

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, February 10, 2025

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

Direct link to Zoom:

<https://us02web.zoom.us/j/81253289412?pwd=6JRmCovHkKhXm2xyxP9G2IN6Ta3mH1.1>

- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 812 5328 9412

Passcode: SFD

AGENDA
SOUTH FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING
MONDAY, FEBRUARY 10, 2025 at 7:00 p.m.

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ACCEPT/AMEND AGENDA**
- 4) **OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
- 5) **CLOSE PUBLIC SESSION**
- 6) **ELECTION OF OFFICERS**
- 7) **MINUTES TO BE ACCEPTED**
 - a) Regular Monthly Meeting of January 13, 2025
 - b) Annual Meeting of February 3, 2025
- 8) **TAX COLLECTOR’S REPORTS – JANUARY 2025**
 - a) Refunds: \$1,066.85
 - b) Tax Collector’s Reports
- 9) **FINANCIAL REPORTS**
 - a) Monthly Expense Detail: December 2024 and January 2025
 - b) Profit & Loss Budget vs. Actual: July 2024 through January 2025
 - c) Cash Balance Report: January 2025
- 10) **ADMINISTRATIVE REPORTS – JANUARY 2025**
- 11) **COMMISSIONER REPORTS – JANUARY 2025**
 - a) Building Committee: Commissioner Thazhampallath
 - b) Pension Committee: Commissioner Gregorio
 - c) Public Safety Telecommunications: Commissioner Giuliano
 - d) By-Laws Committee: Commissioner Giuliano
 - e) Riverfront Redevelopment Update: Commissioner Pessina
- 12) **OLD BUSINESS**
 - a) District Economic Development Updates
- 13) **NEW BUSINESS**
- 14) **OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**
- 15) **CLOSE PUBLIC SESSION**
- 16) **ADJOURNMENT**

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing

Link to Zoom: <https://us02web.zoom.us/j/81253289412?pwd=6JRmCovHkKhXm2xyxP9G2IN6Ta3mH1.1>

Via telephone: 646-558-8656

Meeting I.D. 812 5328 9412

Passcode: SFD

**SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT**

**Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, January 13, 2025 at 7:00 p.m.**

Held at the firehouse and via Zoom - Meeting I.D. 847 8655 9523

Present: Commissioners Kleckowski, Giuliano, Pessina, Thazhampallath, and Gregorio; Chief Trzaski, Deputy Chief Fischer; members of the public.

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:05 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

The agenda was accepted as presented.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:06 p.m.

Joan Liska, Kelsey Street

Ms. Liska expressed her concerns about the scarcity of fire hydrants in and around her residence and spoke of the devastating affects it has had in the past. She advised the commission that she would like to donate an inversion table to the fire department.

Dan Penney

Mr. Penney inquired about certain expenditures listed in the Monthly Expense Detail Report and asked if the larger expenditures were voted on and approved by the board. He urged the By-Laws Revision Committee to thoroughly review the charter prior to recommending changes to the by-laws. Mr. Penney reminded the commission that election records are to be secure. He also suggested a per diem, interim back-up staff member when administrative staff if not available.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:16 p.m.

6. MINUTES TO BE ACCEPTED

a. Special Meeting of December 9, 2024

The minutes were accepted as presented.

b. Regular Monthly Meeting of December 9, 2024

The minutes were accepted as presented.

7. TAX COLLECTOR'S REPORTS – DECEMBER 2024

a. Refunds: \$11,987.72

MOTION to accept refunds in the amount of \$11,987.72 by Comm. Thazhampallath/Comm. Pessina. Unanimously approved.

b. Acceptance of the Tax Collector's Reports

The Tax Collector's Reports were accepted as presented.

8. FINANCIAL REPORTS

- a. Monthly Expense Detail: November 2024 and December 2024
- b. Profit & Loss Budget vs. Actual: July 2024 through December 2024
- c. Cash Balance Report: December 2024

The financial reports were accepted as presented.

9. ADMINISTRATIVE REPORTS – DECEMBER 2024

Chief Trzaski provided an overview of the administrative reports and answered questions of the commissioners. He emphasized and commended all the efforts and initiatives involving high fire danger. The chief reported that 3,000 pounds of food and monetary donations were donated to Amazing Grace Food Pantry by Local 3918 as a result of their food drive at Big Y. Annual apparatus maintenance has been completed. South Fire will be hosting this year's city-wide fire prevention poster contest awards ceremony. Chief Trzaski reminded the commission about the Employee and Citizen Awards Ceremony being held in January.

10. COMMISSIONER REPORTS

- a. **Building Committee: Commissioner Thazhampallath**
Commissioner Thazhampallath gave a brief update about the renovation project. Significant progress is being made. It is anticipated that the project will be completed in April/May 2005.
- b. **Pension Committee: Commissioner Gregorio** Nothing new to report.
- c. **Public Safety Telecommunications: Commissioner Giuliano**
Commissioner Giuliano was not present to provide an update; the reports are attached to the meeting packet for review. Chief Trzaski reported all three fire departments are now operating on one channel due to a restructuring of dispatch. This change will significantly enhance the safety of operations.
- d. **By-Laws Committee: Commissioner Giuliano**
Chairwoman Kleckowski reported that the committee has begun meeting.
- e. **Riverfront Redevelopment Update: Commissioner Pessina**
Commissioner Pessina provided a brief update.

Chief Trzaski advised the commission that Jackson Corrugated has been scheduled for demolition.

11. OLD BUSINESS

- a. **District Economic Development Updates**

The commission discussed the youth soccer complex being built at the former CL&P service center site on Randolph Road and elaborated on the prospect of an on-site brewery run by Eli Cannon's.

12. NEW BUSINESS

- a. **Set hours for February 3, 2025 commissioner election**

MOTION to set the hours for the February 3, 2025 commissioner election from 8:00 a.m. to 8:00 p.m. by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 8:27 p.m.

Dan Penney

Mr. Penney suggested that the commission identify a coordinator for FOI requests. He also reminded them that draft minutes must be available within 7 days of a meeting and action items must be available within 48 hours of a meeting. He told the commissioners that no votes should be taken in executive session, even the

vote to come out of executive session. The chairs disagreed with the comment. Mr. Penney thanked Commissioner Giuliano for his support of the new sports complex.

14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 8:00 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Pessina/Comm. Gregorio. Unanimously approved.

The meeting adjourned at 8:01 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

**SOUTH FIRE DISTRICT
of the City of Middletown
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457**

**Annual Meeting Minutes
February 3, 2025 – 8:00 a.m.**

Held at the firehouse and via Zoom - Meeting I.D. 859 7717 8898

Present: Commissioners Kleckowski, Giuliano, Gregorio, Thazhampallath (arrived at 8:02 a.m.), and Pessina (via phone); Chief Trzaski

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 8:01 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. READING OF THE LEGAL NOTICE

Chairwoman Kleckowski read the Legal Notice which was published in the Middletown Press on January 21, 2025.

MOTION to recess the meeting until 8:00 p.m. by Comm. Kleckowski/Comm. Gregorio. Unanimously approved.

4. VOTING FOR COMMISSIONER POSITION

Voting began at 8:04 a.m. by tabulator.

5. BOARD OF FIRE COMMISSIONERS CONVENE

Chairwoman Kleckowski called the meeting back to order at 8:07 p.m.

Present: Commissioners Kleckowski, Gregorio, and Pessina (via Zoom); Chief Trzaski, Deputy Chief Fischer (via Zoom); members of the public and staff members.

Absent: Commissioner Thazhampallath

The Pledge of Allegiance was recited.

6. ANNOUNCEMENT OF ELECTION RESULTS

Chairwoman Kleckowski announced the results of the commissioner election as follows:

	Sebastian N. Giuliano	Daniel J. Penney
Votes by Ballot Tabulator	124	86
Votes by Absentee Ballots	9	1
Total Number of Votes	133	87

Sebastian N. Giuliano was elected to fill the commissioner vacancy for a five-year term, commencing February 4, 2025 at 12:00 noon. (Chairwoman Kleckowski administered the Oath of Office after the meeting adjourned.)

7. **ACCOUNTING OF FISCAL AFFAIRS OF THE SOUTH FIRE DISTRICT FOR FISCAL YEAR ENDING JUNE 30, 2024**
Per Connecticut General Statutes (C.G.S. Section 7-393) and State Single Audit Regulations (Section 4-236-25) an Audit Submission Extension Request Form has been submitted to the Office of Policy and Management.

8. **ADJOURNMENT**

MOTION to adjourn by Comm. Gregorio/Comm. Pessina. Unanimously approved.

The meeting adjourned at 8:16 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of the meeting is available upon request in accordance with Freedom of Information requirements.

