

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, December 12, 2022

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse.
Alternatively, they may view/listen to the meeting as follows:

1. Follow the link: <https://us02web.zoom.us/j/86480216970>
2. Going to <https://zoom.us> and joining the meeting using the meeting I.D. number located below.
3. Via telephone at 646-558-8656

Meeting I.D. 864 8021 6970

**SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
MONDAY, DECEMBER 12, 2022 at 7:00 p.m.
SOUTH FIRE DISTRICT MEETING ROOM & VIRTUAL VIA ZOOM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ACCEPT/AMEND AGENDA**
- 4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
- 5. CLOSE PUBLIC SESSION**
- 6. MINUTES TO BE APPROVED**
 - a. November 14, 2022 Regular Meeting
- 7. TAX COLLECTOR’S REPORTS – NOVEMBER 2022**
 - a. Refunds: \$1,504.41
 - b. Tax Collector’s Reports
- 8. FINANCIAL REPORTS**
 - a. Monthly Expense Detail: October and November 2022
 - b. Profit & Loss Budget vs. Actual: July 2022 through November 2022
 - c. Cash Balance Report: November 2022
- 9. ADMINISTRATIVE REPORTS – NOVEMBER 2022**
- 10. COMMISSIONER REPORTS**
 - a. Building Committee: Commissioner Thazhampallath
 - b. Pension Committee: Commissioner Kleckowski
 - c. Public Safety Telecommunications: Commissioner Giuliano
 - d. Riverfront Redevelopment Update: Commissioner Pessina
- 11. OLD BUSINESS**
 - a. Marine 3
 - b. Deputy Chief Position
 - c. Entry Level Firefighter Position
- 12. NEW BUSINESS**
 - a. February 6, 2023 Annual Meeting – Review and Approval of Deadlines and Legal Notice
 - b. SFD Phase II Renovation/Building Committee – Action is expected.
- 13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**
- 14. CLOSE PUBLIC SESSION**
- 15. ADJOURNMENT**

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Meeting I.D. 864 8021 6970

**SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT**

**Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, November 14, 2022 – 7:00 p.m.**

Held at the firehouse and via Zoom - Meeting I.D. 831 1595 4443

Present: Commissioners Kleckowski, Giuliano, and Penney; Chief James Trzaski, staff members.

Absent: Commissioners Thazhampallath and Pessina

1. CALL TO ORDER

Commissioner Kleckowski called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

MOTION to accept the agenda by Comm. Giuliano.

MOTION that the agenda as shared for this meeting of 11/14/2022 be amended to add: *12b. MEETING MINUTES: Discussion of Content of Meeting Minutes as related to the FOIA, District Charter and By-Laws* by Comm. Penney. The motion was not seconded. The motion failed.

MOTION that the agenda as shared for this meeting of 11/14/2022 be amended to add: *12c. Commissioner Election: Discussion of District Charter and By-Laws Relative to Annual Commissioner Election* by Comm. Penney. The motion was not seconded. The motion failed. This item will be placed on the December 13, 2022 agenda.

The motion to accept the agenda was seconded by Comm. Kleckowski. Voting was as follows:

Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye
Commissioner Penney	Nay

The motion passed with two Ayes and one Nay.

4. OPEN PUBLIC SESSION (ITEMS ON THE AGENDA)

Commissioner Kleckowski opened the public session at 7:03 p.m.

5. CLOSE PUBLIC SESSION

There were no members of the public present. Commissioner Kleckowski closed the public session at 7:03 p.m.

6. MINUTES TO BE APPROVED

a. REGULAR MEETING OF OCTOBER 11, 2022

MOTION to approve the minutes of the regular meeting of October 11, 2022 by Comm. Giuliano/Comm. Kleckowski. Voting was as follows:

Commissioner Kleckowski	Aye
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Commissioner Giuliano	Aye
Commissioner Penney	Nay

The motion passed with two Ayes and one Nay.

b. SPECIAL MEETING OF OCTOBER 17, 2022

MOTION to approve the minutes of the regular meeting of October 17, 2022 as presented by Comm. Giuliano/ Comm. Kleckowski. Voting was as follows:

Commissioner Kleckowski	Aye
Commissioner Giuliano	Aye
Commissioner Penney	Abstained

The motion passed with two Ayes and one Abstention.

7. TAX COLLECTOR'S REPORTS – OCTOBER 2022

a. REFUNDS: \$212.65

MOTION to approve tax refunds valued at \$212.65 by Comm. Kleckowski/ Comm. Penney. Unanimously approved.

b. TAX COLLECTOR'S REPORT

The tax collector's reports were reviewed and discussed.

8. FINANCIAL REPORTS

a. MONTHLY EXPENSE DETAIL: SEPTEMBER AND OCTOBER 2022

b. PROFIT & LOSS BUDGET VS. ACTUAL: JULY THROUGH OCTOBER 2022

c. CASH BALANCE REPORT: OCTOBER 2022

The financial reports were reviewed and discussed.

9. ADMINISTRATIVE REPORTS – OCTOBER 2022

Chief Trzaski provided an overview of the October 2022 administrative reports.

MOTION to send the brush truck to Middletown's Military Museum by Comm. Giuliano/Comm. Penney. Unanimously approved. Precautions will be taken to be sure the transfer is properly recorded on the financial statements and local/state agencies are notified of the transfer. Unanimously approved.

MOTION to have the water tank and pump go to Public Works and the transfer be properly recorded on our books and the appropriate agencies are notified of the transfer by Comm. Giuliano/Kleckowski. Unanimously approved.

MOTION that we include the same language that was previously stated in the first motion to insure assure due diligence in transferring the capital asset by Comm. Penney/Comm. Kleckowski. Unanimously approved.

Chief Trzaski relayed information he received from Commissioner Thazhampallath regarding the Building Committee. A letter was sent to Mayor Florsheim and Economic and Community Development in late October requesting a building committee be formed. Hopefully this item will be on the December agenda and the first meeting will be in January 2023.

10. COMMISSIONER REPORTS

a. PENSION COMMITTEE: COMMISSIONER KLECKOWSKI

Commissioner Kleckowski will find out when the next meeting will be.

b. PUBLIC SAFETY TELECOMMUNICATIONS: COMMISSIONER GIULIANO

Commissioner Giuliano provided an update of the Public Safety Telecommunications meeting.

c. RIVERFRONT REDEVELOPMENT UPDATE: COMMISSIONER PESSINA

Commissioner Pessina was not present to provide an update.

11. OLD BUSINESS

a. HEALTH INSURANCE FOR RETIREES AND THEIR DEPENDENTS

We are in the process of transferring the census to IAFF Health and Wellness Trust, UPFFA POS plan. This plan, which goes into effect January 1, 2023, provides health insurance coverage to early retirees and their dependents.

b. LYCEUM ROAD – Commissioner Penney provided an update.

c. SUMNER BROOK – Nothing new to report.

d. FIREHOUSE GUTTERS/FLOODING – New gutters and drainage system have been installed.

e. MARINE 3 – Lieutenant Zajac addressed the commission on the prospective Marine 3 replacement plan and the funds needed to purchase the boat as quoted by Metal Craft Marine Incorporated (an outline is attached). A detailed description of the funding requirements will be on the December 12, 2022 regular monthly meeting agenda. If the purchase is approved, the contract needs to be signed prior to January 1, 2023 to avoid a 10% increase in price.

12. NEW BUSINESS

a. ENTRY LEVEL FIREFIGHTER HIRING PROCESS

Chief Trzaski spoke about potential hiring processes. He will prepare an outline of the options and present it at the December 12, 2022 regular monthly meeting.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGEND

Commissioner Kleckowski opened the public session at 8:22 p.m.

14. CLOSE PUBLIC SESSION

There were no members of the public present. Commissioner Kleckowski closed the public session at 8:22 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Giuliano/Comm. Penney. Unanimously approved.

