

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, July 12, 2021

WHERE: Firehouse

SUBJECT: Regular Monthly Meeting

TIME: 7:00 P.M.

Members of the public can join the meeting via Zoom.

Via Zoom <https://us02web.zoom.us/j/81181781286>

or Dial In – 646-558-8656

Meeting I.D. 811 8178 1286

**SOUTH FIRE DISTRICT
of the City of Middletown**

**COMMISSIONERS REGULAR MONTHLY MEETING AGENDA
MONDAY, JULY 12, 2021 at 7:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ACCEPT/AMEND AGENDA**
- 4. OPEN PUBLIC SESSION**
- 5. CLOSE PUBLIC SESSION**
- 6. MINUTES TO BE APPROVED**
 - A. SPECIAL MEETING OF JUNE 2, 2021**
 - B. REGULAR MEETING OF JUNE 14, 2021**
- 7. TAX COLLECTOR'S REPORTS**
 - A. TAX REFUNDS FOR THE MONTH OF JUNE: \$1,224.74**
 - B. TAX COLLECTOR'S REPORT FOR THE MONTH OF JUNE**
- 8. FINANCIAL REPORTS FOR THE MONTH OF JUNE**
- 9. ACTING CHIEF'S REPORT**
- 10. FIRE MARSHAL'S OFFICE REPORTS**
- 11. CAPTAIN'S REPORT**
- 12. COMMISSIONER REPORTS**
 - A. BUILDING COMMITTEE – COMM. THAZHAMPALLATH**
 - B. PENSION COMMITTEE – COMM. KLECKOWSKI**
 - C. PUBLIC SAFETY TELECOMMUNICATIONS – COMM. GIULIANO**
- 13. OLD BUSINESS**
 - A. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS**
 - B. ESO SOFTWARE UPDATE**
- 14. NEW BUSINESS**
 - A. OFFICE OF THE TAX COLLECTOR**
 - B. FIRE MARSHAL'S OFFICE SCHEDULE**
- 15. ADJOURNMENT**

The firehouse is currently closed to the public.
Members of the public can join the meeting via Zoom.
Visit <https://us02web.zoom.us/j/81181781286>
or Dial In – 646-558-8656 to remotely join.
Meeting I.D. 811 8178 1286

**SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457**

**Board of Fire Commissioners
Special Meeting Minutes
Wednesday, June 2, 2021, 4:30 p.m.**

Individuals were able to join the open public portions of the meeting via Zoom
<https://us02web.zoom.us/j/87083927845> or Dial In – 646-558-8656
Meeting I.D. 870 8392 7845

Present: Commissioners Kleckowski, Giuliano, Penney, and Pessina
Absent: Commissioner Thazhampallath

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 4:34 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. EXECUTIVE SESSION

Motion to go into Executive Session at 4:35 p.m. by Comm. Pessina/Comm. Giuliano pursuant to statutes section 1-200(6)(A) and section 1-225(a) of the Connecticut General Statutes, as amended for the purpose of discussing the employment with a candidate for the Fire Chief's position. Voting was as follows:

Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye
Commissioner Pessina	Aye
Commissioner Penney	Abstained

Motion passed with three Ayes and one Abstention.

Present in Executive Session were: Commissioners Kleckowski, Giuliano, Penney, and Pessina.

Motion to close Executive Session by Comm. Giuliano/Comm. Pessina. Unanimously approved. Executive Session ended at 5:05 p.m.

4. CALL BACK TO ORDER

Chairwoman Kleckowski called the meeting back to order at 5:07 p.m.

Motion to offer the Fire Chief's position to James Trzaski by Comm. Pessina/Comm. Giuliano. Voting was as follows:

Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye
Commissioner Pessina	Aye
Commissioner Penney	Abstained

Motion passed with three Ayes and one Abstention.

5. **ADJOURNMENT**

Motion to adjourn at by Comm. Giuliano/Comm. Pessina. Unanimously approved. The meeting adjourned at 5:08 p.m.

Minutes taken by Chairwoman Kleckowski 
Prepared by Alyse McEwen, Recording Secretary

**SOUTH FIRE DISTRICT
of the City of Middletown
COMMISSIONERS MEETING**

**MONDAY, JUNE 14, 2021, 7:00 p.m.
Location: Middletown Senior Center Cafeteria
Via Zoom Meeting I.D. 818 9142 9948**

MINUTES

Present: Commissioners Kleckowski, Giuliano, and Penney; Acting Chief Jacobs; Fire department members and members of the public.

Absent: Commissioners Thazhampallath and Pessina

1. **CALL TO ORDER** Chairwoman Kleckowski called the meeting to order at 7:08 p.m.
2. **PLEDGE OF ALLEGIANCE** was recited.
3. **ACCEPT/AMEND AGENDA**
MOTION to accept the agenda by Comm. Giuliano/Comm. Penney. Unanimously approved.
4. **OPEN PUBLIC SESSION** Chairwoman Kleckowski opened the Public Session at 7:10 p.m. No one wished to speak.
5. **CLOSE PUBLIC SESSION** Chairwoman Kleckowski closed the Public Session at 7:10 p.m.
6. **MINUTES TO BE APPROVED**
 - A. **REGULAR MEETING OF MAY 10, 2021**
 - B. **SPECIAL MEETING OF MAY 19, 2021**

MOTION to approve the minutes of the May 10, 2021 regular meeting and the May 19, 2021 special meeting by Comm. Penney/Comm. Giuliano. Unanimously approved.
7. **OLD BUSINESS**
 - A. **FORMAL APPROVAL OF LOCAL 3918 MEMBERS AGREEING TO REMOVE THE WALL BETWEEN THE EXISTING FIRE CHIEF'S OFFICE AND THE LOUNGE WHEN IT BECOMES APPROPRIATE DURING THE BUILDING PROCESS**

MOTION to accept Local 3918 members agreeing to remove the wall between the existing fire chief's office and the lounge when it becomes appropriate during the building process by Comm. Giuliano/Comm. Penney. Unanimously approved.
8. **NEW BUSINESS**
 - A. **APPROVAL TO APPOINT DEPUTY CHIEF RUSS JACOBS AS ACTING CHIEF FROM JUNE 4, 2021 TO JULY 4, 2021**

MOTION to appoint Deputy Chief Russ Jacobs as acting chief from June 4, 2021 to July 4, 2021 by Comm. Penney/Comm. Giuliano. Unanimously approved.

B. APPROVAL OF THE EMPLOYMENT AGREEMENT BETWEEN THE SOUTH FIRE DISTRICT OF THE CITY OF MIDDLETOWN AND JAMES TRZASKI FOR THE FIRE CHIEF'S POSITION

MOTION to approve the Employment Agreement between the South Fire District of the City of Middletown and James Trzaski for the fire chief's position by Comm. Giuliano/Comm. Kleckowski. Commissioner Penney abstained. Motion passed with two ayes and one abstention.

C. APPROVAL OF THE PER DIEM TAX COLLECTOR'S VENDOR AGREEMENT BETWEEN THE SOUTH FIRE DISTRICT OF THE CITY OF MIDDLETOWN AND LEE MUSCATELLO MATTERAZZO

MOTION to approve the per diem tax collector's Vendor Agreement between the South Fire District of the City of Middletown and Lee Muscattello Matterazzo after the removal of paragraph 9 by Comm. Giuliano/Comm. Kleckowski. Commissioner Giuliano read paragraph 9 into the record.

MOTION to accept the Vendor Agreement contingent upon the bonding question being positively addressed by the district by Comm. Penney. After discussion and Vice Chairman Giuliano's assurance that the district is properly addressing the surety bond issue, Commissioner Penney withdrew the motion.

