

**SOUTH FIRE DISTRICT**  
of the City of Middletown  
445 Randolph Road  
Middletown, CT 06457

**NOTICE OF COMMISSIONERS MEETING**

**WHEN:** Monday, May 13, 2024

**WHERE:** Firehouse

**TIME:** 7:00 P.M.

**SUBJECT:** Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

- Direct link to Zoom:  
<https://us02web.zoom.us/j/86473746846?pwd=bjFKeWwzeWpYWGI0MTdDRUVyNm0wdz09>
- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 864 7374 6846  
Passcode: SFD

## **AGENDA**

**SOUTH FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING  
MONDAY, MAY 13, 2024 at 7:00 p.m.**

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ACCEPT/AMEND AGENDA**
- 4) OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
- 5) CLOSE PUBLIC SESSION**
- 6) MINUTES TO BE ACCEPTED**
  - a) Budget Workshop of April 2, 2024
  - b) Public Hearing of April 2, 2024
  - c) Special Meeting of the Electors of April 8, 2024
  - d) Regular Monthly Meeting of April 8, 2024
  - e) Special Meeting of April 11, 2024
  - f) Special Meeting of April 22, 2024
- 7) TAX COLLECTOR’S REPORTS – APRIL 2024**
  - a) Refunds: \$1,594.47
  - b) Tax Collector’s Reports
  - c) Approval of the Negative Balance Purge
  - d) Approval of the transfer of uncollectible tax bills to the Suspense Tax Book as of June 2024
- 8) FINANCIAL REPORTS**
  - a) Monthly Expense Detail: March 2024 and April 2024
  - b) Profit & Loss Budget vs. Actual: July 2023 through April 2024
  - c) Cash Balance Reports: April 2024
- 9) ADMINISTRATIVE REPORTS – APRIL 2024**
- 10) COMMISSIONER REPORTS – APRIL 2024**
  - a) Building Committee: Commissioner Thazhampallath
  - b) Pension Committee: Commissioner Kleckowski
  - c) Public Safety Telecommunications: Commissioner Giuliano
  - d) Riverfront Redevelopment Update: Commissioner Pessina
- 11) OLD BUSINESS**
- 12) NEW BUSINESS**
  - a) Discussion of Rescue 35 – 1992 Peterbuilt Rescue Truck
  - b) Bonding Opportunity
- 13) OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**
- 14) CLOSE PUBLIC SESSION**
- 15) ADJOURNMENT**

**HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing**

**Link to Zoom:** <https://us02web.zoom.us/j/86473746846?pwd=bjFKeWwzeWpYWGIOMTdDRUVyNm0wdz09>

**Via telephone:** 646-558-8656

**Meeting I.D.** 864 7374 6846

**Passcode:** SFD

**SOUTH FIRE DISTRICT  
445 RANDOLPH ROAD  
MIDDLETOWN, CT 06457**

**Board of Fire Commissioners  
BUDGET WORKSHOP MINUTES  
Tuesday, April 2, 2024 – 6:30 p.m.**

**Held at the firehouse and available via Zoom - Meeting ID 822 3048 7512**

**Present:** Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, and Gregorio (arrived at 6:35 p.m.);  
Deputy Chief Fischer, Executive Assistant Alyse McEwen, Budget Analyst Kathy Kiley, Tax Collector Lee  
Matterazzo

**Absent:** Chief Trzaski

**1. CALL TO ORDER**

Chairwoman Kleckowski called the meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. BUDGET WORKSHOP**

Deputy Chief Fischer indicated no significant changes have been made to the proposed budget since the first workshop except line 7906 – Special Services Unit (Dive Team). The increase is due to our having to replace aging equipment in an effort to stay ahead of the pending OSHA changes. Executive Assistant Alyse McEwen informed the commission she has not yet received firm quotes for worker's compensation, commercial, medical, cyber, and life and disability insurances, and uniforms. Budget Analyst Kathy Kiley advised that the mill rate scenario in the proposed budget is based on Mayor Florsheim's proposed mill rate. It's very difficult to set a mill rate until the city sets theirs. To answer Commissioner Pessina's question about keeping the mill rate flat, DC Fischer directed the commission's attention to Chief Trzaski's 4/2/24 email to the commission regarding grants received, and to be received, from the state (PILOT and Municipal Grants-in-Aid) and how they can be utilized to benefit taxpayers. The commission agreed these funds should be used to keep the mill rate flat with a zero increase in taxes.

Commissioner Thazhampallath asked that an "actual, year-to-date" column be added to the proposed budget document between "2024 Budget" and "Proposed 2025" to better identify how the department is performing against the defined budget figures for FY 2023-2024. Commissioner Giuliano recommended showing the 1% of property taxes not expected to be collected as negative income.

Copies of the proposed budget and related documents are attached.

**4. ADJOURNMENT**

**MOTION** to adjourn by Comm. Giuliano/Comm. Gregorio. The meeting adjourned at 7:06 p.m.

Submitted by,

*Alyse McEwen*

Alyse McEwen

Recording Secretary

**The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.**

**As of 04/02/2024**

**South Fire District**  
**Budget 2024 and Proposed 2025**  
**Special Meeting - Budget Workshop - 04/02/2024**

	<b>2024 Budget</b>	<b>Proposed 2025</b>	<b>Change</b>	<b>% Change</b>
<b>Motor Vehicle Property Tax Calculation</b>				
Motor Vehicle Grand List	115,473,300	109,067,130	-6,406,170	-5.55%
Motor Vehicle Grand List @ 99%	114,318,567	107,976,459	-6,342,108	-5.55%
<b>Motor Vehicle Mill Rate *</b>	<b>4.160</b>	<b>1.260</b>	<b>-2.900</b>	<b>-69.71%</b>
Motor Vehicle Taxes Billed	480,369	137,425	-342,944	-71.39%

\* Fixed rate based on Mayor Florsheim's proposed City of Middletown 31.2 mill rate, and CT motor vehicle 32.46 mill rate cap.

**Real Estate and Personal Property Tax Calculation**

Grand List	1,312,670	1,311,788	-881.887	-0.07%
Grand List @ 99%	1,299,543	1,298,670	-873.068	-0.07%
<b>Mill Rate *</b>	<b>5.311</b>	<b>5.437</b>	<b>0.126</b>	<b>2.37%</b>
<b>Real Estate and Personal Property Taxes Billed **</b>	<b>6,420,861</b>	<b>7,132,717</b>	<b>711,856</b>	<b>11.09%</b>

\* Total Expenses minus 99% Motor Vehicle Taxes Billed minus Additional Income divided by Grand List @ 99%

**Income**

Property Tax Revenue at 99%	6,901,230	7,197,440	296,210	4.29%
Tax Supplement	15,000	15,000	0	0.00%
Interest and Liens	30,000	30,000	0	0.00%
Investment Income	10,000	15,000	5,000	50.00%
Municipal Grants and Revenue Sharing	0	0	0	0.00%
NRG	201,650	201,650	0	0.00%
State MV Fire District Grant	0	0	0	0.00%
	7,157,880	7,459,090	301,210	4.21%

**Expenses**

<b>Utilities</b>				
7201 - Electricity	22,500	22,500	0	0.00%
7202 - Water and Sewer	2,500	2,500	0	0.00%
7203 - Heating	15,000	15,000	0	0.00%
7204 - Telephone	3,000	3,000	0	0.00%
<b>Total</b>	<b>43,000</b>	<b>43,000</b>	<b>0</b>	<b>0.00%</b>
<b>Apparatus / Vehicles</b>				
7401 - Fuel	45,000	45,000	0	0.00%
7403 - Vehicle Repairs	40,000	40,000	0	0.00%
7403-1 - Apparatus Preventative Maint.	12,650	12,650	0	0.00%
7404 - NFPA/OSHA Compliance	9,850	25,000	15,150	153.81%
7406 - Vehicle Supplies	2,000	2,000	0	0.00%
<b>Total</b>	<b>109,500</b>	<b>124,650</b>	<b>15,150</b>	<b>13.84%</b>
<b>Insurance</b>				
7501 - Insurance - Workers Compensation	177,685	202,016	24,331	13.69%
7502 - Insurance - Commercial Package	55,000	55,000	0	0.00%
7503 - Insurance - Medical	995,447	1,095,531	100,084	10.05%
7504 - Insurance - Cyber	6,515	6,515	0	0.00%
7509 - Insurance - Life and Disability	56,586	57,306	720	1.27%
7512 - Pension - Defined Contribution	364,055	387,088	23,033	6.33%
7513 - Unused Sick Time	23,796	20,321	-3,475	-14.60%
<b>Total</b>	<b>1,679,084</b>	<b>1,823,777</b>	<b>144,693</b>	<b>8.62%</b>



As of 04/02/2024

**Salaries and Wages**

7601 • Salaries - Fire Department	3,107,984	3,157,136	49,152	1.58%
7602 • Salaries - Administrative	190,000	190,000	0	0.00%
7603 • Replacement / Call Backs	671,539	707,884	36,345	5.41%
7604 • Fringe Benefits	132,942	139,885	6,943	5.22%
7606 • PEB - Uncompensated Absences	10,000	10,000	0	0.00%
7607 • PEB - Heart and Hypertension	206,489	206,489	0	0.00%
7609 • Employer - Social Security	255,202	260,642	5,440	2.13%
7610 • Employer - Medicare	59,685	60,957	1,272	2.13%
<b>Total</b>	<b>4,633,841</b>	<b>4,732,992</b>	<b>99,151</b>	<b>2.14%</b>

**Administration**

7701 • Tax Collector's Expense	24,000	24,000	0	0.00%
7702 • Professional Org / Periodicals	2,675	3,281	606	22.65%
7703 • Office Expenses	3,500	3,500	0	0.00%
7704 • Auditor	7,750	7,750	0	0.00%
7705 • Professional Development	8,500	8,500	0	0.00%
7706 • Postage	4,000	4,000	0	0.00%
7707 • Contingency	50,000	50,000	0	0.00%
7708 • Commissioner's Compensation	9,000	9,000	0	0.00%
7709 • Activity Expense	3,500	4,000	500	14.29%
7710 • Professional Services	35,000	30,100	-4,900	-14.00%
7712 • Office Equipment	1,200	1,200	0	0.00%
7713 • Actuarial Services	3,300	3,300	0	0.00%
7714 • Advertising / Voting	6,200	8,400	2,200	35.48%
7715 • Lien Fees	1,200	1,200	0	0.00%
7716 • Archive Services	1,000	1,000	0	0.00%
7717 • Software Support	53,100	59,010	5,910	11.13%
<b>Total</b>	<b>213,925</b>	<b>218,241</b>	<b>4,316</b>	<b>2.02%</b>

**Physical Plant**

7801 • Repairs Building	20,000	20,000	0	0.00%
7802 • Supplies Maintenance	8,900	8,900	0	0.00%
7803 • Services	13,000	13,000	0	0.00%
7805 • Equipment	4,600	4,600	0	0.00%
<b>Total</b>	<b>46,500</b>	<b>46,500</b>	<b>0</b>	<b>0.00%</b>

**Fire Department Operations**

7901 • Emergency Medical Equipment	12,500	12,500	0	0.00%
7902 • Computer Equip & Supplies	2,000	2,000	0	0.00%
7903 • Training	37,500	37,500	0	0.00%
7904 • Fire Education and Prevention (renamed)	4,500	7,500	3,000	66.67%
7905 • Fire Fighting Equipment	14,000	14,000	0	0.00%
7906 • Special Service Units	7,000	10,000	3,000	42.86%
7907 • Fire Marshal's Office	4,000	4,000	0	0.00%
7909 • Uniforms	31,000	40,000	9,000	29.03%
7910 • Protective Clothing	35,000	50,000	15,000	42.86%
7911 • Communications	4,500	4,500	0	0.00%
7912 • Cellular Phones	5,600	5,600	0	0.00%
7913 • Breathing Air & Oxygen	1,500	1,500	0	0.00%
7915 • Medical Testing	4,180	12,080	7,900	189.00%
7916 • Breathing Apparatus-Test & Repair	2,800	2,800	0	0.00%
<b>Total</b>	<b>166,080</b>	<b>203,980</b>	<b>37,900</b>	<b>22.82%</b>

8999 • CNR Contribution

265,950	265,950	0	0.00%
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**Total Expense**

7,157,880	7,459,090	301,210	4.21%
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## South Fire District

### 2024 – 2025 Budget Notes

#### Income

Motor Vehicle Property Tax Revenue and Tax Supplement – This calculation is estimated based on the Common Council's approval of Mayor Florsheim's proposed 31.2 mill rate and the State of Connecticut motor vehicle 32.46 mill rate cap, allowing South Fire District to collect motor vehicle taxes using a maximum 1.26 mill rate. *Please note: the mill rate is subject to appeal for a period of 15 days after Common Council approval.*

Investment Income – a conservative increase due to the increase in interest rates on unrestricted funds.

#### Expenses

7404 – NFPA/OSHA Compliance – Increase due to additional OSHA requirements being imposed.

7501 – Insurance – Workers Compensation – Estimated using a 9% increase. Actual quoting process closer to July 1.

7502 – Insurance – Commercial Package – Estimated using a 6% increase. Actual quoting process closer to July 1.

7503 – Insurance – Medical – Increase due to staffing and family status changes based on current premiums. An estimated increase of 6% has been used for the period of 01/01/2025 – 06/30/2025, however, we are still awaiting quotes from our carrier.

7504 – Insurance – Cyber – awaiting quote from our carrier in April.

7509 – Insurance – Life and Disability – Increase is due to staffing changes and salary increases.

7512 – Pension – Defined Contribution – Increase due to staffing changes and salary increases.

7513 – Unused Sick Time – Decrease due to staffing changes.

7601 – Salaries – Fire Department – Increase due to staffing changes and salary increases.

7602 – Salaries – Administrative – Increase due to salary increases.

7603 – Replacements/Call Backs – Calculated based on overtime hours in previous fiscal year and using new salary rates. *As of the payroll of April 4<sup>th</sup> we are currently at \$412,363.63 which is 61.4% of budget. When underfunding this line, it also affects the following:*

- 7609 – Employer – Social Security
- 7610 – Employer – Medicare
- 7501 – Insurance - Workers Compensation – Each year we submit our expected payroll for our worker's comp carrier to provide a quote for the next fiscal year. However, when audited annually and we are over the expected payroll, we are billed for the difference.

Unfortunately, we cannot anticipate emergencies, illness, or injuries. Regardless, it is fiscally irresponsible to underfund this line. This causes a strain on the rest of the budget and makes it more difficult to operate within our lines.

7604 – Fringe Benefits – Increase due fringe benefits paid associated with salary and staffing changes.

7609 – Employer – Social Security, and 7610 – Employer – Medicare – Increase due to salary increases, and increase in 7603 – Replacements/Call Backs.

7702 – Professional Org/Periodicals - Increase due to increase in professional memberships and fees.

7709 – Activity Expense – Increase due to increased participation in activities/events.

7710 – Professional Services – Decrease due to reduction of entry level and promotional exams.

7714 – Advertising/Voting - Increase due to increase in advertising costs, printing costs (tri-fold brochure), additional voting card, card programming and voting machine setup.

7717 – Software Support – Estimated Increase due to increase in software and support.

7904 – Fire Education and Prevention – Increase due to increasing number of requests for external events.

7906 – Special Service Units – Increase due to maintenance and repair costs and possible gear replacement.

7909 – Uniforms – Estimated. Current increase due to price some quotes received, and anticipated hiring of two new firefighters.

7910 – Protective Clothing – Increase due to price increases, and anticipated hiring of two new firefighters.

7915 – Medical Testing – Increase due to anticipated NFPA 1582 physical requirement and anticipated hiring of two new firefighters.

**South Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2023 through April 2, 2024

	<u>Jul 1, '23 - Apr 2, 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
4101 · Property Tax Revenue	7,245,202.96	6,901,230.00	343,972.96	104.98%
4102 · Interest and Liens	35,734.30	30,000.00	5,734.30	119.11%
4103 · Tax Refunds	-7,227.35	0.00	-7,227.35	100.00%
4104 · Fees	4,313.86	0.00	4,313.86	100.00%
4105 · Prior Year Tax Collections	47,240.34	0.00	47,240.34	100.00%
4107 · Tax Supplemental MV	39,320.74	15,000.00	24,320.74	262.14%
4109 · Grants - FEMA	62,312.38	0.00	62,312.38	100.00%
4125 · Grants	37,501.65	0.00	37,501.65	100.00%
4126 · Contributions - Individuals	25.00	0.00	25.00	100.00%
4127 · Contributions - Corporate	5,250.00	0.00	5,250.00	100.00%
4204 · Municipal Grants & Rev. Sharing	710,643.93	0.00	710,643.93	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	82,439.30	10,000.00	72,439.30	824.39%
4901 · Miscellaneous Income	31,712.35	0.00	31,712.35	100.00%
<b>Total Income</b>	<b>8,496,119.46</b>	<b>7,157,880.00</b>	<b>1,338,239.46</b>	<b>118.70%</b>
<b>Expense</b>				
7201 · Electricity	13,625.58	22,500.00	-8,874.42	60.56%
7202 · Water and Sewer	1,960.25	2,500.00	-539.75	78.41%
7203 · Heating	7,582.82	15,000.00	-7,417.18	50.55%
7204 · Telephone	2,098.48	3,000.00	-901.52	69.95%
7401 · Fuel	27,425.10	45,000.00	-17,574.90	60.95%
7403-1 · Apparatus Preventative Maint.	10,184.76	12,650.00	-2,465.24	80.51%
7403 · Vehicle Repairs	38,210.43	40,000.00	-1,789.57	95.53%
7404 · NFPA/OSHA Compliance	13,542.06	9,850.00	3,692.06	137.48%
7406 · Vehicle Supplies	1,082.42	2,000.00	-917.58	54.12%
7501 · Insurance-Workers Compensation	174,976.00	177,685.00	-2,709.00	98.48%
7502 · Insurance - Commercial Package	38,828.00	55,000.00	-16,172.00	70.60%
7503 · Insurance - Medical	716,822.84	995,447.00	-278,624.16	72.01%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.00%
7509 · Insurance - Life and Disability	39,030.47	56,586.00	-17,555.53	68.98%
7512 · Pension - Defined Contribution	267,745.81	364,055.00	-96,309.19	73.55%
7513 · Unused Sick Time	0.00	23,796.00	-23,796.00	0.00%
7601 · Salaries - Fire Department	2,333,235.07	3,107,984.00	-774,748.93	75.07%
7602 · Salaries - Administrative	127,309.09	190,000.00	-62,690.91	67.01%
7603 · Replacement / Call Backs	412,363.63	671,539.00	-259,175.37	61.41%
7604 · Fringe Benefits	119,954.09	132,942.00	-12,987.91	90.23%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.00%
7607 · PEB-Heart and Hypertension	39,017.90	206,489.00	-167,471.10	18.90%
7609 · Employer - Social Security	180,059.41	255,202.00	-75,142.59	70.56%
7610 · Employer - Medicare	42,110.87	59,685.00	-17,574.13	70.56%



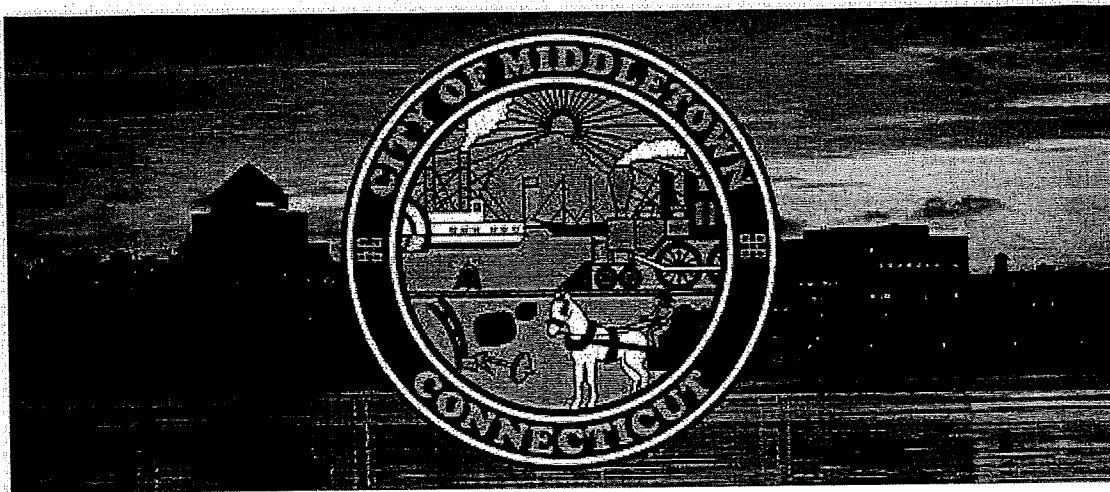
**South Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2023 through April 2, 2024

	<u>Jul 1, '23 - Apr 2, 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7701 · Tax Collector's Expense	14,239.79	24,000.00	-9,760.21	59.33%
7702 · Professional Org / Periodicals	2,009.41	2,675.00	-665.59	75.12%
7703 · Office Expenses	2,735.25	3,500.00	-764.75	78.15%
7704 · Auditor	8,475.00	7,750.00	725.00	109.36%
7705 · Professional Development	8,500.00	8,500.00	0.00	100.00%
7706 · Postage	1,608.14	4,000.00	-2,391.86	40.20%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 · Commissioner's Compensation	7,500.00	9,000.00	-1,500.00	83.33%
7709 · Activity Expense	2,605.86	3,500.00	-894.14	74.45%
7710 · Professional Services	18,366.60	35,000.00	-16,633.40	52.48%
7712 · Office Equipment	97.40	1,200.00	-1,102.60	8.12%
7713 · Actuarial Services	3,150.00	3,300.00	-150.00	95.46%
7714 · Advertising / Voting	2,386.11	6,200.00	-3,813.89	38.49%
7715 · Lien Fees	0.00	1,200.00	-1,200.00	0.00%
7716 · Archive Services	585.00	1,000.00	-415.00	58.50%
7717 · Software Support	47,197.89	53,100.00	-5,902.11	88.89%
7801 · Repairs Building	18,700.22	20,000.00	-1,299.78	93.50%
7802 · Supplies Maintenance	7,188.32	8,900.00	-1,711.68	80.77%
7803 · Services	9,182.37	13,000.00	-3,817.63	70.63%
7805 · Equipment	4,519.84	4,600.00	-80.16	98.26%
7901 · Emergency Medical Equipment	8,658.40	12,500.00	-3,841.60	69.27%
7902 · Computer Equip & Supplies	1,179.44	2,000.00	-820.56	58.97%
7903 · Training	28,100.63	37,500.00	-9,399.37	74.94%
7904 · Fire Education and Prevention	4,224.87	4,500.00	-275.13	93.89%
7905 · Fire Fighting Equipment	16,453.96	14,000.00	2,453.96	117.53%
7906 · Special Service Units	4,217.59	7,000.00	-2,782.41	60.25%
7907 · Fire Marshal's Office	2,424.29	4,000.00	-1,575.71	60.61%
7909 · Uniforms	33,524.96	31,000.00	2,524.96	108.15%
7910 · Protective Clothing	32,480.66	35,000.00	-2,519.34	92.80%
7911 · Communications	2,753.87	4,500.00	-1,746.13	61.20%
7912 · Cellular Phones	5,654.92	5,600.00	54.92	100.98%
7913 · Breathing Air & Oxygen	1,270.37	1,500.00	-229.63	84.69%
7915 · Medical Testing	4,341.00	4,180.00	161.00	103.85%
7916 · Breathing Apparatus-Test Repair	972.58	2,800.00	-1,827.42	34.74%
8999 · CNR Current Year	196,653.86	265,950.00	-69,296.14	73.94%
<b>Total Expense</b>	<b>5,115,638.68</b>	<b>7,157,880.00</b>	<b>-2,042,241.32</b>	<b>71.47%</b>



## Mill Rate Comparison

Assessment	7/1/2023 Tax Bill	7/1/2024 Tax Bill	Change
	Mill Rate 5.311	Proposed Mill Rate 5.437	
\$100,000	\$531.10	\$543.70	\$12.60
\$150,000	\$796.65	\$815.55	\$18.90
\$200,000	\$1,062.20	\$1,087.40	\$25.20
\$250,000	\$1,327.75	\$1,359.25	\$31.50
\$300,000	\$1,593.30	\$1,631.10	\$37.80
\$350,000	\$1,858.85	\$1,902.95	\$44.10
\$400,000	\$2,124.40	\$2,174.80	\$50.40
\$450,000	\$2,389.95	\$2,446.65	\$56.70



## City of Middletown OFFICE OF THE MAYOR

2024-04-01

For Immediate Release

Contact: Mayor Benjamin D. Florsheim, 860-638-4801

### A Message from the Mayor on the proposed 2024-25 budget

To my fellow Middletown residents:

Three factors loomed large over this year's budget deliberations: one at the local level, one at the state level, and one at the federal level of government. As in years past, it is my hope today to present these factors as clearly as I can in concert with a breakdown of proposed changes in my budget. (The budget documents can be viewed here: <https://middletownct.gov/budget>).