The meeting adjourned at 8:23 p.m.

Submitted by,



Alyse McEwen

Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

Marine 3 Replacement

- Current Marine 3 is past its life span(attached marine survey report)
- District has never bought a boat for river(current M3 donated by Pratt)
 - Increased calls for service on CT river
- We provide first response for the USCG on the river (up to 2 hr. response for USCG)
- 3 attempts for Port Security grant (made final award but grant ran out of money)
 - Approximately 7% to 10% increase in coast Jan 1st
 - Health and Safety of members and victims
 - No firefighting capability
 - Limited rescue capability
 - Not a suitable dive platform
 - No protection from elements
 - No electronics for navigation, sonar, FLIR
 - Becoming cost prohibitive to maintain
 - Future growth with riverfront development
 - Large increase in riverfront and water related activities
- Committee visited Norwich FD, Fairfield FD, Brookfield FD, Newburgh, NY FD, Guilford FD, Groton Long Point FD, and Essex FD
 - Committee considered 5 different manufactures
- Metal Craft is closest built and has great customer service
 - Designed and built in Ontario and New York
- New Marine 3 will have a 1500gpm firefighting pump
 - Water supply for land based units
 - Sufficient space for dive operation's
 - Medical berth in cabin
 - Protection from elements and CBRNE
- Latest electronics to include sonar, side scan sonar, radar, FLIR, encryption technology to talk digitally with USCG and other assets
 - 30 year hull lifespan
 - Maintenance and repair done locally

May 21, 2020

Chief Michael Howley
South Fire District
445 Randolph Road
Middletown, CT 06457

RE: 1989 20' Boston Whaler Outrage Hull #: BWC6484G889
Yamaha 115ETXF engine Serial #: 6E5UL720624

Dear Chief Howley,

As requested, I inspected the subject vessel on May 14, 2020. The purpose was to conduct a preliminary evaluation of the condition and suitability for service. The scope of inspection was a visual inspection while afloat, dockside.

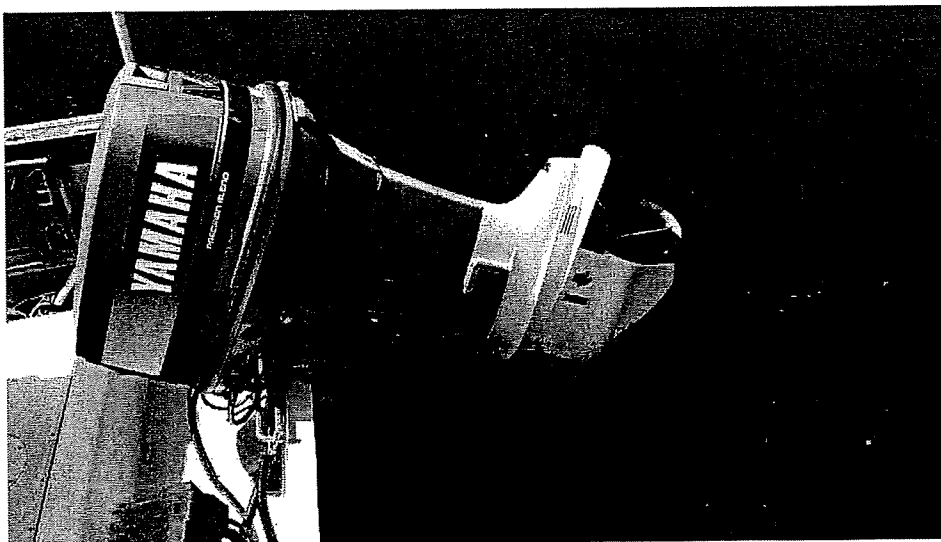
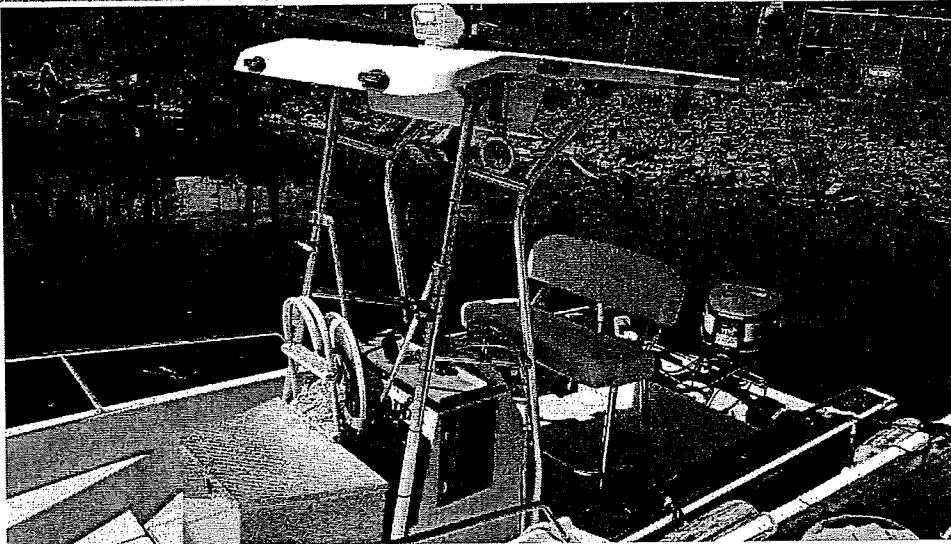
This model was designed for and intended for recreational use. However, it serves other utility purposes; in this case light rescue. It is trailerable and operates primarily in the Connecticut River. It does not carry any firefighting equipment nor is it suitable for Public Safety Diving support.

The T Top and console are intact. The steering, engine controls, gauges and 12v electric system are serviceable. I noticed there was extensive stress cracking throughout the work deck. I utilized a moisture meter on random areas of the surface and found elevated moisture readings. I also utilized percussion sounding and found areas that were spongy and delaminated. This is indicative that water has penetrated the core material and the laminate has lost its strength over a large area of the working deck.

The engine started and ran dockside although no load was placed on it. This is a 2 stroke, carbureted model which is functional but obsolete. I understand that there is also a galvanized single axle trailer which I did not inspect.

In my opinion, the boat and motor are at the end of their practical service life and are suitable for only the lightest utility duty.

In my opinion, the approximate value of the boat, motor and trailer "as is" is approximately \$4,000 to \$6,000 on a good day. These older models are sought out by individuals who will refurbish them.





J.D. POWER



NADAGuides Value Report 5/21/2020

1989 Boston Whaler Inc Outrage Series 20

Values

	Suggested List Price	Low Retail	Average Retail
Base Price	\$17,395	\$4,150	\$4,740

Options (Change)

Depth Sounder

\$75 \$85

Radio / 25 Watt VHF - Fixed Mount

\$135 \$155

Outboard Motor (Change)

1989 Yamaha 115ETXF 2-Stroke Series (x1)

\$7,632 \$1,625 \$1,825

Total Price

\$25,027

\$5,985

\$6,805

Cyber Security

- Encrypted Lighthouse System Raymarine
- Push button Controls (mechanical key for security)

