

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, March 14, 2022

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse.
Alternatively, they may view/listen to the meeting as follows:

1. Follow the link: <https://us02web.zoom.us/j/81109676264>
2. Going to <https://zoom.us> and joining the meeting using the meeting I.D. number located below.
3. Via telephone at 646-558-8656

Meeting I.D. 811 0967 6264

**SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
MONDAY, MARCH 14, 2022 at 7:00 p.m.
SOUTH FIRE DISTRICT MEETING ROOM & VIRTUAL ON ZOOM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ACCEPT/AMEND AGENDA**
- 4. OPEN PUBLIC SESSION**
- 5. CLOSE PUBLIC SESSION**
- 6. MINUTES TO BE APPROVED**
 - a. Regular Meeting of February 14, 2022
- 7. TAX COLLECTOR'S REPORTS – FEBRUARY 2022**
 - a. Refunds: \$142.03
 - b. Tax Collector's Report
- 8. FINANCIAL REPORTS – FEBRUARY 2022**
 - a. Monthly Expense Detail: January 2022 and February 2022
 - b. Profit & Loss Budget vs. Actual: July 2021 through February 2022
 - c. Cash Balance Report: February 2022
- 9. ADMINISTRATIVE REPORTS:** February 2022
- 10. COMMISSIONER REPORTS**
 - a. Building Committee: Commissioner Thazhampallath
 - b. Pension Committee: Commissioner Kleckowski
 - c. Public Safety Telecommunications: Commissioner Giuliano
 - d. Riverfront Redevelopment Update: Commissioner Pessina
- 11. OLD BUSINESS**
 - a. Tax Collector Position
 - b. Rescue/Pumper Replacement Funds; Approval for Chief to Sign Contract to Purchase Pumper
 - c. Discussion of Performance Reviews
 - d. Health Insurance for Retirees and their Dependents
 - e. Consideration of Board of Fire Commissioners Decal
 - f. Consideration of Board of Fire Commissioners Photo I.D.
 - g. Discussion of South Fire District By-Laws and Charter Revision

12. NEW BUSINESS

- a. Lyceum Road Closure
- b. Email Correspondence Between Commissioners
- c. Appointment of (1) Commissioner and (1) Alternate Commissioner to Pension Committee

13. ADJOURNMENT

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Meeting I.D. 811 0967 6264

**SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road, Middletown, CT**

**BOARD OF FIRE COMMISSIONERS MEETING
MONDAY, FEBRUARY 14, 2022, 7:00 p.m.
Held at the firehouse and available via Zoom - Meeting I.D. 875 9549 4703**

MINUTES

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, and Penney; Chief James Trzaski, Deputy Chief Russ Jacobs; staff members

Absent: Commissioner Pessina

1. PLEDGE OF ALLEGIANCE was recited.

2. CALL TO ORDER Chairwoman Kleckowski called the meeting to order at 7:06 p.m.

3. ACCEPT/AMEND AGENDA

Motion to amend the agenda to add "credit card policies and procedures" under New Business 12 c. by Comm. Penney/Comm. Thazhampallath. Voting was as follows:

Commissioners Giuliano, Penney, and Thazhampallath	Aye
Commissioner Kleckowski	Nay

The motion passed with three Ayes and one Nay.

Motion to amend the agenda to add "South Fire District marker plates and badges" under Old Business 11 c. by Comm. Penney/Comm. Thazhampallath. Unanimously approved.

4. OPEN PUBLIC SESSION Chairwoman Kleckowski opened the Public Session at 7:15 p.m. No one wished to speak.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the Public Session at 7:15 p.m.

6. MINUTES TO BE APPROVED

A. REGULAR MEETING OF JANUARY 10, 2022

Motion to approve the minutes of the regular meeting of January 10, 2022 by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

7. TAX COLLECTOR'S REPORT

A. REFUNDS – JANUARY 2022

Motion to approve tax refunds in the amount of \$1,050.82 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

B. TAX COLLECTOR'S REPORT – JANUARY 2022

Motion to approve by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

8. FINANCIAL REPORTS

A. MONTHLY EXPENSE DETAIL – JANUARY 2022

Motion to accept by Comm. Giuliano/Comm. Thazhampallath. Voting was as follows:

Commissioner Kleckowski, Giuliano, and Thazhampallath	Aye
Commissioner Penney	Abstained

The motion passed with three Ayes and one Abstention.

B. PROFIT AND LOSS BUDGET VS. ACTUAL - JULY 2021 THROUGH JANUARY 2022

Motion to accept by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

C. CASH BALANCE REPORT – JANUARY 2022

Motion to accept by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

9. ADMINISTRATIVE REPORTS – JANUARY 2022

Motion to accept the reports submitted by Chief Trzaski, Deputy Chief Jacobs, Fire Marshal James Mastroianni, Deputy Fire Marshal Jason Hurlbut, and Captain Fischer by Comm. Giuliano/Comm. Penney. Unanimously approved.

10. COMMISSIONER REPORTS

A. BUILDING COMMITTEE – Commissioner Thazhampallath advised the Commission that everything is in a holding pattern. Christine Marques, CT Department of Economic & Community Development, Joe Samolis, Director of Planning, Conservation and Development, City of Middletown, and representatives from Landmark Architects recently had a walk-through of the addition/renovation project. A special meeting of the Building Committee will be scheduled to disband the committee.

B. PENSION COMMITTEE – COMM. KLECKOWSKI

Chairwoman Kleckowski advised that a meeting of the committee is anticipated in March.

C. PUBLIC SAFETY TELECOMMUNICATIONS– COMM. GIULIANO

Commissioner Giuliano provided an overview of the PST meeting. The *Monthly Call Statistics – 2022* report was attached to the meeting packet.

D. RIVERFRONT REDEVELOPMENT UPDATE – COMM. PESSINA

Commissioner Pessina was not in attendance to provide an update.

11. OLD BUSINESS

A. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS Nothing to report.

B. DISCUSSION OF NEW RESCUE/PUMPER

Chief Trzaski updated the Commission on the bid results of the RPF. The bids were outside the scope of what was anticipated, and the committee has decided to move in a different direction. The approved apparatus CNR expenditure for FY 2021-2022 is sufficient for a down payment. A special meeting will be scheduled to discuss the additional funds needed to purchase the apparatus.

C. DISCUSSION OF BADGE AND SFD FIRE COMMISSIONER PLATES

Motion to discontinue the use of Commissioner badges and marker plates by Comm. Penney/Comm. Giuliano. Unanimously approved.

A plan will be established for all badges and marker plates to be returned to the district by April 26, 2022, from both present and past Commissioners.

Motion to postpone consideration to establish a decal to the next regularly scheduled meeting by Comm. Giuliano/Comm. Penney. Unanimously approved.

Motion to put on the agenda of the next regular meeting consideration of photo IDs for the Board of Fire Commissioners by Comm. Giuliano/Comm. Penney. Unanimously approved.

12. NEW BUSINESS

A. DISCUSSION OF SOUTH FIRE DISTRICT BY-LAWS AND CHARTER

Motion to open discussions of the process of amending the By-Laws and Charter by Comm. Giuliano/Comm. Penney. Unanimously approved.