First, I will touch on what this budget means for taxpayers and city operations. For taxpayers, the proposed mill rate of 31.2, an increase of 2.9 mills from the 2023-24 budget, would mean an annual increase of approximately \$500 for a home with an appraised (fair market) value of \$250,000, or a little under \$42 per month. Operationally, the proposed budget is largely a "status quo" budget, with the majority of the increase driven by contractually obligated wages and benefits for City of Middletown and Board of Education employees. Where we have proposed new spending, we have done so with a surgical focus on improving city operations and making local government more efficient and effective, with the goal of delivering taxpayers the best possible value for their dollar.

At the local level, the biggest factor looming over the development of this budget has been the continuing impact of the mandatory 2022-23 property revaluation, which saw residential property values in Middletown skyrocket by an average of about 40%. In response, last year I proposed and the Common Council adopted a budget that reduced the city mill rate from 35.7 to 28.3. Even with this significant reduction -- technically a "tax cut" -- homeowners still saw increases in their

property tax bill due to the dramatic increase in assessments. That increase last year (also about \$500 on average) would have been more onerous if our adopted budget did not dip into the City's general fund to drive the mill rate down as much as prudent. This year, we have less ability to tap that reserve while staying within the fiscal guidelines adopted by the Common Council some years ago, which have allowed us to maintain a AAA bond rating.

At the state level, I along with my fellow municipal leaders have found ourselves coming to grips with an unfortunate reality this year. The reality is that state leaders have learned they can claim they are cutting taxes (meaning sales and income taxes) when in fact what they are doing is shifting the cost of general government services onto cities and towns, whereby the cities and towns are forced to raise the lost revenue back at the local level (meaning higher property taxes). I don't use the term "forced" lightly; budgeting, when done correctly, is about making tough decisions, and in some cases when municipal aid from the state has disappeared, the programs it paid for have simply been eliminated at the local level if adequate replacement revenue can't be found. But more often, and increasingly in recent years, that option does not exist. Why? Because many of the programs being created and continued -- but, crucially, not funded -- by our state government are mandatory, not optional.

Presently and historically, the impact of this approach has been most significant in the area of K-12 education, which in Connecticut is lopsidedly funded by municipal property tax revenue. According to the Institute of Education Sciences, only four states -- New York, New Hampshire, Nebraska, and Missouri -- rank higher than Connecticut for how much education funding comes from local government (as opposed to state or federal); of those four states, one (New Hampshire) has no state income tax whatsoever, and all have some form of county government which can assist localities with the raising and managing of education dollars on a regional level. It is for this straightforward reason that our state has such profound levels of educational inequality. In the extraordinarily direct correlation we have created between the wealth of a particular neighborhood or district and the performance of its schools, Connecticut stands ignominiously apart from every other state in the union.

However, the problem has spread to other policy areas. For many years, the State of Connecticut failed to regularly make payments into its retirement system as obligations accumulated, a bill that began to come meaningfully due when the 2008 financial crisis decimated the state's economy. Starting in 2011, the state resumed making payments into the retirement fund, which was good, but it did so by adopting budgets that dramatically slashed aid to towns and cities, as well as scaling back or freezing state investment in critical social services, which was bad. There have been few meaningful steps since then, other than recent adjustments to the state's Payment In Lieu of Taxes program, to ease the squeeze on local governments and property taxpayers that has been tightening for over a decade. Meanwhile, during the same period, significant new laws have been added to the statute books -- from police accountability to early voting to fair rent commissions to school curricula and beyond -- with either no funding at all or funding that is completely inadequate to set up and actually administer these policies.

None of what I'm attempting to spell out here is particularly groundbreaking or unique to Middletown -- although I would argue that Middletown, with a fully-funded pension and AAA bond rating that we have worked diligently to maintain and build upon for the future, has modeled a



better approach to fiscal responsibility and weathered the new reality better than many of our peer communities. Indeed, municipal leaders and legislators of both parties have been banging the drum on most of these issues for years. I lay it out here not to cast blame on an agency or a person, but to offer important context for the institutional constraints that we, as your elected officials, are facing as we work to manage our communities and address the cost of living crisis facing our residents. Thus, the reason you don't feel like your taxes have been cut when you read in the news that the state has been on a tax-cutting spree is as simple and as complex as that: your taxes weren't really cut. They were just passed on to your city, your library, and your schools.

At the federal level, the biggest impact falls on the Board of Education's budget. This is because one-time federal pandemic assistance dollars, from the American Rescue Plan Act and other programs, are mostly gone as of this year. Unlike some communities who will now find themselves in an even more difficult situation, Middletown Public Schools has wisely directed most of their federal aid to non-recurring needs such as capital projects and pilot programs rather than using it to cover wages or create permanent new positions. I commend Dr. Vázquez Matos and the Board of Education for this approach, as well as the proposed budget they adopted.

Even so, however, the loss of this additional funding is having an impact in an environment where everything from school supplies to health insurance to bricks and mortar costs significantly more than it did four years ago. My budget proposal revises the 5.88% operational increase requested by the Board of Education to 4%, with the understanding that this will pose more difficult choices to be made in collaboration with the Council and the MPS administration. Here too, however, we are looking for opportunities to continue a program that has proven effective and financially prudent. An example I am excited about, which is part of the City's proposed budget, is to create a permanent funding line to provide school-based food pantries at Beman Middle School and Middletown High School in collaboration with St. Vincent de Paul. Kids can't learn if they can't afford to eat, and this new line item will ensure that the disappearance of pandemic assistance doesn't mean the disappearance of an essential lifeline for students and families.

This brings me back to the changes I am proposing in this year's budget. For all the grief I've given state government in this overview, I will be the first to admit that Middletown has not been as effective in the past as we should have been at accessing those state resources that are available to us. In part, this is because we have had an excellent legislative delegation in Middletown who has done much of the legwork for us when it comes to bringing dollars back home. But if we aren't identifying and asking for the right funding, even our legislators cannot help us. In the process of developing this proposal, we identified numerous capital needs requested by department heads that were potentially eligible for the state's Local Capital Improvement Program, or LoCIP. Two positions proposed in the Department of Economic and Community development, a grants administrator and a projects manager, will greatly increase our capacity to obtain and administer funding of this type from a variety of sources, an investment I believe will pay for itself in added value within the fiscal year. Crucially, they will also assist with our long-term, big-picture capital planning process, including the major renovation or replacement of major city assets that are nearing obsolescence: City Hall, Macdonough School, the Russell Library, and numerous road, sidewalk, water, and sewer projects.

am also proposing one new staff member apiece in our HR and Payroll divisions — administrative offices within City Hall that have been overwhelmed with work as we continue to review the city's job descriptions and compensation structure and work to recruit a diverse and talented workforce. Finally, this budget proposal also includes funding for two additional officers at the Middletown Police Department, in keeping with past years, as we work to provide full staffing to the agency. It also continues our investment in embedding clinical and community services within MPD itself, building on our unique and successful partnership with local mental health providers under DMHAS/River Valley Services to provide meaningful help to people in crisis while improving public safety.

I am grateful every day for the opportunity to serve and make a difference in this community, and I appreciate your taking the time to read this budget message. We face many challenges on many fronts — as a city, as a state, as a nation — and I have tried to shed light on some of them here to illustrate the obstacles we face while tackling cost of living for our residents. I hope that over the coming months, you will attend or tune in to the Common Council's budget hearings to learn more, share your feedback, and help us achieve a final product that keeps Middletown moving forward.

Sincerely,


Mayor Ben Florsheim


April 1, 2024


\*In Connecticut, the tax value of your home tax rate is determined as follows: (Assessed Value \* Mill Rate) / 1000 - The assessed value is 70 percent of the appraised (fair market value) determined by the assessor. Example: If the assessor determines that the market value of a home is \$100,000, the assessed value will be \$70,000.

Municipal Building; 245 deKoven Drive, Middletown, Connecticut 06457

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**SOUTH FIRE DISTRICT  
445 RANDOLPH ROAD  
MIDDLETOWN, CT 06457**

**Board of Fire Commissioners  
PUBLIC HEARING MINUTES  
Tuesday, April 2, 2024**

**Immediately following 6:30 p.m. Budget Workshop**

**Held at the firehouse and available via Zoom - Meeting ID 822 3048 7512**

**Present:** Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, and Gregorio; Deputy Chief Fischer, Executive Assistant Alyse McEwen, Budget Analyst Kathy Kiley, Tax Collector Lee Matterazzo

**Absent:** Chief Trzaski

**1. CALL TO ORDER**

Chairwoman Kleckowski called the meeting to order at 7:07 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. PUBLIC HEARING**

*Dan Penney*

Mr. Penney asked for an extension of speaking time. He spoke of ways to reduce expenditures such as the elimination of commissioner compensation, instituting the practice of publicly advertised bids, managing overtime, and eliminating monies being spent on food items. Mr. Penney also requested a copy of the SFD organizational chart, and questioned CNR funding. He encouraged the commission to ensure a zero increase in taxes.

**4. ADJOURNMENT**

**MOTION** to adjourn by Comm. Giuliano/Comm. Pessina.

The meeting was adjourned at 7:12 p.m.

Submitted by,

*Alyse McEwen*

Alyse McEwen  
Recording Secretary

**The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.**

**SOUTH FIRE DISTRICT  
445 RANDOLPH ROAD  
MIDDLETOWN, CT 06457**

**Board of Fire Commissioners  
SPECIAL MEETING OF THE ELECTORS  
Monday, April 8, 2024 at 6:00 p.m.**

**Held at the firehouse and available via Zoom - Meeting ID 878 9516 0360**

**Present:** Commissioners Kleckowski, Giuliano, Thazhampallath (arrived at 6:07 p.m.) and Pessina; Chief Trzaski, Deputy Chief Fischer; members of the public.

**1. CALL TO ORDER**

Chairwoman Kleckowski called the meeting to order at 6:01 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. PUBLIC HEARING**

*Dan Penney*

Mr. Penney expressed his concerns regarding not having a certified list of voters who have lived in the district for at least six months as stated in Section 10 of the Charter and the lack of the use of voting machines. He said it's a disservice to the residents to not provide for early voting, shortened voting hours, and the lack of absentee ballots. He urged the commission to suspend the referendum until a formal by-laws review committee is established.

Commissioner Giuliano advised that the by-laws refer to the statutes at the time the by-laws were written/amended. He does not believe we are required to have early voting. Commissioner Giuliano agrees the by-laws need to be amended but after a full review by a by-law committee. He suggested the meeting adjourn without action.

**4. VOTING TO AMEND THE SOUTH FIRE DISTRICT OF THE CITY OF MIDDLETOWN'S EXISTING BY-LAWS TO REPEAL ARTICLE II, SECTION 4, VOTING PROCEDURES**

**MOTION** to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved.

**5. ADJOURNMENT**

The meeting was adjourned at 7:12 p.m.

Submitted by,

*Alyse McEwen*

Alyse McEwen  
Recording Secretary

**The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.**



**SOUTH FIRE DISTRICT  
445 Randolph Road | Middletown, CT**

**Board of Fire Commissioners  
REGULAR MONTHLY MEETING MINUTES  
Monday, April 8, 2024 at 7:00 p.m.**

**Held at the firehouse and via Zoom - Meeting I.D. 816 7057 1111**

**Present:** Commissioners Kleckowski, Giuliano, Thazhampallath (arrived at 7:29 p.m.), and Pessina; Chief Trzaski; Deputy Chief (via Zoom)

**Absent:** Commissioner Gregorio

**1. CALL TO ORDER**

Chairwoman Kleckowski called the meeting to order at 7:02 p.m.

**2. PLEDGE OF ALLEGIANCE** was recited.

**3. ACCEPT/AMEND AGENDA**

The agenda was accepted as presented.

**4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**

Chairwoman Kleckowski opened the public session at 7:03 p.m. No one wished to speak.

**5. CLOSE PUBLIC SESSION** Chairwoman Kleckowski closed the public session at 7:03 p.m.

**6. MINUTES TO BE ACCEPTED**

- a. Regular Meeting of March 11, 2024 – The minutes were accepted as presented.
- b. Budget Workshop of March 26, 2024 – The minutes were accepted as presented.

**7. TAX COLLECTOR'S REPORTS – MARCH 2024**

**a. Refunds: \$1,164.69**

**MOTION** to accept refunds in the amount of \$1,164.69 for March 2024 by Comm. Giuliano/ Comm. Pessina. Unanimously approved.

**b. Acceptance of the Tax Collector's Reports**

The Tax Collector's Reports were accepted as received.

**8. FINANCIAL REPORTS**

- a. Monthly Expense Detail: February 2024 and March 2024
- b. Profit & Loss Budget vs. Actual: July 2023 through March 2024
- c. Cash Balance Report: March 2024

The financial reports were accepted as submitted.

**9. ADMINISTRATIVE REPORTS – MARCH 2024**

Chief Trzaski and Deputy Chief Fischer provided an overview of the administrative reports and elaborated on the entry level job application process (currently in the oral interview stage), community outreach programs taking place, Fire Service Day at the Capitol, an update on the new NFPA/OSHA regulations, and the establishment of Ad Hoc Committee to explore new vendors for the department's gas meters. They also spoke of the recent 4-day live burn training with Middletown Fire Department and a meeting with new administrators at CVH.

## 10. COMMISSIONER REPORTS

### a. **Building Committee: Commissioner Thazhampallath**

Commissioner Thazhampallath was not present to provide an update. The next meeting is scheduled for 4/17/24 at 6 p.m.

### b. **Pension Committee: Chairwoman Kleckowski**

Chairwoman Kleckowski advised that a meeting is planned for April 24<sup>th</sup> at 4:00 p.m. Deputy Chief Fischer advised that the "pre-retirement checklist" is being refined. A draft of the document will be available for review at the Pension Committee's 4/24 meeting. Commissioner Pessina suggested implementing a formal exit interview process for retirees.

### c. **Public Safety Telecommunications: Commissioner Giuliano**

Commissioner Giuliano provided an overview of the Public Safety Telecommunications meeting, as is presented in the submitted reports. Commissioner Giuliano will forward the Feasibility Study to the commission.

### d. **Riverfront Redevelopment Update: Commissioner Pessina**

Commissioner Pessina advised a soft opening in May is anticipated.

## 11. OLD BUSINESS

### a. **Discussion of the Establishment of a By-Laws Amendment Committee**

Chairwoman Kleckowski will be travelling this week and will appoint members upon her return.

## 12. NEW BUSINESS

### a. **Employment Status – Firefighters David Thurz, Cody Dudek, and Zachary Tiezzi - Date of Hire 4/17/2023**

Chief Trzaski reported all three firefighters have successfully completed their one-year probationary period (as of 4/17/24) and have shown exemplary service and commitment not only related to firefighting but to serving the community as well.

**MOTION** to move the firefighters from probationary status to permanent full-time status effective 4/17/2024 by Comm. Pessina/Comm. Giuliano. Unanimously approved.

## 13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:34 p.m. No one wished to speak.

## 14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:34 p.m.

## 15. ADJOURNMENT

**MOTION** to adjourn by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

The meeting was adjourned at 7:34 p.m.

Submitted by,

*Alyse McEwen*

Alyse McEwen  
Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

**SOUTH FIRE DISTRICT  
445 RANDOLPH ROAD  
MIDDLETOWN, CT 06457**

**Board of Fire Commissioners  
SPECIAL MEETING  
Thursday, April 11, 2024 at 6:30 p.m.**

**Held at the firehouse and available via Zoom - Meeting ID 871 1409 9160**

**Present:** Commissioners Giuliano, Thazhampallath (via Zoom), Pessina, and Gregorio (arrived at 6:37 p.m.); Chief Trzaski, Deputy Chief Fischer (via Zoom)

**Absent:** Chairwoman Kleckowski

1. **CALL TO ORDER** Vice-Chairman Giuliano called the meeting to order at 6:35 p.m.
2. **PLEDGE OF ALLEGIANCE**  
The Pledge of Allegiance was recited.
3. **PUBLIC SESSION** Vice-Chairman Giuliano opened the public session at 6:36 p.m.  
*Dan Penney, Chamberlain Hill Road*  
Mr. Penney expressed his disappointment that the proposed budget had not been made available for review in advance and that the CNR worksheet hasn't been reviewed. He recommended areas of potential savings – the elimination of commissioner's compensation and the contribution to contingency, and utilizing revenue from back taxes. Mr. Penney would like to see a "budget vs. actual" column on the budget document. He pointed out that action items must be available within 48 hours and draft minutes within 7 days.
4. **CLOSE PUBLIC SESSION** Vice-Chairman Giuliano closed the public session at 6:41 p.m.
5. **BUDGET REVIEW**  
Vice-Chairman Giuliano entertained a motion to postpone Items 6 and 7 to May 15, 2024 at 6:30 p.m. (which will include a public hearing). The district cannot accurately set a mill rate until the city sets theirs (which is tentatively scheduled for 5/13/15, although they have until 5/15/24). The motion was made by Commissioner Gregorio and seconded by Commissioner Pessina. Unanimously approved.
6. **ADOPT BUDGET/SET MILL RATE FOR FISCAL YEAR JULY 1, 2024-JUNE 30, 2025 - postponed**
7. **SET DATE AND HOURS FOR BUDGET REFERENDUM - postponed**
8. **ADJOURNMENT**  
**MOTION** to adjourn by Comm. Pessina/Comm. Gregorio.  
The meeting adjourned at 6:44 p.m.

Submitted by,

*Alyse McEwen*

Alyse McEwen  
Recording Secretary

**The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.**

**As of 04/11/2024**

**South Fire District**  
**Budget 2024 and Proposed 2025**  
**Special Meeting - Adopt Budget/Set Mill Rate 04/11/2024**  
**NO CHANGES HAVE BEEN MADE SINCE 04/02/2024 MEETING**

	2024 Budget	Proposed 2025	Change	% Change
<b>Motor Vehicle Property Tax Calculation</b>				
Motor Vehicle Grand List	115,473,300	109,067,130	-6,406,170	-5.55%
Motor Vehicle Grand List @ 99%	114,318,567	107,976,459	-6,342,108	-5.55%
<b>Motor Vehicle Mill Rate *</b>	<b>4.160</b>	<b>1.260</b>	<b>-2.900</b>	<b>-69.71%</b>
Motor Vehicle Taxes Billed	480,369	137,425	-342,944	-71.39%

\* Fixed rate based on Mayor Florsheim's proposed City of Middletown 31.2 mill rate, and CT motor vehicle 32.46 mill rate cap.