- Target Azards \approx 10 miles

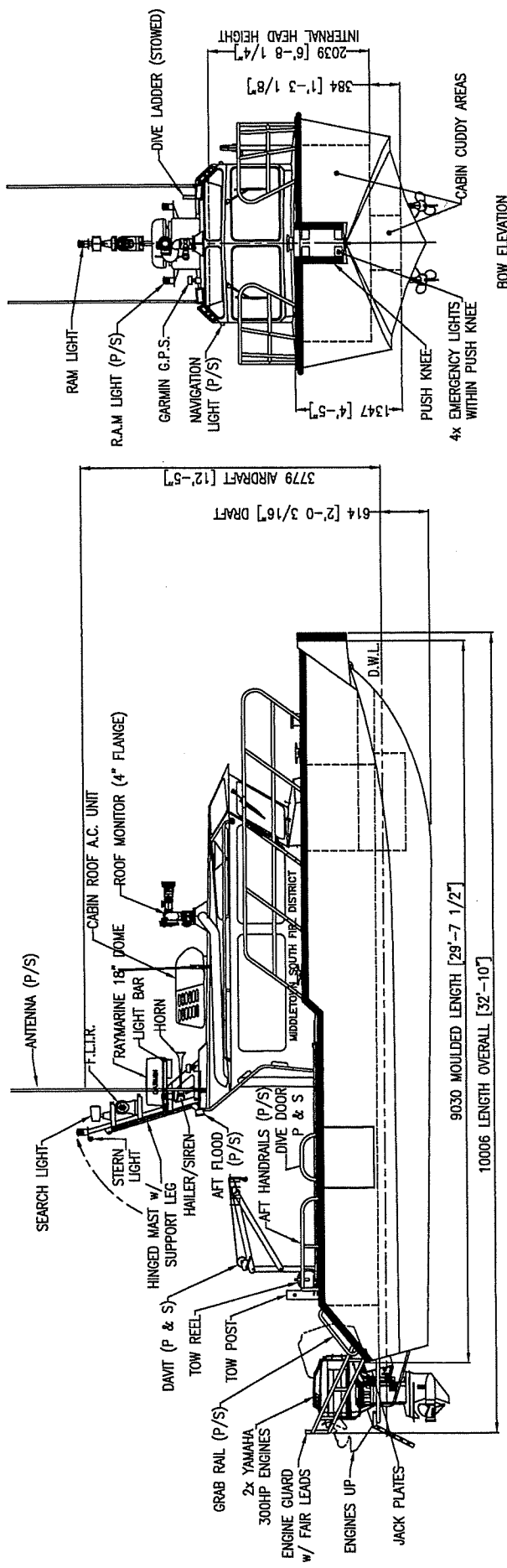
Arragon Bridge 1402-mat traffic

- Train Bridge
- ProH SAS' Pier

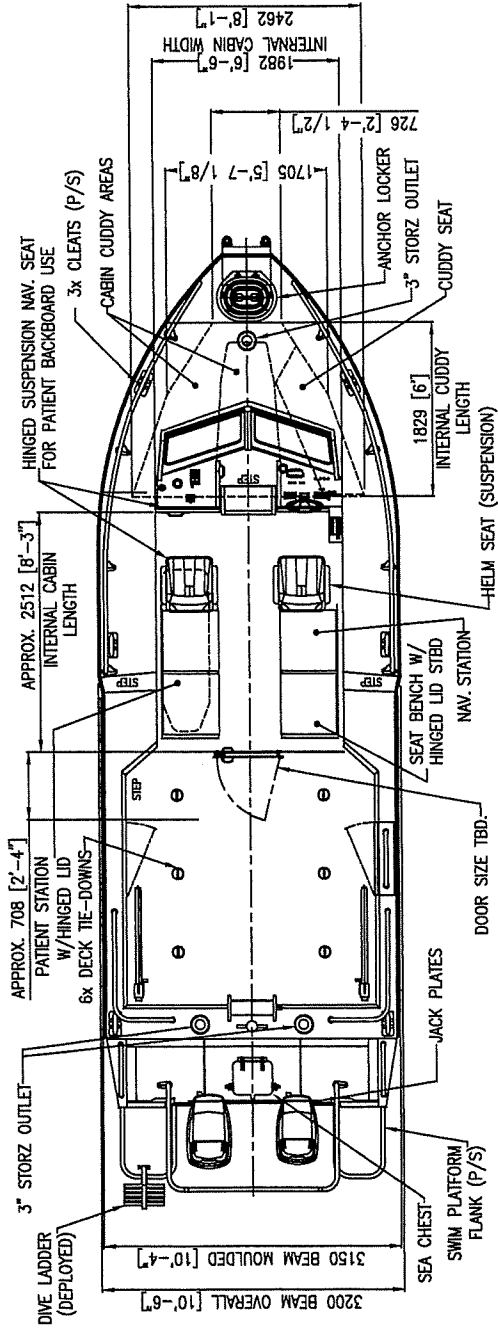
Closest fix boat \approx 1500 gm is 50 man
miles away ^{23.5} ~~20~~ miles away

- Weather

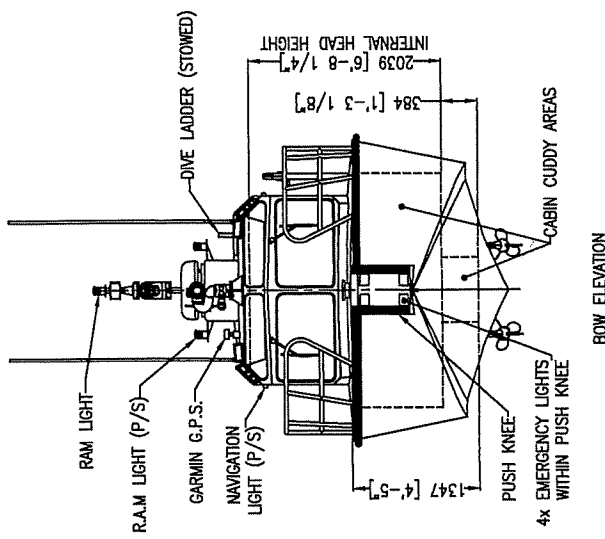
- Operating best in inclement weather



PROFILE



DECK/CABIN PLAN



BOW ELEVATION

NOTE: SOME OPTION SHOWN

METALCRAFT MARINE		Page 10 of 41	
INCORPORATED			
MIDDLETOWN			
SOUTH FIRE DISTRICT			
30FT FIREBRAND			
ENGINEERING AND INTEGRATION			
SHIPBUILDER DRAWINGS			
GENERAL ARRANGEMENT ELEVATIONS			
SIZE	FSCM CASE NO.	DRAWING NO.	
B	1T8W7	FB30-81278-801-001	
SCALE	1:50	STATUS:	RELEASED
			SHEET 2

© METALCRAFT MARINE INC. 2021

Refund Report

SOUTH FIRE DISTRICT As Of Date 11/30/2022 Cash Type : SFD

Date: 11/30/2022 Page: 1

Conditions : Year 2006 To 2021 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All Terminal # : All
 Bill # S-D Name Tax Paid Int Paid Lien Paid Fee Paid Birt Paid Tot Paid Bank Prop Loc./Vehicle
 Last Date RF

2020-03-0080369	2	THIGPEN CELIA P 80369	-9.33	0.00	0.00	0.00	0.00	0.00	0.00	-9.33	11/30/2022	AW54789	WVGBV7AY6DW521415
TOT MOTORVEHICLE	# Of Accts: 1	SFD	-9.33	0.00	0.00	0.00	0.00	0.00	0.00	-9.33			
2020-04-0082201	2	FERRUFINO GALLARDO GUSTAVSFD 82201	-27.22	0.00	0.00	0.00	0.00	0.00	0.00	-27.22	11/23/2022	BD60664	4T1BF1FK9CU015482
TOT MV SUPPLEMEN	# Of Accts: 1	SFD	-27.22	0.00	0.00	0.00	0.00	0.00	0.00	-27.22			
YEAR 2020	# Of Accts: 2	SFD	-36.55	0.00	0.00	0.00	0.00	0.00	0.00	-36.55			
2021-01-0000463	2	ANDEREGG DEVON R00729	-488.06	0.00	0.00	0.00	0.00	0.00	0.00	-488.06	11/23/2022	90	75 TRYON ST
2021-01-0000464	2	ANDEREGG DEVON R00875	-557.06	0.00	0.00	0.00	0.00	0.00	0.00	-557.06	11/23/2022	90	1127 SAYBROOK RD
2021-01-0008922	2	MILLER RICHARD A (TRUSTEESFD R07965	-332.74	0.00	0.00	0.00	0.00	0.00	0.00	-332.74	11/30/2022		PATERSON DR
TOT REAL ESTATE	# Of Accts: 3	SFD	-1,377.86	0.00	0.00	0.00	0.00	0.00	0.00	-1,377.86			
2021-02-0041391	2	MIDDLETOWN POWER LLC P42546	-90.00	0.00	0.00	0.00	0.00	0.00	0.00	-90.00	11/09/2022		1866 RIVER RD
TOT PERSONALPROP	# Of Accts: 1	SFD	-90.00	0.00	0.00	0.00	0.00	0.00	0.00	-90.00			
YEAR 2021	# Of Accts: 4	SFD	-1,467.86	0.00	0.00	0.00	0.00	0.00	0.00	-1,467.86			
GRAND TOTAL	# Of Accts: 6	SFD	-1,504.41	0.00	0.00	0.00	0.00	0.00	0.00	-1,504.41			

