

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, April 13, 2026

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

Direct link to Zoom:

<https://us02web.zoom.us/j/84850787619?pwd=5mVDUO2eQKVQRiymKlV4xyXezDb65T.1>

- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 848 5078 7619
Passcode: SFD

SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS
AGENDA FOR THE APRIL 13, 2026 MONTHLY MEETING AT 7:00 P.M.

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ACCEPT/AMEND AGENDA
- 4) OPEN PUBLIC SESSION – ITEMS ON THE AGENDA
- 5) CLOSE PUBLIC SESSION
- 6) REVIEW OF INDEPENDENT AUDITOR’S REPORT
Charles T. Costello, Costello & Company, LLC
- 7) MINUTES TO BE ACCEPTED
 - a) Regular Monthly Meeting of March 9, 2026
 - b) Special Meeting of March 31, 2026
- 8) TAX COLLECTOR’S REPORTS – MARCH 2026
 - a) Tax Refunds: \$15,891.19
 - b) Tax Collector’s Reports
- 9) FINANCIAL REPORTS
 - a) Monthly Expense Detail: February 2026 and March 2026
 - b) Profit & Loss Budget vs. Actual: July 2025 through March 2026
 - c) Cash Balance Report: March 2026
- 10) ADMINISTRATIVE REPORTS – MARCH 2026
- 11) COMMISSIONER REPORTS – MARCH 2026
 - a) Public Safety Telecommunications: Commissioner Giullano
 - b) Riverfront Redevelopment Update: Commissioner Pessina
- 12) OLD BUSINESS
 - a) District Economic Development Updates
 - b) Discussion/Possible Change of Previously Scheduled Budget Meeting Dates and Referendum
- 13) NEW BUSINESS
- 14) EXECUTIVE SESSION
Pursuant to Statutes Section 1-200(6)(A) and Section 1-225(a) of the Connecticut General Statutes, as amended, the Board of Fire Commissioners will meet in executive session to conduct a performance review of the deputy fire chief.
- 15) OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA
- 16) CLOSE PUBLIC SESSION
- 17) ADJOURNMENT

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing
Link to Zoom: <https://us02web.zoom.us/j/84850787619?pwd=5mVDUO2eQKVQRiymKIV4xyXezDb65T.1>
Via telephone: 646-558-8656 Meeting I.D. 848 5078 7619 Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING MINUTES
Monday, March 9, 2026 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 871 0339 0777

Present: Commissioners Kleckowski, Giuliano, and Thazhampallath; Chief Trzaski

Absent: Commissioners Pessina and Gregorio

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:04 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

The agenda was accepted as published.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:05 p.m.

Dan Penney

Mr. Penney spoke about having longer voting hours, voting notification procedures, and the status of the audit report.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:08 p.m.

6. MINUTES TO BE ACCEPTED

a. Regular Monthly Meeting of February 9, 2026

The minutes were accepted as presented.

7. TAX COLLECTOR'S REPORTS – FEBRUARY 2026

a. Tax Refunds

MOTION to approve tax refunds in the amount of \$426.26 for the Month of February 2026 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

b. Tax Collector's Reports

The Tax Collector's Reports were accepted as presented.

c. Approval of the Negative Balance Purge

MOTION to approve the Negative Balance Purge by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

d. Approval of the Transfer of Uncollectible Tax Bills to the Suspense Tax Book as of June 2026

MOTION to approve the transfer of uncollectible tax bills to the Suspense Tax Book as of June 2026 by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

8. FINANCIAL REPORTS – MARCH 2026

The financial reports were accepted as presented.

9. ADMINISTRATIVE REPORTS – FEBRUARY 2026

Chief Trzaski provided an overview of the administrative reports.

10. COMMISSIONER REPORTS – FEBRUARY 2026

- a. **Pension Committee: Commissioner Gregorio** –This item will be removed from the monthly agendas and added according to Pension Committee quarterly meetings.
- b. **Public Safety Telecommunications: Commissioner Giuliano**
Commissioner Giuliano provided a brief overview of the report.
- c. **Riverfront Redevelopment Update:** Commissioner Pessina was absent.

11. OLD BUSINESS

- a. **District Economic Development Updates**
Chief Trzaski spoke briefly about the prospective development on Sand Hill Road.

12. NEW BUSINESS

- a. **Set Dates/Times for Budget Workshops and Special Meetings**
MOTION to accept the proposed budget meeting/referendum dates in Option 1 as presented (copy attached) by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.
- b. **Discussion of Budget Mailer**
MOTION to print the reminder postcard on 5x8, bright yellow cardstock with a QR code to access the budget documents by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:41 p.m.

Dan Penney

Mr. Penney encouraged the commission to adopt policies for obtaining publicly advertised bids. He asked for the mill rate to be kept the same and reduced spending.

14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:48 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved. The meeting adjourned at 7:49 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available on request, according to Connecticut Freedom of Information Act requirements.

PROPOSED BUDGET MEETING / REFERENDUM DATES

Budget Referendum	Tuesday, May 12th	8:00 a.m. – 8:00 p.m.
Budget Workshop	Week of April 20 th	6:00 p.m.
Public Hearing	Monday, April 27 th	6:00 p.m.
Budget Meeting (adopt budget/set mill rate)	Monday, April 27 th	Immediately following public hearing

- Public Notice published in Middletown Press on April 13th – to announce budget meeting dates.
- Legal Notice published in Middletown Press – between May 2nd and May 7th (5-10 days prior to referendum)
- Mailing of Postcards – postcards and mailing list **MUST** be sent to Minuteman Press first thing in the morning on April 28th to ensure the timely delivery to residents (mailed on 5/4 or 5/5).

Budget Referendum	Tuesday, May 19th	8:00 a.m. – 8:00 p.m.
Budget Workshop	Week of April 27 th	6:00 p.m.
Public Hearing	Monday, May 4 th	6:00 p.m.
Budget Meeting (adopt budget/set mill rate)	Monday, May 4 th	Immediately following public hearing

- Public Notice published in Middletown Press on April 20th – to announce budget meeting dates.
- Legal Notice published in Middletown Press – between May 9nd and May 14th (5-10 days prior to referendum)
- Mailing of Postcards – postcards and mailing list **MUST** be sent to Minuteman Press first thing in the morning on May 4th to ensure the timely delivery to residents (mailed on 5/11 or 5/12).

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES
Tuesday, March 31, 2026 at 6:00 p.m.
Held at the firehouse and via Zoom - Meeting I.D. 853 7906 6150

Present: Commissioners Kleckowski (via cell phone), Giuliano, Pessina, and Gregorio; Chief Trzaski and Deputy Chief Fischer

Absent: Commissioner Thazhampallath

1. CALL TO ORDER

Vice-Chairman Giuliano called the meeting to order at 6:05 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. EXECUTIVE SESSION

MOTION to go into executive session pursuant to Statutes Section 1-200(6)(A) and Section 1-225(a) of the Connecticut General Statutes, as amended, for the purpose of discussing the administrative leave and status of a firefighter by Comm. Gregorio/Comm. Pessina. Unanimously approved.

Executive session started at 6:06 p.m.

Present: Commissioners Kleckowski, Giuliano, Pessina, and Gregorio; Attorney Joseph Summa; Chief Trzaski and Deputy Chief Fischer.

Executive session ended at 6:55 p.m.

4. CALL BACK TO ORDER

Vice-Chairman Giuliano called the meeting back to order at 7:06 p.m.