**Real Estate and Personal Property Tax Calculation**

Grand List	1,312,670	1,311,788	-881.887	-0.07%
Grand List @ 99%	1,299,543	1,298,670	-873.068	-0.07%
<b>Mill Rate *</b>	<b>5.311</b>	<b>5.437</b>	<b>0.126</b>	<b>2.37%</b>
<b>Real Estate and Personal Property Taxes Billed **</b>	<b>6,420,861</b>	<b>7,132,717</b>	<b>711,856</b>	<b>11.09%</b>

\* Total Expenses minus 99% Motor Vehicle Taxes Billed minus Additional Income divided by Grand List @ 99%

**Income**

Property Tax Revenue at 99%	6,901,230	7,197,440	296,210	4.29%
Tax Supplement	15,000	15,000	0	0.00%
Interest and Liens	30,000	30,000	0	0.00%
Investment Income	10,000	15,000	5,000	50.00%
Municipal Grants and Revenue Sharing	0	0	0	0.00%
NRG	201,650	201,650	0	0.00%
State MV Fire District Grant	0	0	0	0.00%
	7,157,880	7,459,090	301,210	4.21%

**Expenses**

<b>Utilities</b>				
7201 • Electricity	22,500	22,500	0	0.00%
7202 • Water and Sewer	2,500	2,500	0	0.00%
7203 • Heating	15,000	15,000	0	0.00%
7204 • Telephone	3,000	3,000	0	0.00%
<b>Total</b>	<b>43,000</b>	<b>43,000</b>	<b>0</b>	<b>0.00%</b>
<b>Apparatus / Vehicles</b>				
7401 • Fuel	45,000	45,000	0	0.00%
7403 • Vehicle Repairs	40,000	40,000	0	0.00%
7403-1 • Apparatus Preventative Maint.	12,650	12,650	0	0.00%
7404 • NFPA/OSHA Compliance	9,850	25,000	15,150	153.81%
7406 • Vehicle Supplies	2,000	2,000	0	0.00%
<b>Total</b>	<b>109,500</b>	<b>124,650</b>	<b>15,150</b>	<b>13.84%</b>
<b>Insurance</b>				
7501 • Insurance - Workers Compensation	177,685	202,016	24,331	13.69%
7502 • Insurance - Commercial Package	55,000	55,000	0	0.00%
7503 • Insurance - Medical	995,447	1,095,531	100,084	10.05%
7504 • Insurance - Cyber	6,515	6,515	0	0.00%
7509 • Insurance - Life and Disability	56,586	57,306	720	1.27%
7512 • Pension - Defined Contribution	364,055	387,088	23,033	6.33%
7513 • Unused Sick Time	23,796	20,321	-3,475	-14.60%
<b>Total</b>	<b>1,679,084</b>	<b>1,823,777</b>	<b>144,693</b>	<b>8.62%</b>



**DRAFT****As of 04/11/2024****Salaries and Wages**

7601 • Salaries - Fire Department	3,107,984	3,157,136	49,152	1.58%
7602 • Salaries - Administrative	190,000	190,000	0	0.00%
7603 • Replacement / Call Backs	671,539	707,884	36,345	5.41%
7604 • Fringe Benefits	132,942	139,885	6,943	5.22%
7606 • PEB - Uncompensated Absences	10,000	10,000	0	0.00%
7607 • PEB - Heart and Hypertension	206,489	206,489	0	0.00%
7609 • Employer - Social Security	255,202	260,642	5,440	2.13%
7610 • Employer - Medicare	59,685	60,957	1,272	2.13%
<b>Total</b>	<b>4,633,841</b>	<b>4,732,992</b>	<b>99,151</b>	<b>2.14%</b>

**Administration**

7701 • Tax Collector's Expense	24,000	24,000	0	0.00%
7702 • Professional Org / Periodicals	2,675	3,281	606	22.65%
7703 • Office Expenses	3,500	3,500	0	0.00%
7704 • Auditor	7,750	7,750	0	0.00%
7705 • Professional Development	8,500	8,500	0	0.00%
7706 • Postage	4,000	4,000	0	0.00%
7707 • Contingency	50,000	50,000	0	0.00%
7708 • Commissioner's Compensation	9,000	9,000	0	0.00%
7709 • Activity Expense	3,500	4,000	500	14.29%
7710 • Professional Services	35,000	30,100	-4,900	-14.00%
7712 • Office Equipment	1,200	1,200	0	0.00%
7713 • Actuarial Services	3,300	3,300	0	0.00%
7714 • Advertising / Voting	6,200	8,400	2,200	35.48%
7715 • Lien Fees	1,200	1,200	0	0.00%
7716 • Archive Services	1,000	1,000	0	0.00%
7717 • Software Support	53,100	59,010	5,910	11.13%
<b>Total</b>	<b>213,925</b>	<b>218,241</b>	<b>4,316</b>	<b>2.02%</b>

**Physical Plant**

7801 • Repairs Building	20,000	20,000	0	0.00%
7802 • Supplies Maintenance	8,900	8,900	0	0.00%
7803 • Services	13,000	13,000	0	0.00%
7805 • Equipment	4,600	4,600	0	0.00%
<b>Total</b>	<b>46,500</b>	<b>46,500</b>	<b>0</b>	<b>0.00%</b>

**Fire Department Operations**

7901 • Emergency Medical Equipment	12,500	12,500	0	0.00%
7902 • Computer Equip & Supplies	2,000	2,000	0	0.00%
7903 • Training	37,500	37,500	0	0.00%
7904 • Fire Education and Prevention (renamed)	4,500	7,500	3,000	66.67%
7905 • Fire Fighting Equipment	14,000	14,000	0	0.00%
7906 • Special Service Units	7,000	10,000	3,000	42.86%
7907 • Fire Marshal's Office	4,000	4,000	0	0.00%
7909 • Uniforms	31,000	40,000	9,000	29.03%
7910 • Protective Clothing	35,000	50,000	15,000	42.86%
7911 • Communications	4,500	4,500	0	0.00%
7912 • Cellular Phones	5,600	5,600	0	0.00%
7913 • Breathing Air & Oxygen	1,500	1,500	0	0.00%
7915 • Medical Testing	4,180	12,080	7,900	189.00%
7916 • Breathing Apparatus-Test & Repair	2,800	2,800	0	0.00%
<b>Total</b>	<b>166,080</b>	<b>203,980</b>	<b>37,900</b>	<b>22.82%</b>

8999 • CNR Contribution

265,950	265,950	0	0.00%
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**Total Expense**

7,157,880	7,459,090	301,210	4.21%
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## South Fire District

### 2024 – 2025 Budget Notes

#### Income

Motor Vehicle Property Tax Revenue and Tax Supplement – This calculation is estimated based on the Common Council's approval of Mayor Florsheim's proposed 31.2 mill rate and the State of Connecticut motor vehicle 32.46 mill rate cap, allowing South Fire District to collect motor vehicle taxes using a maximum 1.26 mill rate. *Please note: the mill rate is subject to appeal for a period of 15 days after Common Council approval.*

Investment Income – a conservative increase due to the increase in interest rates on unrestricted funds.

#### Expenses

7404 – NFPA/OSHA Compliance – Increase due to additional OSHA requirements being imposed.

7501 – Insurance – Workers Compensation – Estimated using a 9% increase. Actual quoting process closer to July 1.

7502 – Insurance – Commercial Package – Estimated using a 6% increase. Actual quoting process closer to July 1.

7503 – Insurance – Medical – Increase due to staffing and family status changes based on current premiums. An estimated increase of 5% has been used for the period of 01/01/2025 – 06/30/2025, however, we are still awaiting quotes from our carrier.

7504 – Insurance – Cyber – awaiting quote from our carrier in April.

7509 – Insurance – Life and Disability – Increase is due to staffing changes and salary increases.

7512 – Pension – Defined Contribution – Increase due to staffing changes and salary increases.

7513 – Unused Sick Time – Decrease due to staffing changes.

7601 – Salaries – Fire Department – Increase due to staffing changes and salary increases.

7602 – Salaries – Administrative – Increase due to salary increases.

7603 – Replacements/Call Backs – Calculated based on overtime hours in previous fiscal year and using new salary rates. *As of the payroll of April 11<sup>th</sup> we are currently at \$442,9333.50 which is 66% of budget. When underfunding this line, it also affects the following:*

- 7609 – Employer – Social Security
- 7610 – Employer – Medicare
- 7501 – Insurance - Workers Compensation – Each year we submit our expected payroll for our worker's comp carrier to provide a quote for the next fiscal year. However, when audited annually and we are over the expected payroll, we are billed for the difference.

Unfortunately, we cannot anticipate emergencies, illness, or injuries. Regardless, it is fiscally irresponsible to underfund this line. This causes a strain on the rest of the budget and makes it more difficult to operate within our lines.

7604 – Fringe Benefits – Increase due fringe benefits paid associated with salary and staffing changes.

7609 – Employer – Social Security, and 7610 – Employer – Medicare – Increase due to salary increases, and increase in 7603 – Replacements/Call Backs.

7702 – Professional Org/Periodicals - Increase due to increase in professional memberships and fees.

7709 – Activity Expense – Increase due to increased participation in activities/events.

7710 – Professional Services – Decrease due to reduction of entry level and promotional exams.

7714 – Advertising/Voting - Increase due to increase in advertising costs, printing costs (tri-fold brochure), additional voting card, card programming and voting machine setup.

7717 – Software Support – Estimated Increase due to increase in software and support.

7904 – Fire Education and Prevention – Increase due to increasing number of requests for external events.

7906 – Special Service Units – Increase due to maintenance and repair costs and possible gear replacement.

7909 – Uniforms – Estimated. Current increase due to price some quotes received, and anticipated hiring of two new firefighters.

7910 – Protective Clothing – Increase due to price increases, and anticipated hiring of two new firefighters.

7915 – Medical Testing – Increase due to anticipated NFPA 1582 physical requirement and anticipated hiring of two new firefighters.

**SOUTH FIRE DISTRICT  
445 RANDOLPH ROAD  
MIDDLETOWN, CT 06457**

**Board of Fire Commissioners**

**SPECIAL MEETING**

**Monday, April 22, 2024 at 6:30 p.m.**

**Held at the firehouse and available via Zoom - Meeting ID 840 1180 8198**

**Present:** Commissioners Kleckowski, Giuliano, Thazhampallath (departed meeting at 7:15 p.m.), Pessina, and Gregorio; Chief Trzaski; Deputy Chief Fischer (via Zoom); staff members; members of the Building Committee and the public.

**1. CALL TO ORDER**

Chairwoman Kleckowski called the meeting to order at 6:31 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. PUBLIC SESSION** Chairwoman Kleckowski opened the public session at 6:32 p.m.

*Dan Penney, 1100 Chamberlain Hill Road.*

Mr. Penney expressed his concern about the project budget going from \$1,000,000 to \$2,100,000. He suggested the scope of work and priorities be revisited. He said feels it's not promising that value engineering or using other grant funding will cover the increase and the expenses will ultimately be passed on to taxpayers. Mr. Penney mentioned there could be very serious expenses related to "unknowns." He encouraged the commission to do what's in the best interest of the taxpayers and staff and limit the project to addressing urgent needs only. He feels the kitchen, tax office, and conference room are not critical and could be done in-house.

**4. CLOSE PUBLIC SESSION** Chairwoman Kleckowski closed the public session at 6:37 p.m.

**5. BUILDING COMMITTEE UPDATE –  
REVIEW OF BIDS AND PROJECT FINANCING**

Commissioner Thazhampallath spoke of the \$2,118,743 project cost and said the increase is due to the prevailing wage requirements and inflation. Milestone feels that there are areas which can be reduced, especially in the \$353,684 HVAC bid and masonry work. Commissioner Thazhampallath indicated that "slight trimming" will not bring the cost of the project down enough, and postponing the project would only cause the costs to escalate.

Chief Trzaski gave an overview of the funds received from Municipal Grants-in Aid grant for fiscal years 2022, 2023, and 2024 and PILOT funds which might be available, but he advised that a portion of the funds have already been allocated towards other capital projects and operating expenses.

Bond financing was discussed; however, obtaining a legal opinion on compliance with Section 3 of the South Fire District Charter is in order.

**MOTION** to request that the chair get a legal opinion on the bond option by Comm. Gregorio/Comm. Pessina. Unanimously approved.

**MOTION** to suspend the rules to allow members of the Building Committee to speak by Comm. Gregorio/Comm. Pessina. Unanimously approved.

Mr. Monarca asked if would be more cost effective to hire a general contractor. This is difficult to predict due to today's market.

**MOTION** to return to regular session by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

## 6. ADJOURNMENT

**MOTION** to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved. The meeting was adjourned at 7:28 p.m.

Submitted by,

*Alyse McEwen*

Alyse McEwen  
Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.



Refund Report			SOUTH FIRE DISTRICT As Of Date 04/30/2024			Cash Type : SFD			Date: 04/30/2024 Page: 1		
Conditions :			Year 2007 To 2022 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All Terminal # : All			S-D Name			Tot Paid Bank Prop Loc./Vehicle		
Bill #			Tax Paid	Int Paid	Lien Paid	Fee Paid	Bint Paid	Last Date RF			
2019-03-0052166	2	BATISTA ALLISON K 52166	-26.69	0.00	0.00	0.00	0.00	04/18/2024	921UEG	JTDKN3DU2A107764	
<b>TOT MOTORVEHICLE</b>	<b># Of Accts: 1</b>	<b>SFD</b>	<b>-26.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-26.69</b>			
<b>YEAR 2019</b>	<b># Of Accts: 1</b>	<b>SFD</b>	<b>-26.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-26.69</b>			
2020-01-0006909	2	KNIGHT MARTIN N & HILL JOSEF R06051	-54.30	0.00	0.00	0.00	0.00	04/18/2024	821	RANDOLPH RD	
<b>TOT REAL ESTATE</b>	<b># Of Accts: 1</b>	<b>SFD</b>	<b>-54.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-54.30</b>			
2020-03-0050485	2	ALBAYATI MAHMOUD 50485	-27.56	0.00	0.00	0.00	0.00	04/18/2024	AJI18817	19UUA8F26DA016436	
2020-03-0052569	2	BERRY ROGER R 52569	-2.18	0.00	0.00	0.00	0.00	04/18/2024	AR01285	1G2ZG578164218515	
2020-03-0064767	2	INGLIS THOMAS D 64767	-13.98	0.00	0.00	0.00	0.00	04/18/2024	529RDC	4S4BRECC4D3227420	
2020-03-0070020	2	MCGHEE MICHAEL S 70020	-10.21	0.00	0.00	0.00	0.00	04/18/2024	C098110	1GCRKSE73CZ270357	
<b>TOT MOTORVEHICLE</b>	<b># Of Accts: 4</b>	<b>SFD</b>	<b>-53.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-53.93</b>			
<b>YEAR 2020</b>	<b># Of Accts: 5</b>	<b>SFD</b>	<b>-108.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-108.23</b>			
2022-01-0002701	2	COLEMAN CAROLYN L R06402	-572.10	0.00	0.00	0.00	0.00	04/18/2024 <sup>90</sup>		1 COUNTRYSIDE LA 04	
2022-01-0003334	2	LEONE DEBORAH R02686	-781.00	0.00	0.00	0.00	0.00	04/18/2024		399 FARM HILL RD	
<b>TOT REAL ESTATE</b>	<b># Of Accts: 2</b>	<b>SFD</b>	<b>-1,353.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,353.10</b>			
2022-03-0057455	2	DALEY MARIE A 57455	-30.14	0.00	0.00	0.00	0.00	04/04/2024	6666	5J6RM4H50GL131810	
2022-03-0058319	2	DESPRES KAREN L 58319	-69.87	0.00	0.00	0.00	0.00	04/18/2024	AL35354	WAILHAF72KD031546	
2022-03-0085997	2	WOOLARD PHILIP J 85997	-6.44	0.00	0.00	0.00	0.00	04/18/2024	C058502	1GTEK19T93E271973	
<b>TOT MOTORVEHICLE</b>	<b># Of Accts: 3</b>	<b>SFD</b>	<b>-106.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-106.45</b>			
<b>YEAR 2022</b>	<b># Of Accts: 5</b>	<b>SFD</b>	<b>-1,459.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,459.55</b>			
<b>GRAND TOTAL</b>	<b># Of Accts: 11</b>	<b>SFD</b>	<b>-1,594.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,594.47</b>			

## Tax Collections April 2024

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,012,796.68	\$ 5,937,818.53	\$4,353.02	98.83%	\$54.30
PP	\$ 938,701.75	\$ 931,038.87	\$18.33	99.19%	\$3.12
MV	\$ 464,160.08	\$ 415,832.66	\$3,760.64	90.40%	\$503.59
MVS	<u>\$ 55,968.54</u>	<u>\$ 43,395.56</u>	<u>\$71.71</u>	77.66%	<u>\$57.11</u>
TOTAL	\$ 7,471,627.05	\$ 7,328,085.62	\$ 8,203.70	98.19%	\$ 618.12

Submitted by:

Lee R. Matterazzo, CCMC

Tax Collector

<b>SOUTH FIRE DISTRICT TAX COLLECTORS REPORT</b>	
<b>COLLECTIONS APRIL 2024</b>	
REAL ESTATE	\$ 10,146.81
MOTOR VEHICLE	\$ 4,677.80
PERSONAL PROPERTY	\$ 69.52
SUPPLEMENTAL MOTOR VEHICLE	\$ 1,615.23
BACK TAXES	\$ 4,156.44
CURRENT INTEREST	\$ 2,463.44
BACK INTEREST	\$ 1,800.80
FEES PAID	\$ 838.50
LIENS RELEASED	\$ 240.00
<b>COLLECTIONS 2023/2024</b>	<b>\$ 26,008.54</b>
JULY	\$ 6,223,864.66
AUGUST	\$ 790,755.58
SEPTEMBER	\$ 159,383.13
OCTOBER	\$ 52,504.89
NOVEMBER	\$ 30,179.50
DECEMBER	\$ 20,047.46
JANUARY	\$ 74,873.65
FEBRUARY	\$ 21,063.92
MARCH	\$ 36,430.79
APRIL	\$ 26,008.54
MAY	
JUNE	
<b>COLLECTED YEAR TO DATE</b>	<b>\$ 7,435,112.12</b>
<b>GRANTS RECEIVED</b>	
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ 201,650.00
<b>TOTAL GRANTS</b>	<b>\$ 201,650.00</b>
<b>TOTAL YEAR-TO-DATE</b>	<b>\$ 7,636,762.12</b>
Respectfully submitted by:	
Lee R Matterazzo, CCMC	
South Fire District	





Tax Collector's Office  
South Fire District  
445 Randolph Rd.  
Middletown, CT 06457

Tel: (860) 343-8011  
Fax: (860) 346-6787

Office Hours: Tuesday thru Friday  
8:30 a.m. – 2:30 p.m.

## Memorandum

To: Board of Fire Commissioners  
Date: 05/08/2024  
From: Lee Matterazzo, Tax Collector  
Subject: Negative Balance Purge

In an internal audit, the histories on the accounts in the tax system were researched which carried a negative balance. Under normal circumstances, as overpayments are received, the account is flagged as overpaid and then researched and ultimately zeroed out upon receipt of the signed refund form from the taxpayer. Per State Statute 12-129, refund applications shall be made not later than three years from the date such tax was due, therefore in order to update the history of the records covered by the Grand Lists of 2008 - 2016, we would like to purge these accounts from the system and close these records. Since this money was originally posted to tax revenue it will remain as collected monies. The total amount to be purged is \$41.90.

I respectfully request this action be accepted and approved.

## Page 30 of 79

# OF Acct (s) : 2



Tax Collector's Office  
South Fire District  
445 Randolph Rd.  
Middletown, CT 06457

Tel: (860) 343-8011  
Fax: (860) 346-6787

## Memorandum

To: Board of Fire Commissioners  
Date: May 8, 2024  
From: Lee Muscatello Matterazzo, Tax Collector  
Subject: Vote of Yearly Suspense

In Compliance with Section 12-165 of the Connecticut General Statutes, I hereby submit a list of Personal Property and Motor Vehicle tax bills, which I deemed to be uncollectible at the present time and request your approval to transfer these items to our Suspense Tax Book as of June, 2024. Items transferred to suspense are removed from consideration as assets of the district, but not abated as a tax liability of the person against whom it was levied. The tax office continues to collect money owed on these accounts for 15 years, per State Statute Sec. 12-164, *tax uncollectible after fifteen years. Interest on improvement liens. (a) No payment of taxes shall be enforced by any collector or other proper officer against any person, persons or corporation against whom they are respectively levied except within fifteen years after the due date of tax.*

All suspense items are entered into our automated tax system, Quality Data Systems, and are submitted to the Department of Motor Vehicle along with our entire delinquent list. By submitting the list of delinquent accounts to the DMV, any future registrations of these delinquent motor vehicle accounts, including suspense, will not be processed at the DMV until the monetary obligations to the South Fire District are satisfied.

Motor vehicles submitted for suspense are presently not registered in Middletown, and /or the individual or business which the registration indicates cannot be located. Personal Property accounts or either out of business or no longer living in Middletown and are not on the subsequent Grand List. These accounts have been sent to our collection agency for collection in an attempt to collect the amount that is due.

I have suspended bankrupt accounts that are deemed uncollectable from the 2008-2020 Grand List years. I did not suspend any accounts that match names on the 2022-2023 Grand List.

This year's suspense is \$7939.13 which is an decrease of \$5,859.51 from last year. This fiscal year the collection agency was able to collect from past accounts \$271.08 which started on 7/1/2024. The fee that the collection agency charges is passed on to the taxpayer, so the district does not incur any expense.