Motion to continue the discussion by Comm. Giuliano/Comm. Penney. Unanimously approved.

Motion to adjourn by Comm. Penney/Comm. Giuliano.

Commissioner Penney withdrew his motion to allow discussion of the dates for the budget meetings. Commissioner Giuliano moved to withdraw his second to the motion.

B. DATES FOR BUDGET WORKSHOPS/PUBLIC HEARING(S) IN PREPARATION FOR 4/26/22 BUDGET REFERENDUM

Motion to schedule on March 8th at 6 p.m. an informational workshop for the Board of Fire Commissioners, on March 15th at 6 p.m. a public hearing on the proposed budget, and on March 22nd at 6 p.m. a special meeting of the Board of Fire Commissioners to consider the budget and to vote on it, with public comment by Comm. Thazhampallath/Comm. Giuliano. Voting was as follows:

Commissioners Kleckowski, Giuliano, Thazhampallath	Aye
Commissioner Penney	Nay

The motion passed with three Ayes and one Nay.

Motion to reconsider the motion to schedule the workshop, public hearing, and special meeting by Comm. Giuliano/Comm. Kleckowski. Voting was as follows:

Commissioners Kleckowski, Giuliano, Thazhampallath	Aye
Commissioner Penney	Abstained

The motion passed with three Ayes and one Abstention.

Motion to schedule the budget workshop for March 22nd, a public hearing on the proposed budget for March 29th, and a special meeting for April 5th with agenda items being a public hearing and adoption of the budget by Comm. Giuliano/Comm. Kleckowski. Voting was as follows:

Commissioners Kleckowski, Giuliano, Thazhampallath	Aye
Commissioner Penney	Nay

The motion passed with three Ayes and one Nay.

Motion to postpone "credit card procedures" to the May 2022 regular meeting by Comm. Thazhampallath/Comm. Giuliano. Voting was as follows:

Commissioners Kleckowski, Giuliano, Thazhampallath	Aye
Commissioner Penney	Nay

The motion passed with three Ayes and one Nay.

13. ADJOURNMENT

Motion to adjourn by Comm. Giuliano/Comm. Thazhampallath.

Meeting adjourned at 9:11 p.m.

Submitted by,



Alyse McEwen
Recording Secretary

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS FEBRUARY 2022	
REAL ESTATE	\$ 4,154.96
MOTOR VEHICLE	\$ 4,721.78
PERSONAL PROPERTY	\$ 174.35
SUPPLEMENTAL MOTOR VEHICLE	\$ 8,288.48
BACK TAXES	\$ 2,927.09
CURRENT INTEREST	\$ 1,227.66
BACK INTEREST	\$ 940.43
FEE'S PAID	\$ 492.29
LIENS RELEASED	\$ 72.00
COLLECTIONS 2021/2022	\$ 22,999.04
JULY	\$ 4,569,783.26
AUGUST	\$ 1,155,412.50
SEPTEMBER	\$ 51,400.62
OCTOBER	\$ 104,457.72
NOVEMBER	\$ 54,932.45
DECEMBER	\$ 23,959.72
JANUARY	\$ 57,665.43
FEBRUARY	\$ 22,999.04
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	\$ 6,040,610.74
GRANTS RECEIVED	
PRIVATE COLLEGES AND HOSPITALS GRANT	\$ -
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ 201,650.00
TOTAL GRANTS	\$ 201,650.00
TOTAL YEAR-TO-DATE	\$ 6,242,260.74
Respectfully submitted by:	
Kathleen M. Kiley	
South Fire District	

2020-01-0004662	2	FRISK MIKAEL L & MARISA B R00160	-142.03	0.00	0.00	0.00	0.00	-142.03 02/02/2022
TOT REAL ESTATE	# Of Accts: 1		-142.03	0.00	0.00	0.00	0.00	-142.03
YEAR 2020	# Of Accts: 1		-142.03	0.00	0.00	0.00	0.00	-142.03
GRAND TOTAL	# Of Accts: 1		-142.03	0.00	0.00	0.00	0.00	-142.03

South Fire District
Monthly Expense Detail
January and February 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	01/11/2022	Earthlight Power, LLC.	290.70		290.70
	01/15/2022	KS Statebank	402.82		693.52
	01/27/2022	Eversource	2,189.83		2,883.35
	02/07/2022	Earthlight Power, LLC.	346.50		3,229.85
	02/15/2022	KS Statebank	402.82		3,632.67
Total 7201 · Electricity			3,632.67	0.00	3,632.67
7202 · Water and Sewer					
	01/01/2022	Middletown Water & Sewer Dept	218.18		218.18
	02/01/2022	Middletown Water & Sewer Dept	120.47		338.65
Total 7202 · Water and Sewer			338.65	0.00	338.65
7203 · Heating					
	01/04/2022	Eversource	1,469.93		1,469.93
	02/02/2022	Eversource	1,816.26		3,286.19
Total 7203 · Heating			3,286.19	0.00	3,286.19
7204 · Telephone					
	01/15/2022	Frontier Communications	216.25		216.25
	02/15/2022	Frontier Communications	221.78		438.03
Total 7204 · Telephone			438.03	0.00	438.03
7401 · Fuel					
	01/12/2022	Dime Oil, LLC.	1,146.06		1,146.06
	01/23/2022	WEX Bank	889.43		2,035.49
	01/28/2022	Ace Home Center	199.96		2,235.45
	01/31/2022	Advance Auto Parts	71.16		2,306.61
	01/31/2022	Advance Auto Parts	45.47		2,352.08
	02/23/2022	WEX Bank	1,456.17		3,808.25
	02/28/2022	Ace Home Center	38.37		3,846.62
	02/28/2022	Bank of America	80.88		3,927.50
Total 7401 · Fuel			3,927.50	0.00	3,927.50
7403 · Vehicle Repairs					
	01/05/2022	Belltown Motors	3,602.49		3,602.49
	01/10/2022	First Line Emergency	788.84		4,391.33
	01/14/2022	First Line Emergency	1,909.65		6,300.98
	01/20/2022	VFIS Claims Management		1,181.75	5,119.23
	01/20/2022	Santostefano Auto Body	3,785.03		8,904.26
	01/20/2022	Utility Communications, Inc.	119.40		9,023.66
	01/25/2022	Monaco Ford	334.55		9,358.21
	01/25/2022	Belltown Motors	506.00		9,864.21
	01/31/2022	Advance Auto Parts	89.94		9,954.15