5. ADJOURNMENT

MOTION to adjourn by Comm. Pessina/Comm. Gregorio. Unanimously approved.

The meeting adjourned at 7:07 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available on request, according to Connecticut Freedom of Information Act requirements.

Bill #	Year 2009 To 2024	SOUTH FIRE DISTRICT As Of Date 03/31/2026	Cash Type : SFD	Date: 03/31/2026	Page: 1	Terminal # : All	Bank Prop Loc. / Vehicle
Year 2009 To 2024	Dist To Order By	Bill Number	Include Susp : No Suspense Recap by Bank : No Recap by District	No Tax/Def : All	Tot Paid	Bank	Prop Loc. / Vehicle
S-D Name	Tax Paid	Int Paid	Lien Paid	Fee Paid	Bant Paid	Last Date RF	
024-01-0008707	2	MEDICAL DEVELOPMENT AFFIL	0.00	0.00	0.00	-7,556.27	400 SAYBROOK RD
		E30192	0.00	0.00	0.00	03/27/2026	99
024-01-0010764	2	POWERPLAY PROPERTIES LLC	0.00	0.00	0.00	-6,324.60	430 SAYBROOK RD
		R11373	0.00	0.00	0.00	03/27/2026	99
024-01-0014342	2	WILK KATHERINE MARIE	0.00	0.00	0.00	-2,010.32	285 CHAUNCEY RD
		R13265	0.00	0.00	0.00	03/12/2026	
TOT REAL ESTATE	# Of Accts: 3		0.00	0.00	0.00	-15,891.19	
YEAR 2024	# Of Accts: 3		0.00	0.00	0.00	-15,891.19	
GRAND TOTAL	# Of Accts: 3		0.00	0.00	0.00	-15,891.19	

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS MARCH 2026	
REAL ESTATE	\$ 14,088.25
PERSONAL PROPERTY	\$ 225.40
MOTOR VEHICLE	\$ -
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ 2,437.79
CURRENT INTEREST	\$ 1,817.33
BACK INTEREST	\$ 1,339.31
FEES PAID	\$ 679.11
LIENS RELEASED	\$ 264.00
COLLECTIONS 2025/2026	
	\$ 20,851.19
JULY	\$ 6,256,444.08
AUGUST	\$ 546,872.44
SEPTEMBER	\$ 39,092.50
OCTOBER	\$ 43,222.97
NOVEMBER	\$ 91,551.90
DECEMBER	\$ 56,466.94
JANUARY	\$ 28,390.58
FEBRUARY	\$ 18,249.08
MARCH	\$ 20,851.19
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	
	\$ 7,101,141.68
GRANTS RECEIVED	
	\$ -
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ 201,650.00
TOTAL GRANTS	
	\$ 201,650.00
TOTAL YEAR-TO-DATE	
	\$ 7,302,791.68
Respectfully submitted by:	
Lee R. Matterazzo, CCMC	
South Fire District	

Tax Collections
March 2026

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,031,007.73	\$ 5,999,113.49	\$15,823.98	99.73%	\$30.00
PP	\$ 991,740.44	\$ 987,005.22	\$436.82	99.57%	\$0.00
MV	\$ -	\$ -	\$0.00		\$613.05
MVS	\$ -	\$ -	\$0.00		\$182.42
TOTAL	\$ 7,022,748.17	\$ 6,986,118.71	\$ 16,260.80	99.71%	\$ 825.47

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

South Fire District
Monthly Expense Detail
February and March 2026

9/40

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	02/02/2026	Earthlight Power, LLC.	265.50		265.50
	02/27/2026	Eversource	5,771.99		6,037.49
	03/02/2026	Earthlight Power, LLC.	342.00		6,379.49
Total 7201 · Electricity			6,379.49	0.00	6,379.49
7202 · Water and Sewer					
	02/02/2026	Middletown Water & Sewer Dept	272.75		272.75
	03/02/2026	Middletown Water & Sewer Dept	149.65		422.40
Total 7202 · Water and Sewer			422.40	0.00	422.40
7203 · Heating					
	02/03/2026	Eversource	1,405.82		1,405.82
	03/03/2026	Eversource	1,313.07		2,718.89
Total 7203 · Heating			2,718.89	0.00	2,718.89
7204 · Telephone					
	02/15/2026	Frontier Communications	672.13		672.13
	03/15/2026	Frontier Communications	671.23		1,343.36
Total 7204 · Telephone			1,343.36	0.00	1,343.36
7401 · Fuel					
7401A · Apparatus					
	02/23/2026	WEX Bank - Small Bus. Card	1,612.03		1,612.03
	02/28/2026	Ace Home Center	29.98		1,642.01
	02/28/2026	Advance Auto Parts	15.94		1,657.95
	03/02/2026	Grainger	29.94		1,687.89
	03/18/2026	Dime Oil, LLC.	4,977.17		6,665.06
	03/23/2026	WEX Bank - Small Bus. Card	1,286.96		7,952.02
	03/30/2026	Grainger	30.78		7,982.80
Total 7401 · Fuel			7,982.80	0.00	7,982.80
7403 · Vehicle Repairs					
	02/13/2026	Brake Pro, LLC	25.00		25.00
	02/17/2026	First Line Emergency	1,998.36		2,023.36
	02/18/2026	First Line Emergency	699.40		2,722.76
	02/28/2026	Ace Home Center	5.38		2,728.14
	03/12/2026	Barnwell House of Tires, Inc.	3,301.30		6,029.44
	03/12/2026	Barnwell House of Tires, Inc.	3,356.30		9,385.74
	03/13/2026	First Line Emergency	4,761.33		14,147.07
	03/17/2026	Brake Pro, LLC	118.00		14,265.07
Total 7403 · Vehicle Repairs			14,265.07	0.00	14,265.07

South Fire District
Monthly Expense Detail
February and March 2026

10/40

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7406 · Vehicle Supplies					
	02/28/2026	Advance Auto Parts	10.13		10.13
	02/28/2026	Bank of America	86.43		96.56
Total 7406 · Vehicle Supplies			96.56	0.00	96.56
7501 · Insurance-Workers Compensation					
	02/01/2026	Benchmark Insurance Company	22,038.60		22,038.60
	03/01/2026	Benchmark Insurance Company	22,038.60		44,077.20
	03/13/2026	Benchmark Insurance Company		16,537.00	27,540.20
Total 7501 · Insurance-Workers Compensation			44,077.20	16,537.00	27,540.20
7502 · Insurance - Commercial Package					
	03/31/2026	Acrisure New England Part. Ins. Serv.,LLC	13,954.00		13,954.00
Total 7502 · Insurance - Commercial Package			13,954.00	0.00	13,954.00
7511 · Pension - Defined Benefit					
	02/09/2026	Fidelity Investments FBO SFD	29,914.53		29,914.53
	03/04/2026	Fidelity Investments FBO SFD	31,107.33		61,021.86
Total 7511 · Pension - Defined Benefit			61,021.86	0.00	61,021.86
7512 · Pension - Defined Contribution					
	02/10/2026	Lincoln Financial - Pension 401	7,466.98		7,466.98
	03/04/2026	Lincoln Financial - Pension 401	7,002.51		14,469.49
Total 7512 · Pension - Defined Contribution			14,469.49	0.00	14,469.49
7701 · Tax Collector's Expense					
	03/06/2026	CT Tax Collectors' Association, Inc.	125.00		125.00
	03/06/2026	CT Tax Collectors' Association, Inc.	35.00		160.00
Total 7701 · Tax Collector's Expense			160.00	0.00	160.00
7702 · Professional Org / Periodicals					
	02/28/2026	Bank of America	90.87		90.87
	02/28/2026	Bank of America	90.00		180.87
Total 7702 · Professional Org / Periodicals			180.87	0.00	180.87
7703 · Office Expenses					
	02/05/2026	Minuteman Press	313.88		313.88
	02/28/2026	Bank of America	130.15		444.03
	03/09/2026	Minuteman Press	47.00		491.03
Total 7703 · Office Expenses			491.03	0.00	491.03