Process Suspense Report

SOUTH FIRE DISTRICT Date: 05/08/2024 Time: 14:02:13  
 Condition (s): Year: 2022, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: Yes, Recap by Dist: No

Page: 1

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/SuspSewer Due/Susp	Page Total
PERSONAL PROPERTY	# Of Acct: 3				390.46		
YR : 2016	TOTAL : 3				390.46		
PERSONAL PROPERTY	# Of Acct: 5				466.91		
MOTOR VEHICLE	# Of Acct: 51				1,368.99		
MV SUPPLEMENTAL	# Of Acct: 11				182.60		
YR : 2017	TOTAL : 67				2,018.50		
PERSONAL PROPERTY	# Of Acct: 7				578.59		
MOTOR VEHICLE	# Of Acct: 73				2,218.31		
MV SUPPLEMENTAL	# Of Acct: 8				63.57		
YR : 2018	TOTAL : 88				2,860.47		
PERSONAL PROPERTY	# Of Acct: 7				622.16		
MOTOR VEHICLE	# Of Acct: 13				241.57		
MV SUPPLEMENTAL	# Of Acct: 3				65.50		
YR : 2019	TOTAL : 23				929.23		
PERSONAL PROPERTY	# Of Acct: 7				665.50		
MOTOR VEHICLE	# Of Acct: 11				219.55		
MV SUPPLEMENTAL	# Of Acct: 1				135.08		
YR : 2020	TOTAL : 19				1,020.13		
PERSONAL PROPERTY	# Of Acct: 5				684.44		
YR : 2021	TOTAL : 5				684.44		
MOTOR VEHICLE	# Of Acct: 1				35.90		
YR : 2022	TOTAL : 1				35.90		
Grand Total: 206					7,939.13		

*Suspense Summary*



Process Suspense Report

SOUTH FIRE DISTRICT Date: 05/08/2024 Time: 14:03:51  
Condition (s): Year: 2022, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 1

Dist Due/SuspSewer Due/Susp

Town Due/Susp

Date

Code Reason

Bill # Dst Name

35.76

GL NO LONGER ON GRAND L05/08/2024

HELM ANDERS  
10 ROBBINS DR WETHERSFIELD, CT

2016-02-0040920 2

6.36

GL NO LONGER ON GRAND L05/08/2024

HELM ANDERS C  
10 ROBBINS DR WETHERSFIELD, CT

2016-02-0040921 2

348.34

GL NO LONGER ON GRAND L05/08/2024

SCRIVENER PERFORMANCE ENGINEERING LLC  
44 WALNUT ST (REAR) MIDDLETOWN, CT

2016-02-0041834 2

390.46

44 WALNUT ST

# Of Acct: 3

PERSONAL PROPERTY

390.46

TOTAL : 3

YR : 2016

2017-02-0040307 2

10.96

GL NO LONGER ON GRAND L05/08/2024

CAMPBELL-HASS BRITANY  
54 CHESTNUT ST MIDDLETOWN, CT

2017-02-0040923 2

40.91

GL NO LONGER ON GRAND L05/08/2024

HELM ANDERS  
10 ROBBINS DR WETHERSFIELD, CT

2017-02-0040924 2

7.28

GL NO LONGER ON GRAND L05/08/2024

HELM ANDERS C  
10 ROBBINS DR WETHERSFIELD, CT

2017-02-0041654 2

8.57

GL NO LONGER ON GRAND L05/08/2024

PLANET AID INC  
47 SUMNER ST STE A MILFORD, MA

2017-02-0041862 2

399.19

GL NO LONGER ON GRAND L05/08/2024

SCRIVENER PERFORMANCE ENGINEERING LLC  
44 WALNUT ST (REAR) MIDDLETOWN, CT

2017-02-0041862 2

466.91

44 WALNUT ST

# Of Acct: 5

PERSONAL PROPERTY

39.76

GL NO LONGER ON GRAND L05/08/2024

BARTELL JOHN H  
25 HOTCHKISS ST APT 2 MIDDLETOWN, CT

2017-03-0052142 2

6.28

GL NO LONGER ON GRAND L05/08/2024

BETONCOURT LAURIE C  
228 SAYBROOK RD MIDDLETOWN, CT

2017-03-0052781 2

15.60

GL NO LONGER ON GRAND L05/08/2024

BOND DONALD R  
17 LITCHFIELD CT MIDDLETOWN, CT

2017-03-0053280 2

28.50

GL NO LONGER ON GRAND L05/08/2024

BOND DONALD R  
17 LITCHFIELD CT MIDDLETOWN, CT

2017-03-0053281 2

55.11

GL NO LONGER ON GRAND L05/08/2024

BROWN NATHANIEL  
190 JULIA TER MIDDLETOWN, CT

2017-03-0053961 2

15.10

GL NO LONGER ON GRAND L05/08/2024

BROWN NATHANIEL  
190 JULIA TER MIDDLETOWN, CT

2017-03-0053962 2

41.26

GL NO LONGER ON GRAND L05/08/2024

CUNNINGHAM LOREEN  
63 E MAIN ST MIDDLETOWN, CT

2017-03-0057219 2

51.37

GL NO LONGER ON GRAND L05/08/2024

DANDRADE ASHLEY S  
34 SILVER ST MIDDLETOWN, CT

2017-03-0057603 2

23.27

GL NO LONGER ON GRAND L05/08/2024

DEWOLF GEORGE W  
62 JULIA TER MIDDLETOWN, CT

2017-03-0058440 2

21.13

GL NO LONGER ON GRAND L05/08/2024

EDWARDS VESELKA I  
361 CHURCH ST WALLINGFORD, CT

2017-03-0059708 2

38.02

GL NO LONGER ON GRAND L05/08/2024

EHLERS STEPHEN J  
31 SUMMER HILL RD MIDDLETOWN, CT

2017-03-0059727 2

13.50

GL NO LONGER ON GRAND L05/08/2024

ELLAM STEVEN B  
66 MILARDO LN MIDDLETOWN, CT

2017-03-0059803 2

33.14

GL NO LONGER ON GRAND L05/08/2024

FAVA DAVID J  
515 TOWN COLONY DR MIDDLETOWN, CT

2017-03-0060349 2

32.19

GL NO LONGER ON GRAND L05/08/2024

GORDON LYNEEA A  
140 CRYSTAL LAKE RD MIDDLETOWN, CT

2017-03-0062743 2

15.35

GL NO LONGER ON GRAND L05/08/2024

LARKIN RACHEL F  
56 LOVELAND ST MIDDLETOWN, CT

2017-03-0067999 2

21.13

GL NO LONGER ON GRAND L05/08/2024

LEWIS JALEN D  
20 WALL ST MIDDLETOWN, CT

2017-03-0068619 2

6.88

GL NO LONGER ON GRAND L05/08/2024

MACEACHERN SHERYL L  
PO BOX 206 MIDDLETOWN, CT

2017-03-0069421 2

872134327

01/1995/CHEVR/BLAZER/232XVC/1GNCT18W7S2134327

Suspense  
Details

Process Suspense Report

SOUTH FIRE DISTRICT Date: 05/08/2024 Time: 14:03:51  
 Condition (s): Year: 2022, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 2

Bill #	Dst	Name	Code	Reason	Date	Town	Due/Susp	Dist	Due/Susp	Page Total
2017-03-0070758	2	MCGINN SHEILA E	GL	NO LONGER ON GRAND	05/08/2024		45.20			
2017-03-0070774	2	515 RIDGE RD MIDDLETOWN, CT	01/2011/CHEVR/EQUINOX/SEHM/2CNFLGEC8B6449266				15.55			
2017-03-0071169	2	MCGRATH MORGAN L	GL	NO LONGER ON GRAND	05/08/2024		2.49			
2017-03-0071170	2	536 MILLBROOK RD MIDDLETOWN, CT	01/2002/HONDA/ACCORD E/AG36073/1HCGC22542A035734				8.57			
2017-03-0072113	2	MERCADO JUAN C	GL	NO LONGER ON GRAND	05/08/2024		19.18			
2017-03-0074009	2	MERCADO JUAN C	25/1995/HONDA/ACCORD E/00CGGM/1HGGD5651SA123239				23.97			
2017-03-0076214	2	17 BRETON RD #B MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024		19.43			
2017-03-0076711	2	MERCADO JUAN C	GL	NO LONGER ON GRAND	05/08/2024		33.24			
2017-03-0076712	2	MOORE MARQUITA	01/1999/NISSA/ALTIMA X/AK10574/1N4DL01D2XC230454				18.59			
2017-03-0076713	2	14A OMO ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024		20.48			
2017-03-0077047	2	OCASIO LEILA T	01/2010/TOYOT/COROLLA/AH87040/1NXBU4EE2AZ177700				58.20			
2017-03-0077048	2	3536 SAINT MARYS RD LOT A47 COLUMBUS,	GL	NO LONGER ON GRAND	05/08/2024		18.59			
2017-03-0077049	2	POPIELARCZYK DEVON P	01/2004/ACURA/TSX/AJ67999/JH4CL95864C017217				28.60			
2017-03-0077050	2	316 FARM HILL RD MIDDLETOWN, CT	OS	MOVED OUT OF STATE	05/08/2024		19.28			
2017-03-0077058	2	RACELIS RIKKA U	03/2011/TOYOT/PRUIS/C004932/JTDKN3DUXB5360522				23.92			
2017-03-0080137	2	10200 DELRAY BEACH AVE # 203 LAS VEGAS	OS	MOVED OUT OF STATE	05/08/2024		55.91			
2017-03-0080769	2	RACELIS THEA L	01/2010/TOYOT/YARIS/AB60547/JTDJT4K34R5296641				73.60			
2017-03-0081568	2	10200 DELRAY BEACH AVE # 203 LAS VEGAS	OS	MOVED OUT OF STATE	05/08/2024		23.27			
2017-03-0081569	2	RACELIS THEA L	01/2007/SUBAR/FORESTER/AJ41831/JFISG63647H738554				8.47			
2017-03-0081570	2	10200 DELRAY BEACH AVE # 203 LAS VEGAS	GL	NO LONGER ON GRAND	05/08/2024		85.91			
2017-03-0081746	2	READ JANICE L	12/2016/POLAR/SLINGSHOT/00DTXV/57XARAF7G5111226				30.20			
2017-03-0081747	2	125 TOLL GATE RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024		21.73			
2017-03-0081748	2	READ JANICE L	01/2003/GMC/ENVOY/AF62346/LGKDT13832128852				6.28			
2017-03-0081749	2	125 TOLL GATE RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024		15.25			
2017-03-0082583	2	READ JANICE L	01/2006/INFIN/G35/BALXTO/JNKC34E96M717918				30.20			
2017-03-0083869	2	125 TOLL GATE RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024		22.62			
2017-03-0083870	2	READ JANICE L	01/2004/JEEP/GRAND CH/OAUJH9/1J4GW48S24C237792				17.34			
2017-03-0083871	2	SATCHEL STEVE D	GL	NO LONGER ON GRAND	05/08/2024					
		73 MILL ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024					
		SIMMONS ROCHE A	01/2003/SUBAR/LEGACY L/AJ42419/4S3BH635837308489							
		5 FLOWER ST MIDDLETOWN, CT	OS	MOVED OUT OF STATE	05/08/2024					
		SPENCER AMY M	01/2016/JEEP/PATRIOT/7AHKGO/1C4NJB88GD695062							
		72 SPRINGFIELD ST WILBRAHAM, MA	GL	NO LONGER ON GRAND	05/08/2024					
		SWAIN DEBORAH V	01/2013/INFIN/M37 X AW/AK51759/JNIBY1AR4DM603670							
		105 HICKS ST UNION, SC	GL	NO LONGER ON GRAND	05/08/2024					
		SWAIN DEBORAH V	01/2005/NISSA/MURANO S/733UKH/JN8A208W45W438998							
		105 HICKS ST UNION, SC	GL	NO LONGER ON GRAND	05/08/2024					
		SWAIN DEBORAH V	01/1998/MERCU/SABLE LS/AE69729/1MEFM53S6WG650703							
		105 HICKS ST UNION, SC	GL	NO LONGER ON GRAND	05/08/2024					
		T A T MASON ENTERPRISE INC	01/2013/LAND/RANGE RV/SAGAN9/SALVP2BG9DH845663							
		29 COPPER BEECH DR MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024					
		T A T MASON ENTERPRISE INC	10/2007/PACE/CARGO/AE45726/40LEB10127P134295							
		29 COPPER BEECH DR MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024					
		T A T MASON ENTERPRISE INC	03/2003/DODGE/RAM 2500/C011087/3D7KU26D83G770214							
		29 COPPER BEECH DR MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024					
		T A T MASON ENTERPRISE INC	01/2009/CHRS/300 LX/AE67606/2C3KA43D39H528429							
		29 COPPER BEECH DR MIDDLETOWN, CT	GL	NO LONGER ON GRAND	05/08/2024					
		TOMLIN WESSLEY C	GL	NO LONGER ON GRAND	05/08/2024					
		266 CARRIAGE CROSSING LN MIDDLETOWN, CT	03/1996/GEO/PRIZM/LS/8117CM/1Y1SK5268T2008280							
		VERDOLINI VINCENT J	GL	NO LONGER ON GRAND	05/08/2024					
		207 CRYSTAL LAKE RD MIDDLETOWN, CT	01/2004/CHEVR/BLAZER/AH11332/1GNDT13X14K101878							
		VERDOLINI VINCENT J	GL	NO LONGER ON GRAND	05/08/2024					
		207 CRYSTAL LAKE RD MIDDLETOWN, CT	12/2005/HARLE/ELSTCI/862986/1HD1BW185Y032208							
		VERDOLINI VINCENT J	GL	NO LONGER ON GRAND	05/08/2024					
		207 CRYSTAL LAKE RD MIDDLETOWN, CT	01/2005/CADIL/C/T CTS/6AKS3/LG6DP367050128425							



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Bill # Dst Name Code Reason Date Town Due/Susp Dist Due/Susp Due/Susp Page Total

2018-03-00050543	2	ALAIMO MATTHEW C	GL	NO LONGER ON GRAND L05/08/2024	18.21		
2018-03-00051537	2	209B PROSPECT ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	20.76		
2018-03-00052114	2	AVCI DURMUS A	GL	NO LONGER ON GRAND L05/08/2024	20.76		
2018-03-00052742	2	155 WOODBURY CIR MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	36.63		
2018-03-00053211	2	BARTLELL JOHN H	GL	NO LONGER ON GRAND L05/08/2024	6.30		
2018-03-00053558	2	25 HOTCHKISS ST APT 2 MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	14.05		
2018-03-00053559	2	BETONCOURT LAURIE C	GL	NO LONGER ON GRAND L05/08/2024	27.94		
2018-03-00053560	2	228 SAYBROOK RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	144.44		
2018-03-00053576	2	BOND DONALD R	GL	NO LONGER ON GRAND L05/08/2024	169.62		
2018-03-00053784	2	17 LITCHFIELD CT MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	2.60		
2018-03-00053876	2	BOND DONALD R	GL	NO LONGER ON GRAND L05/08/2024	49.01		
2018-03-00053961	2	17 LITCHFIELD CT MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	103.33		
2018-03-00054008	2	BRAGA JENNIFER L	GL	NO LONGER ON GRAND L05/08/2024	25.75		
2018-03-00054506	2	230 RAINBOW DR #13088 LIVINGSTON, TX	GL	NO LONGER ON GRAND L05/08/2024	9.57		
2018-03-00054914	2	BRAGA JEROME A	GL	NO LONGER ON GRAND L05/08/2024	8.12		
2018-03-00054987	2	49 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	95.01		
2018-03-00055791	2	BROOKS ALEXANDER J JR	GL	NO LONGER ON GRAND L05/08/2024	9.21		
2018-03-00057009	2	BROWN NATHANIEL	GL	NO LONGER ON GRAND L05/08/2024	23.31		
2018-03-00057071	2	BRYANT HENRY A	GL	NO LONGER ON GRAND L05/08/2024	35.80		
2018-03-00057391	2	407 W COMMERCE ST OAK CITY, NC	GL	NO LONGER ON GRAND L05/08/2024	20.03		
2018-03-00057450	2	BUDHRAM ALVIN L	GL	NO LONGER ON GRAND L05/08/2024	50.52		
2018-03-00058250	2	856 144TH ST JAMAICA, CT	GL	NO LONGER ON GRAND L05/08/2024	21.49		
2018-03-00059504	2	CANARON HERBERT J	GL	NO LONGER ON GRAND L05/08/2024	20.14		
2018-03-00059521	2	PO BOX 855 MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	31.53		
2018-03-00059583	2	CARTAGENA MARIA E	GL	NO LONGER ON GRAND L05/08/2024	13.01		
2018-03-00060111	2	42 WALNUT ST APT 1D MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024	28.67		
2018-03-00060132	2	CASELLA JACQUE C JR	GL	NO LONGER ON GRAND L05/08/2024	11.19		
2018-03-00062183	2	35 RIVERVIEW RD ROCKY HILL, CT	GL	NO LONGER ON GRAND L05/08/2024			
		CLARK GARY R	GL	NO LONGER ON GRAND L05/08/2024			
		130 E MAIN ST CLINTON, CT	GL	NO LONGER ON GRAND L05/08/2024			
		CUDGMA DANIEL R	GL	NO LONGER ON GRAND L05/08/2024			
		50 PALM HARBOR PKWY APT 38 PALM COAST,	GL	NO LONGER ON GRAND L05/08/2024			
		CUNNINGHAM LOREEN	GL	NO LONGER ON GRAND L05/08/2024			
		63 E MAIN ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024			
		DALEY PAMELA A	GL	NO LONGER ON GRAND L05/08/2024			
		1310 S MAIN ST # A109 MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024			
		DANDRADE ASHLEY S	GL	NO LONGER ON GRAND L05/08/2024			
		34 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024			
		DEWOLF GEORGE W	GL	NO LONGER ON GRAND L05/08/2024			
		62 JULIA TER MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024			
		EDWARDS VESELKA I	GL	NO LONGER ON GRAND L05/08/2024			
		361 CHURCH ST WALLINGFORD, CT	GL	NO LONGER ON GRAND L05/08/2024			
		EHLERS STEPHEN J	GL	NO LONGER ON GRAND L05/08/2024			
		31 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024			
		ELLAM STEVEN B	GL	NO LONGER ON GRAND L05/08/2024			
		66 MILARDO LN MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024			
		FARRIS RICHARD K	GL	NO LONGER ON GRAND L05/08/2024			
		48 MAPLEWOOD TER MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024			
		FAVA DAVID J	GL	NO LONGER ON GRAND L05/08/2024			
		515 TOWN COLONY DR MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024			
		GLANOVSKY ANTHONY R	GL	NO LONGER ON GRAND L05/08/2024			
		2542 KIRKLYN ST FALLS CHURCH, VA	GL	NO LONGER ON GRAND L05/08/2024			



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Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2018-03-0062506	2	GORDON LYNEEA A	GL	NO LONGER ON GRAND	105/08/2024	25.87			
2018-03-0062516	2	140 CRYSTAL LAKE RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	189.79			
2018-03-0062517	2	GORDON SCOTT G	GL	NO LONGER ON GRAND	105/08/2024	7.28			
2018-03-0062784	2	PO BOX 175 JAMAICA, VT	GL	NO LONGER ON GRAND	105/08/2024	9.00			
2018-03-0063151	2	GREEN ERIC T	GL	NO LONGER ON GRAND	105/08/2024	26.85			
2018-03-0063964	2	46 AFTON TER MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	12.64			
2018-03-0065342	2	H & A BIG DADDY LAUNDROMAT LLC	GL	NO LONGER ON GRAND	105/08/2024	36.16			
2018-03-0065749	2	328 S CHERRY ST WALLINGFORD, CT	GL	NO LONGER ON GRAND	105/08/2024	8.38			
2018-03-0066181	2	HERRING MICHAELA D	GL	NO LONGER ON GRAND	105/08/2024	10.67			
2018-03-0067156	2	52 SCHAEFER RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	8.01			
2018-03-0067771	2	JACKSON HARLEY J	GL	NO LONGER ON GRAND	105/08/2024	13.37			
2018-03-0068408	2	JOHNSON LARON L	GL	NO LONGER ON GRAND	105/08/2024	19.56			
2018-03-0068418	2	309 S MAIN ST APT B6 MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	17.12			
2018-03-0069205	2	JUAN C GALARZA LLC	GL	NO LONGER ON GRAND	105/08/2024	6.40			
2018-03-0070200	2	660 MAIN ST APT 3N MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	24.87			
2018-03-0070555	2	KOWALSKI JAMES G	GL	NO LONGER ON GRAND	105/08/2024	15.19			
2018-03-0070939	2	440 RIDGE RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	8.38			
2018-03-0070970	2	LARKIN RACHEL F	GL	NO LONGER ON GRAND	105/08/2024	17.74			
2018-03-0071902	2	56 LOVELAND ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	18.11			
2018-03-0072818	2	LEWIS JALEN D	GL	NO LONGER ON GRAND	105/08/2024	23.21			
2018-03-0073903	2	20 WALL ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	27.94			
2018-03-0074356	2	LEWIS KIMBERLY E	GL	NO LONGER ON GRAND	105/08/2024	14.31			
2018-03-0075188	2	2901 STONE PL NEWARK, DE	GL	NO LONGER ON GRAND	105/08/2024	50.21			
2018-03-0076092	2	MACEACHERN SHERYL L	GL	NO LONGER ON GRAND	105/08/2024	16.86			
2018-03-0076094	2	PO BOX 206 MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	32.26			
2018-03-0076566	2	MAYO-PERRY MARIE H	GL	NO LONGER ON GRAND	105/08/2024	19.67			
2018-03-0076567	2	76 PROUT HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024	16.96			
2018-03-0076906	2	MCGRATH MORGAN L	GL	NO LONGER ON GRAND	105/08/2024				
		536 MILLBROOK RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
		MERCADO JUAN C	GL	NO LONGER ON GRAND	105/08/2024				
		17 BRETTON RD #B MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
		MERRIMARAHJARA TERRELL	GL	NO LONGER ON GRAND	105/08/2024				
		35 SAYBROOK RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
		MOORE MARQUITA	GL	NO LONGER ON GRAND	105/08/2024				
		14A OMO ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
		NEU CHRISTOPHER E	GL	NO LONGER ON GRAND	105/08/2024				
		2059 ASCOT RD ANN ARBOR, MI	GL	NO LONGER ON GRAND	105/08/2024				
		OCASIO LEILA T	GL	NO LONGER ON GRAND	105/08/2024				
		3536 SAINT MARYS RD LOT A47 COLUMBUS,	GL	NO LONGER ON GRAND	105/08/2024				
		OUTLAW TORA S	GL	NO LONGER ON GRAND	105/08/2024				
		184 JULIA TER MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
		PEPLAU VICTOR J	GL	NO LONGER ON GRAND	105/08/2024				
		63 DENISON RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
		POPE PHILLIP H	GL	NO LONGER ON GRAND	105/08/2024				
		1150 SOUTH MAIN ST APT 102 MIDDLETOWN,	GL	NO LONGER ON GRAND	105/08/2024				
		POPELARCZYK DEVON P	GL	NO LONGER ON GRAND	105/08/2024				
		316 FARM HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
		RACELIS RIKKA U	GL	NO LONGER ON GRAND	105/08/2024				
		10200 DELRAY BEACH AVE # 203 LAS VEGAS	GL	NO LONGER ON GRAND	105/08/2024				
		RACELIS THEA L	GL	NO LONGER ON GRAND	105/08/2024				
		10200 DELRAY BEACH AVE # 203 LAS VEGAS	GL	NO LONGER ON GRAND	105/08/2024				
		READ JANICE L	GL	NO LONGER ON GRAND	105/08/2024				
		125 TOLL GATE RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				

