

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, April 8, 2024

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

- Direct link to Zoom:
<https://us02web.zoom.us/j/81670571111?pwd=alAwU1VUUnoxcklqcVp2ZXRQUm0vdz09>
- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 816 7057 1111
Passcode: SFD

AGENDA

SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY MEETING MONDAY, APRIL 8, 2024 at 7:00 p.m.

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ACCEPT/AMEND AGENDA
- 4) OPEN PUBLIC SESSION – ITEMS ON THE AGENDA
- 5) CLOSE PUBLIC SESSION
- 6) MINUTES TO BE ACCEPTED
 - a) Regular Monthly Meeting of March 11, 2024
 - b) Budget Workshop of March 26, 2024
- 7) TAX COLLECTOR’S REPORTS – MARCH 2024
 - a) Refunds: \$1,164.69
 - b) Tax Collector’s Reports
- 8) FINANCIAL REPORTS
 - a) Monthly Expense Detail: February 2024 and March 2024
 - b) Profit & Loss Budget vs. Actual: July 2023 through March 2024
 - c) Cash Balance Reports: March 2024
- 9) ADMINISTRATIVE REPORTS – MARCH 2024
- 10) COMMISSIONER REPORTS – MARCH 2024
 - a) Building Committee: Commissioner Thazhampallath
 - b) Pension Committee: Commissioner Kleckowski
 - Update on “Pre-Retirement Checklist”
 - c) Public Safety Telecommunications: Commissioner Giuliano
 - d) Riverfront Redevelopment Update: Commissioner Pessina
- 11) OLD BUSINESS
 - a) Discussion of the Establishment of a By-Laws Amendment Committee
- 12) NEW BUSINESS
 - a) Employment Status – Firefighters David Thurz, Cody Dudek, and Zachary Tiezzi
Date of Hire: 4/17/2023
- 13) OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA
- 14) CLOSE PUBLIC SESSION
- 15) ADJOURNMENT

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing

- Direct link to Zoom:
<https://us02web.zoom.us/j/81670571111?pwd=alAwU1VUUnoxcklqcVp2ZXRQUm0vdz09>
- Via telephone: 646-558-8656
- Meeting I.D. 894 9026 0082 Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, March 11, 2024 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 894 9026 0082

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, and Pessina (via Zoom); Chief Trzaski; Deputy Chief; staff members

Absent: Commissioner Gregorio

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:07 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

The agenda was accepted as presented.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:08 p.m.

Dan Penney, 1101 Chamberlain Hill Road

Mr. Penney suggested that the commission research the CT General Statutes and the charter prior to amending the by-laws and recommended a member of the public be on the committee. He asked for the proposed budget to be made available to the public well in advance of the first workshop. He expressed concern about the tax collector's reports and the financial reports not being approved by the commission and asked about the status of his previous request regarding the process being used for the Building Committee's payment of invoices. Mr. Penney spoke of the possibility of using the collection of back taxes and supplemental motor vehicle taxes to benefit taxpayers. He recommended the practice of publicly advertised bidding specifically for vehicle repairs and auditor expenses. Mr. Penney asked for an explanation on how the poll worker's pay is determined and certain building repair expenditures. He also commended the new reporting format being used by the fire marshal's office.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:18 p.m.

6. MINUTES TO BE ACCEPTED

a. Regular Meeting of February 19, 2024 – The minutes were accepted as presented.

7. TAX COLLECTOR'S REPORTS – FEBRUARY 2024

a. Refunds: \$1,789.17

MOTION to accept refunds in the amount of \$1,789.17 for February 2024 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

b. Acceptance of the Tax Collector's Reports

The Tax Collector's Reports were accepted as received.

8. FINANCIAL REPORTS

a. Monthly Expense Detail: January 2024 and February 2024

b. Profit & Loss Budget vs. Actual: July 2023 through February 2024

Commissioner Giuliano questioned specific line items that have exceeded the budgeted amounts. The chiefs provided explanations.

7504 – Cyber Insurance: The annual premium is paid in full at the beginning of the fiscal year.

7905 – Firefighting Equipment: Grant funds and donations received do not go back into the same budget line item; therefore, it appears that the line is over budget.

7915 – Medical Testing: Invoices from previous fiscal years were paid out of this fiscal year's budget due to accounting errors on the part of the medical testing facility.

7404 – NFPA/OSHA Compliance: Ladder and hose testing came in higher than quoted. The hydrotesting of SCBA cylinders during this fiscal year was overlooked.

Commissioner Thazhampallath asked for an explanation of specific line items that are under budget. The chief provided explanations.

7603 – Replacements /Call Backs: It was anticipated that new hires would potentially be sent to the CT Fire Academy, which will not occur during this fiscal year. Additionally, the expenditures for this line will increase as "vacation season" is approaching.

7607 – Heart & Hypertension: The budgeted amount reflects the anticipated liability of three eligible employees.

c. Cash Balance Reports: February 2024

The financial reports were accepted as submitted.

9. ADMINISTRATIVE REPORTS – FEBRUARY 2024

Chief Trzaski and Deputy Chief Fischer provided an overview of the administrative reports and elaborated on the entry level job application process, new legislation which will affect the fire service, the NFPA standards OSHA is adopting, and recent actions taken by the Health & Safety Committee.

10. COMMISSIONER REPORTS

a. **Building Committee: Commissioner Thazhampallath**

Commissioner Thazhampallath provided an update on the progress of the Building Renovation Project. Additionally, he will follow up with Mr. Penney regarding Building Committee invoices.

b. **Pension Committee: Chairwoman Kleckowski**

Chairwoman Kleckowski advised that a meeting is planned for April 24th at 4:00 p.m. Deputy Chief Fischer is in the process of developing a "pre-retirement checklist."

c. **Public Safety Telecommunications: Commissioner Giuliano**

Commissioner Giuliano provided an overview of the Public Safety Telecommunications meeting, as is presented in the report. It was suggested that Commissioner Giuliano ask if there is a specific reason for the staffing issues at the next PST meeting.

d. **Riverfront Redevelopment Update: Commissioner Pessina**

Commissioner Pessina has been out of state and will provide an update at the next meeting.

11. OLD BUSINESS None.

12. NEW BUSINESS

a. **Discussion of South Fire District By-Laws Amendment(s)**

MOTION to schedule a special meeting pursuant to *Article VIII* of the by-laws for the purpose of repealing *Article II, Section 4* of the by-laws, with all publications and notices published as required, by Comm. Giuliano/Comm. Pessina. Unanimously approved.

The special meeting was scheduled for April 8, 2024 at 6:00 p.m. A legal notice will be published in the Hartford Courant and the Middletown Press on March 26th and March 28th.

“By-Law Amendment Committee” will be an agenda item for the April 2024 monthly meeting.

b. Set Dates/Times for Budget Workshop(s) and Public Hearing(s)

MOTION to schedule a budget workshop on March 26, 2024, at 6:30 p.m.; a budget workshop on April 2, 2024, at 6:30, with a special meeting/public hearing immediately following; and a special meeting on April 11, 2024, at 6:30 p.m. to adopt the proposed budget and set the mill rate, by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

c. Discussion of Budget Mailer

It was decided that a tri-fold brochure will be mailed to eligible voters of the district.

d. Completion of Rescue 35 Project and Apparatus Tour

The apparatus tour did not take place. Chief Trzaski and Deputy Chief Fischer gave an overview of the district acquiring the apparatus at no cost to the district and the work performed to outfit it for service. The old Rescue 35 will go out to public auction this week. The monies recouped will go back into the CNR apparatus line. The deputy explained that vehicle repair funds were used to bring it up to safety standards. The acquisition of the truck and the work done by the staff members saved the district hundreds of thousands of dollars.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 8:51 p.m.

Dan Penney

Mr. Penney asked who the representatives for the collective bargaining negotiations are, and encouraged the commission to ensure the district is not in violation of state mandated early voting.

Chairwoman Kleckowski expressed her appreciation of the condolences and acts of kindness she and her family received during the difficult time following the passing of her father.

14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 8:54 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

The meeting was adjourned at 8:54 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

**SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457**

**Board of Fire Commissioners
BUDGET WORKSHOP MINUTES
Tuesday, March 26, 2024 – 6:30 p.m.**

Held at the firehouse and available via Zoom - Meeting ID 854 9814 6041

Present: Commissioners Kleckowski, Giuliano, Thazhampallath (via Zoom, departed at 7:15 p.m.), and Pessina; Chief Trzaski, Deputy Chief Fischer, Budget Analyst Kathy Kiley, Executive Assistant Alyse McEwen, Tax Collector Lee Matterazzo

Absent: Commissioner Gregorio

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 6:37 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. BUDGET WORKSHOP

Chief Trzaski and Deputy Chief Fischer reviewed the budget line items with a focus on areas with an increase. All requested quotes have not yet been received. Copies of the proposed budget and related documents are attached.

The administrative staff answered questions of the Commission.

4. ADJOURNMENT

MOTION to adjourn by Comm. Pessina/Comm. Giuliano.

The meeting adjourned at 7:34 p.m.

Submitted by,



Alyse McEwen
Recording Secretary

**South Fire District
Budget 2024 and Proposed 2025
Special Meeting - Budget Workshop - 03/26/2024**

	2024 Budget	Proposed 2025	Change	% Change
Motor Vehicle Property Tax Calculation				
Motor Vehicle Grand List	115,473,300	109,067,130	-6,406,170	-5.55%
Motor Vehicle Grand List @ 99%	114,318,567	107,976,459	-6,342,108	-5.55%
Motor Vehicle Mill Rate *	4.160	2.000	-2.160	-51.92%
Motor Vehicle Taxes Billed	480,369	218,134	-262,235	-54.59%

* Fixed rate based on City of Middletown final mill rate increase. This is NOT the final number, however South Fire District must remain within the CT motor vehicle 32.46 mill rate cap.

Real Estate and Personal Property Tax Calculation

Grand List	1,312,670	1,311,788	-881.887	-0.07%
Grand List @ 99%	1,299,543	1,298,670	-873.068	-0.07%
Mill Rate *	5.311	5.338	0.027	0.51%
Real Estate and Personal Property Taxes Billed **	6,420,861	6,932,927	512,066	7.98%

* Total Expenses minus Motor Vehicle Taxes Billed minus Additional Income divided by Grand List @ 99%

** Total Expenses minus Motor Vehicle Taxes Billed minus Additional Income .

Income

Property Tax Revenue at 99%	6,901,230	7,151,061	249,831	3.62%
Tax Supplement	15,000	20,000	5,000	33.33%
Interest and Liens	30,000	30,000	0	0.00%
Investment Income	10,000	15,000	5,000	50.00%
Municipal Grants and Revenue Sharing	0	0	0	0.00%
NRG	201,650	201,650	0	0.00%
State MV Fire District Grant	0	0	0	0.00%
Total	7,157,880	7,417,711	259,831	3.63%

Expenses

Utilities				
7201 · Electricity	22,500	22,500	0	0.00%
7202 · Water and Sewer	2,500	2,500	0	0.00%
7203 · Heating	15,000	15,000	0	0.00%
7204 · Telephone	3,000	3,000	0	0.00%
Total	43,000	43,000	0	0.00%
Apparatus / Vehicles				
7401 · Fuel	45,000	45,000	0	0.00%
7403 · Vehicle Repairs	40,000	40,000	0	0.00%
7403-1 · Apparatus Preventative Maint.	12,650	12,650	0	0.00%
7404 · NFPA/OSHA Compliance	9,850	25,000	15,150	153.81%
7406 · Vehicle Supplies	2,000	2,000	0	0.00%
Total	109,500	124,650	15,150	13.84%
Insurance				
7501 · Insurance - Workers Compensation	177,685	202,016	24,331	13.69%
7502 · Insurance - Commercial Package	55,000	55,000	0	0.00%
7503 · Insurance - Medical	995,447	1,057,152	61,705	6.20%
7504 · Insurance - Cyber	6,515	6,515	0	0.00%
7509 · Insurance - Life and Disability	56,586	57,306	720	1.27%
7512 · Pension - Defined Contribution	364,055	387,088	23,033	6.33%
7513 · Unused Sick Time	23,796	20,321	-3,475	-14.60%
Total	1,679,084	1,785,398	106,314	6.33%