South Fire District
Monthly Expense Detail
February and March 2026

11/40

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7706 · Postage					
	02/16/2026	FedEx	13.19		13.19
	03/18/2026	Purchase Power	66.31		79.50
Total 7706 · Postage			79.50	0.00	79.50
7708 · Commissioner's Compensation					
	02/04/2026	Paychex	750.00		750.00
	03/04/2026	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			1,500.00	0.00	1,500.00
7709 · Activity Expense					
	02/28/2026	Bank of America	84.87		84.87
	02/28/2026	Bank of America	182.44		267.31
	02/28/2026	Bank of America	163.92		431.23
	02/28/2026	Bank of America	87.71		518.94
	02/28/2026	Bank of America	35.58		554.52
	02/28/2026	Bank of America	55.00		609.52
	02/28/2026	Bank of America	33.34		642.86
	02/28/2026	Bank of America	121.88		764.74
	02/28/2026	Bank of America	334.11		1,098.85
	02/28/2026	Bank of America	212.85		1,311.70
	02/28/2026	Bank of America	178.27		1,489.97
	02/28/2026	Bank of America	164.90		1,654.87
Total 7709 · Activity Expense			1,654.87	0.00	1,654.87
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - General/Labor					
	02/06/2026	Summa & Ryan, PC	438.75		438.75
	03/09/2026	Summa & Ryan, PC	97.50		536.25
Total 7711A · Legal Expense - General/Labor			536.25	0.00	536.25
7711B · Legal Expense - H & H					
	02/05/2026	Nuzzo & Roberts, LLC.	90.00		90.00
	03/09/2026	Nuzzo & Roberts, LLC.	125.00		215.00
Total 7711B · Legal Expense - H & H			215.00	0.00	215.00
Total 7711 · Legal Expense			751.25	0.00	751.25
7710 · Professional Services - Other					
	02/05/2026	Paychex	149.58		149.58
	02/05/2026	Paychex	67.13		216.71
	02/05/2026	Paychex	71.85		288.56
	02/12/2026	Paychex	149.58		438.14

South Fire District
Monthly Expense Detail
February and March 2026

12/40

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services - Other, continued					
	02/12/2026	Paychex	67.13		505.27
	02/19/2026	Paychex	152.07		657.34
	02/19/2026	Paychex	67.11		724.45
	02/26/2026	Paychex	260.99		985.44
	02/26/2026	Paychex	120.92		1,106.36
	02/28/2026	Merrick & Associates, LLC	400.00		1,506.36
	03/03/2026	Diversified Group Brokerage Corporation	647.50		2,153.86
	03/04/2026	MSA Services, LLC	750.00		2,903.86
	03/05/2026	Paychex	260.99		3,164.85
	03/05/2026	Paychex	120.92		3,285.77
	03/05/2026	Paychex	129.42		3,415.19
	03/12/2026	Paychex	108.68		3,523.87
	03/12/2026	Paychex	50.36		3,574.23
	03/19/2026	Paychex	110.44		3,684.67
	03/19/2026	Paychex	50.36		3,735.03
	03/26/2026	Paychex	110.44		3,845.47
	03/26/2026	Paychex	50.36		3,895.83
			<u>3,895.83</u>	<u>0.00</u>	<u>3,895.83</u>
Total 7710 · Professional Services - Other					
Total 7710 · Professional Services			4,647.08	0.00	4,647.08
7714 · Advertising / Voting					
	02/02/2026	Bauer, Janice T.	240.00		240.00
	02/02/2026	Gionfriddo, Stephen	340.00		580.00
	02/02/2026	Petras, Anton.	240.00		820.00
	02/02/2026	Turro, John	240.00		1,060.00
			<u>1,060.00</u>	<u>0.00</u>	<u>1,060.00</u>
Total 7714 · Advertising / Voting					
7716 · Archive Services					
	03/16/2026	Vital Records Control	1,500.00		1,500.00
			<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
Total 7716 · Archive Services					
7717 · Software Support					
	02/28/2026	Bank of America	142.00		142.00
			<u>142.00</u>	<u>0.00</u>	<u>142.00</u>
Total 7717 · Software Support					
7801 · Repairs Building					
	02/28/2026	Bank of America	62.68		62.68
	02/28/2026	Bank of America	289.99		352.67
	02/28/2026	Bank of America	99.92		452.59
	03/06/2026	Duct Diagnostics, LLC.	7,600.00		8,052.59
	03/18/2026	Higgins Electric, Inc.	417.70		8,470.29
	03/24/2026	American Overhead Doors, Inc.	322.58		8,792.87
			<u>8,792.87</u>	<u>0.00</u>	<u>8,792.87</u>
Total 7801 · Repairs Building					

South Fire District
Monthly Expense Detail
 February and March 2026

13/40

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7802 · Supplies Maintenance					
	02/05/2026	W.B. Mason Company, Inc.	689.65		689.65
	02/28/2026	Ace Home Center	27.98		717.63
	02/28/2026	Bank of America	24.98		742.61
	03/23/2026	W.B. Mason Company, Inc.	69.10		811.71
Total 7802 · Supplies Maintenance			811.71	0.00	811.71
7803 · Services					
	02/03/2026	JP Bellamo & Sons Pest Control, Inc.	50.00		50.00
	02/06/2026	Comcast	208.61		258.61
	02/07/2026	Comcast	31.44		290.05
	02/18/2026	De Lage Landen Financial Services, Inc.	142.50		432.55
	02/25/2026	All Waste	360.00		792.55
	03/03/2026	JP Bellamo & Sons Pest Control, Inc.	50.00		842.55
	03/06/2026	Comcast	208.61		1,051.16
	03/07/2026	Comcast	31.44		1,082.60
	03/11/2026	Pitney Bowes Inc. - Quarterly	217.86		1,300.46
	03/18/2026	Higgins Electric, Inc.	633.98		1,934.44
	03/22/2026	De Lage Landen Financial Services, Inc.	142.50		2,076.94
	03/25/2026	All Waste	360.00		2,436.94
Total 7803 · Services			2,436.94	0.00	2,436.94
7805 · Equipment					
	02/28/2026	Bank of America	29.98		29.98
	03/16/2026	Interstate All Battery Center	841.00		870.98
Total 7805 · Equipment			870.98	0.00	870.98
7901 · Emergency Medical Equipment					
	02/18/2026	Common Cents EMS Supply, LLC.	134.10		134.10
	02/18/2026	Common Cents EMS Supply, LLC.	1.35		135.45
	02/26/2026	Common Cents EMS Supply, LLC.	134.10		269.55
	02/26/2026	Common Cents EMS Supply, LLC.	134.10		403.65
	02/28/2026	Bank of America	29.00		432.65
	03/02/2026	Common Cents EMS Supply, LLC.	10.42		443.07
Total 7901 · Emergency Medical Equipment			443.07	0.00	443.07
7902 · Computer Equip & Supplies					
	02/28/2026	Bank of America	40.35		40.35
Total 7902 · Computer Equip & Supplies			40.35	0.00	40.35
7903 · Training					
	02/05/2026	Commission on Fire Prevention and Control	150.00		150.00
	02/13/2026	New England Dive, Inc. of CT	1,736.00		1,886.00