South Fire District
Monthly Expense Detail
January and February 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7403 · Vehicle Repairs, continued					
	02/04/2022	First Line Emergency	2,410.99		12,365.14
	02/08/2022	Key Chevrolet	51.40		12,416.54
	02/10/2022	Belltown Motors		215.09	12,201.45
	02/10/2022	VFIS Claims Management		3,613.40	8,588.05
	02/28/2022	Barnwell of CT/Toce Brothers Inc	4,844.40		13,432.45
	02/28/2022	Bank of America	33.16		13,465.61
Total 7403 · Vehicle Repairs			18,475.85	5,010.24	13,465.61
7406 · Vehicle Supplies					
	02/28/2022	Bank of America	57.38		57.38
Total 7406 · Vehicle Supplies			57.38	0.00	57.38
7501 · Insurance-Workers Compensation					
	01/01/2022	Benchmark Insurance Company	14,915.00		14,915.00
	02/01/2022	Benchmark Insurance Company	14,915.00		29,830.00
Total 7501 · Insurance-Workers Compensation			29,830.00	0.00	29,830.00
7512 · Pension - Defined Contribution					
	01/06/2022	Lincoln Financial - Pension 401	28,141.76		28,141.76
	02/07/2022	Lincoln Financial - Pension 401	28,141.76		56,283.52
Total 7512 · Pension - Defined Contribution			56,283.52	0.00	56,283.52
7701 · Tax Collector's Expense					
	01/06/2022	Quality Data Service, Inc	1,322.00		1,322.00
	01/06/2022	Quality Data Service, Inc	477.75		1,799.75
	01/31/2022	Hartford Courant - Advertising	80.63		1,880.38
	01/31/2022	Bank of America	30.25		1,910.63
	02/28/2022	Bank of America	252.74		2,163.37
	02/28/2022	Bank of America	30.25		2,193.62
Total 7701 · Tax Collector's Expense			2,193.62	0.00	2,193.62
7702 · Professional Org / Periodicals					
	01/04/2022	Connecticut Fire Chiefs Assoc.	60.00		60.00
	02/28/2022	Bank of America	44.00		104.00
Total 7702 · Professional Org / Periodicals			104.00	0.00	104.00
7703 · Office Expenses					
	02/08/2022	Minuteman Press	54.00		54.00
	02/28/2022	Bank of America	266.17		320.17
Total 7703 · Office Expenses			320.17	0.00	320.17

South Fire District
Monthly Expense Detail
January and February 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7708 · Commissioner's Compensation					
	01/05/2022	Paychex	750.00		750.00
	02/02/2022	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			1,500.00	0.00	1,500.00
7709 · Activity Expense					
	01/05/2022	Brigham and Women's Hospital	75.00		75.00
	01/31/2022	Bank of America	61.70		136.70
	01/31/2022	Bank of America	9.02		145.72
	01/31/2022	Bank of America	215.62		361.34
	01/31/2022	Bank of America	220.04		581.38
	02/28/2022	Bank of America	20.64		602.02
	02/28/2022	Bank of America	109.44		711.46
Total 7709 · Activity Expense			711.46	0.00	711.46
7710 · Professional Services					
7711 · Legal Expense					
7711B · Legal Expense - H & H					
	01/04/2022	Nuzzo & Roberts, LLC.	90.00		90.00
	02/03/2022	Nuzzo & Roberts, LLC.	180.00		270.00
Total 7711B · Legal Expense - H & H			270.00	0.00	270.00
Total 7711 · Legal Expense			270.00	0.00	270.00
7710 · Professional Services - Other					
	01/06/2022	Paychex	98.92		98.92
	01/06/2022	Paychex	56.26		155.18
	01/06/2022	Paychex	14.00		169.18
	01/06/2022	Paychex	23.50		192.68
	01/06/2022	Paychex	61.09		253.77
	01/13/2022	Paychex	98.92		352.69
	01/13/2022	Paychex	56.26		408.95
	01/13/2022	Paychex	405.75		814.70
	01/20/2022	Paychex	98.92		913.62
	01/20/2022	Paychex	56.26		969.88
	01/27/2022	Paychex	623.92		1,593.80
	01/27/2022	Paychex	56.26		1,650.06
	01/31/2022	Matterazzo, Lee Renee	78.75		1,728.81
	01/31/2022	Merrick & Associates, LLC	400.00		2,128.81
	02/03/2022	Paychex	98.92		2,227.73
	02/03/2022	Paychex	56.26		2,283.99
	02/03/2022	Paychex	61.09		2,345.08
	02/10/2022	Paychex	98.92		2,444.00

South Fire District
Monthly Expense Detail
January and February 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services - Other, continued					
	02/10/2022	Paychex	56.26		2,500.26
	02/17/2022	Paychex	113.04		2,613.30
	02/17/2022	Paychex	62.56		2,675.86
	02/24/2022	Paychex	113.04		2,788.90
	02/24/2022	Paychex	62.56		2,851.46
			<u>2,851.46</u>	<u>0.00</u>	<u>2,851.46</u>
Total 7710 · Professional Services - Other			2,851.46	0.00	2,851.46
Total 7710 · Professional Services			3,121.46	0.00	3,121.46
7714 · Advertising / Voting					
	01/18/2022	Hartford Courant - Advertising	111.16		111.16
	01/31/2022	Middletown Press- Hearst Media Services	92.53		203.69
	01/31/2022	Hartford Courant - Advertising	43.48		247.17
			<u>247.17</u>	<u>0.00</u>	<u>247.17</u>
Total 7714 · Advertising / Voting			247.17	0.00	247.17
7717 · Software Support					
	01/01/2022	Hangar 14 Solutions, LLC.	780.00		780.00
	01/01/2022	websolutions	105.00		885.00
	01/31/2022	Bank of America	352.00		1,237.00
	02/28/2022	Bank of America	359.00		1,596.00
			<u>1,596.00</u>	<u>0.00</u>	<u>1,596.00</u>
Total 7717 · Software Support			1,596.00	0.00	1,596.00
7801 · Repairs Building					
	01/13/2022	Fuller Installations, Inc.	190.00		190.00
	01/17/2022	Air Cleaning Specialists of New England	270.20		460.20
	01/31/2022	Smith & Bishel Company	345.00		805.20
	02/03/2022	Air Cleaning Specialists of New England	344.46		1,149.66
			<u>1,149.66</u>	<u>0.00</u>	<u>1,149.66</u>
Total 7801 · Repairs Building			1,149.66	0.00	1,149.66
7802 · Supplies Maintenance					
7802C · COVID-19					
	01/04/2022	New England Maintenance Depot	240.00		240.00
	01/04/2022	New England Maintenance Depot	60.12		300.12
	01/04/2022	New England Maintenance Depot	85.50		385.62
	01/31/2022	Bank of America	162.96		548.58
	01/31/2022	Bank of America	68.14		616.72
	02/28/2022	New England Maintenance Depot	28.50		645.22
	02/28/2022	Bank of America	111.56		756.78
			<u>756.78</u>	<u>0.00</u>	<u>756.78</u>
Total 7802C · COVID-19			756.78	0.00	756.78
7802 · Supplies Maintenance - Other					
	01/04/2022	New England Maintenance Depot	104.50		104.50
	01/04/2022	New England Maintenance Depot	33.00		137.50
	01/10/2022	Interstate All Battery Center	13.70		151.20

