

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, December 8, 2025

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

Direct link to Zoom:

<https://us02web.zoom.us/j/84443833267?pwd=bdIJwMrX1H8J81bEgFbluiu4CCa5bN.1>

- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 844 4383 3267
Passcode: SFD

SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS
AGENDA FOR THE DECEMBER 8, 2025 MONTHLY MEETING AT 7:00 P.M.

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ACCEPT/AMEND AGENDA
- 4) OPEN PUBLIC SESSION – ITEMS ON THE AGENDA
- 5) CLOSE PUBLIC SESSION
- 6) MINUTES TO BE ACCEPTED
 - a) Regular Monthly Meeting of November 10, 2025
 - b) Special Meeting of November 24, 2025
- 7) TAX COLLECTOR’S REPORTS – NOVEMBER 2025
 - a) Tax Refunds: \$1,830.32
 - b) Tax Collector’s Reports
- 8) FINANCIAL REPORTS
 - a) Monthly Expense Detail: October and November 2025
 - b) Profit & Loss Budget vs. Actual: July 2025 through November 2025
 - c) Cash Balance Report: November 2025
- 9) ADMINISTRATIVE REPORTS – NOVEMBER 2025
- 10) COMMISSIONER REPORTS – NOVEMBER 2025
 - a) Building Committee: Commissioner Thazhampallath
 - b) Pension Committee: Commissioner Gregorio
 - c) Public Safety Telecommunications: Commissioner Giuliano
 - d) Riverfront Redevelopment Update: Commissioner Pessina
- 11) OLD BUSINESS
 - a) District Economic Development Updates
- 12) NEW BUSINESS
- 13) OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA
- 14) CLOSE PUBLIC SESSION
- 15) ADJOURNMENT

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing
Link to Zoom: <https://us02web.zoom.us/j/84443833267?pwd=bdJwMrX1H8J81bEgFbluiu4CCa5bN.1>
Via telephone: 646-558-8656 Meeting I.D. 844 4383 3267 Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING MINUTES
Monday, November 10, 2025 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 847 4793 9852

Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, and Gregorio; Chief Trzaski and Deputy Chief Fischer (via Zoom)

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:01 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

The agenda was accepted as presented.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:02 p.m.

Dan Penney

Mr. Penney asked if there were publicly advertised bids for the services used to support the Pension Committee. He indicated that since the pension plan document was approved by the board, it is a public document. Mr. Penney asked for an update on his request during the October 14th meeting that the commission schedule an executive session and his recommendation that a FOIA workshop be scheduled, which is documented in the minutes to be accepted. He indicated that although he does not consider himself a content expert in ADA/code compliance, he expressed his observations and concerns about possible compliance issues. He recommended that additional handicapped parking spaces be added. Mr. Penney is impressed with the ADA accommodations in the restrooms. He recommended that the commission hold off dissolving the Building Committee until these issues are addressed.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:07 p.m.

6. MINUTES TO BE ACCEPTED

a. Regular Monthly Meeting of October 14, 2025

The minutes were accepted as presented.

Regarding the comment made during the public session regarding minutes to be accepted, Chairwoman Kleckowski explained that the discussion of minutes does not meet the requirements for an executive session.

7. TAX COLLECTOR'S REPORTS – OCTOBER 2025

a. Tax Refunds

MOTION to approve tax refunds in the amount of \$158.39 by Comm. Giuliano/Comm. Pessina. Unanimously approved.

b. Tax Collector's Reports

The Tax Collector's Reports were accepted as presented.

8. FINANCIAL REPORTS

a. Monthly Expense Detail: September and October 2025

b. Profit & Loss Budget vs. Actual: July 2025 through October 2025

c. Cash Balance Report: October 2025

The financial reports were accepted as presented.

9. ADMINISTRATIVE REPORTS – OCTOBER 2025

Chief Trzaski advised that the department is moving forward with the maintenance of all apparatus and rescue tools. Ladder testing will take place tomorrow and hose testing has been rescheduled to next month due to the paving of the parking lot. The chief applauded Deputy Fire Marshal for organizing the very successful Open House, which included the building dedication. Training Captain Turenne is the president of the CT Fire Department Instructor's Association and is also involved with the Joint Council of CT Fire Service Organizations. The captain continues to implement the "Street of the Week" program to help target potential hazards, water supply, and discussions on handling emergencies. He also developed and delivered NFPA 1410 drills and provided CPR training to the Middletown Medical Reserve Corps. The chief wrote a Community Room Use Policy and our UNH intern designed a fillable PDF request form. Local 3918 sent a letter with their new slate of officers. The chief spoke highly about former Local 3918 President Mastroianni for his outstanding leadership for the union members and efforts with legislators. The commission will recognize James Mastroianni for his 20+ years of service as a member of the Local 3918 executive board.

Chairwoman Kleckowski asked Chief Trzaski to add "and also available on our website" to the Community Room Request Form.

Commissioner Thazhampallath recommended that a simple policy be put in place for the electronic sign. It should be nothing more than guidance indicating that the sign's intended use is to provide public safety and department information and is not to be used for public advertising.

10. COMMISSIONER REPORTS – OCTOBER 2025

a. Dissolution of Building Committee: Commissioner Thazhampallath

Commissioner Thazhampallath asked for the Building Committee to be kept on the agenda in the event issues come up such as those brought up during public session. He asked Mr. Penney to provide him with an outline of his ADA compliance concerns. The commissioner also spoke of the "slope" at the Community Room entrance, which was difficult for older people to navigate during the Open House.

b. Pension Committee: Commissioner Gregorio

Commissioner Gregorio advised that everything is status quo and moving forward. Commissioner Thazhampallath reiterated the fact that the change in the pension plan was not haphazard; the decisions were very well thought through, deliberate, and methodical. Advice was given to the committee, the administration, and Local 3918 by multiple vendors, actuaries, and legal counsel.

c. Public Safety Telecommunications: Commissioner Giuliano – Commissioner Giuliano drew the commission's attention to #5 *New Building Update* of the Public Safety Telecommunications Report. He explained the intent of the new purchasing ordinance, which was aimed at professional service agreements, not related to building committee purchases.

d. Riverfront Redevelopment Update: Commissioner Pessina – The building dedication will likely take place in January.

11. OLD BUSINESS

a. District Economic Development Updates

Lucy's Luncheonette is getting good reviews. The Forge is continuing to develop and Carlson Procare Physical Therapy, which is located in the complex has offered sessions on how to avoid back injuries to SFD staff, free of charge. There is activity at the former Jon's Restaurant on Saybrook Road.

12. NEW BUSINESS

a. February 2, 2026 Annual Meeting – Review and Approval of Deadlines and Public Notice

MOTION to approve the deadlines and public notice as presented by Comm. Gregorio/Comm. Giuliano. Unanimously approved.

The commission agreed to move *Item #14 Open Public Session – Items Not on the Agenda* to before Executive Session.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:37 p.m.

Dan Penney

Mr. Penney asked for the status of the collective bargaining agreement negotiations. He looks forward to having new microphones in the Community Room. Mr. Penney is concerned about the commission related to public standards as he feels he is being treated differently than other members of the public, which he said was apparent in the videos/recordings of the meetings. He suggested that the district go above and beyond the ADA standards. Mr. Penney will begin to forward his prepared comments to the commission when he is cut off due to the time limit for public sessions. He has been doing research and the state referred him to the city attorneys as they don't get involved with municipal issues. Moving forward, he will carbon copy the city attorneys on his correspondence addressed to South Fire District.

Chairwoman Kleckowski closed the public session at 7:41 p.m.

Commissioner Giuliano asked to revisit Item #12 claiming there is a discrepancy in the proposed dates. This issue will be addressed on Thursday, 11/13.

14. EXECUTIVE SESSION

MOTION to go into executive session pursuant to Statutes Section 1-200(6)(A) and Section 1-225(a) of the Connecticut General Statutes, as amended, for the purpose of discussing the job description and performance evaluation of the executive assistant by Comm. Gregorio/Comm. Pessina.

Prior to entering executive session, Commissioner Giuliano asked if the executive assistant requested to be present for executive session. It was noted that this opportunity wasn't presented to her for the previous executive sessions regarding this matter. Commissioner Thazhampallath advised that the FOIA requires the notification be sent to the individual being discussed to inform them of their right to request the session take place in public. He stated he was hesitant to move forward for the sake of clarity. It was decided that the discussion during executive session would be limited to advice given by the attorney.

MOTION to go into executive session for the limited purpose of discussing legal advice by the attorney on the labor contract by Comm. Giuliano/Comm. Pessina. Unanimously approved.

Executive session started at 7:46 p.m. Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, and Gregorio; Chief Trzaski.

The meeting was called back to order at 8:43 p.m. No action was taken.

15. ADJOURNMENT

MOTION to adjourn by Comm. Pessina/Comm. Giuliano. Unanimously approved.

The meeting adjourned at 8:43 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available on request, according to Connecticut Freedom of Information Act requirements.

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES
Monday, November 24, 2025 at 6:30 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 810 6904 6054

Present: Commissioners Kleckowski, Giuliano (arrived at 6:48 p.m.), Thazhampallath, Pessina, and Gregorio; Chief Trzaski and Deputy Chief Fischer .

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 6:38 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 6:39 p.m. No one wished to speak.

4. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 6:39 p.m.

5. DISCUSSION AND APPROVAL OF DEADLINES FOR THE 2/2/2026 ANNUAL MEETING

The commission reviewed the proposed deadlines for the annual meeting, specifically the 1/5/26 deadline for submitting letters of intent to run. Chief Trzaski explained to the commission that for the past several years the deadline has been during that same week in January. He explained it allows sufficient time for the ordering of ballots, the hiring of poll workers, and the collection of absentee ballots. Additionally, the Registrar's Office requested that they receive the names of candidates as early as possible due to the process involved in programming flash drives for the new voting tabulators. The commission determined that the 1/5/2026 was not in compliance with the SFD by-laws and that the district must accept letters of intent to run until 4:00 p.m. on 1/18/25.

By-Laws – Section 3. Election. Those individuals who desire their names to be placed in nomination as candidates for Commissioner shall in writing, by registered mail, or certified mail, or by hand delivery to the Fire Chief or his designee of the District with receipt by said Fire Chief or his designee, notify the District of the same at least fifteen (15) calendar days by the close of business before the meeting of the District. No nominations for Commissioner shall be accepted by the District within the fourteen (14) calendar days immediately preceding the meeting of the District, excepting that nominations may be accepted if there are an insufficient number of nominations to fill the membership requirements of the Commission.

MOTION to set the proposed publishing date with local media, including the Middletown Press, to 12/9/2025 for the upcoming election by Comm. Thazhampallath/Comm. Gregorio. Unanimously approved.

(The public notice will include language that applications for absentee ballots are currently being accepted and that the official absentee ballots can be obtained beginning at 12 noon on 1/20/2026.)

MOTION to accept letters of intent to run from interested district candidates, according to the by-laws, no later than 4:00 p.m. on 1/18/2026 by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

MOTION that the public notice as to the annual meeting be scheduled with local media, including the Middletown Press, on 1/20/2026 by Comm. Thazhampallath/Comm. Giuliano.

MOTION to amend the motion to change 1/20/2026 to 1/23/2026 by Comm. Giuliano/Comm. Thazhampallath.

The amended motion was unanimously approved. The public notice for the annual meeting will be published on 1/23/2026.

MOTION to set the voting hours for the upcoming election on 2/2/2026 from 8:00 a.m. to 8:00 p.m. by Comm. Thazhampallath/Comm. Giuliano. Unanimously approved.

MOTION that if the vendor that the city uses can provide a programmed tabulator and readable ballots within times that conform to our deadlines, that will be the method. Otherwise, it will be by paper ballot with a hand count by Comm. Giuliano/Comm. Thazhampallath. Unanimously approved.

6. EXECUTIVE SESSION

MOTION to go into executive session pursuant to Statutes Section 1-200(6)(A) and Section 1-225(a) of the Connecticut General Statutes, as amended, for the purpose of discussing the job description and performance evaluation of the executive assistant by Comm. Pessina/Comm. Giuliano. Unanimously approved.

