#### **SOUTH FIRE DISTRICT**

# of the City of Middletown 445 Randolph Road Middletown, CT 06457

#### NOTICE OF COMMISSIONERS MEETING

WHEN:

Monday, May 10, 2021

WHERE:

**Firehouse** 

SUBJECT:

Regular Monthly Meeting

TIME:

7:00 P.M.

The firehouse is currently closed to the public.

Members of the public can join the meeting via Zoom.

Via Zoom <a href="https://us02web.zoom.us/j/84181594952">https://us02web.zoom.us/j/84181594952</a>

or Dial In - 646-558-8656

Meeting I.D. 841 8159 4952

## SOUTH FIRE DISTRICT of the City of Middletown

## COMMISSIONERS REGULAR MONTHLY MEETING AGENDA MONDAY, MAY 10, 2021 at 7:00 p.m.

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ELECTION OF OFFICERS
- 4. ACCEPT/AMEND AGENDA
- 5. OPEN PUBLIC SESSION
- 6. CLOSE PUBLIC SESSION
- 7. MINUTES TO BE APPROVED
  - A. SPECIAL MEETING OF APRIL 6, 2021
  - B. REGULAR MEETING OF APRIL 12, 2021
  - C. BUDGET MEETING OF APRIL 27, 2021
  - D. ANNUAL MEETING OF FEBRUARY 1, 2021
- 8. TAX COLLECTOR'S REPORTS
  - A. TAX REFUNDS: NO TAX REFUNDS FOR THE MONTH OF APRIL
  - B. TAX COLLECTOR'S REPORT FOR THE MONTH OF APRIL
- 9. FINANCIAL REPORTS FOR THE MONTH OF APRIL
- 10. CHIEF'S REPORT
- 11. DEPUTY CHIEF'S REPORT
- 12. FIRE MARSHAL'S OFFICE REPORTS
- 13. CAPTAIN'S REPORT
- 14. COMMISSIONER REPORTS
  - A. BUILDING COMMITTEE COMM. THAZHAMPALLATH
  - B. PENSION COMMITTEE COMM. KLECKOWSKI
  - C. PUBLIC SAFETY TELECOMMUNICATIONS COMM. GIULIANO
- 15. OLD BUSINESS
  - A. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS
  - B. SOLAR PROJECT Approval to award Solar Project Contract
  - C. TAX COLLECTOR POSITION OPENING

#### 16. NEW BUSINESS

A. ACCEPTANCE OF THE JULY 1, 2019-JUNE 30, 2024 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE SOUTH FIRE DISTRICT OF THE CITY OF MIDDLETOWN AND LOCAL 3919 OF THE UPSEU

#### 17. EXECUTIVE SESSION

PURSUANT TO STATUTES SECTION 1-200(6)(A) AND SECTION 1-225(a) OF THE CONNECTICUT GENERAL STATUTES, AS AMENDED, THE BOARD OF FIRE COMMISSIONERS WILL MEET IN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A PERSONNEL ISSUE RELATED TO THE FIRE CHIEF'S POSITION

#### 18. ADJOURNMENT

The firehouse is currently closed to the public.

Members of the public can join the meeting via Zoom.

Visit https://us02web.zoom.us/j/84181594952

or Dial In – 646-558-8656 to remotely join.

Meeting I.D. 828 8750 6114

#### SOUTH FIRE DISTRICT 445 RANDOLPH ROAD MIDDLETOWN, CT 06457

#### Board of Fire Commissioners SPECIAL MEETING MINUTES Tuesday, April 6, 2021 – 6:30 p.m.

Members of the public were able to join the meeting via *Zoom* Meeting I.D. 823 8645 2453

Present: Commissioners Bartolotta, Kleckowski, Thazhampallath, Giuliano, and Penney; Chief Howley, Deputy Chief Jacobs.

#### 1. CALL TO ORDER

Chairwoman Bartolotta called the meeting to order at 6:34 p.m.

#### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

#### 3. OPEN PUBLIC SESSION

Chairwoman Bartolotta opened the public session at 6:34 p.m.

Daniel Penney (spoke as an elector of the South Fire District)

Mr. Penney was pleased to see all Commissioners present at this meeting; it is the largest group in attendance in a long time.

#### 4. CLOSE PUBLIC SESSION

Chairwoman Bartolotta closed the public session at 6:38 p.m.

#### 5. ADOPT BUDGET/SET MILL RATE FOR FISCAL YEAR JULY 1, 2021-JUNED 30, 2022

**MOTION** to approve the budget as submitted on 4/6/21 and present it to voters for approval during the reconvening of the Annual Meeting on 4/27/21 by Comm. Giuliano/Comm. Kleckowski.

Chief Howley answered questions from Commissioner Thazhampallath.

Point of Order was called by Commissioner Giuliano saying the meeting was turning into a budget workshop, which is not on the Agenda.

**MOTION** to waive the rules to allow Commissioner Thazhampallath to continue with his questions by Comm. Bartolotta/Comm. Penney. Unanimously approved.

Chief Howley answered additional questions of the Commission.

**MOTION** to reinstate the rules by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

Voting for the approval of the budget and setting of the mill rate was as follows:

Commissioner Bartolotta Aye
Commissioner Kleckowski Aye
Commissioner Thazhampallath Aye
Commissioner Giuliano Aye
Commissioner Penney Nay

Motion passed with four Ayes and one Nay.

#### 6. APPROVAL OF ELECTION/REFERENDUM POSTCARD

**MOTION** to approve the postcard as submitted by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

#### 7. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

The meeting adjourned at 7:03 p.m.

Submitted by,

Alyse McEwen

Recording Secretary

Usl MEEwell

# DRAFT As of 04/06/2021

# South Fire District Budget 2021 and Proposed 2022 Special Meeting - Adopt Budget and Set Mill Rate 04/06/2021

	2021 Budget	Proposed 2022	Change	% Change
Property Tax Calculation				
Grand List	1,110,972	1,129,002	18,030	
Grand List @ 99%	1,099,862	1,117,712	17,850	
Mill Rate *	5.203	5.373	0.170	
Taxes Billed	5,780,918	6,065,582	284,664	
* Total Expenses minus additional Income divided by Grand List @ 99%	3,7 30,0 10	0,000,002	2.04,004	
Income				
Property Tax Revenue at 99%	5,723,109	6,004,926	281,818	4.92%
Tax Supplement	25,000	25,000	0	100.00%
Interest and Liens	28,000	28,000	0	0.00%
Investment Income	15,000	5,000	-10,000	-66.67%
Municipal Grants and Revenue Sharing	0	0	0	0.00%
NRG	201,650	201,650	0	0.00%
Private Colleges and Hospitals	201,030	201,030	0	
The second of th	5,992,759	6,264,576	271,818	0.00% 4.54%
Evnence				1.0 170
<b>Expenses</b> Utilities				
7201 · Electricity	22,500	22,787	287	1.28%
7202 · Water and Sewer	2,470	2,470	0	0.00%
7203 · Heating	12,000	12,000	0	0.00%
7204 · Telephone	3,000	3,000	0	
Total	39,970	40,257	U	0.00%
Apparatus / Vehicles	23,010	10,201		
7401 · Fuel	20,000	20,000	0	0.00%
7403 · Vehicle Repairs	60,000	60,000	0	0.00%
7404 · Annual OSHA Inspection	1,200	1,200	0	0.00%
7406 · Vehicle Supplies	2,000	2,000	0	0.00%
Total	83,200	83,200	U	0.0076
Insurance	1			
7501 · Insurance - Workers Compensation	170,000	167,746	-2,254	-1.33%
7502 · Insurance - Commercial Package	49,885	51,000	1,115	2.24%
7503 · Insurance - Medical	872,689	930,740	58,051	6.65%
7504 · Insurance - Cyber	3,100	5,105	2,005	100.00%
7509 · Insurance - Life and Disability	51,508	52,716	1,208	2.35%
7512 · Pension - Defined Contribution	346,544	350,021	3,477	1.00%
7513 · Unused Sick Time	24,137	24,786	649	2.69%
Total	1,517,863	1,582,115		2.5070
Salaries and Wages		55590 500000000000000000000000000000000		
7601 · Salaries - Fire Department	2,777,700	2,850,707	73,007	2.63%
7602 · Salaries - Administrative	140,887	170,940	30,053	21.33%
7603 · Replacement / Call Backs	397,000	420,000	23,000	5.79%
7604 · Fringe Benefits	118,058	118,424	366	0.31%
7606 · PEB - Uncompensated Absences	10,000	10,000	0	0.00%
7607 · PEB - Heart and Hypertension	215,276	289,876	74,600	34.65%
7609 · Employer - Social Security	213,585	221,984	8,399	3.93%
7610 · Employer - Medicare	49,952	51,916	1,964	
Total	3,922,458	4,133,847	1,904	3.93%
iotai	5,322,450	4,133,047		