## Process Suspense Report

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Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2018-03-0076907 2	READ JANICE L 125 TOLL GATE RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		17.74			
2018-03-0078869 2	SATCHELL STEVE D 73 MILL ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		22.42			
2018-03-0079922 2	SIMMONS ROCHE A 5 FLOWER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		11.13			
2018-03-0080570 2	SPENCER AMY M 72 SPRINGFIELD ST WILBRAHAM, MA	OS	MOVED OUT OF STATE 05/08/2024		53.54			
2018-03-0080965 2	STEWART VALERIE M 401 MASSACHUSETTS AVE NW #305 WASHINGTON	GL	NO LONGER ON GRAND L05/08/2024		3.59			
2018-03-0081339 2	SWAIN DEBORAH V 105 HICKS ST UNION, SC	GL	NO LONGER ON GRAND L05/08/2024		64.31			
2018-03-0081510 2	T A T MASON ENTERPRISE INC 29 COPPER BEECH DR MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		27.78			
2018-03-0082375 2	TOMLIN WESSLEY C 266 CARRIAGE CROSSING LN MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		16.77			
2018-03-0083401 2	VALERIANO BRIANNA L 135 ROSE CIR MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		52.08			
2018-03-0083639 2	VEGA LUIS E 170 FOWLER AVE MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		18.31			
2018-03-0083670 2	VERDOLINI VINCENT J 207 CRYSTAL LAKE RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		22.06			
2018-03-0084043 2	WALLACE JACOB A JR 4 E LAKE PL MIDDLETOWN, CT	DC	DECEASED 05/08/2024		50.37			
2018-03-0084446 2	WESCOTT CLIFFORD E JR 91 SUMMIT HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		18.57			
2018-03-0085614 2	YOUNG ROBERT D JR 146 BOW LN MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		25.96			
2018-03-0085784 2	ZB LANDSCAPING LLC 44 FRANCIS AVE MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		44.17			
2018-03-0086013 2	YOUNG RONALD R 41 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		2.13			
2018-03-0086283 2	CHEVERE DANNY 32 HUNTINGTON ST APT3F HARTFORD, CT	GL	NO LONGER ON GRAND L05/08/2024		13.74			
# Of Acct: 73					2,218.31			
MOTOR VEHICLE								
2018-04-0080207 2	APPEL LINDSEY M 16840 SE 25th AVE SUMMERFIELD, FL	GL	NO LONGER ON GRAND L05/08/2024		22.28			
2018-04-0080873 2	CABAN ELOHIN 16 DURANT TER MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		2.27			
2018-04-0081293 2	CONSTANTINE DAVID A 189 CARRIAGE CROSSING MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		14.80			
2018-04-0083715 2	LAFFRETIERE ZACHARY T 150 GILBERT AVE WINSIED, CT	GL	NO LONGER ON GRAND L05/08/2024		2.16			
2018-04-0084023 2	LOUGHLIN JAMIE A 220 NEW HAVEN RD PROSPECT, CT	GL	NO LONGER ON GRAND L05/08/2024		3.41			
2018-04-0084695 2	MORRISON WENDY L 773 BOW LN MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		6.64			
2018-04-0085154 2	OLEARY MEGAN A 39 CHRISTOPHER CIR MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		3.16			
2018-04-0085866 2	RODGERS ANGELA P 85 WESTRIDGE LN MIDDLETOWN, CT	GL	NO LONGER ON GRAND L05/08/2024		8.85			
# Of Acct: 8					63.57			
MV SUPPLEMENTAL								
TOTAL : 88					2,860.47			
YR : 2018								

Process Suspense Report  
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Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2019-02-0040299	2	CAMPBELL-HASS BRITTANY	GL	NO LONGER ON GRAND	105/08/2024			13.27	
2019-02-0040916	2	54 CHESTNUT ST MIDDLETOWN, CT	GL	471 HIGHLAND AVE APT 8				49.17	
2019-02-0040917	2	HELM ANDERS	GL	NO LONGER ON GRAND	105/08/2024			8.79	
2019-02-0041032	2	10 ROBBINS DR WETHERSFIELD, CT	GL	165 CRYSTAL LAKE RD				17.62	
2019-02-0041354	2	HELM ANDERS C	GL	NO LONGER ON GRAND	105/08/2024			41.31	
2019-02-0041615	2	10 ROBBINS DR WETHERSFIELD, CT	GL	165 CRYSTAL LAKE RD				10.93	
2019-02-0041822	2	JESSICA GAROFALO	GL	NO LONGER ON GRAND	105/08/2024			481.07	
2019-02-0041822	2	11077 BAYLOR DR SPRING HILL, FL	GL	330 SOUTH MAIN ST				622.16	
2019-02-0041822	2	MILLER RITA M	GL	NO LONGER ON GRAND	105/08/2024				
2019-02-0041822	2	37 PARK PL APT 2 MIDDLETOWN, CT	GL	57 FRONT ST					
2019-02-0041822	2	PLANET AID INC	GL	NO LONGER ON GRAND	105/08/2024				
2019-02-0041822	2	47 SUMNER ST STE A MILFORD, MA	GL	649 MAIN ST					
2019-02-0041822	2	SCRIVENER PERFORMANCE ENGINEERING LLC	GL	NO LONGER ON GRAND	105/08/2024				
2019-02-0041822	2	44 WALNUT ST (REAR) MIDDLETOWN, CT	GL	44 WALNUT ST					
2019-02-0041822	2	# Of Acct: 7							
2019-03-0050721	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024			5.93	
2019-03-0051062	2	36 SILVER ST MIDDLETOWN, CT	GL	01/1999/TOYOT/COROLLA/AV31497/2T1BR12E3XC138628				38.50	
2019-03-0051063	2	APPEL LINDSEY M	GL	NO LONGER ON GRAND	105/08/2024			20.97	
2019-03-0051064	2	16840 SE 25TH AVE SUMMERFIELD, FL	GL	12/2010/HARLE/FLTRX/00NUCV/1HD1KH419AB628952				47.24	
2019-03-0051064	2	APPEL LINDSEY M	GL	NO LONGER ON GRAND	105/08/2024			2.60	
2019-03-0051064	2	16840 SE 25TH AVE SUMMERFIELD, FL	GL	01/2009/HYUND/SANTA FE/AS34193/5NMSG13D49H309881				2.60	
2019-03-0051064	2	BROOKS ALEXANDER J JR	GL	NO LONGER ON GRAND	105/08/2024			2.60	
2019-03-0051064	2	253 LONESOME DOVE RD POWELL, TN	GL	01/2016/CHEVR/CRUZE LT/AT70146/1G1BE5SM7G7278914				8.85	
2019-03-0051064	2	BROOKS ALEXANDER J JR	GL	NO LONGER ON GRAND	105/08/2024			8.74	
2019-03-0051064	2	253 LONESOME DOVE RD POWELL, TN	GL	01/2002/JAGUA/X-TYPE 3/110UGX/SAJER51C82WC07345				7.75	
2019-03-0051064	2	CABAN ELOHIN	GL	NO LONGER ON GRAND	105/08/2024			5.46	
2019-03-0051064	2	16 DURANT TER MIDDLETOWN, CT	GL	01/1999/CHEVR/BLAZER/AP83393/1GNDT13WXX2222582				11.76	
2019-03-0051064	2	PO BOX 855 MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024			52.29	
2019-03-0051064	2	MARTINI FRANK V JR	GL	01/2003/MAZDA/MAZDA6I/911RFR/1YVFP80C035M54457				28.88	
2019-03-0051064	2	MORRISON WENDY L	GL	NO LONGER ON GRAND	105/08/2024			241.57	
2019-03-0051064	2	34 WALL ST MIDDLETOWN, CT	GL	01/2000/LINCO/TOWN CAR/AU64692/1LNHM83W0Y828032				22.02	
2019-03-0051064	2	OLEARY MEGAN A	GL	NO LONGER ON GRAND	105/08/2024			7.15	
2019-03-0051064	2	39 CHRISTOPHER CIR MIDDLETOWN, CT	GL	01/2005/HONDA/ACCORD L/AX12221/1HGCM72515A019629				36.33	
2019-03-0051064	2	PATTAVINA ANGELINA	GL	NO LONGER ON GRAND	105/08/2024			65.50	
2019-03-0051064	2	85 PINE BROOK TER APT 2 BRISTOL, CT	GL	01/2016/JEEP/RENEGADE/AV51348/ZACCJAAT8GPD26691				929.23	
2019-03-0051064	2	WILLIAMS ROBERT E	GL	NO LONGER ON GRAND	105/08/2024			13.70	
2019-03-0051064	2	PO BOX 26091 FRASER, MI	GL	471 HIGHLAND AVE					
2019-03-0051064	2	# Of Acct: 13							
2019-04-0080070	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080112	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARMELO JR	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	36 SILVER ST MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	CAREWAY JULIAN S	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	44 SUMMER HILL RD MIDDLETOWN, CT	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	# Of Acct: 3							
2019-04-0080862	2	MV SUPPLEMENTAL							
2019-04-0080862	2	# Of Acct: 13							
2019-04-0080862	2	AHMAD AALIYAH N	GL	NO LONGER ON GRAND	105/08/2024				
2019-04-0080862	2	152 STRATFORD RD NEW BRITAIN, CT	GL	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773					
2019-04-0080862	2	ALMODOVAR CARME							

Process Suspense Report  
SOUTH FIRE DISTRICT  
Condition (s): Year: 2022, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Date: 05/08/2024 Time: 14:03:52

Dist Due/SuspSewer Due/Susp

Town Due/Susp

Date

Code Reason

Bill # Dst Name

2020-02-0040501	2	CONTEXTMEDIA HEALTH LLC 320 N WAHASH AVE STE 300 CHICAGO, IL	GL NO LONGER ON GRAND L05/08/2024	2.26	
2020-02-0040928	2	HELM ANDERS 165 CRYSTAL LAKE RD MIDDLETOWN, CT	SAYBROOK RD GL NO LONGER ON GRAND L05/08/2024	50.77	
2020-02-0040929	2	HELM ANDERS C 10 ROBINS DR WETHERSFIELD, CT	165 CRYSTAL LAKE RD GL NO LONGER ON GRAND L05/08/2024	9.08	
2020-02-0041147	2	LEE GEORGE 26 VEXATION HILL DR ROCKHILL, CT	165 CRYSTAL LAKE RD GL NO LONGER ON GRAND L05/08/2024	50.24	
2020-02-0041351	2	MILLER RITA M 37 PARK PL APT 2 MIDDLETOWN, CT	72 DURANT TERR GL NO LONGER ON GRAND L05/08/2024	42.66	
2020-02-0041819	2	SCRIVENER PERFORMANCE ENGINEERING LLC 44 WALNUT ST (REAR) MIDDLETOWN, CT	57 FRONT ST GL NO LONGER ON GRAND L05/08/2024	496.79	
PERSONAL PROPERTY # Of Acct: 7					665.50
2020-03-0050013	2	A AND R MASONRY LLC 11 FRANKLIN ST MIDDLETOWN, CT	GL NO LONGER ON GRAND L05/08/2024	16.39	
2020-03-0050048	2	ABRUZZESE TODD M 10 ABOEN PRIVATE RD ELLINGTON, CT	03/2001/FORD/ECONOLIN/8234CA/1FBSS31L41HA29974 GL NO LONGER ON GRAND L05/08/2024	10.42	
2020-03-0050371	2	AHMAD AALIYAH N 152 STRATFORD RD NEW BRITAIN, CT	01/2002/HYUND/SANTA FE/AN08999/KM8SC73D32U269639 GL NO LONGER ON GRAND L05/08/2024	58.89	
2020-03-0050663	2	ALMODOVAR CARMELO JR 36 SILVER ST MIDDLETOWN, CT	01/2016/HONDA/ACCORD L/AX68487/1HGCR2F37GA168773 GL NO LONGER ON GRAND L05/08/2024	14.78	
2020-03-0050702	2	AMADOR SONIA 203 14TH ST WEST BABYLON, NY	01/2005/HONDA/ACCORD L/AX12221/1HGCM72515A019629 GL NO LONGER ON GRAND L05/08/2024	12.04	
2020-03-0053635	2	BROOKS ALEXANDER J JR 253 LONESOME DOVE RD POWELL, TN	01/2007/PONTI/G5/AY81363/1G2AL15F17167813 GL NO LONGER ON GRAND L05/08/2024	2.69	
2020-03-0054262	2	CASAN ELOHIN 16 DURANT TER MIDDLETOWN, CT	25/1998/KAWAS/VN800/0JREZ/JKBVNCAL0WB500985 GL NO LONGER ON GRAND L05/08/2024	8.11	
2020-03-0071530	2	MORRISON WENDY L 773 BOW LN MIDDLETOWN, CT	01/2001/FORD/EXPLORER/AV12176/1FMYU60E61UA09104 GL NO LONGER ON GRAND L05/08/2024	5.43	
2020-03-0073320	2	OLEARY MEGAN A 39 CHRISTOPHER CIR MIDDLETOWN, CT	01/2003/MAZDA/MAZDA61/911REN/1YVFP80C035M54457 GL NO LONGER ON GRAND L05/08/2024	10.26	
2020-03-0074223	2	PATAVINA ANGELINA 85 PINE BROOK TER APT 2 BRISTOL, CT	01/2000/LINCO/TOWN CAR/AU64692/1LNMH83W0Y828032 GL NO LONGER ON GRAND L05/08/2024	52.87	
2020-03-0083716	2	WILLIAMS ROBERT E PO BOX 26091 FRASER, MI	01/2018/NISSA/SENTRA S/AP97435/3N1AB7APXJL661352 OS MOVED OUT OF STATE 05/08/2024	27.67	
MOTOR VEHICLE # Of Acct: 11					219.55
2020-04-0080001	2	1 TOUCHDOWN LOGISTICS LLC 62 MAROMAS RD MIDDLETOWN, CT	GL NO LONGER ON GRAND L05/08/2024	135.08	
MV SUPPLEMENTAL # Of Acct: 1					135.08
YR : 2020 TOTAL : 19					1,020.13
2021-02-0040804	2	FONG MARK 57 COYOTE TRAIL HADDAM, CT	GL NO LONGER ON GRAND L05/08/2024	7.39	
2021-02-0040899	2	GREEN DAHLIA PO BOX 381 MIDDLETOWN, CT	43 WALNUT ST GL NO LONGER ON GRAND L05/08/2024	72.83	
2021-02-0040966	2	HELM ANDERS 165 CRYSTAL LAKE RD MIDDLETOWN, CT	725 SOUTH MAIN ST GL NO LONGER ON GRAND L05/08/2024	55.05	
2021-02-0040967	2	HELM ANDERS C 10 ROBINS DR WETHERSFIELD, CT	165 CRYSTAL LAKE RD GL NO LONGER ON GRAND L05/08/2024	9.89	
2021-02-0041884	2	SCRIVENER PERFORMANCE ENGINEERING LLC 44 WALNUT ST (REAR) MIDDLETOWN, CT	165 CRYSTAL LAKE RD GL NO LONGER ON GRAND L05/08/2024	539.28	
PERSONAL PROPERTY # Of Acct: 5					684.44

Process Suspense Report

SOUTH FIRE DISTRICT Date: 05/08/2024 Time: 14:03:52

Condition (s): Year: 2022, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 9

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Page Total
YR : 2021	TOTAL : 5			684.44			
2022-03-0060393 2	FAVA RICHARD G 25 GOWIN RD MIDDLETOWN, CT	GL NO LONGER ON GRAND L05/08/2024 01/2014/CHEVR/EQUINOX/AV18922/2GNFLFEK9E6241947		35.90			
MOTOR VEHICLE	# Of Acct: 1			35.90			
YR : 2022	TOTAL : 1			35.90			
Grand Total: 206				7,939.13			

**South Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2023 through April 2024

	<u>Jul '23 - Apr 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
4101 • Property Tax Revenue	7,284,690.06	6,901,230.00	383,460.06	105.56%
4102 • Interest and Liens	45,289.77	30,000.00	15,289.77	150.97%
4103 • Tax Refunds	-8,821.82	0.00	-8,821.82	100.00%
4104 • Fees	5,964.02	0.00	5,964.02	100.00%
4105 • Prior Year Tax Collections	54,802.12	0.00	54,802.12	100.00%
4107 • Tax Supplemental MV	43,395.56	15,000.00	28,395.56	289.30%
4109 • Grants - FEMA	62,312.38	0.00	62,312.38	100.00%
4125 • Grants	37,501.65	0.00	37,501.65	100.00%
4126 • Contributions - Individuals	25.00	0.00	25.00	100.00%
4127 • Contributions - Corporate	5,250.00	0.00	5,250.00	100.00%
4204 • Municipal Grants & Rev. Sharing	710,643.93	0.00	710,643.93	100.00%
4210 • NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 • Investment Income	96,125.88	10,000.00	86,125.88	961.26%
4901 • Miscellaneous Income	31,896.35	0.00	31,896.35	100.00%
<b>Total Income</b>	<u>8,570,724.90</u>	<u>7,157,880.00</u>	<u>1,412,844.90</u>	<u>119.74%</u>
<b>Expense</b>				
7201 • Electricity	15,300.39	22,500.00	-7,199.61	68.00%
7202 • Water and Sewer	1,960.25	2,500.00	-539.75	78.41%
7203 • Heating	8,677.01	15,000.00	-6,322.99	57.85%
7204 • Telephone	2,349.97	3,000.00	-650.03	78.33%
7401 • Fuel	29,453.10	45,000.00	-15,546.90	65.45%
7403 • Vehicle Repairs	40,829.24	40,000.00	829.24	102.07%
7403-1 • Apparatus Preventative Maint.	11,074.76	12,650.00	-1,575.24	87.55%
7404 • NFPA/OSHA Compliance	15,527.08	9,850.00	5,677.08	157.64%
7406 • Vehicle Supplies	1,336.29	2,000.00	-663.71	66.82%
7501 • Insurance-Workers Compensation	174,976.00	177,685.00	-2,709.00	98.48%
7502 • Insurance - Commercial Package	51,319.00	55,000.00	-3,681.00	93.31%
7503 • Insurance - Medical	803,217.87	995,447.00	-192,229.13	80.69%
7504 • Insurance - Cyber	6,515.00	6,515.00	0.00	100.00%
7509 • Insurance - Life and Disability	43,639.19	56,586.00	-12,946.81	77.12%
7512 • Pension - Defined Contribution	298,026.50	364,055.00	-66,028.50	81.86%
7513 • Unused Sick Time	0.00	23,796.00	-23,796.00	0.00%
7601 • Salaries - Fire Department	2,509,550.29	3,107,984.00	-598,433.71	80.75%
7602 • Salaries - Administrative	137,014.21	190,000.00	-52,985.79	72.11%
7603 • Replacement / Call Backs	465,600.63	671,539.00	-205,938.37	69.33%
7604 • Fringe Benefits	119,954.09	132,942.00	-12,987.91	90.23%
7606 • PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.00%
7607 • PEB-Heart and Hypertension	39,017.90	206,489.00	-167,471.10	18.90%
7609 • Employer - Social Security	194,606.07	255,202.00	-60,595.93	76.26%
7610 • Employer - Medicare	45,512.92	59,685.00	-14,172.08	76.26%



**South Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2023 through April 2024

	<u>Jul '23 - Apr 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7701 • Tax Collector's Expense	15,015.97	24,000.00	-8,984.03	62.57%
7702 • Professional Org / Periodicals	2,099.41	2,675.00	-575.59	78.48%
7703 • Office Expenses	2,803.50	3,500.00	-696.50	80.10%
7704 • Auditor	8,475.00	7,750.00	725.00	109.36%
7705 • Professional Development	8,500.00	8,500.00	0.00	100.00%
7706 • Postage	1,628.64	4,000.00	-2,371.36	40.72%
7707 • Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 • Commissioner's Compensation	7,500.00	9,000.00	-1,500.00	83.33%
7709 • Activity Expense	2,712.54	3,500.00	-787.46	77.50%
7710 • Professional Services	25,108.20	35,000.00	-9,891.80	71.74%
7712 • Office Equipment	97.40	1,200.00	-1,102.60	8.12%
7713 • Actuarial Services	3,150.00	3,300.00	-150.00	95.46%
7714 • Advertising / Voting	2,998.66	6,200.00	-3,201.34	48.37%
7715 • Lien Fees	1,340.00	1,200.00	140.00	111.67%
7716 • Archive Services	585.00	1,000.00	-415.00	58.50%
7717 • Software Support	47,339.89	53,100.00	-5,760.11	89.15%
7801 • Repairs Building	18,900.20	20,000.00	-1,099.80	94.50%
7802 • Supplies Maintenance	7,675.36	8,900.00	-1,224.64	86.24%
7803 • Services	9,676.65	13,000.00	-3,323.35	74.44%
7805 • Equipment	4,439.85	4,600.00	-160.15	96.52%
7901 • Emergency Medical Equipment	10,307.90	12,500.00	-2,192.10	82.46%
7902 • Computer Equip & Supplies	1,179.44	2,000.00	-820.56	58.97%
7903 • Training	35,634.76	37,500.00	-1,865.24	95.03%
7904 • Fire Education and Prevention	4,323.24	4,500.00	-176.76	96.07%
7905 • Fire Fighting Equipment	16,639.64	14,000.00	2,639.64	118.86%
7906 • Special Service Units	5,499.59	7,000.00	-1,500.41	78.57%
7907 • Fire Marshal's Office	3,879.08	4,000.00	-120.92	96.98%
7909 • Uniforms	34,235.96	31,000.00	3,235.96	110.44%
7910 • Protective Clothing	32,480.66	35,000.00	-2,519.34	92.80%
7911 • Communications	2,753.87	4,500.00	-1,746.13	61.20%
7912 • Cellular Phones	6,245.71	5,600.00	645.71	111.53%
7913 • Breathing Air & Oxygen	1,270.37	1,500.00	-229.63	84.69%
7915 • Medical Testing	4,341.00	4,180.00	161.00	103.85%
7916 • Breathing Apparatus-Test Repair	1,097.66	2,800.00	-1,702.34	39.20%
8999 • CNR Current Year	202,462.74	265,950.00	-63,487.26	76.13%
<b>Total Expense</b>	<b>5,547,855.65</b>	<b>7,157,880.00</b>	<b>-1,610,024.35</b>	<b>77.51%</b>

