

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, February 14, 2022

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse.
Alternatively, they may view/listen to the meeting as follows:

1. Follow the link: <https://us02web.zoom.us/j/87595494703>
2. Going to <https://zoom.us> and joining the meeting using the meeting I.D. number located below.
3. Via telephone at 646-558-8656

Meeting I.D. 875 9549 4703

Enter firehouse through rear door where you will undergo a temperature check with a contactless thermometer. A face mask must be worn, and social distancing guidelines will be followed.

SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
MONDAY, FEBRUARY 14, 2022 at 7:00 p.m.
SOUTH FIRE DISTRICT MEETING ROOM & VIRTUAL ON ZOOM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ACCEPT/AMEND AGENDA**
- 4. OPEN PUBLIC SESSION**
- 5. CLOSE PUBLIC SESSION**
- 6. MINUTES TO BE APPROVED**
 - a. Regular Meeting of January 10, 2022
- 7. TAX COLLECTOR'S REPORTS**
 - a. Refunds: January 2022: \$1050.82
 - b. Tax Collector's Report: January 2022
- 8. FINANCIAL REPORTS**
 - a. Monthly Expense Detail: December 2021 and January 2022
 - b. Profit & Loss Budget vs. Actual: July 2021 through January 2022
 - c. Cash Balance Report: January 2022
- 9. ADMINISTRATIVE REPORTS:** January 2022
- 10. COMMISSIONER REPORTS**
 - a. Building Committee: Commissioner Thazhampallath
 - b. Pension Committee: Commissioner Kleckowski
 - c. Public Safety Telecommunications: Commissioner Giuliano
 - d. Riverfront Redevelopment Update: Commissioner Pessina
- 11. OLD BUSINESS**
 - a. Health Insurance for Retirees and their Dependents
 - b. Discussion of New Rescue/Pumper
- 12. NEW BUSINESS**
 - a. Discussion of South Fire District By-Laws and Charter
 - b. Dates for Budget Workshops/Public Hearing(s) in preparation for 4/26/22 Budget Referendum
- 13. ADJOURNMENT**

Members of the public may attend the meeting at the firehouse. Alternatively, they may view/listen to the meeting as follows:

- 1. Follow the link: <https://us02web.zoom.us/j/87595494703>**
- 2. Going to <https://zoom.us> and joining the meeting using the meeting I.D. number located below.**
- 3. Via telephone at 646-558-8656**

Meeting I.D. 875 9549 4703

Enter firehouse through rear door where you will undergo a temperature check with a contactless thermometer. A face mask must be worn, and social distancing guidelines will be followed.

**SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road, Middletown, CT**

**COMMISSIONERS MEETING
MONDAY, JANUARY 10, 2022, 7:00 p.m.
Via Zoom Meeting I.D. 831 9421 1732**

MINUTES

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Penney, and Pessina; Chief James Trzaski, Deputy Chief Russ Jacobs

1. **PLEDGE OF ALLEGIANCE** was recited.
2. **CALL TO ORDER** Chairwoman Kleckowski called the meeting to order at 7:01 p.m.
3. **ACCEPT/AMEND AGENDA**
Motion to accept the agenda as posted by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.
4. **OPEN PUBLIC SESSION** Chairwoman Kleckowski opened the Public Session at 7:02 p.m. No one wished to speak.
5. **CLOSE PUBLIC SESSION** Chairwoman Kleckowski closed the Public Session at 7:02 p.m.
6. **MINUTES TO BE APPROVED**
 - A. **REGULAR MEETING OF NOVEMBER 8, 2021**
Motion to approve the minutes of the regular meeting of November 8, 2021 by Comm. Pessina/Comm. Giuliano. Unanimously approved.
 - B. **REGULAR MEETING OF DECEMBER 13, 2021**
Motion to approve the minutes of the regular meeting of December 13, 2021 by Comm. Giuliano/Comm. Pessina. Unanimously approved.
7. **TAX COLLECTOR'S REPORT**
 - A. **REFUNDS: NOVEMBER 2021: \$6,595.97 AND DECEMBER 2021: \$2,125.69**
Motion to approve by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.
 - B. **TAX COLLECTOR'S REPORTS: NOVEMBER 2021 AND DECEMBER 2021**
Motion to approve by Comm. Pessina/Comm. Giuliano. Unanimously approved.
8. **FINANCIAL REPORTS**
 - A. **MONTHLY EXPENSE DETAIL: OCTOBER 2021 AND NOVEMBER 2021**
Motion to approve the Monthly Expense Detail reports for the Months of October 2021 and November 2021 by Comm. Giuliano/Comm. Pessina. Unanimously approved
 - B. **MONTHLY EXPENSE DETAIL: NOVEMBER 2021 AND DECEMBER 2021**
Motion to approve the Monthly Expense Detail reports for the Months of November 2021 and December 2021 by Comm. Giuliano/Comm. Thazhampallath. Voting was as follows: Commissioners

Kleckowski, Giuliano, Thazhampallath, and Pessina voted aye. Commissioner Penney abstained. The motion passed with four ayes and one abstention.

C. PROFIT AND LOSS BUDGET VS. ACTUAL: JULY 2021 THROUGH NOVEMBER 2021

Motion to approve by Comm. Giuliano/Comm. Pessina. Unanimously approved.

D. PROFIT AND LOSS BUDGET VS. ACTUAL: JULY 2021 THROUGH DECEMBER 2021

Motion to approve by Comm. Giuliano/Comm. Pessina. Unanimously approved.

E. CASH BALANCE REPORT: NOVEMBER 2021

Motion to approve by Comm. Pessina/Comm. Giuliano. Unanimously approved.

F. CASH BALANCE REPORT: DECEMBER 2021

Motion to approve by Comm. Giuliano/Comm. Pessina. Unanimously approved.

9. ADMINISTRATIVE REPORTS

Motion to accept the reports for the Months of November 2021 and December 2021 submitted by Chief Trzaski, Deputy Chief Jacobs, Fire Marshal James Mastroianni, Deputy Fire Marshal Jason Hurlbut, and Captain Fischer by Comm. Giuliano/Comm. Pessina. Unanimously approved.

10. COMMISSIONER REPORTS

A. BUILDING COMMITTEE – The committee hasn't met in two months. Commissioner Thazhampallath provided an update of the building project. A final walk through is scheduled for January 14th.

B. PENSION COMMITTEE – COMM. KLECKOWSKI

Chairwoman Kleckowski advised there was nothing new to report. A committee meeting will be scheduled for February or March.

C. PUBLIC SAFETY TELECOMMUNICATIONS– COMM. GIULIANO

Commissioner Giuliano provided an overview of the PST meeting. The *Monthly Call Statistics – 2021* report was attached to the meeting packet.

D. RIVERFRONT REDEVELOPMENT UPDATE – COMM. PESSINA

Commissioner Pessina spoke about the virtual community workshops and how effective they are in encouraging community involvement. A "Return to the Riverfront" interactive storefront located in Main Street Market, allows visitors the ability to participate in the riverfront planning through interactive displays.

11. OLD BUSINESS

A. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS Nothing to report.

B. DISCUSSION OF BADGE AND SFD FIRE COMMISSIONER PLATES

Motion to postpone indefinitely by Comm. Giuliano/Comm. Pessina. Unanimously approved.

C. HIRING OF ENTRY LEVEL FIREFIGHTER

Chief Trzaski advised the Commission that a conditional offer of employment was made to and accepted by Kyle Krystofik. His anticipated start date is January 17, 2022.

12. NEW BUSINESS

A. SET DATE FOR PERFORMANCE REVIEWS

Motion to postpone indefinitely by Comm. Giuliano/Comm. Pessina. Unanimously approved.

13. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Pessina. Unanimously approved.

Meeting adjourned at 8:07 p.m.

Submitted by,



Alyse McEwen

Recording Secretary

DRAFT

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS JANUARY 2022	
REAL ESTATE	\$ 5,429.92
MOTOR VEHICLE	\$ 4,652.63
PERSONAL PROPERTY	\$ -
SUPPLEMENTAL MOTOR VEHICLE	\$ 44,053.38
BACK TAXES	\$ 1,450.93
CURRENT INTEREST	\$ 1,040.95
BACK INTEREST	\$ 504.81
FEE'S PAID	\$ 532.81
LIENS RELEASED	\$ -
COLLECTIONS 2021/2022	\$ 57,665.43
JULY	\$ 4,569,783.26
AUGUST	\$ 1,155,412.50
SEPTEMBER	\$ 51,400.62
OCTOBER	\$ 104,457.72
NOVEMBER	\$ 54,932.45
DECEMBER	\$ 23,959.72
JANUARY	\$ 57,665.43
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	\$ 6,017,611.70
GRANTS RECEIVED	
PRIVATE COLLEGES AND HOSPITALS GRANT	\$ -
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ 201,650.00
	\$ -
TOTAL GRANTS	\$ 201,650.00
TOTAL YEAR-TO-DATE	\$ 6,219,261.70
Respectfully submitted by:	
Kathleen M. Kiley	
South Fire District	

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	12/15/2021	KS Statebank	402.82		402.82
	12/23/2021	Earthlight Power, LLC.	228.60		631.42
	12/29/2021	Eversource	1,344.71		1,976.13
	01/11/2022	Earthlight Power, LLC.	290.70		2,266.83
	01/15/2022	KS Statebank	402.82		2,669.65
	01/27/2022	Eversource	2,189.83		4,859.48
			<u>4,859.48</u>	<u>0.00</u>	<u>4,859.48</u>
Total 7201 · Electricity					
7202 · Water and Sewer					
	12/01/2021	Middletown Water & Sewer Dept	120.47		120.47
	01/01/2022	Middletown Water & Sewer Dept	218.18		338.65
			<u>338.65</u>	<u>0.00</u>	<u>338.65</u>
Total 7202 · Water and Sewer					
7203 · Heating					
	12/02/2021	Eversource	1,248.60		1,248.60
	01/04/2022	Eversource	1,469.93		2,718.53
			<u>2,718.53</u>	<u>0.00</u>	<u>2,718.53</u>
Total 7203 · Heating					
7204 · Telephone					
	12/15/2021	Frontier Communications	218.55		218.55
	01/15/2022	Frontier Communications	216.25		434.80
			<u>434.80</u>	<u>0.00</u>	<u>434.80</u>
Total 7204 · Telephone					
7401 · Fuel					
	12/10/2021	Dime Oil, LLC.	4,298.88		4,298.88
	12/16/2021	Fischer, Nicholas.	20.14		4,319.02
	12/23/2021	WEX Bank	1,261.73		5,580.75
	12/28/2021	Ace Home Center	45.74		5,626.49
	01/12/2022	Dime Oil, LLC.	1,146.06		6,772.55
	01/23/2022	WEX Bank	889.43		7,661.98
	01/28/2022	Ace Home Center	199.96		7,861.94
	01/31/2022	Advance Auto Parts	71.16		7,933.10
	01/31/2022	Advance Auto Parts	45.47		7,978.57
			<u>7,978.57</u>	<u>0.00</u>	<u>7,978.57</u>
Total 7401 · Fuel					
7403 · Vehicle Repairs					
	12/03/2021	St. Pierre of Connecticut	62.50		62.50
	12/03/2021	First Line Emergency	1,610.05		1,672.55
	12/09/2021	VFIS Claims Management		2,353.28	-680.73
	12/10/2021	First Line Emergency	2,903.76		2,223.03
	12/14/2021	Connecticut Trailers, Inc.	41.88		2,264.91
	12/14/2021	The Trailer Depot LLC	83.99		2,348.90
	12/27/2021	First Line Emergency	387.32		2,736.22

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7403 · Vehicle Repairs, continued					
	12/27/2021	Key Chevrolet	857.68		3,593.90
	12/28/2021	Ace Home Center	9.99		3,603.89
	12/31/2021	Bank of America	94.99		3,698.88
	01/05/2022	Belltown Motors	3,602.49		7,301.37
	01/10/2022	First Line Emergency	788.84		8,090.21
	01/14/2022	First Line Emergency	1,909.65		9,999.86
	01/20/2022	VFIS Claims Management		1,181.75	8,818.11
	01/20/2022	Santostefano Auto Body	3,785.03		12,603.14
	01/20/2022	Utility Communications, Inc.	119.40		12,722.54
	01/25/2022	Monaco Ford	334.55		13,057.09
	01/25/2022	Belltown Motors	506.00		13,563.09
	01/31/2022	Advance Auto Parts	89.94		13,653.03
			<u>17,188.06</u>	<u>3,535.03</u>	<u>13,653.03</u>
Total 7403 · Vehicle Repairs					
7501 · Insurance-Workers Compensation					
	12/01/2021	Benchmark Insurance Company	14,915.00		14,915.00
	12/02/2021	Benchmark Insurance Company		5,747.00	9,168.00
	01/01/2022	Benchmark Insurance Company	14,915.00		24,083.00
			<u>29,830.00</u>	<u>5,747.00</u>	<u>24,083.00</u>
Total 7501 · Insurance-Workers Compensation					
7512 · Pension - Defined Contribution					
	12/06/2021	Lincoln Financial - Pension 401	28,141.76		28,141.76
	01/06/2022	Lincoln Financial - Pension 401	28,141.76		56,283.52
			<u>56,283.52</u>	<u>0.00</u>	<u>56,283.52</u>
Total 7512 · Pension - Defined Contribution					
7701 · Tax Collector's Expense					
	12/08/2021	Quality Data Service, Inc	2,260.10		2,260.10
	12/31/2021	Bank of America	30.25		2,290.35
	01/06/2022	Quality Data Service, Inc	1,322.00		3,612.35
	01/06/2022	Quality Data Service, Inc	477.75		4,090.10
	01/31/2022	Bank of America	30.25		4,120.35
			<u>4,120.35</u>	<u>0.00</u>	<u>4,120.35</u>
Total 7701 · Tax Collector's Expense					
7702 · Professional Org / Periodicals					
	01/04/2022	Connecticut Fire Chiefs Assoc.	60.00		60.00
			<u>60.00</u>	<u>0.00</u>	<u>60.00</u>
Total 7702 · Professional Org / Periodicals					
7703 · Office Expenses					
	12/31/2021	Bank of America	42.26		42.26
	12/31/2021	Bank of America	22.74		65.00
	12/31/2021	Bank of America	33.99		98.99
	12/31/2021	Bank of America	187.73		286.72
	12/31/2021	Bank of America	27.64		314.36
			<u>314.36</u>	<u>0.00</u>	<u>314.36</u>
Total 7703 · Office Expenses					