South Fire District
Monthly Expense Detail
January and February 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7802 · Supplies Maintenance - Other, continued					
	01/28/2022	Ace Home Center	8.99		160.19
	01/28/2022	Ace Home Center	16.97		177.16
	01/31/2022	Bank of America	38.17		215.33
	01/31/2022	Bank of America	13.58		228.91
	01/31/2022	Bank of America	90.81		319.72
	01/31/2022	Bank of America	25.95		345.67
	02/28/2022	Ace Home Center	16.50		362.17
	02/28/2022	New England Maintenance Depot	150.00		512.17
	02/28/2022	New England Maintenance Depot	85.00		597.17
	02/28/2022	New England Maintenance Depot	16.50		613.67
	02/28/2022	Bank of America	95.96		709.63
	02/28/2022	Bank of America	148.84		858.47
	02/28/2022	Bank of America	62.89		921.36
	02/28/2022	Bank of America	36.07		957.43
			<u>957.43</u>	<u>0.00</u>	<u>957.43</u>
Total 7802 · Supplies Maintenance - Other			957.43	0.00	957.43
Total 7802 · Supplies Maintenance			1,714.21	0.00	1,714.21
7803 · Services					
	01/06/2022	Comcast	100.80		100.80
	01/07/2022	Comcast	19.14		119.94
	01/08/2022	De Lage Landen Financial Services, Inc.	127.05		246.99
	01/12/2022	Middletown Fire Dept	250.00		496.99
	01/12/2022	Municipal Emergency Services/Shipman's	309.37		806.36
	01/14/2022	JP Bellamo & Sons, Inc.	45.00		851.36
	01/25/2022	All Waste	152.00		1,003.36
	02/06/2022	De Lage Landen Financial Services, Inc.	114.95		1,118.31
	02/06/2022	Comcast	100.80		1,219.11
	02/07/2022	Comcast	19.14		1,238.25
	02/08/2022	Municipal Emergency Services/Shipman's	752.08		1,990.33
	02/08/2022	JP Bellamo & Sons, Inc.	50.00		2,040.33
	02/24/2022	All Waste	152.00		2,192.33
			<u>2,192.33</u>	<u>0.00</u>	<u>2,192.33</u>
Total 7803 · Services			2,192.33	0.00	2,192.33
7805 · Equipment					
	02/28/2022	Bank of America	1,200.00		1,200.00
	02/28/2022	Bank of America	57.75		1,257.75
	02/28/2022	Bank of America	25.98		1,283.73
			<u>1,283.73</u>	<u>0.00</u>	<u>1,283.73</u>
Total 7805 · Equipment			1,283.73	0.00	1,283.73
7901 · Emergency Medical Equipment					
	01/04/2022	Common Cents EMS Supply, LLC.	221.76		221.76
	01/04/2022	Common Cents EMS Supply, LLC.	220.32		442.08

South Fire District
Monthly Expense Detail
January and February 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7901 · Emergency Medical Equipment, continued					
	01/04/2022	Common Cents EMS Supply, LLC.	24.30		466.38
	01/04/2022	Common Cents EMS Supply, LLC.	8.91		475.29
	01/18/2022	Common Cents EMS Supply, LLC.	231.41		706.70
	01/20/2022	Common Cents EMS Supply, LLC.	124.20		830.90
	01/21/2022	Common Cents EMS Supply, LLC.	48.60		879.50
	02/01/2022	Gregorio, William F. Jr.	6.53		886.03
	02/16/2022	Common Cents EMS Supply, LLC.	131.49		1,017.52
	02/17/2022	Common Cents EMS Supply, LLC.	20.16		1,037.68
Total 7901 · Emergency Medical Equipment			1,037.68	0.00	1,037.68
7902 · Computer Equip & Supplies					
	02/28/2022	Bank of America	535.95		535.95
	02/28/2022	Bank of America	38.26		574.21
Total 7902 · Computer Equip & Supplies			574.21	0.00	574.21
7903 · Training					
	01/04/2022	Brown, Eric R. - Law Office Of	310.48		310.48
	01/06/2022	Zajac, Robert	48.83		359.31
	01/20/2022	NorthEast Squad Concepts, LLC.	350.00		709.31
	01/31/2022	Prodigy	1,550.00		2,259.31
	01/31/2022	Bank of America	230.00		2,489.31
	01/31/2022	CT Fire Academy Bookstore	301.97		2,791.28
	02/28/2022	Bank of America	20.00		2,811.28
	02/28/2022	Bank of America	25.95		2,837.23
Total 7903 · Training			2,837.23	0.00	2,837.23
7904 · Public Fire Education					
7904A · Open House					
	01/06/2022	Salafia, Ann		100.00	-100.00
Total 7904A · Open House			0.00	100.00	-100.00
Total 7904 · Public Fire Education			0.00	100.00	-100.00
7905 · Fire Fighting Equipment					
	01/18/2022	Hall's Power Equipment	24.00		24.00
	01/31/2022	Advance Auto Parts	139.90		163.90
	01/31/2022	Bank of America		67.89	96.01
	02/28/2022	Bank of America	22.49		118.50
Total 7905 · Fire Fighting Equipment			186.39	67.89	118.50
7906 · Special Service Units					
	01/04/2022	U.S. Darkwater, LLC.	29.99		29.99
	01/04/2022	U.S. Darkwater, LLC.	29.99		59.98

South Fire District
Monthly Expense Detail
January and February 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7906 · Special Service Units, continued					
	01/18/2022	U.S. Darkwater, LLC.	39.99		99.97
	01/18/2022	U.S. Darkwater, LLC.	39.99		139.96
	01/18/2022	U.S. Darkwater, LLC.	423.58		563.54
	01/18/2022	U.S. Darkwater, LLC.	129.99		693.53
	01/26/2022	U.S. Darkwater, LLC.	29.99		723.52
	01/26/2022	U.S. Darkwater, LLC.	29.99		753.51
			<u>753.51</u>	<u>0.00</u>	<u>753.51</u>
Total 7906 · Special Service Units					
7907 · Fire Marshal's Office					
	02/28/2022	Bank of America	25.00		25.00
	02/28/2022	Bank of America	25.00		50.00
	02/28/2022	Bank of America	145.42		195.42
			<u>195.42</u>	<u>0.00</u>	<u>195.42</u>
Total 7907 · Fire Marshal's Office					
7909 · Uniforms					
	01/11/2022	Security Uniforms, Inc.	108.00		108.00
	01/14/2022	Security Uniforms, Inc.	618.00		726.00
	01/18/2022	Security Uniforms, Inc.	440.00		1,166.00
	01/19/2022	Security Uniforms, Inc.	169.00		1,335.00
	01/20/2022	Terenzio, Zachary F.		32.00	1,303.00
	02/03/2022	Kelly, Kori B		6.00	1,297.00
	02/03/2022	Trzaski, James P.		30.00	1,267.00
	02/03/2022	Turenne, Andrew B.		19.00	1,248.00
	02/08/2022	TLM Promotionals/Auburn Manufacturing	96.00		1,344.00
	02/10/2022	Security Uniforms, Inc.	74.00		1,418.00
	02/10/2022	Security Uniforms, Inc.	87.00		1,505.00
	02/14/2022	Security Uniforms, Inc.	80.00		1,585.00
	02/23/2022	TLM Promotionals/Auburn Manufacturing	372.00		1,957.00
			<u>2,044.00</u>	<u>87.00</u>	<u>1,957.00</u>
Total 7909 · Uniforms					
7910 · Protective Clothing					
	01/20/2022	Utility Communications, Inc.	34.50		34.50
	01/24/2022	Firematic Supply Co. Inc.	195.72		230.22
	01/31/2022	Bank of America	204.68		434.90
	01/31/2022	Bank of America	50.97		485.87
	01/31/2022	Bank of America	52.96		538.83
	02/02/2022	Municipal Emergency Services/Shipman's	475.00		1,013.83
	02/28/2022	Bank of America	111.58		1,125.41
			<u>1,125.41</u>	<u>0.00</u>	<u>1,125.41</u>
Total 7910 · Protective Clothing					
7912 · Cellular Phones					
	01/11/2022	AT&T Mobility	427.05		427.05
	02/11/2022	AT&T Mobility	427.05		854.10
			<u>854.10</u>	<u>0.00</u>	<u>854.10</u>
Total 7912 · Cellular Phones					