Executive session started at 7:25 p.m. Present: Commissioners Kleckowski, Giuliano, Thazhampallath, Pessina, and Gregorio; Chief Trzaski and Deputy Chief Fischer.

Commissioner Thazhampallath left the meeting following executive session. The meeting was called back to order at 7:49 p.m. No action was taken. The commissioners will meet with the executive assistant after Thanksgiving.

7. ADJOURNMENT

MOTION to adjourn by Comm. Pessina/Comm. Giuliano. Unanimously approved.

The meeting adjourned at 7:49 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available on request, according to Connecticut Freedom of Information Act requirements.

Refund Report SOUTH FIRE DISTRICT As of Date 11/30/2025 Cash Type : SFD Date: 11/30/2025 Page: 1
 Conditions : Year 2009 To 2024 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def : All Terminal #: All
 Bill # S-D Name Tax Paid Int Paid Lien Paid Fee Paid Birt Paid Tot Paid Bank Prop Loc./Vehicle Last Date RF

| | | | | | | | | | | | | | |
|------------------|----------------|-------------------------------------|-----------|------|------|------|------|------|------|------------|-----------|---------|-------------------|
| 2022-04-0080722 | 2 | CABALLO RANDOLPH JOSEPHIN 80722 | -25.27 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/20/2025 | -25.27 | BL32298 | JTDVFAE2LJ076382 |
| TOT MV SUPPLEMEN | # Of Accts: 1 | | -25.27 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -25.27 | | |
| YEAR 2022 | # Of Accts: 1 | | -25.27 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -25.27 | | |
| 2023-01-0002123 | 2 | CAMINITO SEBASTIANO & EMA R01582 | -30.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/06/2025 | -30.00 | 1700 | SAYBROOK RD |
| TOT REAL ESTATE | # Of Accts: 1 | | -30.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -30.00 | | |
| 2023-03-0054424 | 2 | CABALLO RANDOLPH JOSEPHIN 54425 | -34.55 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/20/2025 | -34.55 | BL32298 | JTDVFAE2LJ076382 |
| 2023-03-0067957 | 2 | LATINA MICKY 67965 | -24.63 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/06/2025 | -24.63 | 232MGP | 5FMYF4H94FR009502 |
| 2023-03-0073543 | 2 | NENNINGER MATTHEW T 73554 | -13.09 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/06/2025 | -13.09 | BF00827 | 3EMCR9C65MRB01043 |
| TOT MOTORVEHICLE | # Of Accts: 3 | | -72.27 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -72.27 | | |
| 2023-04-0085470 | 2 | SARACENO KRISTA L 85470 | -34.17 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/06/2025 | -34.17 | 7208 | 1V2AE2CAKRC229995 |
| TOT MV SUPPLEMEN | # Of Accts: 1 | | -34.17 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -34.17 | | |
| YEAR 2023 | # Of Accts: 5 | | -136.44 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -136.44 | | |
| 2024-01-0010323 | 2 | AUGUSTINE ELIZABETH M (1/ R08969 | -1,103.63 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/06/2025 | -1,103.63 | 1764 | BARTHOLOMEW RD |
| 2024-01-0011313 | 2 | RIZZA HELENE P & RAYMOND R07879 | -48.73 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/18/2025 | -48.73 | 2036 | SOUTH MAIN ST |
| 2024-01-0012672 | 2 | SOUTH SHORE PROPERTIES LL R12260 | -85.45 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/18/2025 | -85.45 | 17 | EASTERN DR |
| TOT REAL ESTATE | # Of Accts: 3 | | -1,237.81 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -1,237.81 | | |
| 2024-02-0040117 | 2 | ANDERGG DEVON P48244 | -19.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/18/2025 | -19.01 | 75 | TRYON ST |
| 2024-02-0042045 | 2 | SOUTHERN NEW ENGLAND ENT P41656 | -411.79 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11/05/2025 | -411.79 | 51 | SOUTH MAIN ST |
| TOT PERSONALPROP | # Of Accts: 2 | | -430.80 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -430.80 | | |
| YEAR 2024 | # Of Accts: 5 | | -1,668.61 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -1,668.61 | | |
| GRAND TOTAL | # Of Accts: 11 | | -1,830.32 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | -1,830.32 | | |

| SOUTH FIRE DISTRICT TAX COLLECTORS REPORT | |
|--|------------------------|
| COLLECTIONS NOVEMBER 2025 | |
| REAL ESTATE | \$ 61,776.37 |
| PERSONAL PROPERTY | \$ 12,915.47 |
| MOTOR VEHICLE | \$ - |
| SUPPLEMENTAL MOTOR VEHICLE | \$ - |
| BACK TAXES | \$ 7,636.48 |
| CURRENT INTEREST | \$ 5,739.15 |
| BACK INTEREST | \$ 2,719.92 |
| FEES PAID | \$ 582.01 |
| LIENS RELEASED | \$ 182.50 |
| COLLECTIONS 2025/2026 | |
| | \$ 91,551.90 |
| JULY | \$ 6,256,444.08 |
| AUGUST | \$ 546,872.44 |
| SEPTEMBER | \$ 39,092.50 |
| OCTOBER | \$ 43,222.97 |
| NOVEMBER | \$ 91,551.90 |
| DECEMBER | |
| JANUARY | |
| FEBRUARY | |
| MARCH | |
| APRIL | |
| MAY | |
| JUNE | |
| COLLECTED YEAR TO DATE | |
| | \$ 6,977,183.89 |
| GRANTS RECEIVED | |
| MUNICIPAL GRANTS-IN-AID | \$ - |
| MUNICIPAL GRANTS AND REVENUE SHARING | \$ - |
| NRG | \$ - |
| TOTAL GRANTS | |
| | \$ - |
| TOTAL YEAR-TO-DATE | |
| | \$ 6,977,183.89 |
| Respectfully submitted by: | |
| Lee Matterazzo, CCMC, Tax Collector | |
| South Fire District | |

Tax Collections
November 2025

| | TOTAL COLLECTABLE TAX (GRAND RATE BOOK) | TOTAL TAXES PAID (GRAND RATE BOOK) | CURRENT YEAR REFUNDS (GRAND RATE BOOK) | PERCENTAGE COLLECTED | PRIOR YEAR REFUNDS (GRAND RATE BOOK) |
|--------------|---|--|--|-------------------------|--|
| RE | \$ 6,038,437.17 | \$ 5,924,951.42 | \$2,285.83 | 98.16% | \$30.00 |
| PP | \$ 991,740.66 | \$ 981,300.74 | \$436.82 | 98.99% | \$0.00 |
| MV | \$ - | \$ - | \$0.00 | | \$270.84 |
| MVS | \$ - | \$ - | \$0.00 | | \$95.72 |
| TOTAL | \$ 7,030,177.83 | \$ 6,906,252.16 | \$ 2,722.65 | 98.28% | \$ 396.56 |

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

South Fire District
Monthly Expense Detail
 October and November 2025

10/47

| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|---|-------------|-------------------------------|--------------|---------------|----------------|
| 7201 · Electricity | | | | | |
| | 10/01/2025 | Earthlight Power, LLC. | 770.40 | | 770.40 |
| | 10/28/2025 | Eversource | 2,174.60 | | 2,945.00 |
| | 11/03/2025 | Earthlight Power, LLC. | 577.80 | | 3,522.80 |
| Total 7201 · Electricity | | | 3,522.80 | 0.00 | 3,522.80 |
| 7202 · Water and Sewer | | | | | |
| | 10/01/2025 | Middletown Water & Sewer Dept | 272.75 | | 272.75 |
| | 11/03/2025 | Middletown Water & Sewer Dept | 272.75 | | 545.50 |
| Total 7202 · Water and Sewer | | | 545.50 | 0.00 | 545.50 |
| 7203 · Heating | | | | | |
| | 10/02/2025 | Eversource | 425.50 | | 425.50 |
| | 11/04/2025 | Eversource | 566.21 | | 991.71 |
| Total 7203 · Heating | | | 991.71 | 0.00 | 991.71 |
| 7204 · Telephone | | | | | |
| | 10/15/2025 | Frontier Communications | 421.69 | | 421.69 |
| | 11/15/2025 | Frontier Communications | 423.18 | | 844.87 |
| Total 7204 · Telephone | | | 844.87 | 0.00 | 844.87 |
| 7401 · Fuel | | | | | |
| | 10/01/2025 | Grainger | 29.94 | | 29.94 |
| | 10/23/2025 | WEX Bank - Small Bus. Card | 1,501.38 | | 1,531.32 |
| | 10/31/2025 | Grainger | 29.94 | | 1,561.26 |
| | 11/23/2025 | WEX Bank - Small Bus. Card | 1,360.57 | | 2,921.83 |
| Total 7401 · Fuel | | | 2,921.83 | 0.00 | 2,921.83 |
| 7403-1 · Apparatus Preventative Maint. | | | | | |
| | 10/21/2025 | First Line Emergency | 1,160.00 | | 1,160.00 |
| | 10/21/2025 | First Line Emergency | 1,320.00 | | 2,480.00 |
| | 10/21/2025 | First Line Emergency | 110.00 | | 2,590.00 |
| | 10/21/2025 | First Line Emergency | 330.00 | | 2,920.00 |
| | 11/03/2025 | St. Pierre of Connecticut | 125.00 | | 3,045.00 |
| Total 7403-1 · Apparatus Preventative Maint. | | | 3,045.00 | 0.00 | 3,045.00 |
| 7403 · Vehicle Repairs | | | | | |
| | 10/06/2025 | First Line Emergency | 972.33 | | 972.33 |
| | 10/07/2025 | Brake Pro, LLC | 1,138.00 | | 2,110.33 |
| | 10/14/2025 | Brake Pro, LLC | 113.00 | | 2,223.33 |
| | 10/21/2025 | First Line Emergency | 2,235.28 | | 4,458.61 |
| | 10/21/2025 | First Line Emergency | 1,430.00 | | 5,888.61 |
| | 10/21/2025 | First Line Emergency | 2,530.00 | | 8,418.61 |

South Fire District
Monthly Expense Detail
 October and November 2025

11/47

| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|--|-------------|---|--------------|---------------|----------------|
| 7403 · Vehicle Repairs, continued | | | | | |
| | 10/21/2025 | First Line Emergency | 220.00 | | 8,638.61 |
| | 10/21/2025 | First Line Emergency | 940.36 | | 9,578.97 |
| | 10/30/2025 | Key Chevrolet | 181.94 | | 9,760.91 |
| | 10/31/2025 | Advance Auto Parts | 211.62 | | 9,972.53 |
| | 11/03/2025 | St. Pierre of Connecticut | 406.00 | | 10,378.53 |
| | 11/06/2025 | First Line Emergency | 1,269.64 | | 11,648.17 |
| | 11/11/2025 | First Line Emergency | 6,707.74 | | 18,355.91 |
| | 11/12/2025 | First Line Emergency | 3,785.50 | | 22,141.41 |
| Total 7403 · Vehicle Repairs | | | 22,141.41 | 0.00 | 22,141.41 |
| 7404 · NFPA/OSHA Compliance | | | | | |
| | 10/15/2025 | Municipal Emergency Services/Shipman's | 276.00 | | 276.00 |
| | 11/12/2025 | Emergency Services of New England, LLC. | 550.00 | | 826.00 |
| | 11/12/2025 | Emergency Services of New England, LLC. | 466.00 | | 1,292.00 |
| Total 7404 · NFPA/OSHA Compliance | | | 1,292.00 | 0.00 | 1,292.00 |
| 7501 · Insurance-Workers Compensation | | | | | |
| | 10/01/2025 | Benchmark Insurance Company | 22,038.60 | | 22,038.60 |
| | 10/20/2025 | CT Firefighter Cancer Relief Fund | 370.00 | | 22,408.60 |
| | 11/01/2025 | Benchmark Insurance Company | 22,038.60 | | 44,447.20 |
| Total 7501 · Insurance-Workers Compensation | | | 44,447.20 | 0.00 | 44,447.20 |
| 7502 · Insurance - Commercial Package | | | | | |
| | 10/01/2025 | Acrisure New England Part. Ins. Serv.,LLC | 13,953.00 | | 13,953.00 |
| Total 7502 · Insurance - Commercial Package | | | 13,953.00 | 0.00 | 13,953.00 |
| 7512 · Pension - Defined Contribution | | | | | |
| | 10/24/2025 | Lincoln Financial - Pension 401 | 33,824.05 | | 33,824.05 |
| | 11/10/2025 | Lincoln Financial - Pension 401 | 33,824.05 | | 67,648.10 |
| Total 7512 · Pension - Defined Contribution | | | 67,648.10 | 0.00 | 67,648.10 |
| 7701 · Tax Collector's Expense | | | | | |
| | 10/28/2025 | CT Tax Collectors' Association, Inc. | 70.00 | | 70.00 |
| Total 7701 · Tax Collector's Expense | | | 70.00 | 0.00 | 70.00 |
| 7702 · Professional Org / Periodicals | | | | | |
| | 10/31/2025 | Bank of America | 50.00 | | 50.00 |
| | 11/04/2025 | Middlesex County Chamber of Commerce, Inc | 30.00 | | 80.00 |
| Total 7702 · Professional Org / Periodicals | | | 80.00 | 0.00 | 80.00 |