The motion to approve the Vendor Agreement, with the amendment was unanimously approved.

D. CANCELLATION OF THE JULY 12, 2021 MONTHLY MEETING

No action was taken. The July 12, 2021 monthly meeting will be held as scheduled.

9. TAX COLLECTOR'S REPORT

The Commission reviewed the Tax Collector's reports submitted by Kathleen Kiley.

A. TAX REFUNDS FOR THE MONTH OF MAY - \$34.20

MOTION to approve the tax refunds for the Month of May in the amount of \$34.20 by Comm. Giuliano/Comm. Penney. Unanimously approved.

B. MOTION to approval the Tax Collector's report for the Month of May by Comm. Penney/Comm. Giuliano. Unanimously approved.

C. NEGATIVE BALANCE PURGE

MOTION to approve the negative balance purge by Comm. Penney/Comm. Giuliano. Unanimously approved.

D. SUSPENSE TAX BOOK

MOTION to transfer the uncollectible tax bills to the Suspense Tax Book by Comm. Giuliano/Comm. Penney. Unanimously approved.

10. MONTHLY FINANCIAL REPORTS FOR THE MONTH OF MAY

MOTION to accept the monthly financial reports for the Month of May by Comm. Penney/Comm. Giuliano.

11. ACTING CHIEF'S REPORT

The Commission reviewed the report for the Month of May submitted by Acting Chief Jacobs.

MOTION to accept the Chief's report for the Month of May by Comm. Giuliano/Comm. Penney. Unanimously approved.

12. FIRE MARSHAL'S OFFICE REPORTS

MOTION to accept the Fire Marshals' reports for the Month of May by Comm. Giuliano/Comm. Penney.
Unanimously approved.

13. CAPTAIN'S REPORT

MOTION to accept the Captain's report for the Month of May by Comm. Giuliano/Comm. Penney.
Unanimously approved.

14. COMMISSIONER REPORTS

A. BUILDING COMMITTEE

MOTION to suspend the rules to allow Building Committee member Firefighter Phil Russo to speak in the absence of Commissioner Thazhampallath by Chairwoman Kleckowski/Comm. Giuliano.
Unanimously approved.

Firefighter Phil Russo provided a brief overview of the Building Committee meeting held earlier tonight.

MOTION to accept the Building Committee report by Comm. Giuliano/Comm. Penney. Unanimously approved.

B. PENSION COMMITTEE – COMM. KLECKOWSKI

Chairwoman Kleckowski provided a brief overview of the latest Pension Committee meeting.

MOTION to accept the Pension Committee report by Comm. Giuliano/Comm. Penney. Unanimously approved.

C. PUBLIC SAFETY TELECOMMUNICATIONS– COMM. GIULIANO

Commissioner Giuliano advised that the Public Safety Telecommunications report was attached to the meeting packet for review.

MOTION to accept the Public Safety Telecommunications report by Comm. Penney/Comm. Kleckowski.
Unanimously approved.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Penney. Unanimously approved.

Meeting adjourned 7:55 p.m.

Submitted by,



Alyse McEwen
Recording Secretary

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS JUNE 2021	
REAL ESTATE	\$ 6,376.62
MOTOR VEHICLE	\$ 3,187.23
PERSONAL PROPERTY	\$ 14.36
SUPPLEMENTAL MOTOR VEHICLE	\$ 1,737.70
BACK TAXES	\$ 3,337.99
CURRENT INTEREST	\$ 2,098.35
BACK INTEREST	\$ 953.96
FEE'S PAID	\$ 731.57
LIENS RELEASED	\$ 264.00
COLLECTIONS 2020/2021	\$ 18,701.78
JULY	\$ 3,705,383.26
AUGUST	\$ 934,571.66
SEPTEMBER	\$ 530,741.69
OCTOBER	\$ 470,914.79
NOVEMBER	\$ 39,014.68
DECEMBER	\$ 30,217.94
JANUARY	\$ 49,794.04
FEBRUARY	\$ 23,729.79
MARCH	\$ 33,840.01
APRIL	\$ 15,724.53
MAY	\$ 18,701.78
JUNE	
COLLECTED YEAR TO DATE	\$ 5,852,634.17
GRANTS RECEIVED	
PRIVATE COLLEGES AND HOSPITALS GRANT	\$ -
MUNICIPIAL GRANT IN AID	\$ 207,080.00
MUNICIPAL REVENUE SHARING ACCOUNT	\$ -
NRG	\$ 201,650.00
MUNICIPAL REVENUE SHARING GRANT	\$ -
TOTAL GRANTS	\$ 408,730.00
TOTAL YEAR-TO-DATE	\$ 6,261,364.17
Respectfully submitted by:	
Kathleen M. Kiley	
South Fire District	

Refund Report

SOUTH FIRE DISTRICT As of Date 06/30/2021 Cash Type : SFD

Conditions : Year 2004 To 2019 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All Terminal #: All
Bill # S-D Name S-D Name Tax Paid Int Paid Lien Paid Fee Paid Bint Paid Last Date RF

2018-03-0064828	2	HUNTER ASHLEY A	64828	-59.38	0.00	0.00	0.00	0.00	0.00	-59.38	06/23/2021	505TSR	5GAKVBED4BU413331
TOT MOTORVEHICLE	# Of Accts: 1	SFD		-59.38	0.00	0.00	0.00	0.00	0.00	-59.38			
YEAR 2018	# Of Accts: 1	SFD		-59.38	0.00	0.00	0.00	0.00	0.00	-59.38			
2019-01-0000064	2	27 A & B EASTERN DRIVE LLSFD	R05414	-85.71	0.00	0.00	0.00	0.00	0.00	-85.71	06/16/2021	27 EASTERN DR	
2019-01-0000638	2	AUBAIN PIERRE & BURTON MASFD	R07890	-26.28	0.00	0.00	0.00	0.00	0.00	-26.28	06/23/2021	15 CHAMBERLAIN RD	
2019-01-0003895	2	EASTERN DRIVE LLC	R08325	-105.38	0.00	0.00	0.00	0.00	0.00	-105.38	06/16/2021	41 EASTERN DR	
2019-01-0007609	2	LIVINGSTON CARMEIA R (1/6SFD	R10056	-57.04	0.00	0.00	0.00	0.00	0.00	-57.04	06/30/2021	1760 SOUTH MAIN ST	
2019-01-0009692	2	OLD TURKEY HILL LLC	R05531	-611.76	0.00	0.00	0.00	0.00	0.00	-611.76	06/16/2021	225 RIVER RD	
2019-01-0009693	2	OLD TURKEY HILL LLC	R06251	-29.98	0.00	0.00	0.00	0.00	0.00	-29.98	06/16/2021	35 EASTERN DR	
TOT REAL ESTATE	# Of Accts: 6	SFD		-916.15	0.00	0.00	0.00	0.00	0.00	-916.15			
2019-03-0055786	2	CLARK MATTHEW B	55786	-48.19	0.00	0.00	0.00	0.00	0.00	-48.19	06/23/2021	AD08870	1C4RJFAGXDC576136
2019-03-0061492	2	GALLITTO MATTHEW D	61492	-8.44	0.00	0.00	0.00	0.00	0.00	-8.44	06/16/2021	C016595	1FTNE24W57DA99340
2019-03-0073440	2	NISSAN INFINITI LT	73440	-21.76	0.00	0.00	0.00	0.00	0.00	-21.76	06/30/2021	AJZ1295	1N4AL3AP0HC235703
2019-03-0077287	2	RICCI MARK K	77287	-12.69	0.00	0.00	0.00	0.00	0.00	-12.69	06/23/2021	80CF83	JTDXB20U840009701
2019-03-0083816	2	VINCI ROSEMARIE M	83816	-57.81	0.00	0.00	0.00	0.00	0.00	-57.81	06/16/2021	AD3454	2HKRM4H71EH647778
2019-03-0085014	2	WILLIAMS TAYLOR N	85014	-30.91	0.00	0.00	0.00	0.00	0.00	-30.91	06/30/2021	AU85590	5N1AT2MV2GC787485
TOT MOTORVEHICLE	# Of Accts: 6	SFD		-179.80	0.00	0.00	0.00	0.00	0.00	-179.80			
2019-04-0083985	2	MORA-CEPEDA FELIX M	83985	-69.41	0.00	0.00	0.00	0.00	0.00	-69.41	06/16/2021	AC07078	KM8J3CA24HU388265
TOT MV SUPPLEMEN	# Of Accts: 1	SFD		-69.41	0.00	0.00	0.00	0.00	0.00	-69.41			
YEAR 2019	# Of Accts: 13	SFD		-1,165.36	0.00	0.00	0.00	0.00	0.00	-1,165.36			
GRAND TOTAL	# Of Accts: 14	SFD		-1,224.74	0.00	0.00	0.00	0.00	0.00	-1,224.74			