# **DRAFT**As of 04/06/2021

Administration				
7701 · Tax Collector's Expense	20,000	21,000	1,000	5.00%
7702 · Professional Org / Periodicals	2,205	2,205	0	0.00%
7703 · Office Expenses	3,500	3,500	0	0.00%
7704 · Auditor	6,700	7,200	500	7.46%
7705 · Professional Development	5,000	4,500	-500	-10.00%
7706 · Postage	4,000	4,000	0	0.00%
7707 · Contingency	50,000	50,000	0	0.00%
7708 · Commissioner's Compensation	9,000	9,000	0	0.00%
7709 · Activity Expense	3,500	3,500	0	0.00%
7710 · Professional Services	40,000	35,000	-5,000	-12.50%
7712 · Office Equipment	1,200	1,200	0	0.00%
7713 · Actuarial Services	3,300	3,300	0	0.00%
7714 · Advertising / Newsletter	4,500	4,500	0	0.00%
7715 · Lien Fees	1,200	1,200	0	0.00%
7716 · Archive Services	978	978	0	0.00%
7717 · Software Support	26,000	26,540	540	2.08%
Total	181,083	177,623		-
Physical Plant				
7801 · Repairs Building	20,000	20,000	0	0.00%
7802 · Supplies Maintenance	8,900	8,900	0	0.00%
7803 · Services	18,000	18,000	0	0.00%
7805 · Equipment	4,600	4,600	0	0.00%
Total	51,500	51,500		
Fire Department Operations				
7901 · Emergency Medical Equipment	12,500	12,500	0	0.00%
7902 · Computer Equip & Supplies	2,000	2,000	0	0.00%
7903 · Training	30,500	30,500	0	0.00%
7904 · Public Fire Education	3,500	3,500	0	0.00%
7905 · Fire Fighting Equipment	14,000	14,000	0	0.00%
7906 · Special Service Units	4,560	4,560	0	0.00%
7907 · Fire Marshal's Office	4,000	4,000	0	0.00%
7909 · Uniforms	26,500	26,500	0	0.00%
7910 · Protective Clothing	28,275	28,275	0	0.00%
7911 · Communications	4,500	4,500	0	0.00%
7912 · Cellular Phones	4,350	4,700	350	8.05%
7913 · Breathing Air & Oxygen	1,500	1,500	0	0.00%
7915 · Medical Testing	4,500	3,500	-1,000	-22.22%
7916 · Breathing Apparatus-Test & Repair	6,000	6,000	0	0.00%
Total	146,685	146,035		
8999 · CNR Contribution	50,000	50,000	0	0.00%
Total Expense	5,992,759	6,264,576	271,817	4.54%

# Capital Non-Recurring Account Proposed 2021 - 2022

	2	2019-2020	2020-2021 2020-2021	2020-2021	2020-2021	2020-2021	2020-2021	201	2019-2020	Estimated 2020-2021	2020-2021	2021-2022	2021-2022	2021-2022
	Œ	Remaining Balance	Proposed Contribution	Donations	Actual Expenditure	Proposed Expenditure	Municipal Grants-in-Aid	* Ne Revenu as of J	* Net Change Revenue Deposit as of June 2021	CNR Accrued Interest	Remaining Balance	Proposed Contribution	Proposed Expenditure	Remaining Balance
Self-Contained Breathing Apparatus (SCBA)	₩.	77,866.91								,	\$ 77,866.91			5 77,866.91
Training Equipment	S	10,000.00						\$	5,000.00	0,	\$ 15,000.00		5,000.00	\$ 10,000.00
Computers and Peripherals	s	10,000.00			\$ 5,779.83	\$ 6,500.00		\$	5,000.00	0,	\$ 9,220.17		2,500.00	\$ 6,720.17
Rescue Tools	Ş	10,039.19			\$ 4,242.25	\$ 6,000.00		\$	5,000.00	V.	\$ 10,796.94	10,796.94 \$ 15,000.00 \$	16,000.00	9,796.94
Defibrillators/ALS Equip.	Ş	6,188.50								01	5 6,188.50			6,188.50
Fire Fighting Equipment	ş	14,855.00								0,	\$ 14,855.00			14,855.00
Health & Safety	ş	7,600.00								0,	3,600.00			3 7,600.00
Facility Equipment	٠S-	30,513.50								0,	\$ 30,513.50		200	30,513.50
Facility Improvements/Repairs	s	29,721.04				\$ 6,000.00		\$	30,000,00	V)	5 53,721.04	0,	\$ 20,000.00	33,721.04
Furniture	s	8,750.00								υ,	8,750.00			8,750.00
Apparatus	·S·	803,738.40	803,738.40 \$ 50,000.00			\$ 575,000.00		\$ 11	150,000.00	\$ 1,378.00	\$ 430,116.40 \$ 35,000.00	\$ 35,000.00	. 50	\$ 465,116.40
<b>Emergency Response Vehicles</b>	Ş	294,975.06				\$ 215,000.00		\$	44,141.50	O,	\$ 124,116.56		5.572	\$ 124,116.56
Staff Vehicle	\$	47,145.22			\$ 38,000.00	\$ 38,000.00		₹>	5,000.00	0,	3 14,145.22			3 14,145.22
Total	\$ 1.	,369,392.82	\$ 1,369,392.82 \$ 50,000.00	•	\$ 48,022.08	\$ 022.08 \$ 846,500.00 \$	· •	\$ 57	14,141.50	\$ 1,378.00 \$	818,412.32	244,141.50 \$ 1,378.00 \$ 818,412.32 \$ 50,000.00 \$ 43,500.00 \$ 824,912.32	43,500.00	824,912.32

# 2020-2021 Expenditures

Apparatus - Replace Engine 32 - In Progress

Computers and Peripherals - Computer Upgrade - In Progress 60% complete

Staff Vehicle - Replacement - Complete

Rescue Tools - Equipment Replacement/Upgrade - In Progess Facility Improvements/Repairs - Gear Extractor/Dryer Installation - In Progress

Emergency Response Vehicles - Replace Rescue Boat - In Progress

# 2020-2021 Expenditures

Rescue Tools - eDraulic Tools

<sup>\*</sup> Amount determined after prior fiscal year audit.

# SOUTH FIRE DISTRICT of the City of Middletown COMMISSIONERS MEETING

# MONDAY, APRIL 12, 2021, 7:00 p.m. Individuals were able to join the meeting via Zoom Video Conferencing Meeting I.D. 828 8750 6114

#### **MINUTES**

Present: Commissioners Bartolotta, Kleckowski, Thazhampallath, Giuliano, and Penney; Chief Howley, Deputy Chief Jacobs

- 1. CALL TO ORDER Chairwoman Bartolotta called the meeting to order at 7:06 p.m.
- 2. PLEDGE OF ALLEGIANCE was recited.

#### 3. ACCEPT/AMEND AGENDA

**MOTION** to amend the Agenda to include discussion of the part-time tax collector position under New Business by Comm. Kleckowski/Comm. Giuliano. Unanimously approved.

**MOTION** to amend the Agenda to include discussion of future voting and elections under New Business by Chief Howley/Kleckowski. Unanimously approved.

- **4. OPEN PUBLIC SESSION** Chairwoman Bartolotta opened the Public Session at 7:09 p.m. No one wished to speak.
- 5. CLOSE PUBLIC SESSION Chairwoman Bartolotta closed the Public Session at 7:09 p.m.

#### 6. MINUTES TO BE APPROVED

#### A. REGULAR MEETING OF MARCH 8, 2021

**MOTION** to approve the minutes of the March 8, 2021 regular meeting by Comm. Kleckowski/Comm. Giuliano. Commissioner Thazhampallath abstained. Approved.

#### B. BUDGET WORKSHOP OF MARCH 16, 2021

**MOTION** to approve the minutes of the March 16, 2021 budget workshop by Comm. Kleckowski/Comm. Giuliano. Commissioner Thazhampallath abstained. Approved.

#### C. SPECIAL MEETING OF MARCH 17, 2021

**MOTION** to approve the minutes of the March 17, 2021 special meeting by Comm. Kleckowski/Comm. Giuliano. Commissioner Thazhampallath abstained. Approved.

#### D. BUDGET WORKSHOP OF MARCH 30, 2021

**MOTION** to approve the minutes of the March 30, 2021 budget workshop by Comm. Kleckowski/Comm. Giuliano. Commissioner Thazhampallath abstained. Approved.

#### 7. TAX COLLECTOR'S REPORT

The Commission reviewed the Tax Collector's reports.

#### A. TAX REFUNDS FOR THE MONTH OF MARCH - \$75.24

**MOTION** to approve the tax refunds for the Month of March in the amount of \$75.24 by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

**B. MOTION** to approve the Tax Collector's report for the Month of March by Comm. Kleckowski/Comm. Giuliano. Unanimously approved.

#### 8. MONTHLY FINANCIAL REPORTS were reviewed by the Commission.

**MOTION** to approve the Monthly Financial Reports for the Month of March by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

#### 9. CHIEF'S REPORT

The Commission reviewed the report for the Month of March submitted by Chief Howley.

**MOTION** to approve the Chief's report for the Month of March by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

#### 10. DEPUTY CHIEF'S REPORT

The Commission reviewed the report for the Month of March submitted by Deputy Chief Russ Jacobs.

**MOTION** to approve the Deputy Chief's for the Month of March by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

#### 11. FIRE MARSHAL'S OFFICE REPORTS

The Commission reviewed the Fire Marshals' Office reports for the Month of March submitted by Fire Marshal Mastroianni and Deputy Fire Marshal Hurlbut.

**MOTION** to approve the Fire Marshals' reports for the Month of March by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

#### 12. CAPTAIN'S REPORT

The Commission reviewed the report for the Month of March submitted by Captain Fischer.

**MOTION** to approve the Captain's report for the Month of March by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

#### 13. COMMISSIONER REPORTS

#### A. BUILDING COMMITTEE

Commissioner Thazhampallath updated the Commission on the progress of the project and answered questions of the Commission.

#### B. PENSION COMMITTEE - COMM. KLECKOWSKI

Commissioner Kleckowski advised there has been no activity. The next quarterly meeting is coming up soon.

#### C. PUBLIC SAFETY TELECOMMUNICATIONS—COMM. GIULIANO

Commissioner Giuliano advised that the Public Safety Telecommunications report was attached to the meeting packet for review.

#### 14. OLD BUSINESS

#### A. HEALTH INSURANCE OPTIONS FOR RETIREES AND THEIR DEPENDENTS

Chief Howley reported no changes to date.