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS NOVEMBER 2022	
REAL ESTATE	\$ 11,083.94
MOTOR VEHICLE	\$ -
PERSONAL PROPERTY	\$ 340.72
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ 1,623.30
CURRENT INTEREST	\$ 739.38
BACK INTEREST	\$ 464.75
FEES PAID	\$ 247.68
LIENS RELEASED	\$ -
COLLECTIONS 2022/2023	\$ 14,499.77
JULY	\$ 4,676,757.10
AUGUST	\$ 949,921.85
SEPTEMBER	\$ 144,803.09
OCTOBER	\$ 28,090.56
NOVEMBER	\$ 14,499.77
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	\$ 5,814,072.37
GRANTS RECEIVED	
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ -
TOTAL GRANTS	\$ -
TOTAL YEAR-TO-DATE	\$ 5,814,072.37
Respectfully submitted by:	
Lee Matterazzo, CCMC, Tax Collector	
South Fire District	

Tax Collections November 2022

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 4,866,694.68	\$ 4,735,494.24	\$10,311.02	97.52%	\$1,760.94
PP	\$ 1,003,911.80	\$ 991,627.46	\$90.00	98.79%	\$0.00
MV	\$ -	\$ -	\$0.00		\$204.26
MVS	\$ -	\$ -	\$0.00		\$152.37
TOTAL	\$ 5,870,606.48	\$ 5,727,121.70	\$ 10,401.02	97.73%	\$ 2,117.57

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

South Fire District
Monthly Expense Detail
October and November 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	10/10/2022	Earthlight Power, LLC.	822.60		822.60
	10/15/2022	KS Statebank	402.82		1,225.42
	10/27/2022	Eversource	669.71		1,895.13
	11/01/2022	Earthlight Power, LLC.	546.30		2,441.43
	11/15/2022	KS Statebank	402.82		2,844.25
	11/29/2022	Eversource	629.96		3,474.21
Total 7201 · Electricity			<u>3,474.21</u>	<u>0.00</u>	<u>3,474.21</u>
7202 · Water and Sewer					
	10/01/2022	Middletown Water & Sewer Dept	125.19		125.19
	11/01/2022	Middletown Water & Sewer Dept	227.62		352.81
Total 7202 · Water and Sewer			<u>352.81</u>	<u>0.00</u>	<u>352.81</u>
7203 · Heating					
	10/04/2022	Eversource	833.66		833.66
	11/02/2022	Eversource	1,255.48		2,089.14
Total 7203 · Heating			<u>2,089.14</u>	<u>0.00</u>	<u>2,089.14</u>
7204 · Telephone					
	10/15/2022	Frontier Communications	224.10		224.10
	11/15/2022	Frontier Communications	223.07		447.17
Total 7204 · Telephone			<u>447.17</u>	<u>0.00</u>	<u>447.17</u>
7401 · Fuel					
	10/12/2022	Dime Oil, LLC.	5,041.10		5,041.10
	10/23/2022	WEX Bank - Small Bus. Card	1,011.57		6,052.67
	11/23/2022	WEX Bank - Small Bus. Card	1,405.82		7,458.49
	11/28/2022	Ace Home Center	59.98		7,518.47
	11/28/2022	Ace Home Center	29.99		7,548.46
	11/28/2022	Ace Home Center	89.97		7,638.43
Total 7401 · Fuel			<u>7,638.43</u>	<u>0.00</u>	<u>7,638.43</u>
7403 · Vehicle Repairs					
	10/06/2022	Firematic Supply Co. Inc.	1,612.48		1,612.48
	10/07/2022	ProTech Automotive L.L.C.	1,236.32		2,848.80
	10/17/2022	First Line Emergency	21.26		2,870.06
	10/21/2022	ProTech Automotive L.L.C.	1,107.84		3,977.90
	10/27/2022	ProTech Automotive L.L.C.	290.58		4,268.48
	10/31/2022	Advance Auto Parts	9.49		4,277.97
	11/04/2022	Interstate All Battery Center	109.00		4,386.97
	11/09/2022	ProTech Automotive L.L.C.	37.99		4,424.96
	11/14/2022	First Line Emergency	1,298.50		5,723.46
	11/21/2022	ProTech Automotive L.L.C.	1,071.94		6,795.40

South Fire District
Monthly Expense Detail
October and November 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7403 · Vehicle Repairs, continued					
	11/29/2022	Firematic Supply Co. Inc.	880.24		7,675.64
	11/30/2022	Advance Auto Parts	31.49		7,707.13
	11/30/2022	Bank of America	528.24		8,235.37
Total 7403 · Vehicle Repairs			8,235.37	0.00	8,235.37
7404 · Annual OSHA Inpection					
	10/04/2022	Encore Fire Protection	946.00		946.00
	10/12/2022	TSI Incorporated	877.39		1,823.39
	10/24/2022	Grainger	200.29		2,023.68
	11/23/2022	National Engineering & Testing Services	1,305.00		3,328.68
Total 7404 · Annual OSHA Inpection			3,328.68	0.00	3,328.68
7406 · Vehicle Supplies					
	10/28/2022	W.B. Mason Company, Inc.	108.49		108.49
Total 7406 · Vehicle Supplies			108.49	0.00	108.49
7501 · Insurance-Workers Compensation					
	10/01/2022	Benchmark Insurance Company	14,018.00		14,018.00
	11/01/2022	Benchmark Insurance Company	14,018.00		28,036.00
	11/08/2022	Benchmark Insurance Company	2,488.00		30,524.00
Total 7501 · Insurance-Workers Compensation			30,524.00	0.00	30,524.00
7502 · Insurance - Commercial Package					
	10/10/2022	HD Segur Insurance	3,180.00		3,180.00
Total 7502 · Insurance - Commercial Package			3,180.00	0.00	3,180.00
7512 · Pension - Defined Contribution					
	10/06/2022	Lincoln Financial - Pension 401	30,377.95		30,377.95
	11/07/2022	Lincoln Financial - Pension 401	14,566.09		44,944.04
Total 7512 · Pension - Defined Contribution			44,944.04	0.00	44,944.04
7701 · Tax Collector's Expense					
	10/31/2022	Bank of America	30.25		30.25
	11/30/2022	Bank of America	109.38		139.63
	11/30/2022	Bank of America	30.25		169.88
Total 7701 · Tax Collector's Expense			169.88	0.00	169.88
7702 · Professional Org / Periodicals					
	11/07/2022	Middlesex County Chamber of Commerce, Inc	25.00		25.00
	11/08/2022	CT Fire Dept. Instructors Assoc., Inc.	30.00		55.00
Total 7702 · Professional Org / Periodicals			55.00	0.00	55.00