South Fire District
Monthly Expense Detail
May and June 2021

	Date	Name	Debit	Credit	Balance
7201 · Electricity					
	05/15/2021	KS Statebank	402.82		402.82
	05/27/2021	Eversource	1,072.45		1,475.27
	06/15/2021	KS Statebank	402.82		1,878.09
	06/28/2021	Eversource	1,137.54		3,015.63
Total 7201 · Electricity			3,015.63	0.00	3,015.63
7202 · Water and Sewer					
	05/01/2021	Middletown Water & Sewer Dept	218.18		218.18
	06/01/2021	Middletown Water & Sewer Dept	218.18		436.36
Total 7202 · Water and Sewer			436.36	0.00	436.36
7203 · Heating					
	05/04/2021	Eversource	1,071.61		1,071.61
	06/02/2021	Eversource	701.41		1,773.02
Total 7203 · Heating			1,773.02	0.00	1,773.02
7204 · Telephone					
	05/15/2021	Frontier Communications	217.85		217.85
	06/15/2021	Frontier Communications	217.61		435.46
Total 7204 · Telephone			435.46	0.00	435.46
7401 · Fuel					
	05/23/2021	WEX Bank	791.53		791.53
	05/31/2021	Advance Auto Parts	63.96		855.49
	06/23/2021	WEX Bank	786.27		1,641.76
	06/30/2021	Bank of America	43.00		1,684.76
	06/30/2021	Advance Auto Parts	79.95		1,764.71
Total 7401 · Fuel			1,764.71	0.00	1,764.71
7403 · Vehicle Repairs					
	05/03/2021	First Line Emergency	2,983.96		2,983.96
	05/12/2021	First Line Emergency	205.07		3,189.03
	05/25/2021	Firematic Supply Co. Inc.	1,341.98		4,531.01
	06/01/2021	First Line Emergency	2,707.33		7,238.34
	06/01/2021	First Line Emergency	1,040.75		8,279.09
	06/07/2021	First Line Emergency	856.00		9,135.09
	06/07/2021	Key Chevrolet	730.89		9,865.98
	06/21/2021	First Line Emergency	547.94		10,413.92
Total 7403 · Vehicle Repairs			10,413.92	0.00	10,413.92
7406 · Vehicle Supplies					
	05/28/2021	Ace Home Center	20.74		20.74
	05/31/2021	Advance Auto Parts	25.47		46.21
	06/30/2021	Advance Auto Parts	60.43		106.64
Total 7406 · Vehicle Supplies			106.64	0.00	106.64

South Fire District
Monthly Expense Detail
May and June 2021

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7512 · Pension - Defined Contribution					
	05/10/2021	Lincoln Financial - Pension 401	27,419.01		27,419.01
	06/04/2021	Lincoln Financial - Pension 401	142.44		27,561.45
	06/04/2021	Lincoln Financial - Pension 401	1,764.80		29,326.25
	06/07/2021	Lincoln Financial - Pension 401	27,607.36		56,933.61
Total 7512 · Pension - Defined Contribution			56,933.61	0.00	56,933.61
7513 · Unused Sick Time					
	06/30/2021	Lincoln Financial - Pension 401	14,600.00		14,600.00
Total 7513 · Unused Sick Time			14,600.00	0.00	14,600.00
7606 · PEB-Uncompensated Absences Exp					
	06/07/2021	Lincoln Financial - Pension 401	20,000.00		20,000.00
	06/09/2021	Paychex	34,146.53		54,146.53
Total 7606 · PEB-Uncompensated Absences Exp			54,146.53	0.00	54,146.53
7701 · Tax Collector's Expense					
	05/01/2021	Quality Data Service, Inc	5,482.84		5,482.84
	05/24/2021	Hartford Courant - Advertising	27.87		5,510.71
	06/30/2021	Bank of America	30.25		5,540.96
	05/31/2021	Bank of America	30.25		5,571.21
Total 7701 · Tax Collector's Expense			5,571.21	0.00	5,571.21
7703 · Office Expenses					
	05/14/2021	Misc Payer		10.00	-10.00
	06/30/2021	Bank of America	12.49		2.49
	06/30/2021	Bank of America	180.10		182.59
	06/30/2021	Bank of America	4.99		187.58
Total 7703 · Office Expenses			197.58	10.00	187.58
7708 · Commissioner's Compensation					
	05/05/2021	Paychex	750.00		750.00
	06/02/2021	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			1,500.00	0.00	1,500.00
7709 · Activity Expense					
	05/26/2021	Connecticut Rental Center, Inc.	57.42		57.42
	05/31/2021	Bank of America	205.00		262.42
	05/31/2021	Bank of America	350.00		612.42
	05/31/2021	Bank of America	316.78		929.20
	05/31/2021	Bank of America	182.22		1,111.42
Total 7709 · Activity Expense			1,111.42	0.00	1,111.42

South Fire District
Monthly Expense Detail
May and June 2021

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - General/Labor					
	05/13/2021	Summa & Ryan, PC	292.50		292.50
	06/11/2021	Summa & Ryan, PC	146.25		438.75
			<u>438.75</u>	<u>0.00</u>	<u>438.75</u>
Total 7711A · Legal Expense - General/Labor					
			<u>438.75</u>	<u>0.00</u>	<u>438.75</u>
Total 7711 · Legal Expense					
			<u>438.75</u>	<u>0.00</u>	<u>438.75</u>
7710 · Professional Services - Other					
	05/01/2021	OAK Solutions, LLC.	396.00		396.00
	05/06/2021	Paychex	115.62		511.62
	05/06/2021	Paychex	47.64		559.26
	05/06/2021	Paychex	64.96		624.22
	05/06/2021	Paychex	47.64		671.86
	05/13/2021	Paychex	66.06		737.92
	05/13/2021	Paychex	47.64		785.56
	05/20/2021	Paychex	113.70		899.26
	05/20/2021	Paychex	47.64		946.90
	05/27/2021	Paychex	113.68		1,060.58
	05/27/2021	Paychex	47.63		1,108.21
	05/31/2021	Matterazzo, Lee Renee	140.00		1,248.21
	05/31/2021	Merrick & Associates, LLC	350.00		1,598.21
	06/01/2021	OAK Solutions, LLC.	396.00		1,994.21
	06/03/2021	Paychex	113.68		2,107.89
	06/03/2021	Paychex	51.52		2,159.41
	06/03/2021	Paychex	64.96		2,224.37
	06/10/2021	Paychex	113.68		2,338.05
	06/10/2021	Paychex	47.63		2,385.68
	06/17/2021	Paychex	109.80		2,495.48
	06/17/2021	Paychex	47.63		2,543.11
	06/24/2021	Paychex	111.72		2,654.83
	06/24/2021	Paychex	47.63		2,702.46
	06/30/2021	Matterazzo, Lee Renee	332.50		3,034.96
			<u>3,034.96</u>	<u>0.00</u>	<u>3,034.96</u>
Total 7710 · Professional Services - Other					
			<u>3,034.96</u>	<u>0.00</u>	<u>3,034.96</u>
Total 7710 · Professional Services					
			<u>3,473.71</u>	<u>0.00</u>	<u>3,473.71</u>
7712 · Office Equipment					
	06/30/2021	Bank of America	1,346.58		1,346.58
			<u>1,346.58</u>	<u>0.00</u>	<u>1,346.58</u>
Total 7712 · Office Equipment					
			<u>1,346.58</u>	<u>0.00</u>	<u>1,346.58</u>
7714 · Advertising / Voting					
	05/24/2021	Hartford Courant - Advertising	58.08		58.08
			<u>58.08</u>	<u>0.00</u>	<u>58.08</u>
Total 7714 · Advertising / Voting					
			<u>58.08</u>	<u>0.00</u>	<u>58.08</u>