#### **B. SOLAR PROJECT UPDATE**

**MOTION** to approve Earthlight Technology to provide the Commission with a proposal by Comm. Kleckowski/Comm. Penney. Unanimously approved.

#### C. LAUNDRY/CLEANING ROOM

Chief Howley provided the Commissioner with an update on the laundry/cleaning room project.

#### 15. NEW BUSINESS

#### A. DISCUSSION OF THE PART-TIME TAX COLLECTOR POSITION

**MOTION** to approve the job description as proposed with specific language pending, subject to the CBA negotiations by Comm. Thazhampallath/Comm. Penney. Unanimously approved.

**MOTION** to have the Chief hire a temporary Tax Collector by May 3<sup>rd</sup> if the position has not been filled by Comm. Kleckowski/Comm. Penney. Unanimously approved.

#### B. COMBINE COMMISSIONER ELECTION WITH BUDGET REFERENDUM MOVING FORWARD

The Commissioner election and budget referendum cannot be combined without amending the bylaws.

#### 16. ADJOURNMENT

MOTION to adjourn by Comm. Bartolotta/Comm. Kleckowski. Unanimously approved.

Meeting adjourned at 8:51 p.m.

Submitted by,

Alvse McEwen, Recording Secretary

# SOUTH FIRE DISTRICT 445 Randolph Road Middletown, CT 06457 Board of Fire Commissioners Minutes – Budget Meeting Tuesday, April 27, 2021 8:00 P.M.

Present: Commissioners Bartolotta, Kleckowski, Giuliano, and Penney; Chief Michael Howley, Deputy Chief Russ Jacobs, fire department members and members of the public.

Absent: Commissioner Thazhampallath

#### 1. CALL TO ORDER

Chairwoman Bartolotta called the meeting to order at 8:01 p.m.

#### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

#### 3. READING OF LEGAL NOTICE

Comm. Giuliano read the Legal Notice as posted in the *Hartford Courant* and the *Middletown Press* on April 6, 2021 (copy attached).

#### 4. ANNOUNCEMENT OF VOTING RESULTS

Voting having been taken this day, April 27, 2021, from 8:00 a.m. to 8:00 p.m. by machine.

- The vote for the proposed budget was 375 votes for and 264 votes against by machine.
- Votes by absentee ballot for the proposed budget were 5 votes for and 6 votes against.
- Total votes for the proposed budget were 380 votes for and 270 votes against.

Therefore, the budget has been approved and the mill rate of 5.373 mills has been set.

## 5. ADOPTION OF BUDGET/SETTING OF TAX MILL RATE FOR FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022.

**MOTION** to set the mill rate of 5.373 mills for the fiscal year July 1, 2021 to June 30, 2022 by Comm. Kleckowski/Comm. Giuliano. Voting was as follows:

Commissioner Bartolotta Aye Commissioner Kleckowski Aye Commissioner Giuliano Aye Commissioner Penney Nay

The motion passed with three Ayes and one Nay.

#### 6. ADJOURNMENT

MOTION to adjourn by Comm. Kleckowski/Comm. Giuliano. Unanimously approved.

Meeting adjourned at 8:11 p.m.

Submitted by,

Alyse McEwen
Recording Secretary

# SOUTH FIRE DISTRICT of the City of Middletown LEGAL NOTICE

The **Budget Referendum/Meeting and Commissioner Election** for the South Fire District of the City of Middletown will be held on Tuesday, April 27, 2021 at the firehouse for the following purposes:

- 1. To adopt the proposed budget of the South Fire District for fiscal year July 1, 2021 through June 30, 2022.
- 2. To establish a tax rate of 5.373 mills for the tax year July 1, 2021 through June 30, 2022.
- 3. To elect one Commissioner to fill a Commissioner vacancy, commencing at 12:00 p.m., April 28, 2021. The term for this position is until the 2026 Commissioner Election.

Candidates are:

George M. Hejna, 647 Main Street, Middletown, CT Philip J. Pessina, 140 Maple Shade Road, Middletown, CT William Wilson, 220 Woodbury Circle, Middletown, CT

Voting will be between the hours of 8:00 a.m. and 8:00 p.m. on Tuesday, April 27, 2021 by voting machine at the Firehouse, 445 Randolph Road, Middletown, CT. Voters will be asked to show photo proof of identification.

All eligible South Fire District electors may apply for an Absentee Ballot. Applications for Absentee Ballots can be obtained from the South Fire District website, <a href="https://www.southfiredistrict.com">www.southfiredistrict.com</a>, or in person at the firehouse by calling Chief Howley at 860-347-6661 to schedule an appointment.

It is highly recommended the above steps be taken as soon as possible to ensure all Absentee Ballots are received by the following deadlines: in person or delivery to secure drop box – no later than 4:00 p.m. on Monday, April 26, 2021; by mail – delivered to the firehouse no later than 8:00 p.m. on Tuesday, April 27, 2021.

In order to protect the health and safety of the electors and SFD staff, voting by Absentee Ballot is strongly encouraged.

Mary Bartolotta, Chairwoman Board of Fire Commissioners

Dated: April 6, 2021 Post: April 9, 2021

#### SOUTH FIRE DISTRICT 445 RANDOLPH ROAD MIDDLETOWN, CT 06457

#### **Board of Fire Commissioners**

Annual Meeting Minutes February 1, 2021 – 6:30 p.m. Via Zoom – Meeting I.D. 848 6066 2512

Present: Commissioners Kleckowski, Thazhampallath, Giuliano, and Penney; Chief Howley

Absent: Commissioner Bartolotta

#### 1. CALL TO ORDER

Vice-Chairwoman Kleckowski called the meeting to order at 6:34 p.m.

#### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

#### 3. READING OF THE LEGAL NOTICE

Recording Secretary Alyse McEwen read the Legal Notice for the Annual Meeting as posted in the Hartford Courant and the Middletown Press on January 22, 2021 (copy attached). The purpose of the Annual Meeting is to report the fiscal affairs for fiscal year ending June 30, 2020.

#### 4. OPEN PUBLIC SESSION

Vice-Chairwoman Kleckowski opened the public session at 6:38 p.m. No one wished to speak.

#### 5. CLOSE PUBLIC SESSION

Vice-Chairwoman Kleckowski closed the public session at 6:38 p.m.

#### 6. ACCOUNTING OF FISCAL AFFAIRS FOR FISCAL YEAR ENDING JUNE 30, 2020

**MOTION** to approve the executed Independent Auditor's Report/Financial Statements as of June 30, 2020 as filed with the State of Connecticut/Office of Policy and Management in accordance with Connecticut General Statutes by Comm. by Giuliano/Comm. Kleckowski. Unanimously approved.

Commissioner Giuliano added that the approved Audit Report is the official report filed with OPM (as amended by Charles T. Costello following the December 14, 2020 regular monthly meeting) and is on file at the South Fire District, posted on the South Fire District website, and available for public inspection.

#### 7. ELECTION OF COMMISSIONER

**MOTION** to recess the meeting to reconvene on April 27, 2021 at 8:00 p.m. by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

Commissioner Giuliano emphasized that the April 27, 2021 meeting will reconvene with this February 1, 2021 agenda and resume with "Election of Commissioner."

#### **RECESS**

The meeting was recessed at 6:42 p.m. and will reconvene on April 27, 2021 at 8:00 p.m.

#### RECONVENE

Chairwoman Bartolotta called to order the reconvened Annual Meeting of February 1, 2021.

**Present:** Commissioners Bartolotta, Kleckowski, Giuliano, and Penney; Chief Howley; Deputy Chief Jacobs; Fire Department members and members of the public.

Absent: Commissioner Thazhampallath

Votes were tallied and announced as:

59 votes for George M. Hejna 379 votes for Philip J. Pessina 168 votes for William Wilson

Absentee votes were as follows:

1 vote for George M. Hejna 6 votes for Philip J. Pessina 4 votes for William Wilson

Final votes, therefore, are as follows:

60 votes for George M. Hejna 385 votes for Philip J. Pessina 172 votes for William Wilson

Chairwoman Bartolotta announced Philip J. Pessina has been elected to fill the Commissioner vacancy until the 2026 Commissioner election, commencing April 27, 2021 at 12:00 noon.

#### 8. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

The meeting adjourned at 8:13 p.m.

Submitted by,

Alyse McEwen
Recording Secretary

thyse MEZO

# **SOUTH FIRE DISTRICT** of the City of Middletown

#### LEGAL NOTICE

The Annual Meeting of the South Fire District of the City of Middletown (District), 445 Randolph Road, Middletown, CT, will be held on Monday, February 1, 2021, at 6:30 p.m. via Zoom Video Conferencing (<a href="https://us02web.zoom.us/j/84860662512">https://us02web.zoom.us/j/84860662512</a>, or phone in to 1-646-558-8656; Meeting ID #848 6066 2512).

An election to fill a vacant seat of the South District Fire Commission (Commission) is normally held on the first Monday in February; however, the Commission has found it is in the best interest of the public health, good governance, and order for the District, during a time of federal, state, county, and local public disaster and emergency, to postpone the election and to take the following further measures:

- 1. The election to fill the vacant seat of Commissioner scheduled for February 1, 2021 has been postponed until the April 27, 2021 budget referendum date.
- 2. The Commission hereby confirms that candidate filings for the postponed election will remain valid for the election held on April 27, 2021 and the candidate filing period will not be re-opened for the April election date.
- 3. The Commission hereby confirms that all applications for absentee ballots will remain valid for the postponed election.