**South Fire District**  
**Monthly Expense Detail**  
 March and April 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7201 • Electricity</b>					
	03/04/2024	Earthlight Power, LLC.	453.60		453.60
	03/27/2024	Eversource	917.91		1,371.51
	04/01/2024	Earthlight Power, LLC.	756.90		2,128.41
Total 7201 • Electricity			2,128.41	0.00	2,128.41
<b>7202 • Water and Sewer</b>					
	03/01/2024	Middletown Water & Sewer Dept	132.12		132.12
	04/01/2024	Middletown Water & Sewer Dept	240.83		372.95
Total 7202 • Water and Sewer			372.95	0.00	372.95
<b>7203 • Heating</b>					
	03/04/2024	Eversource	1,286.24		1,286.24
	04/02/2024	Eversource	1,094.19		2,380.43
Total 7203 • Heating			2,380.43	0.00	2,380.43
<b>7204 • Telephone</b>					
	03/15/2024	Frontier Communications	233.27		233.27
	04/15/2024	Frontier Communications	251.49		484.76
Total 7204 • Telephone			484.76	0.00	484.76
<b>7401 • Fuel</b>					
	03/06/2024	Grainger	44.28		44.28
	03/23/2024	WEX Bank - Small Bus. Card	1,491.02		1,535.30
	03/31/2024	Bank of America	69.90		1,605.20
	04/23/2024	WEX Bank - Small Bus. Card	1,958.10		3,563.30
Total 7401 • Fuel			3,563.30	0.00	3,563.30
<b>7403 • Vehicle Repairs</b>					
	03/04/2024	First Line Emergency	4,123.46		4,123.46
	03/11/2024	Brake Pro, LLC	507.00		4,630.46
	03/14/2024	Barnwell House of Tires, Inc.	1,037.37		5,667.83
	03/14/2024	Barnwell House of Tires, Inc.	2,444.61		8,112.44
	03/19/2024	Brake Pro, LLC	25.00		8,137.44
	03/19/2024	Brake Pro, LLC	1,297.00		9,434.44
	03/22/2024	Hall's Power Equipment	38.54		9,472.98
	03/31/2024	Advance Auto Parts	101.02		9,574.00
	03/31/2024	Advance Auto Parts	14.89		9,588.89
	03/31/2024	Advance Auto Parts	18.61		9,607.50
	03/31/2024	Advance Auto Parts		3.72	9,603.78
	03/31/2024	Advance Auto Parts	56.28		9,660.06
	03/31/2024	Bank of America	23.68		9,683.74

**South Fire District**  
**Monthly Expense Detail**  
**March and April 2024**

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7403 · Vehicle Repairs, continued</b>					
	03/31/2024	Bank of America	119.44		9,803.18
	04/05/2024	Cliff's Auto & Marine, LLC.	984.45		10,787.63
	04/24/2024	Brake Pro, LLC	78.00		10,865.63
	04/26/2024	Firematic Supply Co. Inc.	292.50		11,158.13
	04/30/2024	Barnwell House of Tires, Inc.	887.37		12,045.50
	04/30/2024	Advance Auto Parts	7.75		12,053.25
			<u>12,056.97</u>	<u>3.72</u>	<u>12,053.25</u>
<b>Total 7403 · Vehicle Repairs</b>					
<b>7403-1 · Apparatus Preventative Maint.</b>					
	04/19/2024	First Line Emergency	890.00		890.00
			<u>890.00</u>	<u>0.00</u>	<u>890.00</u>
<b>Total 7403-1 · Apparatus Preventative Maint.</b>					
<b>7404 · NFPA/OSHA Compliance</b>					
	03/05/2024	Central Systems, Inc.	470.00		470.00
	03/07/2024	Municipal Emergency Services/Shipman's	1,812.93		2,282.93
	03/31/2024	Bank of America	902.65		3,185.58
	04/10/2024	Municipal Emergency Services/Shipman's	1,082.37		4,267.95
			<u>4,267.95</u>	<u>0.00</u>	<u>4,267.95</u>
<b>Total 7404 · NFPA/OSHA Compliance</b>					
<b>7406 · Vehicle Supplies</b>					
	03/28/2024	Ace Home Center	11.86		11.86
	03/31/2024	Advance Auto Parts	35.18		47.04
	03/31/2024	Advance Auto Parts	18.48		65.52
	04/28/2024	Ace Home Center	32.36		97.88
	04/30/2024	Advance Auto Parts	51.05		148.93
	04/30/2024	Advance Auto Parts	116.80		265.73
			<u>265.73</u>	<u>0.00</u>	<u>265.73</u>
<b>Total 7406 · Vehicle Supplies</b>					
<b>7501 · Insurance-Workers Compensation</b>					
	03/01/2024	Benchmark Insurance Company	16,098.00		16,098.00
	04/01/2024	Benchmark Insurance Company	16,098.00		32,196.00
			<u>32,196.00</u>	<u>0.00</u>	<u>32,196.00</u>
<b>Total 7501 · Insurance-Workers Compensation</b>					
<b>7502 · Insurance - Commercial Package</b>					
	04/09/2024	HD Segur Insurance	12,491.00		12,491.00
			<u>12,491.00</u>	<u>0.00</u>	<u>12,491.00</u>
<b>Total 7502 · Insurance - Commercial Package</b>					
<b>7512 · Pension - Defined Contribution</b>					
	03/07/2024	Lincoln Financial - Pension 401	30,280.69		30,280.69
	04/04/2024	Lincoln Financial - Pension 401	30,280.69		60,561.38
			<u>60,561.38</u>	<u>0.00</u>	<u>60,561.38</u>
<b>Total 7512 · Pension - Defined Contribution</b>					

**South Fire District**  
**Monthly Expense Detail**  
 March and April 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7701 • Tax Collector's Expense</b>					
	03/22/2024	CCMC Certification Committee	50.00		50.00
	03/31/2024	Bank of America	64.68		114.68
	04/11/2024	Quality Data Service, Inc	393.75		508.43
	04/11/2024	Quality Data Service, Inc	257.75		766.18
	04/16/2024	CT Tax Collectors' Association, Inc.	60.00		826.18
Total 7701 • Tax Collector's Expense			826.18	0.00	826.18
<b>7702 • Professional Org / Periodicals</b>					
	03/31/2024	Bank of America	30.00		30.00
	04/23/2024	Connecticut Fire Chiefs Assoc.	60.00		90.00
Total 7702 • Professional Org / Periodicals			90.00	0.00	90.00
<b>7703 • Office Expenses</b>					
	03/31/2024	Bank of America	68.25		68.25
Total 7703 • Office Expenses			68.25	0.00	68.25
<b>7706 • Postage</b>					
	03/04/2024	Trzaski, James	17.46		17.46
	03/18/2024	FedEx	39.14		56.60
	03/31/2024	Bank of America	20.50		77.10
Total 7706 • Postage			77.10	0.00	77.10
<b>7708 • Commissioner's Compensation</b>					
	03/06/2024	Paychex	750.00		750.00
	04/03/2024	Paychex	750.00		1,500.00
Total 7708 • Commissioner's Compensation			1,500.00	0.00	1,500.00
<b>7709 • Activity Expense</b>					
	03/31/2024	Bank of America	106.68		106.68
Total 7709 • Activity Expense			106.68	0.00	106.68
<b>7710 • Professional Services</b>					
<b>7711 • Legal Expense</b>					
<b>7711A • Legal Expense - General/Labor</b>					
	03/18/2024	Summa & Ryan, PC	146.25		146.25
Total 7711A • Legal Expense - General/Labor			146.25	0.00	146.25
<b>7711B • Legal Expense - H &amp; H</b>					
	03/06/2024	Nuzzo & Roberts, LLC.	100.00		100.00
	04/09/2024	Nuzzo & Roberts, LLC.	200.00		300.00
	04/09/2024	Nuzzo & Roberts, LLC.	80.00		380.00
Total 7711B • Legal Expense - H & H			380.00	0.00	380.00
Total 7711 • Legal Expense			526.25	0.00	526.25

**South Fire District**  
**Monthly Expense Detail**  
 March and April 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7710 · Professional Services - Other</b>					
	03/07/2024	Paychex	128.62		128.62
	03/07/2024	Paychex	58.58		187.20
	03/07/2024	Paychex	62.70		249.90
	03/14/2024	Paychex	128.62		378.52
	03/14/2024	Paychex	58.58		437.10
	03/21/2024	Paychex	128.62		565.72
	03/21/2024	Paychex	58.58		624.30
	03/21/2024	PoliceApp.com, Inc.		1,665.00	-1,040.70
	03/28/2024	Paychex	128.62		-912.08
	03/28/2024	Paychex	58.58		-853.50
	03/31/2024	Merrick & Associates, LLC	400.00		-453.50
	04/04/2024	Paychex	144.87		-308.63
	04/04/2024	Paychex	58.58		-250.05
	04/04/2024	Paychex	62.70		-187.35
	04/11/2024	Paychex	128.62		-58.73
	04/11/2024	Paychex	58.58		-0.15
	04/12/2024	MissionCIT, LLC.	5,500.00		5,499.85
	04/18/2024	Paychex	128.62		5,628.47
	04/18/2024	Paychex	58.58		5,687.05
	04/25/2024	Paychex	128.62		5,815.67
	04/25/2024	Paychex	58.58		5,874.25
Total 7710 · Professional Services - Other			7,539.25	1,665.00	5,874.25
Total 7710 · Professional Services			8,065.50	1,665.00	6,400.50
<b>7714 · Advertising / Voting</b>					
	03/31/2024	Hartford Courant - Advertising	80.62		80.62
	03/31/2024	Hartford Courant - Advertising	117.52		198.14
	03/31/2024	Middletown Press- Hearst Media Services	154.19		352.33
	03/31/2024	Middletown Press- Hearst Media Services	160.22		512.55
	04/08/2024	Wilson, William	50.00		562.55
	04/08/2024	Petrus, Anton.	50.00		612.55
Total 7714 · Advertising / Voting			612.55	0.00	612.55
<b>7715 · Lien Fees</b>					
	04/04/2024	Middletown Town Clerk	1,340.00		1,340.00
Total 7715 · Lien Fees			1,340.00	0.00	1,340.00
<b>7716 · Archive Services</b>					
	03/31/2024	Hartford Despatch & Storage	195.00		195.00
Total 7716 · Archive Services			195.00	0.00	195.00

**South Fire District**  
**Monthly Expense Detail**  
**March and April 2024**

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7717 • Software Support</b>					
	03/31/2024	Bank of America	142.00		142.00
	04/01/2024	websolutions DBA Exposure	105.00		247.00
<b>Total 7717 • Software Support</b>			247.00	0.00	247.00
<b>7801 • Repairs Building</b>					
	03/11/2024	A-Tech Commercial Parts & Service, LLC.	449.43		449.43
	03/22/2024	Air Cleaning Specialists of New England	200.22		649.65
	04/28/2024	Ace Home Center	199.98		849.63
<b>Total 7801 • Repairs Building</b>			849.63	0.00	849.63
<b>7802 • Supplies Maintenance</b>					
	03/05/2024	Interstate All Battery Center	159.00		159.00
	03/07/2024	W.B. Mason Company, Inc.	196.10		355.10
	03/12/2024	W.B. Mason Company, Inc.	63.18		418.28
	03/18/2024	W.B. Mason Company, Inc.	29.85		448.13
	03/28/2024	Ace Home Center	89.38		537.51
	03/28/2024	Ace Home Center	13.99		551.50
	03/28/2024	W.B. Mason Company, Inc.	114.54		666.04
	03/28/2024	Ace Home Center	20.82		686.86
	03/31/2024	Bank of America	92.98		779.84
	03/31/2024	Bank of America	20.41		800.25
	03/31/2024	Bank of America	55.82		856.07
	04/11/2024	W.B. Mason Company, Inc.	157.20		1,013.27
	04/12/2024	W.B. Mason Company, Inc.	78.60		1,091.87
	04/28/2024	Ace Home Center	40.48		1,132.35
	04/28/2024	Ace Home Center	41.55		1,173.90
<b>Total 7802 • Supplies Maintenance</b>			1,173.90	0.00	1,173.90
<b>7803 • Services</b>					
	03/01/2024	A & A Office Systems, Inc. - Usage	51.31		51.31
	03/05/2024	JP Bellamo & Sons, Inc.	50.00		101.31
	03/06/2024	Comcast	100.80		202.11
	03/07/2024	Comcast	22.48		224.59
	03/09/2024	De Lage Landen Financial Services, Inc.	121.00		345.59
	03/11/2024	Pitney Bowes Inc. - Quarterly	217.86		563.45
	03/25/2024	All Waste	200.00		763.45
	03/28/2024	Higgins Electric, Inc.	583.79		1,347.24
	04/06/2024	De Lage Landen Financial Services, Inc.	121.00		1,468.24
	04/06/2024	Comcast	100.80		1,569.04
	04/07/2024	Comcast	22.48		1,591.52
	04/09/2024	JP Bellamo & Sons, Inc.	50.00		1,641.52
	04/25/2024	All Waste	200.00		1,841.52
<b>Total 7803 • Services</b>			1,841.52	0.00	1,841.52



# South Fire District

## Monthly Expense Detail

### March and April 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7805 • Equipment</b>					
	03/31/2024	Bank of America		79.99	-79.99
Total 7805 • Equipment			0.00	79.99	-79.99
<b>7901 • Emergency Medical Equipment</b>					
	03/15/2024	Common Cents EMS Supply, LLC.	90.03		90.03
	03/28/2024	Common Cents EMS Supply, LLC.	207.36		297.39
	04/10/2024	Common Cents EMS Supply, LLC.	33.17		330.56
	04/11/2024	Common Cents EMS Supply, LLC.	180.87		511.43
	04/16/2024	Common Cents EMS Supply, LLC.	1,079.10		1,590.53
	04/18/2024	Common Cents EMS Supply, LLC.	149.00		1,739.53
Total 7901 • Emergency Medical Equipment			1,739.53	0.00	1,739.53
<b>7903 • Training</b>					
	03/27/2024	Commission on Fire Prevention and Control		385.00	-385.00
	03/27/2024	Commission on Fire Prevention and Control	450.00		65.00
	03/27/2024	Commission on Fire Prevention and Control	450.00		515.00
	03/27/2024	Commission on Fire Prevention and Control	7,664.00		8,179.00
	03/27/2024	Commission on Fire Prevention and Control	35.00		8,214.00
	03/27/2024	Commission on Fire Prevention and Control	450.00		8,664.00
	03/27/2024	Commission on Fire Prevention and Control	410.00		9,074.00
	03/27/2024	Commission on Fire Prevention and Control	410.00		9,484.00
	03/27/2024	Commission on Fire Prevention and Control	450.00		9,934.00
	03/27/2024	Commission on Fire Prevention and Control	185.00		10,119.00
	03/29/2024	Prodigy	1,190.00		11,309.00
	03/31/2024	Bank of America	71.21		11,380.21
	03/31/2024	Bank of America	87.73		11,467.94
	04/09/2024	Commission on Fire Prevention and Control	450.00		11,917.94
	04/09/2024	Evolution Scuba, LLC.	1,683.00		13,600.94
	04/11/2024	CT Fire Academy Bookstore	42.36		13,643.30
	04/12/2024	Connecticut Custom Fire Training, LLC.	4,248.00		17,891.30
	04/28/2024	Ace Home Center	61.83		17,953.13
Total 7903 • Training			18,338.13	385.00	17,953.13
<b>7904 • Fire Education and Prevention</b>					
	03/31/2024	Bank of America	98.37		98.37
Total 7904 • Fire Education and Prevention			98.37	0.00	98.37
<b>7905 • Fire Fighting Equipment</b>					
	04/05/2024	Fire Equipment Headquarters	89.39		89.39
	04/15/2024	Portland Group/Middlesex Plumbing Supply	96.29		185.68
Total 7905 • Fire Fighting Equipment			185.68	0.00	185.68

**South Fire District**  
**Monthly Expense Detail**  
**March and April 2024**

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7906 • Special Service Units</b>					
	04/09/2024	Evolution Scuba, LLC.	1,092.00		1,092.00
	04/09/2024	Evolution Scuba, LLC.	190.00		1,282.00
Total 7906 • Special Service Units			1,282.00	0.00	1,282.00
<b>7907 • Fire Marshal's Office</b>					
	03/31/2024	Bank of America	10.79		10.79
	03/31/2024	Bank of America	1,444.00		1,454.79
Total 7907 • Fire Marshal's Office			1,454.79	0.00	1,454.79
<b>7909 • Uniforms</b>					
	03/12/2024	Security Uniforms, Inc.	20.00		20.00
	03/21/2024	Russo, Philip		20.00	0.00
	03/31/2024	Bank of America	686.00		686.00
	04/09/2024	EMP Apparel, LLC.	25.00		711.00
Total 7909 • Uniforms			731.00	20.00	711.00
<b>7910 • Protective Clothing</b>					
	03/28/2024	Firematic Supply Co. Inc.	1,912.98		1,912.98
Total 7910 • Protective Clothing			1,912.98	0.00	1,912.98
<b>7912 • Cellular Phones</b>					
	03/11/2024	AT&T Mobility	591.05		591.05
	04/11/2024	AT&T Mobility	590.79		1,181.84
Total 7912 • Cellular Phones			1,181.84	0.00	1,181.84
<b>7916 • Breathing Apparatus-Test Repair</b>					
	04/15/2024	Municipal Emergency Services/Shipman's	125.08		125.08
Total 7916 • Breathing Apparatus-Test Repair			125.08	0.00	125.08
<b>8999 • CNR Current Year</b>					
	04/29/2024	Action Glass, LLC	4,094.63		4,094.63
	04/29/2024	Action Glass, LLC	1,089.25		5,183.88
	04/29/2024	Action Glass, LLC	450.00		5,633.88
	04/29/2024	Action Glass, LLC	175.00		5,808.88
Total 8999 • CNR Current Year			5,808.88	0.00	5,808.88
<b>TOTAL</b>			<b>181,510.47</b>	<b>2,153.71</b>	<b>179,356.76</b>

**SOUTH FIRE DISTRICT**  
**Bank of America Purchase Details**  
**Billing Period: 3/1/2024 - 3/31/2024**

South Fire District  
Cash Balance Report  
April 2024

**CASH Unrestricted:**

Cash Balances:	Tax Collector - Savings	\$	4,934,967.49
	Operating - Checking	\$	<u>139,103.24</u>
	<b>Total:</b>	\$	5,074,070.73

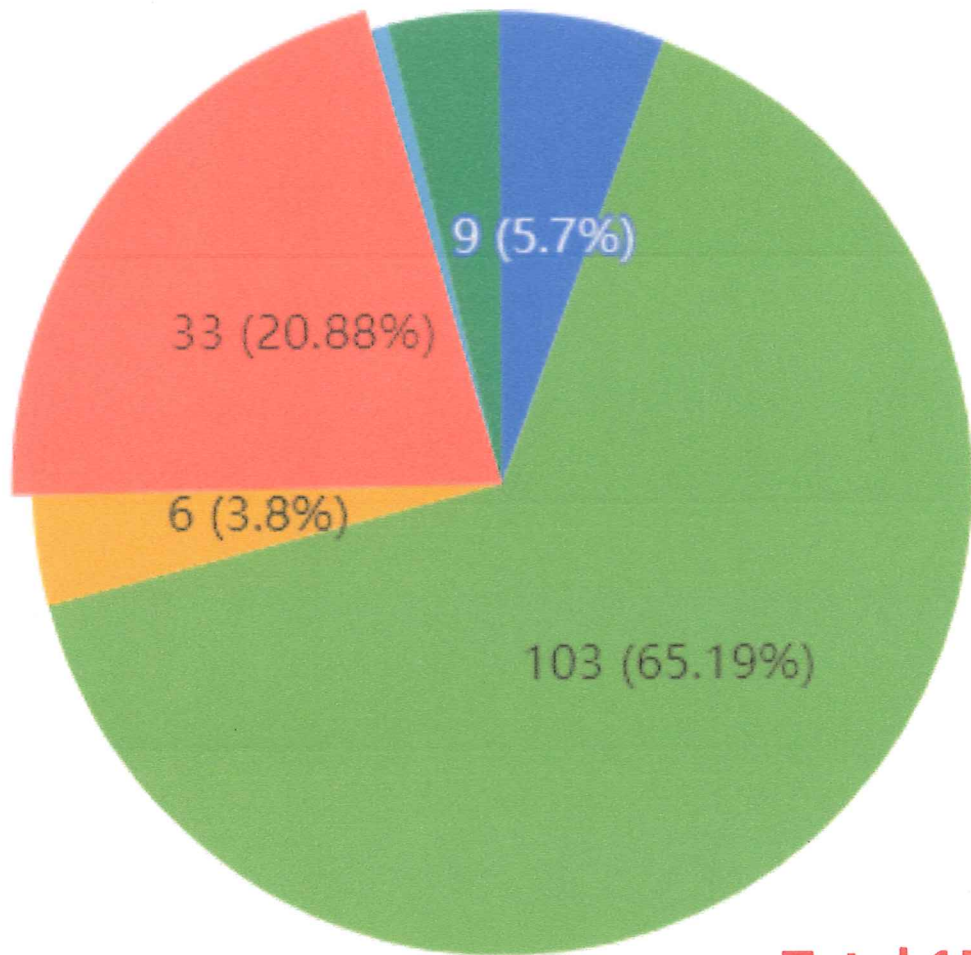
Restricted Funds:			
CNR		\$	1,986,280.20
Post-Employment Benefits		\$	669,229.03



## Chief Officer Activity Trzaski

EVENT NAME	START DATE	LAST NAME	NOTES
Westport FD Deputy Chief Exam	2024-04-25 12:00:00	Trzaski	Assited the Westport Fire Department as a member of the interview panel
South Fire Commission Meeting	2024-04-08 19:00:00	Trzaski	Fire Commission Meeting
SFD / MFD Live Fire Training	2024-04-05 08:00:00	Trzaski	Attended the Live Fire Traing at New Haven Fire Academy
SFD / MFD Live Fire Training	2024-04-04 08:00:00	Trzaski	Attended Live Fire Traing at New Haven Fire School
Pension Committee Meeting	2024-04-24 15:30:00	Trzaski	Attended and facilitated the Pension Committee meeting
Meet and Greet Middletown Senior Center	2024-04-10 14:00:00	Trzaski	Held an informational meeting at Middletown Senior Center. Discussions involed our budget process along with department operations
Meatball Judge IAACO	2024-04-22 14:00:00	Trzaski	Served as a judge for the Italian American Club Meatball Contest.
Live Fire Training SFD / MFD	2024-04-02 07:30:00	Trzaski	Attended first session of Fire Training
Joint Council Meeting	2024-04-11 09:00:00	Trzaski	Attended and Chaired meeting at LOB in Hartford for Joint Council
Joint Council Fire Services	2024-04-02 18:30:00	Trzaski	Attend the Joint Council of Fire Service informational meeting
Incident Response	2024-04-15 06:00:00	Trzaski	Responded to assit PD with removing protesters that assembled in front of Pratt and Whitney
Gilead Road Race	2024-04-02 10:00:00	Trzaski	
Fire Marshal meeting	2024-04-03 11:00:00	Trzaski	Attend the monthly Fire Marshal Meeting
Elks Safety Day	2024-04-20 09:30:00	Trzaski	Attended Elks Club and City Fire Marshal Safety Day
Contract Negotiations	2024-04-16 09:30:00	Trzaski	Contract negotiations with Local 3918
CVH Police Tip-A-Cop	2024-04-22 08:30:00	Trzaski	Attebded Tip-A-Cop at Carmellas on the Extension. Proceeds for Special Olympics
CSFI Seminar in Washington DC	2024-04-28 13:00:00	Trzaski	Attended three day seminar for leadership and development
Building Committee Meeting	2024-04-17 18:00:00	Trzaski	Building Committee Meeting

## SOUTH FIRE DISTRICT INCIDENT LIST—APRIL 2024



**Total 158**

- 1 - Fire
- 3 - Rescue & Emergency Medical Service Incident
- 4 - Hazardous Condition (No Fire)
- 5 - Service Call
- 6 - Good Intent Call
- Not Mapped



**SOUTH FIRE DISTRICT**  
***Office of the Deputy Chief***

May 10, 2024

Greetings,

I have attached a report of my activities for the month of April, 2024. In addition to routine supply procurement and vehicle maintenance activities, the following were notable activities for the month;

-Dashboard Cameras were implemented on front line apparatus. These cameras were not in direct response to any specific incident at SFD, but rather a proactive measure that is growing across the country to safeguard the District and its personnel should an incident occur. A new policy was written and issued, and is attached.