South Fire District
Monthly Expense Detail
May and June 2021

	Date	Name	Debit	Credit	Balance
7715 · Lien Fees					
	06/05/2021	Middletown Town Clerk	100.00		100.00
	06/05/2021	Middletown Town Clerk	100.00		200.00
	06/05/2021	Middletown Town Clerk	100.00		300.00
	06/05/2021	Middletown Town Clerk	100.00		400.00
	06/05/2021	Middletown Town Clerk	100.00		500.00
	06/05/2021	Middletown Town Clerk	100.00		600.00
	06/05/2021	Middletown Town Clerk	100.00		700.00
	06/05/2021	Middletown Town Clerk	100.00		800.00
	06/05/2021	Middletown Town Clerk	100.00		900.00
	06/05/2021	Middletown Town Clerk	100.00		1,000.00
	06/05/2021	Middletown Town Clerk	40.00		1,040.00
Total 7715 · Lien Fees			1,040.00	0.00	1,040.00
7716 · Archive Services					
	06/28/2021	Hartford Despatch & Storage	195.00		195.00
	06/30/2021	Hartford Despatch & Storage	195.00		390.00
Total 7716 · Archive Services			390.00	0.00	390.00
7717 · Software Support					
	05/31/2021	Bank of America	356.00		356.00
	06/30/2021	Bank of America	356.00		712.00
Total 7717 · Software Support			712.00	0.00	712.00
7801 · Repairs Building					
	05/04/2021	Loop Services, LLC.	1,238.98		1,238.98
	05/28/2021	Ace Home Center	3.96		1,242.94
	05/31/2021	Bank of America	135.06		1,378.00
	05/31/2021	Bank of America	57.30		1,435.30
	06/04/2021	Salafia Electric, LLC.	1,775.00		3,210.30
	06/14/2021	Overhead Door Company of Hartford, Inc.	1,254.00		4,464.30
	06/28/2021	Ace Home Center	6.42		4,470.72
	06/28/2021	Mylchreest Construction Services LLC	3,000.00		7,470.72
	06/30/2021	Bank of America	135.06		7,605.78
Total 7801 · Repairs Building			7,605.78	0.00	7,605.78
7802 · Supplies Maintenance					
7802C · COVID-19					
	05/27/2021	New England Maintenance Depot	60.12		60.12
	05/27/2021	New England Maintenance Depot	160.00		220.12
	05/27/2021	New England Maintenance Depot	57.02		277.14
Total 7802C · COVID-19			277.14	0.00	277.14

South Fire District
Monthly Expense Detail
May and June 2021

	Date	Name	Debit	Credit	Balance
7802 · Supplies Maintenance, continued					
7802 · Supplies Maintenance - Other					
	05/27/2021	New England Maintenance Depot	139.76		139.76
	05/27/2021	New England Maintenance Depot	52.26		192.02
	05/31/2021	Bank of America	29.51		221.53
	05/31/2021	Bank of America	150.68		372.21
	06/14/2021	New England Maintenance Depot	870.00		1,242.21
	06/28/2021	Ace Home Center	4.07		1,246.28
	06/28/2021	Ace Home Center	41.18		1,287.46
	06/28/2021	Ace Home Center	4.00		1,291.46
	06/30/2021	Bank of America	9.98		1,301.44
	06/30/2021	Bank of America	29.99		1,331.43
	06/30/2021	Bank of America	16.98		1,348.41
			<u>1,348.41</u>	<u>0.00</u>	<u>1,348.41</u>
Total 7802 · Supplies Maintenance - Other			1,348.41	0.00	1,348.41
Total 7802 · Supplies Maintenance			1,625.55	0.00	1,625.55
7803 · Services					
	05/06/2021	Comcast	100.80		100.80
	05/07/2021	Comcast	16.84		117.64
	05/08/2021	De Lage Landen Financial Services, Inc.	121.00		238.64
	05/10/2021	Central Systems, Inc.	3,423.00		3,661.64
	05/10/2021	JP Bellamo & Sons, Inc.	45.00		3,706.64
	05/18/2021	Higgins Electric, Inc.	525.00		4,231.64
	05/19/2021	Central Systems, Inc.	315.00		4,546.64
	05/25/2021	All Waste	141.69		4,688.33
	06/04/2021	A & A Office Systems, Inc. - Usage	37.34		4,725.67
	06/06/2021	De Lage Landen Financial Services, Inc.	121.00		4,846.67
	06/06/2021	Comcast	100.80		4,947.47
	06/07/2021	Comcast	16.84		4,964.31
	06/08/2021	JP Bellamo & Sons, Inc.	45.00		5,009.31
	06/25/2021	All Waste	152.00		5,161.31
	06/25/2021	Pitney Bowes Inc. - Quarterly	147.00		5,308.31
			<u>5,308.31</u>	<u>0.00</u>	<u>5,308.31</u>
Total 7803 · Services			5,308.31	0.00	5,308.31
7901 · Emergency Medical Equipment					
	05/05/2021	Interstate All Battery Center	36.00		36.00
	05/14/2021	Common Cents EMS Supply, LLC.	30.36		66.36
	06/01/2021	Common Cents EMS Supply, LLC.	1,581.80		1,648.16
	06/14/2021	Common Cents EMS Supply, LLC.	337.50		1,985.66
	06/21/2021	Common Cents EMS Supply, LLC.	71.05		2,056.71
			<u>2,056.71</u>	<u>0.00</u>	<u>2,056.71</u>
Total 7901 · Emergency Medical Equipment			2,056.71	0.00	2,056.71
7902 · Computer Equip & Supplies					
	06/30/2021	Bank of America	204.55		204.55
Total 7902 · Computer Equip & Supplies			204.55	0.00	204.55