South Fire District
Monthly Expense Detail
February and March 2026

14/40

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7903 · Training, continued					
	02/24/2026	Clarion Events, Inc.	3,029.00		4,915.00
	02/25/2026	Commission on Fire Prevention and Control	275.00		5,190.00
	02/28/2026	Bank of America	50.55		5,240.55
	03/05/2026	Commission on Fire Prevention and Control	430.00		5,670.55
	03/25/2026	Middlesex County Fire School	1,250.00		6,920.55
Total 7903 · Training			6,920.55	0.00	6,920.55
7905 · Fire Fighting Equipment					
	02/05/2026	American Trade Mark Co.	126.04		126.04
	02/20/2026	Vector Rescue, LLC.	6,600.00		6,726.04
	02/28/2026	Ace Home Center	28.76		6,754.80
	02/28/2026	Bank of America	286.48		7,041.28
	03/16/2026	Emergency Services of New England, LLC.	161.00		7,202.28
Total 7905 · Fire Fighting Equipment			7,202.28	0.00	7,202.28
7906 · Special Service Units					
	02/28/2026	Bank of America	240.00		240.00
	02/28/2026	Bank of America	53.10		293.10
Total 7906 · Special Service Units			293.10	0.00	293.10
7909 · Uniforms					
	02/06/2026	Capitol Uniform and Supply, LLC.	1,141.95		1,141.95
	02/06/2026	EMP Apparel, LLC.	408.00		1,549.95
	02/16/2026	Capitol Uniform and Supply, LLC.	762.37		2,312.32
	02/28/2026	Bank of America	366.43		2,678.75
	03/12/2026	Capitol Uniform and Supply, LLC.	1,005.35		3,684.10
	03/13/2026	Tyrseck, Stephen		105.00	3,579.10
	03/13/2026	Russo, Phillip		44.00	3,535.10
	03/13/2026	Heiden, Timothy		32.00	3,503.10
	03/25/2026	Capitol Uniform and Supply, LLC.	89.99		3,593.09
Total 7909 · Uniforms			3,774.09	181.00	3,593.09
7910 · Protective Clothing/Equipment					
	02/03/2026	Municipal Emergency Services/Shipman's	415.00		415.00
	02/03/2026	Municipal Emergency Services/Shipman's	415.00		830.00
	02/17/2026	Firematic Supply Co. Inc.	103.38		933.38
	02/20/2026	Vector Rescue, LLC.	15,511.75		16,445.13
	02/28/2026	Ace Home Center	38.77		16,483.90
	02/28/2026	Bank of America	43.10		16,527.00
	02/28/2026	Bank of America	25.39		16,552.39
	02/28/2026	Bank of America	78.00		16,630.39
	03/04/2026	Firematic Supply Co. Inc.	90.00		16,720.39
Total 7910 · Protective Clothing/Equipment			16,720.39	0.00	16,720.39

South Fire District
Monthly Expense Detail
February and March 2026

15/40

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7912 · Cellular Phones					
	02/11/2026	AT&T Mobility	589.57		589.57
	02/28/2026	Bank of America	25.98		615.55
	03/11/2026	AT&T Mobility	589.57		1,205.12
	03/11/2026	AT&T Mobility	53.16		1,258.28
Total 7912 · Cellular Phones			1,258.28	0.00	1,258.28
7913 · Breathing Air & Oxygen					
	02/19/2026	Maine Oxy	244.28		244.28
Total 7913 · Breathing Air & Oxygen			244.28	0.00	244.28
7915 · Medical Testing					
	02/02/2026	MH Compcare Occupational Medicine	97.00		97.00
	02/16/2026	American Family Care, LLC.	490.00		587.00
	02/16/2026	American Family Care, LLC.	395.00		982.00
	02/25/2026	American Family Care, LLC.	485.00		1,467.00
Total 7915 · Medical Testing			1,467.00	0.00	1,467.00
7916 · Breathing Apparatus-Test Repair					
	03/05/2026	Fire Tech and Safety of New England	135.00		135.00
	03/16/2026	Interstate All Battery Center	159.00		294.00
	03/20/2026	Fire Tech and Safety of New England	97.50		391.50
Total 7916 · Breathing Apparatus-Test Repair			391.50	0.00	391.50
8999 · CNR Current Year					
8999MGA · Municipal Grants-in-Aid					
FY 2023 · Municipal Grants-in-Aid 2023					
	03/01/2026	Mylchreest Construction Services LLC	2,300.00		2,300.00
Total FY 2023 · Municipal Grants-in-Aid 2023			2,300.00	0.00	2,300.00
Total 8999MGA · Municipal Grants-in-Aid			2,300.00	0.00	2,300.00
8999SFD · SFD Building Project					
Phase2 · SFD Building Project Phase 2					
	02/03/2026	NorcomCT	5,364.23		5,364.23
	02/03/2026	VibracSciences, LLC.	4,666.00		10,030.23
	02/03/2026	VibracSciences, LLC.	4,019.00		14,049.23
	02/03/2026	VibracSciences, LLC.	5,140.00		19,189.23
	02/27/2026	Salafia Electric, LLC.	3,335.00		22,524.23
Total Phase2 · SFD Building Project Phase 2			22,524.23	0.00	22,524.23
Total 8999SFD · SFD Building Project			22,524.23	0.00	22,524.23
Total 8999 · CNR Current Year			24,824.23	0.00	24,824.23
TOTAL			254,638.09	16,718.00	237,920.09

South Fire District
Profit & Loss Budget vs. Actual
 July 2025 through March 2026