Mary Bartolotta, Chairwoman Board of Fire Commissioners

Dated: January 15, 2021 Post: January 22, 2021

COLLECTIONS APRIL 2021		
REAL ESTATE	\$	2,158
MOTOR VEHICLE	\$	3,657
PERSONAL PROPERTY	\$	17.
SUPPLEMENTAL MOTOR VEHICLE	\$	2,714
BACK TAXES	\$	3,372.
CURRENT INTEREST	\$	1,014
BACK INTEREST	\$	1,727
FEE'S PAID	\$	1,063
LIENS RELEASED	\$	1,000
COLLECTIONS 2020/2021	\$	15,724
JULY	\$	3,705,383
AUGUST	\$	934,571
SEPTEMBER	\$	530,741
OCTOBER	\$	470,914
NOVEMBER	\$	39,014
DECEMBER	\$	30,217
JANUARY	\$	49,794
FEBRUARY	\$	23,729
MARCH	\$	33,840
APRIL	\$	15,724.
MAY	Ψ	13,724.
JUNE		
COLLECTED YEAR TO DATE	\$	5,833,932
GRANTS RECEIVED		
PRIVATE COLLEGES AND HOSPITALS GRANT	\$	-
MUNICIPAL GRANTS-IN-AID	\$	
MUNICIPAL REVENUE SHARING ACCOUNT	\$	
NRG	\$	201,650
MUNICIPAL REVENUE SHARING GRANT	\$	
TOTAL GRANTS	\$	201,650
TOTAL YEAR-TO-DATE	\$	6,035,582
Respectfully submitted by:		
Kathleen M. Kiley		
South Fire District		

## **South Fire District** Monthly Expense Detail March and April 2021

	Date	Name	Debit	Credit	Balance
7201 · Electricity					
	03/15/2021	KS Statebank	402.82		402.82
	03/29/2021	Eversource	1,307.35		1,710.17
	04/15/2021	KS Statebank	402.82		2,112.99
Total 7201 · Electricity			2,112.99	0.00	2,112.99
7202 · Water and Sewer					
	03/01/2021	Middletown Water & Sewer Dept	120.47		120.47
	04/01/2021	Middletown Water & Sewer Dept	218.18		338.65
Total 7202 · Water and Sewer			338.65	0.00	338.65
7203 · Heating					
	03/02/2021	Eversource	1,472.66		1,472.66
	04/02/2021	Eversource	1,320.88		2,793.54
Total 7203 · Heating			2,793.54	0.00	2,793.54
7204 · Telephone					
	03/15/2021	Frontier Communications	219.69		219.69
	04/15/2021	Frontier Communications	219.13		438.82
Total 7204 · Telephone			438.82	0.00	438.82
7401 · Fuel					
	03/23/2021	WEX Bank	718.69		718.69
	04/19/2021	Dime Oil, LLC.	3,145.20		3,863.89
	04/28/2021	Ace Home Center	25.38		3,889.27
	04/30/2021	Bank of America	28.00		3,917.27
Total 7401 · Fuel			3,917.27	0.00	3,917.27
7403 · Vehicle Repairs					
	03/12/2021	First Line Emergency	267.50		267.50
	03/24/2021	Barnwell of CT/Toce Brothers Inc	2,194.30		2,461.80
	04/12/2021	First Line Emergency	4,563.75		7,025.55
	04/30/2021	Advance Auto Parts	219.99		7,245.54
Total 7403 · Vehicle Repairs			7,245.54	0.00	7,245.54
7406 · Vehicle Supplies					
	04/28/2021	Ace Home Center	24.32		24.32
Total 7406 · Vehicle Supplies			24.32	0.00	24.32
7501 · Insurance-Workers Compensatio	n				
	03/01/2021	Benchmark Insurance Company	14,942.00		14,942.00
	04/01/2021	Benchmark Insurance Company	14,942.00		29,884.00
Total 7501 · Insurance-Workers Compensa	ation		29,884.00	0.00	29,884.00

### **South Fire District** Monthly Expense Detail March and April 2021

	Date	Name	Debit	Credit	Balance
7502 · Insurance - Commercial Package					
	03/01/2021	HD Segur Insurance	7,246.75		7,246.75
	03/01/2021	HD Segur Insurance	2,082.75		9,329.50
	03/01/2021	HD Segur Insurance	1,937.50		11,267.00
Total 7502 · Insurance - Commercial Packa	ge		11,267.00	0.00	11,267.00
7512 · Pension - Defined Contribution					
	03/08/2021	Lincoln Financial - Pension 401	27,349.72		27,349.72
	03/15/2021	Lincoln Financial - Pension 401	554.32		27,904.04
Total 7512 · Pension - Defined Contribution			27,904.04	0.00	27,904.04
7701 · Tax Collector's Expense					
	03/31/2021	Bank of America	111.24		111.24
	03/31/2021	Bank of America	31.85		143.09
	04/30/2021	Bank of America	29.25		172.34
	04/30/2021	Bank of America	31.85		204.19
Total 7701 · Tax Collector's Expense			204.19	0.00	204.19
7702 · Professional Org / Periodicals					
	04/01/2021	Middlesex County Fire Chief's Assn.	30.00		30.00
Total 7702 · Professional Org / Periodicals			30.00	0.00	30.00
7703 · Office Expenses					
	03/05/2021	Misc Payer		10.00	-10.00
	03/19/2021	Misc Payer		10.00	-20.00
	03/31/2021	Bank of America	6.79		-13.21
	03/31/2021	Bank of America	512.47		499.26
	03/31/2021	Bank of America	160.07		659.33
	04/30/2021	Bank of America	181.91	-	841.24
Total 7703 · Office Expenses			861.24	20.00	841.24
7706 · Postage					
	04/12/2021	FedEx	17.23		17.23
	04/20/2021	Minuteman Press	1,198.90		1,216.13
Total 7706 · Postage			1,216.13	0.00	1,216.13
7708 · Commissioner's Compensation					
	03/03/2021	Paychex	750.00		750.00
	03/31/2021	Paychex	750.00	-	1,500.00
Total 7708 · Commissioner's Compensation	n		1,500.00	0.00	1,500.00
7709 · Activity Expense					
	03/31/2021	Bank of America	21.98		21.98
	03/31/2021	Bank of America	29.47		51.45

# South Fire District Monthly Expense Detail

March and April 2021

	Date	Name	Debit	Credit	Balance
7709 · Activity Expense, continued	Mary of the second			THE STATE OF THE S	
	04/30/2021	Bank of America	35.83		87.28
	04/30/2021	Bank of America	88.70	Marie Company (Company)	175.98
Total 7709 · Activity Expense			175.98	0.00	175.98
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - Go	eneral/Labor				
	03/09/2021	Summa & Ryan, PC	2,388.75		2,388.75
Total 7711A · Legal Expense	e - General/Labo	•	2,388.75	0.00	2,388.75
7711B · Legal Expense - H & H					
	03/02/2021	Nuzzo & Roberts, LLC.	140.00		140.00
Total 7711B · Legal Expense - H	& H		140.00	0.00	140.00
Total 7711 · Legal Expense			2,528.75	0.00	2,528.75
7710 · Professional Services - Othe	r				
	03/01/2021	OAK Solutions, LLC.	396.00		396.00
	03/04/2021	Paychex	109.81		505.81
	03/04/2021	Paychex	47.64		553.45
	03/04/2021	Paychex	64.96		618.41
	03/11/2021	Paychex	109.81		728.22
	03/11/2021	Paychex	47.64		775.86
	03/18/2021	Paychex	109.81		885.67
	03/18/2021	Paychex	49.59		935.26
	03/25/2021	Paychex	109.81		1,045.07
	03/25/2021	Paychex	47.64		1,092.71
	03/31/2021	Merrick & Associates, LLC	350.00		1,442.71
	04/01/2021	Paychex	109.81		1,552.52
	04/01/2021	Paychex	47.64		1,600.16
	04/01/2021	Paychex	64.96		1,665.12
	04/01/2021	OAK Solutions, LLC.	396.00		2,061.12
	04/08/2021	Paychex	128.62		2,189.74
	04/08/2021	Paychex	47.64		2,237.38
	04/15/2021	Paychex	115.62		2,353.00
	04/15/2021	Paychex	47.64		2,400.64
	04/22/2021	Paychex	115.62		2,516.26
	04/22/2021	Paychex	47.64		2,563.90
	04/29/2021	Paychex	115.62		2,679.52
	04/29/2021	Paychex	47.64		2,727.16
Total 7710 · Professional Services - C	Other		2,727.16	0.00	2,727.16
Total 7710 · Professional Services			5,255.91	0.00	5,255.91

# South Fire District Monthly Expense Detail

March and April 2021

	Date	Name	Debit	Credit	Balance
7714 · Advertising / Voting					
	03/31/2021	Middletown Press- Hearst Media Services	76.31		76.31
	04/20/2021	Minuteman Press	717.75		794.06
	04/27/2021	Cain, Lillie W,	200.00		994.06
	04/27/2021	Haynes, Mary C.	200.00		1,194.06
	04/27/2021	Petras, Anton.	200.00		1,394.06
	04/27/2021	Turro, John	200.00		1,594.06
	04/27/2021	Cannata, Rosalind R.	300.00		1,894.06
Total 7714 · Advertising / Voting			1,894.06	0.00	1,894.06
7716 · Archive Services					
	03/29/2021	Hartford Despatch & Storage	195.00		195.00
	03/29/2021	Hartford Despatch & Storage	195.00		390.00
	03/29/2021	Hartford Despatch & Storage	195.00		585.00
	03/29/2021	Hartford Despatch & Storage	195.00		780.00
	03/29/2021	Hartford Despatch & Storage	195.00		975.00
	03/29/2021	Hartford Despatch & Storage	195.00		1,170.00
	03/29/2021	Hartford Despatch & Storage	195.00		1,365.00
Total 7716 · Archive Services			1,365.00	0.00	1,365.00
7717 · Software Support					
	03/30/2021	Hangar 14 Solutions, LLC.	390.00		390.00
	04/01/2021	websolutions	105.00		495.00
	04/30/2021	Bank of America	356.00		851.00
Total 7717 · Software Support			851.00	0.00	851.00
7801 · Repairs Building					
	03/09/2021	Cowett Plumbing, LLC	149.00		149.00
	03/31/2021	Bank of America	435.06		584.06
	04/27/2021	John DeMelis General Contracting, LLC	450.00		1,034.06
	04/30/2021	Bank of America	135.06		1,169.12
Total 7801 · Repairs Building			1,169.12	0.00	1,169.12
7802 · Supplies Maintenance					
7802C · COVID-19					
	03/18/2021	New England Maintenance Depot	204.00		204.00
	04/15/2021	New England Maintenance Depot	136.00		340.00
	04/15/2021	New England Maintenance Depot	30.06		370.06
Total 7802C · COVID-19			370.06	0.00	370.06
7802 · Supplies Maintenance - Other	er				
	03/18/2021	New England Maintenance Depot	35.00		35.00
	03/28/2021	Ace Home Center	23.99		58.99
	03/31/2021	Bank of America	89.25		148.24
	04/15/2021	New England Maintenance Depot	134.00		282.24