South Fire District

Monthly Expense Detail

May and June 2021

	Date	Name	Debit	Credit	Balance
7903 · Training					
	05/20/2021	Commission on Fire Prevention and Control	75.00		75.00
	06/07/2021	Commission on Fire Prevention and Control	60.00		135.00
	06/07/2021	Commission on Fire Prevention and Control	60.00		195.00
	06/07/2021	Commission on Fire Prevention and Control	60.00		255.00
	06/07/2021	Commission on Fire Prevention and Control	320.00		575.00
	06/11/2021	Commission on Fire Prevention and Control	275.00		850.00
	06/30/2021	NorthEast Squad Concepts, LLC.	350.00		1,200.00
	06/30/2021	Bank of America	1,020.00		2,220.00
	06/30/2021	Bank of America	20.00		2,240.00
	06/30/2021	Bank of America	828.00		3,068.00
	06/30/2021	Bank of America	665.78		3,733.78
Total 7903 · Training			3,733.78	0.00	3,733.78
7904 · Public Fire Education					
	06/04/2021	Misc Payer		50.00	-50.00
	06/30/2021	Bank of America	936.95		886.95
	06/30/2021	Bank of America	600.00		1,486.95
Total 7904 · Public Fire Education			1,536.95	50.00	1,486.95
7905 · Fire Fighting Equipment					
	05/04/2021	Encore Fire Protection	161.50		161.50
	05/05/2021	Fire Equipment Headquarters	861.44		1,022.94
	05/05/2021	Interstate All Battery Center	136.00		1,158.94
	05/10/2021	Fire Equipment Headquarters	272.00		1,430.94
	05/12/2021	Hall's Power Equipment	129.57		1,560.51
	05/21/2021	Shipman's Fire Equipment Co., Inc.	104.95		1,665.46
	05/31/2021	Bank of America	95.18		1,760.64
	06/30/2021	Bank of America	374.17		2,134.81
	06/30/2021	Bank of America	299.97		2,434.78
	06/30/2021	Bank of America	409.00		2,843.78
	06/30/2021	Bank of America	700.00		3,543.78
Total 7905 · Fire Fighting Equipment			3,543.78	0.00	3,543.78
7906 · Special Service Units					
	05/07/2021	Divers Cove, LLC	3,975.00		3,975.00
	05/17/2021	Divers Cove, LLC	130.00		4,105.00
	06/21/2021	Divers Cove, LLC	160.00		4,265.00
Total 7906 · Special Service Units			4,265.00	0.00	4,265.00
7907 · Fire Marshal's Office					
	06/30/2021	Bank of America	1,055.43		1,055.43
Total 7907 · Fire Marshal's Office			1,055.43	0.00	1,055.43

South Fire District
Monthly Expense Detail
May and June 2021

	Date	Name	Debit	Credit	Balance
7909 · Uniforms					
	05/12/2021	Security Uniforms, Inc.	165.00		165.00
	05/12/2021	Security Uniforms, Inc.	89.00		254.00
	05/13/2021	Security Uniforms, Inc.	89.00		343.00
	05/13/2021	Security Uniforms, Inc.	165.00		508.00
	05/13/2021	Security Uniforms, Inc.	262.00		770.00
	05/18/2021	Security Uniforms, Inc.	165.00		935.00
	05/20/2021	Security Uniforms, Inc.	48.00		983.00
	05/24/2021	Security Uniforms, Inc.	89.00		1,072.00
Total 7909 · Uniforms			1,072.00	0.00	1,072.00
7910 · Protective Clothing					
7910A · Gear Cleaning/Inspection/Repair					
	05/07/2021	JP Maguire Associates, Inc.	650.00		650.00
Total 7910A · Gear Cleaning/Inspection/Repair			650.00	0.00	650.00
7910 · Protective Clothing - Other					
	05/05/2021	Firematic Supply Co. Inc.	124.34		124.34
	05/25/2021	Firematic Supply Co. Inc.	304.14		428.48
	06/02/2021	Firematic Supply Co. Inc.	798.00		1,226.48
	06/15/2021	Firematic Supply Co. Inc.	399.00		1,625.48
Total 7910 · Protective Clothing - Other			1,625.48	0.00	1,625.48
Total 7910 · Protective Clothing			2,275.48	0.00	2,275.48
7911 · Communications					
	05/17/2021	Utility Communications, Inc.	144.10		144.10
	06/07/2021	Connecticut Communications-DBA NE Comm.	140.00		284.10
Total 7911 · Communications			284.10	0.00	284.10
7912 · Cellular Phones					
	05/11/2021	AT&T Mobility	555.19		555.19
	06/11/2021	AT&T Mobility	555.19		1,110.38
Total 7912 · Cellular Phones			1,110.38	0.00	1,110.38
7916 · Breathing Apparatus-Test Repair					
	05/06/2021	Shipman's Fire Equipment Co., Inc.	92.00		92.00
Total 7916 · Breathing Apparatus-Test Repair			92.00	0.00	92.00
8999 · CNR Current Year					
	05/31/2021	Eagle Environmental, Inc.	1,260.00		1,260.00
	06/21/2021	Higgins Electric, Inc.	28,000.00		29,260.00
	06/29/2021	John DeMelis General Contracting, LLC	2,500.00		31,760.00
	06/30/2021	CT STIF - CNR	207,080.00		238,840.00

South Fire District
Monthly Expense Detail
 May and June 2021

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
8999 - CNR Current Year, continued					
	06/30/2021	CT STIF - CNR	244,141.50		482,981.50
	06/30/2021	CT STIF - CNR		32,051.51	450,929.99
Total 8999 - CNR Current Year			<u>482,981.50</u>	<u>32,051.51</u>	<u>450,929.99</u>
TOTAL			<u>677,777.76</u>	<u>32,111.51</u>	<u>645,666.25</u>

South Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	5,703,203.23	5,723,109.00	-19,905.77	99.65%
4102 · Interest and Liens	42,920.75	28,000.00	14,920.75	153.29%
4103 · Tax Refunds	-7,094.58	0.00	-7,094.58	100.00%
4104 · Fees	7,383.51	0.00	7,383.51	100.00%
4105 · Prior Year Tax Collections	70,884.32	0.00	70,884.32	100.00%
4107 · Tax Supplemental MV	47,023.26	25,000.00	22,023.26	188.09%
4125 · Grants	12,855.66	0.00	12,855.66	100.00%
4126 · Contributions - Individuals	300.00	0.00	300.00	100.00%
4204 · Municipal Grants & Rev. Sharing	207,080.00	0.00	207,080.00	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	4,591.62	15,000.00	-10,408.38	30.61%
4901 · Miscellaneous Income	1,638.00	0.00	1,638.00	100.00%
Total Income	<u>6,292,435.77</u>	<u>5,992,759.00</u>	<u>299,676.77</u>	<u>105.00%</u>
Expense				
7201 · Electricity	20,932.68	22,500.00	-1,567.32	93.03%
7202 · Water and Sewer	2,227.32	2,470.00	-242.68	90.18%
7203 · Heating	11,111.78	12,000.00	-888.22	92.60%
7204 · Telephone	2,673.98	3,000.00	-326.02	89.13%
7401 · Fuel	15,318.28	20,000.00	-4,681.72	76.59%
7403 · Vehicle Repairs	61,328.64	60,000.00	1,328.64	102.21%
7404 · Annual OSHA Inspection	1,195.00	1,200.00	-5.00	99.58%
7406 · Vehicle Supplies	931.82	2,000.00	-1,068.18	46.59%
7501 · Insurance-Workers Compensation	160,940.00	170,000.00	-9,060.00	94.67%
7502 · Insurance - Commercial Package	45,799.53	49,885.00	-4,085.47	91.81%
7503 · Insurance - Medical	760,278.50	872,689.00	-112,410.50	87.12%
7504 · Insurance - Cyber	2,184.00	3,100.00	-916.00	70.45%
7509 · Insurance - Life and Disability	47,090.63	51,508.00	-4,417.37	91.42%
7512 · Pension - Defined Contribution	329,679.41	346,544.00	-16,864.59	95.13%
7513 · Unused Sick Time	14,600.00	24,137.00	-9,537.00	60.49%
7601 · Salaries - Fire Department	2,698,237.13	2,777,700.00	-79,462.87	97.14%
7602 · Salaries - Administrative	141,378.01	140,887.00	491.01	100.35%
7603 · Replacement / Call Backs	569,513.25	397,000.00	172,513.25	143.45% L
7604 · Fringe Benefits	110,979.03	118,058.00	-7,078.97	94.00%
7606 · PEB-Uncompensated Absences Exp	10,000.00	10,000.00	0.00	100.00%
7607 · PEB-Heart and Hypertension	215,276.00	215,276.00	0.00	100.00%
7609 · Employer - Social Security	210,288.73	213,585.00	-3,296.27	98.46%
7610 · Employer - Medicare	49,179.20	49,952.00	-772.80	98.45%
7701 · Tax Collector's Expense	18,593.33	20,000.00	-1,406.67	92.97%
7702 · Professional Org / Periodicals	1,342.48	2,205.00	-862.52	60.88%
7703 · Office Expenses	3,189.25	3,500.00	-310.75	91.12%
7704 · Auditor	7,200.00	6,700.00	500.00	107.46%
7705 · Professional Development	0.00	5,000.00	-5,000.00	0.00%
7706 · Postage	3,072.05	4,000.00	-927.95	76.80%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%

South Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7708 · Commissioner's Compensation	8,850.00	9,000.00	-150.00	98.33%
7709 · Activity Expense	3,162.77	3,500.00	-337.23	90.37%
7710 · Professional Services	25,840.23	40,000.00	-14,159.77	64.60%
7712 · Office Equipment	1,346.58	1,200.00	146.58	112.22%
7713 · Actuarial Services	5,526.40	3,300.00	2,226.40	167.47% ll
7714 · Advertising / Voting	6,586.39	4,500.00	2,086.39	146.36% l
7715 · Lien Fees	1,040.00	1,200.00	-160.00	86.67%
7716 · Archive Services	1,755.00	978.00	777.00	179.45% ll
7717 · Software Support	20,390.68	26,000.00	-5,609.32	78.43%
7801 · Repairs Building	19,064.01	20,000.00	-935.99	95.32%
7802 · Supplies Maintenance	8,896.22	8,900.00	-3.78	99.96%
7803 · Services	19,887.14	18,000.00	1,887.14	110.48%
7805 · Equipment	4,610.90	4,600.00	10.90	100.24%
7901 · Emergency Medical Equipment	10,771.99	12,500.00	-1,728.01	86.18%
7902 · Computer Equip & Supplies	1,424.30	2,000.00	-575.70	71.22%
7903 · Training	17,931.96	30,500.00	-12,568.04	58.79%
7904 · Public Fire Education	3,504.03	3,500.00	4.03	100.12%
7905 · Fire Fighting Equipment	12,783.87	14,000.00	-1,216.13	91.31%
7906 · Special Service Units	5,203.00	4,560.00	643.00	114.10%
7907 · Fire Marshal's Office	4,114.95	4,000.00	114.95	102.87%
7909 · Uniforms	28,018.86	26,500.00	1,518.86	105.73%
7910 · Protective Clothing	27,680.96	28,275.00	-594.04	97.90%
7911 · Communications	4,358.36	4,500.00	-141.64	96.85%
7912 · Cellular Phones	6,944.29	4,350.00	2,594.29	159.64% lll
7913 · Breathing Air & Oxygen	427.50	1,500.00	-1,072.50	28.50%
7915 · Medical Testing	2,867.00	4,500.00	-1,633.00	63.71%
7916 · Breathing Apparatus-Test Repair	2,485.94	6,000.00	-3,514.06	41.43%
7919 · FEMA Grant Purchases	6,062.57	0.00	6,062.57	100.00%
8999 · CNR Current Year	50,000.00	50,000.00	0.00	100.00%
Total Expense	5,826,075.93	5,992,759.00	-166,683.07	97.22%
Grants				
COVID-19	12,855.66			
Total Grants	12,855.66			
Grant Purchases				
7919 · FEMA Grant - Training	6,062.57			
Total Grant Purchases	6,062.57			

* Increased expenses due to COVID-19

** Due to prior fiscal year invoices

*** Due to unexpected necessary equipment purchases

South Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Additional Capital Non-Recurring Deposits				
2019-2020 Change in Net Position Deposit	\$ 244,141.50			
2020-2021 Municipal Grants-in-Aid Deposit	\$ 207,080.00			
	<u>\$ 451,221.50</u>			

South Fire District

Cash Balance Report

June 2021

CASH Unrestricted:

Cash Balances:

Tax Collector - Savings	\$	1,997,594.21
Operating - Checking	\$	313,530.25
Total:	\$	<u>2,311,124.46</u>

Restricted Funds:

CNR	\$	1,370,763.69
Post-Employment Benefits	\$	453,874.55

Submitted by:
Kathleen M. Kiley

Tax Collections

June 2021

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 4,436,832.75	\$ 4,444,586.26	-\$3,381.74	100.10%	-\$1,590.51
PP	\$ 866,063.52	\$ 864,248.53	-\$17.43	99.79%	-\$23.28
MV	\$ 414,938.40	\$ 394,368.44	-\$1,788.53	94.61%	-\$176.39
MVS	\$ 57,846.69	\$ 47,023.26	-\$74.55	81.16%	-\$42.15
TOTAL	\$ 5,775,681.36	\$ 5,750,226.49	\$ (5,262.25)	99.47%	\$ (1,832.33)

Submitted by:
Kathleen M. Kiley



SOUTH FIRE DISTRICT
City of Middletown

JUNE 2021 MONTHLY REPORT TO

South Fire District Board of Commissioners

Acting Chief Russ Jacobs

Commissioners,

I am respectfully submitting a report detailing my recent activities during the Month of June