Refund Report SOUTH FIRE DISTRICT As Of Date 01/31/2025 Cash Type : SFD Date: 01/31/2025 Page: 1
 Conditions : Year 2008 To 2023 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All Terminal # : All
 Bill # S-D Name Tax Paid Int Paid Lien Paid Fee Paid Bint Paid Tot Paid Bank Prop Loc./Vehicle Last Date RF

2022-01-0001631	2	BRAMATO MARISA R11191	-414.26	0.00	0.00	0.00	0.00	0.00	0.00	-414.26	01/16/2025	90	87 WATCH HILL DR
TOT REAL ESTATE	# Of Accts: 1	SFD	-414.26	0.00	0.00	0.00	0.00	0.00	0.00	-414.26			
2022-03-0053773	2	BROCK RICHARD Y 53773	-82.59	0.00	0.00	0.00	0.00	0.00	0.00	-82.59	01/16/2025		C212941 1GTV2MEC6HZ120094
2022-03-0073626	2	NIELSEN ERICA L 73626	2.43	0.00	0.00	0.00	0.00	0.00	0.00	2.43	01/16/2025		AX09495 4T1BG22K6YU954458
2022-03-0073626	2	NIELSEN ERICA L 73626	-9.24	0.00	0.00	0.00	0.00	0.00	0.00	-9.24	01/16/2025		AX09495 4T1BG22K6YU954458
TOT MOTORVEHICLE	# Of Accts: 3	SFD	-89.40	0.00	0.00	0.00	0.00	0.00	0.00	-89.40			
YEAR 2022	# Of Accts: 4	SFD	-503.66	0.00	0.00	0.00	0.00	0.00	0.00	-503.66			
2023-01-0001689	2	BRAMATO MARISA R11191	-414.26	0.00	0.00	0.00	0.00	0.00	0.00	-414.26	01/16/2025	90	87 WATCH HILL DR
TOT REAL ESTATE	# Of Accts: 1	SFD	-414.26	0.00	0.00	0.00	0.00	0.00	0.00	-414.26			
2023-03-0052752	2	BETTY ROXANNE M 52753	-17.27	0.00	0.00	0.00	0.00	0.00	0.00	-17.27	01/29/2025		912UNZ 1HGCT2B87FA002061
2023-03-0053757	2	BROCK RICHARD Y 53759	-44.37	0.00	0.00	0.00	0.00	0.00	0.00	-44.37	01/16/2025		C212941 1GTV2MEC6HZ120094
2023-03-0054756	2	CAPPIELLO CAROLYN R 54757	-19.82	0.00	0.00	0.00	0.00	0.00	0.00	-19.82	01/29/2025		492GBW 2T3G1RFV3KC035618
2023-03-0055234	2	CCAP AUTO LEASE LTD 55236	-3.70	0.00	0.00	0.00	0.00	0.00	0.00	-3.70	01/16/2025	M004	AX58493 1C4RJFAG4LC271262
2023-03-0058362	2	DESTEFANO ANDREA C 58366	-6.57	0.00	0.00	0.00	0.00	0.00	0.00	-6.57	01/29/2025		AM11543 1C4EJWFG0FL729796
2023-03-0070639	2	MARTIN LISA W 70652	-12.01	0.00	0.00	0.00	0.00	0.00	0.00	-12.01	01/16/2025		AG73346 2T2HK31U27C008662
2023-03-0070806	2	MATHIASON SHANE P 70819	-3.93	0.00	0.00	0.00	0.00	0.00	0.00	-3.93	01/16/2025		AN54100 1N6BA0CH7EN503376
2023-03-0074049	2	NISSAN INFINITI LT LLC 74061	-21.94	0.00	0.00	0.00	0.00	0.00	0.00	-21.94	01/29/2025	M009	BR22413 JN8AF3BBXMM206865
2023-03-0074069	2	NISSAN INFINITI LT LLC 74061	-12.82	0.00	0.00	0.00	0.00	0.00	0.00	-12.82	01/29/2025	M009	BC59821 JN1BJ1BW5MM667603
TOT MOTORVEHICLE	# Of Accts: 9	SFD	-142.43	0.00	0.00	0.00	0.00	0.00	0.00	-142.43			
2023-04-0085070	2	RAYNOR LEON 85070	-6.50	0.00	0.00	0.00	0.00	0.00	0.00	-6.50	01/29/2025		MA9607 3FAHF0JGXR419992
TOT MV SUPPLEMEN	# Of Accts: 1	SFD	-6.50	0.00	0.00	0.00	0.00	0.00	0.00	-6.50			
YEAR 2023	# Of Accts: 11	SFD	-563.19	0.00	0.00	0.00	0.00	0.00	0.00	-563.19			
GRAND TOTAL	# Of Accts: 15	SFD	-1,066.85	0.00	0.00	0.00	0.00	0.00	0.00	-1,066.85			

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS JANUARY 2025	
REAL ESTATE	\$ 20,921.57
PERSONAL PROPERTY	\$ 275.33
MOTOR VEHICLE	\$ 2,876.43
SUPPLEMENTAL MOTOR VEHICLE	\$ 18,851.22
BACK TAXES	\$ 16,564.24
CURRENT INTEREST	\$ 2,489.33
BACK INTEREST	\$ 6,170.29
FEES PAID	\$ 938.51
LIENS RELEASED	\$ 120.00
COLLECTIONS 2024/2025	\$ 69,206.92
JULY	\$ 6,418,824.11
AUGUST	\$ 395,142.84
SEPTEMBER	\$ 69,417.84
OCTOBER	\$ 98,403.35
NOVEMBER	\$ 62,214.14
DECEMBER	\$ 42,249.32
JANUARY	\$ 69,206.92
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	\$ 7,155,458.52
GRANTS RECEIVED	
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ 201,650.00
TOTAL GRANTS	\$ 201,650.00
TOTAL YEAR-TO-DATE	\$ 7,357,108.52
Respectfully submitted by:	
Lee Matterazzo, CCMC, Tax Collector South Fire District	

Tax Collections
January 2025

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,002,214.76	\$ 5,971,398.92	\$22,033.52	99.85%	\$14,461.56
PP	\$ 926,543.70	\$ 918,835.50	\$0.00	99.17%	\$496.53
MV	\$ 250,618.78	\$ 216,981.29	\$1,659.57	87.24%	\$0.00
MVS	\$ 34,795.10	\$ 18,851.22	\$6.50	54.20%	\$71.83
TOTAL	\$ 7,214,172.34	\$ 7,126,066.93	\$ 23,699.59	99.11%	\$ 15,029.92

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

South Fire District
Monthly Expense Detail
 December 2024 and January 2025

10/46

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	12/03/2024	Earthlight Power, LLC.	498.60		498.60
	12/30/2024	Eversource	213.61		712.21
	12/30/2024	Eversource	2,113.84		2,826.05
	01/02/2025	Earthlight Power, LLC.	389.70		3,215.75
Total 7201 · Electricity			3,215.75	0.00	3,215.75
7202 · Water and Sewer					
	12/01/2024	Middletown Water & Sewer Dept	260.49		260.49
	01/01/2025	Middletown Water & Sewer Dept	142.59		403.08
Total 7202 · Water and Sewer			403.08	0.00	403.08
7203 · Heating					
	12/03/2024	Eversource	953.51		953.51
	01/03/2025	Eversource	1,440.10		2,393.61
Total 7203 · Heating			2,393.61	0.00	2,393.61
7204 · Telephone					
	12/15/2024	Frontier Communications	250.30		250.30
	01/15/2025	Frontier Communications	252.13		502.43
Total 7204 · Telephone			502.43	0.00	502.43
7401 · Fuel					
	12/10/2024	Grainger	44.28		44.28
	12/23/2024	WEX Bank - Small Bus. Card	1,658.76		1,703.04
	12/30/2024	Grainger	44.28		1,747.32
	01/06/2025	Dime Oil, LLC.	3,005.39		4,752.71
	01/23/2025	WEX Bank - Small Bus. Card	1,286.99		6,039.70
	01/29/2025	Grainger	39.92		6,079.62
Total 7401 · Fuel			6,079.62	0.00	6,079.62
7403-1 · Apparatus Preventative Maint.					
	12/18/2024	First Line Emergency	385.00		385.00
	12/18/2024	First Line Emergency	385.00		770.00
	12/18/2024	First Line Emergency	385.00		1,155.00
	12/20/2024	First Line Emergency	1,150.00		2,305.00
	12/20/2024	First Line Emergency	110.00		2,415.00
	12/20/2024	First Line Emergency	265.00		2,680.00
	12/20/2024	First Line Emergency	222.50		2,902.50
	12/20/2024	First Line Emergency	38.61		2,941.11
	01/20/2025	First Line Emergency	905.00		3,846.11
	01/20/2025	First Line Emergency	880.00		4,726.11