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Monthly Expense Detail
 October and November 2025

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| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|--|-------------|-------------------------|--------------|---------------|----------------|
| 7703 · Office Expenses | | | | | |
| | 10/21/2025 | Pitney Bowes - Supplies | 91.29 | | 91.29 |
| | 10/31/2025 | Bank of America | 27.20 | | 118.49 |
| | 10/31/2025 | Bank of America | 20.98 | | 139.47 |
| | 10/31/2025 | Bank of America | 25.98 | | 165.45 |
| | 10/31/2025 | Bank of America | 68.85 | | 234.30 |
| | 10/31/2025 | Bank of America | 286.45 | | 520.75 |
| | 10/31/2025 | Bank of America | 25.09 | | 545.84 |
| Total 7703 · Office Expenses | | | 545.84 | 0.00 | 545.84 |
| 7708 · Commissioner's Compensation | | | | | |
| | 10/01/2025 | Paychex | 750.00 | | 750.00 |
| | 11/05/2025 | Paychex | 750.00 | | 1,500.00 |
| Total 7708 · Commissioner's Compensation | | | 1,500.00 | 0.00 | 1,500.00 |
| 7709 · Activity Expense | | | | | |
| | 10/31/2025 | Bank of America | 74.70 | | 74.70 |
| | 10/31/2025 | Bank of America | 0.75 | | 75.45 |
| | 10/31/2025 | Bank of America | 62.66 | | 138.11 |
| | 10/31/2025 | Bank of America | 0.63 | | 138.74 |
| | 10/31/2025 | Bank of America | 242.49 | | 381.23 |
| | 10/31/2025 | Bank of America | 2.42 | | 383.65 |
| | 10/31/2025 | Bank of America | 206.72 | | 590.37 |
| | 10/31/2025 | Bank of America | 2.07 | | 592.44 |
| | 10/31/2025 | Bank of America | 53.86 | | 646.30 |
| | 10/31/2025 | Bank of America | 341.95 | | 988.25 |
| | 10/31/2025 | Bank of America | 144.20 | | 1,132.45 |
| | 10/31/2025 | Bank of America | 100.01 | | 1,232.46 |
| Total 7709 · Activity Expense | | | 1,232.46 | 0.00 | 1,232.46 |
| 7710 · Professional Services | | | | | |
| 7711 · Legal Expense | | | | | |
| 7711A · Legal Expense - General/Labor | | | | | |
| | 10/15/2025 | Summa & Ryan, PC | 146.25 | | 146.25 |
| | 11/16/2025 | Summa & Ryan, PC | 97.50 | | 243.75 |
| Total 7711A · Legal Expense - General/Labor | | | 243.75 | 0.00 | 243.75 |
| 7711B · Legal Expense - H & H | | | | | |
| | 10/03/2025 | Nuzzo & Roberts, LLC. | 22.50 | | 22.50 |
| | 10/03/2025 | Nuzzo & Roberts, LLC. | 12.50 | | 35.00 |
| | 11/11/2025 | Nuzzo & Roberts, LLC. | 260.00 | | 295.00 |
| | 11/11/2025 | Nuzzo & Roberts, LLC. | 112.50 | | 407.50 |
| Total 7711B · Legal Expense - H & H | | | 407.50 | 0.00 | 407.50 |
| Total 7711 · Legal Expense | | | 651.25 | 0.00 | 651.25 |

South Fire District
Monthly Expense Detail
 October and November 2025

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| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|---|-------------|---|------------------|---------------|------------------|
| 7710 · Professional Services - Other | | | | | |
| | 10/01/2025 | The Pension Service, Inc. | 1,875.00 | | 1,875.00 |
| | 10/02/2025 | Paychex | 147.23 | | 2,022.23 |
| | 10/02/2025 | Paychex | 67.13 | | 2,089.36 |
| | 10/02/2025 | Paychex | 71.85 | | 2,161.21 |
| | 10/09/2025 | Paychex | 147.23 | | 2,308.44 |
| | 10/09/2025 | Paychex | 20.00 | | 2,328.44 |
| | 10/09/2025 | Paychex | 67.13 | | 2,395.57 |
| | 10/16/2025 | Paychex | 147.23 | | 2,542.80 |
| | 10/16/2025 | Paychex | 67.13 | | 2,609.93 |
| | 10/23/2025 | Paychex | 147.23 | | 2,757.16 |
| | 10/23/2025 | Paychex | 67.13 | | 2,824.29 |
| | 10/30/2025 | Paychex | 147.23 | | 2,971.52 |
| | 10/30/2025 | Paychex | 67.13 | | 3,038.65 |
| | 10/31/2025 | Merrick & Associates, LLC | 400.00 | | 3,438.65 |
| | 11/06/2025 | Paychex | 147.23 | | 3,585.88 |
| | 11/06/2025 | Paychex | 67.13 | | 3,653.01 |
| | 11/06/2025 | Paychex | 71.85 | | 3,724.86 |
| | 11/13/2025 | Paychex | 147.23 | | 3,872.09 |
| | 11/13/2025 | Paychex | 67.13 | | 3,939.22 |
| | 11/20/2025 | Paychex | 147.23 | | 4,086.45 |
| | 11/20/2025 | Paychex | 67.13 | | 4,153.58 |
| | 11/26/2025 | Paychex | 147.23 | | 4,300.81 |
| | 11/26/2025 | Paychex | 67.13 | | 4,367.94 |
| | 11/30/2025 | Shipman & Goodwin, LLP | 30,738.00 | | 35,105.94 |
| | | Total 7710 · Professional Services - Other | 35,105.94 | 0.00 | 35,105.94 |
| | | Total 7710 · Professional Services | 35,757.19 | 0.00 | 35,757.19 |
| 7712 · Office Equipment | | | | | |
| | 10/31/2025 | Bank of America | 323.00 | | 323.00 |
| | | Total 7712 · Office Equipment | 323.00 | 0.00 | 323.00 |
| 7717 · Software Support | | | | | |
| | 10/01/2025 | websolutions DBA Exposure | 105.00 | | 105.00 |
| | 10/31/2025 | Bank of America | 142.00 | | 247.00 |
| | 10/31/2025 | Bank of America | 474.00 | | 721.00 |
| | | Total 7717 · Software Support | 721.00 | 0.00 | 721.00 |
| 7801 · Repairs Building | | | | | |
| | 10/15/2025 | Municipal Emergency Services/Shipman's | 805.89 | | 805.89 |
| | 10/27/2025 | John DeMelis General Contracting, LLC | 3,500.00 | | 4,305.89 |
| | 10/31/2025 | Ace Home Center | 8.98 | | 4,314.87 |
| | 10/31/2025 | Ace Home Center | 5.35 | | 4,320.22 |

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Monthly Expense Detail
 October and November 2025

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| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|---|-------------|---|--------------|---------------|----------------|
| 7801 · Repairs Building, continued | | | | | |
| | 10/31/2025 | Bank of America | 1,915.56 | | 6,235.78 |
| | 10/31/2025 | Bank of America | 26.09 | | 6,261.87 |
| | 10/31/2025 | Bank of America | 322.09 | | 6,583.96 |
| | 10/31/2025 | Bank of America | 91.35 | | 6,675.31 |
| | 11/30/2025 | Ace Home Center | 8.99 | | 6,684.30 |
| | 11/30/2025 | Ace Home Center | 161.95 | | 6,846.25 |
| | 11/30/2025 | Ace Home Center | 53.74 | | 6,899.99 |
| | 11/30/2025 | Ace Home Center | 6.29 | | 6,906.28 |
| | 11/30/2025 | Ace Home Center | 61.16 | | 6,967.44 |
| | 11/30/2025 | Ace Home Center | 10.79 | | 6,978.23 |
| Total 7801 · Repairs Building | | | 6,978.23 | 0.00 | 6,978.23 |
| 7802 · Supplies Maintenance | | | | | |
| | 10/23/2025 | W.B. Mason Company, Inc. | 76.62 | | 76.62 |
| | 10/31/2025 | Ace Home Center | 22.06 | | 98.68 |
| | 10/31/2025 | Ace Home Center | 4.98 | | 103.66 |
| | 10/31/2025 | Ace Home Center | 6.58 | | 110.24 |
| | 10/31/2025 | Bank of America | 85.88 | | 196.12 |
| | 10/31/2025 | Bank of America | 76.00 | | 272.12 |
| | 10/31/2025 | Bank of America | 130.58 | | 402.70 |
| | 10/31/2025 | Bank of America | 198.04 | | 600.74 |
| | 10/31/2025 | Bank of America | 16.97 | | 617.71 |
| | 10/31/2025 | Bank of America | 21.87 | | 639.58 |
| Total 7802 · Supplies Maintenance | | | 639.58 | 0.00 | 639.58 |
| 7803 · Services | | | | | |
| | 10/06/2025 | JP Bellamo & Sons Pest Control, Inc. | 50.00 | | 50.00 |
| | 10/06/2025 | Comcast | 185.42 | | 235.42 |
| | 10/07/2025 | Comcast | 26.92 | | 262.34 |
| | 10/21/2025 | De Lage Landen Financial Services, Inc. | 149.63 | | 411.97 |
| | 10/23/2025 | UBEO,LLC. - Usage | 37.29 | | 449.26 |
| | 10/24/2025 | All Waste | 220.00 | | 669.26 |
| | 11/05/2025 | JP Bellamo & Sons Pest Control, Inc. | 50.00 | | 719.26 |
| | 11/06/2025 | Comcast | 200.42 | | 919.68 |
| | 11/07/2025 | Comcast | 26.92 | | 946.60 |
| | 11/13/2025 | River Valley Oil Service | 150.00 | | 1,096.60 |
| | 11/17/2025 | Higgins Electric, Inc. | 687.50 | | 1,784.10 |
| | 11/20/2025 | De Lage Landen Financial Services, Inc. | 142.50 | | 1,926.60 |
| | 11/24/2025 | All Waste | 220.00 | | 2,146.60 |
| Total 7803 · Services | | | 2,146.60 | 0.00 | 2,146.60 |