## **South Fire District** Monthly Expense Detail March and April 2021

	Date	Name	Debit	Credit	Balance
7802 · Supplies Maintenance - Other	er, continued				
	04/28/2021	Ace Home Center	31.05		313.29
	04/28/2021	Ace Home Center	12.55		325.84
	04/30/2021	Bank of America	56.83		382.67
	04/30/2021	Bank of America	348.19		730.86
	04/30/2021	Bank of America		348.19	382.67
	04/30/2021	Bank of America	327.40		710.07
Total 7802 · Supplies Maintenance -	Other		1,058.26	348.19	710.07
Total 7802 · Supplies Maintenance			1,428.32	348.19	1,080.13
					* -
7803 · Services					
	03/04/2021	A & A Office Systems, Inc Usage	32.48		32.48
	03/06/2021	De Lage Landen Financial Services, Inc.	126.29		158.77
	03/06/2021	Comcast	100.80		259.57
	03/07/2021	Comcast	16.84		276.41
	03/25/2021	All Waste	141.69		418.10
	03/26/2021	Pitney Bowes Inc Quarterly	147.00		565.10
	03/30/2021	Air Cleaning Specialists of New England	1,028.00		1,593.10
	03/31/2021	JP Bellamo & Sons, Inc.	45.00		1,638.10
	04/06/2021	Comcast	100.80		1,738.90
	04/07/2021	Comcast	16.84		1,755.74
	04/10/2021	De Lage Landen Financial Services, Inc.	105.64		1,861.38
	04/16/2021	Pete's Cleaning, LLC.	190.00		2,051.38
	04/16/2021	JP Bellamo & Sons, Inc.	45.00		2,096.38
	04/23/2021	All Waste	141.69		2,238.07
Total 7803 · Services			2,238.07	0.00	2,238.07
7805 · Equipment					
	03/31/2021	Bank of America	49.98	Marie Commence of the Commence	49.98
Total 7805 · Equipment			49.98	0.00	49.98
7901 · Emergency Medical Equipment					
7901C · COVID-19					
	04/12/2021	Common Cents EMS Supply, LLC.	226.31		226.31
	04/12/2021	Common Cents EMS Supply, LLC.	217.00		443.31
	04/12/2021	Common Cents EMS Supply, LLC.	244.00		687.31
Total 7901C · COVID-19			687.31	0.00	687.31
7901 · Emergency Medical Equipm	ent - Other				
	03/03/2021	Common Cents EMS Supply, LLC.	31.17		31.17
	03/05/2021	Common Cents EMS Supply, LLC.	79.15		110.32
	03/26/2021	Interstate All Battery Center	36.00		146.32
	03/31/2021	Bank of America	108.00		254.32

# South Fire District Monthly Expense Detail

March and April 2021

	Date	Name	Debit	Credit	Balance
7901 · Emergency Medical Equipm	ent - Other, conf	tinued			
	04/07/2021	Common Cents EMS Supply, LLC.	57.06		311.38
	04/12/2021	Common Cents EMS Supply, LLC.	158.87		470.25
Total 7901 · Emergency Medical Equ	ipment - Other		470.25	0.00	470.25
Total 7901 · Emergency Medical Equipme	ent		1,157.56	0.00	1,157.56
7903 · Training					
	03/31/2021	Bank of America	47.85		47.85
	04/08/2021	CT Fire Academy Bookstore	73.50		121.35
Total 7903 · Training		*	121.35	0.00	121.35
7905 · Fire Fighting Equipment					
The state of the s	03/17/2021	Shipman's Fire Equipment Co., Inc.	561.75		561.75
	03/22/2021	Shipman's Fire Equipment Co., Inc.	359.95		921.70
	03/29/2021	Shipman's Fire Equipment Co., Inc.	165.20		1,086.90
	03/31/2021	Bank of America	477.56		1,564.46
	03/31/2021	Bank of America	22.29		1,586.75
	03/31/2021	Bank of America	51.37		1,638.12
	04/26/2021	Hall's Power Equipment	27.99		1,666.11
Total 7905 · Fire Fighting Equipment		10 In	1,666.11	0.00	1,666.11
7907 · Fire Marshal's Office					
7007 THO MAISHAI O OHIOC	03/28/2021	Ace Home Center	4.94		4.94
	03/31/2021	Bank of America	25.00		29.94
	03/31/2021	Bank of America	25.00		54.94
	03/31/2021	Bank of America	100.00		154.94
	03/31/2021	Bank of America	250.95		405.89
Total 7907 · Fire Marshal's Office			405.89	0.00	405.89
7909 · Uniforms					
7303 Olillottiis	03/08/2021	Security Uniforms, Inc.	320.00		320.00
	03/09/2021	TLM Promotionals/Auburn Manufacturing	17.00		337.00
	03/09/2021	TLM Promotionals/Auburn Manufacturing	272.00		609.00
	03/16/2021	Security Uniforms, Inc.	28.00		637.00
	03/16/2021	Security Uniforms, Inc.	102.00		739.00
	03/16/2021	Security Uniforms, Inc.	84.00		823.00
	03/16/2021	Security Uniforms, Inc.	44.00		867.00
	03/19/2021	Russo, Philip		18.50	848.50
	04/09/2021	Security Uniforms, Inc.	325.00		1,173.50
	04/09/2021	Security Uniforms, Inc.	325.00		1,498.50
	04/09/2021	Security Uniforms, Inc.	928.00		2,426.50
	04/09/2021	Security Uniforms, Inc.	870.90		3,297.40

## **South Fire District** Monthly Expense Detail March and April 2021

	Date	Name	Debit	Credit	Balance
7909 · Uniforms, continued			15		
	04/29/2021	TLM Promotionals/Auburn Manufacturing	260.00		4,243.40
	04/29/2021	TLM Promotionals/Auburn Manufacturing	138.00		4,381.40
	04/29/2021	TLM Promotionals/Auburn Manufacturing	108.00		4,489.40
Total 7909 · Uniforms			4,507.90	18.50	4,489.40
7910 · Protective Clothing					
7910A · Gear Cleaning/Inspection/F	Repair				
	04/08/2021	JP Maguire Associates, Inc.	650.00		650.00
Total 7910A · Gear Cleaning/Inspecti	on/Repair		650.00	0.00	650.00
7910 · Protective Clothing - Other					
	03/05/2021	Firematic Supply Co. Inc.	276.09		276.09
	03/24/2021	Utility Communications, Inc.	33.00		309.09
	03/31/2021	Bank of America	363.89		672.98
Total 7910 · Protective Clothing - Oth	ner		672.98	0.00	672.98
Total 7910 · Protective Clothing			1,322.98	0.00	1,322.98
7911 · Communications					
7911C · COVID-19					
	04/30/2021	Bank of America	159.54		159.54
Total 7911C · COVID-19			159.54	0.00	159.54
7911 · Communications - Other					
	04/08/2021	Utility Communications, Inc.	460.00		460.00
	04/14/2021	Connecticut Communications-DBA NE Comm.	210.00		670.00
	04/19/2021	Utility Communications, Inc.	258.75		928.75
Total 7911 · Communications - Other	г		928.75	0.00	928.75
Total 7911 · Communications			1,088.29	0.00	1,088.29
7912 · Cellular Phones					
	03/11/2021	AT&T Mobility	435.87		435.87
	04/11/2021	AT&T Mobility	1,750.30	-	2,186.17
Total 7912 · Cellular Phones			2,186.17	0.00	2,186.17
7915 · Medical Testing					
	03/01/2021	Parmelee, Ryan	40.00		40.00
	03/09/2021	Velocity Urgent Care	350.00		390.00
	03/09/2021	Velocity Urgent Care	350.00		740.00
	03/10/2021	Velocity Urgent Care	350.00		1,090.00
	03/11/2021	Concentra Medical Center	107.50		1,197.50
Total 7915 · Medical Testing			1,197.50	0.00	1,197.50

### **South Fire District** Monthly Expense Detail March and April 2021

	Date	Name	Debit	Credit	Balance
7916 · Breathing Apparatus-Test Repair					
	03/12/2021	Interstate All Battery Center	127.50		127.50
	03/16/2021	Shipman's Fire Equipment Co., Inc.	44.05		171.55
	03/26/2021	Shipman's Fire Equipment Co., Inc.		1,221.00	-1,049.45
	04/01/2021	Shipman's Fire Equipment Co., Inc.	1,563.61		514.16
	04/19/2021	Shipman's Fire Equipment Co., Inc.	64.95		579.11
Total 7916 · Breathing Apparatus-Test Rep	air		1,800.11	1,221.00	579.11
8999 · CNR Current Year					
	03/31/2021	Bank of America	609.43		609.43
Total 8999 · CNR Current Year			609.43	0.00	609.43
TOTAL			120,228.46	1,607.69	118,620.77