South Fire District
Monthly Expense Detail
December 2024 and January 2025

11/46

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7403-1 · Apparatus Preventative Maint., continued					
	01/20/2025	First Line Emergency	110.00		4,836.11
	01/20/2025	First Line Emergency	129.38		4,965.49
Total 7403-1 · Apparatus Preventative Maint.			<u>4,965.49</u>	0.00	<u>4,965.49</u>
7403 · Vehicle Repairs					
	12/07/2024	Jerry's Marine Service	270.00		270.00
	12/28/2024	Ace Home Center	8.98		278.98
Total 7403 · Vehicle Repairs			<u>278.98</u>	0.00	<u>278.98</u>
7404 · NFPA/OSHA Compliance					
	12/04/2024	TSI Incorporated	870.00		870.00
	01/25/2025	Central Systems, Inc.	470.00		1,340.00
	01/31/2025	HAAS Alert	1,198.00		2,538.00
Total 7404 · NFPA/OSHA Compliance			<u>2,538.00</u>	0.00	<u>2,538.00</u>
7406 · Vehicle Supplies					
	01/31/2025	Advance Auto Parts	58.09		58.09
	01/31/2025	Advance Auto Parts	25.52		83.61
Total 7406 · Vehicle Supplies			<u>83.61</u>	0.00	<u>83.61</u>
7501 · Insurance-Workers Compensation					
	12/01/2024	Benchmark Insurance Company	16,866.80		16,866.80
	01/01/2025	Benchmark Insurance Company	16,866.80		33,733.60
Total 7501 · Insurance-Workers Compensation			<u>33,733.60</u>	0.00	<u>33,733.60</u>
7502 · Insurance - Commercial Package					
	12/03/2024	Acrisure New England Part. Ins. Serv.,LLC	13,192.00		13,192.00
Total 7502 · Insurance - Commercial Package			<u>13,192.00</u>	0.00	<u>13,192.00</u>
7512 · Pension - Defined Contribution					
	12/12/2024	Lincoln Financial - Pension 401	32,674.99		32,674.99
	01/06/2025	Lincoln Financial - Pension 401	32,006.91		64,681.90
Total 7512 · Pension - Defined Contribution			<u>64,681.90</u>	0.00	<u>64,681.90</u>
7701 · Tax Collector's Expense					
	12/10/2024	CT Tax Collectors' Association, Inc.	75.00		75.00
	01/02/2025	Quality Data Service, Inc	85.00		160.00
	01/02/2025	Quality Data Service, Inc	850.72		1,010.72
	01/02/2025	Quality Data Service, Inc	217.14		1,227.86
	01/07/2025	Middlesex County Tax Collectors Assoc.	20.00		1,247.86
	01/31/2025	Bank of America	160.61		1,408.47
Total 7701 · Tax Collector's Expense			<u>1,408.47</u>	0.00	<u>1,408.47</u>

South Fire District
Monthly Expense Detail
December 2024 and January 2025

12/46

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7702 · Professional Org / Periodicals					
	12/13/2024	Middlesex County Fire Chief's Assn.	100.00		100.00
	12/19/2024	Hartford Courant - Subscription	396.73		496.73
	01/31/2025	Bank of America	60.00		556.73
Total 7702 · Professional Org / Periodicals			556.73	0.00	556.73
7703 · Office Expenses					
	12/31/2024	Bank of America	250.26		250.26
	01/31/2025	Bank of America	26.67		276.93
	01/31/2025	Bank of America	56.96		333.89
	01/31/2025	Bank of America	65.86		399.75
	01/31/2025	Bank of America	95.07		494.82
	01/31/2025	Bank of America	656.82		1,151.64
	01/31/2025	Bank of America	154.00		1,305.64
Total 7703 · Office Expenses			1,305.64	0.00	1,305.64
7706 · Postage					
	12/09/2024	FedEx	54.51		54.51
	12/16/2024	FedEx	7.33		61.84
	01/13/2025	FedEx	19.22		81.06
	01/20/2025	FedEx	10.39		91.45
Total 7706 · Postage			91.45	0.00	91.45
7708 · Commissioner's Compensation					
	12/04/2024	Paychex	750.00		750.00
	12/31/2024	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			1,500.00	0.00	1,500.00
7709 · Activity Expense					
	12/31/2024	Bank of America	3,805.00		3,805.00
	12/31/2024	Bank of America	56.99		3,861.99
	01/30/2025	SignMart	640.00		4,501.99
	01/31/2025	Bank of America	49.83		4,551.82
	01/31/2025	Bank of America	50.86		4,602.68
	01/31/2025	Bank of America	262.60		4,865.28
	01/31/2025	Bank of America	194.97		5,060.25
	01/31/2025	Bank of America	56.57		5,116.82
Total 7709 · Activity Expense			5,116.82	0.00	5,116.82
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - General/Labor					
	01/04/2025	Summa & Ryan, PC	97.50		97.50
Total 7711A · Legal Expense - General/Labor			97.50	0.00	97.50

South Fire District
Monthly Expense Detail
December 2024 and January 2025

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7711 · Legal Expense, continued					
7711B · Legal Expense - H & H					
	12/04/2024	Nuzzo & Roberts, LLC.	562.50		562.50
	12/04/2024	Nuzzo & Roberts, LLC.	654.52		1,217.02
	01/07/2025	Nuzzo & Roberts, LLC.	47.50		1,264.52
			<u>1,264.52</u>	<u>0.00</u>	<u>1,264.52</u>
Total 7711B · Legal Expense - H & H					
Total 7711 · Legal Expense			1,362.02	0.00	1,362.02
7710 · Professional Services - Other					
	12/05/2024	Paychex	138.43		138.43
	12/05/2024	Paychex	59.95		198.38
	12/05/2024	Paychex	66.49		264.87
	12/12/2024	Paychex	138.43		403.30
	12/12/2024	Paychex	59.95		463.25
	12/19/2024	Paychex	136.25		599.50
	12/19/2024	Paychex	59.95		659.45
	12/26/2024	Paychex	138.43		797.88
	12/26/2024	Paychex	62.13		860.01
	12/31/2024	Merrick & Associates, LLC	400.00		1,260.01
	01/02/2025	Paychex	136.25		1,396.26
	01/02/2025	Paychex	62.13		1,458.39
	01/02/2025	Paychex	66.49		1,524.88
	01/09/2025	Paychex	136.25		1,661.13
	01/09/2025	Paychex	18.00		1,679.13
	01/09/2025	Paychex	28.00		1,707.13
	01/09/2025	Paychex	497.00		2,204.13
	01/09/2025	Paychex	62.13		2,266.26
	01/16/2025	Paychex	136.25		2,402.51
	01/16/2025	Paychex	62.13		2,464.64
	01/23/2025	Paychex	136.25		2,600.89
	01/23/2025	Paychex	62.13		2,663.02
	01/30/2025	Paychex	136.25		2,799.27
	01/30/2025	Paychex	62.13		2,861.40
			<u>2,861.40</u>	<u>0.00</u>	<u>2,861.40</u>
Total 7710 · Professional Services - Other					
Total 7710 · Professional Services			4,223.42	0.00	4,223.42
7712 · Office Equipment					
	12/31/2024	Bank of America	109.34		109.34
Total 7712 · Office Equipment			109.34	0.00	109.34
7714 · Advertising / Voting					
	12/31/2024	Middletown Press- Hearst Media Services	158.30		158.30
	01/27/2025	LHS Associates, Inc.	500.00		658.30

South Fire District
Monthly Expense Detail
December 2024 and January 2025

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7714 · Advertising / Voting, continued					
	01/27/2025	LHS Associates, Inc.	187.20		845.50
	01/27/2025	LHS Associates, Inc.	50.00		895.50
Total 7714 · Advertising / Voting			<u>895.50</u>	<u>0.00</u>	<u>895.50</u>
7716 · Archive Services					
	12/31/2024	Hartford Despatch & Storage	195.00		195.00
Total 7716 · Archive Services			<u>195.00</u>	<u>0.00</u>	<u>195.00</u>
7717 · Software Support					
	12/31/2024	Bank of America	142.00		142.00
	01/02/2025	websolutions DBA Exposure	105.00		247.00
	01/31/2025	Bank of America	142.00		389.00
Total 7717 · Software Support			<u>389.00</u>	<u>0.00</u>	<u>389.00</u>
7801 · Repairs Building					
	12/28/2024	Ace Home Center	23.38		23.38
	12/28/2024	Ace Home Center	8.99		32.37
	12/31/2024	Bank of America	130.19		162.56
	12/31/2024	Bank of America	13.89		176.45
	12/31/2024	Bank of America	139.35		315.80
	12/31/2024	Bank of America	7.62		323.42
Total 7801 · Repairs Building			<u>323.42</u>	<u>0.00</u>	<u>323.42</u>
7802 · Supplies Maintenance					
	12/05/2024	W.B. Mason Company, Inc.	325.09		325.09
	12/19/2024	W.B. Mason Company, Inc.	310.56		635.65
	12/28/2024	Ace Home Center	148.42		784.07
	12/28/2024	Ace Home Center		17.99	766.08
	12/28/2024	Ace Home Center		2.00	764.08
	12/31/2024	Bank of America	90.00		854.08
	12/31/2024	Bank of America	48.91		902.99
	12/31/2024	Bank of America	38.97		941.96
	12/31/2024	Bank of America	19.97		961.93
	12/31/2024	Bank of America	13.92		975.85
	12/31/2024	Bank of America	54.96		1,030.81
	12/31/2024	Bank of America	88.35		1,119.16
	01/03/2025	W.B. Mason Company, Inc.	66.44		1,185.60
	01/09/2025	W.B. Mason Company, Inc.	76.62		1,262.22
	01/22/2025	Trzaski, James	176.14		1,438.36
	01/29/2025	Paychex	9.99		1,448.35
	01/31/2025	Bank of America	89.93		1,538.28
	01/31/2025	Bank of America	29.69		1,567.97