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7708 · Commissioner's Compensation					
	12/01/2021	Paychex	750.00		750.00
	01/05/2022	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
7709 · Activity Expense					
	12/31/2021	Bank of America	37.88		37.88
	12/31/2021	Bank of America	22.53		60.41
	12/31/2021	Bank of America	59.05		119.46
	12/31/2021	Bank of America	45.09		164.55
	01/05/2022	Brigham and Women's Hospital	75.00		239.55
	01/31/2022	Bank of America	61.70		301.25
	01/31/2022	Bank of America	9.02		310.27
	01/31/2022	Bank of America	215.62		525.89
	01/31/2022	Bank of America	220.04		745.93
Total 7709 · Activity Expense			<u>745.93</u>	<u>0.00</u>	<u>745.93</u>
7710 · Professional Services					
7711 · Legal Expense					
7711B · Legal Expense - H & H					
	01/04/2022	Nuzzo & Roberts, LLC.	90.00		90.00
Total 7711B · Legal Expense - H & H			<u>90.00</u>	<u>0.00</u>	<u>90.00</u>
Total 7711 · Legal Expense			<u>90.00</u>	<u>0.00</u>	<u>90.00</u>
7710 · Professional Services - Other					
	12/02/2021	Paychex	98.92		98.92
	12/02/2021	Paychex	44.18		143.10
	12/02/2021	Paychex	61.09		204.19
	12/03/2021	MissionCIT, LLC.	2,000.00		2,204.19
	12/09/2021	Paychex	98.92		2,303.11
	12/09/2021	Paychex	56.26		2,359.37
	12/16/2021	Paychex	98.92		2,458.29
	12/16/2021	Paychex	56.26		2,514.55
	12/23/2021	Paychex	98.92		2,613.47
	12/23/2021	Paychex	56.26		2,669.73
	12/30/2021	Paychex	98.92		2,768.65
	12/30/2021	Paychex	42.57		2,811.22
	12/30/2021	Paychex	56.26		2,867.48
	12/31/2021	Matterazzo, Lee Renee	52.50		2,919.98
	12/31/2021	Merrick & Associates, LLC	400.00		3,319.98
	12/31/2021	Paychex	43.46		3,363.44
	01/06/2022	Paychex	98.92		3,462.36
	01/06/2022	Paychex	56.26		3,518.62

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services - Other, continued					
	01/06/2022	Paychex	14.00		3,532.62
	01/06/2022	Paychex	23.50		3,556.12
	01/06/2022	Paychex	61.09		3,617.21
	01/13/2022	Paychex	98.92		3,716.13
	01/13/2022	Paychex	56.26		3,772.39
	01/13/2022	Paychex	405.75		4,178.14
	01/20/2022	Paychex	98.92		4,277.06
	01/20/2022	Paychex	56.26		4,333.32
	01/27/2022	Paychex	623.92		4,957.24
	01/27/2022	Paychex	56.26		5,013.50
Total 7710 · Professional Services - Other			5,013.50	0.00	5,013.50
Total 7710 · Professional Services			5,103.50	0.00	5,103.50
7713 · Actuarial Services					
	12/08/2021	Milliman, Inc.	2,800.00		2,800.00
Total 7713 · Actuarial Services			2,800.00	0.00	2,800.00
7714 · Advertising / Voting					
	12/31/2021	Middletown Press- Hearst Media Services	173.70		173.70
	01/18/2022	Hartford Courant - Advertising	111.16		284.86
	01/31/2022	Middletown Press- Hearst Media Services	92.53		377.39
Total 7714 · Advertising / Voting			377.39	0.00	377.39
7716 · Archive Services					
	12/31/2021	Hartford Despatch & Storage	195.00		195.00
Total 7716 · Archive Services			195.00	0.00	195.00
7717 · Software Support					
	12/31/2021	Bank of America	352.00		352.00
	01/01/2022	Hangar 14 Solutions, LLC.	780.00		1,132.00
	01/01/2022	websolutions	105.00		1,237.00
	01/31/2022	Bank of America	352.00		1,589.00
Total 7717 · Software Support			1,589.00	0.00	1,589.00
7801 · Repairs Building					
	12/07/2021	General Sewer And Drain Service	175.00		175.00
	12/15/2021	Arrigoni Plumbing, LLC.	350.00		525.00
	12/20/2021	Air Cleaning Specialists of New England	225.08		750.08
	12/31/2021	Bank of America	201.78		951.86
	01/17/2022	Air Cleaning Specialists of New England	270.20		1,222.06
	01/31/2022	Smith & Bishel Company	345.00		1,567.06
Total 7801 · Repairs Building			1,567.06	0.00	1,567.06

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7802 · Supplies Maintenance					
7802C · COVID-19					
	01/04/2022	New England Maintenance Depot	240.00		240.00
	01/04/2022	New England Maintenance Depot	60.12		300.12
	01/04/2022	New England Maintenance Depot	85.50		385.62
	01/31/2022	Bank of America	162.96		548.58
	01/31/2022	Bank of America	68.14		616.72
Total 7802C · COVID-19			616.72	0.00	616.72
7802 · Supplies Maintenance - Other					
	12/28/2021	Ace Home Center	26.84		26.84
	12/31/2021	Bank of America	53.16		80.00
	12/31/2021	Bank of America	31.90		111.90
	01/04/2022	New England Maintenance Depot	104.50		216.40
	01/04/2022	New England Maintenance Depot	33.00		249.40
	01/10/2022	Interstate All Battery Center	13.70		263.10
	01/28/2022	Ace Home Center	8.99		272.09
	01/28/2022	Ace Home Center	16.97		289.06
	01/31/2022	Bank of America	38.17		327.23
	01/31/2022	Bank of America	13.58		340.81
	01/31/2022	Bank of America	90.81		431.62
	01/31/2022	Bank of America	25.95		457.57
Total 7802 · Supplies Maintenance - Other			457.57	0.00	457.57
Total 7802 · Supplies Maintenance			1,074.29	0.00	1,074.29
7803 · Services					
	12/01/2021	A & A Office Systems, Inc. - Usage	45.13		45.13
	12/06/2021	Comcast	100.80		145.93
	12/07/2021	Comcast	16.84		162.77
	12/11/2021	De Lage Landen Financial Services, Inc.	121.00		283.77
	12/17/2021	JP Bellamo & Sons, Inc.	45.00		328.77
	12/23/2021	All Waste	152.00		480.77
	12/26/2021	Pitney Bowes Inc. - Quarterly	147.00		627.77
	01/06/2022	Comcast	100.80		728.57
	01/07/2022	Comcast	19.14		747.71
	01/08/2022	De Lage Landen Financial Services, Inc.	127.05		874.76
	01/12/2022	Middletown Fire Dept	250.00		1,124.76
	01/12/2022	Municipal Emergency Services/Shipman's	309.37		1,434.13
	01/14/2022	JP Bellamo & Sons, Inc.	45.00		1,479.13
	01/25/2022	All Waste	152.00		1,631.13
Total 7803 · Services			1,631.13	0.00	1,631.13
7805 · Equipment					
	12/31/2021	Bank of America	199.84		199.84
Total 7805 · Equipment			199.84	0.00	199.84