# South Fire District Profit & Loss Budget vs. Actual

July 2020 through April 2021

	Jul '20 - Apr 21	Budget	\$ Over Budget	% of Budget
Income	5. 1. 2. 2. 2. 2. 3. 4. VIII. 2. 1. II. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.			
4101 · Property Tax Revenue	5,678,683.06	5,723,109.00	-44,425.94	99.22%
4102 · Interest and Liens	36,305.58	28,000.00	8,305.58	129.66%
4103 · Tax Refunds	-5,835.64	0.00	-5,835.64	100.00%
4104 · Fees	8,250.20	0.00	8,250.20	100.00%
4105 · Prior Year Tax Collections	64,999.71	0.00	64,999.71	100.00%
4107 · Tax Supplemental MV	43,340.30	25,000.00	18,340.30	173.36%
4125 · Grants	12,855.66	0.00	12,855.66	100.00%
4126 · Contributions - Individuals	300.00	0.00	300.00	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	4,037.54	15,000.00	-10,962.46	26.92%
4901 · Miscellaneous Income	1,638.00	0.00	1,638.00	100.00%
Total Income	6,046,224.41	5,992,759.00	53,465.41	100.89%
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Expense 7201 · Electricity	16,755.75	22,500.00	-5,744.25	74 470/
7202 · Water and Sewer	1,790.96	2,470.00	-5,744.25	74.47% 72.51%
7203 · Heating	9,338.76	12,000.00	-2,661.24	77.82%
7204 · Telephone	2,238.52	3,000.00	-761.48	74.62%
7401 · Fuel	12,778.54	20,000.00	-7,221.46	63.89%
7403 · Vehicle Repairs	50,914.72	60,000.00	-9,085.28	84.86%
7404 · Annual OSHA Inpection	1,195.00	1,200.00	-5.00	99.58%
7406 · Vehicle Supplies	825.18	2,000.00	-1,174.82	41.26%
7501 · Insurance-Workers Compensation	160,940.00	170,000.00	-9,060.00	94.67%
7502 · Insurance - Commercial Package	45,799.53	49,885.00	-4,085.47	91.81%
7503 · Insurance - Medical	636,705.31	872,689.00	-235,983.69	72.96%
7504 · Insurance - Cyber	2,184.00	3,100.00	-916.00	70.45%
7509 · Insurance - Life and Disability	39,138.69	51,508.00	-12,369.31	75.99%
7512 · Pension - Defined Contribution	245,326.79	346,544.00	-101,217.21	70.79%
7513 · Unused Sick Time	0.00	24,137.00	-24,137.00	0.00%
7601 · Salaries - Fire Department	2,231,238.40	2,777,700.00	-546,461.60	80.33%
7602 · Salaries - Administrative	106,269.90	140,887.00	-34,617.10	75.43%
7603 · Replacement / Call Backs	472,706.69	397,000.00	75,706.69	119.07%
7604 · Fringe Benefits	102,539.10	118,058.00	-15,518.90	86.86%
7606 · PEB-Uncompensated Absences Exp	24,364.53	10,000.00	14,364.53	243.65%
7607 · PEB-Heart and Hypertension	55,276.00	215,276.00	-160,000.00	25.68%
7609 · Employer - Social Security	176,182.15	213,585.00	-37,402.85	82.49%
7610 · Employer - Medicare	41,202.68	49,952.00	-8,749.32	82.49%
7701 · Tax Collector's Expense	13,022.12	20,000.00	-6,977.88	65.11%
7702 · Professional Org / Periodicals	1,342.48	2,205.00	-862.52	60.88%
7703 · Office Expenses	3,001.67	3,500.00	-498.33	85.76%
7704 · Auditor	7,200.00	6,700.00	500.00	107.46%
7705 · Professional Development	0.00	5,000.00	-5,000.00	0.00%
7706 · Postage	3,072.05	4,000.00	-927.95	76.80%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%

#### **South Fire District** Profit & Loss Budget vs. Actual

July 2020 through April 2021

	Jul '20 - Apr 21	Budget	\$ Over Budget	% of Budget
Expense, continued	× ×		·	
7708 · Commissioner's Compensation	7,350.00	9,000.00	-1,650.00	81.67%
7709 · Activity Expense	2,051.35	3,500.00	-1,448.65	58.61%
7710 · Professional Services	21,284.77	40,000.00	-18,715.23	53.21%
7712 · Office Equipment	0.00	1,200.00	-1,200.00	0.00%
7713 · Actuarial Services	5,526.40	3,300.00	2,226.40	167.47%
7714 · Advertising / Voting	4,779.52	4,500.00	279.52	106.21%
7715 · Lien Fees	0.00	1,200.00	-1,200.00	0.00%
7716 · Archive Services	1,365.00	978.00	387.00	139.57%
7717 · Software Support	19,678.68	26,000.00	-6,321.32	75.69%
7801 · Repairs Building	11,458.23	20,000.00	-8,541.77	57.29%
7802 · Supplies Maintenance	7,270.67	8,900.00	-1,629.33	81.69%
7803 · Services	14,578.83	18,000.00	-3,421.17	80.99%
7805 · Equipment	4,610.90	4,600.00	10.90	100.24%
7901 · Emergency Medical Equipment	8,565.88	12,500.00	-3,934.12	68.53%
7902 · Computer Equip & Supplies	1,219.75	2,000.00	-780.25	60.99%
7903 · Training	14,178.18	30,500.00	-16,321.82	46.49%
7904 · Public Fire Education	2,017.08	3,500.00	-1,482.92	57.63%
7905 · Fire Fighting Equipment	9,240.09	14,000.00	-4,759.91	66.00%
7906 · Special Service Units	938.00	4,560.00	-3,622.00	20.57%
7907 · Fire Marshal's Office	3,059.52	4,000.00	-940.48	76.49%
7909 · Uniforms	26,342.86	26,500.00	-157.14	99.41%
7910 · Protective Clothing	24,999.08	28,275.00	-3,275.92	88.41%
7911 · Communications	4,284.26	4,500.00	-215.74	95.21%
7912 · Cellular Phones	5,833.91	4,350.00	1,483.91	134.11%
7913 · Breathing Air & Oxygen	427.50	1,500.00	-1,072.50	28.50%
7915 · Medical Testing	2,867.00	4,500.00	-1,633.00	63.71%
7916 · Breathing Apparatus-Test Repair	2,393.94	6,000.00	-3,606.06	39.90%
8999 · CNR Current Year	48,631.51	50,000.00	-1,368.49	97.26%
Total Expense	4,718,302.43	5,992,759.00	-1,274,456.57	78.73%
Grants				
COVID-19	12,855.66			
Total Grants	12,855.66			
Grant Purchases				
7919 · FEMA Grant - Training	6,062.57			
Total Grant Purchases	6,062.57			

#### South Fire District Cash Balance Report April 2021

	<b>CASH</b>	Unrestricted:
--	-------------	---------------

Cash Balances:	Tax Collector - Savings	\$	2,747,621.11
	Operating - Checking	\$	600,811.72
	Total:	\$	3,348,432.83
Restricted Funds: CNR Post-Employment Benefits		\$ \$	1,370,545.52 453,802.29

Submitted by: Kathleen M. Kiley

#### Tax Collections April 2021

	10 10	TOTAL ECTABLE TAX ND RATE BOOK)		TOTAL  CAXES PAID  AND RATE BOOK)	YEA	CURRENT  R REFUNDS  ND RATE BOOK)	PERCENTAGE COLLECTED		PRIOR R REFUNDS
DE	¢.	4 426 922 75	ď	4 425 (55 9)	50 \$600.000 600 000 0000	\$2.465.50	00.600/	,	
RE PP	\$ \$	4,436,832.75 866,063.52	\$ \$	4,425,655.86 864,137.08		-\$2,465.59 -\$17.43	99.69% 99.78%		-\$1,590.51 -\$23.28
MV	\$	414,938.40	\$	388,890.12		-\$1,574.53			-\$117.01
MVS	\$	57,846.69	\$	43,340.30	2	-\$5.14	74.91%	S-1/4	-\$42.15
TOTAL	\$	5,775,681.36	\$	5,722,023.36	\$	(4,062.69)	99.00%	\$	(1,772.95)

Submitted by: Kathleen M. Kiley



## Of the City of Middletown MONTHLY REPORT

#### Fire Chief:

#### Michael J. Howley

I am submitting for your review the following items completed for the month of April, 2021

Web X meetings with City leaders weekly on COVID 19 updates. Vaccine progress, planning, needs, PPE status, planning for opening to City.