South Fire District
Monthly Expense Detail
December 2024 and January 2025

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7802 · Supplies Maintenance, continued					
	01/31/2025	Bank of America	50.17		1,618.14
	01/31/2025	Bank of America	23.58		1,641.72
Total 7802 · Supplies Maintenance			1,661.71	19.99	1,641.72
7803 · Services					
	12/03/2024	A & A Office Systems, Inc. - Usage	34.36		34.36
	12/03/2024	JP Bellamo & Sons, Inc.	50.00		84.36
	12/06/2024	Comcast	174.35		258.71
	12/07/2024	De Lage Landen Financial Services, Inc.	121.00		379.71
	12/07/2024	Comcast	22.48		402.19
	12/11/2024	Pitney Bowes Inc. - Quarterly	217.86		620.05
	12/23/2024	All Waste	200.00		820.05
	01/06/2025	JP Bellamo & Sons, Inc.	50.00		870.05
	01/06/2025	Comcast	181.47		1,051.52
	01/07/2025	Comcast	26.92		1,078.44
	01/08/2025	De Lage Landen Financial Services, Inc.	121.00		1,199.44
	01/10/2025	River Valley Oil Service	150.00		1,349.44
	01/13/2025	Middletown Fire Dept	250.00		1,599.44
	01/24/2025	All Waste	200.00		1,799.44
Total 7803 · Services			1,799.44	0.00	1,799.44
7901 · Emergency Medical Equipment					
	12/02/2024	Common Cents EMS Supply, LLC.	23.48		23.48
	12/06/2024	Common Cents EMS Supply, LLC.	428.40		451.88
	12/13/2024	Common Cents EMS Supply, LLC.	525.38		977.26
	12/19/2024	Common Cents EMS Supply, LLC.	25.94		1,003.20
	01/03/2025	Common Cents EMS Supply, LLC.	61.50		1,064.70
	01/14/2025	Common Cents EMS Supply, LLC.	416.77		1,481.47
	01/23/2025	Common Cents EMS Supply, LLC.	123.30		1,604.77
	01/24/2025	Common Cents EMS Supply, LLC.	57.65		1,662.42
Total 7901 · Emergency Medical Equipment			1,662.42	0.00	1,662.42
7903 · Training					
	12/02/2024	Commission on Fire Prevention and Control	375.00		375.00
	12/02/2024	Commission on Fire Prevention and Control	375.00		750.00
	12/02/2024	Commission on Fire Prevention and Control	410.00		1,160.00
	12/02/2024	Commission on Fire Prevention and Control	210.00		1,370.00
	12/02/2024	Zajac, Robert	362.39		1,732.39
	12/09/2024	Commission on Fire Prevention and Control	450.00		2,182.39
	12/12/2024	CT Fire Academy Bookstore	226.46		2,408.85
	12/20/2024	Commission on Fire Prevention and Control	185.00		2,593.85
	12/20/2024	Commission on Fire Prevention and Control	210.00		2,803.85

South Fire District
Monthly Expense Detail
December 2024 and January 2025

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7903 · Training, continued					
	12/20/2024	Commission on Fire Prevention and Control	10.00		2,813.85
	12/20/2024	Commission on Fire Prevention and Control	10.00		2,823.85
	12/24/2024	Commission on Fire Prevention and Control	1,350.00		4,173.85
	12/28/2024	Ace Home Center	89.31		4,263.16
	01/07/2025	Prodigy	1,190.00		5,453.16
	01/16/2025	Commission on Fire Prevention and Control	450.00		5,903.16
	01/28/2025	Ace Home Center	27.85		5,931.01
	01/28/2025	Ace Home Center	26.08		5,957.09
	01/29/2025	Paychex	20.00		5,977.09
	01/31/2025	Bank of America	58.35		6,035.44
	01/31/2025	Bank of America	72.74		6,108.18
			<u>6,108.18</u>	<u>0.00</u>	<u>6,108.18</u>
Total 7903 · Training					
7904 · Fire Education and Prevention					
7904A · Open House					
	12/12/2024	ServPro		175.00	-175.00
			<u>0.00</u>	<u>175.00</u>	<u>-175.00</u>
Total 7904A · Open House					
7904 · Fire Education and Prevention - Other					
	01/02/2025	eAccess Solutions, Inc.	646.21		646.21
	01/31/2025	Bank of America	725.00		1,371.21
	01/31/2025	Bank of America	169.56		1,540.77
			<u>1,540.77</u>	<u>0.00</u>	<u>1,540.77</u>
Total 7904 · Fire Education and Prevention - Other					
Total 7904 · Fire Education and Prevention			1,540.77	175.00	1,365.77
7905 · Fire Fighting Equipment					
	12/10/2024	Grainger	37.28		37.28
	12/16/2024	U.S. Darkwater, LLC.	89.98		127.26
	12/16/2024	U.S. Darkwater, LLC.	64.99		192.25
	12/31/2024	Firematic Supply Co. Inc.	5,432.00		5,624.25
			<u>5,624.25</u>	<u>0.00</u>	<u>5,624.25</u>
Total 7905 · Fire Fighting Equipment					
7906 · Special Service Units					
	12/16/2024	U.S. Darkwater, LLC.	139.98		139.98
	12/16/2024	U.S. Darkwater, LLC.	64.99		204.97
	12/16/2024	U.S. Darkwater, LLC.	39.99		244.96
	12/16/2024	U.S. Darkwater, LLC.	39.99		284.95
	12/16/2024	U.S. Darkwater, LLC.	40.00		324.95
			<u>324.95</u>	<u>0.00</u>	<u>324.95</u>
Total 7906 · Special Service Units					

South Fire District
Monthly Expense Detail
 December 2024 and January 2025

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7907 · Fire Marshal's Office					
	12/31/2024	Bank of America	10.79		10.79
	01/31/2025	Bank of America	10.79		21.58
Total 7907 · Fire Marshal's Office			<u>21.58</u>	0.00	<u>21.58</u>
7909 · Uniforms					
	12/05/2024	Municipal Emergency Services/Shipman's	123.50		123.50
	12/12/2024	Lynch, John K.		186.50	-63.00
	12/13/2024	Municipal Emergency Services/Shipman's	136.00		73.00
	12/26/2024	Monaghan, Jesse		102.50	-29.50
	12/26/2024	Smith, Christopher		11.50	-41.00
	12/26/2024	Whalen, Kevin		137.50	-178.50
	01/13/2025	Capitol Uniform and Supply, LLC.	1,076.93		898.43
	01/16/2025	Capitol Uniform and Supply, LLC.	49.99		948.42
	01/23/2025	Gregorio, Jr., William F.		25.00	923.42
	01/31/2025	Bank of America	78.75		1,002.17
Total 7909 · Uniforms			<u>1,465.17</u>	463.00	<u>1,002.17</u>
7910 · Protective Clothing/Equipment					
7910A · Gear Cleaning/Inspection/Repair					
	12/06/2024	Lion Group, Inc.	75.00		75.00
Total 7910A · Gear Cleaning/Inspection/Repair			<u>75.00</u>	0.00	<u>75.00</u>
Total 7910 · Protective Clothing/Equipment			<u>75.00</u>	0.00	<u>75.00</u>
7912 · Cellular Phones					
	12/11/2024	AT&T Mobility	591.50		591.50
	01/11/2025	AT&T Mobility	591.52		1,183.02
Total 7912 · Cellular Phones			<u>1,183.02</u>	0.00	<u>1,183.02</u>
7915 · Medical Testing					
	12/30/2024	Higgins Electric, Inc.	343.75		343.75
	12/31/2024	United Diagnostic Services, LLC.	17,825.00		18,168.75
	12/31/2024	Bank of America	751.81		18,920.56
Total 7915 · Medical Testing			<u>18,920.56</u>	0.00	<u>18,920.56</u>
7916 · Breathing Apparatus-Test Repair					
	12/12/2024	Municipal Emergency Services/Shipman's	181.75		181.75
Total 7916 · Breathing Apparatus-Test Repair			<u>181.75</u>	0.00	<u>181.75</u>