South Fire District
Monthly Expense Detail
January and February 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7915 · Medical Testing					
	01/02/2022	Middlesex Health	40.00		40.00
	01/03/2022	Coniglio, Kyle.	83.00		123.00
	01/03/2022	Davis-Penta, Michael	60.00		183.00
	01/03/2022	Gregorio, William F. Jr.	83.00		266.00
	01/03/2022	Lancia, Anthony R., Jr.	83.00		349.00
	01/03/2022	Tyrseck, Stephen.	83.00		432.00
	01/06/2022	McDonnell, Kevin	91.00		523.00
	01/06/2022	Velocity Urgent Care	320.00		843.00
	02/03/2022	Keenan, Terence A.	91.00		934.00
	02/04/2022	Bodie, Christopher	91.00		1,025.00
Total 7915 · Medical Testing			<u>1,025.00</u>	<u>0.00</u>	<u>1,025.00</u>
7916 · Breathing Apparatus-Test Repair					
	02/01/2022	Interstate All Battery Center	123.30		123.30
Total 7916 · Breathing Apparatus-Test Repair			<u>123.30</u>	<u>0.00</u>	<u>123.30</u>
TOTAL			<u>143,159.85</u>	<u>5,265.13</u>	<u>137,894.72</u>

South Fire District
Bank of America Purchase Details

Billing Time Period: 2/01/2022 – 2/28/2022

Purchase Date	Vendor	Description of Purchase	Line Item	P.O. #	Amount
Account # -4253					
2/1/22	Amazon	Webcam for desktop; (3) HP monitors	7902	21-014	535.95
2/3/22	Amazon	Replacement air purifier filters (2)	7802	21-011	111.56
2/3/22	Amazon	BENFEI DisplayPort to HDMI 6' Cable	7902	21-014	38.26
2/15/22	Founders Technology	Agreement cloud services - March	7717	21-009	359.00
Account # -5135 (Deputy Chief)					
2/1/22	Mattress Direct	(3) Twin XL Judson firm mattresses	7805	21-012	1200.00
2/3/22	Home Depot	Door stops; LED ceiling lights	7802	21-011	95.96
2/8/22	Vero Cucino	Pizza for Engine Committee meeting	7709	21-007	20.64
2/22/22	CT Chapter IAAI	1-year membership (FM Mastroianni)	7702	21-003	25.00
2/23/22	CT Chapter IAAI	1-year membership (DFM Hurlbut)	7702	21-003	25.00
2/24/22	Sam's Club	Diesel exhaust fluid	7401		80.88
		Bottled water	7709	21-007	109.44
		Misc. cleaning supplies	7802	21-011	148.84
Account # -6599 (Chief)					
2/2/22	Staples	Whiteboard (FMO)	7907	21-019	145.42
2/2/22	Staples	Tax Office office supplies, ink for printer	7701	21-002	252.74
		Trash and recycling bins	7802	21-011	62.89
		Misc. office supplies, ink for DC printer	7703	21-004	266.17
2/2/22	Amazon	Bedding (new hire)	7805	21-012	57.75
2/4/22	MSC	Corded 100/box push-in ear plugs	7910	21-021	111.58
2/8/22	CFPC	Public Ed-1 Test (FM)	7903	21-015	20.00
2/15/22	Brady Worldwide Inc.	Plug lockout 110 volt w/danger labels	7905	21-017	22.49
2/17/22	Amazon	Zippered mattress protector, Twin XL	7805	21-012	25.98
2/18/22	NFPA	Alternative Fuel Vehicles Training Program for Emergency Responders Online Training (Captain Fischer)	7903	21-015	25.95

2/22/22	Middlesex County Chamber	2022 Legislative Breakfast (Chief Trzaski, Deputy Chief Jacobs)	7702	21-003	44.00
2/23/22	White Pages	Address subscription service – Tax Office	7701	21-002	30.25
2/23/22	Amazon	(2 pks of 2) Compression latches	7406	21-001	57.38
2/25/22	Zoro Tools	Compression latch – E32 compartment	7403		33.16
2/25/22	Restaurant Depot	Disposable coffee cups	7802	21-011	36.07
			TOTAL		\$3942.36

South Fire District
Profit & Loss Budget vs. Actual
 July 2021 through February 2022

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	<u>Jul '21 - Feb 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	5,896,506.42	6,005,012.00	-108,505.58	98.19%
4102 · Interest and Liens	33,511.53	28,000.00	5,511.53	119.68%
4103 · Tax Refunds	-22,706.91	0.00	-22,706.91	100.00%
4104 · Fees	4,921.87	0.00	4,921.87	100.00%
4105 · Prior Year Tax Collections	50,602.78	0.00	50,602.78	100.00%
4107 · Tax Supplemental MV	53,583.80	25,000.00	28,583.80	214.34%
4109 · Grants - FEMA	53,950.26	0.00	53,950.26	100.00%
4125 · Grants	4,285.22	0.00	4,285.22	100.00%
4204 · Municipal Grants & Rev. Sharing	28,091.72	0.00	28,091.72	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	2,072.47	5,000.00	-2,927.53	41.45%
4901 · Miscellaneous Income	4,049.05	0.00	4,049.05	100.00%
Total Income	<u>6,310,518.21</u>	<u>6,264,662.00</u>	<u>45,856.21</u>	<u>100.73%</u>
Expense				
7201 · Electricity	14,260.32	22,787.00	-8,526.68	62.58%
7202 · Water and Sewer	1,354.60	2,470.00	-1,115.40	54.84%
7203 · Heating	7,399.21	12,000.00	-4,600.79	61.66%
7204 · Telephone	1,755.21	3,000.00	-1,244.79	58.51%
7401 · Fuel	18,148.40	20,000.00	-1,851.60	90.74%
7403 · Vehicle Repairs	42,918.22	60,000.00	-17,081.78	71.53%
7404 · Annual OSHA Inpection	1,195.00	1,200.00	-5.00	99.58%
7406 · Vehicle Supplies	228.82	2,000.00	-1,771.18	11.44%
7501 · Insurance-Workers Compensation	131,980.00	167,746.00	-35,766.00	78.68%
7502 · Insurance - Commercial Package	31,761.00	51,000.00	-19,239.00	62.28%
7503 · Insurance - Medical	482,186.65	930,826.00	-448,639.35	51.80%
7504 · Insurance - Cyber	4,018.00	5,105.00	-1,087.00	78.71%
7509 · Insurance - Life and Disability	31,489.30	52,716.00	-21,226.70	59.73%
7512 · Pension - Defined Contribution	225,097.18	350,021.00	-124,923.82	64.31%
7513 · Unused Sick Time	0.00	24,786.00	-24,786.00	0.00%
7601 · Salaries - Fire Department	1,823,904.09	2,850,707.00	-1,026,802.91	63.98%
7602 · Salaries - Administrative	91,388.19	170,940.00	-79,551.81	53.46%
7603 · Replacement / Call Backs	381,510.43	420,000.00	-38,489.57	90.84%
7604 · Fringe Benefits	91,600.72	118,424.00	-26,823.28	77.35%
7606 · PEB-Uncompensated Absences Exp	11,259.74	10,000.00	1,259.74	112.60%
7607 · PEB-Heart and Hypertension	115,893.20	289,876.00	-173,982.80	39.98%
7609 · Employer - Social Security	149,539.95	221,984.00	-72,444.05	67.37%
7610 · Employer - Medicare	34,974.18	51,916.00	-16,941.82	67.37%
7701 · Tax Collector's Expense	12,858.10	21,000.00	-8,141.90	61.23%
7702 · Professional Org / Periodicals	1,352.00	2,205.00	-853.00	61.32%
7703 · Office Expenses	2,414.50	3,500.00	-1,085.50	68.99%
7704 · Auditor	0.00	7,200.00	-7,200.00	0.00%
7705 · Professional Development	0.00	4,500.00	-4,500.00	0.00%
7706 · Postage	1,261.02	4,000.00	-2,738.98	31.53%