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7901 · Emergency Medical Equipment					
7901C · COVID-19					
	12/31/2021	Bank of America	31.85		31.85
	12/31/2021	Bank of America	26.53		58.38
Total 7901C · COVID-19			<u>58.38</u>	<u>0.00</u>	<u>58.38</u>
7901 · Emergency Medical Equipment - Other					
	12/13/2021	Common Cents EMS Supply, LLC.	55.55		55.55
	12/31/2021	Bank of America	20.90		76.45
	01/04/2022	Common Cents EMS Supply, LLC.	221.76		298.21
	01/04/2022	Common Cents EMS Supply, LLC.	220.32		518.53
	01/04/2022	Common Cents EMS Supply, LLC.	24.30		542.83
	01/04/2022	Common Cents EMS Supply, LLC.	8.91		551.74
	01/18/2022	Common Cents EMS Supply, LLC.	231.41		783.15
	01/20/2022	Common Cents EMS Supply, LLC.	124.20		907.35
	01/21/2022	Common Cents EMS Supply, LLC.	48.60		955.95
Total 7901 · Emergency Medical Equipment - Other			<u>955.95</u>	<u>0.00</u>	<u>955.95</u>
Total 7901 · Emergency Medical Equipment			<u>1,014.33</u>	<u>0.00</u>	<u>1,014.33</u>
7903 · Training					
	12/13/2021	Commission on Fire Prevention and Control	1,290.00		1,290.00
	12/13/2021	Zajac, Robert	447.80		1,737.80
	12/16/2021	Handley, Jonathan.	144.26		1,882.06
	12/31/2021	Bank of America	149.00		2,031.06
	01/04/2022	Brown, Eric R. - Law Office Of	310.48		2,341.54
	01/06/2022	Zajac, Robert	48.83		2,390.37
	01/20/2022	NorthEast Squad Concepts, LLC.	350.00		2,740.37
	01/31/2022	Prodigy	1,550.00		4,290.37
	01/31/2022	Bank of America	230.00		4,520.37
Total 7903 · Training			<u>4,520.37</u>	<u>0.00</u>	<u>4,520.37</u>
7904 · Public Fire Education					
7904A · Open House					
	01/06/2022	Salafia, Ann		100.00	-100.00
Total 7904A · Open House			<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>
Total 7904 · Public Fire Education			<u>0.00</u>	<u>100.00</u>	<u>-100.00</u>
7905 · Fire Fighting Equipment					
	12/31/2021	Advance Auto Parts	124.90		124.90
	12/31/2021	Bank of America	12.43		137.33
	12/31/2021	Bank of America	84.02		221.35
	12/31/2021	Bank of America	74.39		295.74
	12/31/2021	Bank of America	252.05		547.79

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7905 · Fire Fighting Equipment, continued					
	01/18/2022	Hall's Power Equipment	24.00		571.79
	01/31/2022	Advance Auto Parts	139.90		711.69
	01/31/2022	Bank of America		67.89	643.80
Total 7905 · Fire Fighting Equipment			711.69	67.89	643.80
7906 · Special Service Units					
	01/04/2022	U.S. Darkwater, LLC.	29.99		29.99
	01/04/2022	U.S. Darkwater, LLC.	29.99		59.98
	01/18/2022	U.S. Darkwater, LLC.	39.99		99.97
	01/18/2022	U.S. Darkwater, LLC.	39.99		139.96
	01/18/2022	U.S. Darkwater, LLC.	423.58		563.54
	01/18/2022	U.S. Darkwater, LLC.	129.99		693.53
	01/26/2022	U.S. Darkwater, LLC.	29.99		723.52
	01/26/2022	U.S. Darkwater, LLC.	29.99		753.51
Total 7906 · Special Service Units			753.51	0.00	753.51
7909 · Uniforms					
	12/01/2021	TLM Promotionals/Auburn Manufacturing	166.00		166.00
	12/02/2021	Atwell, Jesse R.		5.50	160.50
	12/02/2021	Gamache, Christopher		9.25	151.25
	12/09/2021	Jacobs, Russell		4.00	147.25
	12/09/2021	Soule, Cody C		3.00	144.25
	12/09/2021	Cortezzo, Jr., Michael A.		19.00	125.25
	12/09/2021	Hurlbut, Jason M.		14.00	111.25
	12/09/2021	Coniglio, Kyle		44.00	67.25
	12/09/2021	Gregorio, Jr., William F.		2.75	64.50
	12/16/2021	Security Uniforms, Inc.	711.00		775.50
	12/16/2021	Security Uniforms, Inc.	2,588.00		3,363.50
	12/16/2021	Security Uniforms, Inc.	660.00		4,023.50
	12/16/2021	Security Uniforms, Inc.	320.00		4,343.50
	12/16/2021	Security Uniforms, Inc.	2,041.00		6,384.50
	12/16/2021	Security Uniforms, Inc.	255.00		6,639.50
	12/16/2021	Security Uniforms, Inc.	142.00		6,781.50
	12/17/2021	MidWest Workwear	229.51		7,011.01
	12/17/2021	Security Uniforms, Inc.	546.50		7,557.51
	12/20/2021	TLM Promotionals/Auburn Manufacturing	225.00		7,782.51
	12/21/2021	Security Uniforms, Inc.	14.50		7,797.01
	12/23/2021	Security Uniforms, Inc.	78.00		7,875.01
	12/23/2021	Security Uniforms, Inc.	13.00		7,888.01
	12/31/2021	Bank of America	101.19		7,989.20
	01/11/2022	Security Uniforms, Inc.	108.00		8,097.20
	01/14/2022	Security Uniforms, Inc.	618.00		8,715.20

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	Date	Name	Debit	Credit	Balance
7909 · Uniforms, continued					
	01/18/2022	Security Uniforms, Inc.	440.00		9,155.20
	01/19/2022	Security Uniforms, Inc.	169.00		9,324.20
	01/20/2022	Terenzio, Zachary F.		32.00	9,292.20
Total 7909 · Uniforms			9,425.70	133.50	9,292.20
7910 · Protective Clothing					
7910A · Gear Cleaning/Inspection/Repair					
	12/09/2021	U.S. Darkwater, LLC.	72.98		72.98
	12/09/2021	U.S. Darkwater, LLC.	72.98		145.96
	12/09/2021	U.S. Darkwater, LLC.	474.95		620.91
	12/09/2021	U.S. Darkwater, LLC.	334.97		955.88
	12/10/2021	Lion Group, Inc.	13.60		969.48
Total 7910A · Gear Cleaning/Inspection/Repair			969.48	0.00	969.48
7910 · Protective Clothing - Other					
	12/21/2021	Firematic Supply Co. Inc.	303.08		303.08
	12/22/2021	Firematic Supply Co. Inc.	93.25		396.33
	01/20/2022	Utility Communications, Inc.	34.50		430.83
	01/31/2022	Bank of America	204.68		635.51
	01/31/2022	Bank of America	50.97		686.48
	01/31/2022	Bank of America	52.96		739.44
Total 7910 · Protective Clothing - Other			739.44	0.00	739.44
Total 7910 · Protective Clothing			1,708.92	0.00	1,708.92
7912 · Cellular Phones					
	12/11/2021	AT&T Mobility	427.57		427.57
	01/11/2022	AT&T Mobility	427.05		854.62
Total 7912 · Cellular Phones			854.62	0.00	854.62
7915 · Medical Testing					
	12/02/2021	Middlesex Health	40.00		40.00
	12/07/2021	James, Robert Lee, Jr.	83.00		123.00
	12/16/2021	Parmelee, Ryan	40.00		163.00
	12/16/2021	Heiden, Tim	83.00		246.00
	12/16/2021	Turenne, Andrew B	258.00		504.00
	12/23/2021	Moss, Owen T.	210.00		714.00
	12/23/2021	Moss, Wade.	83.00		797.00
	01/02/2022	Middlesex Health	40.00		837.00
	01/03/2022	Coniglio, Kyle.	83.00		920.00
	01/03/2022	Davis-Penta, Michael	60.00		980.00
	01/03/2022	Gregorio, William F. Jr.	83.00		1,063.00
	01/03/2022	Lancia, Anthony R., Jr.	83.00		1,146.00
	01/03/2022	Tyrseck, Stephen.	83.00		1,229.00