As of 03/26/2024

Salaries and Wages

7601 · Salaries - Fire Department	3,107,984	3,157,136	49,152	1.58%
7602 · Salaries - Administrative	190,000	190,000	0	0.00%
7603 · Replacement / Call Backs	671,539	707,884	36,345	5.41%
7604 · Fringe Benefits	132,942	139,885	6,943	5.22%
7606 · PEB - Uncompensated Absences	10,000	10,000	0	0.00%
7607 · PEB - Heart and Hypertension	206,489	206,489	0	0.00%
7609 · Employer - Social Security	255,202	260,642	5,440	2.13%
7610 · Employer - Medicare	59,685	60,957	1,272	2.13%
Total	4,633,841	4,732,992	99,151	2.14%

Administration

7701 · Tax Collector's Expense	24,000	24,000	0	0.00%
7702 · Professional Org / Periodicals	2,675	3,281	606	22.65%
7703 · Office Expenses	3,500	3,500	0	0.00%
7704 · Auditor	7,750	7,750	0	0.00%
7705 · Professional Development	8,500	8,500	0	0.00%
7706 · Postage	4,000	4,000	0	0.00%
7707 · Contingency	50,000	50,000	0	0.00%
7708 · Commissioner's Compensation	9,000	9,000	0	0.00%
7709 · Activity Expense	3,500	4,000	500	14.29%
7710 · Professional Services	35,000	30,100	-4,900	-14.00%
7712 · Office Equipment	1,200	1,200	0	0.00%
7713 · Actuarial Services	3,300	3,300	0	0.00%
7714 · Advertising / Voting	6,200	8,400	2,200	35.48%
7715 · Lien Fees	1,200	1,200	0	0.00%
7716 · Archive Services	1,000	1,000	0	0.00%
7717 · Software Support	53,100	59,010	5,910	11.13%
Total	213,925	218,241	4,316	2.02%

Physical Plant

7801 · Repairs Building	20,000	20,000	0	0.00%
7802 · Supplies Maintenance	8,900	8,900	0	0.00%
7803 · Services	13,000	13,000	0	0.00%
7805 · Equipment	4,600	4,600	0	0.00%
Total	46,500	46,500	0	0.00%

Fire Department Operations

7901 · Emergency Medical Equipment	12,500	12,500	0	0.00%
7902 · Computer Equip & Supplies	2,000	2,000	0	0.00%
7903 · Training	37,500	37,500	0	0.00%
7904 · Fire Education and Prevention (renamed)	4,500	7,500	3,000	66.67%
7905 · Fire Fighting Equipment	14,000	14,000	0	0.00%
7906 · Special Service Units	7,000	7,000	0	0.00%
7907 · Fire Marshal's Office	4,000	4,000	0	0.00%
7909 · Uniforms	31,000	40,000	9,000	29.03%
7910 · Protective Clothing	35,000	50,000	15,000	42.86%
7911 · Communications	4,500	4,500	0	0.00%
7912 · Cellular Phones	5,600	5,600	0	0.00%
7913 · Breathing Air & Oxygen	1,500	1,500	0	0.00%
7915 · Medical Testing	4,180	12,080	7,900	189.00%
7916 · Breathing Apparatus-Test & Repair	2,800	2,800	0	0.00%
Total	166,080	200,980	34,900	21.01%

8999 · CNR Contribution	265,950	265,950	0	0.00%
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Total Expense	7,157,880	7,417,711	259,831	3.63%
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South Fire District

2024 – 2025 Budget Notes

Income

Motor Vehicle Property Tax Revenue and Tax Supplement – This calculation has been estimated. It is usually based on Common Council's approval of Mayor Florsheim's proposed mill rate and the State of Connecticut motor vehicle 32.46 mill rate cap, allowing South Fire District to collect motor vehicle taxes for the difference between the two. However, we do not have information from the City of Middletown to use at this time.

Investment Income – a conservative increase due to the increase in interest rates on unrestricted funds.

Expenses

7404 – NFPA/OSHA Compliance – Increase due to additional OSHA requirements being imposed.

7501 – Insurance – Workers Compensation – Estimated using a 9% increase. Actual quoting process closer to July 1.

7502 – Insurance – Commercial Package – Estimated using a 6% increase. Actual quoting process closer to July 1.

7503 – Insurance – Medical – Increase due to staffing and family status changes based on current premiums. We are still awaiting quotes from our carrier.

7504 – Insurance – Cyber – awaiting quote from our carrier in April.

7509 – Insurance – Life and Disability – Increase is due to staffing changes and salary increases.

7512 – Pension – Defined Contribution – Increase due to staffing changes and salary increases.

7513 – Unused Sick Time – Decrease due to staffing changes.

7601 – Salaries – Fire Department – Increase due to staffing changes and salary increases.

7602 – Salaries – Administrative – Increase due to salary increases.

7603 – Replacements/Call Backs – Calculated based on overtime hours in previous fiscal year and using new salary rates. *As of the payroll of March 28th we are currently at \$404,582.17 which is 60.2% of budget. When underfunding this line, it also affects the following:*

- 7609 – Employer – Social Security
- 7610 – Employer – Medicare
- 7501 – Insurance - Workers Compensation – Each year we submit our expected payroll for our worker's comp carrier to provide a quote for the next fiscal year. However, when audited annually and we are *over* the expected payroll, we are billed for the difference.

Unfortunately, we cannot anticipate emergencies, illness, or injuries. Regardless, it is fiscally irresponsible to underfund this line. This causes a strain on the rest of the budget and makes it more difficult to operate within our lines.

7604 – Fringe Benefits – Increase due fringe benefits paid associated with salary and staffing changes.

7609 – Employer – Social Security, and 7610 – Employer – Medicare – Increase due to salary increases, and increase in 7603 – Replacements/Call Backs.

7702 – Professional Ord/Periodicals - Increase due to increase in professional memberships and fees.

7709 – Activity Expense – Increase due to increased participation in activities/events.

7710 – Professional Services – Decrease due to reduction of entry level and promotional exams.

7714 – Advertising/Voting - Increase due to increase in advertising costs, printing costs (tri-fold brochure), additional voting card, card programming and voting machine setup.

7717 – Software Support – Estimated Increase due to increase in software and support.

7904 – Fire Education and Prevention – Increase due to increasing number of requests for external events.

7909 – Uniforms – Estimated. Current increase due to price some quotes received, and anticipated hiring of two new firefighters.

7910 – Protective Clothing – Increase due to price increases, and anticipated hiring of two new firefighters.

7915 – Medical Testing – Increase due to anticipated NFPA 1582 physical requirement and anticipated hiring of two new firefighters.

Refund Report SOUTH FIRE DISTRICT As Of Date 03/31/2024 Cash Type : SFD Date: 03/31/2024 Page: 1
 Conditions : Year 2007 To 2022 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All Terminal # : All
 Bill # S-D Name S-D Name Tax Paid Int Paid Lien Paid Fee Paid Bint Paid Tot Paid Bank Prop Loc./Vehicle
 Last Date Rf

2022-01-0006639	2	JIRON ADRIANA & LOPEZ RIC R13137	-1,011.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	03/22/2024	-1,011.16	90	10 WESTRIDGE IA
TOT REAL ESTATE	# Of Accts: 1	SFD	-1,011.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-1,011.16		
2022-03-0055147	2	CATRINI MICHAEL V 55147	-29.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	03/22/2024	-29.76		7383DD 3D7LS38075G752844
2022-03-0057489	2	DAMICO NICOLAS D 57489	-13.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	03/15/2024	-13.81		AW56145 JF1GG616X7H801732
2022-03-0059751	2	ELIAM BRUCE G 59751	-43.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	03/15/2024	-43.90		C108013 1GCRKSE75E2147449
TOT MOTORVEHICLE	# Of Accts: 3	SFD	-87.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-87.47		
2022-04-0080855	2	CCAP AUTO LEASE LTD 80855	-66.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	03/22/2024	-66.06	S800	BJ01127 1C4GUXAG3FW530583
TOT MV SUPPLEMEN	# Of Accts: 1	SFD	-66.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-66.06		
YEAR 2022	# Of Accts: 5	SFD	-1,164.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-1,164.69		
GRAND TOTAL	# Of Accts: 5	SFD	-1,164.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-1,164.69		

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS MARCH 2024	
REAL ESTATE	\$ 18,101.25
MOTOR VEHICLE	\$ 1,011.16
PERSONAL PROPERTY	\$ 5,480.56
SUPPLEMENTAL MOTOR VEHICLE	\$ 2,459.59
BACK TAXES	\$ 3,405.34
CURRENT INTEREST	\$ 3,414.40
BACK INTEREST	\$ 1,674.83
FEES PAID	\$ 811.66
LIENS RELEASED	\$ 72.00
COLLECTIONS 2023/2024	\$ 36,430.79
JULY	\$ 6,223,864.66
AUGUST	\$ 790,755.58
SEPTEMBER	\$ 159,383.13
OCTOBER	\$ 52,504.89
NOVEMBER	\$ 30,179.50
DECEMBER	\$ 20,047.46
JANUARY	\$ 74,873.65
FEBRUARY	\$ 21,063.92
MARCH	\$ 36,430.79
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	\$ 7,409,103.58
GRANTS RECEIVED	
	\$ -
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ 201,650.00
TOTAL GRANTS	\$ 201,650.00
TOTAL YEAR-TO-DATE	\$ 7,610,753.58
Respectfully submitted by:	
Lee R. Matterazzo, CCMC	
South Fire District	

Tax Collections March 2024

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,012,796.68	\$ 5,927,671.72	\$2,999.92	98.63%	\$0.00
PP	\$ 938,701.75	\$ 930,969.35	\$18.33	99.18%	\$3.12
MV	\$ 464,467.19	\$ 411,154.86	\$3,654.19	89.31%	\$422.97
MVS	\$ 55,979.78	\$ 41,780.33	\$71.71	74.76%	\$57.11
TOTAL	\$ 7,471,945.40	\$ 7,311,576.26	\$ 6,744.15	97.94%	\$ 483.20

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

South Fire District
Monthly Expense Detail
February and March 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	02/01/2024	Earthlight Power, LLC.	210.60		210.60
	02/27/2024	Eversource	2,090.55		2,301.15
	03/04/2024	Earthlight Power, LLC.	453.60		2,754.75
Total 7201 · Electricity			2,754.75	0.00	2,754.75
7202 · Water and Sewer					
	02/01/2024	Middletown Water & Sewer Dept	132.12		132.12
	03/01/2024	Middletown Water & Sewer Dept	132.12		264.24
Total 7202 · Water and Sewer			264.24	0.00	264.24
7203 · Heating					
	02/02/2024	Eversource	1,390.93		1,390.93
	03/04/2024	Eversource	1,286.24		2,677.17
Total 7203 · Heating			2,677.17	0.00	2,677.17
7204 · Telephone					
	02/15/2024	Frontier Communications	232.86		232.86
	03/15/2024	Frontier Communications	233.27		466.13
Total 7204 · Telephone			466.13	0.00	466.13
7401 · Fuel					
	02/02/2024	Grainger	44.28		44.28
	02/23/2024	WEX Bank - Small Bus. Card	1,493.18		1,537.46
	03/06/2024	Grainger	44.28		1,581.74
	03/23/2024	WEX Bank - Small Bus. Card	1,491.02		3,072.76
Total 7401 · Fuel			3,072.76	0.00	3,072.76
7403 · Vehicle Repairs					
	02/29/2024	Advance Auto Parts	62.73		62.73
	03/04/2024	First Line Emergency	4,123.46		4,186.19
	03/11/2024	Brake Pro, LLC	507.00		4,693.19
	03/14/2024	Barnwell House of Tires, Inc.	1,037.37		5,730.56
	03/14/2024	Barnwell House of Tires, Inc.	2,444.61		8,175.17
	03/19/2024	Brake Pro, LLC	25.00		8,200.17
	03/19/2024	Brake Pro, LLC	1,297.00		9,497.17
Total 7403 · Vehicle Repairs			9,497.17	0.00	9,497.17
7404 · NFPA/OSHA Compliance					
	02/29/2024	Bank of America	76.94		76.94
	03/05/2024	Central Systems, Inc.	470.00		546.94
	03/07/2024	Municipal Emergency Services/Shipman's	1,812.93		2,359.87
Total 7404 · NFPA/OSHA Compliance			2,359.87	0.00	2,359.87