South Fire District
Profit & Loss Budget vs. Actual
 July 2021 through February 2022

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	<u>Jul '21 - Feb 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 · Commissioner's Compensation	6,000.00	9,000.00	-3,000.00	66.67%
7709 · Activity Expense	2,283.30	3,500.00	-1,216.70	65.24%
7710 · Professional Services	16,950.03	35,000.00	-18,049.97	48.43%
7712 · Office Equipment	0.00	1,200.00	-1,200.00	0.00%
7713 · Actuarial Services	2,800.00	3,300.00	-500.00	84.85%
7714 · Advertising / Voting	420.87	4,500.00	-4,079.13	9.35%
7715 · Lien Fees	0.00	1,200.00	-1,200.00	0.00%
7716 · Archive Services	390.00	978.00	-588.00	39.88%
7717 · Software Support	19,642.71	26,540.00	-6,897.29	74.01%
7801 · Repairs Building	19,955.31	20,000.00	-44.69	99.78%
7802 · Supplies Maintenance	4,456.74	8,900.00	-4,443.26	50.08%
7803 · Services	8,402.39	18,000.00	-9,597.61	46.68%
7805 · Equipment	4,254.97	4,600.00	-345.03	92.50%
7901 · Emergency Medical Equipment	5,262.00	12,500.00	-7,238.00	42.10%
7902 · Computer Equip & Supplies	1,118.46	2,000.00	-881.54	55.92%
7903 · Training	27,261.43	30,500.00	-3,238.57	89.38%
7904 · Public Fire Education	-100.00	3,500.00	-3,600.00	-2.86%
7905 · Fire Fighting Equipment	3,527.83	14,000.00	-10,472.17	25.20%
7906 · Special Service Units	1,736.12	4,560.00	-2,823.88	38.07%
7907 · Fire Marshal's Office	1,501.15	4,000.00	-2,498.85	37.53%
7909 · Uniforms	12,098.85	26,500.00	-14,401.15	45.66%
7910 · Protective Clothing	20,857.24	28,275.00	-7,417.76	73.77%
7911 · Communications	477.40	4,500.00	-4,022.60	10.61%
7912 · Cellular Phones	3,222.75	4,700.00	-1,477.25	68.57%
7913 · Breathing Air & Oxygen	811.00	1,500.00	-689.00	54.07%
7915 · Medical Testing	2,935.00	3,500.00	-565.00	83.86%
7916 · Breathing Apparatus-Test Repair	474.46	6,000.00	-5,525.54	7.91%
8999 · CNR Current Year	105,714.52	50,000.00	55,714.52	211.43%
Total Expense	<u>3,984,202.56</u>	<u>6,264,662.00</u>	<u>-2,280,459.44</u>	<u>63.60%</u>
 Grant Purchases				
7919 · FEMA Grant - Training	11,642.01			
Total Grant Purchases	<u>11,642.01</u>			

South Fire District Cash Balance Report February 2022

CASH Unrestricted:

Cash Balances:

Tax Collector - Savings	\$	3,741,785.89
Operating - Checking	\$	506,275.10
Total:	\$	<u>4,248,060.99</u>

Restricted Funds:

CNR	\$	1,822,963.09
Post-Employment Benefits	\$	614,203.23

Submitted by:
Kathleen M. Kiley

Tax Collections February 2022

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 4,644,192.75	\$ 4,575,473.32	-\$10,223.04	98.30%	-\$7,687.00
PP	\$ 926,243.17	\$ 907,412.98	-\$996.43	97.86%	-\$805.64
MV	\$ 459,477.59	\$ 413,620.12	-\$2,282.19	89.52%	-\$703.37
MVS	<u>\$ 73,792.53</u>	<u>\$ 53,583.80</u>	<u>\$0.00</u>	72.61%	<u>-\$9.24</u>
TOTAL	\$ 6,103,706.04	\$ 5,950,090.22	\$ (13,501.66)	97.26%	\$ (9,205.25)

Submitted by:
Kathleen M. Kiley



SOUTH FIRE DISTRICT
City of Middletown
MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Chief James Trzaski

I am submitting for your review the following items completed for the Month of February 2022:

- Facilitated Daily shift briefings
- Attended monthly telecommunications meeting
- Held an apparatus replacement meeting
 - Met with vendors to relook at RFP
 - Held several meetings to redesign Rescue / Pumper
- Facilitated budget preparation with administrative staff
- Attended monthly area Chief's meeting
- Attended Connecticut Fire Chief's meeting in East Granby
- Met with vendor for new report and response software
- Attended meeting with mutual aid departments discussing ambulance responses in the City of Middletown.

Incident Responses

February 2, 2022	500 Powder Hill Road	Mutual Aid Durham	Structure Fire
February 8, 2022	80 Oak Road	Mutual Aid Haddam	Ice Rescue
February 22, 2022	412 Hidden Lake Road	Mutual Aid Haddam	Structure Fire