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 October and November 2025

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| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|---|-------------|---|-----------------|---------------|-----------------|
| 7805 · Equipment | | | | | |
| | 10/31/2025 | Bank of America | 271.54 | | 271.54 |
| Total 7805 · Equipment | | | <u>271.54</u> | <u>0.00</u> | <u>271.54</u> |
| 7901 · Emergency Medical Equipment | | | | | |
| | 10/02/2025 | Common Cents EMS Supply, LLC. | 466.47 | | 466.47 |
| | 10/06/2025 | Common Cents EMS Supply, LLC. | 591.30 | | 1,057.77 |
| | 10/06/2025 | Common Cents EMS Supply, LLC. | 124.67 | | 1,182.44 |
| | 10/06/2025 | Common Cents EMS Supply, LLC. | 25.65 | | 1,208.09 |
| | 10/15/2025 | Common Cents EMS Supply, LLC. | 444.05 | | 1,652.14 |
| | 10/21/2025 | Common Cents EMS Supply, LLC. | 125.91 | | 1,778.05 |
| | 10/22/2025 | Common Cents EMS Supply, LLC. | 79.25 | | 1,857.30 |
| | 10/29/2025 | Common Cents EMS Supply, LLC. | 468.81 | | 2,326.11 |
| | 10/31/2025 | Bank of America | 17.94 | | 2,344.05 |
| | 11/05/2025 | Common Cents EMS Supply, LLC. | 30.08 | | 2,374.13 |
| | 11/05/2025 | Common Cents EMS Supply, LLC. | 127.04 | | 2,501.17 |
| | 11/13/2025 | Common Cents EMS Supply, LLC. | 12.96 | | 2,514.13 |
| | 11/25/2025 | Common Cents EMS Supply, LLC. | 36.57 | | 2,550.70 |
| Total 7901 · Emergency Medical Equipment | | | <u>2,550.70</u> | <u>0.00</u> | <u>2,550.70</u> |
| 7902 · Computer Equip & Supplies | | | | | |
| | 10/31/2025 | Bank of America | 28.72 | | 28.72 |
| Total 7902 · Computer Equip & Supplies | | | <u>28.72</u> | <u>0.00</u> | <u>28.72</u> |
| 7903 · Training | | | | | |
| | 10/23/2025 | Connecticut Fire Marshals Association | 85.00 | | 85.00 |
| | 10/23/2025 | Connecticut Fire Marshals Association | 85.00 | | 170.00 |
| | 10/31/2025 | Bank of America | 28.52 | | 198.52 |
| | 10/31/2025 | Bank of America | 177.34 | | 375.86 |
| | 11/20/2025 | Commission on Fire Prevention and Control | 550.00 | | 925.86 |
| | 11/20/2025 | Commission on Fire Prevention and Control | 450.00 | | 1,375.86 |
| | 11/20/2025 | Commission on Fire Prevention and Control | 140.00 | | 1,515.86 |
| Total 7903 · Training | | | <u>1,515.86</u> | <u>0.00</u> | <u>1,515.86</u> |
| 7904 · Fire Education and Prevention | | | | | |
| 7904A · Open House | | | | | |
| | 10/11/2025 | Magic of Christopher | 450.00 | | 450.00 |
| | 10/13/2025 | Connecticut Rental Center, Inc. | 529.30 | | 979.30 |
| | 10/17/2025 | Ana's Face and Body Art | 400.00 | | 1,379.30 |
| | 10/31/2025 | Bank of America | 272.52 | | 1,651.82 |
| | 10/31/2025 | Bank of America | 225.49 | | 1,877.31 |
| | 10/31/2025 | Bank of America | 22.94 | | 1,900.25 |
| | 10/31/2025 | Bank of America | 129.29 | | 2,029.54 |

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| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|---|-------------|----------------------------------|-----------------|---------------|-----------------|
| 7904 · Fire Education and Prevention, continued | | | | | |
| 7904A · Open House | | | | | |
| | 10/31/2025 | Bank of America | 25.13 | | 2,054.67 |
| | 10/31/2025 | Bank of America | 140.30 | | 2,194.97 |
| | 10/31/2025 | Bank of America | 40.77 | | 2,235.74 |
| | 10/31/2025 | Bank of America | 18.19 | | 2,253.93 |
| Total 7904A · Open House | | | <u>2,253.93</u> | <u>0.00</u> | <u>2,253.93</u> |
| 7904 · Fire Education and Prevention - Other | | | | | |
| | 10/31/2025 | Bank of America | 455.40 | | 455.40 |
| Total 7904 · Fire Education and Prevention - Other | | | <u>455.40</u> | <u>0.00</u> | <u>455.40</u> |
| Total 7904 · Fire Education and Prevention | | | <u>2,709.33</u> | <u>0.00</u> | <u>2,709.33</u> |
| 7905 · Fire Fighting Equipment | | | | | |
| | 10/07/2025 | Firematic Supply Co. Inc. | 684.39 | | 684.39 |
| | 10/14/2025 | Firematic Supply Co. Inc. | 4,194.08 | | 4,878.47 |
| | 10/14/2025 | Hall's Power Equipment | 13.18 | | 4,891.65 |
| | 10/31/2025 | Advance Auto Parts | 84.99 | | 4,976.64 |
| Total 7905 · Fire Fighting Equipment | | | <u>4,976.64</u> | <u>0.00</u> | <u>4,976.64</u> |
| 7906 · Special Service Units | | | | | |
| | 11/08/2025 | Zajac, Robert | 189.00 | | 189.00 |
| Total 7906 · Special Service Units | | | <u>189.00</u> | <u>0.00</u> | <u>189.00</u> |
| 7909 · Uniforms | | | | | |
| | 10/13/2025 | Witmer Public Safety Group, Inc. | 309.12 | | 309.12 |
| | 10/14/2025 | Witmer Public Safety Group, Inc. | 364.12 | | 673.24 |
| | 10/17/2025 | Capitol Uniform and Supply, LLC. | 4,667.71 | | 5,340.95 |
| | 10/17/2025 | Capitol Uniform and Supply, LLC. | 1,131.00 | | 6,471.95 |
| | 10/24/2025 | Lynch, John | | 48.00 | 6,423.95 |
| | 10/24/2025 | Mikos, Jacob M. | | 16.00 | 6,407.95 |
| | 10/24/2025 | Parmelee, Ryan T | | 26.00 | 6,381.95 |
| | 10/24/2025 | Atwell, Jesse R. | | 2.00 | 6,379.95 |
| | 10/24/2025 | Cortezzo, Jr., Michael A. | | 26.00 | 6,353.95 |
| | 10/24/2025 | Gamache, Christopher | | 30.00 | 6,323.95 |
| | 10/24/2025 | Lancia, Jr, Anthony R | | 4.00 | 6,319.95 |
| | 10/24/2025 | Lynch, John | | 57.00 | 6,262.95 |
| | 10/24/2025 | Russo, Philip | | 2.00 | 6,260.95 |
| | 10/24/2025 | Thurz, David | | 11.00 | 6,249.95 |
| | 10/24/2025 | Turenne, Andrew B. | | 14.00 | 6,235.95 |
| | 10/24/2025 | Zajac, Robert J | | 57.00 | 6,178.95 |
| | 10/30/2025 | Witmer Public Safety Group, Inc. | 215.00 | | 6,393.95 |
| | 10/30/2025 | Capitol Uniform and Supply, LLC. | 36.00 | | 6,429.95 |

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| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|---|-------------|---------------------------|------------------|-----------------|------------------|
| 7909 · Uniforms, continued | | | | | |
| | 10/31/2025 | Bank of America | 97.95 | | 6,527.90 |
| | 10/31/2025 | Bank of America | 18.45 | | 6,546.35 |
| | 10/31/2025 | Bank of America | 129.98 | | 6,676.33 |
| | 10/31/2025 | Bank of America | 74.83 | | 6,751.16 |
| | 10/31/2025 | Bank of America | 271.87 | | 7,023.03 |
| | 10/31/2025 | Bank of America | 1,123.06 | | 8,146.09 |
| | 10/31/2025 | Bank of America | | 194.97 | 7,951.12 |
| | 10/31/2025 | Bank of America | | 129.98 | 7,821.14 |
| | 10/31/2025 | Bank of America | | 129.98 | 7,691.16 |
| | 10/31/2025 | Bank of America | | 74.83 | 7,616.33 |
| | 11/06/2025 | MidWest Workwear | 294.87 | | 7,911.20 |
| | 11/20/2025 | DeFrancesco, Geoffrey | | 6.00 | 7,905.20 |
| | 11/20/2025 | Zabulis, Paulius | | 23.00 | 7,882.20 |
| | 11/20/2025 | Handley, Jonathan | | 56.00 | 7,826.20 |
| | 11/20/2025 | McDonnell, Kevin T. | | 110.00 | 7,716.20 |
| | 11/20/2025 | Heiden, Timothy | | 10.00 | 7,706.20 |
| Total 7909 · Uniforms | | | <u>8,733.96</u> | <u>1,027.76</u> | <u>7,706.20</u> |
| 7910 · Protective Clothing/Equipment | | | | | |
| | 10/31/2025 | Ace Home Center | 29.67 | | 29.67 |
| | 11/10/2025 | Firematic Supply Co. Inc. | 25,243.25 | | 25,272.92 |
| | 11/10/2025 | Firematic Supply Co. Inc. | 4,173.90 | | 29,446.82 |
| Total 7910 · Protective Clothing/Equipment | | | <u>29,446.82</u> | <u>0.00</u> | <u>29,446.82</u> |
| 7911 · Communications | | | | | |
| | 10/08/2025 | J & S Radio Sales, Inc. | 311.10 | | 311.10 |
| | 10/16/2025 | NorcomCT | 1,350.00 | | 1,661.10 |
| | 10/31/2025 | Bank of America | 240.00 | | 1,901.10 |
| Total 7911 · Communications | | | <u>1,901.10</u> | <u>0.00</u> | <u>1,901.10</u> |
| 7912 · Cellular Phones | | | | | |
| | 10/11/2025 | AT&T Mobility | 581.49 | | 581.49 |
| | 11/11/2025 | AT&T Mobility | 581.49 | | 1,162.98 |
| Total 7912 · Cellular Phones | | | <u>1,162.98</u> | <u>0.00</u> | <u>1,162.98</u> |
| 7913 · Breathing Air & Oxygen | | | | | |
| | 10/10/2025 | Maine Oxy | 222.84 | | 222.84 |
| Total 7913 · Breathing Air & Oxygen | | | <u>222.84</u> | <u>0.00</u> | <u>222.84</u> |

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Monthly Expense Detail
 October and November 2025

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| | <u>Date</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> |
|--|-------------|---------------------------------------|-------------------|-----------------|-------------------|
| 8999 · CNR Current Year | | | | | |
| 8999G · Health and Safety | | | | | |
| | 10/03/2025 | Wallingford Glassworks, LLC. | 1,600.00 | | 1,600.00 |
| Total 8999G · Health and Safety | | | 1,600.00 | 0.00 | 1,600.00 |
| 8999I · Facility Improvements/Repairs | | | | | |
| | 10/06/2025 | John DeMelis General Contracting, LLC | 12,000.00 | | 12,000.00 |
| | 10/27/2025 | John DeMelis General Contracting, LLC | 12,000.00 | | 24,000.00 |
| | 11/01/2025 | Salafia Electric, LLC. | 4,050.00 | | 28,050.00 |
| Total 8999I · Facility Improvements/Repairs | | | 28,050.00 | 0.00 | 28,050.00 |
| 8999J · Furniture | | | | | |
| | 10/31/2025 | Bank of America | 329.99 | | 329.99 |
| Total 8999J · Furniture | | | 329.99 | 0.00 | 329.99 |
| 8999SFD · SFD Building Project | | | | | |
| Phase2 · SFD Building Project Phase 2 | | | | | |
| | 10/13/2025 | Sign Pro, Inc. | 19,458.78 | | 19,458.78 |
| | 10/31/2025 | Bank of America | 28.09 | | 19,486.87 |
| | 10/31/2025 | Bank of America | 126.56 | | 19,613.43 |
| | 11/20/2025 | Acadia Insurance Company | | 1,879.00 | 17,734.43 |
| Total Phase2 · SFD Building Project Phase 2 | | | 19,613.43 | 1,879.00 | 17,734.43 |
| Total 8999SFD · SFD Building Project | | | 19,613.43 | 1,879.00 | 17,734.43 |
| Total 8999 · CNR Current Year | | | 49,593.42 | 1,879.00 | 47,714.42 |
| TOTAL | | | 314,650.23 | 2,906.76 | 311,743.47 |