17/40

	<u>Jul '25 - Mar 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	6,986,118.71	6,941,234.00	44,884.71	100.65%
4102 · Interest and Liens	43,985.77	30,000.00	13,985.77	146.62%
4103 · Tax Refunds	-32,977.46	0.00	-32,977.46	100.00%
4104 · Fees	3,252.13	0.00	3,252.13	100.00%
4105 · Prior Year Tax Collections	63,873.16	0.00	63,873.16	100.00%
4126 · Contributions - Individuals	9,935.00	0.00	9,935.00	100.00%
4203 · State of Connecticut PILOT Fund	882,570.93	879,971.00	2,599.93	100.30%
4204 · Municipal Grants & Rev. Sharing	207,080.00	0.00	207,080.00	100.00%
4208 · State MV Fire District Grant	390,532.54	0.00	390,532.54	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	69,645.55	20,000.00	49,645.55	348.23%
4901 · Miscellaneous Income	337.80	0.00	337.80	100.00%
Total Income	<u>8,826,004.13</u>	<u>8,072,855.00</u>	<u>753,149.13</u>	<u>109.33%</u>
Expense				
7201 · Electricity	30,350.00	30,000.00	350.00	101.17%
7202 · Water and Sewer	2,201.49	2,600.00	-398.51	84.67%
7203 · Heating	7,012.31	10,000.00	-2,987.69	70.12%
7204 · Telephone	4,556.75	4,300.00	256.75	105.97%
7401 · Fuel	27,882.36	45,000.00	-17,117.64	61.96%
7403-1 · Apparatus Preventative Maint.	10,200.00	14,575.00	-4,375.00	69.98%
7403 · Vehicle Repairs	59,501.86	50,000.00	9,501.86	119.00%
7404 · NFPA/OSHA Compliance	23,164.32	32,050.00	-8,885.68	72.28%
7406 · Vehicle Supplies	227.99	2,000.00	-1,772.01	11.40%
7501 · Insurance-Workers Compensation	192,481.40	233,597.00	-41,115.60	82.40%
7502 · Insurance - Commercial Package	57,696.00	56,000.00	1,696.00	103.03%
7503 · Insurance - Medical	840,870.12	1,228,276.00	-387,405.88	68.46%
7504 · Insurance - Cyber	7,305.00	7,492.00	-187.00	97.50%
7509 · Insurance - Life and Disability	22,128.86	31,612.00	-9,483.14	70.00%
7511 · Pension - Defined Benefit	81,514.29	0.00	81,514.29	100.00%
7512 · Pension - Defined Contribution	251,820.97	446,566.00	-194,745.03	56.39%
7513 · Unused Sick Time	0.00	24,486.00	-24,486.00	0.00%
7601 · Salaries - Fire Department	2,536,666.66	3,284,662.00	-747,995.34	77.23%
7602 · Salaries - Administrative	137,174.35	190,649.00	-53,474.65	71.95%
7603 · Replacement / Call Backs	462,621.07	783,043.00	-320,421.93	59.08%
7604 · Fringe Benefits	108,493.90	140,807.00	-32,313.10	77.05%
7606 · PEB-Uncompensated Absences Exp	8,163.34	10,000.00	-1,836.66	81.63%
7607 · PEB-Heart and Hypertension	44,366.81	256,489.00	-212,122.19	17.30%
7609 · Employer - Social Security	199,035.69	273,306.00	-74,270.31	72.83%
7610 · Employer - Medicare	46,548.94	63,919.00	-17,370.06	72.83%
7701 · Tax Collector's Expense	9,093.42	24,100.00	-15,006.58	37.73%
7702 · Professional Org / Periodicals	1,644.09	3,000.00	-1,355.91	54.80%

South Fire District
Profit & Loss Budget vs. Actual
 July 2025 through March 2026

18/40

	<u>Jul '25 - Mar 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
7703 · Office Expenses	2,575.37	3,600.00	-1,024.63	71.54%
7704 · Auditor	0.00	8,525.00	-8,525.00	0.00%
7705 · Professional Development	7,290.53	8,500.00	-1,209.47	85.77%
7706 · Postage	1,482.21	4,000.00	-2,517.79	37.06%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 · Commissioner's Compensation	6,750.00	9,000.00	-2,250.00	75.00%
7709 · Activity Expense	4,661.91	4,500.00	161.91	103.60%
7710 · Professional Services	76,324.83	40,000.00	36,324.83	190.81%
7712 · Office Equipment	337.90	2,000.00	-1,662.10	16.90%
7713 · Actuarial Services	0.00	3,300.00	-3,300.00	0.00%
7714 · Advertising / Voting	1,389.07	8,400.00	-7,010.93	16.54%
7715 · Lien Fees	0.00	1,400.00	-1,400.00	0.00%
7716 · Archive Services	2,565.55	1,000.00	1,565.55	256.56%
7717 · Software Support	44,171.14	64,016.00	-19,844.86	69.00%
7801 · Repairs Building	24,512.90	24,000.00	512.90	102.14%
7802 · Supplies Maintenance	6,144.77	11,000.00	-4,855.23	55.86%
7803 · Services	11,756.58	14,285.00	-2,528.42	82.30%
7805 · Equipment	5,323.02	4,600.00	723.02	115.72%
7901 · Emergency Medical Equipment	10,222.01	12,500.00	-2,277.99	81.78%
7902 · Computer Equip & Supplies	4,018.29	8,000.00	-3,981.71	50.23%
7903 · Training	30,526.60	37,500.00	-6,973.40	81.40%
7904 · Fire Education and Prevention	4,093.50	7,500.00	-3,406.50	54.58%
7905 · Fire Fighting Equipment	23,282.29	28,000.00	-4,717.71	83.15%
7906 · Special Service Units	7,101.76	10,000.00	-2,898.24	71.02%
7907 · Fire Marshal's Office	352.59	4,000.00	-3,647.41	8.82%
7909 · Uniforms	34,148.17	40,000.00	-5,851.83	85.37%
7910 · Protective Clothing/Equipment	51,989.25	55,000.00	-3,010.75	94.53%
7911 · Communications	7,631.18	15,000.00	-7,368.82	50.88%
7912 · Cellular Phones	5,364.32	7,200.00	-1,835.68	74.50%
7913 · Breathing Air & Oxygen	1,622.95	1,500.00	122.95	108.20%
7915 · Medical Testing	19,961.00	31,500.00	-11,539.00	63.37%
7916 · Breathing Apparatus-Test Repair	1,864.90	5,000.00	-3,135.10	37.30%
8999 · CNR Current Year	1,045,199.31	299,500.00	745,699.31	348.98%
Total Expense	6,615,385.89	8,072,855.00	-1,457,469.11	81.95%

South Fire District
Cash Balance Report
March 2026

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	6,132,740.69
	Operating - Checking	\$	<u>206,606.71</u>
	Total:	\$	6,339,347.40

Restricted Funds:

CNR		\$	2,166,545.56
Post-Employment Benefits		\$	729,965.21



South Fire District
Office of the Fire Chief



I am submitting for your review the following items completed for the month of March 2026

- Attended Read Across America at Bielfield School
- Meeting with Representative Santanella at LOB
- Meetings involving personnel issues
- Attended PT Day at CFA Recruit Class
- Attended Ct Career Chief's Meeting
- Facilitated and attended SFD Promotional and Swearing in ceremony
- Attended meeting at City Hall about a possible housing development on Sand Hill Road
- Held a meeting with Kleen Energy administration
- Attended Haddam Fire Department banquet
- Attended Vietnam Vet Flag Raising Ceremony
- Chamber of Commerce Involvement
 - Chaired Central Business Meeting
- Attended Park and Rec Easter Egg Hunt
- Attended annual NFPA 1403 training

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'James Trzaski'.