-As we get into brush fire season, we took the opportunity to solidify our brush fire response protocols for both small and large brush fires. A new policy was written and issued, and is attached.

-Our administrative and operations policy book has been overhauled, with addition of newer policies and removal of outdated or impractical policies.

The balance of the month's activities are broken down in the attached report.

Respectfully Submitted,

Nick Fischer  
Deputy Fire Chief





## Chief Officer Report Fischer

EVENT NAME	START DATE	LAST NAME	NOTES
Live Burn Training w/MFD	2024-04-02 07:30:00	Fischer	Live Fire Training at New Haven Fire Academy with Middletown Fire.
Live Burn Training w/MFD	2024-04-03 07:30:00	Fischer	Live Fire Training at New Haven Fire Academy with Middletown Fire.
Meeting @ City Hall	2024-04-03 13:30:00	Fischer	Meeting with Chief, FMO & Mayor about Battery Storage Facilities.
Live Burn Training w/MFD	2024-04-04 07:30:00	Fischer	Live Fire Training at New Haven Fire Academy with Middletown Fire.
Live Burn Training w/MFD	2024-04-05 07:30:00	Fischer	Live Fire Training at New Haven Fire Academy with Middletown Fire.
Weekly Mentoring-Bielefield Elementary	2024-04-05 12:00:00	Fischer	Hal Kaplan Mentor Program-Bielefield Elementary
Entry Level FF Oral Boards	2024-04-09 08:00:00	Fischer	
Oral Interviews-Entry Level FF	2024-04-09 08:00:00	Fischer	Assist Mission CIT with Oral Interviews for Entry Level FF position.
Entry Level FF Oral Boards	2024-04-10 08:00:00	Fischer	
Oral Interviews-Entry Level FF	2024-04-10 08:00:00	Fischer	Assist Mission CIT with Oral Interviews for Entry Level FF Position.
Senior Center Meet & Greet	2024-04-10 14:00:00	Fischer	Community outreach with seniors regarding South Fire District budget, current events and safety practices.
Weekly Staff Meetings w/Fire Chief	2024-04-15 08:30:00	Fischer	
Technology update meeting	2024-04-15 11:00:00	Fischer	Advisory meeting with Founders.
Contract Negotiations w/L3918	2024-04-16 09:30:00	Fischer	
Communications Meeting w/Meriden FD	2024-04-17 08:30:00	Fischer	Assist Meriden Fire with radios.
Building Committee Meeting	2024-04-17 18:00:00	Fischer	
Fundraiser-Hinkas Cupboard Food Pantry	2024-04-20 17:30:00	Fischer	
New Policy Review-Brush Fires	2024-04-23 08:00:00	Fischer	Review of new brush fire policy with all platoons.
New Policy Review-Brush Fires	2024-04-24 08:00:00	Fischer	Review of new brush fire policy with platoon.
Technical Rescue Mtg with Middletown Fire	2024-04-24 14:00:00	Fischer	Meet & discuss technical rescue capabilities with Middletown Fire.


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**Chief Officer Report Fischer**

South Fire District  
Address: 445 Randolph Rd, Middletown, CT 06457



EVENT NAME	START DATE	LAST NAME	NOTES
New Policy Review-Brush Fires	2024-04-26 08:00:00	Fischer	Review of new brush fire policy with platoons.

**Description:** Monthly Report of Deputy Chief Fischer

	<b>Standard Operating Procedures &amp; Guidelines</b> <b>Title:</b> Brush Fires <b>Chapter:</b>	
	Effective Date: 5/1/2024	<b>Authorized by: Chief Trzaski</b>
	Revision Date:	

**PURPOSE:**

To establish a functional set of procedures for South Fire District personnel during the incident response to brush fires ranging from small grass fires to enhanced forest fire deployments.

**SCOPE:**

This Guideline shall apply to all personnel.

**POLICY:**

This policy will include the following items:

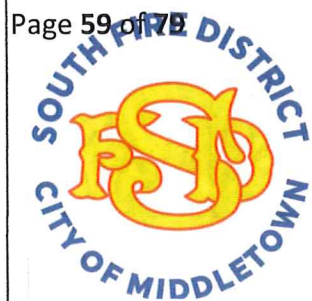
- First Arriving Unit Duties
- Contributing Factors (weather, fuel, and topography)
- Tactics
- Safety
- PPE

**PROCEDURE:**First Arriving Unit Duties

The first arriving unit shall establish command. This unit shall direct the next arriving units. If possible, the first arriving can start fire operations while maintaining command.

The Incident Commander shall then:

- Identify the actual location of the fire.
- Size up the fire in acres (football fields), determine the rate and direction of spread, fire behavior, i.e., running, creeping, fast moving, describe the type of fuels, grass, brush, trees.
- Identify the actual location of the fire.
- Identify the best access points.
- Identify exposures at risk, i.e., homes, businesses, power and infrastructure



## Standard Operating Procedures & Guidelines

**Title:** Brush Fires

**Chapter:**

Effective Date: 5/1/2024

Revision Date:

**Authorized by:** Chief Trzaski

### First Arriving (cont'd)

- Determine the need to evacuate people early.
- Direct in-coming units to operations or staging locations

### Contributing Factors

#### Weather

- Consider Winds, Temperature, Relative Humidity (RH), Storm Fronts, Lightning
- Relative humidity is a major factor for the ability of a wildland fire to take place and when the humidity drops below 40% the danger grows.
- Strong winds along with the humidity can cause dangerous and unpredictable conditions, always be aware of wind direction during operations.

#### Fuel

- Consider Drought, Fuel Moisture, Fuel Loading, Fuel Type, Arrangement/Continuity.

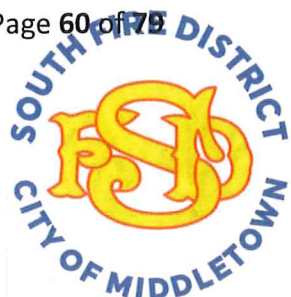
#### Topography

- Consider Slope (Steepness), Aspect, Elevation
- Fire burns uphill much more rapidly than downhill and considerations of spot fires on the receding slope are a possibility.
- These topography concerns also make travel difficult and the incident command's size-up should consider access roads and possible exposures.

### Tactics

- Attack the fire beginning at a safe anchor point, normally at or near the rear of the fire.
  - o Work up the flanks to the head and pinch off the head.
  - o Then, secure the line by thorough mop up.
- On large fires it may be necessary to identify where the fire can most easily be stopped, i.e., a road, stream, rockslide, etc.
  - o In these cases, consider allowing the fire to burn to this control point.



<div> <div>Page 60 of 78</div>  </div>	<h2 style="text-align: center;">Standard Operating Procedures &amp; Guidelines</h2> <p style="text-align: center;"><b>Title:</b> Brush Fires <b>Chapter:</b></p>	
	<p>Effective Date: 5/1/2024</p>	<p><b>Authorized by:</b> Chief Trzaski</p>
	<p>Revision Date:</p>	

### Tactics (cont'd)


- o Be aware of spotting across containment lines.
- The plan of action is based upon on what apparatus and personnel are on scene or are arriving and NOT determined by what apparatus and personnel might be responding to the location.
- Always provide for the safety of the Public and Firefighting Personnel first.

### Safety

- Always have two ways out to avoid being burned over or trapped.
- Apply the Ten Standard Firefighting Orders are a set of systematically organized rules designed by a USDA Forest Service task force to reduce danger to personnel and increase firefighting efficiency. (See list below)
- Walk rough terrain and whenever in four-wheel drive. Put the vehicle in four wheel drive BEFORE going off an improved roadway. Avoid driving through heavy brush.
- Know who is near you and be sure you can talk (or communicate effectively by radio) to them.
- Advise Incident Command of all potential problems.
- Always have a lookout.
- Watch for spot fires, aircraft making water or retardant drops. Monitor weather conditions and report changes in wind direction, flame height, changes in fuels, etc.
- Be alert for downed power lines.
- Take frequent water/rest breaks.
- NEVER go downhill to fight a wildfire. Come in from below the fire.

Whenever possible attack the flames directly

- Consider leaving a 1/4 tank of water in the apparatus booster for safety

<div> <div>Page 61 of 75</div>  </div>	<b>Standard Operating Procedures &amp; Guidelines</b> <b>Title:</b> Brush Fires <b>Chapter:</b>	
	Effective Date: 5/1/2024	<b>Authorized by:</b> Chief Trzaski
	Revision Date:	

## PPE

All personnel shall wear the appropriate personal protective equipment for brush fires as prescribed in South Fire District SOPs.

- Nomex shirt or jacket
- Station Pants
- Station Boots
- Helmet, eye protection, gloves, and hearing protection (when needed).
- Cotton undergarments should be worn under PPE. It is recommended that long sleeve shirts be worn underneath brush coats.


## USDA Forest Service task force “Ten Standard Firefighting Orders”

1. Keep informed on fire weather conditions and forecasts.
2. Know what your fire is doing at all times.
3. Base all actions on current and expected behavior of the fire.
4. Identify escape routes and safety zones and make them known.
5. Post lookouts when there is possible danger.
6. Be alert. Keep calm. Think clearly. Act decisively.
7. Maintain prompt communications with your forces, your supervisor, and adjoining forces.
8. Give clear instructions and ensure they are understood.
9. Maintain control of your forces at all times.
10. Fight fire aggressively, having provided for safety first

## Responses:

**In District:** Engine 32 & Brush 36. Crew from Truck 34 will move over and staff Brush 36. Truck 34 remains in quarters for callback crews.

**Mutual Aid Requests:** Brush 36 & UTV Trailer (staffed by crew from T34).

	<b>Standard Operating Procedures &amp; Guidelines</b> <b>Title:</b> Brush Fires <b>Chapter:</b>	
	Effective Date: 5/1/2024	<b>Authorized by:</b> Chief Trzaski
	Revision Date:	

Brush Fire assignments should be upgraded at the discretion of the Incident Commander if SFD resources are overwhelmed. Subsequent Level 1 and Level 2 Brush Fire responses can be considered.


### **Level 1 Brush Fire Response**

<b>Department</b>	<b>Unit(s)</b>
South District	All Call, C37/UTV35
Middletown	MFD P1 (UTV), MFD Drone
Westfield	Tanker 4, Brush 10, UTV
Middlefield	Brush 6, UTV 9
Haddam	Tanker 213
Durham	Brush 5
Hunters	1 BLS Ambulance, UTV
DEEP Forestry	Notification

### **Level 2 Brush Fire Response**

<b>Department</b>	<b>Unit(s)</b>
Portland	Brush 5, UTV
Haddam	Brush 1213, UTV
Middlefield	Tanker
Killingworth	Tanker
Middlesex County Coordinator	Notification



Page 63 of 79 	<b>Standard Operating Procedures &amp; Guidelines</b> <b>Title:</b> Dashboard Cameras <b>Chapter:</b> 4.4.1	
Effective Date: 4/30/2024	<b>Authorized by:</b> Chief Trzaski	
Revised Date:		

## PURPOSE:

The purpose of this policy is to establish guidelines related to the use, management, storage, and retrieval of digital multimedia video files stored on or generated from the use of cameras, including but not limited to:

- a. Creating video records to contribute to the accurate documentation of critical incidents, district-public contacts, crime and accident scenes, and after-action reviews.
  - b. Preserving visual information for use in current and future investigations in accordance with applicable guidelines referenced herein.
  - c. Documenting fire apparatus response to an incident.
1. The purpose of equipping South Fire District apparatus with dashboard cameras is to assist in the following:
    - a. Documenting critical emergency incidents and for training and after-action review purposes.
    - b. Resolving apparatus or personnel-involved incidents and complaints by providing an objectively independent record of events.

## POLICY:

Dashboard cameras and media associated with the dashboard cameras, data, images, video/audio and metadata captured, recorded, or otherwise produced by the dashboard cameras shall not be viewed, copied, released, disclosed, or disseminated in any form or manner outside the parameters of this policy pursuant to the department's FOI policy and practice.

## **A. Definitions**

1. **Dashboard Camera (DC):** A camera that affixes to a dashboard or windshield of a district vehicle that electronically records video of the view through the vehicle's windshield.
2. **Digital Multimedia Video Files (DMVF):** Digital multimedia files consist of all digital recordings, to include but not limited to video, photographs, and their associated metadata. Metadata includes any digital identifiers that are captured as part of the actual recording, such as date/time, GPS coordinates, labeling, etc.

## **B. Procedures**

1. Dashboard cameras shall be operated in accordance with the manufacturer's recommended guidelines, department training and department policies and procedures.
2. Audio recording functions shall be disabled to protect the privacy of any potential patients and preserve any information pertinent to the Health Insurance Portability and Accountability Act (HIPAA).
3. If problems are encountered with any component of the system, a chief officer will be notified.
4. Any accident or incident involving District apparatus or personnel shall be immediately reported to the Fire Chief.

## **A. Administrative Responsibilities**

1. **Fire Chief**
  - a. The Fire Chief or their designee shall oversee and administer the storage and management of all digital multimedia video files generated by the use of dashboard cameras.
  - b. The Fire Chief may create a policy that provides additional guidelines and training requirements not mandated by this policy, provided such policy does not conflict with state or federal law, or the provisions set forth in this policy.
  - c. The Fire Chief shall ensure that the video files and other data collected by dashboard cameras are retained for the duration of time set forth in the appropriate record retention schedules established by the Office of the Public Records Administrator.

- d. The Fire Chief shall ensure that the video files and other data collected by dashboard cameras that are subject to a preservation request or court order are appropriately catalogued and preserved.

**B. Shift Captains and Lieutenants**

- a. Shift Captains and Lieutenants shall ensure that dashboard cameras on their apparatus are operating in accordance with policy and procedures as defined herein.
- b. In the event of an accident involving district vehicles or personnel that is captured on video, the apparatus officer shall activate the "Emergency Lock" button on the dashboard camera, to lock the current loop cycle video file while video is being recorded.

**G. Authorized Personnel Access to Uploaded Digital Multimedia Video Files**

1. General access to digital multimedia video files shall be granted to authorized personnel only. Accessing, copying, or releasing any digital multimedia video files for other than official law enforcement purposes is strictly prohibited, except as otherwise required by state and federal statutes, policies, and procedures.
  - a. The Fire Chief or his/her designee may review dashboard camera digital multimedia video files for the purpose of training, civil claims, administrative inquiry, or other articulable reason.
  - b. Employees subject to a disciplinary investigation in which a recording from dashboard camera, is being considered as part of a review of an incident, the employee shall (1) have the right to review such recording in the presence of the employees Union representative, and (2) have the right to review recordings from other equipment capturing the employees' image during the incident.
  - c. Under no circumstances shall any individual with access to dashboard camera media or data files be allowed to use, show, reproduce or release recordings for the purpose of ridicule or embarrassment of any employee or individual, or for other non-District related purposes. This includes disclosure of any portion of a dashboard cameras video file to a media organization unless such disclosure has been approved by the Fire Chief or his/her designee



## **H. Releasing or Duplicating Dashboard Cameras Recordings**

1. Releasing dashboard camera digital multimedia video files
  - a. Processing Freedom of Information Act (FOIA) requests:
    - (1) Video and other files created using cameras are generally considered public records and are subject to disclosure in accordance with the Freedom of Information Act (Conn. Gen. Stat. Secs. 1-200, et seq.) Such records are also subject to the exemptions to disclosure contained within the FOI Act.
    - (2) All FOIA requests for dashboard camera digital multimedia video files shall be processed through the office of the Fire Chief.

## **I. Storage and Retention**

1. Preserved digital multimedia video files shall be maintained in an approved storage location, such as a server, storage device, cloud storage, website or other approved secure storage media, authorized by the Fire Chief.
2. Digital multimedia video files shall be preserved in accordance with any specific request by representatives of the Division of Criminal Justice, municipal attorney, Office of the Attorney General, retained counsel and other authorized claims representatives in the course of their official duties.
3. Digital multimedia video files shall be preserved in response to oral, electronic, or written preservation requests from any member of the public where such requests indicate that litigation may be reasonably anticipated. All such preservation requests shall promptly be brought to the attention of the Fire Chief.

**SOUTH FIRE DISTRICT**  
**of the City of Middletown**  
**Office of the Fire Marshal**  
**445 Randolph Road**  
**Middletown, CT 06457**  
**860-343-6059**

*James M. Mastroianni, Fire Marshal*  
*[jmastroianni@southfiredistrict.com](mailto:jmastroianni@southfiredistrict.com)*  
*860-250-0042 cell*

*Ryan Parmelee, Deputy Fire Marshal*  
*[rparmelee@southfiredistrict.com](mailto:rparmelee@southfiredistrict.com)*  
*860-262-3277 cell*

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of April 2024.

The FMO conducted routine inspections of many key businesses and mercantile occupancies in our district such as Walgreens, CVS, Macky Plaza, the Stop and Shop Plaza and Pieper Olsen to name a few. We have been sharing equipment floor plans and safety data sheet reports with the line companies via First Due to improve their Pre Plans and subsequent response capabilities.

The FMO continues to develop its community outreach initiative. Our office has initiated talks with the community health educator from the Health Department. Our goal is to assist the Health Department reach the residents of the South District and host health screenings and eldercare awareness events in our new meeting room this Fall.

The FMO began its fourth firesetter program at Connecticut Valley Hospital. We are working with seven patients and their respective clinicians teaching fire safety classes as a part of their rehabilitation plan. Members of other local departments were invited to sit in on sessions to help build their intervention skills and to spread awareness about the program's significance.

The FMO oversaw the final stages of two major construction projects in the district. Big Y and Pro Health Physicians are both scheduled to have their final inspections in May.

Please feel free to contact the FMO with any questions in regard to the supporting documentation for Activity, Inspections, and Investigations.