South Fire District
Profit & Loss Budget vs. Actual
 July through November 2025

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| | <u>Jul - Nov 25</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|---------------------|---------------------|-----------------------|--------------------|
| Income | | | | |
| 4101 · Property Tax Revenue | 6,906,252.16 | 6,941,234.00 | -34,981.84 | 99.5% |
| 4102 · Interest and Liens | 25,234.13 | 30,000.00 | -4,765.87 | 84.11% |
| 4103 · Tax Refunds | -3,119.21 | 0.00 | -3,119.21 | 100.0% |
| 4104 · Fees | 2,365.06 | 0.00 | 2,365.06 | 100.0% |
| 4105 · Prior Year Tax Collections | 40,862.53 | 0.00 | 40,862.53 | 100.0% |
| 4126 · Contributions - Individuals | 9,140.00 | 0.00 | 9,140.00 | 100.0% |
| 4203 · State of Connecticut PILOT Fund | 882,570.93 | 879,971.00 | 2,599.93 | 100.3% |
| 4208 · State MV Fire District Grant | 390,532.54 | | | |
| 4301 · Investment Income | 42,382.45 | 20,000.00 | 22,382.45 | 211.91% |
| 4901 · Miscellaneous Income | 337.80 | 0.00 | 337.80 | 100.0% |
| Total Income | <u>8,296,558.39</u> | <u>7,871,205.00</u> | <u>425,353.39</u> | <u>105.4%</u> |
| Expense | | | | |
| 7201 · Electricity | 10,834.75 | 30,000.00 | -19,165.25 | 36.12% |
| 7202 · Water and Sewer | 1,356.89 | 2,600.00 | -1,243.31 | 52.18% |
| 7203 · Heating | 2,247.95 | 10,000.00 | -7,752.05 | 22.48% |
| 7204 · Telephone | 2,113.35 | 4,300.00 | -2,186.65 | 49.15% |
| 7401 · Fuel | 12,697.05 | 45,000.00 | -32,302.95 | 28.22% |
| 7403-1 · Apparatus Preventative Maint. | 10,200.00 | 14,575.00 | -4,375.00 | 69.98% |
| 7403 · Vehicle Repairs | 38,023.48 | 50,000.00 | -11,976.52 | 76.05% |
| 7404 · NFPA/OSHA Compliance | 13,920.71 | 32,050.00 | -18,129.29 | 43.43% |
| 7406 · Vehicle Supplies | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| 7501 · Insurance-Workers Compensation | 120,864.00 | 233,597.00 | -112,733.00 | 51.74% |
| 7502 · Insurance - Commercial Package | 27,906.00 | 56,000.00 | -28,094.00 | 49.83% |
| 7503 · Insurance - Medical | 452,359.48 | 1,228,276.00 | -775,916.52 | 36.83% |
| 7504 · Insurance - Cyber | 7,305.00 | 7,492.00 | -187.00 | 97.5% |
| 7509 · Insurance - Life and Disability | 11,936.74 | 31,612.00 | -19,675.26 | 37.76% |
| 7512 · Pension - Defined Contribution | 165,749.99 | 446,566.00 | -280,816.01 | 37.12% |
| 7513 · Unused Sick Time | 0.00 | 24,486.00 | -24,486.00 | 0.0% |
| 7601 · Salaries - Fire Department | 1,321,618.54 | 3,284,662.00 | -1,963,043.46 | 40.24% |
| 7602 · Salaries - Administrative | 75,206.85 | 190,649.00 | -115,442.15 | 39.45% |
| 7603 · Replacement / Call Backs | 245,223.86 | 783,043.00 | -537,819.14 | 31.32% |
| 7604 · Fringe Benefits | 52,274.68 | 140,807.00 | -88,532.32 | 37.13% |
| 7606 · PEB-Uncompensated Absences Exp | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| 7607 · PEB-Heart and Hypertension | 28,870.45 | 256,489.00 | -227,618.55 | 11.26% |
| 7609 · Employer - Social Security | 102,578.32 | 273,306.00 | -170,727.68 | 37.53% |
| 7610 · Employer - Medicare | 23,990.25 | 63,919.00 | -39,928.75 | 37.53% |
| 7701 · Tax Collector's Expense | 8,104.40 | 24,100.00 | -15,995.60 | 33.63% |
| 7702 · Professional Org / Periodicals | 857.67 | 3,000.00 | -2,142.33 | 28.59% |
| 7703 · Office Expenses | 1,115.96 | 3,600.00 | -2,484.04 | 31.0% |
| 7704 · Auditor | 0.00 | 8,525.00 | -8,525.00 | 0.0% |
| 7705 · Professional Development | 7,290.53 | 8,500.00 | -1,209.47 | 85.77% |

South Fire District
Profit & Loss Budget vs. Actual
 July through November 2025

20/47

| | <u>Jul - Nov 25</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|---------------------|---------------------|-----------------------|--------------------|
| Expense, continued | | | | |
| 7706 · Postage | 603.75 | 4,000.00 | -3,396.25 | 15.09% |
| 7707 · Contingency | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| 7708 · Commissioner's Compensation | 3,750.00 | 9,000.00 | -5,250.00 | 41.67% |
| 7709 · Activity Expense | 1,647.89 | 4,500.00 | -2,852.11 | 36.62% |
| 7710 · Professional Services | 59,998.62 | 40,000.00 | 19,998.62 | 150.0% |
| 7712 · Office Equipment | 337.90 | 2,000.00 | -1,662.10 | 16.9% |
| 7713 · Actuarial Services | 0.00 | 3,300.00 | -3,300.00 | 0.0% |
| 7714 · Advertising / Voting | 0.00 | 8,400.00 | -8,400.00 | 0.0% |
| 7715 · Lien Fees | 0.00 | 1,400.00 | -1,400.00 | 0.0% |
| 7716 · Archive Services | 195.00 | 1,000.00 | -805.00 | 19.5% |
| 7717 · Software Support | 43,233.24 | 64,016.00 | -20,782.76 | 67.54% |
| 7801 · Repairs Building | 10,654.27 | 24,000.00 | -13,345.73 | 44.39% |
| 7802 · Supplies Maintenance | 2,810.36 | 11,000.00 | -8,189.64 | 25.55% |
| 7803 · Services | 7,510.09 | 14,285.00 | -6,774.91 | 52.57% |
| 7805 · Equipment | 4,323.76 | 4,600.00 | -276.24 | 94.0% |
| 7901 · Emergency Medical Equipment | 8,362.31 | 12,500.00 | -4,137.69 | 66.9% |
| 7902 · Computer Equip & Supplies | 3,863.47 | 8,000.00 | -4,136.53 | 48.29% |
| 7903 · Training | 7,462.21 | 37,500.00 | -30,037.79 | 19.9% |
| 7904 · Fire Education and Prevention | 4,067.02 | 7,500.00 | -3,432.98 | 54.23% |
| 7905 · Fire Fighting Equipment | 13,610.31 | 28,000.00 | -14,389.69 | 48.61% |
| 7906 · Special Service Units | 2,731.18 | 10,000.00 | -7,268.82 | 27.31% |
| 7907 · Fire Marshal's Office | 327.59 | 4,000.00 | -3,672.41 | 8.19% |
| 7909 · Uniforms | 9,097.78 | 40,000.00 | -30,902.22 | 22.74% |
| 7910 · Protective Clothing/Equipment | 33,620.66 | 55,000.00 | -21,379.34 | 61.13% |
| 7911 · Communications | 1,901.10 | 15,000.00 | -13,098.90 | 12.67% |
| 7912 · Cellular Phones | 2,926.82 | 7,200.00 | -4,273.18 | 40.65% |
| 7913 · Breathing Air & Oxygen | 1,378.67 | 1,500.00 | -121.33 | 91.91% |
| 7915 · Medical Testing | 0.00 | 31,500.00 | -31,500.00 | 0.0% |
| 7916 · Breathing Apparatus-Test Repair | 612.47 | 5,000.00 | -4,387.53 | 12.25% |
| 8999 · CNR Current Year | 804,090.24 | 299,500.00 | 504,590.24 | 268.48% |
| Total Expense | 3,773,763.41 | 8,072,855.00 | -4,299,091.59 | 46.75% |

South Fire District
Cash Balance Report
November 2025

CASH Unrestricted:

| | | | |
|----------------|-------------------------|----|---------------------|
| Cash Balances: | Tax Collector - Savings | \$ | 8,530,389.99 |
| | Operating - Checking | \$ | <u>132,043.44</u> |
| | Total: | \$ | 8,662,433.43 |

Restricted Funds:

| | | |
|--------------------------|----|--------------|
| CNR | \$ | 2,139,704.60 |
| Post-Employment Benefits | \$ | 720,921.72 |



**South Fire District
Office of the Fire Chief**

22/47



I am submitting for your review the following items completed for the month of November 2025

- Continued efforts with the building addition / remodel
 - Facilitated repaving and curbing of driveway
- Attended Pension Committee meetings
 - Departmentwide Pension Meeting
- Attended two-day Leadership seminar New England Chief's Association
- Attended Ribbon Cutting of new businesses
 - Cohen Bagels
 - Lucy Lunch
- Facilitated a Retiree Breakfast
- Attended School Safety Committee meetings
- Attended Food Drive held at Big Y
- Met with future intern students
- Attended Wreaths Across America meeting
- Attended Middlefield FD groundbreaking of new facility.
- Attended Veteran's Day events
 - Flag Placement
 - Service at Veteran's Cemetery
- Attended a training seminar on AI in the workplace

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'James Trzaski'.

James Trzaski



Monthly Fires

| CREATION DATE | ADDRESS | INCIDENT TYPE SERIES NAME (NFIRS) |
|---------------------|------------------------|-----------------------------------|
| 2025-11-25 16:48:32 | 100 LIVINGSTON RD | Fire |
| 2025-11-18 09:14:03 | 150 INDUSTRIAL PARK RD | Fire |
| 2025-11-12 21:21:22 | 39 TYNAN CIR | Fire |
| 2025-11-06 10:53:25 | 572 SAYBROOK RD | Fire |
| 2025-11-05 17:04:07 | 86 CHESTNUT ST | Fire |
| 2025-11-01 18:53:57 | 22 MAPLE ST | Fire |
| 2025-11-01 16:47:41 | 192 PROUT HILL RD | Fire |



Monthly EMS

| CREATION DATE | ADDRESS | INCIDENT TYPE SERIES NAME (NFIRS) |
|---------------------|----------------------|-----------------------------------|
| 2025-11-30 08:35:48 | 1 LABELLA CIR | Rescue & EMS |
| 2025-11-30 08:34:14 | 144 RUSSELL ST | Rescue & EMS |
| 2025-11-29 13:21:35 | 30 SNIPES TER | Rescue & EMS |
| 2025-11-29 09:52:07 | 166 PROUT HILL RD | Rescue & EMS |
| 2025-11-28 20:26:37 | 135 HOLMES DR | Rescue & EMS |
| 2025-11-28 12:54:14 | 20 EVERGREEN AVE | Rescue & EMS |
| 2025-11-28 10:39:46 | 600 HIGHLAND AVE | Rescue & EMS |
| 2025-11-28 10:10:21 | 125 FOWLER AVE | Rescue & EMS |
| 2025-11-27 14:10:48 | 3 COUNTRYSIDE LN | Rescue & EMS |
| 2025-11-27 06:42:36 | 39 EVERGREEN AVE | Rescue & EMS |
| 2025-11-26 13:27:19 | 12 MAPLEWOOD TER | Rescue & EMS |
| 2025-11-26 09:43:15 | RT 9 SB | Rescue & EMS |
| 2025-11-25 20:59:07 | 161 E MAIN ST | Rescue & EMS |
| 2025-11-25 13:50:36 | 1250 SILVER ST | Rescue & EMS |
| 2025-11-25 08:11:30 | 127 SUMMER HILL RD | Rescue & EMS |
| 2025-11-25 07:39:52 | 44 SUMMER HILL RD | Rescue & EMS |
| 2025-11-25 04:26:49 | 68 SUMMER HILL RD | Rescue & EMS |
| 2025-11-24 21:58:03 | RANDOLPH RD | Rescue & EMS |
| 2025-11-24 17:22:43 | 1250 SILVER ST | Rescue & EMS |
| 2025-11-24 15:26:58 | 150 MILLBROOK RD | Rescue & EMS |
| 2025-11-24 03:16:22 | 1160 S MAIN ST | Rescue & EMS |
| 2025-11-23 20:25:22 | 31 EVERGREEN AVE | Rescue & EMS |
| 2025-11-23 11:25:06 | 498 HUNTING HILL AVE | Rescue & EMS |
| 2025-11-22 18:58:21 | 107 RIDGE RD | Rescue & EMS |
| 2025-11-22 18:21:11 | 645 SAYBROOK RD | Rescue & EMS |
| 2025-11-22 02:02:34 | 645 SAYBROOK RD | Rescue & EMS |
| 2025-11-21 08:56:05 | 62 CHESTNUT ST | Rescue & EMS |
| 2025-11-21 07:08:30 | RT 9 SB | Rescue & EMS |
| 2025-11-20 17:02:00 | 23 KENT CT | Rescue & EMS |
| 2025-11-20 16:07:26 | 645 SAYBROOK RD | Rescue & EMS |
| 2025-11-20 13:35:26 | 645 SAYBROOK RD | Rescue & EMS |