James Trzaski



Monthly Call Statistics March 2026

PRIMARY INCIDENT GROUP	NUMBER OF RESPONSES
Fire	5
Hazardous Situation	10
Medical	103
Public Service	28
Rescue	3
No Emergency	19
Law Enforcement Support	1
(NULL)	
Total	169



CVH Monthly Incident Report

PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	ADDRESS	DISPATCH TYPE	RESPONSE ZONE
2026-03-13 14:30:23	500 - Service Call, other	144 HOLMES DR	SERVICE CALL (F)	10
2026-03-12 14:33:27	321 - EMS call, excluding vehicle accident with injury	171 EASTERN DR	EMS-MEDICALCALL-W/MEDIC	10
2026-03-10 22:59:28	321 - EMS call, excluding vehicle accident with injury	70 OBRIEN DR	EMS-MEDICAL CALL	10
2026-03-07 21:03:28	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS- MEDICAL CALL - MFD/SFD	10
2026-03-01 17:35:23	321 - EMS call, excluding vehicle accident with injury	144 HOLMES DR	EMS- MEDICAL CALL - MFD/SFD	10



Community Room Use

EVENT TYPES	EVENT NAME	START DATE
{Community Room Use}	BFC Special Meeting/Executive Session	2026-03-31 18:00:00
{Community Room Use}	Connecticut Sate Honor Guard	2026-03-11 18:30:00
{Community Room Use}	Durham Middlefield Explorer Station Visit	2026-03-12 08:00:00
{Community Room Use}	Middletown Medical Reserve Corps	2026-03-23 18:00:00
{Community Room Use}	Gilead Services	2026-03-24 08:00:00
{Community Room Use}	Gilead	2026-03-25 08:00:00
{Community Room Use}	Gilead Services	2026-03-27 08:00:00
{Community Room Use}	Pamecha Pond Event	2026-03-28 09:00:00
{FMO, Community Room Use}	Red Cross Blood Drive	2026-03-02 11:00:00



SOUTH FIRE DISTRICT
OFFICE OF THE DEPUTY CHIEF



April 10, 2026

Greetings,

I am submitting for your review a report detailing my activities for the month of March 2026.

Apparatus Update:

Truck 34: New Rear Tires, Minor Air Leak repair, Annual Aerial Maintenance (First Line)

Engine 32: New Rear Tires, Minor Electrical Repairs

Operations:

-Weekly procurement of house supplies and EMS Equipment

-Continued spring semester at UNH

3/16-Meeting at City Hall on new subdivision

3/19-Operational meeting w/Kleen Energy management

3/24-Meeting with Benchmark (Village at South Farms) management

3/27-Vietnam Veteran flag ceremony at city hall

3/30-Annual Live Burn training at Glastonbury Training Tower

-Working on new Community Cares program, partnership with Forest City Lions

-Dive Team regionalization efforts

Respectfully Submitted,

Nick Fischer
Deputy Fire Chief



HAAS ALERT

March 1 - March 31, 2025 ^{25/40}
YTD January 1 - March 31
Lifetime Since February 2025

CT - South Fire District
Safety Cloud® Report

Alert Totals

Drivers Alerted

994

YTD 3,344
Lifetime 15,411

R2R Alerts sent

7

YTD 10
Lifetime 13

R2R Alerts Received

0

YTD 0
Lifetime 0

Incident Totals

Total Incidents

141

YTD 501
Lifetime 1,920

Average Time On-Scene

15.3 min

YTD 13.6 min
Lifetime 15.1 min

Run Totals

Total Runs

143

YTD 418
Lifetime 1,802

Total Responding Time

530 min

YTD 1,504 min
Lifetime 6,582 min

Average Time-to-Scene

3.7 min

YTD 3.6 min
Lifetime 3.7 min

Drivers Alerted

Total drivers alerted; based on HAAS Alert enabled applications.

Average Time On-Scene

Average time duration per incident.

R2R Alerts Sent

Total number of Responder-to-Responder Alerts sent to nearby emergency vehicles.

Total Runs

Total times a vehicle was dispatched to an incident with lights engaged for at least 1+ minute.

R2R Alerts Received

Total number of Responder-to-Responder Alerts received by your emergency vehicles.

Total Responding Time

Total time vehicles/apparatus spent traveling to dispatched calls with lights engaged.

Total Incidents

Total number of times at least one vehicle arrived on-scene with lights engaged for 2+ minutes.

Average Time-to-Scene

Average time it took for dispatched vehicle to arrive on-scene.

SOUTH FIRE DISTRICT
of the City of Middletown
Office of the Fire Marshal
445 Randolph Road
Middletown, CT 06457
860-343-6059

James M. Mastroianni, Fire Marshal
jmastroianni@southfiredistrict.com
860-250-0042 cell

Ryan Parmelee, Deputy Fire Marshal
rparmelee@southfiredistrict.com
860-262-3277 cell

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of March 2026.

The FMO has been actively engaged in the annual Middletown Kids Health and Safety Day planning sessions. This annual event, which is dedicated to the memory of past SFD Fire Marshal Steve Krol, is always well attended and one of our largest community outreach opportunities. With ever increasing fiscal restraints, all committee members have been seeking new sponsors. Our hope is that new vendors will not only bring in new activities, which keeps the event exciting, but also brings in new funding that keeps the event feasible.

The FMO oversaw the conclusion of the 2026 Coginchaug Regional High School Capstone/ SFD Internship program. While the interns have opted to continue job shadowing for the rest of the school year, their official program ended with formal evaluations and presentations to their peers and administrators. This year served as a good foundation for a continued partnership with Coginchaug's Fire Science program and we look to improve the structure of their time here. We will be hosting a career day next month for the rest of the fire science and EMT students who did not intern at SFD.

The FMO hosted the CVH/ Whiting Forensics Fire SAFE group for a planning meeting for a client hands on training day at SFD. At the conclusion of our last adult firesetter intervention, the on duty crew brought engine 32 to CVH for a question-and-answer session. The clinicians found this added approach extremely beneficial and would like to build on it. This visit to the station could include a smoke trailer for home safety evacuation training, extinguisher/ cooking fire training and lastly an opportunity, for those physically able, to try on gear and operate a handline. Clients who go through our program are potentially transitioning to step down units or even release back into the community. This addition to the program will hopefully facilitate their rehabilitation back into society while continuing to reduce recidivism.

Please feel free to contact the FMO with any questions regarding the supporting documentation for Activity, Inspections, and Investigations.

Sincerely,



James Mastroianni
Fire Marshal



Ryan Parmelee
Deputy Fire Marshal

04/01/2026



Fire Marshal's Office Misc. Activity

2026-03-02

EVENT NAME
Red Cross Blood Drive

NOTES
Parm is the POC

2026-03-04

EVENT NAME
Read Across America
County FMO
Amazing Grace Food Delivery

NOTES

2026-03-05

EVENT NAME
First Due Meeting with NFD

NOTES

2026-03-09

EVENT NAME
CFPC Subcommittee Meeting

NOTES

2026-03-10

EVENT NAME
Poster Contest Follow Up
Kids Health and Safety Meeting

NOTES

2026-03-11

EVENT NAME
Middletown Prevention Council Meeting
Amazing Grace Food Delivery

NOTES

2026-03-12

EVENT NAME
Health Dept. Meeting
Code Enforcement Committee

NOTES

2026-03-16

EVENT NAME
Zoning Dept. Meeting

NOTES

Fire Marshal's Office Misc. Activity

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



2026-03-18

EVENT NAME

CT IAAI Meeting
Building Dept. Meeting
Amazing Grace Food Delivery

NOTES

2026-03-24

EVENT NAME

Beman STEAM Meeting
210 Dripps RD FOI Request

NOTES

2026-03-25

EVENT NAME

Kids Health and Safety Day Meeting
First Due CSM Meeting
Amazing Grace Food Delivery

NOTES

2026-03-31

EVENT NAME

OEDM Class

NOTES



Fire Marshal's Office Inspections

1 RUSSELL ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
SUMNERBROOK MILL APARTMENTS	Fire and Life Safety Inspection	2026-03-17 10:13:56	Completed with fail

1 WILDERMANS WAY COMMUNITY HEALTH CENTER AT BEMAN, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Community Health Center at Beman	Fire and Life Safety Inspection	2026-03-04 12:40:20	Completed

