	08/11/2023	08:52:05	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
23-0001283-000	08/14/2023	08:11:31	70 HOLMES DR /CVH - DUTCH	743 Smoke detector activation, n
23-0001287-000	08/14/2023	15:38:39	39 TYNAN CIR /CVH - MERRI	311 Medical assist, assist EMS c

SouthFire

Incident List by Alarm Date/Time

Alarm Date Between {06/01/2023} And {08/31/2023}
and FDID = "07121" and District = "MO2 " and
Census = "5418.00"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
23-0001293-000	08/15/2023	16:20:54	1 LABELLA CIR /CVH - EDDY	743 Smoke detector activation, n
23-0001315-000	08/20/2023	13:53:48	70 HOLMES DR /CVH - DUTCH	743 Smoke detector activation, n
23-0001318-000	08/20/2023	22:18:52	1 LABELLA CIR /CVH - EDDY	743 Smoke detector activation, n
Total Incident Count			46	



SOUTH FIRE DISTRICT

Office of Chief James Trzaski

445 Randolph Road

Middletown, CT 06457

860-347-6661

July, 12, 2023

Carol Delaurentis
Long Hill Road
Guilford,CT

Carol,

Recently you visited the South Fire District and donated a "9/11 flag".
Thank you for your kind donation and think of South Fire District.

South Fire District values our relationships with our community members. Annually South Fire District holds a ceremony of remembrance on September 11th and we will have your flag displayed proudly.

Sincerely,

James P Trzaski
Fire Chief



SOUTH FIRE DISTRICT

Office of Chief James Trzaski

445 Randolph Road

Middletown, CT 06457

860-347-6661

July, 12, 2023

Robert Stannard
Krauszers
459 Madison Road
Durham, CT 06422

Robert,

Recently breakfast sandwiches were dropped off at South Fire District for our on duty crew. On behalf of all of our members, thank you for your act of kindness and consideration.

South Fire District values our relationships with our community and we appreciate your involvement in our community.

Sincerely,

A handwritten signature in blue ink, appearing to read "James P. Trzaski".

James P Trzaski
Fire Chief



LIEUTENANT ANTHONY R. LANCIA, JR.
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661

July 27, 2023

Chief James Trzaski
445 Randolph Road
Middletown, CT 06457

Re: Letter of Outstanding Work Performance

Dear Chief Trzaski,

I would like to recognize Firefighters Christopher Smith, John Lynch, and Zachary Tiezzi for their outstanding work performance on July 27, 2023 at a reported drowning at 54 Margarite Road.

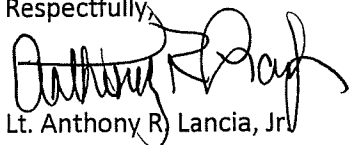
Firefighters Christopher Smith, John Lynch and Zachary Tiezzi. These three firefighters collectively as a team affected a positive outcome of a drowning victim that had no pulse or breathing upon arrival. Enroute to the call, Firefighters Lynch and Tiezzi prepared equipment within the cab of the engine and discussed a game plan upon arriving as to their perspective tasks to be performed. The victim was reported to have been witnessed floating face down in the pool by the homeowner, who immediately responded by removing the victim from the pool along with a neighbor. CPR was immediately initiated.

Upon arrival the firefighters initiated their roles by relieving you of chest compressions, suctioning the patient, and drying the patient to attach the AED. The patient was intubated with an NPR and rescue breathing was performed with a BVM.

Without getting into greater detail about the call these firefighters followed through with this patient all the way to the hospital. Middlesex medic, Hunters and SFD firefighters made a difference in this woman's life by giving her the best care she could receive. You played an integral role in this call as well and should be recognized for your leadership and how it impacts the entire department.

In closing I would like to note that this day was an unusually busy day and that Firefighters Lynch and Tiezzi were on a call back for station coverage and filled in for the assigned crew on the Engine. This response and level of care given shows the professionalism and abilities of crews to work together between shifts. I refer back to your leadership and constant demand of teamwork that drives home my point.