Monthly EMS

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



| CREATION DATE | ADDRESS | INCIDENT TYPE SERIES NAME (NFIRS) |
|---------------------|----------------------|-----------------------------------|
| 2025-11-19 18:19:00 | 25 HOBSON ST | Rescue & EMS |
| 2025-11-19 16:42:53 | 39 EVERGREEN AVE | Rescue & EMS |
| 2025-11-19 15:07:48 | 1410 SAYBROOK RD | Rescue & EMS |
| 2025-11-18 21:48:05 | 1250 SILVER ST | Rescue & EMS |
| 2025-11-18 21:22:40 | 1250 SILVER ST | Rescue & EMS |
| 2025-11-18 17:07:40 | 65 SNIPES TER | Rescue & EMS |
| 2025-11-18 15:29:53 | 166 EVERGREEN CIR | Rescue & EMS |
| 2025-11-18 14:47:24 | 94 SUNNYSLOPE DR | Rescue & EMS |
| 2025-11-18 14:06:58 | 145 MURRAY ST | Rescue & EMS |
| 2025-11-18 11:52:22 | 144 HOLMES DR | Rescue & EMS |
| 2025-11-18 04:40:18 | 1250 SILVER ST | Rescue & EMS |
| 2025-11-17 17:49:39 | 445 RANDOLPH RD | Rescue & EMS |
| 2025-11-17 16:16:32 | 150 MILLBROOK RD | Rescue & EMS |
| 2025-11-17 10:08:33 | 34 FRANKLIN ST | Rescue & EMS |
| 2025-11-15 22:52:34 | 235 WOODBURY CIR | Rescue & EMS |
| 2025-11-15 17:28:10 | 1160 S MAIN ST | Rescue & EMS |
| 2025-11-14 14:48:44 | 144 HOLMES DR | Rescue & EMS |
| 2025-11-14 14:09:52 | 151 MARGARITE RD EXT | Rescue & EMS |
| 2025-11-14 13:29:27 | 645 SAYBROOK RD | Rescue & EMS |
| 2025-11-14 03:13:50 | 1020 BARTHOLOMEW RD | Rescue & EMS |
| 2025-11-13 17:58:08 | 193 E MAIN ST | Rescue & EMS |
| 2025-11-13 14:23:44 | 127 SUMMER HILL RD | Rescue & EMS |
| 2025-11-13 02:46:43 | 31 EVERGREEN AVE | Rescue & EMS |
| 2025-11-12 23:03:57 | 80 SUMMER HILL RD | Rescue & EMS |
| 2025-11-12 15:48:42 | AIRCRAFT RD | Rescue & EMS |
| 2025-11-12 11:38:56 | 20 S FRONT ST | Rescue & EMS |
| 2025-11-10 18:17:21 | 68 FARM HILL RD | Rescue & EMS |
| 2025-11-10 10:24:37 | RT 9 NB | Rescue & EMS |
| 2025-11-10 09:37:17 | RT 9 NB | Rescue & EMS |
| 2025-11-10 06:44:58 | RT 9 SB | Rescue & EMS |
| 2025-11-08 17:01:30 | 1 E MAIN ST | Rescue & EMS |
| 2025-11-08 12:42:32 | 1 LABELLA CIR | Rescue & EMS |
| 2025-11-07 22:57:15 | 143 MARGARITE RD | Rescue & EMS |

Monthly EMS

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



| CREATION DATE | ADDRESS | INCIDENT TYPE SERIES NAME (NFIRS) |
|---------------------|--------------------|-----------------------------------|
| 2025-11-07 21:41:19 | 1250 SILVER ST | Rescue & EMS |
| 2025-11-07 18:07:01 | 359 CHAMBERLAIN RD | Rescue & EMS |
| 2025-11-07 09:49:11 | 193 E MAIN ST | Rescue & EMS |
| 2025-11-07 02:15:17 | 1160 S MAIN ST | Rescue & EMS |
| 2025-11-06 10:46:40 | 645 SAYBROOK RD | Rescue & EMS |
| 2025-11-05 16:35:48 | 53 SILVER ST | Rescue & EMS |
| 2025-11-05 12:43:28 | 62 SILVER ST | Rescue & EMS |
| 2025-11-05 09:27:30 | 534 SAYBROOK RD | Rescue & EMS |
| 2025-11-04 16:58:05 | E MAIN ST | Rescue & EMS |
| 2025-11-04 14:58:18 | 26 SILVER ST | Rescue & EMS |
| 2025-11-04 12:11:16 | 645 SAYBROOK RD | Rescue & EMS |
| 2025-11-04 11:58:06 | RIDGE RD | Rescue & EMS |
| 2025-11-03 21:05:29 | 70 OBRIEN DR | Rescue & EMS |
| 2025-11-03 19:15:22 | 144 HOLMES DR | Rescue & EMS |
| 2025-11-03 11:14:39 | 277 WOODBURY CIR | Rescue & EMS |
| 2025-11-02 18:06:42 | 572 SAYBROOK RD | Rescue & EMS |
| 2025-11-02 15:48:00 | 1 LABELLA CIR | Rescue & EMS |
| 2025-11-02 13:35:11 | 715 MILLBROOK RD | Rescue & EMS |
| 2025-11-01 18:25:29 | 74 MAYNARD ST | Rescue & EMS |
| 2025-11-01 16:29:13 | 144 RIDGE RD | Rescue & EMS |
| 2025-11-01 15:14:00 | 272 S MAIN ST | Rescue & EMS |
| 2025-11-01 09:11:33 | 645 SAYBROOK RD | Rescue & EMS |
| 2025-11-01 08:50:04 | 645 SAYBROOK RD | Rescue & EMS |
| 2025-11-01 00:47:35 | 302 E MAIN ST | Rescue & EMS |



Monthly Other

| CREATION DATE | ADDRESS | INCIDENT TYPE SERIES NAME (NFIRS) |
|---------------------|-----------------------|-----------------------------------|
| 2025-11-29 21:17:53 | MCDOWELL RD | Good Intent |
| 2025-11-28 23:05:20 | 109 WARNER AVE | Hazardous Condition |
| 2025-11-28 14:32:27 | SEARS ST | Good Intent |
| 2025-11-28 14:01:25 | 1250 SILVER ST | Special Incident |
| 2025-11-28 03:07:04 | 1160 S MAIN ST | Service Call |
| 2025-11-27 17:59:17 | MILLBROOK RD | False Alarm & False Call |
| 2025-11-26 10:23:37 | 390 RIDGE RD | Service Call |
| 2025-11-25 17:39:16 | 1250 SILVER ST | Special Incident |
| 2025-11-25 09:07:02 | MILLBROOK RD | Hazardous Condition |
| 2025-11-22 10:14:01 | 71 BIELEFIELD RD | Service Call |
| 2025-11-21 14:04:52 | 645 SAYBROOK RD | False Alarm & False Call |
| 2025-11-21 13:12:30 | 132 SUMMER HILL RD | Hazardous Condition |
| 2025-11-21 11:50:21 | 41 Holmes Dr | False Alarm & False Call |
| 2025-11-20 19:58:10 | 8 OMO ST | Good Intent |
| 2025-11-20 14:01:13 | 117 MAIN ST EXT | Service Call |
| 2025-11-19 11:08:45 | 100 Training Hill Rd | False Alarm & False Call |
| 2025-11-18 10:34:51 | 40 MOUNTAIN LAUREL DR | False Alarm & False Call |
| 2025-11-18 09:16:07 | 600 HIGHLAND AVE | Service Call |
| 2025-11-18 07:36:14 | 678 RANDOLPH RD | False Alarm & False Call |
| 2025-11-17 16:11:41 | 390 RIDGE RD | Service Call |
| 2025-11-17 09:24:43 | 181 RANDOLPH RD | Service Call |
| 2025-11-17 08:48:08 | 39 TYNAN CIR | False Alarm & False Call |
| 2025-11-15 08:27:38 | 988 WASHINGTON ST | Service Call |
| 2025-11-13 14:06:50 | 70 MAYNARD ST | Service Call |
| 2025-11-12 11:16:50 | 400 SAYBROOK RD | False Alarm & False Call |
| 2025-11-12 10:33:21 | 285 CRYSTAL LAKE RD | Good Intent |
| 2025-11-12 10:01:09 | RANDOLPH RD | Hazardous Condition |
| 2025-11-11 23:45:57 | 144 HOLMES DR | Service Call |
| 2025-11-11 12:29:29 | 445 RANDOLPH RD | Service Call |
| 2025-11-11 09:47:53 | 181 EASTERN DR | Special Incident |
| 2025-11-10 21:56:52 | 410 MAPLE SHADE RD | Hazardous Condition |

Monthly Other

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



| CREATION DATE | ADDRESS | INCIDENT TYPE SERIES NAME (NFIRS) |
|---------------------|----------------------|-----------------------------------|
| 2025-11-08 12:35:01 | 107 TRAINING HILL RD | Service Call |
| 2025-11-08 08:40:50 | 1 RUSSELL ST | Service Call |
| 2025-11-08 05:07:00 | 22 WOODSIDE CIR | Special Incident |
| 2025-11-07 17:45:39 | 141 LIVINGSTON RD | Hazardous Condition |
| 2025-11-07 11:35:33 | 55 LAUREATE DR | False Alarm & False Call |
| 2025-11-04 17:56:47 | 108 MAROMAS RD | Good Intent |
| 2025-11-04 16:21:41 | 160 EVERGREEN CIR | Service Call |
| 2025-11-04 15:03:37 | 2081 S MAIN ST | Hazardous Condition |
| 2025-11-04 13:18:13 | 112 BOW LN | False Alarm & False Call |
| 2025-11-04 10:48:32 | 100 Training Hill Rd | Service Call |
| 2025-11-03 22:46:28 | 676 SAYBROOK RD | Hazardous Condition |
| 2025-11-03 13:51:27 | 1 WILDERMANS WAY | Service Call |
| 2025-11-03 11:05:54 | 1160 S MAIN ST | Service Call |
| 2025-11-03 00:38:53 | 211 E MAIN ST | Special Incident |
| 2025-11-02 23:25:47 | 28 Harvey Dr | False Alarm & False Call |
| 2025-11-02 01:31:37 | 233 MAIN ST | Special Incident |
| 2025-11-01 22:06:36 | 676 SAYBROOK RD | Hazardous Condition |
| 2025-11-01 00:23:55 | 540 Saybrook Rd | Service Call |