South Fire District
Monthly Expense Detail
 December 2024 and January 2025

<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
8999 · CNR Current Year				
8999SFD · SFD Building Project				
Phase2 · SFD Building Project Phase 2				
12/31/2024	Milestone Construction Services, LLC.	114,013.27		114,013.27
01/06/2025	Landmark Architects, P.C.	5,000.00		119,013.27
01/10/2025	Atlantic Ventilating & Equipment Co., Inc	1,750.00		120,763.27
Total Phase2 · SFD Building Project Phase 2		<u>120,763.27</u>	<u>0.00</u>	<u>120,763.27</u>
Total 8999SFD · SFD Building Project		<u>120,763.27</u>	<u>0.00</u>	<u>120,763.27</u>
Total 8999 · CNR Current Year		<u>120,763.27</u>	<u>0.00</u>	<u>120,763.27</u>
TOTAL		<u><u>309,514.93</u></u>	<u><u>657.99</u></u>	<u><u>308,856.94</u></u>

South Fire District
Profit & Loss Budget vs. Actual
 July 2024 through January 2025

	<u>Jul '24 - Jan 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	7,106,561.05	7,152,310.00	-45,748.95	99.36%
4102 · Interest and Liens	43,416.08	30,000.00	13,416.08	144.72%
4103 · Tax Refunds	-38,729.51	0.00	-38,729.51	100.00%
4104 · Fees	4,640.87	0.00	4,640.87	100.00%
4105 · Prior Year Tax Collections	-21,197.22	0.00	-21,197.22	100.00%
4107 · Tax Supplemental MV	18,851.22	15,000.00	3,851.22	125.68%
4204 · Municipal Grants & Rev. Sharing	879,767.66	0.00	879,767.66	100.00%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.00%
4301 · Investment Income	86,816.64	15,000.00	71,816.64	578.78%
4901 · Miscellaneous Income	243.02	0.00	243.02	100.00%
Total Income	<u>8,282,019.81</u>	<u>7,413,960.00</u>	<u>868,059.81</u>	<u>111.71%</u>
Expense				
7201 · Electricity	10,654.80	22,500.00	-11,845.20	47.36%
7202 · Water and Sewer	1,557.50	2,500.00	-942.50	62.30%
7203 · Heating	5,241.41	15,000.00	-9,758.59	34.94%
7204 · Telephone	1,774.70	3,000.00	-1,225.30	59.16%
7401 · Fuel	21,183.44	45,000.00	-23,816.56	47.07%
7403-1 · Apparatus Preventative Maint.	7,315.49	12,650.00	-5,334.51	57.83%
7403 · Vehicle Repairs	30,930.26	20,000.00	10,930.26	154.65%
7404 · NFPA/OSHA Compliance	19,844.04	25,000.00	-5,155.96	79.38%
7406 · Vehicle Supplies	299.22	2,000.00	-1,700.78	14.96%
7501 · Insurance-Workers Compensation	114,794.60	202,016.00	-87,221.40	56.83%
7502 · Insurance - Commercial Package	39,575.00	55,000.00	-15,425.00	71.96%
7503 · Insurance - Medical	586,695.57	1,067,446.00	-480,750.43	54.96%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.00%
7509 · Insurance - Life and Disability	16,845.13	31,075.00	-14,229.87	54.21%
7512 · Pension - Defined Contribution	227,003.43	392,913.00	-165,909.57	57.77%
7513 · Unused Sick Time	0.00	20,321.00	-20,321.00	0.00%
7601 · Salaries - Fire Department	1,771,333.84	3,157,136.00	-1,385,802.16	56.11%
7602 · Salaries - Administrative	95,831.13	182,000.00	-86,168.87	52.65%
7603 · Replacement / Call Backs	408,083.44	707,884.00	-299,800.56	57.65%
7604 · Fringe Benefits	82,097.08	136,885.00	-54,787.92	59.98%
7606 · PEB-Uncompensated Absences Exp	16,523.66	10,000.00	6,523.66	165.24%
7607 · PEB-Heart and Hypertension	27,118.63	206,489.00	-179,370.37	13.13%
7609 · Employer - Social Security	146,529.99	259,961.00	-113,431.01	56.37%
7610 · Employer - Medicare	34,268.55	60,798.00	-26,529.45	56.37%
7701 · Tax Collector's Expense	14,061.54	24,000.00	-9,938.46	58.59%
7702 · Professional Org / Periodicals	2,134.46	3,281.00	-1,146.54	65.06%
7703 · Office Expenses	2,457.21	3,500.00	-1,042.79	70.21%
7704 · Auditor	0.00	7,750.00	-7,750.00	0.00%
7705 · Professional Development	4,348.60	8,500.00	-4,151.40	51.16%

South Fire District
Profit & Loss Budget vs. Actual
 July 2024 through January 2025

	<u>Jul '24 - Jan 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7706 · Postage	1,001.10	4,000.00	-2,998.90	25.03%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 · Commissioner's Compensation	5,250.00	9,000.00	-3,750.00	58.33%
7709 · Activity Expense	6,975.10	4,000.00	2,975.10	174.38%
7710 · Professional Services	22,387.77	30,100.00	-7,712.23	74.38%
7712 · Office Equipment	1,261.26	1,200.00	61.26	105.11%
7713 · Actuarial Services	0.00	3,300.00	-3,300.00	0.00%
7714 · Advertising / Voting	1,003.81	8,400.00	-7,396.19	11.95%
7715 · Lien Fees	0.00	1,400.00	-1,400.00	0.00%
7716 · Archive Services	390.00	1,000.00	-610.00	39.00%
7717 · Software Support	41,935.95	59,010.00	-17,074.05	71.07%
7801 · Repairs Building	10,989.34	24,000.00	-13,010.66	45.79%
7802 · Supplies Maintenance	5,977.06	8,900.00	-2,922.94	67.16%
7803 · Services	7,865.01	13,000.00	-5,134.99	60.50%
7805 · Equipment	754.03	4,600.00	-3,845.97	16.39%
7901 · Emergency Medical Equipment	3,515.91	12,500.00	-8,984.09	28.13%
7902 · Computer Equip & Supplies	1,991.07	8,000.00	-6,008.93	24.89%
7903 · Training	34,773.02	37,500.00	-2,726.98	92.73%
7904 · Fire Education and Prevention	7,157.36	7,500.00	-342.64	95.43%
7905 · Fire Fighting Equipment	14,156.42	28,000.00	-13,843.58	50.56%
7906 · Special Service Units	3,369.49	10,000.00	-6,630.51	33.70%
7907 · Fire Marshal's Office	393.18	4,000.00	-3,606.82	9.83%
7909 · Uniforms	8,337.87	40,000.00	-31,662.13	20.85%
7910 · Protective Clothing/Equipment	52,650.20	61,000.00	-8,349.80	86.31%
7911 · Communications	1,237.97	4,500.00	-3,262.03	27.51%
7912 · Cellular Phones	4,156.75	5,600.00	-1,443.25	74.23%
7913 · Breathing Air & Oxygen	1,299.70	1,500.00	-200.30	86.65%
7915 · Medical Testing	20,017.56	12,080.00	7,937.56	165.71%
7916 · Breathing Apparatus-Test Repair	4,246.03	2,800.00	1,446.03	151.64%
8999 · CNR Current Year	913,900.62	265,950.00	647,950.62	343.64%
Total Expense	4,872,011.30	7,413,960.00	-2,541,948.70	65.71%

South Fire District
Cash Balance Report
January 2025

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	7,752,715.87
	Operating - Checking	\$	<u>88,816.18</u>
	Total:	\$	7,841,532.05

Restricted Funds:

CNR	\$	2,063,944.15
Post-Employment Benefits	\$	695,396.01



Office of the Fire Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661

**South Fire Chief's Report for
January 2025**

South Fire District Fire Commission, please accept the fire chief's report for the month of December 2024.

- Attended Fire Commission meeting.
- Facilitated and attended the SFD appreciation breakfast for employees
- Attended By-Law Committee Meetings
- Attended Middlesex County Chiefs Meeting
- Attended Building Committee Meeting
 - Daily meetings with contractors
 - Researching furniture and AV equipment
 - Utility Communications for security system
- Chamber Of Commerce
 - Central Business Meeting
 - Legislative Breakfast
 - Route 9 relocation meeting
- Attended meeting with Homeland Security and Temple
- Facilitated Officers Meeting
- Assisted with and attended SFD Awards Ceremony
- Attended Ct Fire Chief's Meeting in Windsor
- Labor Management meetings
- Beman Middle School 6th grade enrichment program
- HAAS warning system meeting
- Beman Middle School mentor program weekly

Respectfully submitted

James Trzaski
Fire Chief



1000 Bishops Gate Blv. Ste 300
Mt. Laurel, NJ 08054-5404

t1.800.444.4554 Opt.2
f1.800.777.3929

November 25, 2024

Ms. Deborah Kleckowski, Board Chairman
South Fire District of the City of Middletown,
445 Randolph Rd
Middletown, Connecticut, 06457

RE: South Fire District of the City of Middletown, Middlesex County, Connecticut
Public Protection Classification: 02/2Y
Effective Date: March 01, 2025

Dear Ms. Deborah Kleckowski,

We wish to thank you and Chief James Trzaski for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" – formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."