South Fire District
Monthly Expense Detail
February and March 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7406 · Vehicle Supplies					
	02/02/2024	Grainger	23.04		23.04
	02/29/2024	Bank of America	55.98		79.02
	03/28/2024	Ace Home Center	11.86		90.88
Total 7406 · Vehicle Supplies			90.88	0.00	90.88
7501 · Insurance-Workers Compensation					
	02/01/2024	Benchmark Insurance Company	16,098.00		16,098.00
	03/01/2024	Benchmark Insurance Company	16,098.00		32,196.00
Total 7501 · Insurance-Workers Compensation			32,196.00	0.00	32,196.00
7512 · Pension - Defined Contribution					
	02/08/2024	Lincoln Financial - Pension 401	30,280.69		30,280.69
	03/07/2024	Lincoln Financial - Pension 401	30,280.69		60,561.38
Total 7512 · Pension - Defined Contribution			60,561.38	0.00	60,561.38
7701 · Tax Collector's Expense					
	02/20/2024	CT Tax Collectors' Association, Inc.	105.00		105.00
	02/20/2024	CT Tax Collectors' Association, Inc.	25.00		130.00
	03/22/2024	CCMC Certification Committee	50.00		180.00
Total 7701 · Tax Collector's Expense			180.00	0.00	180.00
7702 · Professional Org / Periodicals					
	02/05/2024	CT Fire Dept. Instructors Assoc., Inc.	10.00		10.00
	02/05/2024	CT Fire Dept. Instructors Assoc., Inc.	40.00		50.00
	02/09/2024	CT Fire Dept. Instructors Assoc., Inc.	40.00		90.00
	02/29/2024	Bank of America	30.00		120.00
Total 7702 · Professional Org / Periodicals			120.00	0.00	120.00
7703 · Office Expenses					
	02/29/2024	Bank of America	26.38		26.38
	02/29/2024	Bank of America	185.01		211.39
Total 7703 · Office Expenses			211.39	0.00	211.39
7704 · Auditor					
	02/05/2024	Costello Company, LLC	7,750.00		7,750.00
	02/13/2024	Costello Company, LLC	725.00		8,475.00
Total 7704 · Auditor			8,475.00	0.00	8,475.00
7706 · Postage					
	03/04/2024	Trzaski, James	17.46		17.46
	03/18/2024	FedEx	39.14		56.60
Total 7706 · Postage			56.60	0.00	56.60

South Fire District
Monthly Expense Detail
 February and March 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7708 · Commissioner's Compensation					
	03/06/2024	Paychex	750.00		750.00
Total 7708 · Commissioner's Compensation			750.00	0.00	750.00
7709 · Activity Expense					
	02/29/2024	Bank of America	23.66		23.66
	02/29/2024	Bank of America	45.09		68.75
	02/29/2024	Bank of America	308.55		377.30
	02/29/2024	Bank of America	181.11		558.41
	02/29/2024	Bank of America	33.98		592.39
	02/29/2024	Bank of America	31.22		623.61
	02/29/2024	Bank of America	75.94		699.55
	02/29/2024	Bank of America	29.98		729.53
Total 7709 · Activity Expense			729.53	0.00	729.53
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - General/Labor					
	03/18/2024	Summa & Ryan, PC	146.25		146.25
Total 7711A · Legal Expense - General/Labor			146.25	0.00	146.25
7711B · Legal Expense - H & H					
	02/06/2024	Nuzzo & Roberts, LLC.	160.00		160.00
	03/06/2024	Nuzzo & Roberts, LLC.	100.00		260.00
Total 7711B · Legal Expense - H & H			260.00	0.00	260.00
Total 7711 · Legal Expense			406.25	0.00	406.25
7710 · Professional Services - Other					
	02/01/2024	Paychex	126.56		126.56
	02/01/2024	Paychex	58.58		185.14
	02/01/2024	Paychex	62.70		247.84
	02/08/2024	Paychex	126.56		374.40
	02/08/2024	Paychex	58.58		432.98
	02/15/2024	Paychex	275.24		708.22
	02/15/2024	Paychex	125.36		833.58
	02/22/2024	Paychex	275.24		1,108.82
	02/22/2024	Paychex	125.36		1,234.18
	02/29/2024	Merrick & Associates, LLC	400.00		1,634.18
	02/29/2024	Paychex	128.62		1,762.80
	02/29/2024	Paychex	58.58		1,821.38
	03/07/2024	Paychex	128.62		1,950.00
	03/07/2024	Paychex	58.58		2,008.58
	03/07/2024	Paychex	62.70		2,071.28

South Fire District
Monthly Expense Detail
February and March 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services - Other, continued					
	03/14/2024	Paychex	128.62		2,199.90
	03/14/2024	Paychex	58.58		2,258.48
	03/21/2024	Paychex	128.62		2,387.10
	03/21/2024	Paychex	58.58		2,445.68
	03/21/2024	PoliceApp.com, Inc.		1,665.00	780.68
	03/28/2024	Paychex	128.62		909.30
	03/28/2024	Paychex	58.58		967.88
			<u>2,632.88</u>	<u>1,665.00</u>	<u>967.88</u>
Total 7710 · Professional Services - Other					
Total 7710 · Professional Services			3,039.13	1,665.00	1,374.13
7712 · Office Equipment					
	02/29/2024	Bank of America	97.40		97.40
Total 7712 · Office Equipment			97.40	0.00	97.40
7714 · Advertising / Voting					
	02/05/2024	Wilson, William	300.00		300.00
	02/05/2024	Petras, Anton.	200.00		500.00
	02/05/2024	Petras, Diane	200.00		700.00
	02/29/2024	Hartford Courant - Advertising	35.51		735.51
Total 7714 · Advertising / Voting			735.51	0.00	735.51
7716 · Archive Services					
	03/31/2024	Hartford Despatch & Storage	195.00		195.00
Total 7716 · Archive Services			195.00	0.00	195.00
7717 · Software Support					
	02/29/2024	Bank of America	142.00		142.00
Total 7717 · Software Support			142.00	0.00	142.00
7801 · Repairs Building					
	02/06/2024	Absolute Air Services, LLC.	265.88		265.88
	02/14/2024	Salafia Electric, LLC.	462.50		728.38
	02/14/2024	Salafia Electric, LLC.	3,931.28		4,659.66
	02/29/2024	Bank of America	122.50		4,782.16
	02/29/2024	Bank of America	193.75		4,975.91
	03/11/2024	A-Tech Commercial Parts & Service, LLC.	449.43		5,425.34
	03/22/2024	Air Cleaning Specialists of New England	200.22		5,625.56
Total 7801 · Repairs Building			5,625.56	0.00	5,625.56
7802 · Supplies Maintenance					
	02/08/2024	W.B. Mason Company, Inc.	270.14		270.14
	02/21/2024	W.B. Mason Company, Inc.	230.32		500.46

South Fire District
Monthly Expense Detail
February and March 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7802 · Supplies Maintenance, continued					
	02/22/2024	Grainger	20.34		520.80
	02/27/2024	W.B. Mason Company, Inc.	294.51		815.31
	02/28/2024	Ace Home Center	89.38		904.69
	02/28/2024	Ace Home Center	31.98		936.67
	02/28/2024	Ace Home Center	35.98		972.65
	02/28/2024	Ace Home Center	21.98		994.63
	03/05/2024	Interstate All Battery Center	159.00		1,153.63
	03/07/2024	W.B. Mason Company, Inc.	196.10		1,349.73
	03/12/2024	W.B. Mason Company, Inc.	63.18		1,412.91
	03/18/2024	W.B. Mason Company, Inc.	29.85		1,442.76
	03/28/2024	Ace Home Center	124.19		1,566.95
	03/28/2024	W.B. Mason Company, Inc.	114.54		1,681.49
Total 7802 · Supplies Maintenance			1,681.49	0.00	1,681.49
7803 · Services					
	02/02/2024	JP Bellamo & Sons, Inc.	50.00		50.00
	02/06/2024	Comcast	100.80		150.80
	02/07/2024	Comcast	22.48		173.28
	02/10/2024	De Lage Landen Financial Services, Inc.	121.00		294.28
	02/23/2024	All Waste	200.00		494.28
	03/01/2024	A & A Office Systems, Inc. - Usage	51.31		545.59
	03/05/2024	JP Bellamo & Sons, Inc.	50.00		595.59
	03/06/2024	Comcast	100.80		696.39
	03/07/2024	Comcast	22.48		718.87
	03/09/2024	De Lage Landen Financial Services, Inc.	121.00		839.87
	03/11/2024	Pitney Bowes Inc. - Quarterly	217.86		1,057.73
	03/25/2024	All Waste	200.00		1,257.73
	03/28/2024	Higgins Electric, Inc.	583.79		1,841.52
Total 7803 · Services			1,841.52	0.00	1,841.52
7805 · Equipment					
	02/29/2024	Bank of America		159.98	-159.98
	02/29/2024	Bank of America	518.22		358.24
Total 7805 · Equipment			518.22	159.98	358.24
7901 · Emergency Medical Equipment					
	02/02/2024	Common Cents EMS Supply, LLC.	133.25		133.25
	02/08/2024	Common Cents EMS Supply, LLC.	428.40		561.65
	02/14/2024	Common Cents EMS Supply, LLC.	113.67		675.32
	02/21/2024	Common Cents EMS Supply, LLC.	27.89		703.21
	03/15/2024	Common Cents EMS Supply, LLC.	90.03		793.24
Total 7901 · Emergency Medical Equipment			793.24	0.00	793.24

South Fire District
Monthly Expense Detail
February and March 2024

	Date	Name	Debit	Credit	Balance
7903 · Training					
	02/01/2024	CT Fire Academy Bookstore	128.75		128.75
	02/09/2024	Dorfman, Steven N.	150.00		278.75
	02/23/2024	First Choice Safety Solutions, LLC.	1,350.00		1,628.75
	02/29/2024	Bank of America	71.21		1,699.96
	02/29/2024	Bank of America	71.21		1,771.17
	03/27/2024	Commission on Fire Prevention and Control		385.00	1,386.17
	03/27/2024	Commission on Fire Prevention and Control	450.00		1,836.17
	03/27/2024	Commission on Fire Prevention and Control	450.00		2,286.17
	03/27/2024	Commission on Fire Prevention and Control	7,664.00		9,950.17
	03/27/2024	Commission on Fire Prevention and Control	35.00		9,985.17
	03/27/2024	Commission on Fire Prevention and Control	450.00		10,435.17
	03/27/2024	Commission on Fire Prevention and Control	410.00		10,845.17
	03/27/2024	Commission on Fire Prevention and Control	410.00		11,255.17
	03/27/2024	Commission on Fire Prevention and Control	450.00		11,705.17
	03/27/2024	Commission on Fire Prevention and Control	185.00		11,890.17
Total 7903 · Training			12,275.17	385.00	11,890.17
7905 · Fire Fighting Equipment					
	02/02/2024	Grainger	46.60		46.60
	02/08/2024	Municipal Emergency Services/Shipman's	277.20		323.80
	02/14/2024	Fire Equipment Headquarters	643.51		967.31
Total 7905 · Fire Fighting Equipment			967.31	0.00	967.31
7906 · Special Service Units					
	02/01/2024	U.S. Darkwater, LLC.	504.96		504.96
	02/16/2024	U.S. Darkwater, LLC.	39.99		544.95
	02/16/2024	U.S. Darkwater, LLC.	39.99		584.94
	02/16/2024	U.S. Darkwater, LLC.	64.99		649.93
	02/16/2024	U.S. Darkwater, LLC.	64.99		714.92
Total 7906 · Special Service Units			714.92	0.00	714.92
7907 · Fire Marshal's Office					
	02/29/2024	Bank of America	40.00		40.00
	02/29/2024	Bank of America	10.79		50.79
Total 7907 · Fire Marshal's Office			50.79	0.00	50.79
7909 · Uniforms					
	02/01/2024	Security Uniforms, Inc.	119.00		119.00
	03/12/2024	Security Uniforms, Inc.	20.00		139.00
	03/21/2024	Russo, Philip		20.00	119.00
Total 7909 · Uniforms			139.00	20.00	119.00