Respectfully,



Lt. Anthony R. Lancia, Jr.



Office of the Fire Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661
Fax 860-346-6787

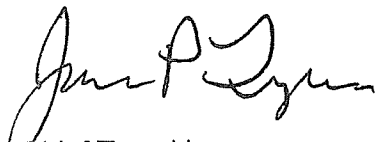
August 1, 2023

Lieutenant Anthony Lancia
Firefighter John Lynch
Firefighter Chris Smith
Firefighter Zach Tiezzi

Thank you for the letter recognizing the efforts of your crew that responded to a drowning call on July 27, 2023.

Being able to witness all of you in action was impressive. The team worked professionally and swiftly with precision to give the patient the best possible outcome. The teamwork and interoperability with Hunter's Ambulance and Middlesex Health was seamless allowing limited time in the field.

As always, I am extremely proud to represent our dedicated professionals of the South Fire District.


Chief Trzaski



**Middlesex County Blue Star Mothers CT3
P.O. Box 52
Cromwell, CT 06416**

"My heroes are those who risk their lives every day to protect our world and make it a better place — police, firefighters, and members of our armed forces." – Sidney Sheldon

On behalf of the Middlesex County Blue Star Mothers CT3, please accept this donation of Girl Scout Cookies. With humble hearts, we wish to thank you for your selfless dedication and tireless efforts to protect and serve us every day. With our small gesture of giving out cookies, we hope to show our admiration and heartfelt gratitude.

Middlesex County Blue Star Mothers CT3 is a 501[c] charity Veteran Service organization chartered by the U.S. Congress and made up of mothers who have or have had children serving our country in the military. The Middlesex County Blue Star Mothers-CT Chapter 3 has formed here in the state to honor and serve our troops, our veterans, the mothers of our military and also to promote patriotism at home.

Sincerely,

President Janice Beucar - *Proud Army Mom*
Middlesex County Blue Star Mothers CT3
Please visit our website at bluestarmothersct.org



SOUTH FIRE DISTRICT

Office of Chief James Trzaski

445 Randolph Road

Middletown, CT 06457

860-347-6661

August 1, 2023

President Janice Beucar
Middlesex County Blue Star Mothers CT3
PO Box 52
Cromwell CT 06416

Janice,

Thank you to Blue Star Mothers for your recent donation of Girl Scout Cookies. South Fire District appreciates your commitment to honor our service troops, veterans and first responders.

As first responders, we share the same values of our military partners, service to community being one. Also, three of our South Fire District firefighters have seen active duty while they have been employed with us.

We wish great success with your mission and thank you to your families for your sacrifice as your loved ones continue to serve.

Sincerely,

James P Trzaski
Fire Chief

July 14, 2023

Dear Tony,

Thank you, and your men,
who so graciously and
willingly helped me with
the Dehumidifier.

I was hoping that it just
would be brought into my
house — I never expected
it to be set up and running!
What a wonderful surprise.

You and your crew should
be commended for the
fabulous job ^{you do} for the town
of Middletown — in addition
to helping those in need (me!).

Enclosed is a donation in
appreciation for all you do!

God Bless you all —
Stay well! Stay safe!

Fondly,
Annabel

(P.S. Helen said to say hello.)



SOUTH FIRE DISTRICT

Office of Chief James Trzaski

445 Randolph Road

Middletown, CT 06457

860-347-6661

July 21, 2023

Mrs. Annabel Resnisky
178 Margarite Road
Middletown CT 06457

Mrs. Resnisky,

Thank you for your donation to the South Fire District. More importantly, thank you for recognizing the efforts of Lieutenant Lancia and team that assisted you.

South Fire District prides ourselves with serving our community in any way possible. We also value the relationships we have made throughout the years and we remain available to help you if the need arises again.