James Trzaski

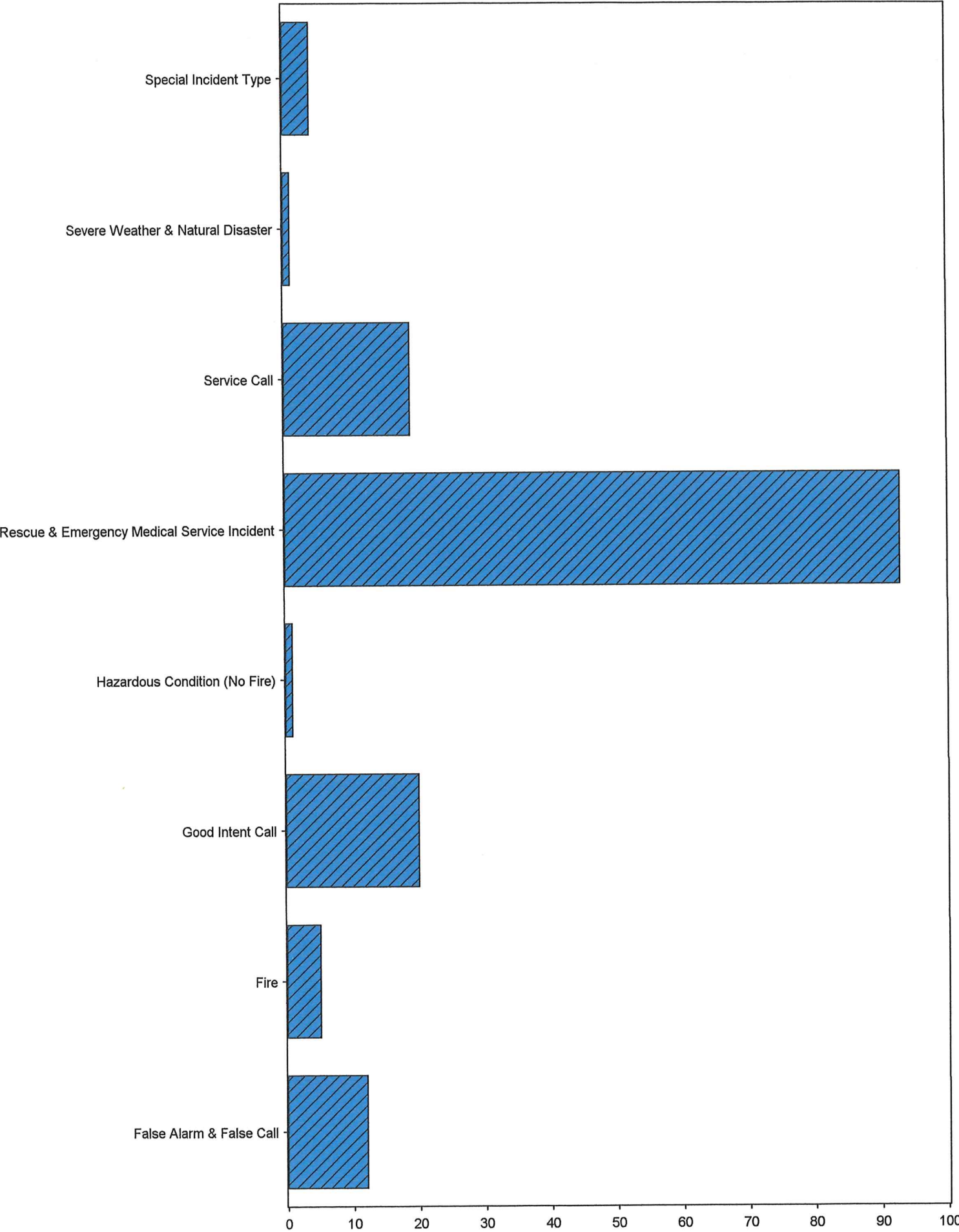
Chief James Trzaski

Incident List by Alarm Date/Time

Alarm Date Between {02/01/2022} And {02/28/2022}
and FDID = "07121" and District = "MO2 " and
Census = "5418.00"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
22-0000205-000	02/01/2022	15:29:46	70 HOLMES DR /CVH - DUTCH	744 Detector activation, no fire
22-0000208-000	02/02/2022	03:51:22	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
22-0000235-000	02/07/2022	13:54:44	39 TYNAN CIR /CVH - MERRI	743 Smoke detector activation, n
22-0000264-000	02/12/2022	10:07:26	70 HOLMES DR /CVH - DUTCH	321 EMS call, excluding vehicle
22-0000300-000	02/18/2022	09:22:57	112 BOW LN /SHEPERD HOME/	311 Medical assist, assist EMS c
22-0000320-000	02/21/2022	13:15:33	1 LABELLA CIR /CVH - EDDY	743 Smoke detector activation, n
22-0000325-000	02/22/2022	12:01:15	606 BOW LN /00606 BOW LN/	9001 Void due to CAD
22-0000331-000	02/23/2022	08:40:35	70 OBRIEN DR /CVH - WHITI	321 EMS call, excluding vehicle
22-0000332-000	02/23/2022	12:17:31	144 HOLMES DR /CVH - BATT	321 EMS call, excluding vehicle
22-0000340-000	02/25/2022	10:39:05	144 HOLMES DR /CVH - BATT	611 Dispatched & cancelled en ro

Total Incident Count 10





SOUTH FIRE DISTRICT
City of Middletown
FEBRUARY MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Deputy Chief Russ Jacobs

Commissioners,

I am submitting a report detailing some recent activities during the month of February 2022

- Facilitated daily HR requests and assisted with administration staff needs
- Attend Area County Chief's meeting
- Attend apparatus replacement committee meetings
- Continue all related COVID 19 follow up requirements procedures and any needed testing
- Attended daily shift briefings
- Attended SFD Commissioner meeting
- Facilitated general vehicle maintenance and needed repairs.
- Maintain house supplies with misc. vendors
- Maintain EMS supply orders
- Arrange Cyber Liability Insurance requirements with District agent for renewal
- Department uniform procurement from vendor
- Attend meeting with area mutual aid departments for better City of Middletown ambulance responses
- Evaluate Beaman Middle School's emergency phone use with FMO
- Meet with Penguin Plunge committee for proper safety measures and oversee event with staff
- Arrange and attend meeting with Alarm Co. for corrective update measures
- Assist in preparations with upcoming budget requirements
- Vendor uniform distribution
- Arrange televised Ice Rescue Safety news segment
- Attend Weapons of Mass Destruction Training via FBI New-Haven
- Health & Safety Committee Meeting

Incident Responses:

February 2, 2022	500 Powder Hill Road	Mutual Aid Durham	Structure Fire
February 8, 2022	80 Oak Road	Mutual Aid Haddam	Ice Rescue
February 21, 2022	Rt17 and Brush Hill Rd	Major MVA with multiple injuries	
February 22, 2022	412 Hidden Lake Road	Mutual Aid Haddam	Structure Fire

Respectfully Submitted,

Deputy Chief Russ Jacobs



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT TO
Fire Chief James Trzaski

From: Fire Marshal James M. Mastroianni

I am respectfully submitting for your review the following items completed for the month of February, 2022:

Fire Marshal Office Activities/Duties:

- Attended Code Enforcement Meeting
- 125 Coe Avenue – new assembly evaluation
- 1160 South Main Street - Handicap Entrance Concern Meeting with Health Dept.
- First Due Fire Reporting System Meeting
- 1 Wildermans Way - Beman Middle School - confirm area of rescue phone testing
- 430 Saybrook Road - Final Novack Halon Suppression System Test
- 59 Tall Timbers Lot 3 Tall Timbers - Sprinkler Pump Performance Test
- Lyceum Road Closer Meeting with Dept. of Public Works
- Meeting with Building Department
- Adult Fire Setter Education Class Presentation
- Fire Prevention Meeting with MxCC Students
- Attended Code Enforcement Meeting
- 1 Wildermans Way - Security Gate Operation Meeting
- 600 Highland Avenue - conducted fire drill

Inspections:

- 131 East Main Street - apartment building re-inspection
- 3 Omo Street - apartment building inspection
- 63 Maynard Street - apartment building inspection
- 50 Fairchild Road - apartment building inspection
- 18 West Silver Street - apartment building inspection
- 113 Saybrook Road - apartment building inspection
- 825 Saybrook Road - liquor license change ownership inspection/meeting

- 144 Prout Hill Road - Penguin Plunge inspection/walk through
- 36 Russell Street- apartment building inspection
- 1150 South Main Street - progress inspection with Building Dept.