South Fire District
Monthly Expense Detail
 February and March 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7910 · Protective Clothing					
7910 · Protective Clothing - Other					
	03/28/2024	Firematic Supply Co. Inc.	1,912.98		1,912.98
		Total 7910 · Protective Clothing - Other	<u>1,912.98</u>	<u>0.00</u>	<u>1,912.98</u>
		Total 7910 · Protective Clothing	<u>1,912.98</u>	<u>0.00</u>	<u>1,912.98</u>
7911 · Communications					
	02/22/2024	NorcomCT	49.00		49.00
		Total 7911 · Communications	<u>49.00</u>	<u>0.00</u>	<u>49.00</u>
7912 · Cellular Phones					
	02/11/2024	AT&T Mobility	591.05		591.05
	03/11/2024	AT&T Mobility	591.05		1,182.10
		Total 7912 · Cellular Phones	<u>1,182.10</u>	<u>0.00</u>	<u>1,182.10</u>
7913 · Breathing Air & Oxygen					
	02/26/2024	Airgas USA, LLC	467.29		467.29
	02/29/2024	Airgas USA, LLC	26.63		493.92
		Total 7913 · Breathing Air & Oxygen	<u>493.92</u>	<u>0.00</u>	<u>493.92</u>
7915 · Medical Testing					
	02/16/2024	Keenan, Terence A.	102.00		102.00
	02/16/2024	Moss, Owen T.	102.00		204.00
	02/22/2024	American Family Care, LLC.	165.00		369.00
	02/22/2024	American Family Care, LLC.	240.00		609.00
	02/22/2024	American Family Care, LLC.	575.00		1,184.00
	02/22/2024	American Family Care, LLC.	610.00		1,794.00
	02/22/2024	American Family Care, LLC.	610.00		2,404.00
	02/22/2024	American Family Care, LLC.	165.00		2,569.00
	02/22/2024	American Family Care, LLC.	395.00		2,964.00
		Total 7915 · Medical Testing	<u>2,964.00</u>	<u>0.00</u>	<u>2,964.00</u>
TOTAL			<u><u>159,881.13</u></u>	<u><u>2,229.98</u></u>	<u><u>157,651.15</u></u>

South Fire District
Profit & Loss Budget vs. Actual
 July 2023 through March 2024

	<u>Jul '23 - Mar 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	7,269,795.93	6,901,230.00	368,565.93	105.34%
4102 · Interest and Liens	40,895.53	30,000.00	10,895.53	136.32%
4103 · Tax Refunds	-7,227.35	0.00	-7,227.35	100.00%
4104 · Fees	5,125.52	0.00	5,125.52	100.00%
4105 · Prior Year Tax Collections	50,645.68	0.00	50,645.68	100.00%
4107 · Tax Supplemental MV	41,780.33	15,000.00	26,780.33	278.54%
4109 · Grants - FEMA	62,312.38	0.00	62,312.38	100.00%
4125 · Grants	37,501.65	0.00	37,501.65	100.00%
4126 · Contributions - Individuals	25.00	0.00	25.00	100.00%
4127 · Contributions - Corporate	5,250.00	0.00	5,250.00	100.00%
4204 · Municipal Grants & Rev. Sharing	710,643.93	0.00	710,643.93	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	82,439.30	10,000.00	72,439.30	824.39%
4901 · Miscellaneous Income	31,712.35	0.00	31,712.35	100.00%
Total Income	<u>8,532,550.25</u>	<u>7,157,880.00</u>	<u>1,374,670.25</u>	<u>119.21%</u>
Expense				
7201 · Electricity	13,625.58	22,500.00	-8,874.42	60.56%
7202 · Water and Sewer	1,719.42	2,500.00	-780.58	68.78%
7203 · Heating	7,582.82	15,000.00	-7,417.18	50.55%
7204 · Telephone	2,098.48	3,000.00	-901.52	69.95%
7401 · Fuel	27,425.10	45,000.00	-17,574.90	60.95%
7403-1 · Apparatus Preventative Maint.	10,184.76	12,650.00	-2,465.24	80.51%
7403 · Vehicle Repairs	38,210.43	40,000.00	-1,789.57	95.53%
7404 · NFPA/OSHA Compliance	13,542.06	9,850.00	3,692.06	137.48%
7406 · Vehicle Supplies	1,082.42	2,000.00	-917.58	54.12%
7501 · Insurance-Workers Compensation	158,878.00	177,685.00	-18,807.00	89.42%
7502 · Insurance - Commercial Package	38,828.00	55,000.00	-16,172.00	70.60%
7503 · Insurance - Medical	718,507.12	995,447.00	-276,939.88	72.18%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.00%
7509 · Insurance - Life and Disability	39,030.47	56,586.00	-17,555.53	68.98%
7512 · Pension - Defined Contribution	267,745.81	364,055.00	-96,309.19	73.55%
7513 · Unused Sick Time	0.00	23,796.00	-23,796.00	0.00%
7601 · Salaries - Fire Department	2,274,435.28	3,107,984.00	-833,548.72	73.18%
7602 · Salaries - Administrative	123,947.64	190,000.00	-66,052.36	65.24%
7603 · Replacement / Call Backs	404,582.17	671,539.00	-266,956.83	60.25%
7604 · Fringe Benefits	119,954.09	132,942.00	-12,987.91	90.23%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.00%
7607 · PEB-Heart and Hypertension	35,143.81	206,489.00	-171,345.19	17.02%
7609 · Employer - Social Security	175,883.80	255,202.00	-79,318.20	68.92%
7610 · Employer - Medicare	41,134.30	59,685.00	-18,550.70	68.92%

South Fire District
Profit & Loss Budget vs. Actual
 July 2023 through March 2024

	<u>Jul '23 - Mar 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7701 · Tax Collector's Expense	14,239.79	24,000.00	-9,760.21	59.33%
7702 · Professional Org / Periodicals	2,009.41	2,675.00	-665.59	75.12%
7703 · Office Expenses	2,735.25	3,500.00	-764.75	78.15%
7704 · Auditor	8,475.00	7,750.00	725.00	109.36%
7705 · Professional Development	8,500.00	8,500.00	0.00	100.00%
7706 · Postage	1,608.14	4,000.00	-2,391.86	40.20%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 · Commissioner's Compensation	6,750.00	9,000.00	-2,250.00	75.00%
7709 · Activity Expense	2,605.86	3,500.00	-894.14	74.45%
7710 · Professional Services	18,100.45	35,000.00	-16,899.55	51.72%
7712 · Office Equipment	97.40	1,200.00	-1,102.60	8.12%
7713 · Actuarial Services	3,150.00	3,300.00	-150.00	95.46%
7714 · Advertising / Voting	2,386.11	6,200.00	-3,813.89	38.49%
7715 · Lien Fees	0.00	1,200.00	-1,200.00	0.00%
7716 · Archive Services	585.00	1,000.00	-415.00	58.50%
7717 · Software Support	47,092.89	53,100.00	-6,007.11	88.69%
7801 · Repairs Building	18,700.22	20,000.00	-1,299.78	93.50%
7802 · Supplies Maintenance	7,188.32	8,900.00	-1,711.68	80.77%
7803 · Services	9,182.37	13,000.00	-3,817.63	70.63%
7805 · Equipment	4,519.84	4,600.00	-80.16	98.26%
7901 · Emergency Medical Equipment	8,658.40	12,500.00	-3,841.60	69.27%
7902 · Computer Equip & Supplies	1,179.44	2,000.00	-820.56	58.97%
7903 · Training	28,100.63	37,500.00	-9,399.37	74.94%
7904 · Fire Education and Prevention	4,224.87	4,500.00	-275.13	93.89%
7905 · Fire Fighting Equipment	16,453.96	14,000.00	2,453.96	117.53%
7906 · Special Service Units	4,217.59	7,000.00	-2,782.41	60.25%
7907 · Fire Marshal's Office	2,424.29	4,000.00	-1,575.71	60.61%
7909 · Uniforms	33,524.96	31,000.00	2,524.96	108.15%
7910 · Protective Clothing	32,480.66	35,000.00	-2,519.34	92.80%
7911 · Communications	2,753.87	4,500.00	-1,746.13	61.20%
7912 · Cellular Phones	5,654.92	5,600.00	54.92	100.98%
7913 · Breathing Air & Oxygen	1,270.37	1,500.00	-229.63	84.69%
7915 · Medical Testing	4,341.00	4,180.00	161.00	103.85%
7916 · Breathing Apparatus-Test Repair	972.58	2,800.00	-1,827.42	34.74%
8999 · CNR Current Year	196,653.86	265,950.00	-69,296.14	73.94%
Total Expense	5,020,894.01	7,157,880.00	-2,136,985.99	70.15%

South Fire District
Cash Balance Report
March 2024

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	5,407,390.10
	Operating - Checking	\$	<u>168,895.95</u>
	Total:	\$	5,576,286.05

Restricted Funds:

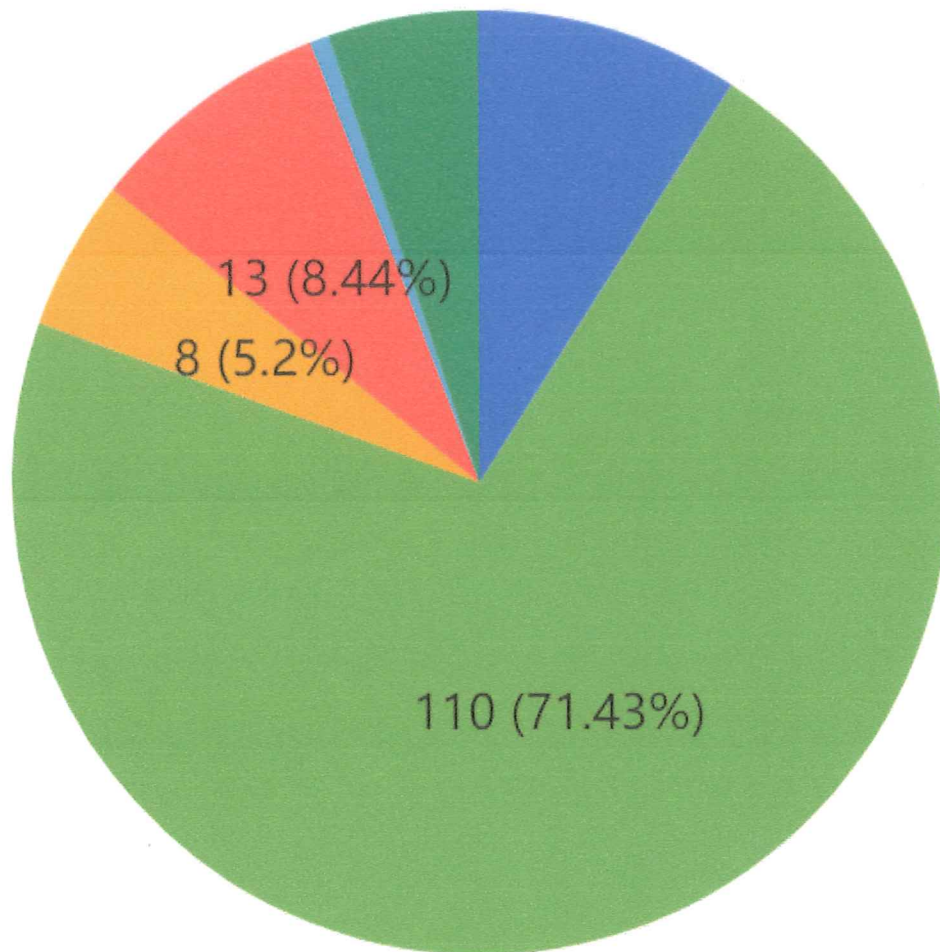
CNR	\$	1,977,488.51
Post-Employment Benefits	\$	666,266.86