South Fire District
Monthly Expense Detail
December 2021 and January 2022

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7915 · Medical Testing, continued					
	01/06/2022	McDonnell, Kevin	91.00		1,320.00
	01/06/2022	Velocity Urgent Care	320.00		1,640.00
			<u>1,640.00</u>	<u>0.00</u>	<u>1,640.00</u>
Total 7915 · Medical Testing					
8999 · CNR Current Year					
	12/06/2021	Arrigoni Plumbing, LLC.	1,500.00		1,500.00
	12/27/2021	Salafia Electric, LLC.	2,134.28		3,634.28
	12/30/2021	Founders Technology Group, LLC	3,213.76		6,848.04
			<u>6,848.04</u>	<u>0.00</u>	<u>6,848.04</u>
Total 8999 · CNR Current Year					
TOTAL			<u><u>168,386.64</u></u>	<u><u>9,583.42</u></u>	<u><u>158,803.22</u></u>

South Fire District
Bank of America Purchase Details

Billing Time Period: 12/01/2021 - 12/31/2021

Purchase Date	Vendor	Description of Purchase	Line Item	P.O. #	Amount
Account # -4253					
11/29/21	Staples	Misc. office supplies	7703	21-004	42.26
11/29/21	Staples	Dictionary and medical dictionary	7703	21-004	22.74
12/10/21	Amazon	Non-contact digital thermometer-COVID	7901	21-013	31.85
12/16/21	Founders Technology	Agreement cloud services - January	7717	21-009	352.00
12/20/21	Amazon	Replacement bulb for projector	7802	21-011	53.16
		Non-contact digital thermometer-COVID	7901	21-013	26.53
12/23/21	White Pages	Address subscription service – Tax Office	7701	21-002	30.25
Account # -5135					
12/2/21	Dunkin'	Breakfast-oral interview panel	7709	21-007	37.88
12/6/21	Advance Auto	Batteries for APV	7403		94.99
12/16/21	Firemans Chore	Chore coat (LT Gregorio)	7909	21-020	101.19
Account # -6599					
11/29/21	Home Depot	Tile cleaner, light bulbs	7801	21-010	201.78
12/1/21	Dunkin'	Coffee-oral interview panel	7709	21-007	22.53
12/1/21	Illiano's	Lunch-oral interview panel	7709	21-007	59.05
12/2/21	Illiano's	Lunch-oral interview panel	7709	21-007	45.09
12/6/21	Amazon	Baggies for HazMat kits	7905	21-017	12.43
12/6/21	Alabama Fire College	Chief Officer-3 rd Edition (qty. 2)	7903	21-015	149.00
12/9/21	Healthy Kin	Sterile water viles (box of 100)	7901	21-013	20.90
12/13/21	Amazon	Desk pad – Chief's office	7703	21-004	33.99
12/13/21	Staples	Misc. office supplies/ink	7703	21-004	187.73
12/15/21	Staples	Dymo address labels	7703	21-004	27.64
12/16/21	L.L. Bean	Adventure duffle bag	7905	21-017	84.02
12/18/21	L.L. Bean	Adventure duffle bags	7905	21-017	74.39
12/20/21	Restaurant Depot	Toaster	7805	21-012	199.84
		Disposable coffee cups	7802	21-011	31.90
12/21/21	L.L. Bean	Adventure duffle bags (3)	7905	21-017	252.05
12/22/21	Amazon	Personal purchase charged to district credit card in error. District has been reimbursed for the charge.			56.31
			TOTAL		\$2251.50

South Fire District
Bank of America Purchase Details

Billing Time Period: 1/01/2022 – 1/31/2022

Purchase Date	Vendor	Description of Purchase	Line Item	P.O. #	Amount
Account # -4253					
1/14/22	Amazon	Caution Wet Floor signs (1) 3pk.	7802	21-011	38.17
1/17/21	Founders Technology	Agreement cloud services - February	7717	21-009	352.00
1/23/22	White Pages	Address subscription service – Tax Office	7701	21-002	30.25
Account # -5135					
1/14/22	Sam's Club	Dawn dish soap	7802	21-011	13.58
1/28/22	Stop & Shop	Meals (winter storm Bobby)	7709	21-007	61.70
1/28/22	Price Rite	Meals (winter storm Bobby)	7709	21-007	9.02
1/28/22	Sam's Club	Meals (winter storm Bobby)	7709	21-007	215.62
		Lysol (12 packs of 3) - COVID	7802	21-011	162.96
1/28/22	Vero Cucino Rustico	Meals (winter storm Bobby)	7709	21-007	220.04
Account # -6599					
1/3/22	Restaurant Depot	Paper towels - COVID	7802	21-011	68.15
		Trash bags			90.80
1/11/22	LL Bean	Return of Adventure duffle bag	7905	21-017	(67.89)
1/19/22	WPSG (Fire Store)	Helmet shields (FFs Turenne, Swan, Coniglio)	7910	21-021	204.68
1/19/22	GME Supply	PMI rope tech gloves (FF Krystofik)	7910	21-021	50.97
1/19/22	IdentiFire	SCOTT SCBA face mask nameplates (Turenne, Swan, Coniglio, Krystofik)	7910	21-021	52.96
1/24/22	IAFF	Virtual Peer Support Training (FF Lynch)	7903	21-015	230.00
1/27/22	Home Depot	Storage box; floor matt	7802	21-011	25.95
		TOTAL			\$1758.96

South Fire District
Profit & Loss Budget vs. Actual
July 2021 through January 2022

	<u>Jul '21 - Jan 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	5,887,455.33	6,005,012.00	-117,556.67	98.04%
4102 · Interest and Liens	31,271.44	28,000.00	3,271.44	111.68%
4103 · Tax Refunds	-22,564.88	0.00	-22,564.88	100.00%
4104 · Fees	4,535.16	0.00	4,535.16	100.00%
4105 · Prior Year Tax Collections	47,675.69	0.00	47,675.69	100.00%
4107 · Tax Supplemental MV	45,295.32	25,000.00	20,295.32	181.18%
4125 · Grants	4,285.22	0.00	4,285.22	100.00%
4204 · Municipal Grants & Rev. Sharing	28,091.72	0.00	28,091.72	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	1,791.67	5,000.00	-3,208.33	35.83%
4901 · Miscellaneous Income	149.49	0.00	149.49	100.00%
Total Income	<u>6,229,636.16</u>	<u>6,264,662.00</u>	<u>-35,025.84</u>	<u>99.44%</u>
Expense				
7201 · Electricity	13,511.00	22,787.00	-9,276.00	59.29%
7202 · Water and Sewer	1,234.13	2,470.00	-1,235.87	49.97%
7203 · Heating	5,582.95	12,000.00	-6,417.05	46.53%
7204 · Telephone	1,533.43	3,000.00	-1,466.57	51.11%
7401 · Fuel	16,572.98	20,000.00	-3,427.02	82.87%
7403 · Vehicle Repairs	39,406.76	60,000.00	-20,593.24	65.68%
7404 · Annual OSHA Inpection	1,195.00	1,200.00	-5.00	99.58%
7406 · Vehicle Supplies	171.44	2,000.00	-1,828.56	8.57%
7501 · Insurance-Workers Compensation	117,065.00	167,746.00	-50,681.00	69.79%
7502 · Insurance - Commercial Package	31,761.00	51,000.00	-19,239.00	62.28%
7503 · Insurance - Medical	419,893.71	930,826.00	-510,932.29	45.11%
7504 · Insurance - Cyber	4,018.00	5,105.00	-1,087.00	78.71%
7509 · Insurance - Life and Disability	27,493.61	52,716.00	-25,222.39	52.15%
7512 · Pension - Defined Contribution	196,955.42	350,021.00	-153,065.58	56.27%
7513 · Unused Sick Time	0.00	24,786.00	-24,786.00	0.00%
7601 · Salaries - Fire Department	1,611,273.89	2,850,707.00	-1,239,433.11	56.52%
7602 · Salaries - Administrative	80,964.23	170,940.00	-89,975.77	47.36%
7603 · Replacement / Call Backs	341,641.18	420,000.00	-78,358.82	81.34%
7604 · Fringe Benefits	74,156.66	118,424.00	-44,267.34	62.62%
7606 · PEB-Uncompensated Absences Exp	11,259.74	10,000.00	1,259.74	112.60%
7607 · PEB-Heart and Hypertension	112,019.11	289,876.00	-177,856.89	38.64%
7609 · Employer - Social Security	132,591.52	221,984.00	-89,392.48	59.73%
7610 · Employer - Medicare	31,010.34	51,916.00	-20,905.66	59.73%
7701 · Tax Collector's Expense	12,494.48	21,000.00	-8,505.52	59.50%
7702 · Professional Org / Periodicals	1,308.00	2,205.00	-897.00	59.32%
7703 · Office Expenses	2,094.33	3,500.00	-1,405.67	59.84%
7704 · Auditor	0.00	7,200.00	-7,200.00	0.00%
7705 · Professional Development	0.00	4,500.00	-4,500.00	0.00%
7706 · Postage	1,261.02	4,000.00	-2,738.98	31.53%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%