Training:

- Weapons of Mass Destruction Training w/FBI New Haven
- Community Risk Reduction Program - new fire & falls prevention program for older adults from NFPA

Fire Marshal James M. Mastroianni
February, 2022



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT TO
Fire Chief: James Trzaski
From: Deputy Fire Marshal Jason Hurlbut

I am respectfully submitting for your review the following items completed for the month of February, 2022:

Fire Marshal Office Activities/Duties:

- 1150 South Main Street-Inspection with Building Department
- 825 Saybrook Road – Inspection with Building Department
- Created a Computer Fire Model of 23 Silver Street for Fire Behavior Purposes

Inspections:

Training:

- Criminalistics – Oklahoma State University
- Forensic Statistics – Oklahoma State University
- WMD Training w/ FBI

Incidents:

- Dive Team Activation in Haddam
- 66 Deerfield Avenue – Electrical Fire at Meter

Deputy Fire Marshal Jason Hurlbut
February, 2022



Office of the Training Captain
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661
Fax 860-346-6787

March 10, 2022

Greetings,

I am submitting for your review a report detailing the activities of the Training Division for the month of February 2022.

Training Activities:

Electric/Hybrid Vehicle Training-NFPA, All Platoons
New FF Orientation completion-FF Krystofik
Completion of DPH Human Trafficking Train-the-Trainer
Completion of Weapons of Mass Destruction Training via FBI New-Haven, All Platoons
Forcible Entry Training/Demo of Battery Saws-Ongoing w/Platoons

Other Activities:

2/9-Health & Safety Committee Meeting
2/15-Engine Committee Meeting
2/17-Meeting with MFD A/C Ehman
Completed Setup/Activation w/Founders of 3 new department computers
Miscellaneous Equipment Repairs, New Equipment Procurement

Emergency Responses:

2/8-Ice Rescue, Haddam
2/22-Structure Fire, Haddam

Respectfully Submitted,

Nick Fischer
Training Captain

Training Classes by Category

Class Date Between {02/01/2022} And {02/28/2022}

						-----Default-----		
Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
AIRBAG-EQUIP PARATECH AIRBAG EQUIPMENT								
02/22/2022	10:00	PARATECH AIRBAG EQUIPMENT	1		D	2.00	0.00	0.00
Totals for Category:						2.00	0.00	0.00
DIVE ICE Ice Rescue Training								
02/09/2022	09:00	Ice Rescue Training	1		C	1.50	0.00	0.00
Totals for Category:						1.50	0.00	0.00
FC40 Strategic and Tactical Operations								
02/03/2022	10:00	Strategic and Tactical Operations	1		A	2.00	0.00	0.00
Totals for Category:						2.00	0.00	0.00
FSI 1 Fire Service Instructor 1								
02/08/2022	07:00	Fire Service Instructor 1	1		B	6.00	0.00	0.00
Totals for Category:						6.00	0.00	0.00
HAZ60 Haz-Mat WMD								
02/01/2022	09:30	Haz-Mat WMD	1		C	5.00	0.00	0.00
Totals for Category:						5.00	0.00	0.00
HILTITRN HILTI tool training								
02/07/2022	09:30	HILTI tool training	1		A	1.50	0.00	0.00
Totals for Category:						1.50	0.00	0.00
HUMANTRAF-TT Human Trafficking-OEMS-Train the Trainer								
02/02/2022	09:00	Human Trafficking-OEMS-Train the	1		S	3.50	0.00	0.00
Totals for Category:						3.50	0.00	0.00
HYBRD ELEC Electric Vehicle Training								
02/22/2022	13:00	Electric Vehicle Training	1		D	1.00	0.00	0.00
02/23/2022	14:00	Electric Vehicle Training	1		A	1.00	0.00	0.00
02/24/2022	14:00	Electric Vehicle Training	1		B	1.00	0.00	0.00

Training Classes by Category

Class Date Between {02/01/2022} And {02/28/2022}

						-----Default-----		
Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
HYBRD ELEC Electric Vehicle Training								
02/25/2022	10:00	Electric Vehicle Training	1		C	1.00	0.00	0.00
Totals for Category:						4.00	0.00	0.00
MUSTANG Mustang Suit Training								
02/11/2022	10:00	Mustang Suit Training	1		A	2.50	0.00	0.00
Totals for Category:						2.50	0.00	0.00
ORIENTATION ORIENTATION new hires								
02/01/2022	08:00	ORIENTATION new hires	1		S	8.00	0.00	0.00
02/02/2022	08:00	ORIENTATION new hires	1		S	8.00	0.00	0.00
Totals for Category:						16.00	0.00	0.00
ROPEMATRIPOD Rope, Mechanical Advantages, Tripod Review								
02/10/2022		Rope, Mechanical Advantages, Tripod	1		D	0.00	0.00	0.00
Totals for Category:						0.00	0.00	0.00
ROPES&KNOTS Ropes and Knots								
02/14/2022	14:30	Ropes and Knots	1		D	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00
SANDR Search and Rescue								
02/15/2022	14:00	Search and Rescue	1		A	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00
SAWS Power Saw Review								
02/12/2022	09:00	Power Saw Review	1		B	1.50	0.00	0.00
Totals for Category:						1.50	0.00	0.00

City of Middletown
Central Communications Center
Monthly Call Statistics - 2022 (estimated)

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4377	3769											8146	4073
Portland Police Dept.	401	347											748	374
Fire Departments (Midd.)	602	488											1090	91
Middletown Fire Dept.	312	278											590	295
South Fire District	199	157											356	178
Westfield Fire District	91	53											144	72
Fire Department (Portland)	73	52											125	63
Ambulance only Calls	473	351											824	412
TOTAL INCIDENT CASE #'s	5926	5007											10933	911
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1786	1557											3343	1672
Wireless & wireline originating in Middletown														
PORTLAND	260	215											475	238
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	234	155											389	32
TOTAL 911 CALLS	2280	1927											4207	2104
TOTAL ADMIN. CALLS IN	6480	5766											12246	6123
TOTAL ADMIN. CALLS OUT	3027	2645											5672	2836
TOTAL PHONE CALLS	11787	10338											22125	1844
												2021	128,498	10,708
												2020	128,562	10,714
												2019	127,979	10,665
												AVG	128,346	10,696

South Fire District Commissioners:

Thank you kindly for the
Beekman hand soaps, cuticle cream
& hand lotion. It was so thoughtful
of you all and greatly appreciated.

Best wishes for a Happy & Healthy
Holidays. Love: Melissa Lancia