Chief Officer Activity Trzaski

EVENT NAME	START DATE	LAST NAME	NOTES
Joint Council Meeting	2024-03-05 09:00:00	Trzaski	Joint Council meeting with CCM about Cancer Relief legislation
Chamber meeting	2024-03-07 07:00:00	Trzaski	Attended Chamber Central Business Meeting
SFD Commissioner Meeting	2024-03-11 19:00:00	Trzaski	Attended SFD Monthly Commissioner Meeting
First Due Reporting Maint.	2024-03-12 08:00:00	Trzaski	Met with DFM to build monthly report.
First Due meeting with Amy	2024-03-12 13:00:00	Trzaski	Reviewed open tickets
Middletown Fire Swearing in	2024-03-12 16:00:00	Trzaski	Attended promotional and entry level swearing in.
Chamber Breakfast Meeting	2024-03-17 07:00:00	Trzaski	Middlesex Chamber of Commerce Breakfast meeting
Incident Response	2024-03-17 13:00:00	Trzaski	Responded mutual aid to Cromwell
Incident Response	2024-03-18 17:30:00	Trzaski	Responded off duty to structure fire mutual aid, Middletown Boston Ave
Contract Negotiations	2024-03-21 09:00:00	Trzaski	First contact negotiation meeting setting the ground rules
CT Joint Council Meeting	2024-03-21 13:30:00	Trzaski	Meeting with Comptroller Scanlon task force recruitment and retention for CT Fire Service
NFA Fire Officer Weekend	2024-03-22 08:00:00	Trzaski	Chief Officer Leadership training National Fire Academy
NFA Fire Officer Weekend	2024-03-23 08:00:00	Trzaski	Fire Officer Weekend Leadership Development
NFA Fire Officer Weekend	2024-03-24 08:00:00	Trzaski	Leadership Development National Fire Academy Emmittsburg Maryland
Budget Work Shop	2024-03-26 18:30:00	Trzaski	First Budget Workshop with Staff and Commission
Meeting with CVH Representative	2024-03-27 15:00:00	Trzaski	Meet with facilities and contact people from CVH
Flower Sale	2024-03-29 09:00:00	Trzaski	
Entry Level Test	2024-03-30 08:00:00	Trzaski	Assit with entry level testing held at Xavier

SOUTH FIRE DISTRICT INCIDENT LIST—MARCH 2024



Total 154

- 1 - Fire
- 3 - Rescue & Emergency Medical Service Incident
- 4 - Hazardous Condition (No Fire)
- 5 - Service Call
- 6 - Good Intent Call
- Not Mapped



Office of the Fire Chief

SOUTH FIRE DISTRICT

445 RANDOLPH ROAD

MIDDLETOWN, CT 06457

860-347-6661

Fax 860-346-6787

April 2, 2024

Dear Senators Blumenthal and Murphy

I am writing to request your favorable approval and sponsorship for a Public Safety Complex for the Town of Middlefield Connecticut. This will be under the USDA program in the Rural Development Community Facility program.

The South Fire District, City of Middletown CT, relies on and collaborates with the Town of Middlefield for emergency services in the form of fire protection, medical emergencies, law enforcement and natural disaster responses

The current capabilities of Middlefield, while providing effective services are considerably handicapped in response time and coordination by having dispersed headquarters; outdated, undersized, and distributed buildings and is insufficient is storage of gear and provisional storage. The main facility is 90 years old and is handling three times the designed call volume.

I am also aware that Middlefield is facing an additional, multimillion dollar capitol expense for road repair in the next several years. The town's ability to fund this overdue Public Safety Complex plus the necessary road repairs work will result in a significant, multi-year mill rate increase to taxpayers if grant funding is unavailable.

I therefore ask that you favorably accept and support this grant application and forward it to the appropriate funding sources for a successful Federal project to support the emergency services in Middlefield.

Best Regards

James Trzaski, Fire Chief
South Fire District

*Congratulations to the 2024
Firefighters Hall of Fame
Inductees*

Gary S. Allyn
James Gies

David G. Heiney, Sr.
Kenneth J. Jeffrey
(deceased)

T. William McAllister

Bryan Rykowski
William Seward III
Leslie Shull
Keith Victor

West Hartford
Oxford, Newtown, Wilton,
Naugatuck

Old Saybrook (deceased)
Sub Base & Windsor Locks

Danbury, Bethel, Woodbury,
Newtown, Waterbury & STS
East Hartford
North Branford & New Haven
Baltic, Niantic, & Sub Base
Hartford

*Chief Trzaski and your friends from
South Fire District*



LEARN | GROW | PLAY

Middletown Recreation
140 Wilderman's Way
Middletown, CT 06457

March 25, 2024

We thank you for all your support of our Easter Candy Hunt Eggstravaganza this year. We had over 750 participants! Without the support of our community members and organizations, this year's event would not have been so successful. Save the date for next year! Our event will take place on Saturday, April 12, 2025, 9:00am-12:30pm, at the Rec Center. We look forward to having you back!

Sincerely,

Middletown Rec

A handwritten signature in black ink, appearing to read 'Dawn Moore', is written over the printed name 'Middletown Rec'.



PROUD NATIONAL PARTNER
SportClips
(HAIRCUTS)

Fundraise 

Donate 

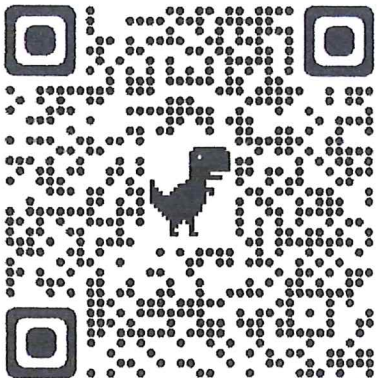
Volunteer 

Waterbury Firefighters Local 1339 Brass Works Brewing

May 18, 2024

Time: 3:00 pm to 6:00 pm

**Brass Works Brewing
2033 Thomaston Ave
Waterbury, CT**



**SOUTH FIRE DISTRICT
of the City of Middletown
Office of the Fire Marshal
445 Randolph Road
Middletown, CT 06457
860-343-6059**

*James M. Mastroianni, Fire Marshal
jmastroianni@southfiredistrict.com
860-250-0042 cell*

*Ryan Parmelee, Deputy Fire Marshal
rparmelee@southfiredistrict.com
860-262-3277 cell*

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of March 2024.

The FMO worked with management to develop a budget for FY 24-25. An increase in funding was requested for the Public Education line. This was made after thorough evaluation of the demands for community engagement and inflation. All funding goes directly back into the community in the form of educational literature, advertisement, and training under the concept of Community Risk Reduction.

The FMO is working with management to develop a South Fire District Citizen's Academy. The intent of this multi-day course is to inform the public on what the department does beyond fighting fire. This is in similar concept to the MPD Citizen's Academy that the FMO attended last month. Sessions are projected to begin upon the completion of the new meeting room in the Fall.

The FMO once again facilitated the County Fire Marshal's meeting. The guest speaker was a UNH graduate Fire Protection Engineer who reviews sprinkler plans for an insurance company. His presentation provided great insight not only into the development of sprinkler plans, but also the insurance industry's perspective on inspections and claims.

The FMO intends to shift Inspection focus to Residential Occupancies over the next few months while the weather is moderate.

Please feel free to contact the FMO with any questions in regards to the supporting documentation for Activity, Inspections, and Investigations.

Sincerely,



James Mastroianni
Fire Marshal



Ryan Parmelee
Deputy Fire Marshal

04/01/2024



Fire Marshal's Office Misc. Activity March 2024

EVENT NAME	START DATE	LAST NAME	NOTES
Youth Firesetter Program Development Prep	2024-03-25 10:00:00	Parmelee	
Xavier Temporary Liq. Liscence	2024-03-23 09:00:00	Mastroianni	
Xavier Temporary Liq. Liscence	2024-03-23 09:00:00	Parmelee	
State Youth Firesetter Meeting	2024-03-27 12:00:00	Mastroianni	Met with state reps and DCF to establish citywide program
State Youth Firesetter Meeting	2024-03-27 12:00:00	Parmelee	Met with state reps and DCF to establish citywide program
South Gate Subdivision FOI	2024-03-08 13:30:00	Mastroianni	Residential Sprinkler research in zoning code.
South Gate Subdivision FOI	2024-03-08 13:30:00	Parmelee	Residential Sprinkler research in zoning code.
Solnit Preplan	2024-03-11 09:00:00	Parmelee	Hydrant locations and Building Numbering verification
Smoke Alarm Program Management	2024-03-13 15:00:00	Parmelee	CY 24 planning
Shepherd Home Pre Plan	2024-03-25 13:00:00	Parmelee	Met with Facility Manager to label elevator disconnect
Shepherd Home Pre Plan	2024-03-22 15:00:00	Parmelee	Building egress layout verification
Scheduling	2024-03-19 13:00:00	Mastroianni	760 Saybrook Macky Plaza
Scheduling	2024-03-25 14:00:00	Parmelee	Met with business managers on E Main to schedule inspections.
Scheduling	2024-03-19 13:00:00	Parmelee	760 Saybrook Macky Plaza
Scheduling	2024-03-25 08:00:00	Parmelee	
Monarca Drive Meeting	2024-03-13 12:30:00	Parmelee	Briefed property owner on FOI request
Monarca Drive Meeting	2024-03-13 12:30:00	Mastroianni	Briefed property owner on FOI request
Middletown Rec Easter Egg Logistics Prep	2024-03-21 16:00:00	Mastroianni	Fire Safety Literature, SFD Platlic Helmets, Smoke Alarm Batteries and Candy Staging for event.
Middletown Rec Easter Egg Logistics Prep	2024-03-21 16:00:00	Parmelee	Fire Safety Literature, SFD Platlic Helmets, Smoke Alarm Batteries and Candy Staging for event.
Middletown Rec Easter Egg Hunt	2024-03-23 09:00:00	Mastroianni	SFD FMO handing out candy, fire safety literature, SFD plastic helmets etc.
Middletown Kids Health and Safety Meeting	2024-03-19 11:00:00	Parmelee	

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Fire Marshal's Office Misc. Activity
March 2024

South Fire District
 Address: 445 Randolph Rd, Middletown, CT,
 06457



EVENT NAME	START DATE	LAST NAME	NOTES
Middletown Kids Health and Safety Meeting	2024-03-19 11:00:00	Mastroianni	
Middlesex Health Annual Inspection Planning	2024-03-21 07:00:00	Parmelee	Coordination meeting with Facility Manager for CY24 Inspections.
Middlesex Health Annual Inspection Planning	2024-03-21 07:00:00	Mastroianni	Coordination meeting with Facility Manager for CY24 Inspections.
Meeting with Senior Center	2024-03-08 10:00:00	Mastroianni	Elks event planning
Meeting with Senior Center	2024-03-08 10:00:00	Parmelee	Elks event planning
Meeting with River Valley Services	2024-03-06 15:30:00	Mastroianni	Elks Event Planning
Meeting with River Valley Services	2024-03-06 15:30:00	Parmelee	Elks Event Planning
Food Truck Permit Development	2024-03-22 07:00:00	Parmelee	NFPA 1 Research and local permitting process improvement
Food Truck Inspection	2024-03-21 15:00:00	Parmelee	Food truck based out in SFD, but will operate in MFD.
Food Truck Inspection	2024-03-21 15:00:00	Mastroianni	Food truck based out in SFD, but will operate in MFD.
Food Truck Coordination	2024-03-19 12:00:00	Mastroianni	Coordination with MFD FMO for a food truck that is based in our district, but operates in theirs.
Food Truck Coordination	2024-03-19 12:00:00	Parmelee	Coordination with MFD FMO for a food truck that is based in our district, but operates in theirs.
First Due Report Development	2024-03-12 16:00:00	Mastroianni	Briefed Chiefs on Monthly Reports
First Due Report Development	2024-03-12 16:00:00	Parmelee	Briefed Chiefs on Monthly Reports
First Due Meeting	2024-03-12 12:30:00	Parmelee	Open Ticket review with Amy Lopez
First Due Meeting	2024-03-12 12:30:00	Mastroianni	Open Ticket review with Amy Lopez
First Due Data Entry	2024-03-11 07:00:00	Parmelee	
First Due Data Entry	2024-03-12 07:00:00	Mastroianni	
First Due Data Entry	2024-03-12 07:00:00	Parmelee	
First Due Data Entry	2024-03-13 10:00:00	Parmelee	
Fire Poster Contest Presentations	2024-03-12 09:30:00	Mastroianni	Farm Hill reschedule date
Fire Poster Contest Presentations	2024-03-12 09:30:00	Parmelee	Farm Hill reschedule date
Fire Investigation Follow up	2024-03-11 13:30:00	Parmelee	Meeting with property owner
Fire Investigation Follow up	2024-03-11 13:30:00	Mastroianni	Meeting with property owner
Falcons Event Planning	2024-03-21 13:30:00	Mastroianni	