South Fire District
Monthly Expense Detail
October and November 2022

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7703 · Office Expenses					
	10/31/2022	Bank of America		82.55	-82.55
	10/31/2022	Bank of America	114.68		32.13
	11/30/2022	Bank of America	117.70		149.83
Total 7703 · Office Expenses			<u>232.38</u>	<u>82.55</u>	<u>149.83</u>
7706 · Postage					
	10/10/2022	FedEx	22.27		22.27
	10/24/2022	FedEx	10.25		32.52
Total 7706 · Postage			<u>32.52</u>	<u>0.00</u>	<u>32.52</u>
7708 · Commissioner's Compensation					
	10/05/2022	Paychex	750.00		750.00
	11/02/2022	Paychex	750.00		1,500.00
	11/30/2022	Paychex	750.00		2,250.00
Total 7708 · Commissioner's Compensation			<u>2,250.00</u>	<u>0.00</u>	<u>2,250.00</u>
7709 · Activity Expense					
	10/31/2022	Bank of America	117.22		117.22
	10/31/2022	Bank of America	156.34		273.56
	10/31/2022	Bank of America	71.52		345.08
	11/07/2022	Gamache, Christopher.	23.50		368.58
	11/30/2022	Bank of America	48.77		417.35
	11/30/2022	Bank of America	127.62		544.97
Total 7709 · Activity Expense			<u>544.97</u>	<u>0.00</u>	<u>544.97</u>
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - General/Labor					
	10/04/2022	Summa & Ryan, PC	97.50		97.50
Total 7711A · Legal Expense - General/Labor			<u>97.50</u>	<u>0.00</u>	<u>97.50</u>
7711B · Legal Expense - H & H					
	10/05/2022	Nuzzo & Roberts, LLC.	60.00		60.00
Total 7711B · Legal Expense - H & H			<u>60.00</u>	<u>0.00</u>	<u>60.00</u>
Total 7711 · Legal Expense			<u>157.50</u>	<u>0.00</u>	<u>157.50</u>
7710 · Professional Services - Other					
	10/06/2022	Paychex	137.92		137.92
	10/06/2022	Paychex	55.02		192.94
	10/06/2022	Paychex	71.90		264.84
	10/13/2022	Paychex	119.04		383.88
	10/13/2022	Paychex	55.02		438.90
	10/19/2022	Paychex	119.04		557.94

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services - Other, continued					
	10/20/2022	Paychex	55.02		612.96
	10/27/2022	Paychex	119.04		732.00
	10/27/2022	Paychex	55.02		787.02
	10/31/2022	Merrick & Associates, LLC	400.00		1,187.02
	11/03/2022	Paychex	119.04		1,306.06
	11/03/2022	Paychex	55.02		1,361.08
	11/03/2022	Paychex	71.90		1,432.98
	11/07/2022	Civility, LLC.	3,000.00		4,432.98
	11/10/2022	Paychex	119.04		4,552.02
	11/10/2022	Paychex	55.02		4,607.04
	11/17/2022	Paychex	120.98		4,728.02
	11/17/2022	Paychex	55.02		4,783.04
	11/23/2022	Paychex	119.04		4,902.08
	11/23/2022	Paychex	55.02		4,957.10
			<u>4,957.10</u>	<u>0.00</u>	<u>4,957.10</u>
Total 7710 · Professional Services - Other					
Total 7710 · Professional Services			5,114.60	0.00	5,114.60
7717 · Software Support					
	10/01/2022	websolutions	105.00		105.00
	10/31/2022	Bank of America	142.00		247.00
	11/30/2022	Bank of America	142.00		389.00
			<u>389.00</u>	<u>0.00</u>	<u>389.00</u>
Total 7717 · Software Support					
7801 · Repairs Building					
7801C · COVID-19					
	10/31/2022	Bank of America	140.97		140.97
			<u>140.97</u>	<u>0.00</u>	<u>140.97</u>
Total 7801C · COVID-19					
7801 · Repairs Building - Other					
	10/04/2022	Grainger	786.15		786.15
	10/06/2022	Grainger	179.98		966.13
	10/11/2022	Grainger		62.27	903.86
	10/12/2022	Grainger	210.90		1,114.76
	10/28/2022	Municipal Emergency Services/Shipman's	274.99		1,389.75
	10/31/2022	Bank of America	298.00		1,687.75
	10/31/2022	Bank of America	92.77		1,780.52
	10/31/2022	US Insulation, Corp.	880.00		2,660.52
	11/02/2022	Salafia Electric, LLC.	492.50		3,153.02
	11/14/2022	Daniels Equipment Company, Inc.	344.99		3,498.01
			<u>3,560.28</u>	<u>62.27</u>	<u>3,498.01</u>
Total 7801 · Repairs Building - Other					
Total 7801 · Repairs Building			3,701.25	62.27	3,638.98

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7802 · Supplies Maintenance					
7802C · COVID-19					
	10/04/2022	W.B. Mason Company, Inc.	171.58		171.58
	10/04/2022	W.B. Mason Company, Inc.	107.96		279.54
	10/28/2022	W.B. Mason Company, Inc.	68.96		348.50
	10/31/2022	Bank of America	76.34		424.84
			<u>424.84</u>	<u>0.00</u>	<u>424.84</u>
Total 7802C · COVID-19					
7802 · Supplies Maintenance - Other					
	10/04/2022	W.B. Mason Company, Inc.	27.56		27.56
	10/28/2022	Ace Home Center	11.00		38.56
	10/28/2022	Ace Home Center	26.99		65.55
	10/28/2022	Ace Home Center	13.47		79.02
	10/28/2022	Ace Home Center	17.99		97.01
	10/28/2022	Ace Home Center	14.67		111.68
	10/28/2022	W.B. Mason Company, Inc.	123.98		235.66
	10/31/2022	Bank of America	107.94		343.60
	10/31/2022	Bank of America	10.76		354.36
	10/31/2022	Bank of America	31.72		386.08
	10/31/2022	Bank of America	114.50		500.58
	10/31/2022	Bank of America	167.26		667.84
	11/28/2022	Ace Home Center	28.16		696.00
	11/28/2022	Ace Home Center	32.81		728.81
			<u>728.81</u>	<u>0.00</u>	<u>728.81</u>
Total 7802 · Supplies Maintenance - Other					
Total 7802 · Supplies Maintenance					
			<u>1,153.65</u>	<u>0.00</u>	<u>1,153.65</u>
7803 · Services					
	10/06/2022	Comcast	100.80		100.80
	10/07/2022	Comcast	19.14		119.94
	10/08/2022	De Lage Landen Financial Services, Inc.	121.00		240.94
	10/25/2022	All Waste	180.00		420.94
	10/28/2022	Municipal Emergency Services/Shipman's	857.07		1,278.01
	10/28/2022	JP Bellamo & Sons, Inc.	50.00		1,328.01
	11/06/2022	De Lage Landen Financial Services, Inc.	121.00		1,449.01
	11/06/2022	Comcast	100.80		1,549.81
	11/07/2022	Comcast	19.14		1,568.95
	11/18/2022	JP Bellamo & Sons, Inc.	50.00		1,618.95
	11/22/2022	All Waste	182.70		1,801.65
			<u>1,801.65</u>	<u>0.00</u>	<u>1,801.65</u>
Total 7803 · Services					
7901 · Emergency Medical Equipment					
7901C · COVID-19					
	10/05/2022	Common Cents EMS Supply, LLC.	68.85		68.85
	10/05/2022	Common Cents EMS Supply, LLC.	68.85		137.70
			<u>137.70</u>	<u>0.00</u>	<u>137.70</u>
Total 7901C · COVID-19					