Sincerely,



James Mastroianni  
Fire Marshal



Ryan Parmelee  
Deputy Fire Marshal

05/01/2024



## Fire Marshal's Office Misc. Activity April 2024

EVENT NAME	START DATE	LAST NAME	NOTES
Youth Firesetter Planning	2024-04-17 12:00:00	Mastroianni	Initial planning and scheduling for YFS assistance to WFD
Youth Firesetter Planning	2024-04-17 12:00:00	Parmelee	Initial planning and scheduling for YFS assistance to WFD
Senior Center Meeting	2024-04-10 14:00:00	Mastroianni	
School Safety Meeting	2024-04-26 10:00:00	Mastroianni	
School Safety Meeting	2024-04-26 10:00:00	Fischer	
Plan Review	2024-04-30 08:00:00	Parmelee	21 Saybrook
Plan Review	2024-04-30 08:00:00	Mastroianni	21 Saybrook
Middletown Kids Health and Safety Meeting	2024-04-10 11:00:00	Mastroianni	
Middletown Kids Health and Safety Meeting	2024-04-10 11:00:00	Parmelee	
Meeting with Zoning	2024-04-04 13:00:00	Mastroianni	In Ref to 49 Randolph plans
Meeting with Zoning	2024-04-04 13:00:00	Parmelee	In Ref to 49 Randolph plans
HazMat Spill follow up	2024-04-04 14:00:00	Parmelee	Building Dept Meeting
HazMat Spill follow up	2024-04-04 14:00:00	Mastroianni	Building Dept Meeting
First Due Data Entry	2024-04-18 07:30:00	Mastroianni	
First Due Data Entry	2024-04-24 15:00:00	Parmelee	
First Due Data Entry	2024-04-24 15:00:00	Mastroianni	
First Due Data Entry	2024-04-03 07:00:00	Parmelee	Updating Contacts and inspection reports
First Due Data Entry	2024-04-03 07:00:00	Mastroianni	Updating Contacts and inspection reports
First Due Data Entry	2024-04-16 11:00:00	Parmelee	
First Due Data Entry	2024-04-18 07:30:00	Parmelee	
Fire Drill	2024-04-16 10:00:00	Parmelee	600 Highland Ave
Fire Drill	2024-04-29 13:45:00	Mastroianni	Beman
Fire Drill	2024-04-30 13:00:00	Mastroianni	Xavier
Elks Event Preparations	2024-04-16 08:00:00	Parmelee	POC Outreach, supply inventory.
Elks Event Preparations	2024-04-16 08:00:00	Mastroianni	POC Outreach, supply inventory.
Elks Event Planning	2024-04-04 12:00:00	Parmelee	Finalize Logistics
Elks Event Planning	2024-04-05 08:00:00	Parmelee	Handed out 100 Flyers
Elks Event Planning	2024-04-04 12:00:00	Mastroianni	Finalize Logistics

# Fire Marshal's Office Misc. Activity April 2024

South Fire District  
Address: 445 Randolph Rd, Middletown, CT 06457



EVENT NAME	START DATE	LAST NAME	NOTES
Elks Event	2024-04-20 09:00:00	Mastroianni	
Elks Event	2024-04-20 09:00:00	Parmelee	
County FMO coordination	2024-04-25 08:00:00	Mastroianni	Speaker Coordination
County FMO coordination	2024-04-25 08:00:00	Parmelee	Speaker Coordination
County FMO Sync	2024-04-03 11:00:00	Mastroianni	
County FMO Sync	2024-04-03 11:00:00	Parmelee	
Commercial Cooking Hood Research	2024-04-09 08:00:00	Mastroianni	Coordination with State FMO on requirements
Code Enforcement Meeting	2024-04-18 09:00:00	Mastroianni	
Code Enforcement Meeting	2024-04-25 09:00:00	Parmelee	
Code Enforcement Meeting	2024-04-25 09:00:00	Mastroianni	
Code Enforcement Meeting	2024-04-18 09:00:00	Parmelee	
CVH Firesetter Program	2024-04-24 12:00:00	Parmelee	Class 2
CVH Firesetter Program	2024-04-10 12:00:00	Mastroianni	Class 1
CVH Firesetter Program	2024-04-03 13:00:00	Parmelee	Group #4 Initial meeting
CVH Firesetter Program	2024-04-03 13:00:00	Mastroianni	Group #4 Initial meeting
CVH Firesetter Program	2024-04-24 12:00:00	Mastroianni	Class 2
CFMA Conference	2024-04-12 07:00:00	Mastroianni	
CFMA Conference	2024-04-11 07:00:00	Mastroianni	
Big Y Lock Box	2024-04-29 08:00:00	Mastroianni	
Adopt a Firefighter Planning	2024-04-29 09:00:00	Mastroianni	





## Fire Marshal's Office Inspections April 2024

INSPECTION ADDRESS	BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
99 E MAIN ST TRUSTED MEDICAL, MIDDLETOWN, CT, 06457	Trusted Medical	Fire and Life Safety (Routine)	2024-04-02 10:00:00	Completed
99 E MAIN ST SOCIAL SECURITY, MIDDLETOWN, CT, 06457	Social Security	Fire and Life Safety (Routine)	2024-04-02 10:30:00	Completed
749 SAYBROOK RD MIDDLETOWN LE NAILS AND SPA, MIDDLETOWN, CT, 06457	Middletown Le Nails and Spa	Construction with Building Dept and/ or Health Dept	2024-04-23 11:00:00	Completed
730 RANDOLPH RD, MIDDLETOWN, CT, 06457	Pieper Memorial Vet Hospital	Fire and Life Safety (Routine)	2024-04-18 15:00:00	Completed with fail
715 BARTHOLOMEW ROAD, MIDDLETOWN, CT, 06457	Stanley and Sons Services	Construction with Building Dept and/ or Health Dept	2024-04-04 12:00:00	Completed
70 LAKE ST, MIDDLETOWN, CT, 06457		Fire and Life Safety (Routine)	2024-04-25 15:30:00	Completed with fail
583 SAYBROOK RD, MIDDLETOWN, CT, 06457	Middletown Oral Surgery and Implant Center/ Sweet Tooth Pediatric Dentistry	Fire and Life Safety (Routine)	2024-04-04 15:29:17	Completed
480 S MAIN ST, MIDDLETOWN, CT, 06457	ACE True Value	Fire and Life Safety (Routine)	2024-04-04 15:42:20	Completed
455 E MAIN ST, MIDDLETOWN, CT, 06457	Agapi Mediterranean and Pizza	Fire and Life Safety (Routine)	2024-04-15 16:00:00	Completed with fail
41 SILVER ST, MIDDLETOWN, CT, 06457		Fire and Life Safety (Routine)	2024-04-30 17:00:00	Completed
400 SAYBROOK RD PROHEALTH PHYSICIANS, MIDDLETOWN, CT, 06457	Prohealth Physicians	Construction with Building Dept and/ or Health Dept	2024-04-17 11:30:00	Completed
339 HUNTING HILL AVE, MIDDLETOWN, CT, 06457	Woodrow Wilson Apartments	Fire and Life Safety (Routine)	2024-04-25 14:00:00	Completed with fail
311 E MAIN ST, MIDDLETOWN, CT, 06457	Walgreens	Fire and Life Safety (Routine)	2024-04-09 14:00:00	Completed
308 MAIN ST EXT, MIDDLETOWN, CT, 06457	CVS	Fire and Life Safety (Routine)	2024-04-09 15:00:00	Completed
191 SAYBROOK RD, MIDDLETOWN, CT, 06457	Bull metal	Fire and Life Safety (Routine)	2024-04-25 11:00:00	Completed with fail
139 MAIN STREET EXTENSION, MIDDLETOWN , CT, 06457	Carmela's on the Extension	Fire and Life Safety (Routine)	2024-04-02 14:00:00	Completed with fail
134 MAIN ST EXT, MIDDLETOWN, CT, 06457	Estate Treasures	Fire and Life Safety (Routine)	2024-04-02 12:00:00	Completed with fail

# Fire Marshal's Office Inspections April 2024

South Fire District

Address: 445 Randolph Rd, Middletown, CT, 06457



INSPECTION ADDRESS	BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
134 MAIN ST EXT TUMULO FINANCIAL, MIDDLETOWN, CT, 06457	Tumolo Financial	Fire and Life Safety (Routine)	2024-04-02 11:00:00	Completed with fail
134 MAIN ST EXT STATE FARM, MIDDLETOWN, CT, 06457	State Farm	Fire and Life Safety (Routine)	2024-04-02 09:30:00	Completed with fail
134 MAIN ST EXT SPA CASTLE, MIDDLETOWN, CT, 06457	Spa Castle	Fire and Life Safety (Routine)	2024-04-02 08:30:00	Completed with fail
134 MAIN ST EXT PHYSICAL THERAPY SPORTS MEDICINE CENTER, MIDDLETOWN, CT, 06457	Physical Therapy Sports Medicine Center	Fire and Life Safety (Routine)	2024-04-02 08:30:00	Completed with fail
1300 S MAIN ST, MIDDLETOWN, CT, 06457		Emergency Response with Building Dept and/ or Health Dept	2024-04-24 16:12:04	Completed
1160 S MAIN ST, MIDDLETOWN, CT, 06457	STONEGATE APARTMENTS	Fire and Life Safety (Routine)	2024-04-18 10:30:00	Completed with fail
1150 S MAIN ST, MIDDLETOWN, CT, 06457	STONEGATE APARTMENTS	Fire and Life Safety (Routine)	2024-04-18 11:30:00	Completed with fail
112 BOW, MIDDLETOWN, CT, 06457	Shepherd Home	Fire and Life Safety (Routine)	2024-04-17 10:00:00	Completed
11 TRAINING HILL RD, MIDDLETOWN, CT, 06457		Fire and Life Safety (Routine)	2024-04-19 15:00:00	Completed
107 BIRDSEY AVE, MIDDLETOWN, CT, 06457		Fire and Life Safety (Routine)	2024-04-30 10:00:00	Completed



## Fire Marshal's Office Investigations April 2024

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	INCIDENT TYPE
2400000633	2024-04-29 13:13:57	FIFTH AVE	160 - Special outside fire, other
2400000607	2024-04-22 20:00:12	8 MILLBROOK RD	160 - Special outside fire, other



**Office of Training & Safety**

South Fire District  
445 Randolph Road  
Middletown, CT 06457  
[sturene@southfiredistrict.com](mailto:sturene@southfiredistrict.com)  
(860)759-4532

01 May 2024

I am submitting for your review a report detailing the activities of the Division of Training and Safety for the month of April 2024.

**Training Activities:**

- Implementation of Weekly Coffee Table Quick Tips
  - Week of Monday 4.01.2024
  - Week of Monday 4.08.2024
  - Week of Monday 4.15.2024
  - Week of Monday 4.22.2024
  - Week of Monday 4.29.2024
- Conducted NFPA 1403 Live Fire Training in New Haven, CT for all four (4) Platoons
- Attended OSHA Bloodborne Pathogens Train-the-Trainer Course in Trumbull, CT
- Attended OSHA TB & Airborne Pathogens Train-the-Trainer Course in Trumbull, CT
- Developed and implemented Lesson Plan TO#24-11 pertaining to the LSP Half Back
- Attended Joint Dive Team Training Exercise at the Wesleyan University
- Hosted Meeting w/ MSA Meter Representative in an effort to procure new equipment
- Developed and implemented Lesson Plan TO#24-12 pertaining to the MSA SCBAs (PFD)
- Developed and delivered post-incident presentation regarding Pratt & Whitney Protest
- Developed and delivered Hazardous Materials Incident/2024 DOT ERG Refresher Training
- Attended Dive Team Training Exercise at the Middletown Recreation Center
- Delivered Pratt & Whitney Presentation at the April CT Fire Chief's Association Meeting
- Organized/Hosted meeting for the Greater Middletown Area Training & Safety Officers Group
- Delivered Pratt & Whitney Training Exercise at the April Coastal Training Officers Meeting
- Conducted annual Fit Testing (SCBA) for SFD personnel in accordance with 29 CFR 1910.134

**Incident Responses:**

4.14.2024 – 11 Linmar Drive (Durham) for the Structure Fire

4.15.2024 – 1 Aircraft Road (Pratt & Whitney) for the Protest Incident w/ MPD

4.15.2024 – 118 Rolling Green (Westfield) for the Structure Fire

4.16.2024 – Wadsworth State Park (Middletown) for the injured hiker

4.17.2024 – 140 Wilderman's Way (Middletown Rec. Center) for the odor of gas in the building

4.30.2024 – 1 Wilderman's Way (Beman Middle School) for the Elevator Rescue

Respectfully Submitted, AB Turenne – Captain of Training & Safety

FIRSTNAME	LASTNAME	ASSIGNMENT	START	SHIFT
ALL PLATOONS/DAY SHIFT		NFPA 1403 - New Haven, CT	4/2/2024 8:30	D
Andrew	Turenne	OSHA Bloodborne Pathogens	4/8/2024 8:30	Day
Andrew	Turenne	OSHA TB & Airborne Pathogens	4/8/2024 12:30	Day
Clifton	Seifert	Department Wide Review - LSP Half Back	4/9/2024 9:30	A
Owen	Moss	Department Wide Review - LSP Half Back	4/9/2024 9:30	A
Terence	Keenan	Department Wide Review - LSP Half Back	4/9/2024 9:30	A
Stephen	Tyrseck	Department Wide Review - LSP Half Back	4/9/2024 9:30	A
Jason	Hurlbut	Department Wide Review - LSP Half Back	4/9/2024 9:30	A
Robert	Zajac	Department Wide Review - LSP Half Back	4/9/2024 9:30	A
Jonathan	Handley	Department Wide Review - LSP Half Back	4/9/2024 9:30	B
Matthew	Pantera	Department Wide Review - LSP Half Back	4/9/2024 9:30	A
Andrew	Turenne	Hops & Halligans: Improving Extinguishment Culture	4/9/2024 18:00	Day
Jonathan	Handley	Hops & Halligans: Improving Extinguishment Culture	4/9/2024 18:00	B
Geoffrey	DeFrancesco	Hops & Halligans: Improving Extinguishment Culture	4/9/2024 18:00	D
Zachary	Tiezzi	Hops & Halligans: Improving Extinguishment Culture	4/9/2024 18:00	C
James	Trzaski	Hops & Halligans: Improving Extinguishment Culture	4/9/2024 18:00	Day
Christopher	Bodie	Hops & Halligans: Improving Extinguishment Culture	4/9/2024 18:00	C
Jacob	Mikos	Hops & Halligans: Improving Extinguishment Culture	4/9/2024 18:00	D
Robert	James	Department Wide Review - LSP Half Back	4/10/2024 10:30	B
Michael	Cortezzo	Department Wide Review - LSP Half Back	4/10/2024 10:30	B
Anthony	Lancia	Department Wide Review - LSP Half Back	4/10/2024 10:30	D
David	Thurz	Department Wide Review - LSP Half Back	4/10/2024 10:30	B
Christopher	Smith	Department Wide Review - LSP Half Back	4/10/2024 10:30	D
Jason	Swan	Department Wide Review - LSP Half Back	4/10/2024 10:30	B
Jonathan	Handley	Department Wide Review - LSP Half Back	4/10/2024 10:30	B
Robert	Zajac	Department Wide Review - LSP Half Back	4/11/2024 10:30	A
Zachary	Tiezzi	Department Wide Review - LSP Half Back	4/11/2024 10:30	C
Kyle	Coniglio	Department Wide Review - LSP Half Back	4/11/2024 10:30	C
Michael	Davis-Penta	Department Wide Review - LSP Half Back	4/11/2024 10:30	C
Owen	Moss	Department Wide Review - LSP Half Back	4/11/2024 10:30	A
Philip	Russo	Department Wide Review - LSP Half Back	4/11/2024 10:30	C
Christopher	Bodie	Department Wide Review - LSP Half Back	4/11/2024 10:30	C
Jonathan	Handley	MSA / Scott Compatibility Training	4/15/2024 11:30	B
Michael	Cortezzo	MSA / Scott Compatibility Training	4/15/2024 11:30	B
Zachary	Tiezzi	MSA / Scott Compatibility Training	4/15/2024 11:30	C
Terence	Keenan	MSA / Scott Compatibility Training	4/15/2024 11:30	A
Jason	Hurlbut	MSA / Scott Compatibility Training	4/15/2024 11:30	A
Christopher	Smith	MSA / Scott Compatibility Training	4/15/2024 11:30	D
Owen	Moss	MSA / Scott Compatibility Training	4/15/2024 11:30	A
Wade	Moss	Weekly Tone and Radio Test	4/16/2024 8:30	D
Paulius	Zabulis	Weekly Tone and Radio Test	4/16/2024 8:30	D
Jesse	Atwell	Weekly Tone and Radio Test	4/16/2024 8:30	D
Jacob	Mikos	Weekly Tone and Radio Test	4/16/2024 8:30	D
Anthony	Lancia	Weekly Tone and Radio Test	4/16/2024 8:30	D



Christopher	Smith	Weekly Tone and Radio Test	4/16/2024 8:30	D
Geoffrey	DeFrancesco	Weekly Tone and Radio Test	4/16/2024 8:30	D
Cody	Dudek	Weekly Tone and Radio Test	4/16/2024 8:30	D
Wade	Moss	MSA / Scott Compatibility Training	4/16/2024 9:00	D
Geoffrey	DeFrancesco	MSA / Scott Compatibility Training	4/16/2024 9:00	D
Jacob	Mikos	MSA / Scott Compatibility Training	4/16/2024 9:00	D
Christopher	Smith	MSA / Scott Compatibility Training	4/16/2024 9:00	D
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Paulius	Zabulis	MSA / Scott Compatibility Training	4/16/2024 9:00	D
Cody	Dudek	MSA / Scott Compatibility Training	4/16/2024 9:00	D
Stephen	Tyrseck	MSA / Scott Compatibility Training	4/17/2024 10:30	A
Owen	Moss	MSA / Scott Compatibility Training	4/17/2024 10:30	A
Michael	Davis-Penta	MSA / Scott Compatibility Training	4/17/2024 10:30	C
Terence	Keenan	MSA / Scott Compatibility Training	4/17/2024 10:30	A
Robert	Zajac	MSA / Scott Compatibility Training	4/17/2024 10:30	A
Matthew	Pantera	MSA / Scott Compatibility Training	4/17/2024 10:30	A
Clifton	Seifert	MSA / Scott Compatibility Training	4/17/2024 10:30	A
Jonathan	Handley	MSA / Scott Compatibility Training	4/18/2024 9:00	B
William	Gregorio	MSA / Scott Compatibility Training	4/18/2024 9:00	B
Robert	James	MSA / Scott Compatibility Training	4/18/2024 9:00	B
David	Thurz	MSA / Scott Compatibility Training	4/18/2024 9:00	B
Zachary	Tiezzi	MSA / Scott Compatibility Training	4/18/2024 9:00	C
Kevin	McDonnell	MSA / Scott Compatibility Training	4/18/2024 9:00	B
Cody	Soule	MSA / Scott Compatibility Training	4/18/2024 9:00	B
Michael	Cortezzo	Weekly Tone and Radio Test	4/22/2024 8:30	B
William	Gregorio	Weekly Tone and Radio Test	4/22/2024 8:30	B
Jonathan	Handley	Weekly Tone and Radio Test	4/22/2024 8:30	B
Kevin	McDonnell	Weekly Tone and Radio Test	4/22/2024 8:30	B
David	Thurz	Weekly Tone and Radio Test	4/22/2024 8:30	B
Clifton	Seifert	Weekly Tone and Radio Test	4/22/2024 8:30	A
Clifton	Seifert	Brush Fire Response: Policy Review	4/22/2024 9:00	A
Kevin	McDonnell	Haz-Mat Refresher - DOT ERG Review	4/22/2024 9:00	B
David	Thurz	Brush Fire Response: Policy Review	4/22/2024 9:00	B
William	Gregorio	Haz-Mat Refresher - DOT ERG Review	4/22/2024 9:00	B
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Jonathan	Handley	Brush Fire Response: Policy Review	4/22/2024 9:00	B
David	Thurz	Haz-Mat Refresher - DOT ERG Review	4/22/2024 9:00	B
Andrew	Turenne	Brush Fire Response: Policy Review	4/22/2024 9:00	Day
Kevin	McDonnell	Brush Fire Response: Policy Review	4/22/2024 9:00	B



Michael	Davis-Penta	Brush Fire Response: Policy Review	4/23/2024 12:00	C
Philip	Russo	Brush Fire Response: Policy Review	4/23/2024 12:00	C
Jonathan	Handley	Brush Fire Response: Policy Review	4/23/2024 12:00	B
Kyle	Coniglio	Brush Fire Response: Policy Review	4/23/2024 12:00	C
Christopher	Bodie	Brush Fire Response: Policy Review	4/23/2024 12:00	C
John	Lynch	Brush Fire Response: Policy Review	4/23/2024 12:00	C
Christopher	Gamache	Brush Fire Response: Policy Review	4/23/2024 12:00	C
Christopher	Bodie	Haz-Mat Refresher - DOT ERG Review	4/23/2024 13:00	C
Michael	Davis-Penta	Haz-Mat Refresher - DOT ERG Review	4/23/2024 13:00	C
Jonathan	Handley	Haz-Mat Refresher - DOT ERG Review	4/23/2024 13:00	B
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Anthony	Lancia	Brush Fire Response: Policy Review	4/24/2024 9:00	D
Cody	Dudek	Brush Fire Response: Policy Review	4/24/2024 9:00	D
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Christopher	Gamache	Brush Fire Response: Policy Review	4/25/2024 8:30	C
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Jason	Hurlbut	Weekly Tone and Radio Test	4/29/2024 9:00	A





**CITY OF MIDDLETOWN**  
**CENTRAL COMMUNICATIONS CENTER**  
**911 – POLICE – FIRE – EMS**  
**169 CROSS ST, MIDDLETOWN, CT 06457**

**Public Safety Telecommunications Report**  
**May 2024**

1. Monthly Call Statistics sheet is available. Activity for April is approximately 5,470 incidents. Total 911 calls are 1,986 and 7,492 administrative calls.
2. Staffing currently is at 16 Dispatchers as of May 5th. There have been three (3) retirements since December. Dispatcher Trainee testing process is completed and awaiting results at time of this report. We now have five (5) vacant positions, three certified and two trainee. Just to highlight difficulty in hiring using round numbers – 120 applied of which 60 confirmed for testing process. Of the 60 confirmed only 30 showed up to actually take the test.
3. New 911 Center Bonding - waiting for final decision regarding bonding funds from Mayor. City Budget process is now in hands of Common Council.
4. Aircraft Rd site fiber project that transports data to and from Cross St is complete. This will resolve any weather issues creating phone line problems.
5. Middle Haddam Rd site repairs to antenna cable were minor in nature. Site remains up and running.
6. Working with Portland Schools for an emergency radio to dispatch for emergencies similar to Middletown Schools.
7. As far back as pre-COVID in 2019 we started working with Vinal Tech's Criminal Justice and Protective Services Program. The thought is we can train high school students to be certified dispatchers and ready for the work force on graduation. A meeting was recently held at Vinal that included 911 Center Directors who were also interested. The program is scheduled to go on line at Vinal this October with a lot of assistance from the State of CT's Department of Statewide Emergency Telecommunications Division and CT Telecommunications Systems Unit. The first roll out in the CT Technical School program after Vinal would be about five (5) additional Technical High Schools. Middletown would provide an onsite training environment as part of the program.

**City of Middletown**  
**Central Communications Center**  
**Monthly Call Statistics - 2024 (estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4021	4118	4546	4095									16780	4195
Portland Police Dept.	297	296	335	376									1304	326
Fire Departments (Midd.)	601	535	578	541									2255	564
Middletown Fire Dept.	324	292	312	313									1241	310
South Fire District	178	150	154	158									640	160
Westfield Fire District	99	93	112	70									374	94
Fire Department (Portland)	79	56	85	58									278	70
Ambulance only Calls	384	364	417	400									1565	391
<b>TOTAL INCIDENT CASE #'s</b>	<b>5382</b>	<b>5369</b>	<b>5961</b>	<b>5470</b>									<b>22182</b>	<b>5546</b>
<b>TELEPHONE ACTIVITY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Total</b>	<b>AVG</b>
<b>MIDDLETOWN</b>	1649	1513	1697	1590									6449	1612
Wireless & wireline originating in Middletown														
<b>PORTLAND</b>	206	172	228	205									811	203
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	233	213	247	191									884	221
<b>TOTAL 911 CALLS</b>	2088	1898	2172	1986									8144	2036
<b>TOTAL ADMIN. CALLS IN</b>	4311	3923	4601	4798									17633	4408
<b>TOTAL ADMIN. CALLS OUT</b>	2827	2706	2710	2694									10937	2734
<b>TOTAL PHONE CALLS</b>	<b>9226</b>	<b>8527</b>	<b>9483</b>	<b>9478</b>									<b>36714</b>	<b>9179</b>
												2023	128,558	10,713
												2022	142,117	11,843
												2021	128,498	10,708
												AVG	128,498	10,708