CVH Monthly Incident Report

| PSAP CALL DATE/TIME | INCIDENT TYPE (NFIRS) | ADDRESS | DISPATCH TYPE | RESPONSE ZONE |
|---------------------|--|---------------|----------------------------|---------------|
| 2025-11-30 08:19:21 | 321 - EMS call, excluding vehicle accident with injury | 1 LABELLA CIR | EMS-MEDICALCALL-W/MEDIC | 10 |
| 2025-11-28 19:54:19 | 321 - EMS call, excluding vehicle accident with injury | 135 HOLMES DR | EMS-MEDICALCALL-W/MEDIC | 10 |
| 2025-11-21 11:38:51 | 743 - Smoke detector activation, no fire - unintentional | 41 Holmes Dr | FIRE ALARM -COMMERCIAL (F) | 10 |
| 2025-11-18 11:39:05 | 321 - EMS call, excluding vehicle accident with injury | 144 HOLMES DR | EMS-MEDICAL CALL | 10 |
| 2025-11-17 08:24:15 | 743 - Smoke detector activation, no fire - unintentional | 39 TYNAN CIR | FIRE ALARM -COMMERCIAL (F) | 10 |
| 2025-11-14 14:23:49 | 321 - EMS call, excluding vehicle accident with injury | 144 HOLMES DR | EMS-MEDICAL CALL | 10 |
| 2025-11-12 18:29:05 | 100 - Fire, other | 39 TYNAN CIR | FIRE ALARM -COMMERCIAL (F) | 10 |
| 2025-11-11 23:06:47 | 500 - Service Call, other | 144 HOLMES DR | SERVICE CALL (F) | 10 |
| 2025-11-08 12:28:43 | 321 - EMS call, excluding vehicle accident with injury | 1 LABELLA CIR | EMS-MEDICAL CALL | 10 |
| 2025-11-03 20:33:22 | 311 - Medical assist, assist EMS crew | 70 OBRIEN DR | EMS-MEDICALCALL-W/MEDIC | 10 |
| 2025-11-03 18:54:23 | 353 - Removal of victim(s) from stalled elevator | 144 HOLMES DR | ELEVATOR RESCUE (F) | 10 |
| 2025-11-02 23:02:41 | 743 - Smoke detector activation, no fire - unintentional | 28 Harvey Dr | FIRE ALARM -COMMERCIAL (F) | 10 |
| 2025-11-02 15:37:56 | 321 - EMS call, excluding vehicle accident with injury | 1 LABELLA CIR | EMS-MEDICALCALL-W/MEDIC | 10 |



Office of the Deputy Chief
SOUTH FIRE DISTRICT

December 5, 2025

Greetings,

I am submitting for your review a report detailing my activities for the month of November 2025.

Apparatus Update:

Marine 3 (PD Loaner): Out of water for season

Marine 3 (New): Paint scheduled for this week, Spring 26' delivery.

Operations:

-Weekly procurement of house supplies and EMS Equipment

-Continued Fire Officer 4 program

-Continued fall semester at University of New Haven

-Ongoing work with SFD UNH Intern

-Annual ground ladder and aerial testing completed (NFPA), no failures.

-Tire chains inspected and repaired as needed

-Facilitated paint and new trim for bay doors, exterior doors completed in spring.

11/7-Labor Management Meeting

11/25-Met with new Rushford Administration & FMO

11/26-Sign Pro installation of remaining signage and graphics for building

Respectfully Submitted,

Nick Fischer
Deputy Fire Chief

SOUTH FIRE DISTRICT
of the City of Middletown
Office of the Fire Marshal
445 Randolph Road
Middletown, CT 06457
860-343-6059

James M. Mastroianni, Fire Marshal
jmastroianni@southfiredistrict.com
860-250-0042 cell

Ryan Parmelee, Deputy Fire Marshal
rparmelee@southfiredistrict.com
860-262-3277 cell

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of November 2025.

The FMO met with the Beman math teachers and STEAM coordinators for the initial Fire Service as a STEAM career planning session. 2026 will be the second iteration of this event and we anticipate it to be even more successful than last year. One major improvement this year is dedicated science and math teachers assigned to each station. Now that they have a better understanding of the event, they have developed a plan to increase teacher engagement at the stations. Ideally, the teachers elaborate on classroom concepts while the firefighters show them in action.

The FMO attended a one-day conference hosted by the state department of developmental services. The presentations primarily focused on how various intellectual and developmental disabilities affect fire code. They also discussed their role in E score validation and enforcement.

The FMO met with the new management group at Rushford. This meeting addressed fire alarm and drill procedures with the ever-changing clientele as well as some outstanding concerns from previous inspections. The deputy chief was also in attendance to discuss emergency response procedures.

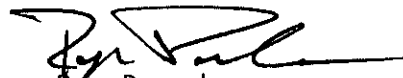
The FMO was contacted by Solnit who was requesting firesetter intervention for a client. We had our first session with the youth and look forward to working with him over the next month.

Please feel free to contact the FMO with any questions regarding the supporting documentation for Activity, Inspections, and Investigations.

Sincerely,



James Mastroianni
Fire Marshal



Ryan Parmelee
Deputy Fire Marshal

12/01/2025



Fire Marshal's Office Misc. Activity

Amazing Grace Food Delivery

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-19 08:30:00 | Mastrolanni | |
| 2025-11-19 08:30:00 | Parmelee | |
| 2025-11-05 08:30:00 | Parmelee | |
| 2025-11-05 08:30:00 | Mastrolanni | |
| 2025-11-12 08:30:00 | Mastrolanni | |
| 2025-11-12 08:30:00 | Parmelee | |

Amazing Grace Food Delivery

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-26 09:30:00 | Mastrolanni | |
| 2025-11-26 09:30:00 | Parmelee | |

Beman STEAM Meeting

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-25 14:00:00 | Parmelee | |
| 2025-11-25 14:00:00 | Mastrolanni | |

CT DDS Seminar

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-06 00:00:00 | Parmelee | |
| 2025-11-06 00:00:00 | Mastrolanni | |

CT Life Safety Educator Meeting

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-18 12:00:00 | Parmelee | |
| 2025-11-18 12:00:00 | Mastrolanni | |

CVH Fire Safe Group

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-12 12:30:00 | Mastrolanni | |
| 2025-11-12 12:30:00 | Parmelee | |
| 2025-11-19 12:30:00 | Parmelee | |
| 2025-11-19 12:30:00 | Mastrolanni | |
| 2025-11-05 12:30:00 | Mastrolanni | |
| 2025-11-05 12:30:00 | Parmelee | |

Code Enforcement Committee

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-13 09:00:00 | Mastrolanni | |
| 2025-11-13 09:00:00 | Parmelee | |

County FMO Meeting

Fire Marshal's Office Misc. Activity

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-05 11:00:00 | Parmelee | |
| 2025-11-05 11:00:00 | Mastroianni | |

County FMO Sync

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-05 11:00:00 | Mastroianni | |
| 2025-11-05 11:00:00 | Parmelee | |

FPW School visit

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-06 10:00:00 | Parmelee | |
| 2025-11-06 10:00:00 | Mastroianni | |

First Due ITM meeting

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-05 15:00:00 | Parmelee | |
| 2025-11-05 15:00:00 | Mastroianni | |

Middlefield FD Groundbreaking

| START DATE | LAST NAME | NOTES |
|---------------------|-----------|-------|
| 2025-11-14 12:00:00 | Parmelee | |

Middletown Fire Investigators Meeting

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-26 12:00:00 | Mastroianni | |
| 2025-11-26 12:00:00 | Parmelee | |

Middletown Prevention Council Meeting

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-12 14:30:00 | Parmelee | |
| 2025-11-12 14:30:00 | Mastroianni | |

Rushford New Management Meeting

| START DATE | LAST NAME | NOTES |
|---------------------|-------------|-------|
| 2025-11-25 09:00:00 | Mastroianni | |
| 2025-11-25 09:00:00 | Parmelee | |

School Safety Meeting

| START DATE | LAST NAME | NOTES |
|---------------------|-----------|-------|
| 2025-11-14 10:00:00 | Parmelee | |

Solnit Youth Firesetter Intervention

| START DATE | LAST NAME | NOTES |
|---------------------|-----------|-------|
| 2025-11-26 13:30:00 | Parmelee | |

Fire Marshal's Office Misc. Activity

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



2025-11-26 13:30:00

Mastroianni

Thanksgiving Basket Delivery

START DATE

2025-11-25 08:00:00

2025-11-25 08:00:00

LAST NAME

Parmelee

Mastrolanni

NOTES



Fire Marshal's Office Incident Response

2025-11-01

| | | | |
|--|-------------------------------|--|--------------------------|
| CAD INCIDENT NUMBER 2500066525 | ADDRESS 22 MAPLE ST | DISPATCH TYPE OUTSIDE FIRE (F) | APPARATUS FM31 |
|--|-------------------------------|--|--------------------------|

2025-11-03

| | | | |
|--|------------------------------------|---|--------------------------|
| CAD INCIDENT NUMBER 2500066873 | ADDRESS 277 WOODBURY CIR | DISPATCH TYPE MVA-UNKNOWN INJURIES (POLICE/FIRE) | APPARATUS FM31 |
|--|------------------------------------|---|--------------------------|

2025-11-04

| | | | |
|--|--|--|--------------------------|
| CAD INCIDENT NUMBER 2500067182 | ADDRESS 100 Training Hill Rd | DISPATCH TYPE SERVICE CALL (F) | APPARATUS FM31 |
|--|--|--|--------------------------|

2025-11-06

| | | | |
|--|-----------------------------------|--|--------------------------|
| CAD INCIDENT NUMBER 2500067674 | ADDRESS 572 SAYBROOK RD | DISPATCH TYPE STRUCTURE FIRE (F) | APPARATUS FM30 |
|--|-----------------------------------|--|--------------------------|

2025-11-12

| | | | |
|--|--------------------------------|--|--------------------------|
| CAD INCIDENT NUMBER 2500068936 | ADDRESS 39 TYNAN CIR | DISPATCH TYPE FIRE ALARM -COMMERCIAL (F) | APPARATUS FM30 |
|--|--------------------------------|--|--------------------------|

2025-11-13

| | | | |
|--|---------------------------------|--|--------------------------|
| CAD INCIDENT NUMBER 2500069091 | ADDRESS 70 MAYNARD ST | DISPATCH TYPE SERVICE CALL (F) | APPARATUS FM31 |
|--|---------------------------------|--|--------------------------|

2025-11-17

| | | | |
|--|---|--|----------------------------------|
| CAD INCIDENT NUMBER 2500069934 2500070014 | ADDRESS 181 RANDOLPH RD 390 RIDGE RD | DISPATCH TYPE SERVICE CALL (F) SERVICE CALL (F) | APPARATUS FM31 FM31 |
|--|---|--|----------------------------------|

2025-11-18

| | | | |
|--|------------------------------------|--|--------------------------|
| CAD INCIDENT NUMBER 2500070128 | ADDRESS 600 HIGHLAND AVE | DISPATCH TYPE SERVICE CALL (F) | APPARATUS FM31 |
|--|------------------------------------|--|--------------------------|

2025-11-20

| | | | |
|--|-----------------------------------|--|--------------------------|
| CAD INCIDENT NUMBER 2500070594 | ADDRESS 117 MAIN ST EXT | DISPATCH TYPE SERVICE CALL (F) | APPARATUS FM31 |
|--|-----------------------------------|--|--------------------------|

2025-11-21

Fire Marshal's Office Incident Response

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



36/47

CAD INCIDENT NUMBER
2500070850

ADDRESS
132 SUMMER HILL RD

DISPATCH TYPE
ODOR-UNKNOWN TYPE (F)

APPARATUS
FM30

2025-11-26

CAD INCIDENT NUMBER
2500071759

ADDRESS
390 RIDGE RD

DISPATCH TYPE
SERVICE CALL (F)

APPARATUS
FM31



Fire Marshal's Office Inspections

342 S MAIN ST, MIDDLETOWN, CT, 06457

| BUSINESS NAME | INSPECTION TYPE | INSPECTION COMPLETED DATE | INSPECTION STATUS |
|---------------|---------------------------------|---------------------------|-------------------|
| | Fire and Life Safety Inspection | 2025-11-05 15:27:52 | Completed |

40 WALNUT ST, MIDDLETOWN, CT, 06457

| BUSINESS NAME | INSPECTION TYPE | INSPECTION COMPLETED DATE | INSPECTION STATUS |
|--|---------------------------------|---------------------------|-------------------|
| Multifamily Apartments/ Columbus House | Fire and Life Safety Inspection | 2025-11-20 10:03:16 | Completed |

565 E MAIN ST, MIDDLETOWN, CT, 06457

| BUSINESS NAME | INSPECTION TYPE | INSPECTION COMPLETED DATE | INSPECTION STATUS |
|-------------------------------|---------------------------------|---------------------------|-------------------|
| 4 Unit Multifamily Apartments | Fire and Life Safety Inspection | 2025-11-04 09:22:51 | Completed |



Division of Training & Safety
 South Fire District
 445 Randolph Road
 Middletown, CT 06457

atureнна@southfiredistrict.com
 (860)759-4532



01 December 2025

I am submitting for your review a report detailing the activities of the Division of Training and Safety for the month of November 2025.