11 HILLSIDE AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Hillside Laundry	Fire and Life Safety Inspection	2026-03-26 16:17:23	Completed with fail
Hillside Laundry	Emergency Response	2026-03-25 08:50:00	Completed with fail
Hillside Laundry	Emergency Response	2026-03-26 16:03:25	Completed

1511 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Top Value Storage	Fire and Life Safety Inspection	2026-03-03 09:27:23	Completed

159 MAIN ST EXT, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
	Construction	2026-03-05 15:14:32	Completed with fail

445 RANDOLPH RD SHED (OCCUPANCY USED FOR FIRST DUE TRAINING), MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
First Due Training Icon	Fire and Life Safety Inspection	2026-03-06 09:48:08	Completed with fail

Fire Marshal's Office Inspections

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



645 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
THE VILLAGE AT SOUTH FARMS	Fire and Life Safety Inspection	2026-03-26 11:08:32	Completed with fail

730 RANDOLPH RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Pieper Memorial Vet Hospital	Construction	2026-03-19 10:58:50	Completed

825 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Pastaio	Fire and Life Safety Inspection	2026-03-24 10:43:26	Completed with fail



Fire Marshal's Office Incident Response

2026-03-04

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600013150	510 Saybrook Rd	FIRE ALARM -COMMERCIAL (F)	FM31

2026-03-09

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600014178	70 MAYNARD ST	SERVICE CALL (F)	FM31
2600014205	RT 9 NB	VEHICLE FIRE (FIRE ONLY)	FM31

2026-03-11

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600014599	167 BARTHOLOMEW RD	VEHICLE FIRE (FIRE ONLY)	FM30
2600014632	181 RANDOLPH RD	SERVICE CALL (F)	FM30
2600014652	390 RIDGE RD	SERVICE CALL (F)	FM30

2026-03-13

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600015214	26 WALL ST	STRUCTURE FIRE (F)	FM30

2026-03-20

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600016518	1 WILDERMANS WAY	SERVICE CALL (F)	FM31

2026-03-24

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600017315	600 HIGHLAND AVE	SERVICE CALL (F)	FM31

2026-03-25

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600017410	11 Hillside Ave	WATER PROBLEM (F)	FM30

2026-03-30

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS

**Fire Marshal's Office Incident
Response**

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



2600018377

BROOKS RD

BRUSH FIRE (F)

FM31



Division of Training & Safety
South Fire District
445 Randolph Road
Middletown, CT 06457

aturene@southfiredistrict.com
(860)759-4532



33/40

01 April 2026

I am submitting for your review a report detailing the activities of the Training for the month of March 2026.

Training Activities:

- Conducted Weekly Tone and Radio Check w/ all Platoons for MAYDAY Preparedness
- Attended March 2026 Connecticut Fire Department Instructors Association Meeting
- Implemented Platoon walkthrough and fire response scenario for 10 Cooley Avenue
- Implemented Monthly ISO FSR5 580D Driver Training Initiative
- Provided all Operational Personnel with monthly CEU towards CT EMT-B Renewal
- Attended March 2026 Commission on Fire Prevention and Control Meeting
- Conducted Platoon Training on Large Area Search at 340 E Main Street (Rent-A-Center)
- Attended March 2026 CT Joint Council Meeting at the Legislative Office Building
- Delivered twenty (20) hour EMT-B Refresher Training for Operational Personnel
- Attended swearing in and promotional ceremony and participated in SFD Color Guard
- Developed and delivered below grade fire attack training via Region 2 Burn Trailer
- Hosted Massachusetts Fire Academy: Rapid Intervention for Public Safety Dispatchers
- Developed and delivered review/refresher training on Scott Pak Tracker
- Organized and delivered Annual NFPA 1403 Live Fire Training for B/D Platoons.

Incident Responses:

- Sunday 3.01.2026: M/A Fire Response to the Town of Cromwell (457 Main Street)
- Monday 3.09.2026: Washed up body in the CT River, MPD Assist (River Rd/Eastern Dr)
- Thursday 3.12.2026: AFA at 390 Ridge Road (Farm Hill Elementary), occupied school
- Friday 3.13.2026: Basement Fire in District, 26 Wall Street
- Sunday 3.22.2026: 12 Joyce Drive for the AFA resulting from smoking motor (heater)
- Sunday 3.22.2026: 110 Randolph Road for the AFA, alarm found to be in trouble
- Monday 3.23.2026: 315 Meadow Road (Rocky Hill) for the car into the water

Respectfully Submitted, AB Turenne – Captain of Training & Safety



Monthly Training Report

10 Cooley Avenue: Pre-Plan and Fire Scenario

ENABLING OBJECTIVES: 1.. Identify and understand the need for search in large area structures while being able to recognize hazards when searching for civilians or firefighters in distress. Assemble and construct the proper search rope bag system (Truck 34 Chauffeur Side RIT Compartment) as well as position SFD Officer/Firefighter(s) and identify their roles and responsibilities in a rope-assisted search. Identify and demonstrate the principles of anchoring the terminal end (entry point) at the starting point to a substantial item or a staged SFD Firefighter. Identify and perform the techniques and maneuvers of proficient rope line management, including locating distressed firefighters or civilians and when applicable, removing them along the main search rope line when exiting a large-area structure. Recognize and discuss the importance of air management, accountability, command and control, and communications regarding firefighter MAYDAYS and civilian rescues. The purpose of this training exercise is to review and build upon the basic fundamentals associated with large area search with the emphasis on improving efficiency and teamwork. The focus of this training exercise should include personal and team safety. The training exercise should include minimal instruction and maximum skills practice. The training exercise should also be conducted with the normal staffing that would respond on Engine 32 and/or Truck 34 for a structure fire assignment.

ACTUAL START DATE	DURATION HOURS
2026-03-04	1.00

The on duty complement of Operational Personnel conducted a walkthrough and "virtual pre-plan" of 10 Cooley Avenue (Forest City Merchants) in an effort to better familiarize personnel with the building layout and fire load. Following a details walkthrough of the structure and conducting a 360 of the building, those participating discussed the following: Building Construction Cross Streets Water Supply Hazards Strategies and Tactics

ACTUAL START DATE	DURATION HOURS
2026-03-05	1.00
2026-03-03	1.00

The on duty complement of Operational Personnel conducted a walkthrough and "virtual pre-plan" of 10 Cooley Avenue (Forest City Merchants) in an effort to better familiarize personnel with the building layout and fire load. Following a details walkthrough of the structure and conducting a 360 of the building, those participating discussed the following: Building Construction Cross Streets Water Supply Hazards Strategies and Tactics

ACTUAL START DATE	DURATION HOURS
2026-03-02	1.00

2026 EMT Refresher

Monthly Training Report

South Fire District

Address: 445 Randolph Rd, Middletown, CT, 06457



Through Mission CIT, various EMS modules were delivered (trauma, medical, operations, etc.) for the operational personnel of the South Fire District - City of Middletown, CT. All hours and credits earned are being managed by Mission CIT for renewal and auditing matters. The CT OEMS approved number associated for the program delivery is good for one (1) year and will be awarded upon successful completion of the course.