Sincerely,

James P Trzaski
Fire Chief



Office of the Fire Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661
Fax 860-346-6787

August 1, 2023

Deputy Chief Nick Fischer
Captain Wade Moss
Captain Jon Handley
Lieutenant Anthony Lancia
Firefighter Steve Tyrseck
Firefighter Jacob Mikos

On behalf of the South Fire District, I would like to personally thank you for the time and effort put forth with your involvement on the Brush 36 committee. Your thoughtful contributions and attention to detail made a positive impact on the overall outcome of the apparatus. I truly appreciate your willingness to participate in this process. We rely heavily on the input from our personnel in the design of our fleet. The experience and knowledge that you're brought to the table was invaluable and truly appreciated.

With appreciation,

Chief Trzaski



Office of the Fire Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661
Fax 860-346-6787

August 1, 2023

Deputy Chief Nick Fischer
Captain Jon Handley
Lieutenant Anthony Lancia
Lieutenant William Gregorio
Firefighter Chris Bodie

On behalf of the South Fire District, I would like to personally thank you for the time and effort put forth with your involvement on the Engine 32 committee. Your thoughtful contributions and attention to detail made a positive impact on the overall outcome of the apparatus. I truly appreciate your willingness to participate in this process. We rely heavily on the input from our personnel in the design of our fleet. The experience and knowledge that you're brought to the table was invaluable and truly appreciated.

With appreciation,

Chief Trzaski



Office of the Fire Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661
Fax 860-346-6787

Fire Marshal James Mastroianni
Captain Robert Zajac
Firefighter Jason Hurlbut
Firefighter Geoff DeFrancesco
Firefighter Paul Zabulis
Kathy Kiley

Attached is a letter we received about your actions involving a walk in medical incident. The swift response and compassionate attention was appreciated and demonstrates the level of professionalism that South Fire District portrays daily.

Thank you for your continued efforts and professionalism.

With appreciation,

Chief Trzaski

James Trzaski

From: Deborah Kleckowski <debilee14@hotmail.com>
Sent: Saturday, July 1, 2023 5:58 PM
To: James Trzaski
Subject: Commendation regarding Assistance received

Chief Trzasli,

In June 2023 I fell ill at the firehouse. Everyone was fantastic and quickly provided medical assistance.

I was not feeling well when I arrived at the firehouse. However, I thought I could make it through the scheduled Pension meeting. Kathy Kiley noticed rather quickly that something was amiss. Details are a bit sketchy still. I remember Fire Marshall being the first to assist me. Both Kathy and James were calm and their voices soothing.

Soon members of Platoon A arrived, Lt. Zajac, Firefighters DeFrancesco, Hurlbut and Zabulis. They quickly administered whatever medical assistance was needed. All were calming and reassuring.

I have sent a "thank you" note to all those who assisted me that day to thank them. In addition, will you please place this letter in their personnel file?

Of course, the professionalism and kindness exhibited is no surprise. You have a top-notch team!

With much gratitude,

Deb Kleckowski

To the Crew at South Fire,
Thank you for attending the
Flag Day Ceremony at the ETKS
lodge this year. I /we
appreciate what you guys do
day in and day out. Thank you
again and hopefully we will
see you again next year.

You are so very nice!

Craig Benzi

Lecturing Knight

Middletown ETKS #771



COMMUNITY, IT IS CLEAR YOU ALL HAVE AMAZING HEARTS AND I CANNOT THANK YOU ALL ENOUGH. STAY SAFE & I HOPE TO SEE YOU ALL SOON!

W/ SINCERE GRATITUDE,

KARL TRAVIS

CHIEF TRZASKI, DEPUTY CHIEF FISCHER AND ALL OF SOUTH FIRE DISTRICT,

I WANTED TO THANK YOU FOR THE BEAUTIFUL EDIBLE ARRANGEMENT AND ALL THE PERSONAL SUPPORT FROM ALL OF YOU THROUGHOUT THIS TIME. IT IS SO NICE TO KNOW I HAVE ALL OF YOU AS BACKUP AND FRIENDS. YOUR DISTRICT HAS ALWAYS WENT ABOVE AND BEYOND FOR NOT ONLY ME AND MY POLICE DEPARTMENT, BUT FOR OUR

Thank

You

for making

my summer

at Middletown

Recreation

the BEST



Office of the Deputy Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457

July 3, 2023

Greetings,

I am submitting for your review a report detailing my activities for the month of June 2023.