Training Activities:

- Assigned Monthly Continuing Education Unit (CEU) Class for all SFD EMTs
- Implemented "Street of the Week" program for all Platoons (*RESERVOIR ROAD*)
- Conducted Weekly Tone and Radio Test with the complement if on duty Platoon
- Attended Connecticut Fire Academy Fire Officer IV Course in Niantic, CT
- Developed and conducted Vehicle Stabilization and Extrication Training for all Platoons
- Attended Connecticut Fire Department Instructors Association Meeting
- Attended Annual CT Fallen Firefighters Memorial Fundraiser Dinner at the Aqua Turf
- Attended Monthly CT Joint Council Meeting at State Legislative Office Building
- Designed and distributed Bathroom Bulletin on Box Cribbing Basics
- Conducted a Department Wide A&O Chapter Review for 5.2.2 – Initial Truck Co. Ops.
- Implemented "Street of the Week" program for all Platoons (*DOBSON CIRCLE*)
- Attended the Vital Signs EMS 2025 Conference in Syracuse, New York
- Developed and delivered "Coffee and Command with the Captain to all Platoons
- Implemented "Street of the Week" program for all Platoons (*SUMMER HILL ROAD*)
- Designed and constructed flat roof ventilation prop for December Platoon Training
- Implemented "Street of the Week" program for all Platoons (*SNIPES TERRACE*)
- Developed and distributed Safety Bulletin related to incident safety for highway response

Incident Responses:

- 11.04.2025: 2 Car MVA at the intersection of Ridge Rd. and Russell Street
- 11.06.2025: RV Fire, w/ Structure Fire Assignment to 572 Saybrook Road
- 11.10.2025: Motor Vehicle Accident, RT-9 North in area of Exit 22
- 11.10.2025: Motor Vehicle Accident (roll-over), Eastern Drive on ramp
- 11.12.2025: Motor Vehicle Accident, two (2) Car on Aircraft Road
- 11.26.2025: Motor Vehicle Accident, RT-9 South in area of Exit 15

Respectfully Submitted, AB Turenne – Captain of Training & Safety

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



2025-11-12

| TRAINING CATEGORY | DURATION HOURS |
|-------------------|----------------|
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |

2025-11-13

| TRAINING CATEGORY | DURATION HOURS |
|-------------------|----------------|
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |
| A&O Manual Review | 1.00 |

Coffee & Command w/ the Captain

2025-11-17

| TRAINING CATEGORY | DURATION HOURS |
|-----------------------------------|----------------|
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |

2025-11-18

| TRAINING CATEGORY | DURATION HOURS |
|-----------------------------------|----------------|
| Officer / Firefighter Development | 1.00 |

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



| | |
|-----------------------------------|------|
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |

2025-11-19

| TRAINING CATEGORY | DURATION HOURS |
|-----------------------------------|----------------|
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |

2025-11-20

| TRAINING CATEGORY | DURATION HOURS |
|-----------------------------------|----------------|
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |
| Officer / Firefighter Development | 1.00 |

FD workout

2025-11-01

| TRAINING CATEGORY | DURATION HOURS |
|-------------------|----------------|
| Physical Fitness | 0.50 |

2025-11-06

| TRAINING CATEGORY | DURATION HOURS |
|-------------------|----------------|
|-------------------|----------------|

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



Physical Fitness 1.00

2025-11-25

TRAINING CATEGORY **DURATION HOURS**

Physical Fitness 1.00

2025-11-29

TRAINING CATEGORY **DURATION HOURS**

Physical Fitness 1.00

Fire Officer IV

2025-11-14

TRAINING CATEGORY **DURATION HOURS**

Officer / Firefighter Development 8.00

Officer / Firefighter Development 8.00

Firefighter Development - Pump Operations

2025-11-12

TRAINING CATEGORY **DURATION HOURS**

Engine Co. Operations 1.00

Engine Co. Operations 1.00

Engine Co. Operations 1.00

Vehicle Stabilization and Extrication Basics

2025-11-03

TRAINING CATEGORY **DURATION HOURS**

Officer/Firefighter Development 1.50

Officer/Firefighter Development 1.50

Officer/Firefighter Development 1.50

Officer/Firefighter Development 1.50

Officer/Firefighter Development 1.50

Officer/Firefighter Development 1.50

Officer/Firefighter Development 1.50

Officer/Firefighter Development 1.50

2025-11-04

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



| TRAINING CATEGORY | DURATION HOURS |
|---------------------------------|----------------|
| Officer/Firefighter Development | 1.50 |
| Officer/Firefighter Development | 1.50 |
| Officer/Firefighter Development | 1.50 |
| Officer/Firefighter Development | 1.50 |
| Officer/Firefighter Development | 1.50 |
| Officer/Firefighter Development | 1.50 |
| Officer/Firefighter Development | 1.50 |
| Officer/Firefighter Development | 1.50 |

2025-11-05

| TRAINING CATEGORY | DURATION HOURS |
|---------------------------------|----------------|
| Officer/Firefighter Development | 1.00 |
| Officer/Firefighter Development | 1.00 |
| Officer/Firefighter Development | 1.00 |
| Officer/Firefighter Development | 1.00 |
| Officer/Firefighter Development | 1.00 |
| Officer/Firefighter Development | 1.00 |
| Officer/Firefighter Development | 1.00 |
| Officer/Firefighter Development | 1.00 |

Weekly Tone and Radio Test

2025-11-03

| TRAINING CATEGORY | DURATION HOURS |
|---|----------------|
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |

2025-11-10

| TRAINING CATEGORY | DURATION HOURS |
|---|----------------|
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |
| Weekly Test of Tones and Radios (MAYDAY Declared) | 0.50 |



CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457

45/47

Public Safety Telecommunications Report
December 2025

1. Monthly Call Statistics sheet is attached. Activity for November is approximately 6000 incidents. 2108 total 911 calls and 5373 routine calls.
2. Staffing update; Staffing is at 19 Dispatchers with 1 in training. Dispatcher in training will be online by themselves beginning on January. 1 internal candidate for Civilian Dispatch Trainee. HR scheduling a test. Offer has been made to a Certified Civilian Dispatcher, waiting on response if they will take the position.
3. All radio site generators had there semiannual preventive maintenance done. No major issues. Building generator at dispatch had its quarterly maintenance done, possible issue with water in the fuel again, waiting on fuel analysis to come back.
4. New Building Update- Tecton has officially started. I met with them and provided a background of the project and a tour of our current facility and the Mile Lane property. Building Committee is holding a special meeting on December 4th for a meet and greet with them.

Good Morning,

I forgot to include the following in the monthly report;

Next week (weather depending), Cross Street station will finally be getting a new roof. Because of the noise associated with this, we will be moving the 911 center to the City's EOC at 499 Mile Lane. We will have full 911 system/CAD/Radio system access. It is a good test of our internal resources and resources available from the State.

The move will occur on Friday the 12th and Monday the 15th. This will only effect day shift operations for those 2 days. We will maintain a presence in the dispatcher center to monitor fire alarm activations.

Let me know if you have any questions. I will provide a full after action report when the work is completed.

Bobby

Robert Grauer, Acting Director
City of Middletown
Central Communications Center
169 Cross St., Middletown, CT 06457
(860) 638-3251

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2025(estimated)**

| INCIDENT ACTIVITY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | Total | AVG |
|---|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|---------------|--------------|
| Middletown Police Dept. | 4950 | 4806 | 5338 | 5266 | 4636 | 4158 | 5535 | 5197 | 5527 | 5925 | 4665 | | 56003 | 5091 |
| Portland Police Dept. | 435 | 474 | 531 | 489 | 566 | 560 | 463 | 491 | 471 | 523 | 377 | | 5380 | 489 |
| Fire Departments (Midd.) | 566 | 563 | 590 | 540 | 553 | 557 | 562 | 564 | 620 | 599 | 537 | | 6251 | 568 |
| Middletown Fire Dept. | 310 | 326 | 323 | 308 | 339 | 308 | 302 | 315 | 358 | 341 | 290 | | 3520 | 320 |
| South Fire District | 155 | 138 | 169 | 157 | 127 | 163 | 177 | 166 | 168 | 155 | 145 | | 1720 | 156 |
| Westfield Fire District | 101 | 99 | 98 | 75 | 87 | 86 | 83 | 83 | 94 | 103 | 102 | | 1011 | 92 |
| Fire Department (Portland) | 66 | 55 | 65 | 64 | 69 | 81 | 79 | 63 | 66 | 74 | 84 | | 766 | 70 |
| Ambulance only Calls | 433 | 388 | 398 | 393 | 385 | 429 | 446 | 427 | 393 | 451 | 398 | | 4541 | 413 |
| TOTAL INCIDENT CASE #'s | 6450 | 6286 | 6922 | 6752 | 6209 | 5785 | 7085 | 6742 | 7077 | 7572 | 6061 | | 72941 | 6631 |
| TELEPHONE ACTIVITY | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | Total | AVG |
| MIDDLETOWN | 1510 | 1557 | 1523 | 1463 | 1688 | 1862 | 1876 | 1834 | 1653 | 1746 | 1608 | | 18320 | 1665 |
| Wireless & wireline originating in Middletown | | | | | | | | | | | | | | |
| PORTLAND | 205 | 169 | 196 | 231 | 217 | 233 | 230 | 196 | 232 | 212 | 244 | | 2365 | 215 |
| Wireless & wireline originating in Portland | | | | | | | | | | | | | | |
| Transfers to Dispatch from other towns. For Midd & Port. | 271 | 223 | 284 | 248 | 264 | 303 | 333 | 307 | 243 | 281 | 256 | | 3013 | 274 |
| TOTAL 911 CALLS | 1986 | 1949 | 2003 | 1942 | 2169 | 2398 | 2439 | 2337 | 2128 | 2239 | 2108 | | 23698 | 2154 |
| TOTAL ADMIN. CALLS IN | 4278 | 4339 | 4819 | 4920 | 5532 | 5572 | 5937 | 5710 | 5661 | 6617 | 5373 | | 58758 | 5342 |
| TOTAL ADMIN. CALLS OUT | 2535 | 2417 | 2637 | 2501 | 2719 | 2785 | 2966 | 2730 | 2651 | 2781 | 2552 | | 29274 | 2661 |
| TOTAL PHONE CALLS | 8799 | 8705 | 9459 | 9363 | 10420 | 10755 | 11342 | 10777 | 10440 | 11637 | 10033 | | 111730 | 10157 |
| | | | | | | | | | | | | 2024 | 116,629 | 9,719 |
| | | | | | | | | | | | | 2023 | 128,558 | 10,713 |
| | | | | | | | | | | | | 2022 | 142,117 | 11,843 |
| | | | | | | | | | | | | AVG | 135,338 | 11,278 |