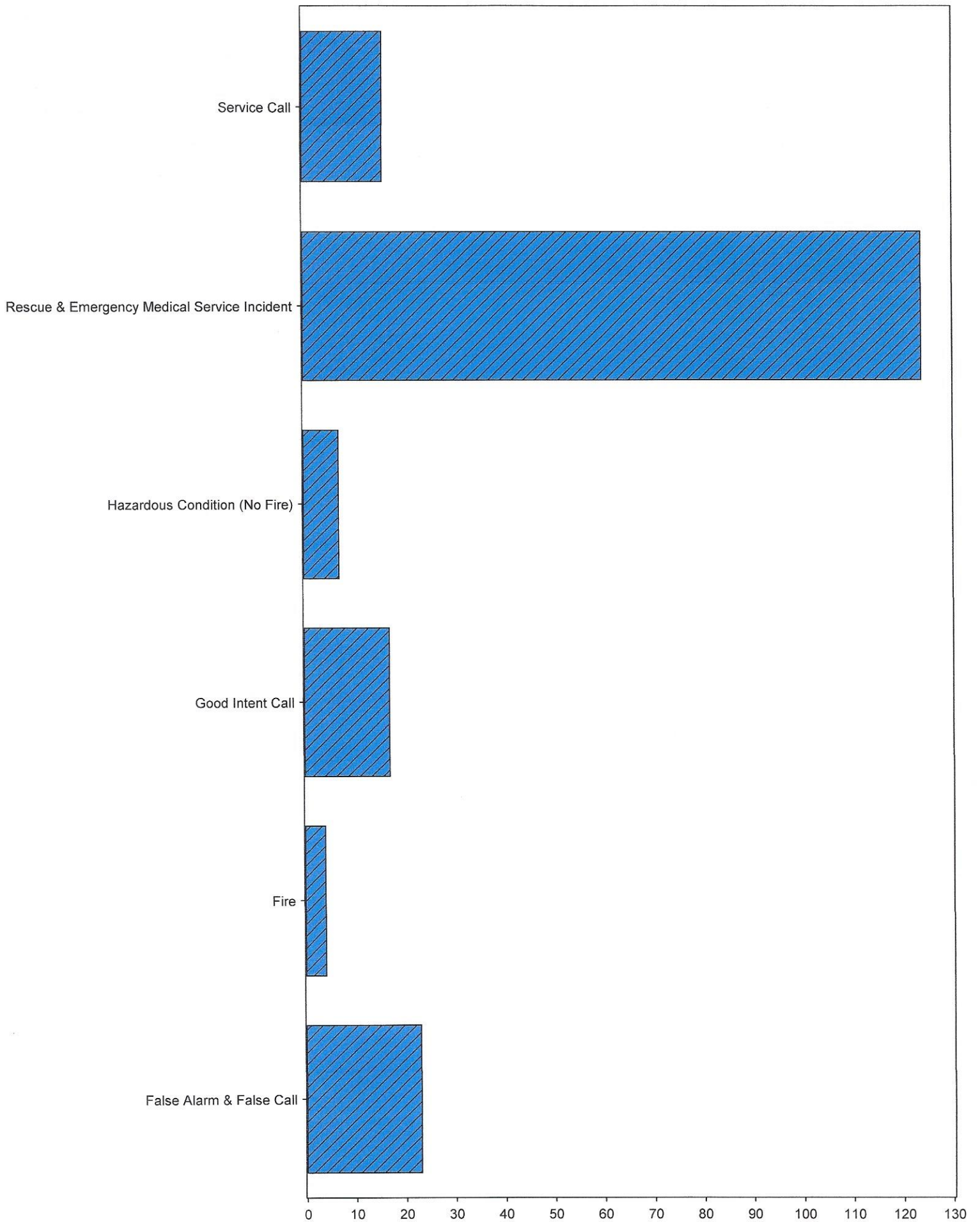
- Continue with a coordinated effort on FEMA Boat Grant
- Attend Monthly Commissioner's meeting
- Attend Building Committee Meeting
- Continue with daily construction overviews needed
- Attend a presentation on a possible new computer DATA system along with our MFD and our FMO
- Meet with Electrical Contractor on misc. rewiring issues needed from construction modifications
- Establish all needs to have generation back up power during a 20 hour power outage with reconnect.
(During our construction power restructuring)
- Attend a Ct Fire Academy Media production seminar
- Respond Mutual Aid to an early morning Structure Fire in Westfield
- Attend building renovations meeting with contractors and Architects
- Facilitated daily HR requests and assisted with administration staff
- Confirm Needs for Dorm bed manufacturing with building contractor
- Facilitated extensive negotiations with Travelers Insurance and Founders regarding Cyber Insurance and MFA requirements for all District computer users
- Respond to major Fatal MVA on R.t 9
- Assist and provide Apparatus with staffing needs to help DOT with statewide Commercial production
- Hold Labor Management meeting

- Respond to a Ct River Emergency incident in Area of Pratt and Whitney
- Daily staff debriefing meetings with all Officers
- Review COVID 19 FEMA grant reimbursement possibilities (Newly set Standards)
- Secure new generator gas requirements with Eversource
- Facilitated general vehicle maintenance and repairs.
- Secure safety evaluation needs for all Dive Team equipment
- Assist Training Captain with a continued process for New Hires Orientations
- ISO Webinar meeting at Mile Lane Operation Center
- Continue coordinating readiness for the arrival of Chief Trzaski

Respectfully Submitted,

Acting Chief Russ Jacobs

Incident Type Summary
Alarm Date Between {06/01/2021} And {06/30/2021}





SOUTH FIRE DISTRICT

Of the City of Middletown

MONTHLY REPORT TO

Fire Chief Michael J. Howley

From: Fire Marshal James M. Mastroianni

I am respectfully submitting for your review the following items completed for the month of June, 2021:

Fire Marshal Office Activities/Duties:

- 390 Ridge Road – Proposed New Office Meeting - Farm Hill School
- 749 Saybrook Road - Outside Seating Meeting for Restaurant
- Middletown Kids Health and Safety Fair Meeting
- Attended weekly SFD Firehouse Renovation Meeting with Contractor
- Meeting with Building Department
- Attended Code Enforcement Meeting
- Meeting with the Health Department
- 749 Saybrook Road - Car Show Meeting
- 70 Maynard Street - Fire Drill - Bielefield Elementary School
- Firehouse reporting software Meeting - REDEx program
- Attended June School at CT Fire Academy
- Fire Alarm and Sprinkler Disconnect Meeting - Old Middle School
- Hand out Participation Certificates at Bielefield School for Fire Poster Contest
- Whiting Fire setter Fire Safety Education Meeting
- 191 Saybrook Road - conducted fire drill
- Blasting Permit Meeting
- Crystal Lake Summer Camp - conducted fire drill
- New Middle School – progress inspection with Building Dept. (2) days a week till completion

Inspections:

- 645 Saybrook Road - apartment building re-inspection
- 1150 South Main Street - final inspection with Building Dept.

Inspections cont.:

- 430 Saybrook Road - business progress inspection with Building Dept.
- 382 South Main Street – business emergency light inspection
- 645 Saybrook Road - apartment building progress inspection with Building Dept.
- 340A East Main Street - business inspection
- 482 South Main Street - business inspection
- 15 Silver Street - apartment building inspection
- 26 Saybrook Road - final inspection with Building Dept.
- 80 Hillside Avenue - apartment building inspection
- 65 Hillside Avenue - apartment building inspection
- 193 East Main Street - apartment building inspection
- 445 Randolph Road - progress inspection with Building Dept.
- 645 Saybrook Road - final inspection with Building Dept.
- 1250 Silver Street Inspect - residential board and care re-inspection
- 749 Saybrook Road - business inspection

Training:

- Virtual Career Development – Accessibility Requirements under Fire Code - Session 1
- Virtual Career Development – Accessibility Requirements under Fire Code - Session 2
- Virtual Career Development – Accessibility Requirements under Fire Code - Session 3
- Virtual Career Development – Vapor Retarders, Air Barriers, and the CT Code Requirements - Session 1
- Virtual Career Development – Vapor Retarders, Air Barriers, and the CT Code Requirements - Session 2
- Virtual Career Development – Vapor Retarders, Air Barriers, and the CT Code Requirements - Session 3

Incidents:

- 600 East Main Street - Electrical Fire Investigation
- 27 Woodside Circle – Fire in Wall Investigation

Fire Marshal James M. Mastroianni
June, 2021



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT TO

Fire Chief: Michael J. Howley

From: Deputy Fire Marshal Jason Hurlbut

I am respectfully submitting for your review the following items completed for the month of June, 2021:

Fire Marshal Office Activities/Duties:

- 1 Wildermans Way – Inspection with Building Department
- 390 Ridge Road – Walkthrough for Possible New Office
- 749 Saybrook Road – Outside Seating and Car Show Meeting
- Code Enforcement Meeting (virtual)
- Meeting at EOC for REDEx program
- 70 Maynard Street – Fire Drill
- 1 Wildermans Way – Inspection with Building Department
- 70 Maynard Street – Fire Drill
- 645 Saybrook Road – Inspection with Building Department
- 70 Maynard Street – Fire Poster Contest Pictures with Participants
- Meet with Meriden Fire Marshal's Office for Fire Poster Picture with winner that moved
- 1 Wildermans Way – Fire Alarm and Sprinkler Disconnection Meeting
- Kids Health and Safety Day Meeting
- 1 Wildermans Way – Underground Storage Tank Pull
- 382 South Main Street – Emergency Light Inspection

Inspections:

- 645 Saybrook Road-residential – Re-Inspection
- 340 Suite A East Main Street – business – Inspection
- 482 South Main – business - Inspection

Training:

- Accessibility Requirement Under the Fire Code – 1st Session
- Vapor Retarders, Air Barriers, and the CT Requirements – 1st Session
- Media Creation Class – CT Fire Academy (June School)
- Vapor Retarders, Air Barriers, and the CT Requirements – 2nd Session
- Accessibility Requirements Under the Fire Code – 3rd Session
- Vapor Retarders, Air Barriers, and the CT Requirements – 3rd Session

Deputy Fire Marshal Jason Hurlbut
June, 2021



Office of the Training Captain

SOUTH FIRE DISTRICT

445 RANDOLPH ROAD

MIDDLETOWN, CT 06457

860-347-6661

Fax 860-346-6787

June 10, 2021

Greetings,

I am submitting for your review a report detailing the activities of the Training Division for the month of May 2021.