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Fire Marshal's Office Misc. Activity
March 2024

South Fire District
 Address: 445 Randolph Rd, Middletown, CT,
 06457



EVENT NAME	START DATE	LAST NAME	NOTES
Falcons Event Planning	2024-03-05 14:00:00	Parmelee	
Falcons Event Planning	2024-03-05 14:00:00	Mastroianni	
Falcons Event Planning	2024-03-21 13:30:00	Parmelee	
FY23-24 Budget Review	2024-03-13 12:00:00	Parmelee	Internal Review
FY23-24 Budget Review	2024-03-13 12:00:00	Mastroianni	Internal Review
FOI Meeting with Dino	2024-03-08 13:00:00	Mastroianni	49 Randolph Rd Inquiry
FOI Meeting with Dino	2024-03-08 13:00:00	Parmelee	49 Randolph Rd Inquiry
FMO Budget Meeting	2024-03-14 10:00:00	Mastroianni	Brief DC
FMO Budget Meeting	2024-03-14 10:00:00	Parmelee	Brief DC
Eversource Follow Up	2024-03-28 08:00:00	Mastroianni	Completed work order request for power restoration to 3 Omo.
Eversource Follow Up	2024-03-28 08:00:00	Parmelee	Completed work order request for power restoration to 3 Omo.
Eversource Follow Up	2024-03-27 16:00:00	Parmelee	Coordinating power restoration to 3 Omo st. 9-5-23 Structure Fire.
Eversource Follow Up	2024-03-27 16:00:00	Mastroianni	Coordinating power restoration to 3 Omo st. 9-5-23 Structure Fire.
Elks Event Planning	2024-03-05 08:00:00	Parmelee	Finalize Third Party Staffing
Elks Event Planning	2024-03-07 12:00:00	Mastroianni	
Elks Event Planning	2024-03-13 11:00:00	Parmelee	
Elks Event Planning	2024-03-11 15:00:00	Parmelee	
Elks Event Planning	2024-03-07 12:00:00	Parmelee	
Elks Event Planning	2024-03-05 08:00:00	Mastroianni	Finalize Third Party Staffing
Developer Meeting at City Hall	2024-03-20 14:00:00	Mastroianni	49 Randolph Rd Proposal
Developer Meeting at City Hall	2024-03-20 14:00:00	Parmelee	49 Randolph Rd Proposal
Dept. OSHA Meeting	2024-03-27 10:00:00	Parmelee	
Dept. OSHA Meeting	2024-03-27 10:00:00	Mastroianni	
County FMO Sync	2024-03-06 11:00:00	Mastroianni	
County FMO Sync	2024-03-06 11:00:00	Parmelee	
County FMO Coordination	2024-03-25 16:00:00	Parmelee	DEEP Hazmat Spill Response Team verification
Contact Info updates to Dispatch	2024-03-11 10:00:00	Parmelee	
Community Connect Management	2024-03-26 09:00:00	Mastroianni	
Community Connect Management	2024-03-26 09:00:00	Parmelee	

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Fire Marshal's Office Misc. Activity
March 2024

South Fire District
 Address: 445 Randolph Rd, Middletown, CT,
 06457



EVENT NAME	START DATE	LAST NAME	NOTES
Citywide Code Enforcement Meeting	2024-03-14 09:00:00	Parmelee	
Citywide Code Enforcement Meeting	2024-03-28 09:00:00	Mastroianni	
Citywide Code Enforcement Meeting	2024-03-14 09:00:00	Mastroianni	
Citywide Code Enforcement Meeting	2024-03-28 09:00:00	Parmelee	
Citizen's Academy Propesel	2024-03-13 07:00:00	Parmelee	Concept brief to Chief
CVH Hydrant Research	2024-03-22 16:00:00	Parmelee	location verification for preplans
CVH Facility Manager Meeting	2024-03-27 15:00:00	Mastroianni	Met new Facility manager to coordinate preplans and incident response
CVH Facility Manager Meeting	2024-03-27 15:00:00	Parmelee	Met new Facility manager to coordinate preplans and incident response
Battery Energy Storage Meeting at City Hall	2024-03-20 15:00:00	Mastroianni	River Rd proposal to Zoning
Battery Energy Storage Meeting at City Hall	2024-03-20 15:00:00	Trzaski	River Rd proposal to Zoning
Battery Energy Storage Meeting at City Hall	2024-03-20 15:00:00	Fischer	River Rd proposal to Zoning
Battery Energy Storage Meeting at City Hall	2024-03-20 15:00:00	Parmelee	River Rd proposal to Zoning
62 Silver St Coordination	2024-03-14 16:00:00	Mastroianni	Coordination with Health and Zoning to condemn property
1 Russell Sprinkler Meeting	2024-03-22 09:00:00	Parmelee	met with service company to verify FDC info and dry pipe info



Fire Marshal's Office Inspections March 2024

INSPECTION ADDRESS	BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
850 SOUTH MAIN ST, MIDDLETOWN, CT, 06457	Big Y	Construction with Building Dept and/ or Health Dept	2024-03-07 16:30:00	completed
850 SOUTH MAIN ST, MIDDLETOWN, CT, 06457	Big Y	Construction with Building Dept and/ or Health Dept	2024-03-21 10:00:00	completed
770 SAYBROOK RD MARK MERROW ATTORNEY, MIDDLETOWN, CT, 06457	Mark Merrow Attorney	Fire and Life Safety (Routine)	2024-03-28 00:00:00	completed
770 SAYBROOK RD COLUMBUS HOUSE, MIDDLETOWN, CT, 06457	Columbus House	Fire and Life Safety (Routine)	2024-03-27 10:30:00	completed_with_failures
770 SAYBROOK RD COLLABORATIVE ABA SERVICES, MIDDLETOWN, CT, 06457	Collaborative ABA Services	Fire and Life Safety (Routine)	2024-03-28 10:00:00	completed
770 SAYBROOK RD 760 AFFILIATED CLINICAL THERAPISTS, MIDDLETOWN, CT, 06457	Affiliated Clinical Thearapists	Fire and Life Safety (Routine)	2024-03-28 11:00:00	completed
749 SAYBROOK RD VERO, MIDDLETOWN, CT, 06457	Vero Cucino Rustico	Fire and Life Safety (Routine)	2024-03-12 15:00:00	completed
749 SAYBROOK RD NEW GYM, MIDDLETOWN, CT, 06457	Legacy Training Center	Construction with Building Dept and/ or Health Dept	2024-03-12 15:25:57	completed
749 SAYBROOK RD CHINA CITY, MIDDLETOWN, CT, 06457	China City	Fire and Life Safety (Routine)	2024-03-28 16:20:18	completed
715 BARTHOLOMEW ROAD, MIDDLETOWN, CT, 06457	Stanley and Sons Services	Construction with Building Dept and/ or Health Dept	2024-03-20 13:00:00	completed
693 SAYBROOK RD, MIDDLETOWN, CT, 06457	Shiloh Christian Church	Fire and Life Safety (Routine)	2024-03-22 15:00:00	completed
535 SAYBROOK RD MIDDLESEX ORTHOPEDIC AND SPINE ASSOCIATES, MIDDLETOWN, CT, 06457	Middlesex Orthopedic and Spine Associates	Fire and Life Safety (Routine)	2024-03-04 09:30:00	completed
535 SAYBROOK RD MIDDLESEX ORTHOPEDIC AND SPINE ASSOCIATES, MIDDLETOWN, CT, 06457	Middlesex Orthopedic and Spine Associates	Fire and Life Safety (Routine)	2024-03-20 10:15:00	completed
535 SAYBROOK RD MID- STATE NEPHROLOGY, MIDDLETOWN, CT, 06457	Midstate Nephrology	Fire and Life Safety (Routine)	2024-03-20 11:30:00	completed

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Fire Marshal's Office Inspections
March 2024

South Fire District
 Address: 445 Randolph Rd, Middletown, CT,
 06457



INSPECTION ADDRESS	BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
535 SAYBROOK RD MEL SANCHEZ DDS, MIDDLETOWN, CT, 06457	Sanchez DDS	Fire and Life Safety (Routine)	2024-03-20 11:00:00	completed
535 SAYBROOK RD MARI REBANE- MAZZOTTA, MD, MIDDLETOWN, CT, 06457	Middlesex Plastic Surgery Center LLC	Fire and Life Safety (Routine)	2024-03-20 10:45:00	completed
535 SAYBROOK RD MARI REBANE- MAZZOTTA, MD, MIDDLETOWN, CT, 06457	Middlesex Plastic Surgery Center LLC	Fire and Life Safety (Routine)	2024-03-04 10:30:00	completed
535 SAYBROOK RD CT FOOT CARE, MIDDLETOWN, CT, 06457	CT Foot Care	Fire and Life Safety (Routine)	2024-03-20 10:30:00	completed
535 SAYBROOK RD CT FOOT CARE, MIDDLETOWN, CT, 06457	CT Foot Care	Fire and Life Safety (Routine)	2024-03-04 10:00:00	completed
535 SAYBROOK RD CT ASTHMA AND ALLERGY, MIDDLETOWN, CT, 06457	CT Asthma and Alergy	Fire and Life Safety (Routine)	2024-03-04 11:00:00	completed
535 SAYBROOK RD CENTRAL CONNECTICUT ENDODONTICS, MIDDLETOWN, CT, 06457	Central Connecticut Endodontics	Fire and Life Safety (Routine)	2024-03-05 14:08:26	completed_with_failures
535 SAYBROOK RD CENTRAL CONNECTICUT ENDODONTICS, MIDDLETOWN, CT, 06457	Central Connecticut Endodontics	Fire and Life Safety (Routine)	2024-03-20 11:15:00	completed
512 SAYBROOK RD 510 MIDDLESEX CENTER ADVANCED ORTHOPEDIC SURGERY, MIDDLETOWN, CT, 06457	Middlesex Center Advanced Orthopedic Surgery	Construction with Building Dept and/ or Health Dept	2024-03-05 11:00:00	completed
496 SAYBROOK RD, MIDDLETOWN, CT, 06457	Red Sun Salon and Spa	Construction with Building Dept and/ or Health Dept	2024-03-20 12:00:00	completed
480 S MAIN ST, MIDDLETOWN, CT, 06457	ACE True Value	Fire and Life Safety (Routine)	2024-03-13 10:00:00	completed_with_failures
455 E MAIN ST, MIDDLETOWN, CT, 06457	Agapi Mediterranean and Pizza	Construction with Building Dept and/ or Health Dept	2024-03-26 11:00:00	completed
400 SAYBROOK RD PROHEALTH PHYSICIANS, MIDDLETOWN, CT, 06457	Prohealth Physicians	Construction with Building Dept and/ or Health Dept	2024-03-22 11:00:00	completed
400 E MAIN ST STOP AND SHOP, MIDDLETOWN, CT, 06457	Stop and Shop	Fire and Life Safety (Routine)	2024-03-28 15:37:34	completed

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Fire Marshal's Office Inspections
March 2024

South Fire District
 Address: 445 Randolph Rd, Middletown, CT,
 06457



INSPECTION ADDRESS	BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
400 E MAIN ST MARSHALL'S, MIDDLETOWN, CT, 06457	Marshall's	Fire and Life Safety (Routine)	2024-03-28 14:16:25	completed
400 E MAIN ST BOB'S STORES, MIDDLETOWN, CT, 06457	Bob's Stores	Fire and Life Safety (Routine)	2024-03-28 13:29:45	completed
373 E MAIN ST ADVANCED AUTO PARTS, MIDDLETOWN, CT, 06457	Advanced Auto Parts	Fire and Life Safety (Routine)	2024-03-06 13:30:00	completed
235 SAND HILL RD, MIDDLETOWN, CT, 06457		Emergency Response with Building Dept and/ or Health Dept	2024-03-18 19:17:00	completed
200 MAIN ST EXT, MIDDLETOWN, CT, 06457	Apollonia Dental	Fire and Life Safety (Routine)	2024-03-13 14:00:00	completed



Fire Marshal's Office Investigations March 2024

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	INCIDENT TYPE
2400000397	2024-03-12 12:18:02	218 TRYON ST	160 - Special outside fire, other
2400000346	2024-03-02 17:04:12	25 SILVER ST	113 - Cooking fire, confined to container



Office of Training & Safety

South Fire District
445 Randolph Road
Middletown, CT 06457
aturene@southfiredistrict.com
(860)759-4532

01 April 2024

I am submitting for your review a report detailing the activities of the Division of Training and Safety for the month of March 2024.