- Communities graded with single "9" or "8B" classifications will remain intact.
- Properties over 5 road miles from a recognized fire station would receive a class 10.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Alex Shubert

Alex Shubert
Manager -National Processing Center

cc: Mr. Wayne Bartolotta, Director, Middletown Central Communications Center
Chief James Trzaski, Chief, South Fire Department
Mr. Joseph Fazzino, Director, Middletown Water Dept

Summary of PPC Review**for****South FD**

FSRS Item	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	2.55	3
422. Credit for Telecommunicators	2.38	4
432. Credit for Dispatch Circuits	1.95	3
440. Credit for Emergency Communications	6.88	10
Fire Department		
513. Credit for Engine Companies	4.54	6
523. Credit for Reserve Pumpers	0.50	0.5
532. Credit for Pumper Capacity	3.00	3
549. Credit for Ladder Service	3.96	4
553. Credit for Reserve Ladder and Service Trucks	0.00	0.5
561. Credit for Deployment Analysis	7.73	10
571. Credit for Company Personnel	8.79	15
581. Credit for Training	6.05	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	36.57	50
Water Supply		
616. Credit for Supply System	28.97	30
621. Credit for Hydrants	2.89	3
631. Credit for Inspection and Flow Testing	4.00	7
640. Credit for Water Supply	35.86	40
Divergence	-3.30	-
1050. Community Risk Reduction	4.48	5.50
Total Credit	80.49	105.5

Final Community Classification = 02/2Y



Incidents by Type

JANUARY 2025

ACTUAL INCIDENT TYPE FOUND	COL_1
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	8
321 - EMS call, excluding vehicle accident with injury	68
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	11
353 - Removal of victim(s) from stalled elevator	3
355 - Confined space rescue	1
381 - Rescue or EMS standby	3
412 - Gas leak (natural gas or LPG)	1
424 - Carbon monoxide incident	1
445 - Arcing, shorted electrical equipment	1
463 - Vehicle accident, general cleanup	2
500 - Service Call, other	7
511 - Lock-out	2
520 - Water problem, other	5
531 - Smoke or odor removal	1
554 - Assist invalid	1
571 - Cover assignment, standby, moveup	2
611 - Dispatched & canceled en route	3
6111	8
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	4
710 - Malicious, mischievous false call, other	2
714 - Central station, malicious false alarm	1
733 - Smoke detector activation due to malfunction	3
735 - Alarm system sounded due to malfunction	1
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	4
9001	1

Incidents by Type

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



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ACTUAL INCIDENT TYPE FOUND	COL_1
9112	1
Total	155



CVH Monthly Incident Report

PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	DISPATCH TYPE	RESPONSE ZONE
2025-01-30 07:56:24	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS - MEDICAL CALL (F)	10
2025-01-30 04:39:36	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS - MEDICAL CALL - W/MEDIC	10
2025-01-28 16:27:12	311 - Medical assist, assist EMS crew	1 LABELLA CIR	EMS- MEDICAL CALL- MFD/SFD	10
2025-01-28 06:53:18	353 - Removal of victim(s) from stalled elevator	12 Joyce Dr	ELEVATOR RESCUE (F)	10
2025-01-24 18:14:49	321 - EMS call, excluding vehicle accident with injury	70 OBRIEN DR	EMS - MEDICAL CALL - W/MEDIC	10
2025-01-23 22:14:29	500 - Service Call, other	225 RIVER RD	SERVICE CALL (F)	10
2025-01-23 14:50:05	353 - Removal of victim(s) from stalled elevator	70 HOLMES DR	ELEVATOR RESCUE (F)	10
2025-01-21 08:06:12	740 - Unintentional transmission of alarm, other	2 Vance Dr	FIRE ALARM - COMM (F)	10
2025-01-20 20:27:11	651 - Smoke scare, odor of smoke	144 HOLMES DR	SMOKE ODOR - INSIDE (F)	10
2025-01-19 07:04:28	321 - EMS call, excluding vehicle accident with injury	144 HOLMES DR	EMS - MEDICAL CALL (F)	10
2025-01-17 16:25:16	500 - Service Call, other	144 HOLMES DR	SERVICE CALL (F)	10
2025-01-16 22:58:25	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS - MEDICAL CALL - W/MEDIC	10
2025-01-13 23:00:23	6111 - Cancelled On-Arrival	1 LABELLA CIR	EMS- MEDICAL CALL- MFD/SFD	10
2025-01-12 20:52:23	611 - Dispatched & canceled en route	70 HOLMES DR	EMS- MEDICAL CALL- MFD/SFD	10
2025-01-11 07:47:15	311 - Medical assist, assist EMS crew	39 TYNAN CIR	EMS - MEDICAL CALL - W/MEDIC	10
2025-01-10 00:26:56	743 - Smoke detector activation, no fire - unintentional	39 TYNAN CIR	FIRE ALARM - COMM (F)	10
2025-01-07 18:03:09	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS- MEDICAL CALL- MFD/SFD	10
2025-01-05 16:14:58	6111 - Cancelled On-Arrival	39 TYNAN CIR	EMS- MEDICAL CALL- MFD/SFD	10
2025-01-05 05:37:07	743 - Smoke detector activation, no fire - unintentional	39 TYNAN CIR	FIRE ALARM - COMM (F)	10
2025-01-02 19:30:34	651 - Smoke scare, odor of smoke	39 TYNAN CIR	SMOKE ODOR - INSIDE (F)	10

CVH Monthly Incident Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



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PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	DISPATCH TYPE	RESPONSE ZONE
2025-01-02 11:13:45	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS - MEDICAL CALL - W/MEDIC	10
2025-01-01 01:20:18	324 - Motor vehicle accident with no injuries.	BOW LN	MVA-W/ INJURIES (POLICE/FIRE)	10



January 16, 2025

James Traski
South Fire District Firefighters
IAFF Local 3918
445 Randolph Road
Middletown, CT 06457-5607

Dear James,

Thank you so much for your recent gift of \$100.00 in support of goPINK of "What The Duck". We greatly appreciate your continued support!

Funds raised through goPINK will help cover the costs of integrative medicine therapy for all cancer survivors served by Middlesex Health Cancer Center, including those with breast cancer. Integrative medicine complements conventional cancer treatment and can help many patients find relief from pain, neuropathy and other cancer-related symptoms.

Our generous community has donated more than \$424,000 to goPINK since 2010, which has helped more than 2,250 cancer patients receive free integrative medicine therapy.

On behalf of the staff and patients at Middlesex Health Cancer Center, thank you for your continued support!

Sincerely,


Sally Ann Lee

Senior Development Specialist

*Thank you so
much for always
supporting goPINK!*

P.S. In accordance with IRS guidelines, no goods or services were provided for this gift. Please use this letter as a receipt for your 2024 tax purposes.



Office of Training & Safety

South Fire District
 445 Randolph Road
 Middletown, CT 06457
aturrene@southfiredistrict.com
 (860)759-4532

01 February 2025

I am submitting for your review a report detailing the activities of the Division of Training and Safety for the month of January 2025.

Training Activities:

- Provided Monthly Fire Engineering Training (CEU) for Chest Pain in Women
- Conducted a department audit on non-negotiable training and accrued CEU courses
- Attended written exam for NREMT recertification at Pearson Lab in Wethersfield, CT
- Met weekly with assigned mentee as part of the Hal Kaplan Mentorship Program
- Implemented "Street of the Week" program for all Platoons (*LIVINGSTON ROAD*)
- Delivered Annual Harassment (*Sexual*) Training for South District personnel
- Developed and delivered training on Line2Design Chair for CVH employees
- Generated and distributed Equipment Notice for NEW MicroDot Glucometer
- Implemented "Street of the Week" program for all Platoons (*DURANT TERRACE*)
- Developed and delivered Emergency Medical Technician Refresher for SFD personnel
- Attended SFD Promotional and Awards Ceremony at the CT Community College
- Delivered Equipment/Gear Review on all Cold-Water Rescue suites
- Implemented "Street of the Week" program for all Platoons (*HILLSIDE COURT*)
- Delivered Self-Contained Breathing Apparatus (*SCBA*) Low Profile Maneuver training
- Attended written exam for FO-III certification at the New Haven Fire Academy
- Implemented "Street of the Week" program for all Platoons (*DURANT STREET*)
- Attended Department Wide Company Officer's Meeting 1.28.2025
- Attended (Instructed) last required BLS Provider CPR/AED course w/ Yale
- Successfully obtained EMS-I through CT OEMS per the current CBA
- Conducted Annual Fit Testing in accordance with OSHA 29 CFR 1910.134