Training Activities:

- Drafting/Creating Static Water Source Training-All Platoons
- All-terrain Vehicle Training at Eversource right-of way-All Platoons
- Patient Packaging/Extraction using All-Terrain Vehicles-All Platoons
- Prodigy EMS continuing education-Medical Legal/Ethics-All Platoons
- Dive Team training, middle school pool

Other Activities:

- Assisted with information gathering for FEMA Boat Grant
- Coordinated gear replacement for 6 firefighters
- Assisted with Dive Gear repair/replacement
- Assisted in COVID policy revision

Respectfully Submitted,

Nick Fischer
Training Captain

SouthFire

Training Classes by Category

Class Date Between {06/01/2021} And {06/30/2021}

Date	Time	Class Description	Stn	Unit	Shift	Hours	-----Default----- Hrs Pd	Points
1.5 Extrication & Stabilization Training								
06/24/2021	10:00	Extrication & Stabilization Training	1		A	2.00	0.00	0.00
Totals for Category:						2.00	0.00	0.00

ADVVEHICLE ADVANCED VEHICLE EXTRICATION-CFA

06/21/2021	08:00	ADVANCED VEHICLE EXTRICATION-CFA	1		S	8.00	0.00	0.00
06/22/2021	08:00	ADVANCED VEHICLE EXTRICATION-CFA	1		S	8.00	0.00	0.00
Totals for Category:						16.00	0.00	0.00

AED100 Automated External Defibulator Training/Refresher

06/07/2021	10:00	Automated External Defibulator	1		D	0.50	0.00	0.00
06/08/2021	09:00	Automated External Defibulator	1		A	0.50	0.00	0.00
06/09/2021	10:00	Automated External Defibulator	1		C	0.50	0.00	0.00
06/10/2021	10:00	Automated External Defibulator	1		C	2.00	0.00	0.00
Totals for Category:						3.50	0.00	0.00

BFAM Building Familiarization

06/08/2021	09:30	Building Familiarization	1		A	2.00	0.00	0.00
06/09/2021	13:30	Building Familiarization	1		C	1.50	0.00	0.00
06/10/2021	13:30	Building Familiarization	1		C	1.50	0.00	0.00
06/11/2021	13:00	Building Familiarization	1		D	2.00	0.00	0.00
06/16/2021	11:00	Building Familiarization	1		A	1.00	0.00	0.00
06/17/2021	10:30	Building Familiarization	1		B	1.00	0.00	0.00
06/18/2021	14:30	Building Familiarization	1		C	1.00	0.00	0.00
Totals for Category:						10.00	0.00	0.00

COVID19BRIEF South Fire District COVID-19 Procedure Brief

06/15/2021	09:00	South Fire District COVID-19	1		D	0.25	0.00	0.00
Totals for Category:						0.25	0.00	0.00

ENG DRIVING Engine/operator driver training

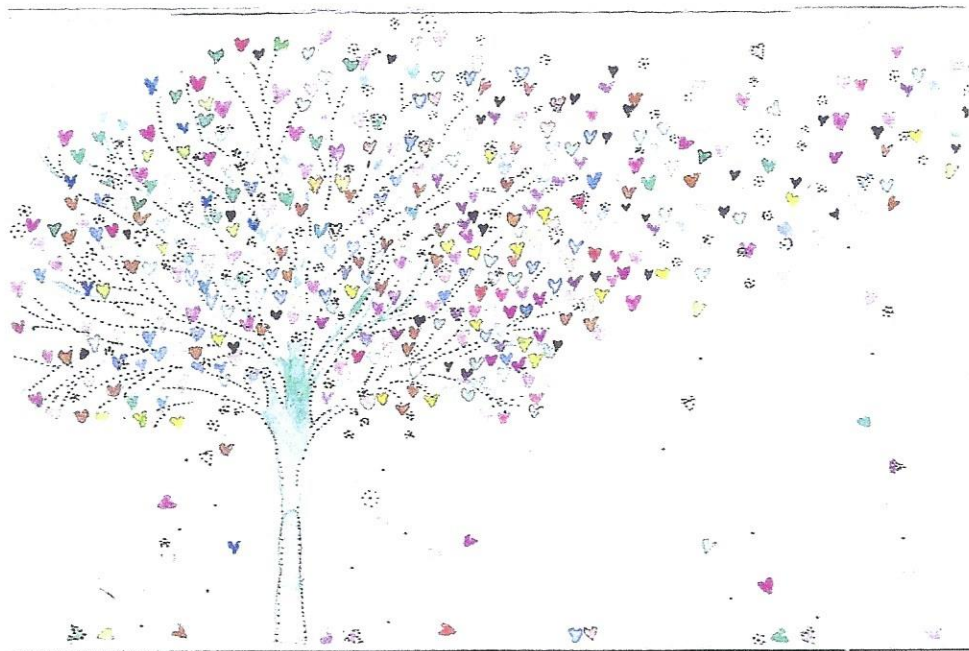
06/28/2021	13:30	Engine/operator driver training	1		A	0.00	0.00	0.00
Totals for Category:						0.00	0.00	0.00

SouthFire

Training Classes by Category

Class Date Between {06/01/2021} And {06/30/2021}

						-----Default-----		
Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
LAS/RAS Large Area Search/Rope Assisted Search								
06/15/2021	13:00	Large Area Search/Rope Assisted	1		D	2.00	0.00	0.00
06/16/2021	09:30	Large Area Search/Rope Assisted	1		A	2.50	0.00	0.00
06/17/2021	09:30	Large Area Search/Rope Assisted	1		B	1.50	0.00	0.00
06/18/2021	14:00	Large Area Search/Rope Assisted	1		C	1.50	0.00	0.00
06/22/2021	09:00	Large Area Search/Rope Assisted	1		C	2.50	0.00	0.00
Totals for Category:						10.00	0.00	0.00
RIT100 Rapid Intervention Team Training								
06/22/2021	09:00	Rapid Intervention Team Training	1		C	2.50	0.00	0.00
Totals for Category:						2.50	0.00	0.00
RP 1.2 Rope Rescue								
06/10/2021	08:00	Rope Rescue	1		S	200.00	0.00	0.00
06/11/2021	08:00	Rope Rescue	1		S	8.00	0.00	0.00
Totals for Category:						208.00	0.00	0.00
TRAILER TRAILERING WITH C37								
06/02/2021	09:30	TRAILERING WITH C37	1		C	1.50	0.00	0.00
Totals for Category:						1.50	0.00	0.00
Total Classes: 25						Grand Totals:	253.75	0.00
							0.00	0.00



South Fire Commexun-

Thank you very much for
the gift card for elaise!

It will be put to good
use!!

Thank you all
again!

Caitlin, Jesse, elaise & cwen =)