Training Activities:

- Implementation of Weekly Coffee Table Quick Tips
 - Week of Monday 3.04.2024
 - Week of Monday 3.11.2024
 - Week of Monday 3.18.2024
 - Week of Monday 3.25.2024
- Provided Monthly CME for March 2024: Naloxone Administration for BLS First Responders
- Continued to develop and create updated Right-to-Know Station for apparatus floor
- Attended Connecticut Fire Academy and completed Practical Examination for FO-II Course
- Completed the facilitation of SFD Annual Platoon Tour of Kleen Energy
- Attended 2024 New England FOOLS Conference in Wells, Maine
- Attended VFIS UTV/ATV Train-the-Trainer Program in Torrington, CT
- Attended Monthly Fairfield County Training Officers Meeting at the Regional Fire School
- Generated and distributed "In the District" Safety Bulletin for 62 Silver Street
- Developed and delivered training program, "Carbon Dioxide and the Fire Service"
- Attended Promotional Ceremony for Middletown Fire Department
- Developed and delivered TO #24-09 pertaining to SCBA Survival Skills
- Assisted with implementation and delivery of Brush Fire/Water Supply Training
- Met with Middletown Emergency Dispatch Supervisor regarding Radio Policy/Training
- Developed and implemented Ground Ladder: Basic Fundamental Training at 100 River Road
- Attended Pre-Burn Meeting with MFD Administration for Annual 1403 Training

- Developed and implemented RIT 2:1 Refresher/Review Training at 100 River Road
- Developed three (3) month projected Training Calendar (*per Administration request*)
- Implemented Weekly Tone and Radio Test for the South Fire District (Monday MAYDAYs)

Incident Responses:

3.14.2024 – 99 Warner Avenue for the Male Burn Victim and Brush Fire

3.17.2024 – 681 Main Street (M/A to Cromwell) for the Structure Fire

3.18.2024 – 117 Boston Road (Middletown) for the Structure Fire

3.19.2024 – RT 9 North between exits 9-10 (Haddam) for the MVA

Respectfully Submitted, AB Turenne – Captain of Training & Safety

**SOUTH FIRE DISTRICT
TRAINING REPORT - MARCH 2024**

LAST NAME	ASSIGNMENT	START	DURATION	ADDRESS	SHIFT
Coniglio	Confined Space Rescue Technician (Initial)	3/1/2024 8:00	8	First Choice Safety Solutions	C
Pantera	Confined Space Rescue Technician (Initial)	3/1/2024 8:00	8	First Choice Safety Solutions	A
Gregorio	Kleen Energy - NAES: Site Tour and Orientation	3/1/2024 10:00	1	Kleen Energy - NAES	B
James	Kleen Energy - NAES: Site Tour and Orientation	3/1/2024 10:00	1	Kleen Energy - NAES	B
Swan	Kleen Energy - NAES: Site Tour and Orientation	3/1/2024 10:00	1	Kleen Energy - NAES	B
McDonnell	Kleen Energy - NAES: Site Tour and Orientation	3/1/2024 10:00	1	Kleen Energy - NAES	B
Handley	Kleen Energy - NAES: Site Tour and Orientation	3/1/2024 10:00	1	Kleen Energy - NAES	B
Cortezzo	Kleen Energy - NAES: Site Tour and Orientation	3/1/2024 10:00	1	Kleen Energy - NAES	B
Soule	Kleen Energy - NAES: Site Tour and Orientation	3/1/2024 10:00	1	Kleen Energy - NAES	B
Thurz	Kleen Energy - NAES: Site Tour and Orientation	3/1/2024 10:00	1	Kleen Energy - NAES	B
Pantera	Confined Space Rescue Technician (Initial)	3/4/2024 8:30	8	First Choice Safety Solutions	A
Coniglio	Confined Space Rescue Technician (Initial)	3/4/2024 8:30	8	First Choice Safety Solutions	C
Keenan	Carbon Dioxide and the Fire Service	3/4/2024 11:30	0.5	South Fire District	A
Cortezzo	Carbon Dioxide and the Fire Service	3/4/2024 11:30	0.5	South Fire District	B
Moss	Carbon Dioxide and the Fire Service	3/4/2024 11:30	0.5	South Fire District	A
Handley	Carbon Dioxide and the Fire Service	3/4/2024 11:30	0.5	South Fire District	B
Atwell	Carbon Dioxide and the Fire Service	3/4/2024 11:30	0.5	South Fire District	D
Hurlbut	Carbon Dioxide and the Fire Service	3/4/2024 11:30	0.5	South Fire District	A
Tyseck	Carbon Dioxide and the Fire Service	3/4/2024 11:30	0.5	South Fire District	A
Moss	Fire Officer II	3/5/2024 8:00	8	South Fire District	D
Turenne	Fire Officer II	3/5/2024 8:00	8	South Fire District	Day
James	Carbon Dioxide and the Fire Service	3/5/2024 14:30	0.5	South Fire District	B
Gregorio	Carbon Dioxide and the Fire Service	3/5/2024 14:30	0.5	South Fire District	B
Soule	Carbon Dioxide and the Fire Service	3/5/2024 14:30	0.5	South Fire District	B
Thurz	Carbon Dioxide and the Fire Service	3/5/2024 14:30	0.5	South Fire District	B
Swan	Carbon Dioxide and the Fire Service	3/5/2024 14:30	0.5	South Fire District	B
Handley	Carbon Dioxide and the Fire Service	3/5/2024 14:30	0.5	South Fire District	B
McDonnell	Carbon Dioxide and the Fire Service	3/5/2024 14:30	0.5	South Fire District	B
Cortezzo	Carbon Dioxide and the Fire Service	3/5/2024 14:30	0.5	South Fire District	B
Pantera	Confined Space Rescue Technician (Initial)	3/6/2024 8:00	8	First Choice Safety Solutions	A
Coniglio	Confined Space Rescue Technician (Initial)	3/6/2024 8:00	8	First Choice Safety Solutions	C
Bodie	Carbon Dioxide and the Fire Service	3/6/2024 8:30	0.5	South Fire District	C

**SOUTH FIRE DISTRICT
TRAINING REPORT - MARCH 2024**

Tiezzi	Carbon Dioxide and the Fire Service	3/6/2024 8:30	0.5	South Fire District	C
Gamache	Carbon Dioxide and the Fire Service	3/6/2024 8:30	0.5	South Fire District	C
Parmelee	Carbon Dioxide and the Fire Service	3/6/2024 8:30	0.5	South Fire District	
Moss	Carbon Dioxide and the Fire Service	3/6/2024 8:30	0.5	South Fire District	D
Fischer	Carbon Dioxide and the Fire Service	3/6/2024 8:30	0.5	South Fire District	Day
Davis-Penta	Carbon Dioxide and the Fire Service	3/6/2024 8:30	0.5	South Fire District	C
Moss	Fire Officer II	3/7/2024 8:30	4	South Fire District	D
Turenne	Fire Officer II	3/7/2024 8:30	4	South Fire District	Day
Atwell	Carbon Dioxide and the Fire Service	3/7/2024 14:30	0.5	South Fire District	D
Lancia	Carbon Dioxide and the Fire Service	3/7/2024 14:30	0.5	South Fire District	D
Zabulis	Carbon Dioxide and the Fire Service	3/7/2024 14:30	0.5	South Fire District	D
Moss	Carbon Dioxide and the Fire Service	3/7/2024 14:30	0.5	South Fire District	D
Mikos	Carbon Dioxide and the Fire Service	3/7/2024 14:30	0.5	South Fire District	D
DeFrancesco	Carbon Dioxide and the Fire Service	3/7/2024 14:30	0.5	South Fire District	D
Dudek	Carbon Dioxide and the Fire Service	3/7/2024 14:30	0.5	South Fire District	D
Coniglio	Confined Space Rescue Technician (Initial)	3/8/2024 8:00	8	First Choice Safety Solutions	C
Pantera	Confined Space Rescue Technician (Initial)	3/8/2024 8:00	8	First Choice Safety Solutions	A
Turenne	2024 North Eastern Fire Summit	3/8/2024 14:00	6	Village by the Sea	Day
Turenne	2024 North Eastern Fire Summit	3/9/2024 8:00	10	Village by the Sea	Day
Turenne	2024 North Eastern Fire Summit	3/10/2024 8:00	4	Village by the Sea	Day
Hurlbut	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/12/2024 8:30	0.5	South Fire District	A
Pantera	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/12/2024 8:30	0.5	South Fire District	A
Moss	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/12/2024 8:30	0.5	South Fire District	A
Coniglio	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/12/2024 8:30	0.5	South Fire District	C
Keenan	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/12/2024 8:30	0.5	South Fire District	A
Tyrseck	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/12/2024 8:30	0.5	South Fire District	A
Handley	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/12/2024 8:30	0.5	South Fire District	B
Handley	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/12/2024 8:30	0.5	South Fire District	B
Soule	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/13/2024 8:30	0.5	South Fire District	B
Thurz	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/13/2024 8:30	0.5	South Fire District	B
James	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/13/2024 8:30	0.5	South Fire District	B
Gregorio	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/13/2024 8:30	0.5	South Fire District	B
McDonnell	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/13/2024 8:30	0.5	South Fire District	B