- *Route ordering of EMS & House supplies
- *Facilitated vehicle preventive maintenance on Car 31, Car 38
- *Conducted BMI weigh-ins for Union members per CBA
- *Participated in Lithium-ion battery training with platoons
- *6/6, assisted FMO with Poster Contest certificates @ Bielefield Elementary
- *6/7-CT Fire Dept Instructors Assoc. meeting-Middlefield
- *Informational public meetings regarding budget; (Village at South Farms & Senior Center)
- *6/13-Ribbon Cutting ceremony for Trusted Medical on E. Main Street
- *6/15-Meeting with Deputy Communications Dir. Regarding dispatch card changes
- *Assisted with development of Shift Captain policies & procedures (see attached). Held policy review with new Captains & all Platoons.
- *Coordinated shift transfers resulting from Captain promotions

Emergency Responses:

6/9-Structure Fire, Madison Road, Durham

Respectfully Submitted,

Nick Fischer
Deputy Fire Chief



**Office of the Deputy Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457**

To: Mutual Aid partners

Re: SFD Operational Changes, July 1, 2023

The following operational changes will be in effect as of 0700 hrs. on Saturday, July 1st, 2023.

Apparatus Staffing:

Engine 32-(1 Lieutenant, 3 Firefighters) at all times.

Truck 34- (1 Captain, 3 Firefighters), drops to (1 Captain, 2 Firefighters) at minimum staffing.

****Engine 30 will remain as a callback/reserve apparatus only. SFD will no longer cross staff****

Alarm Cards:

Several call types have been adjusted to recommend Truck 34 first to distribute the call load amongst the apparatus, i.e. (Water Problem, Wires Down, Service Calls, etc.). Other call types will call for both apparatus rather than Engine only, i.e. (Vehicle Fires).

Structure Fires:

All structure fires in-district will receive the same initial response:

(E32,T34,E1,E3,W5,C3)

Structure fires in non-hydranted areas will receive the same response, *plus a Level 1 tanker strike team (5 tankers).*

Radio Designation:

The Shift Captain on each platoon shall have the radio designation of "District 3". This will be reflected on First Due CAD sheets. During storm coverage or situations requiring additional staffing, an additional Shift Captain may be added as "District 4".

SOUTH FIRE DISTRICT

Administrative and Operations Manual

A&O Chapter-4.3.5

FOR: Shift Captain-Operational Policies & Procedures

DATE: 7/1/2023

REV. #

AUTH: Chief Trzaski

Position Definition/Nature of work:

Performs supervisory and managerial work as a fire department station officer under the direction of the Fire Chief and Deputy Fire Chief. Plans, schedules, supervises and manages work assignments; responds to emergency incidents; participates in management of emergency fire/rescue operations and emergency medical services; directs cleaning and maintenance of quarters and equipment; and participates in fire and injury prevention programs, community relations and public education activities. Individual(s) in said position shall be assigned to a rotating platoon working a forty-two (42) hour per week schedule.

Illustrative examples of work: (not in order of importance)

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job-related responsibilities and tasks to this job at any time (after consultation with IAFF Local 3918). Certain functions are understood to be essential; these include, but are not limited to, attendance, getting along with others, working a full tour, and dealing with and working under stress.

- Supervises platoon personnel, daily operations and emergency scenes, serving as the Shift Captain of an assigned Platoon.
- Serves as the Incident Commander during emergencies.
- Displays effective leadership and teamwork during emergencies.
- Ensure the public's health and safety through safe and timely response to calls for fire suppression, extrication, rescues, Emergency Medical Services (EMS) calls, hazardous materials (HAZMAT) situations and weather situations.
- Ensures that all firefighting and emergency response vehicles, trucks and equipment are properly maintained and stored.
- Ensures that platoon maintains a constant state of readiness and responds immediately to emergency situations, residential and/or commercial fires and natural disasters.
- Ensures that platoon participates in regularly scheduled training sessions to maintain certifications and learn about new emergency response and firefighting techniques and equipment.
- Ensures that company cleans and maintains the fire station, fire apparatus and as well as the surrounding property where assigned.