FEMA applying for reimbursement COVID 19 grant and future expenses. In progress Internal budget workshop preparations with Kathy and Alyse for fiscal year 21-22

#### **Meetings:**

- Weekly staff meetings with Officer's
- Weekly building meeting
- Contract negotiations 3919
- Budget workshop (ZOOM) 4/06
- Ct. Career Chiefs meeting 4/13
- Eversource new Liaison
- Meeting w/Mayor tour of building/generator talk
- Treatment plant walk through 4/20
- Applying for Municipal grant in Aid 4/23
- Budget Vote approval 4/27
- FEMA webinar on upcoming grants opening 4/30

#### **Events:**

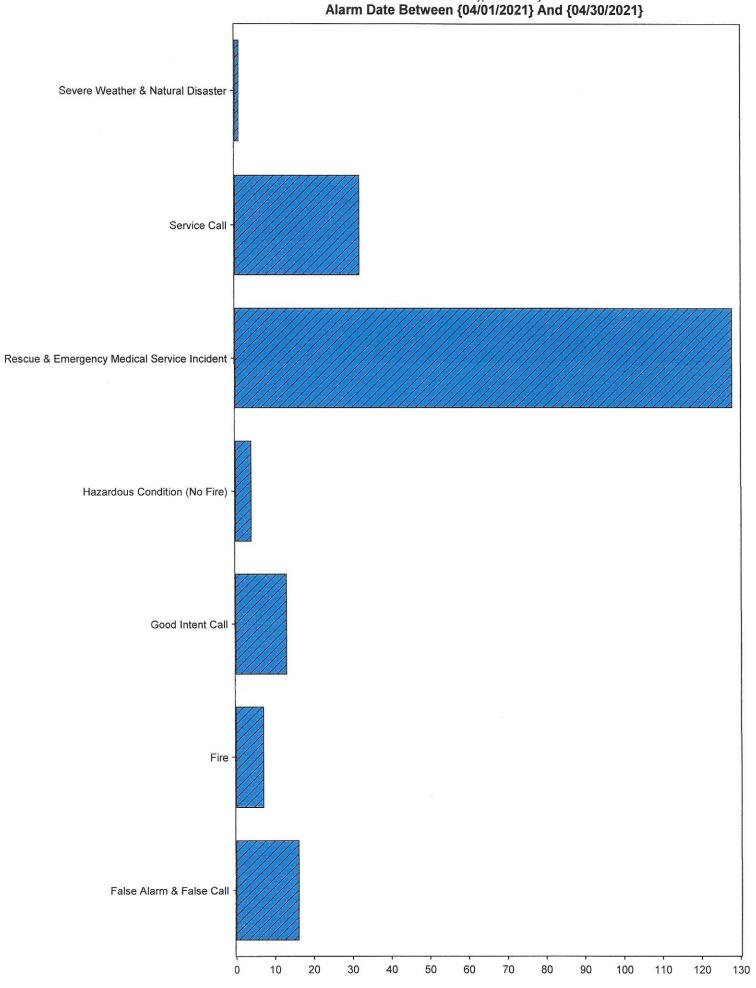
#### **Incidents:**

Pratt & Whitney electrical fire 4/21

Fire Chief, Michael J. Howley

April 2021 Monthly Report

Incident Type Summary



#### **SFDAdmin**

From:

Joanne Nesti < jnesti81@hotmail.com>

Sent:

Monday, March 15, 2021 8:39 AM

To:

SFDAdmin

Subject:

Thank You

#### Hello...

I hope this message will reach Lieutenant Lancia, whose crew very kindly helped a young woman from New London fix a flat tire on Randolph Road a few days ago. I saw her and stopped to see if she was all right and she said she had everything she needed to fix the flat except a lug wrench. As we stood on the side of the road, a South Fire District truck passed and we waved and they stopped. I saw Lt. Lancia's name on the back of his coat, so I wanted to thank him for stopping and getting his men to help. They made life a little easier that day for a young woman in distress. Thanks to them for being great neighbors and a great source of pride to the City of Middletown.

Sincerely, Joanne Nesti Haddam



#### **SOUTH FIRE DISTRICT**

City of Middletown

#### APRIL MONTHLY REPORT TO

#### **South Fire District Board of Commissioners**

#### **Deputy Chief Russ Jacobs**

#### Commissioners,

I am respectfully submitting a report detailing my recent activities during the month of April

- Attend Budget workshops
- Attending Monthly Commissioner's meeting
- Continue working towards writing a New Rescue Boat Grant
- Attend building renovations meeting with contractors and Architects
- Facilitated daily HR requests and assisted with administration staff
- Daily staff debriefing meetings with all Officers
- Facilitated general vehicle maintenance and repairs.
- Secure safety evaluation needs for all Dive Team equipment
- Perform a continued process for New Hires Orientations
- Several Boat Grant FEMA conference calls
- Bow Lane-Roofing incident with Life Star
- ISO Webinar meeting at Mile Lane Operation Center
- Budget Vote Meeting
- Structure Fire response in Middlefield

Respectfully Submitted,

Deputy Chief Russ Jacobs



#### SOUTH FIRE DISTRICT

Of the City of Middletown MONTHLY REPORT TO

#### Fire Chief Michael J. Howley

From: Fire Marshal James M. Mastroianni

I am respectfully submitting for your review the following items completed for the month of April, 2021:

#### **Fire Marshal Office Activities/Duties:**

- -Middletown Kids Health and Safety Fair Meeting
- -Attended Monthly SFD Firehouse Renovation Meeting with Contractor
- -Meeting with Planning and Zoning
- -Attended/Participated in Whiting CVH Fire Safety Presentation Design Meeting
- -Meeting with Building Department
- -Attended Code Enforcement Meeting
- -Attended 1st ESO Presentation
- -70 Maynard Street Bielefield School conducted fire drill
- -825 Saybrook Road New Business Meeting
- -Meeting with the Health Department
- -Meeting with Westfield Fire Marshal Office
- -1 Wilderman's Way Woodrow Wilson Middle School conducted fire drill
- -100 River Road Decommissioning Walkthrough
- -100 Training Hill Road Middlesex Community College conducted fire drill
- -Youth Fire Setter Staff Fire Safety Presentation at Whiting CVH
- -825 Saybrook Road New Business Walk Through
- -600 Highland Avenue conducted fire drill
- -445 Randolph Road Asbestos Abatement Meeting
- -1 Wilderman's Way Woodrow Wilson Middle School conducted fire drill
- -Attended 2<sup>nd</sup> ESO Presentation

#### **Inspections:**

-144 Prout Hill Road – heating units and propane tank inspection

#### **Inspections cont.:**

- -645 Saybrook Road residential board and care inspection
- -338 Bartholomew Road group home re-inspection
- -382 South Main Street business inspection
- -33 Saybrook Road apartment building inspection
- -50 Walnut Street final business inspection with Building Dept.
- -1160 South Main Street renovation progress inspection with Building Dept.
- -288 South Main Street assembly inspection
- -1185 Randolph Road mercantile re-inspection

#### **Training:**

- -Virtual Career Development Legal Liability for Building and Fire Officials Session 1
- -Virtual Career Development Legal Liability for Building and Fire Officials Session 2
- -Virtual Career Development Legal Liability for Building and Fire Officials Session 3

#### **Incidents:**

- -1160 South Main Street Investigated evacuation due to smoke condition
- -1 Aircraft Road Pratt and Whitney Transformer Fire Investigation

Fire Marshal James M. Mastroianni April, 2021



#### SOUTH FIRE DISTRICT

Of the City of Middletown MONTHLY REPORT TO

#### Fire Chief: Michael J. Howley

From: Deputy Fire Marshal Jason Hurlbut

I am respectfully submitting for your review the following items completed for the month of April, 2021:

#### Fire Marshal Office Activities/Duties:

- -Kids Health and Safety Day Meeting
- -1 Wildermans Way Inspection with Building Department
- -144 Prout Hill Road Propane Tank Inspection with Building Department
- -1 Wildermans Way Inspection with Building Department
- -Fire Safety Education Meeting Virtual
- -Code Enforcement Meeting (virtual)
- -Mile Lane ESO Webinar
- -1 Wildermans Way Inspection with Building Department
- -1 Wildermans Way Fire Drill
- -Middletown Water Treatment Plant Decommissioning Walkthrough
- -100 Training Hill Road Fire Drill
- -1 Wildermans Way Inspection with Building Department
- Fire Safety Meeting at CVH Page Hall
- -1150 South Main Street Inspection with Building Department
- -1 Wildermans Way Inspection with Building Department
- -825 Saybrook Road New Owner Walkthrough
- -600 Highland Avenue Fire Drill
- -Mile Lane ESO Webinar
- -1 Wildermans Way Inspection with Building Department

#### **Inspections:**

- -645 Saybrook Road residential Inspection
- -338 Bartholomew Road group home Re-Inspection
- -382 South Main Street business Inspection
- -288 South Main Street assembly Inspection
- -1185 Randolph Road mercantile Re-Inspection

#### **Training:**

- -Forensic Inspection of Sprinkler Systems Oklahoma State University (online)
- -Fire Dynamics Related to Investigations Oklahoma State University (online)

#### **Incidents:**

-1 Aircraft Road – Transformer Fire

Deputy Fire Marshal Jason Hurlbut April, 2021



# Office of the Training Captain SOUTH FIRE DISTRICT 445 RANDOLPH ROAD MIDDLETOWN, CT 06457 860-347-6661 Fax 860-346-6787

May 6, 2021

Greetings,

I am submitting for your review a report detailing the activities of the Training Division for the month of April 2021.

#### **Training Activities:**

The majority of April was spent doing orientation for our 3 new firefighters. During a 2 week period, new firefighters complete OSHA required training and evaluations, along with segmented skills and familiarization activities.