**SOUTH FIRE DISTRICT
TRAINING REPORT - MARCH 2024**

Swan	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/13/2024 8:30	0.5	South Fire District	B
Cortezzo	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/13/2024 8:30	0.5	South Fire District	B
Coniglio	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/14/2024 8:30	0.5	South Fire District	C
Mikos	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/14/2024 8:30	0.5	South Fire District	D
Bodie	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/14/2024 8:30	0.5	South Fire District	C
Moss	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/14/2024 8:30	0.5	South Fire District	D
Lynch	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/14/2024 8:30	0.5	South Fire District	C
Gamache	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/14/2024 8:30	0.5	South Fire District	C
Davis-Penta	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/14/2024 8:30	0.5	South Fire District	C
Pantera	Confined Space Rescue Technician (Initial)	3/15/2024 8:00	4	First Choice Safety Solutions	A
Coniglio	Confined Space Rescue Technician (Initial)	3/15/2024 8:00	4	First Choice Safety Solutions	C
Zabulis	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/15/2024 11:00	0.5	South Fire District	D
Dudek	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/15/2024 11:00	0.5	South Fire District	D
Tiezzi	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/15/2024 11:00	0.5	South Fire District	C
Atwell	Self-Contained Breathing Apparatus (SCBA): Survival Skills	3/15/2024 11:00	0.5	South Fire District	D
Dudek	Brush Fire - Water Supply	3/15/2024 13:00	1.5	Eversource Trails (River & Brooks)	D
Soule	Brush Fire - Water Supply	3/15/2024 13:00	1.5	Eversource Trails (River & Brooks)	B
Atwell	Brush Fire - Water Supply	3/15/2024 13:00	1.5	Eversource Trails (River & Brooks)	D
Tiezzi	Brush Fire - Water Supply	3/15/2024 13:00	1.5	Eversource Trails (River & Brooks)	C
Zabulis	Brush Fire - Water Supply	3/15/2024 13:00	1.5	Eversource Trails (River & Brooks)	D
Moss	Brush Fire - Water Supply	3/15/2024 13:00	1.5	Eversource Trails (River & Brooks)	D
Moss	Brush Fire - Water Supply	3/15/2024 13:00	1.5	Eversource Trails (River & Brooks)	D
Tiezzi	Brush Fire - Water Supply	3/15/2024 13:00	1.5	Eversource Trails (River & Brooks)	C
Lynch	Brush Fire - Water Supply	3/18/2024 9:30	1.5	Eversource Trails (River & Brooks)	C
Davis-Penta	Brush Fire - Water Supply	3/18/2024 9:30	1.5	Eversource Trails (River & Brooks)	C
Bodie	Brush Fire - Water Supply	3/18/2024 9:30	1.5	Eversource Trails (River & Brooks)	C
Russo	Brush Fire - Water Supply	3/18/2024 9:30	1.5	Eversource Trails (River & Brooks)	C
Gamache	Brush Fire - Water Supply	3/18/2024 9:30	1.5	Eversource Trails (River & Brooks)	C
Moss	Brush Fire - Water Supply	3/18/2024 9:30	1.5	Eversource Trails (River & Brooks)	C
Moss	Brush Fire - Water Supply	3/18/2024 9:30	1.5	Eversource Trails (River & Brooks)	C
Lancia	Ground Ladder Fundamentals	3/19/2024 8:45	0.8	Water Treatment Plant (Former)	D
Mikos	Ground Ladder Fundamentals	3/19/2024 8:45	0.8	Water Treatment Plant (Former)	D
Smith	Ground Ladder Fundamentals	3/19/2024 8:45	0.8	Water Treatment Plant (Former)	D

**SOUTH FIRE DISTRICT
TRAINING REPORT - MARCH 2024**

Atwell	Ground Ladder Fundamentals	3/19/2024 8:45	0.8	Water Treatment Plant (Former)	D
Zabulis	Ground Ladder Fundamentals	3/19/2024 8:45	0.8	Water Treatment Plant (Former)	D
DeFrancesco	Ground Ladder Fundamentals	3/19/2024 8:45	0.8	Water Treatment Plant (Former)	D
Dudek	Ground Ladder Fundamentals	3/19/2024 8:45	0.8	Water Treatment Plant (Former)	D
Russo	Ground Ladder Fundamentals	3/20/2024 8:45	0.8	Water Treatment Plant (Former)	C
Hurlbut	Ground Ladder Fundamentals	3/20/2024 8:45	0.8	Water Treatment Plant (Former)	A
Cortezzo	Ground Ladder Fundamentals	3/20/2024 8:45	0.8	Water Treatment Plant (Former)	B
Moss	Ground Ladder Fundamentals	3/20/2024 8:45	0.8	Water Treatment Plant (Former)	A
Zabulis	Ground Ladder Fundamentals	3/20/2024 8:45	0.8	Water Treatment Plant (Former)	D
Zajac	Ground Ladder Fundamentals	3/20/2024 8:45	0.8	Water Treatment Plant (Former)	A
Tyrseck	Ground Ladder Fundamentals	3/20/2024 8:45	0.8	Water Treatment Plant (Former)	A
Soule	RIT - 2:1 System	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
Thurz	Ground Ladder Fundamentals	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
Pantera	RIT - 2:1 System	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	A
Handley	RIT - 2:1 System	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
Handley	Ground Ladder Fundamentals	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
Pantera	Ground Ladder Fundamentals	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	A
Lancia	Ground Ladder Fundamentals	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	D
McDonnell	RIT - 2:1 System	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
Swan	Ground Ladder Fundamentals	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
McDonnell	Ground Ladder Fundamentals	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
James	Ground Ladder Fundamentals	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
Soule	Ground Ladder Fundamentals	3/21/2024 13:30	0.8	Water Treatment Plant (Former)	B
Gamache	Ground Ladder Fundamentals	3/22/2024 11:00	0.8	Water Treatment Plant (Former)	C
Handley	Ground Ladder Fundamentals	3/22/2024 11:00	0.8	Water Treatment Plant (Former)	B
Russo	Ground Ladder Fundamentals	3/22/2024 11:00	0.8	Water Treatment Plant (Former)	C
Tiezzi	Ground Ladder Fundamentals	3/22/2024 11:00	0.8	Water Treatment Plant (Former)	C
Davis-Penta	Ground Ladder Fundamentals	3/22/2024 11:00	0.8	Water Treatment Plant (Former)	C
Lynch	Ground Ladder Fundamentals	3/22/2024 11:00	0.8	Water Treatment Plant (Former)	C
Bodie	Ground Ladder Fundamentals	3/22/2024 11:00	0.8	Water Treatment Plant (Former)	C
Turenne	VFIS: Train-the-Trainer UTV/ATV Operations	3/23/2024 8:00	8	Litchfield Regional Fire Training School	Day
Thurz	Weekly Tone and Radio Test	3/25/2024 8:30	0.5	South Fire District	B
James	Weekly Tone and Radio Test	3/25/2024 8:30	0.5	South Fire District	B

**SOUTH FIRE DISTRICT
TRAINING REPORT - MARCH 2024**

Gregorio	Weekly Tone and Radio Test	3/25/2024 8:30	0.5	South Fire District	B
Swan	Weekly Tone and Radio Test	3/25/2024 8:30	0.5	South Fire District	B
McDonnell	Weekly Tone and Radio Test	3/25/2024 8:30	0.5	South Fire District	B
Soule	Weekly Tone and Radio Test	3/25/2024 8:30	0.5	South Fire District	B
Handley	Weekly Tone and Radio Test	3/25/2024 8:30	0.5	South Fire District	B
James	RIT - 2:1 System	3/25/2024 10:00	1	Water Treatment Plant (Former)	B
Gregorio	RIT - 2:1 System	3/25/2024 10:00	1	Water Treatment Plant (Former)	B
Soule	RIT - 2:1 System	3/25/2024 10:00	1	Water Treatment Plant (Former)	B
McDonnell	RIT - 2:1 System	3/25/2024 10:00	1	Water Treatment Plant (Former)	B
Handley	RIT - 2:1 System	3/25/2024 10:00	1	Water Treatment Plant (Former)	B
Thurz	RIT - 2:1 System	3/25/2024 10:00	1	Water Treatment Plant (Former)	B
Swan	RIT - 2:1 System	3/25/2024 10:00	1	Water Treatment Plant (Former)	B
Coniglio	RIT - 2:1 System	3/26/2024 13:30	1	Water Treatment Plant (Former)	C
Davis-Penta	RIT - 2:1 System	3/26/2024 13:30	1	Water Treatment Plant (Former)	C
Lynch	RIT - 2:1 System	3/26/2024 13:30	1	Water Treatment Plant (Former)	C
Tiezzi	RIT - 2:1 System	3/26/2024 13:30	1	Water Treatment Plant (Former)	C
Russo	RIT - 2:1 System	3/26/2024 13:30	1	Water Treatment Plant (Former)	C
Zajac	RIT - 2:1 System	3/26/2024 13:30	1	Water Treatment Plant (Former)	A
Gamache	RIT - 2:1 System	3/26/2024 13:30	1	Water Treatment Plant (Former)	C
Bodie	RIT - 2:1 System	3/26/2024 13:30	1	Water Treatment Plant (Former)	C
Coniglio	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	C
Lynch	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	C
Zajac	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	A
Bodie	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	C
Tiezzi	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	C
Turenne	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	Day
Russo	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	C
Gamache	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	C
Davis-Penta	Simulated Injured Worker Removal - Overhead High Point	3/26/2024 15:00	1	Water Treatment Plant (Former)	C
Zabulis	RIT - 2:1 System	3/27/2024 9:00	1	Water Treatment Plant (Former)	D
Atwell	RIT - 2:1 System	3/27/2024 9:00	1	Water Treatment Plant (Former)	D
Smith	RIT - 2:1 System	3/27/2024 9:00	1	Water Treatment Plant (Former)	D
DeFrancesco	RIT - 2:1 System	3/27/2024 9:00	1	Water Treatment Plant (Former)	D

**SOUTH FIRE DISTRICT
TRAINING REPORT - MARCH 2024**

Moss	RIT - 2:1 System	3/27/2024 9:00	1	Water Treatment Plant (Former)	D
Dudek	RIT - 2:1 System	3/27/2024 9:00	1	Water Treatment Plant (Former)	D
Mikos	RIT - 2:1 System	3/27/2024 9:00	1	Water Treatment Plant (Former)	D
Lancia	RIT - 2:1 System	3/27/2024 9:00	1	Water Treatment Plant (Former)	D
Tyrseck	Attached Garage Fires Video training	3/28/2024 14:00	1.5	South Fire District	A
Zajac	Attached Garage Fires Video training	3/28/2024 14:00	1.5	South Fire District	A
Seifert	Attached Garage Fires Video training	3/28/2024 14:00	1.5	South Fire District	A
Gamache	Attached Garage Fires Video training	3/28/2024 14:00	1.5	South Fire District	C
McDonnell	Attached Garage Fires Video training	3/28/2024 14:00	1.5	South Fire District	B
Pantera	Attached Garage Fires Video training	3/28/2024 14:00	1.5	South Fire District	A
Keenan	Attached Garage Fires Video training	3/28/2024 14:00	1.5	South Fire District	A



**CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457**

**Public Safety Telecommunications Report
April 2024**

1. Monthly Call Statistics sheet is available. Activity for March is approximately 5,961 incidents. Total 911 calls are 2,172 and 7,311 administrative calls.
2. Staffing currently is at 17 Dispatchers. A position vacancy process for Dispatcher Trainee has been advertised and testing will take place in April. We have four (4) vacant positions, two certified and two trainee.
3. Feasibility Study progress – pending final report. Waiting for final decision regarding bonding funds from Mayor.
4. A large scale Motorola upgrade has concluded. No major issues were encountered during this period. The Deputy Director participated and monitored this process from the start. .
5. Aircraft Rd site fiber project that transports data to and from Cross St us in process. Completion will be prior to May and then the phone line will be removed.
6. A purchase order for the antenna work at one of our radio sites was issued. Preliminary information is that we may need to replace an antenna and/or cable at one of our radio sites. A tower crew needs to be contracted and depending what needs to be done will be about \$10,000. At this point we are waiting for parts.

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2024 (estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4021	4118	4546										12685	4228
Portland Police Dept.	297	296	335										928	309
Fire Departments (Midd.)	601	535	578										1714	571
Middletown Fire Dept.	324	292	312										928	309
South Fire District	178	150	154										482	161
Westfield Fire District	99	93	112										304	101
Fire Department (Portland)	79	56	85										220	73
Ambulance only Calls	384	364	417										1165	388
TOTAL INCIDENT CASE #'s	5382	5369	5961										16712	5571
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1649	1513	1697										4859	1620
Wireless & wireline originating in Middletown														
PORTLAND	206	172	228										606	202
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	233	213	247										693	231
TOTAL 911 CALLS	2088	1898	2172										6158	2053
TOTAL ADMIN. CALLS IN	4311	3923	4601										12835	4278
TOTAL ADMIN. CALLS OUT	2827	2706	2710										8243	2748
TOTAL PHONE CALLS	9226	8527	9483										27236	9079
												2023	128,558	10,713
												2022	142,117	11,843
												2021	128,498	10,708
												AVG	128,498	10,708



tiny wonder. big thanks.

SOUTH Fire Commission -

Thank you all so very much
for thinking of us!! My sincere
apologies for this thank you
getting to you all so late!!
We really do appreciate it!! 😊

The
Atwell Family