Incident Responses:

- 1.03.2025: M/A response to Town of Haddam for the MVA on RT-9 South
- 1.06.2025: RT-9 Southbound in area of Aircraft Road Exit for the MVA
- 1.06.2025: RT-9 Northbound in area of Mile Marker 20.0 for the MVA
- 1.07.2025: 100 Training Hill Road for the ill/injured party in the woods

- 1.07.2025: RT-9 Northbound prior to Aircraft Road Exit for the brush fire
- 1.31.2025: 400 Saybrook Road for the MVA, Box Truck vs Bldg. Canopy

Respectfully Submitted, AB Turenne – Captain of Training & Safety



Monthly Training Report

Annual (Sexual)Harassment Training

2025-01-07

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Department Non-Negotiable: Mandatory Training	1.00	Thurz, David
Department Non-Negotiable: Mandatory Training	1.00	Swan, Jason
Department Non-Negotiable: Mandatory Training	1.00	Soule, Cody
Department Non-Negotiable: Mandatory Training	1.00	Parmelee, Ryan
Department Non-Negotiable: Mandatory Training	1.00	Monaghan, Jesse
Department Non-Negotiable: Mandatory Training	1.00	Bodie, Christopher
Department Non-Negotiable: Mandatory Training	1.00	Handley, Jonathan
Department Non-Negotiable: Mandatory Training	1.00	McDonnell, Kevin
Department Non-Negotiable: Mandatory Training	1.00	Turenne, Andrew

2025-01-08

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Department Non-Negotiable: Mandatory Training	1.00	Gamache, Christopher
Department Non-Negotiable: Mandatory Training	1.00	Russo, Phillip
Department Non-Negotiable: Mandatory Training	1.00	Tiezzi, Zachary
Department Non-Negotiable: Mandatory Training	1.00	Trzaski, James
Department Non-Negotiable: Mandatory Training	1.00	Zajac, Robert
Department Non-Negotiable: Mandatory Training	1.00	Coniglio, Kyle
Department Non-Negotiable: Mandatory Training	1.00	Davis-Penta, Michael
Department Non-Negotiable: Mandatory Training	1.00	Lynch, John

2025-01-09

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
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Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT,
 06457



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Department Non-Negotiable: Mandatory Training	1.00	Cortezzo, Michael
Department Non-Negotiable: Mandatory Training	1.00	DeFrancesco, Geoffrey
Department Non-Negotiable: Mandatory Training	1.00	Lancia, Anthony
Department Non-Negotiable: Mandatory Training	1.00	Matterazzo, Lee
Department Non-Negotiable: Mandatory Training	1.00	Mikos, Jacob
Department Non-Negotiable: Mandatory Training	1.00	Smith, Christopher
Department Non-Negotiable: Mandatory Training	1.00	Zabulis, Paulius Stasys
Department Non-Negotiable: Mandatory Training	1.00	Atwell, Jesse

2025-01-10

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Department Non-Negotiable: Mandatory Training	1.00	Kiley, Kathy
Department Non-Negotiable: Mandatory Training	1.00	Moss, Owen
Department Non-Negotiable: Mandatory Training	1.00	Dudek, Cody
Department Non-Negotiable: Mandatory Training	1.00	Tyrseck, Stephen
Department Non-Negotiable: Mandatory Training	1.00	Hurlbut, Jason
Department Non-Negotiable: Mandatory Training	1.00	Keenan, Terence

Cold Water/Ice Rescue - Equipment Review and Refresher: Part #1

2025-01-13

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Rescue Specialties	0.75	Atwell, Jesse
Rescue Specialties	0.75	Smith, Christopher
Rescue Specialties	0.75	Zabulis, Paulius Stasys
Rescue Specialties	0.75	Mikos, Jacob
Rescue Specialties	0.75	Lancia, Anthony
Rescue Specialties	0.75	Handley, Jonathan
Rescue Specialties	0.75	DeFrancesco, Geoffrey
Rescue Specialties	0.75	Cortezzo, Michael

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



2025-01-15

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Rescue Specialties	1.50	Swan, Jason
Rescue Specialties	1.50	Lancia, Anthony
Rescue Specialties	1.50	Handley, Jonathan
Rescue Specialties	1.50	Bodie, Christopher
Rescue Specialties	1.50	Thurz, David
Rescue Specialties	1.50	Soule, Cody
Rescue Specialties	1.50	Monaghan, Jesse
Rescue Specialties	1.50	McDonnell, Kevin

2025-01-16

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Rescue Specialties	1.50	Davis-Penta, Michael
Rescue Specialties	1.50	Gamache, Christopher
Rescue Specialties	1.50	Heiden, Timothy
Rescue Specialties	1.50	Russo, Philip
Rescue Specialties	1.50	Tiezzi, Zachary
Rescue Specialties	1.50	Tyrseck, Stephen
Rescue Specialties	1.50	Whalen, Kevin DiYanno

EMT Refresher

2025-01-17

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
EMS Training - EMT Refresher	8.00	DeFrancesco, Geoffrey
EMS Training - EMT Refresher	8.00	Zajac, Robert
EMS Training - EMT Refresher	8.00	Tyrseck, Stephen
EMS Training - EMT Refresher	8.00	Russo, Philip
EMS Training - EMT Refresher	8.00	Pantera, Matthew
EMS Training - EMT Refresher	8.00	Moss, Wade
EMS Training - EMT Refresher	8.00	Moss, Owen
EMS Training - EMT Refresher	8.00	McDonnell, Kevin
EMS Training - EMT Refresher	8.00	Mastroianni, James
EMS Training - EMT Refresher	8.00	Lancia, Anthony
EMS Training - EMT Refresher	8.00	Hurlbut, Jason
EMS Training - EMT Refresher	8.00	Heiden, Timothy
EMS Training - EMT Refresher	8.00	Handley, Jonathan

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT
 06457



EMS Training - EMT Refresher	8.00	Gamache, Christopher
EMS Training - EMT Refresher	8.00	Soule, Cody
EMS Training - EMT Refresher	8.00	Cortezzo, Michael

2025-01-18

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
EMS Training - EMT Refresher	8.00	Tyrseck, Stephen
EMS Training - EMT Refresher	8.00	Cortezzo, Michael
EMS Training - EMT Refresher	8.00	DeFrancesco, Geoffrey
EMS Training - EMT Refresher	8.00	Gamache, Christopher
EMS Training - EMT Refresher	8.00	Handley, Jonathan
EMS Training - EMT Refresher	8.00	Heiden, Timothy
EMS Training - EMT Refresher	8.00	Hurlbut, Jason
EMS Training - EMT Refresher	8.00	Lancia, Anthony
EMS Training - EMT Refresher	8.00	Mastroianni, James
EMS Training - EMT Refresher	8.00	McDonnell, Kevin
EMS Training - EMT Refresher	8.00	Moss, Owen
EMS Training - EMT Refresher	8.00	Moss, Wade
EMS Training - EMT Refresher	8.00	Pantera, Matthew
EMS Training - EMT Refresher	8.00	Russo, Philip
EMS Training - EMT Refresher	8.00	Soule, Cody
EMS Training - EMT Refresher	8.00	Zajac, Robert

2025-01-19

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
EMS Training - EMT Refresher	4.00	Moss, Wade
EMS Training - EMT Refresher	4.00	Moss, Owen
EMS Training - EMT Refresher	4.00	McDonnell, Kevin
EMS Training - EMT Refresher	4.00	Mastroianni, James
EMS Training - EMT Refresher	4.00	Lancia, Anthony
EMS Training - EMT Refresher	4.00	Hurlbut, Jason
EMS Training - EMT Refresher	4.00	Pantera, Matthew
EMS Training - EMT Refresher	4.00	Zajac, Robert
EMS Training - EMT Refresher	4.00	Heiden, Timothy
EMS Training - EMT Refresher	4.00	Handley, Jonathan
EMS Training - EMT Refresher	4.00	Gamache, Christopher
EMS Training - EMT Refresher	4.00	DeFrancesco, Geoffrey
EMS Training - EMT Refresher	4.00	Cortezzo, Michael

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
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EMS Training - EMT Refresher	4.00	Tyrseck, Stephen
EMS Training - EMT Refresher	4.00	Soule, Cody
EMS Training - EMT Refresher	4.00	Russo, Philip

FD workout

2025-01-10

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.00	Zajac, Robert

2025-01-29

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	0.75	Zajac, Robert

Firefighter rescue survey

2025-01-29

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Search & Rescue	1.00	Zajac, Robert
Search & Rescue	1.00	Zabulis, Paulius Stasys
Search & Rescue	1.00	Smith, Christopher
Search & Rescue	1.00	Mikos, Jacob
Search & Rescue	1.00	DeFrancesco, Geoffrey
Search & Rescue	1.00	Atwell, Jesse