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7901 · Emergency Medical Equipment, continued					
7901 · Emergency Medical Equipment - Other					
	10/03/2022	Common Cents EMS Supply, LLC.	189.00		189.00
	10/05/2022	Common Cents EMS Supply, LLC.	123.53		312.53
	10/21/2022	Common Cents EMS Supply, LLC.	70.09		382.62
	10/21/2022	Common Cents EMS Supply, LLC.	8.28		390.90
	10/24/2022	Common Cents EMS Supply, LLC.	91.92		482.82
	11/03/2022	Common Cents EMS Supply, LLC.	114.06		596.88
	11/16/2022	Common Cents EMS Supply, LLC.	25.95		622.83
			<u>622.83</u>	<u>0.00</u>	<u>622.83</u>
Total 7901 · Emergency Medical Equipment - Other			622.83	0.00	622.83
Total 7901 · Emergency Medical Equipment			760.53	0.00	760.53
7902 · Computer Equip & Supplies					
	10/31/2022	Bank of America	10.98		10.98
			<u>10.98</u>	<u>0.00</u>	<u>10.98</u>
Total 7902 · Computer Equip & Supplies			10.98	0.00	10.98
7903 · Training					
	10/11/2022	Yale New Haven Hospital, Inc.	2,800.00		2,800.00
	10/18/2022	Water Training Resources, LLC.	1,200.00		4,000.00
	10/20/2022	Zajac, Robert	47.50		4,047.50
	10/31/2022	Bank of America	350.00		4,397.50
			<u>4,397.50</u>	<u>0.00</u>	<u>4,397.50</u>
Total 7903 · Training			4,397.50	0.00	4,397.50
7904 · Public Fire Education					
7904A · Open House					
	10/02/2022	Ana's Face and Body Art	300.00		300.00
	10/04/2022	Connecticut Rental Center, Inc.	348.71		648.71
	10/06/2022	Auto Spa of Middletown, LLC.		250.00	398.71
	11/30/2022	Bank of America	27.65		426.36
			<u>676.36</u>	<u>250.00</u>	<u>426.36</u>
Total 7904A · Open House			676.36	250.00	426.36
7904 · Public Fire Education - Other					
	10/13/2022	Commission on Fire Prevention and Control	300.00		300.00
	10/27/2022	Misc Payer		30.00	270.00
	10/31/2022	Bank of America	135.28		405.28
			<u>435.28</u>	<u>30.00</u>	<u>405.28</u>
Total 7904 · Public Fire Education - Other			435.28	30.00	405.28
Total 7904 · Public Fire Education			1,111.64	280.00	831.64
7905 · Fire Fighting Equipment					
	10/18/2022	Hall's Power Equipment	134.19		134.19
	10/24/2022	TSI Incorporated	175.00		309.19
	11/03/2022	Municipal Emergency Services/Shipman's	190.53		499.72
	11/18/2022	Grainger	39.63		539.35
			<u>539.35</u>	<u>0.00</u>	<u>539.35</u>
Total 7905 · Fire Fighting Equipment			539.35	0.00	539.35

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7906 · Special Service Units					
	11/10/2022	U.S. Darkwater, LLC.	29.99		29.99
	11/10/2022	U.S. Darkwater, LLC.	29.99		59.98
	11/10/2022	U.S. Darkwater, LLC.	49.99		109.97
	11/10/2022	U.S. Darkwater, LLC.	29.99		139.96
Total 7906 · Special Service Units			139.96	0.00	139.96
7909 · Uniforms					
	10/04/2022	Security Uniforms, Inc.	100.00		100.00
	10/06/2022	Liberty Screen Print Co., LLC.	984.00		1,084.00
	10/20/2022	Liberty Screen Print Co., LLC.	492.00		1,576.00
	10/27/2022	Kleckowski, Deborah		13.00	1,563.00
	10/27/2022	Mastroianni, James		65.00	1,498.00
	10/27/2022	McEwen, Alyse		26.00	1,472.00
	10/27/2022	Penney, Daniel		26.00	1,446.00
	10/27/2022	Ziomek, Stanley		13.00	1,433.00
	10/27/2022	Matterazzo, Lee Renee		26.00	1,407.00
	10/27/2022	Matterazzo, Lee Renee		13.00	1,394.00
	11/03/2022	Monarca, Edward		26.00	1,368.00
	11/03/2022	Trzaski, James P.		52.00	1,316.00
	11/03/2022	Fischer, Nicholas		26.00	1,290.00
	11/03/2022	Hurlbut, Jason M.		65.00	1,225.00
	11/03/2022	Handley, Jonathan		26.00	1,199.00
	11/03/2022	Gamache, Christopher		26.00	1,173.00
	11/03/2022	Lancia, Jr, Anthony R		13.00	1,160.00
	11/03/2022	Heiden, Tim		39.00	1,121.00
	11/03/2022	Gregorio, Jr., William F.		26.00	1,095.00
	11/03/2022	Lynch, John K.		75.00	1,020.00
	11/03/2022	DeFrancesco, Geoffrey		26.00	994.00
	11/03/2022	Tyrseck, Stephen		26.00	968.00
	11/03/2022	Turenne, Andrew B.		13.00	955.00
	11/03/2022	Mikos, Jacob M.		26.00	929.00
	11/03/2022	Krystofik, Kyle		52.00	877.00
	11/03/2022	Cox, Tirrell		13.00	864.00
	11/03/2022	Misc Payer		13.00	851.00
	11/04/2022	EMP Apparel, LLC.	3,585.00		4,436.00
	11/09/2022	Security Uniforms, Inc.	290.00		4,726.00
	11/09/2022	Security Uniforms, Inc.	99.00		4,825.00
	11/17/2022	Cortezzo, Jr., Michael A.		48.50	4,776.50
	11/17/2022	Lynch, John K.		4.75	4,771.75
	11/17/2022	Mikos, Jacob M.		1.00	4,770.75
	11/17/2022	Tyrseck, Stephen		7.00	4,763.75
	11/17/2022	Zajac, Robert J		64.00	4,699.75
	11/23/2022	EMP Apparel, LLC.	930.00		5,629.75
Total 7909 · Uniforms			6,480.00	850.25	5,629.75

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7910 · Protective Clothing					
7910A · Gear Cleaning/Inspection/Repair					
	11/23/2022	Daniels Equipment Company, Inc.	672.64		672.64
Total 7910A · Gear Cleaning/Inspection/Repair			672.64	0.00	672.64
7910 · Protective Clothing - Other					
	11/11/2022	Firematic Supply Co. Inc.	89.00		89.00
	11/17/2022	Firematic Supply Co. Inc.	448.16		537.16
Total 7910 · Protective Clothing - Other			537.16	0.00	537.16
Total 7910 · Protective Clothing			1,209.80	0.00	1,209.80
7911 · Communications					
	10/14/2022	Sigtronics Corporation	185.68		185.68
	10/18/2022	NorcomCT	192.00		377.68
	10/31/2022	NorcomCT	226.00		603.68
	11/08/2022	Motorola Solutions, Inc.	1,008.00		1,611.68
Total 7911 · Communications			1,611.68	0.00	1,611.68
7912 · Cellular Phones					
	10/11/2022	AT&T Mobility	466.88		466.88
	11/11/2022	AT&T Mobility	468.08		934.96
Total 7912 · Cellular Phones			934.96	0.00	934.96
7915 · Medical Testing					
	10/12/2022	Atwell, Jesse	91.00		91.00
	10/17/2022	Seifert, Clifton E.	95.00		186.00
	10/26/2022	DeFrancesco, Geoffrey.	91.00		277.00
	11/08/2022	Bodie, Christopher	91.00		368.00
Total 7915 · Medical Testing			368.00	0.00	368.00
7916 · Breathing Apparatus-Test Repair					
	10/17/2022	Municipal Emergency Services/Shipman's	71.18		71.18
	11/10/2022	Municipal Emergency Services/Shipman's	15.00		86.18
	11/30/2022	Municipal Emergency Services/Shipman's	55.50		141.68
Total 7916 · Breathing Apparatus-Test Repair			141.68	0.00	141.68
7919 · FEMA Grant Purchases					
	11/30/2022	Bank of America	50.92		50.92
Total 7919 · FEMA Grant Purchases			50.92	0.00	50.92
8999 · CNR Current Year					
	10/31/2022	Bank of America	179.73		179.73
	10/31/2022	Bank of America	256.50		436.23
	10/31/2022	Mylchreest Construction Services LLC	18,400.00		18,836.23