ACTUAL START DATE	DURATION HOURS
2026-03-15	8.00
2026-03-14	8.00
2026-03-13	8.00

Coffee & Command w/ the Captain: Part II

The on duty complement participated in Part II of Coffee & Command w/ the Captain for a discussion/tabletop consisting of three (3) residential structure fires in our first due district as a Truck and Engine Company. The open discussion allowed for the following content/criteria to be focused on: scene size up building construction fire behavior strategies/tactics apparatus placement/positioning

ACTUAL START DATE	DURATION HOURS
2026-03-16	1.00

Coffee & Command w/ the Captain: Part III

The on duty complement participated in Part II of Coffee & Command w/ the Captain for a discussion/tabletop consisting of three (3) residential structure fires in our first due district as a Truck and Engine Company. The open discussion allowed for the following content/criteria to be focused on: scene size up building construction fire behavior strategies/tactics apparatus placement/positioning

ACTUAL START DATE	DURATION HOURS
2026-03-16	1.50

FD workout

Strength training with free weights and machine, cardio on treadmill.

ACTUAL START DATE	DURATION HOURS
2026-03-28	0.50
2026-03-13	1.50

Monthly Training Report

South Fire District

Address: 445 Randolph Rd, Middletown, CT, 06457



Ground Ladder Fundamentals

The on duty complement of D-Platoon conducted basic ladder deployment at the former Water Treatment Plant (100 River Road). The following were performed: One (1) Person 16" Two (2) Person 24" Three (3) Person 35" Also discussed were tips regarding rung extension when accessing roofs, proper contact while ascending, basic tool functions and footing. NO personnel or equipment were injured/damaged from the training. PPE Utilized: Helmet Turnout Coat Gloves

ACTUAL START DATE	DURATION HOURS
2026-03-09	0.75

Large Area Search" Rent-A-Center

The on duty complement of operational personnel from the South Fire District - City of Middletown, CT conducted large area search training at the former Rent-A-Center location at 340 East Main Street. Equipment: Structural Gear Self-Contain Breathing Apparatus Box Light Thermal Imaging Camera (TIC) Hand Tools (various) Large Area Search Kit (LASK) see attached lesson plan outlining objectives

ACTUAL START DATE	DURATION HOURS
2026-03-12	1.50
2026-03-11	1.50
2026-03-10	1.50
2026-03-09	1.50

Region 2 Burn Trailer: Below Grade Attack

With the use of the Region 2 Burn Trailer, the on duty complement of Operational Personnel from the South Fire District - City of Middletown, CT conducted fire suppression activities for below grade fire attack. In total, four (4) evolutions were conducted with a 1.75" hoseline being stretched into a single family residential structure via the Bilko door and down a single stair case to a well involved fire in the basement (furnace, contents w/ exposure to the floor above). Equipment/PPE: FULL Structural Gear Self-Contained Breathing Apparatus Box Light Portable Radio Thermal Imaging Camera (TIC)

ACTUAL START DATE	DURATION HOURS
2026-03-20	1.50
2026-03-19	1.50
2026-03-18	1.50
2026-03-17	1.50



Scott Pak Tracker: Review

See attached Lesson Plan TO #27-26 The complement of the on-duty Platoon conducted a review/refresher of the uses of our Scott Pak Tracker for the purpose of locating a lost, disoriented or downed firefighter who has donned a Scott Self-Contained Breathing Apparatus. This review/refresher is a familiarization training prior to implementing the Scott Pak Tracker into a a live action scenario.

ACTUAL START DATE	DURATION HOURS
2026-03-29	1.00
2026-03-24	1.00

Scott Pak Tracker: Review / Refresher

See attached Lesson Plan TO #27-26 The complement of the on-duty Platoon conducted a review/refresher of the uses of our Scott Pak Tracker for the purpose of locating a lost, disoriented or downed firefighter who has donned a Scott Self-Contained Breathing Apparatus. This review/refresher is a familiarization training prior to implementing the Scott Pak Tracker into a a live action scenario.

ACTUAL START DATE	DURATION HOURS
2026-03-24	1.00

Thermology w/ Corey White

The Training Office will be brining in Corey White - Lieutenant (Special Hazards 1 / Warwick Fire) to conduct a formal Thermal Imaging Camera Training for all four (4) Platoons. Course Description:

The Thermal Imager Course provides firefighters with a foundational understanding of thermography and its application to fireground operations. This course emphasizes how thermal imaging cameras (TICs) can enhance both safety and operational efficiency during firefighting activities. Course Content: The program begins with an overview of thermal imager functions and introduces the fundamental principles of thermography necessary for accurate image

interpretation. Instruction is not limited to any specific manufacturer or model; instead, it focuses on the functions and operation of an NFPA-compliant Thermal Imaging Camera (TIC) in TI Basic Mode. The second portion of the course examines the operational capabilities and limitations of thermal imagers in the modern fire environment. Through discussion and scenario-based examples, students will develop a working knowledge of how to apply thermography principles to various fireground functions. Learning Objectives:**** Upon completion of this course, participants will be able to: Describe the basic functions and principles of thermal imaging and thermography.

Identify the operational features of an NFPA-compliant TIC in TI Basic Mode. Recognize and mitigate the limitations of thermal imagers. Apply thermal imaging concepts to fireground operations, including: o Size-up o Fire attack o Search and rescue o Ventilation o Overhaul o Command

ACTUAL START DATE	DURATION HOURS
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CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457

39/40

Public Safety Telecommunications Report
April 2026

1. Monthly Call Statistics sheet is attached. Activity for February is approximately 6100 incidents. 2022 total 911 calls and 4592 routine inbound calls.
2. Staffing update; Staffing is at 19 Dispatchers. The two vacant dispatcher positions have been funded at \$1 for the upcoming budget year. The Deputy Director position closed on March 2nd. HR released the list to me on April 2nd. I will work with HR department to schedule interviews shortly. We received 21 qualified applicants.
3. Budget- Mayor released his budget last week. Radio system agreement and tower leasing costs were they only increases.
4. We had a rodent infestation disable both ac units at our radio site at the Portland High School. This is a critical site for the system due to its height. Money was still left over in Radio Bond, which was used to fund the purchase of two new units. Units were installed and operational within a week. We are still waiting on delivery of 3 AC units for our South Main Street radio site and Saybrook Road radio site.
5. New Building Update- Tecton provided cost estimates to the committee. Option A- Large training room \$10.6 million. Option B- no training room or associated occupancy rooms- \$8.6 million. It was recommended by the committee for Tecton to come up with Option C- include smaller multipurpose room that can be used for training and associated occupancy rooms. Committee will be asked at its next meeting to make a selection on what option to choose to move forward with the next design steps. Next regular scheduled meeting is 4/23/2026.

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2026(estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	5190	4606	4611										14407	4802
Portland Police Dept.	404	366	459										1229	410
Fire Departments (Midd.)	603	580	593										1776	592
Middletown Fire Dept.	341	346	342										1029	343
South Fire District	169	150	172										491	164
Westfield Fire District	93	84	79										256	85
Fire Department (Portland)	69	60	70										199	66
Ambulance only Calls	383	306	345										1034	345
TOTAL INCIDENT CASE #'s	6649	5918	6078										18645	6215
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1453	1425	1451										4329	1443
Wireless & wireline originating in Middletown														
PORTLAND	239	194	205										638	213
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	241	226	366										833	278
TOTAL 911 CALLS	1933	1845	2022										5800	1933
TOTAL ADMIN. CALLS IN	5007	5019	4592										14618	4873
TOTAL ADMIN. CALLS OUT	2563	2415	2180										7158	2386
TOTAL PHONE CALLS	9503	9279	8794										27576	9192
												2025	121,740	10,145
												2024	116,629	9,719
												2023	128,558	10,713
												AVG	122,309	10,192