Knot tying

2025-01-04

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Rescue Knots	2.50	Whalen, Kevin DiYanno
Rescue Knots	2.50	Coniglio, Kyle
Rescue Knots	2.50	Zajac, Robert
Rescue Knots	2.50	Davis-Penta, Michael
Rescue Knots	2.50	Russo, Philip
Rescue Knots	2.50	Tiezzi, Zachary

Low Profile Maneuvers - SCBA Wall Prop

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT
 06457



2025-01-22

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	1.00	Whalen, Kevin DiYanno
Safety and Survival	1.00	Cortezzo, Michael
Safety and Survival	1.00	Dudek, Cody
Safety and Survival	1.00	Heiden, Timothy
Safety and Survival	1.00	Keenan, Terence
Safety and Survival	1.00	Mikos, Jacob
Safety and Survival	1.00	Moss, Owen

2025-01-23

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	1.00	Monaghan, Jesse
Safety and Survival	1.00	Thurz, David
Safety and Survival	1.00	McDonnell, Kevin
Safety and Survival	1.00	Handley, Jonathan
Safety and Survival	1.00	Moss, Wade
Safety and Survival	1.00	Soule, Cody
Safety and Survival	1.00	Swan, Jason
Safety and Survival	1.00	Bodie, Christopher

2025-01-24

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	1.00	Gamache, Christopher
Safety and Survival	1.00	Russo, Philip
Safety and Survival	1.00	Lynch, John
Safety and Survival	1.00	Tiezzi, Zachary
Safety and Survival	1.00	Whalen, Kevin DiYanno
Safety and Survival	1.00	Coniglio, Kyle
Safety and Survival	1.00	Davis-Penta, Michael
Safety and Survival	1.00	Heiden, Timothy

MSA AltAir 5x: In-Service

2025-01-13

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Equipment Notice/Change Policy Review	0.50	DeFrancesco, Geoffrey
Equipment Notice/Change Policy Review	0.50	Handley, Jonathan

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



Equipment Notice/Change Policy Review	0.50	Lancia, Anthony
Equipment Notice/Change Policy Review	0.50	Mikos, Jacob
Equipment Notice/Change Policy Review	0.50	Smith, Christopher
Equipment Notice/Change Policy Review	0.50	Turenne, Andrew
Equipment Notice/Change Policy Review	0.50	Zabulis, Paulius Stasys
Equipment Notice/Change Policy Review	0.50	Atwell, Jesse
Equipment Notice/Change Policy Review	0.50	Cortezzo, Michael

2025-01-14

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Equipment Notice/Change Policy Review	0.50	Tyrseck, Stephen
Equipment Notice/Change Policy Review	0.50	Pantera, Matthew
Equipment Notice/Change Policy Review	0.50	Moss, Owen
Equipment Notice/Change Policy Review	0.50	Keenan, Terence
Equipment Notice/Change Policy Review	0.50	Hurlbut, Jason
Equipment Notice/Change Policy Review	0.50	Dudek, Cody
Equipment Notice/Change Policy Review	0.50	Zajac, Robert

2025-01-15

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Equipment Notice/Change Policy Review	0.50	Thurz, David
Equipment Notice/Change Policy Review	0.50	Swan, Jason
Equipment Notice/Change Policy Review	0.50	Bodie, Christopher
Equipment Notice/Change Policy Review	0.50	Handley, Jonathan
Equipment Notice/Change Policy Review	0.50	McDonnell, Kevin
Equipment Notice/Change Policy Review	0.50	Monaghan, Jesse
Equipment Notice/Change Policy Review	0.50	Soule, Cody

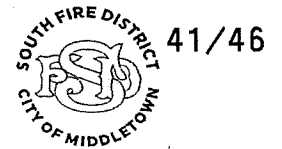
Mechanical Advantage Systems

2025-01-11

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Rescue Specialties	4.00	Lancia, Anthony
Rescue Specialties	4.00	Davis-Penta, Michael
Rescue Specialties	4.00	Bodie, Christopher
Rescue Specialties	4.00	Thurz, David
Rescue Specialties	4.00	Swan, Jason
Rescue Specialties	4.00	Monaghan, Jesse

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



Rescue Specialties 4.00 Handley, Jonathan

Street of the Week - DURANT TERRACE

2025-01-06

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Street of the Week	0.50	Hurlbut, Jason
Street of the Week	0.50	Davis-Penta, Michael
Street of the Week	0.50	Dudek, Cody
Street of the Week	0.50	Zajac, Robert
Street of the Week	0.50	Tyrseck, Stephen
Street of the Week	0.50	Moss, Owen
Street of the Week	0.50	Keenan, Terence

Street of the Week - LIVINGSTON ROAD

2025-01-02

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Street of the Week	0.50	Handley, Jonathan
Street of the Week	0.50	Dudek, Cody
Street of the Week	0.50	Hurlbut, Jason
Street of the Week	0.50	Moss, Owen
Street of the Week	0.50	Pantera, Matthew
Street of the Week	0.50	Tyrseck, Stephen
Street of the Week	0.50	DeFrancesco, Geoffrey

2025-01-05

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Street of the Week	0.50	DeFrancesco, Geoffrey
Street of the Week	0.50	Atwell, Jesse
Street of the Week	0.50	Zabulis, Paulius Stasys
Street of the Week	0.50	Smith, Christopher
Street of the Week	0.50	Mikos, Jacob
Street of the Week	0.50	Lancia, Anthony
Street of the Week	0.50	Handley, Jonathan

Truck Operations Training

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



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2025-01-08

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Truck Company Operations	1.25	Coniglio, Kyle
Truck Company Operations	1.25	Davis-Penta, Michael
Truck Company Operations	1.25	Zajac, Robert

Wall Breaching and low profile

2025-01-21

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	0.75	Atwell, Jesse
Safety and Survival	0.75	Zajac, Robert
Safety and Survival	0.75	Smith, Christopher
Safety and Survival	0.75	Moss, Wade
Safety and Survival	0.75	Mikos, Jacob
Safety and Survival	0.75	DeFrancesco, Geoffrey
Safety and Survival	0.75	Cortezzo, Michael

Weekly Tone and Radio Test

2025-01-06

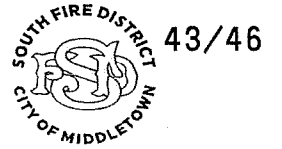
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Zajac, Robert
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Tyrseck, Stephen
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Moss, Owen
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Keenan, Terence
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Hurlbut, Jason
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Dudek, Cody
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Davis-Penta, Michael

2025-01-27

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Monaghan, Jesse

Monthly Training Report

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06457



Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Handley, Jonathan
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Moss, Wade
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Soule, Cody
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Swan, Jason
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Thurz, David
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	McDonnell, Kevin



CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 - POLICE - FIRE - EMS
169 CROSS ST, MIDDLETOWN, CT 06457

Public Safety Telecommunications Report
February 2025

1. Monthly Call Statistics sheet is available. Activity for January is approximately 6,450 incidents. Total 911 calls are 1,986 and 6,813 administrative calls.
2. Staffing update: currently at 18 Dispatchers as of February 10th. Training is no longer continuing for two new dispatchers. We remain in the process of starting a new hire for certified dispatchers.
3. The Public Safety 911 Center Building Committee has a tentative meeting on February 27, 2025. This will be the first meeting of that Committee. All members have been sworn in.
4. In conjunction with the three fire districts we had proposed changes to the radio dispatch methods and use of resources to provide the safest on scene communication methods. We agreed that a trial period would determine the feasibility of the system.

The FD's did have issues with the change and we are making changes to meet their needs.

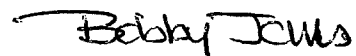
**City of Middletown
Central Communications Center
Monthly Call Statistics - 2025(estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4950												4950	4950
Portland Police Dept.	435												435	435
Fire Departments (Midd.)	566												566	566
Middletown Fire Dept.	310												310	310
South Fire District	155												155	155
Westfield Fire District	101												101	101
Fire Department (Portland)	66												66	66
Ambulance only Calls	433												433	433
TOTAL INCIDENT CASE #'s	6450												6450	6450
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1510												1510	1510
Wireless & wireline originating in Middletown														
PORTLAND	205												205	205
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	271												271	271
TOTAL 911 CALLS	1986												1986	1986
TOTAL ADMIN. CALLS IN	4278												4278	4278
TOTAL ADMIN. CALLS OUT	2535												2535	2535
TOTAL PHONE CALLS	8799												8799	8799

	2024	116,629	9,719
2023	128,558	10,713	
2022	142,117	11,843	
AVG	135,338	11,278	

Dear Commissioners of the
South Fire District,

Thank you so much for your support
during my off-boarding and
retirement. I will forever be proud
to have had the opportunity to be a
member and represent the South
Fire District.

 Bobby Jones