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
8999 · CNR Current Year, continued					
	11/11/2022	NorcomCT	2,025.64		20,861.87
	11/15/2022	U.S. Darkwater, LLC.	1,875.00		22,736.87
	11/21/2022	Firematic Supply Co. Inc.	5,130.00		27,866.87
	11/22/2022	Municipal Emergency Services/Shipman's	1,149.00		29,015.87
	11/30/2022	Portland Group/Middlesex Plumbing Supply	514.81		29,530.68
	11/30/2022	Portland Group/Middlesex Plumbing Supply	359.00		29,889.68
Total 8999 · CNR Current Year			<u>29,889.68</u>	<u>0.00</u>	<u>29,889.68</u>
TOTAL			<u>167,413.92</u>	<u>1,275.07</u>	<u>166,138.85</u>

Purchase Date	Vendor	Description of Purchase	Line Item	P.O. #	Amount
Account # -6599 (Chief)					
11/1/22	Best Cleaners	Dry cleaning – Sparky	7904	22-016	27.65
11/9/22	CT Power & Sport	Brake pads (2), tires (2), valve stems (2) for APV	7403		528.24
11/9/22	Cumberland Farms	Gasoline for Chief's car (trip to MA for brush truck)	FEMA grant		50.92
11/10/22	Amis Crispy Bagels	Bagels and cream cheese – FF Harvey's retirement	7709	22-007	48.77
11/11/22	Staples	Copy paper (2 cases), calculator ribbon Copy paper (2 cases), binder clips	7701 7703	22-002 22-004	109.38 117.70
11/17/22	Founders Technology	Monthly cloud services – Month of December	7717	22-009	142.00
11/18/22	Canvas Discount	Canvas print of E32 for Truck Committee members (6)	7709	22-007	127.62
11/23/22	White Pages	Address subscription service	7701	22-002	30.25
				TOTAL	\$1,182.53

South Fire District
Profit & Loss Budget vs. Actual
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	<u>Jul - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 - Property Tax Revenue	5,727,121.70	5,793,283.00	-66,161.30	98.86%
4102 - Interest and Liens	24,361.61	30,000.00	-5,638.39	81.21%
4103 - Tax Refunds	-12,518.59	0.00	-12,518.59	100.0%
4104 - Fees	1,684.28	0.00	1,684.28	100.0%
4105 - Prior Year Tax Collections	60,062.03	0.00	60,062.03	100.0%
4204 - Municipal Grants & Rev. Sharing	30,037.00	0.00	30,037.00	100.0%
4208 - State MV Fire District Grant	521,885.00	521,885.00	0.00	100.0%
4210 - NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.0%
4301 - Investment Income	8,849.87	2,000.00	6,849.87	442.49%
4901 - Miscellaneous Income	316.73	0.00	316.73	100.0%
Total Income	<u>6,361,799.63</u>	<u>6,548,818.00</u>	<u>-187,018.37</u>	<u>97.14%</u>
Expense				
7201 - Electricity	9,435.54	22,500.00	-13,064.46	41.94%
7202 - Water and Sewer	923.80	2,500.00	-1,576.20	36.95%
7203 - Heating	3,779.67	12,000.00	-8,220.33	31.5%
7204 - Telephone	1,143.12	3,000.00	-1,856.88	38.1%
7401 - Fuel	18,170.07	30,000.00	-11,829.93	60.57%
7403-1 - Apparatus Preventative Maint.	3,152.00	12,000.00	-8,848.00	26.27%
7403 - Vehicle Repairs	25,134.22	50,000.00	-24,865.78	50.27%
7404 - Annual OSHA Inpection	3,328.68	1,200.00	2,128.68	277.39%
7406 - Vehicle Supplies	189.81	2,000.00	-1,810.19	9.49%
7501 - Insurance-Workers Compensation	89,976.00	190,000.00	-100,024.00	47.36%
7502 - Insurance - Commercial Package	25,340.00	51,000.00	-25,660.00	49.69%
7503 - Insurance - Medical	327,959.45	911,911.00	-583,951.55	35.96%
7504 - Insurance - Cyber	6,250.00	6,250.00	0.00	100.0%
7509 - Insurance - Life and Disability	19,581.16	55,504.00	-35,922.84	35.28%
7512 - Pension - Defined Contribution	136,439.45	370,040.00	-233,600.55	36.87%
7513 - Unused Sick Time	0.00	20,000.00	-20,000.00	0.0%
7601 - Salaries - Fire Department	1,226,184.54	2,964,700.00	-1,738,515.46	41.36%
7602 - Salaries - Administrative	68,510.24	185,000.00	-116,489.76	37.03%
7603 - Replacement / Call Backs	289,795.93	520,000.00	-230,204.07	55.73%
7604 - Fringe Benefits	49,877.71	123,600.00	-73,722.29	40.35%
7606 - PEB-Uncompensated Absences Exp	69,411.11	10,000.00	59,411.11	694.11%
7607 - PEB-Heart and Hypertension	19,370.45	206,489.00	-187,118.55	9.38%
7609 - Employer - Social Security	98,536.79	236,038.00	-137,501.21	41.75%
7610 - Employer - Medicare	23,045.33	55,203.00	-32,157.67	41.75%
7701 - Tax Collector's Expense	6,747.89	23,000.00	-16,252.11	29.34%
7702 - Professional Org / Periodicals	906.00	2,205.00	-1,299.00	41.09%
7703 - Office Expenses	705.27	3,500.00	-2,794.73	20.15%
7704 - Auditor	0.00	7,750.00	-7,750.00	0.0%
7705 - Professional Development	182.85	4,500.00	-4,317.15	4.06%
7706 - Postage	1,241.52	4,000.00	-2,758.48	31.04%

South Fire District
Profit & Loss Budget vs. Actual
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	<u>Jul - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7707 - Contingency	0.00	50,000.00	-50,000.00	0.0%
7708 - Commissioner's Compensation	4,500.00	9,000.00	-4,500.00	50.0%
7709 - Activity Expense	1,014.27	3,500.00	-2,485.73	28.98%
7710 - Professional Services	8,989.55	35,000.00	-26,010.45	25.68%
7712 - Office Equipment	0.00	1,200.00	-1,200.00	0.0%
7713 - Actuarial Services	0.00	3,300.00	-3,300.00	0.0%
7714 - Advertising / Voting	0.00	4,500.00	-4,500.00	0.0%
7715 - Lien Fees	0.00	1,200.00	-1,200.00	0.0%
7716 - Archive Services	195.00	978.00	-783.00	19.94%
7717 - Software Support	46,408.20	53,100.00	-6,691.80	87.4%
7801 - Repairs Building	14,211.05	20,000.00	-5,788.95	71.06%
7802 - Supplies Maintenance	4,345.86	8,900.00	-4,554.14	48.83%
7803 - Services	8,068.60	18,000.00	-9,931.40	44.83%
7805 - Equipment	1,561.09	4,600.00	-3,038.91	33.94%
7901 - Emergency Medical Equipment	3,388.90	12,500.00	-9,111.10	27.11%
7902 - Computer Equip & Supplies	544.88	2,000.00	-1,455.12	27.24%
7903 - Training	20,680.72	30,500.00	-9,819.28	67.81%
7904 - Public Fire Education	1,216.38	4,500.00	-3,283.62	27.03%
7905 - Fire Fighting Equipment	4,194.37	14,000.00	-9,805.63	29.96%
7906 - Special Service Units	6,046.93	5,500.00	546.93	109.94%
7907 - Fire Marshal's Office	1,590.50	4,000.00	-2,409.50	39.76%
7909 - Uniforms	6,345.75	27,150.00	-20,804.25	23.37%
7910 - Protective Clothing	28,673.46	30,000.00	-1,326.54	95.58%
7911 - Communications	2,129.18	4,500.00	-2,370.82	47.32%
7912 - Cellular Phones	2,412.77	5,200.00	-2,787.23	46.4%
7913 - Breathing Air & Oxygen	427.50	1,500.00	-1,072.50	28.5%
7915 - Medical Testing	368.00	3,800.00	-3,432.00	9.68%
7916 - Breathing Apparatus-Test Repair	547.92	4,500.00	-3,952.08	12.18%
8999 - CNR Current Year	764,276.13	100,000.00	664,276.13	764.28%
Total Expense	<u>3,457,455.61</u>	<u>6,548,818.00</u>	<u>-3,091,362.39</u>	<u>52.8%</u>
 Grant Purchases				
7919 - FEMA Grant - Brush Truck	<u>50.92</u>			
Total Grant Purchases	<u>50.92</u>			