South Fire District
Profit & Loss Budget vs. Actual
 July 2021 through January 2022

	<u>Jul '21 - Jan 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
7708 • Commissioner's Compensation	5,250.00	9,000.00	-3,750.00	58.33%
7709 • Activity Expense	2,153.22	3,500.00	-1,346.78	61.52%
7710 • Professional Services	15,568.63	35,000.00	-19,431.37	44.48%
7712 • Office Equipment	0.00	1,200.00	-1,200.00	0.00%
7713 • Actuarial Services	2,800.00	3,300.00	-500.00	84.85%
7714 • Advertising / Voting	377.39	4,500.00	-4,122.61	8.39%
7715 • Lien Fees	0.00	1,200.00	-1,200.00	0.00%
7716 • Archive Services	390.00	978.00	-588.00	39.88%
7717 • Software Support	19,283.71	26,540.00	-7,256.29	72.66%
7801 • Repairs Building	19,309.53	20,000.00	-690.47	96.55%
7802 • Supplies Maintenance	3,816.24	8,900.00	-5,083.76	42.88%
7803 • Services	7,213.42	18,000.00	-10,786.58	40.08%
7805 • Equipment	2,971.24	4,600.00	-1,628.76	64.59%
7901 • Emergency Medical Equipment	5,103.82	12,500.00	-7,396.18	40.83%
7902 • Computer Equip & Supplies	544.25	2,000.00	-1,455.75	27.21%
7903 • Training	26,913.51	30,500.00	-3,586.49	88.24%
7904 • Public Fire Education	-100.00	3,500.00	-3,600.00	-2.86%
7905 • Fire Fighting Equipment	3,505.34	14,000.00	-10,494.66	25.04%
7906 • Special Service Units	780.24	4,560.00	-3,779.76	17.11%
7907 • Fire Marshal's Office	1,305.73	4,000.00	-2,694.27	32.64%
7909 • Uniforms	11,444.85	26,500.00	-15,055.15	43.19%
7910 • Protective Clothing	21,030.82	28,275.00	-7,244.18	74.38%
7911 • Communications	477.40	4,500.00	-4,022.60	10.61%
7912 • Cellular Phones	2,795.70	4,700.00	-1,904.30	59.48%
7913 • Breathing Air & Oxygen	811.00	1,500.00	-689.00	54.07%
7915 • Medical Testing	2,753.00	3,500.00	-747.00	78.66%
7916 • Breathing Apparatus-Test Repair	351.16	6,000.00	-5,648.84	5.85%
8999 • CNR Current Year	105,714.52	50,000.00	55,714.52	211.43%
Total Expense	<u>3,551,033.65</u>	<u>6,264,662.00</u>	<u>-2,713,628.35</u>	<u>56.68%</u>
 Grant Purchases				
7919 • FEMA Grant - Training	11,642.01			
Total Grant Purchases	<u>11,642.01</u>			

South Fire District
Cash Balance Report
January 2022

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	4,016,976.12
	Operating - Checking	\$	579,387.08
	Total:	\$	<u>4,596,363.20</u>

Restricted Funds:

CNR	\$	1,822,963.09
Post-Employment Benefits	\$	614,203.23

Submitted by:
Kathleen M. Kiley

Tax Collections
January 2022

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 4,644,192.75	\$ 4,571,318.36	-\$10,081.01	98.21%	-\$7,687.00
PP	\$ 926,243.17	\$ 907,238.63	-\$996.43	97.84%	-\$805.64
MV	\$ 459,476.40	\$ 408,898.34	-\$2,282.19	88.50%	-\$703.37
MVS	<u>\$ 73,791.41</u>	<u>\$ 45,295.32</u>	<u>\$0.00</u>	61.38%	<u>-\$9.24</u>
TOTAL	\$ 6,103,703.73	\$ 5,932,750.65	\$ (13,359.63)	96.98%	\$ (9,205.25)

Submitted by:
Kathleen M. Kiley



SOUTH FIRE DISTRICT
City of Middletown
MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Chief James Trzaski

I am submitting for your review the following items completed for the Month of January 2022:

- Facilitated Daily shift briefings
- Attended monthly telecommunications meeting
- Held an apparatus replacement meeting
 - Facilitated bid opening and held subsequent meetings
- Continued report filing of FEMA Covid-19 disaster reimbursement
- Submitted a new training grant to FEMA AFG for rope rescue training and equipment
- Attended monthly area Chief's meeting
- Held a meeting and update of Fire Marshal activities
- Attended training facilitated by region FBI agent about weapons of mass destruction
- Attended meeting with Middletown departments in regards to Mutual Link communications
- Attended a 2 hour training on Human Trafficking mandated by OEMS for first responders public act 21-103
- Held an incident review of 23 Silver Street with Platoons
- Attended training and seminar at the Connecticut Fire academy
 - Career FD training update
 - Next generation technology