- Prepares and maintains clear and accurate reports and records.
- Responsible for completion of all reports that include maintenance reports, department incident reports, activity reports, and all other reports as directed.
- Performs other duties as required.
- Supervises and maintains assigned station maintenance.
- Ensures that all personnel carry out their duties in a safe and timely manner.
- Determines methods of fire suppression, rescue and other emergency operations.
- Coordinates and manages all types of emergency scene operations using established Incident Command System procedures until relieved by a Chief Officer.
- Attends training sessions and staff meetings. Acquires, maintains and quickly applies new skills and knowledge relevant to the position by taking advantage of training opportunities, when appropriate shares expertise with others.
- Ensures complete and proper accountability of assigned personnel on emergency scenes.
- Monitors, observes, and participates in department activities to ensure that assigned personnel's conduct and performance conform to department standards, policies, and procedures.
- Carries out duties in conformance with Department policy.
- Displays effective communication skills and exhibits good listening and comprehension skills. Responds appropriately to questions, sharing necessary information with others, and writes clearly and informatively.
- Assists in the presentation of community programs on safety, and fire prevention/suppression topics.
- Maintains positive working relationships with the public, department personnel and other agencies.
- Performs other duties as requested or assigned which are reasonably within the scope of the duties above.

Minimum Training and Experience Required to Perform Essential Job Functions

- Minimum of 8 (eight) years of experience as a firefighter in the South Fire District
- Minimum of 3 (three) years of experience as a Lieutenant in the South Fire District
- Instructor I
- Fire Officer I
- Fire Officer II within 2 years
- ICS 100, 200, 700 and 800
- ICS 300 & 400 (Within 2 years based on class availability)
- Fire Officer II (Within 2 years based of class availability)
- State of CT/NREMT Emergency Medical Technician-Basic
- Proficient computer skills and ability to use Microsoft Office Suite (Word, Excel, etc.)
- Proficient written and verbal communication skills.
- Effective leadership and conflict management skills.

Roles & Responsibilities-Managerial

The following shall be the non-emergency roles & responsibilities distributed equally amongst the Shift Captains. This list is not to be interpreted as all-inclusive, rather, will identify the essential functions to be carried out by each Shift Captain. This list shall serve as an addendum to the existing Shift Captain Job Description.

Captain #1: Building & Grounds

1. Supervise the preventive maintenance of the fire station and outdoor property.
2. Make recommendations to the Deputy Fire Chief with supporting documentation regarding the need for specialized repairs or facility equipment.
3. Maintains and updates safety data sheets in coordination with the Training Captain, and in compliance with OSHA's Hazard Communication Standard 29 CFR 1910.1200.
4. Schedules and assigns annual spring cleaning of the building.
5. Supervises weekly house supply inventory and reports supply needs to Deputy Fire Chief.
6. Responsible for tracking maintenance and repair trends, and keeping administration apprised of building/grounds issues.

Captain #2: Equipment Maintenance

1. Supervise the preventive maintenance of firefighting equipment and hand tools.
2. Supervise and coordinate preventive maintenance of small engines, small pumps, and lawn equipment.
3. Make recommendations with supporting documentation regarding the need for specialized equipment to the administration.
4. Routinely verify that all required apparatus checks and equipment maintenance are being performed consistent with department standards.
5. Routinely verify that all required SCBA checks SCBA battery changes are being performed consistent with department standards.
6. Responsible for tracking maintenance and repair trends, and keeping administration apprised of equipment issues.
7. Ensures firefighting equipment is maintained in a state of readiness.