Additional training for the month included:

- -Building Familiarization & Pre-Planning: (1 Russell St & Whiting Forensics)
- -Refresher training with Marine 30(inflatable)
- -Coordination of upcoming grant funded Heavy Vehicle Training with CT Fire Academy
- -Coordination of E-Draulic Hurst Tool evaluation and purchasing

#### **Emergency Responses:**

4/15-Smoke in the Building-South Main St

4/15-Vehicle Accident-Route 9

4/19-Water Rescue-CT River

4/21-Structure Fire-Pratt & Whitney

4/23-Bow Lane-Roofing Accident

4/28-Structure Fire-Powder Hill Road, Middlefield

4/29-Vehicle Accident-Route 9

4/30-Brush Fire-Route 9

Respectfully Submitted,

Nick Fischer Training Captain

#### Training Classes by Category

#### Class Date Between {04/01/2021} And {04/30/2021}

and the second s							-Default-	
Date Time Class Descript	ion		Stn	Unit	Shift	Hours	Hrs Pd	Points
ADM08 Radio Communications								
04/07/2021 10:00 Radio Communic	ations		1		S	1.00	0.00	0.00
		Totals	for	Categ	jory:	1.00	0.00	0.0
APSLATE Inventory Management								
04/06/2021 10:00 Inventory Mana	gement		1		В	2.00	2.00	0.00
	19	Totals	for	Categ	jory:	2.00	2.00	0.0
BA90 SCBA Mask Fit Testing								
04/06/2021 10:00 SCBA Mask Fit	Testing		1		S	1.00	0.00	0.00
		Totals	for	Categ	jory:	1.00	0.00	0.0
BFAM Building Familiarization								
04/08/2021 13:30 Building Famil	iarization		1	***************************************	D	1.00	0.00	0.0
04/21/2021 10:30 Building Famil	iarization		1		A	1.00	0.00	0.0
		Totals	for	Categ	gory:	2.00	0.00	0.0
DT01 General Driver Training								
04/12/2021 15:00 General Driver	Training		1	E32	D	1.00	0.00	0.0
		Totals	for	Cate	gory:	1.00	0.00	0.0
DT45 Marine 3/Marine 30 Review								
04/28/2021 14:00 Marine 3/Marin	e 30 Review		1		D	2.00	0.00	0.0
		Totals	for	Cate	gory:	2.00	0.00	0.0
ECT13 Engine Co. Tactics								
04/08/2021 10:00 Engine Co. Tac			1		S	2.00	0.00	0.0
04/13/2021 10:00 Engine Co. Tac			1		A	2.00	0.00	0.0
04/14/2021 10:30 Engine Co. Tac			1		В	2.00	0.00	0.0
04/20/2021 14:00 Engine Co. Tac	TICS		1		D	2.00	0.00	0.0
		Totals	for	Cate	jory:	8.00	0.00	0.0

#### Training Classes by Category

#### Class Date Between {04/01/2021} And {04/30/2021}

Date Time							-Default-	
	Class Description		Stn	Unit	Shift	Hours	Hrs Pd	Points
EM63 Protocols								
04/07/2021 11:00	Protocols		1		S	0.50	0.00	0.00
		Totals	for	Categ	ory:	0.50	0.00	0.00
EM64 Annual Bloc	dborne Pathogens Training							
04/06/2021 14:00	Annual Bloodborne Pathoger	ns Training	1		S	1.00	0.00	0.00
		Totals	for	Categ	ory:	1.00	0.00	0.0
	ne/operator driver training							
	Engine/operator driver tra	-	1	E32	D	0.50	0.00	0.00
	Engine/operator driver tra		1	E32	D	0.50	0.00	0.00
J4/28/2021 13 <b>:</b> 00	Engine/operator driver tra	alning	1	······································	D	1.00	0.00	0.00
		Totals	for	Categ	ory:	2.00	0.00	0.0
	Strategic and Tactical Ope	erations Totals	1 for	Categ	A ory:	2.00	0.00	0.00
							0.00	0.0
GLUCOMETRY GLUCO	METRY-INITIAL TRAINING						0.00	0.0
	METRY-INITIAL TRAINING GLUCOMETRY-INITIAL TRAININ	NG	1		S	1.00	0.00	0.0
		NG Totals		Categ		1.00		
04/07/2021 11:00				Categ			0.00	0.00
04/07/2021 11:00 GRND LADDER Grow 04/01/2021 09:00	GLUCOMETRY-INITIAL TRAININg and Ladder Dployment Ground Ladder Dployment			Categ		3.00	0.00	0.00
04/07/2021 11:00 GRND LADDER Grow 04/01/2021 09:00	GLUCOMETRY-INITIAL TRAININg		for		ory:	1.00	0.00	0.00
GRND LADDER Grou	GLUCOMETRY-INITIAL TRAININg and Ladder Dployment Ground Ladder Dployment		for 1 1	E32	A D	3.00	0.00	0.00
GRND LADDER Grou 04/01/2021 09:00 04/12/2021 09:30	GLUCOMETRY-INITIAL TRAININg and Ladder Dployment Ground Ladder Dployment Ground Ladder Dployment Dployment	Totals	for  1 1 for	E32	A D	3.00 1.00 4.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00
GRND LADDER Grou 04/01/2021 09:00 04/01/2021 09:30 04/12/2021 09:30	GLUCOMETRY-INITIAL TRAININg and Ladder Dployment Ground Ladder Dployment Ground Ladder Dployment	Totals	for 1 1	E32	A D	3.00 1.00	0.00 0.00	0.00

LTC13 Ladder Co. Tactics

#### Training Classes by Category

#### Class Date Between {04/01/2021} And {04/30/2021}

D-1-						-Default-	
Date Time	Class Description		Stn	Unit Shift	Hours	Hrs Pd	Points
LTC13 Ladder Co.							
04/12/2021 09:30	Ladder Co. Tactics		1	D	2.50	0.00	0.00
		Totals	for	Category:	2.50	0.00	0.0
ORIENTATION ORI	ENTATION new hires						
04/06/2021 09:00	ORIENTATION new hires		1	S	3.00	0.00	0.00
04/07/2021 09:00	ORIENTATION new hires		1	S	1.00	0.00	0.00
		Totals	for	Category:	4.00	0.00	0.00
PAPR Powered Air	r-Purifying Respirator						
04/12/2021 13:00	Powered Air-Purifying Respira	tor	1	S	1.00	0.00	0.00
		Totals	for	Category:	1.00	0.00	0.0
PREPLAN Prefire 04/19/2021 10:00	Preplan Prefire Preplan		1	С	2.00	0.00	0.00
		Totals		Category:	2.00	0.00	0.00
04/19/2021 09:00	Probationary Firefighter Eval		1	S	0.50	0.00	0.00
J4/Z1/Z0Z1 09:00	Probationary Firefighter Eval	uation	1	S	0.50	0.00	0.00
SAWS Power Saw I	Rovi ow	Totals	for	Category:	1.00	0.00	0.0
	Power Saw Review		1	В	1.00	0.00	0.00
		Totals	for	Category:	1.00	0.00	0.0
TRAFFIC TRAFFIC	SAFETY/APPARATUS PLACEMENT						
	TRAFFIC SAFETY/APPARATUS PLAC	EMENT	1	S	1.00	0.00	0.00
		Totals	for	Category:	1.00	0.00	0.00
V VENT Vertical	Ventilation Roof Prop						
04/14/2021 13:30	Vertical Ventilation Roof Pro	р	1	В	1.50	0.00	0.00

#### Training Classes by Category

#### Class Date Between {04/01/2021} And {04/30/2021}

							-Default-	
Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
V VENT	Vertical	Ventilation Roof Prop						
			Totals for	Categ	ory:	1.50	0.00	0.00
Total (	Classes: 3	31	Gran	d Tota	uls:	42.50	2.00	0.00



# CITY OF MIDDLETOWN CENTRAL COMMUNICATIONS CENTER 911 - POLICE - FIRE - EMS 169 CROSS ST, MIDDLETOWN, CT 06457

# **Public Safety Telecommunications Report May 2021**

- 1. Monthly Call Statistics sheet is available. Activity for April is approximately 5,840 incidents, approximately 2,041 911 calls and about 8,000 administrative calls.
- 2. Staffing update; One Dispatcher has retired in April and another pending in May. After the May retirement staffing will be at 18 and full staffing is 21. We still have one in training and not on line at this point. It is expected that the dispatcher in training will be on line sometime in early June. At 18 personnel all shifts are covered for weekly staffing. However, all vacations, sick or other leave require overtime replacement.
- 3. We are having an issue with a HVAC unit at one of our radio sites. This was not a new facility like most of the project. This was an abandoned Nextel site we took over. The cost to replace the unit will be in the area of \$10,000. A LOCIP request may be the vehicle to achieve this funding.
- 4. There is no May or June meeting for the PSTC. The quarterly WebEx will be in July.

# City of Middletown Central Communications Center Monthly Call Statistics - 2021 (estimated)

INCIDENT ACTIVITY	JAN	FEB	MONTHIY CAII STATISTICS - 2021 (ESTIMATED)   MAR   APR   MAY   JUN   JUL   AUG   S	APR	MAY	JUN	71 (es	AUG	SEP	OCT	NOV	DEC	Total	AVG
1 -	2442	COCC	1007	0,10									14061	6946
Midaletown Police Dept.	2442	2292	4703	4710									TC7+T	2000
Portland Police Dept.	270	320	460	463									1513	378
Fire Departments (Midd.)	374	382	457	689	0	0	0	0	0	0	0	0	1902	476
Middletown Fire Dept.	181	212	257	371									1021	255
South Fire District	123	108	131	201									563	141
Westfield Fire District	70	62	69	117									318	80
Fire Department (Portland)	39	39	63	88									225	56
Ambulance only Calls	488	404	768	394									2054	514
TOTAL INCIDENT CASE #'s	3614	4538	5953	5840									19945	4986
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	NOC	JUL	AUG	SEP	DOCT	NOV	DEC	Total	AVG
MIDDLETOWN	1391	1405	1542	1657									5995	1499
Wireless & wireline														
originating in Middletown														
PORTLAND	187	184	184	205									760	190
Wireless & wireline														
originating in Portland														
Transfers to Dispatch from	199	176	250	179									804	201
other towns. For Midd & Port.														
TOTAL 911 CALLS	1777	1765	1976	2041									7559	1890
TOTAL ADMIN. CALLS IN	5558	5356	6033	5740									22687	5672
TOTAL ADMIN. CALLS OUT	2209	2159	2533	2341									9242	2311
TOTAL PHONE CALLS	9544	9280	10542 10122	10122									39488	9872
												2020	128,562	10,714
												2019	127,979	10,665
												2018	127,008	10,584
												AVG	127,850	10,654