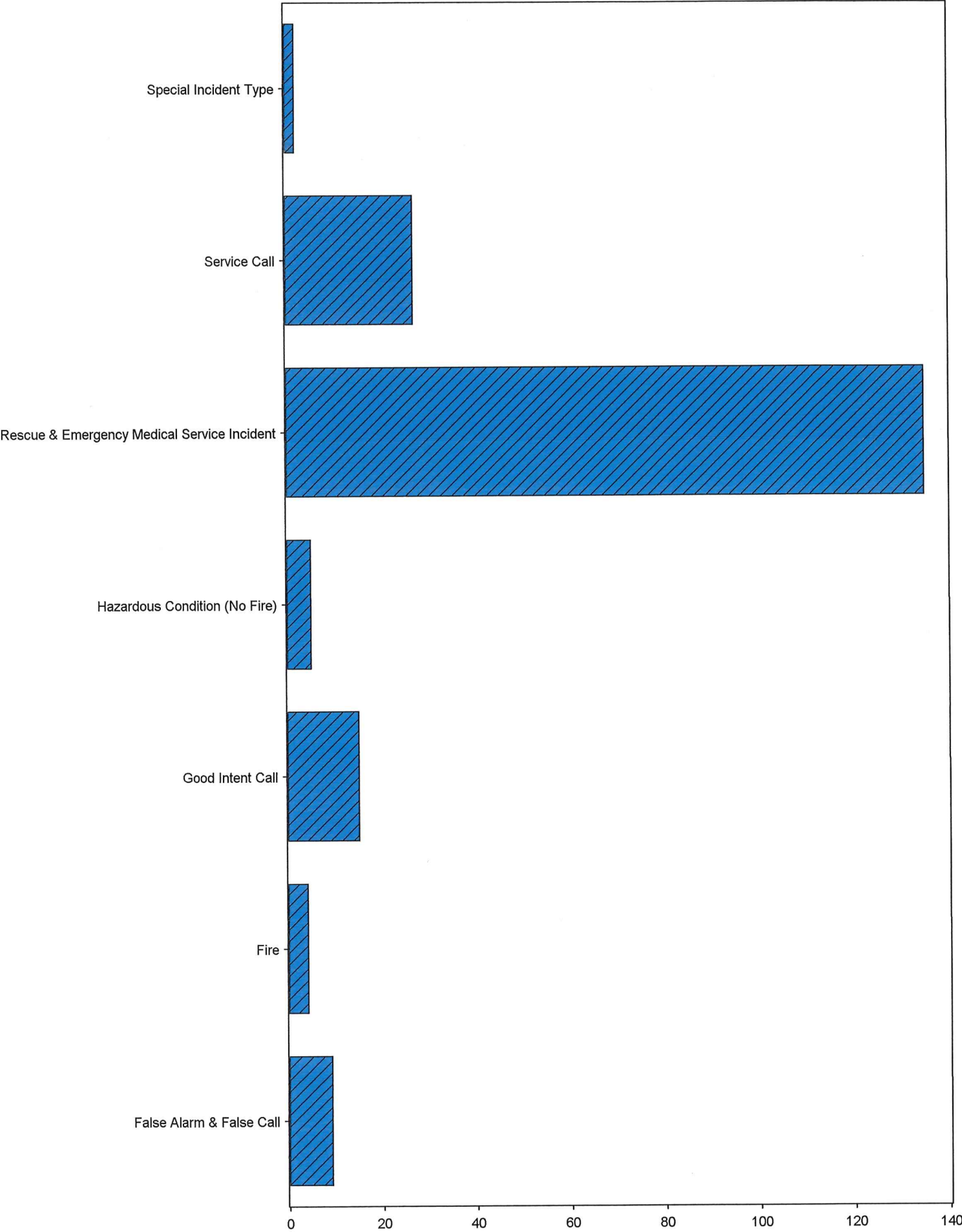
Incident Responses

January 3, 2022	25 Hotchkiss Street	Mutual Aid Middletown	Structure Fire
January 15, 2022	23 Silver Street	South Fire District	Structure Fire

James Trzaski

Chief James Trzaski

Incident Type Summary
Alarm Date Between {01/01/2022} And {01/31/2022}



SouthFire

Incident List by Alarm Date/Time

Alarm Date Between {01/01/2022} And {01/31/2022}
and FDID = "07121" and District = "MO2 " and
Census = "5418.00"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
22-0000012-000	01/02/2022	14:49:04	70 OBRIEN DR /CVH - WHITI	3211 EMS call, Possable Exposer
22-0000023-000	01/04/2022	11:11:11	39 TYNAN CIR /CVH - MERRI	311 Medical assist, assist EMS c
22-0000027-000	01/04/2022	14:34:17	144 HOLMES DR /CVH - BATT	321 EMS call, excluding vehicle
22-0000029-000	01/04/2022	20:36:45	70 HOLMES DR /CVH - DUTCH	321 EMS call, excluding vehicle
22-0000032-000	01/05/2022	08:16:40	87 HOLMES DR /CVH - PAGE	611 Dispatched & cancelled en ro
22-0000038-000	01/05/2022	18:55:41	39 TYNAN CIR /CVH - MERRI	714 Central station, malicious f
22-0000039-000	01/05/2022	23:29:22	70 HOLMES DR /CVH - DUTCH	311 Medical assist, assist EMS c
22-0000074-000	01/10/2022	17:20:35	39 TYNAN CIR /CVH - MERRI	381 Rescue or EMS standby
22-0000087-000	01/12/2022	17:17:27	1 LABELLA CIR /CVH - EDDY	381 Rescue or EMS standby
22-0000097-000	01/15/2022	11:53:22	70 OBrien DR /CVH - WHITI	311 Medical assist, assist EMS c
22-0000103-000	01/16/2022	06:35:04	12 Silver ST /12 SILVER S	522 Water or steam leak
22-0000130-000	01/19/2022	17:06:14	70 OBrien DR /CVH - WHITI	611 Dispatched & cancelled en ro
22-0000174-000	01/27/2022	13:32:33	135 HOLMES DR /CVH - WOOD	321 EMS call, excluding vehicle
22-0000176-000	01/27/2022	14:45:54	SILVER ST & EASTERN DR	322 Motor vehicle accident with
22-0000193-000	01/30/2022	14:02:46	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
22-0000195-000	01/30/2022	19:00:31	1225 SILVER ST /CT JUVENI	733 Smoke detector activation du

Total Incident Count 16



SOUTH FIRE DISTRICT
City of Middletown
JANUARY MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Deputy Chief Russ Jacobs

Commissioners,

I am submitting a report detailing my recent activities during the month of January 2022

- Facilitated daily HR requests and assisted with administration staff
- Attend Riverfront Development workshop zoom meeting
- Attend Area Chief's meeting
- Attend 23 Silver Street Incident review
- Attend region FBI weapons of mass destruction training
- Attend Fire Marshal activity review update
- Attend various apparatus replacement meetings with bid opening
- Continue all related COVID 19 follow up requirements procedures and any needed testing
- Initiate a response to Structure fires for both Haddam and Middletown Fire Department
- Attended daily shift briefings
- Attended SFD Commissioner meeting
- Facilitated general vehicle maintenance and needed repairs.
- Maintain house supplies with misc. vendors
- Maintain EMS supply orders
- Arrange COVID19 Testing with City Health Department for all employees
- Arrange Cyber Liability Insurance requirements with District agent for renewal
- Department uniform procurement from vendor
- Facilitate manpower, equipment and needed provisions for significant expected winter storm

Incident Responses:

January 3 rd	Mutual Aid for Middletown Fire at 25 Hotchkiss Street Structure Fire
January 15 th	23 Silver Street Structure Fire
January 30 th	Mutual Aid for Westfield Fire at 51 Ridgefield Drive
	Mutual Aid for Westfield Fire at 5114 Town Ridge Drive

Respectfully Submitted,

Deputy Chief Russ Jacobs



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT TO

Fire Chief James Trzaski

From: Fire Marshal James M. Mastroianni

I am respectfully submitting for your review the following items completed for the month of January, 2022:

Fire Marshal Office Activities/Duties:

- Attended Code Enforcement Meeting
- Meeting with Building Department
- 1250 Silver Street - Fire Door Meeting/Evaluation
- 600 Highland Avenue - conducted fire drill
- Attended CT IAAI Regular Quarterly Meeting
- Meeting with Health Department
- 100 Randolph Road - conducted fire drill
- Meeting with Middletown Fire Marshal Office
- Residential Entry System Meeting

Inspections:

- 1150 S Main Street - progress inspection with Building Dept.
- 430 Saybrook Road - progress inspection with Building Dept.
- 99 Eastern Drive - progress inspection with Building Dept.
- 540 Saybrook Road Suite 320 - progress inspection with Building Dept.
- 1150 South Main Street - 5,000 gallon underground oil tank
- 1160 South Main Street - 5,000 gallon underground oil tank
- 430 Saybrook Road - Final Novack Halon Suppression System Test
- 430 Saybrook Road – possible final inspection with Building Dept.
- 410 Saybrook Road Suite 200 - health care inspection
- 216 Sand Hill Road – group home inspection
- 160 Wilderman's Way – progress inspection and CO requirements Evaluation
- 416 East Main Street – blocked egress complaint