Captain #3: Technical Rescue Equipment & Special Operations Vehicles

1. Supervise the preventive maintenance of technical rescue equipment and special operations vehicles to include *UTV35/ATV35/UTV Trailer/Marine 3/Marine 30/Confined Space Equipment/Rope Rescue Equipment*.
2. Coordinates with Training Captain to ensure all technical rescue equipment is compliant with current NFPA & OSHA standards.
3. Routinely verify that all required technical rescue checks and equipment maintenance are being performed consistent with department standards.
4. Responsible for tracking maintenance and repair trends, and keeping administration apprised of technical rescue equipment/special operations vehicle issues.

5. Make recommendations to the Deputy Fire Chief with supporting documentation regarding the need for specialized repairs or equipment.
6. Ensures technical rescue equipment & special operations vehicles are maintained in a state of readiness.

Captain #4: Technology & Communications

1. Serves as liaison between the South Fire District and First Due Software.
2. Coordinates with Deputy Fire Chief & Executive Administrative Assistant to maintain accurate records within First Due.
3. Supervises input of Community Connect database.
4. Coordinates with Fire Marshal to ensure NFIRS reports are completed in a timely fashion for exporting.
5. Responsible for tracking maintenance and repair trends, and keeping administration apprised of technology/communications issues.
6. Supervises preventive maintenance and software updating for all apparatus mobile data terminals.
7. Develops and maintains replacement schedule for department computers and mobile data terminals.
8. Makes recommendations to the administration with supporting documentation regarding the need for any specialized equipment or technological needs.

Hiring: All Shift Captains shall be responsible for the hiring of overtime assignments. This task is not to be delegated except for in emergency situations.

Riding Assignments:

1. The Shift Captain shall determine the riding assignments for their respective platoons, including any assignment rotations at the firefighter level.
2. The Shift Captain shall be assigned to Truck 34 at all times. There will be no rotation of officer riding assignments.
3. The Shift Captain shall ensure company continuity is maintained at all times. Except for emergency calls for service, companies will remain together on their respective apparatus.

Roles & Responsibilities-Operational

Incident Command:

1. The Shift Captain shall serve as the initial incident commander for all multi-unit responses.
2. The radio designation for the Shift Captain shall be "District 3".
3. The Shift Captain shall coordinate with mutual aid resources and properly determine the need for additional resources, and/or the need to dismiss resources in a timely fashion.

4. The Shift Captain shall be responsible for placing contractual platoon callbacks in the absence of a Chief Officer.
5. The Shift Captain shall serve in a “combative command” role and maintain company continuity until relieved by a Chief Officer.

Communications:

1. The Shift Captain shall serve as the initial point of contact for their respective platoons and shall be responsible for the overall dissemination of information to their platoon members.
2. The Shift Captain shall always carry the assigned District cell phone on their person while on duty.



Office of the Deputy Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661
Fax 860-346-6787

September 5, 2023

Greetings,

I am submitting for your review a report detailing my activities for the month of August 2023.

- *Route ordering of EMS & House supplies
- *Ongoing planning meetings w/First Due software (Mondays), began rollout of different modules with the platoons & officers.
- *Preparations made for 9/1 cutover to First Due for all NFIRS reporting
- *Facilitated preventive maintenance for Car 30 & FM30 vehicles
- *Looking into NARCAN Leave behind kit program with public health/Middlesex Health
- *Facilitated assorted building maintenance items (furnace cleaning, generator service)
- *Facilitated annual carpet and mattress cleaning
- *Assisted Chief Trzaski with preparations for Lieutenant exam.
- *8/1-Attended National Night Out on Main St
- *8/1-Attended retirement ceremony for Westfield Fire Marshal Art Higgins
- *8/7-Meeting with Commissioner of Department of Social Services to follow-up on reporting efficiency issues.

*8/10-Meeting with Central Communications regarding Emergency Medical Dispatch protocols.

*8/17-Tabletop exercise with citywide resources at Westfield Fire (Active Shooter scenario).

Respectfully Submitted,

Nick Fischer
Deputy Fire Chief