Training:

-NFPA Training Seminar - Leadership for Emergency Responders program

Incidents:

-177 East Ridge Road - 275 Oil Tank Rupture

-23 Silver Street - Structure Fire Investigation

-21 Walnut Street – Condemned Property with Building and Health due to Water Leak

Fire Marshal James M. Mastroianni
January, 2022



SOUTH FIRE DISTRICT

Of the City of Middletown

MONTHLY REPORT TO

Fire Chief: James Trzaski

From: Deputy Fire Marshal Jason Hurlbut

I am respectfully submitting for your review the following items completed for the month of January, 2022:

Fire Marshal Office Activities/Duties:

- 1150 South Main Street – Inspection with Building Department
- 430 Saybrook Road – Inspection with Building Department
- 540 Saybrook Road - Inspection with Building Department
- 1150 South Main Street – Oil Tank Pull
- Code Enforcement Meeting (virtual)
- 1160 South Main Street – Oil Tank Pull
- 1250 Silver Street – Addition Meeting
- 600 Highland Avenue – 1st Shift Fire Drill
- 430 Saybrook Road - Final Inspection with Building Department
- Fire Reporting Software Meeting with Chiefs

Inspections:

- 410 Saybrook Road Suite 200 – health care – Inspection

Training:

- Criminalistics – Oklahoma State University
- Forensic Statistics – Oklahoma State University
- WMD Training w/ FBI

Incidents:

- 23 Silver Street – Structure Fire

Deputy Fire Marshal Jason Hurlbut
January, 2022



Office of the Training Captain

SOUTH FIRE DISTRICT

445 RANDOLPH ROAD

MIDDLETOWN, CT 06457

860-347-6661

Fax 860-346-6787

February 10, 2022

Greetings,

I am submitting for your review a report detailing the activities of the Training Division for the month of January 2022.

Training Activities:

- Forcible Entry Training, CVH Smith Hall, All Platoons
- New Firefighter Orientation (daily training for 3 weeks), FF Krystofik
- EMS Training, Hypothermia, All Platoons
- Weapons of Mass Destruction Training, FBI New Haven, All Platoons/Admin/FMO
- DPH Human Trafficking online course, EMSI Requirement, Train the Trainer

Other Activities:

- Assist with Ice Rescue safety segment, WFSB
- CT Fire Academy, Career Training Officer meeting (Virtual)
- Facilitated continual maintenance of Dive Equipment.
- Multiple Engine Committee Meetings

Emergency Responses:

- 1/5-Walnut St & River Rd, Motor Vehicle Accident
- 1/17-Route 9, Motor Vehicle Accident
- 1/28-Mazzotta Place, Structure Fire

Respectfully Submitted,

Nick Fischer
Training Captain

SouthFire

Training Classes by Category

Class Date Between {01/01/2022} And {01/31/2022}

Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
COLDWEATHER COLD WEATHER EMERGENCIES								
01/11/2022	10:30	COLD WEATHER EMERGENCIES	1		B	1.50	0.00	0.00
01/12/2022	10:30	COLD WEATHER EMERGENCIES	1		C	1.50	0.00	0.00
01/13/2022	10:30	COLD WEATHER EMERGENCIES	1		D	1.50	0.00	0.00
01/14/2022	10:30	COLD WEATHER EMERGENCIES	1		A	1.50	0.00	0.00
Totals for Category:						6.00	0.00	0.00

DT01 General Driver Training

01/31/2022	13:45	General Driver Training	1	E32	B	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00

ECT13 Engine Co. Tactics

01/24/2022	09:30	Engine Co. Tactics	1		C	2.50	0.00	0.00
Totals for Category:						2.50	0.00	0.00

FORCE ENTRY Forcible Entry

01/05/2022	13:30	Forcible Entry	1		D	2.00	0.00	0.00
01/06/2022	13:30	Forcible Entry	1		A	2.00	0.00	0.00
Totals for Category:						4.00	0.00	0.00

HAZ60 Haz-Mat WMD

01/25/2022	09:30	Haz-Mat WMD	1		D	5.50	0.00	0.00
01/26/2022	09:30	Haz-Mat WMD	1		A	5.00	0.00	0.00
01/27/2022	09:30	Haz-Mat WMD	1		B	5.00	0.00	0.00
Totals for Category:						15.50	0.00	0.00

HUMANTRAF HUMAN TRAFFICKING TRAINING-CT OEMS

01/27/2022	14:00	HUMAN TRAFFICKING TRAINING-CT OEMS	1		S	2.00	0.00	0.00
Totals for Category:						2.00	0.00	0.00

HUMANTRAF-TT Human Trafficking-OEMS-Train the Trainer

01/31/2022	09:00	Human Trafficking-OEMS-Train the	1		S	7.00	0.00	0.00
------------	-------	----------------------------------	---	--	---	------	------	------

SouthFire

Training Classes by Category

Class Date Between {01/01/2022} And {01/31/2022}

						-----Default-----		
Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
HUMANTRAF-TT Human Trafficking-OEMS-Train the Trainer								
Totals for Category:						7.00	0.00	0.00
ORIENTATION ORIENTATION new hires								
01/18/2022	08:00	New Hire Orientation	1		S	8.00	0.00	0.00
01/19/2022	08:00	ORIENTATION new hires	1		S	32.00	0.00	0.00
01/20/2022	08:00	ORIENTATION new hires	1		S	8.00	0.00	0.00
01/21/2022	08:00	ORIENTATION new hires	1		S	8.00	0.00	0.00
01/24/2022	08:00	ORIENTATION new hires	1		S	8.00	0.00	0.00
01/25/2022	14:30	ORIENTATION new hires	1		S	1.50	0.00	0.00
01/26/2022	08:00	ORIENTATION new hires	1		S	8.00	0.00	0.00
01/27/2022	08:00	ORIENTATION new hires	1		S	8.00	0.00	0.00
01/28/2022	08:00	Orientation-New Hire	1		S	8.00	0.00	0.00
01/31/2022	08:00	ORIENTATION new hires	1		S	8.00	0.00	0.00
Totals for Category:						97.50	0.00	0.00
RADMETER RADEX-RADIATION DETECTOR								
01/06/2022	09:00	RADEX-RADIATION DETECTOR	1		A	0.50	0.00	0.00
Totals for Category:						0.50	0.00	0.00
ROPEMATRIPOD Rope, Mechanical Advantages, Tripod Review								
01/31/2022	10:30	Rope, Mechanical Advantages, Tripod	1	R35	B	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00
Total Classes: 25						Grand Totals:	137.00	0.00
							0.00	0.00

City of Middletown
Central Communications Center
Monthly Call Statistics - 2022 (estimated)

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4377												4377	4377
Portland Police Dept.	401												401	401
Fire Departments (Midd.)	602												602	50
Middletown Fire Dept.	312												312	312
South Fire District	199												199	199
Westfield Fire District	91												91	91
Fire Department (Portland)	73												73	73
Ambulance only Calls	473												473	473
TOTAL INCIDENT CASE #'s	5926												5926	494
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1786												1786	1786
Wireless & wireline originating in Middletown														
PORTLAND	260												260	260
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	234												234	234
TOTAL 911 CALLS	2280												2280	2280
TOTAL ADMIN. CALLS IN	6480												6480	6480
TOTAL ADMIN. CALLS OUT	3027												3027	3027
TOTAL PHONE CALLS	11787												11787	982
												2021	128,498	10,708
												2020	128,562	10,714
												2019	127,979	10,665
												AVG	128,346	10,696