South Fire District
Cash Balance Report
November 2022

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	4,859,698.12
	Operating - Checking	\$	150,613.74
	Total:	\$	<u>5,010,311.86</u>

Restricted Funds:

CNR	\$	1,847,600.02
Post-Employment Benefits	\$	622,504.04



**SOUTH FIRE DISTRICT
MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Chief James Trzaski**

I am submitting for your review the following items completed for the Month of November 2022:

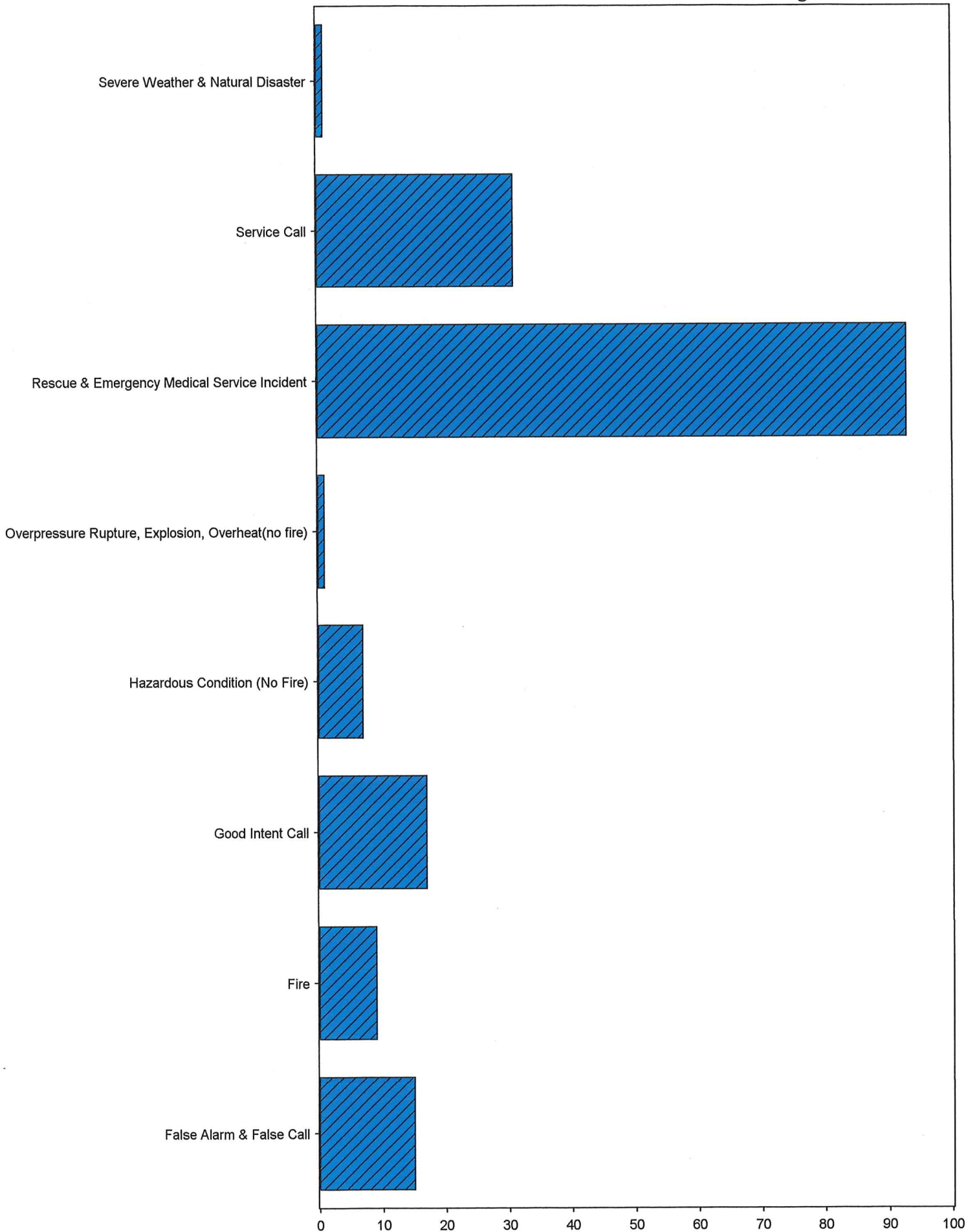
- Attended Middlesex Chamber of Commerce meeting
- Attended multiple Veteran's Day activities
- Continued efforts with E-32 and Brush 36 replacements
 - Trip to vendor in Massachusetts to accept Brush 36
- Continued efforts with integration of First Due reporting system
- Procured testing company and assisted with facilitating deputy chief exam
- Facilitated the "on boarding" of Probationary Firefighter Zabulis
- Attended the Connecticut Fire Chiefs monthly meeting
- Attended Connecticut Career Fire Chief's meeting
- Attended the Middlesex County Fire Chief's meeting
- Attended IAAI meeting in Rocky Hill
 - SFD Fire Marshal's office received an award
- Attended Middletown Falcon's Club first responder dinner
- Procured FirefighterApp to solicit applications for entry level test
- Continued efforts with grants
 - FEMA Covid 19 grant submittal 2021
 - ARPA grant for violent act response
- Facilitated testing of ground ladders and T-34
- Conference call with administration from AFC Urgent Care regarding requirements for mandated SFD staff annual physicals and new hire pre-employment physicals
- Continued efforts to finalize uniform upgrades and met with all platoons to review changes
- Organized SFD acceptance of student in Coginchaug Regional High School Internship Program
- Participated in the Kiwanis Thanksgiving basket project

Call back responses:

Responded off duty to 3 mutual aid calls for service and 1 incident in South Fire District

Respectfully submitted,

Chief James Trzaski
Chief James Trzaski



Incident List by Alarm Date/Time

Alarm Date Between {11/01/2022} And {11/30/2022}
and FDID = "07121" and District = "MO2 " and
Census = "5418.00"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
22-0001703-000	11/06/2022	01:00:56	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
22-0001704-000	11/06/2022	06:33:09	175 HOLMES DR /CVH - COTT	743 Smoke detector activation, n
22-0001712-000	11/07/2022	22:56:41	112 Bow LA /SHEPERD HOME/	321 EMS call, excluding vehicle
22-0001729-000	11/10/2022	20:54:23	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
22-0001736-000	11/11/2022	19:46:33	144 HOLMES DR /CVH - BATT	710 Malicious, mischievous false
22-0001744-000	11/13/2022	08:35:41	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
22-0001766-000	11/15/2022	17:28:45	785 Bow LA /785 BOW LA/-	381 Rescue or EMS standby
22-0001820-000	11/24/2022	22:33:06	1 LABELLA CIR /CVH - EDDY	311 Medical assist, assist EMS c
22-0001828-000	11/27/2022	23:10:17	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle

Total Incident Count 9



SOUTH FIRE DISTRICT

Of the City of Middletown

MONTHLY REPORT TO

Fire Chief James Trzaski

From: Fire Marshal James M. Mastroianni

I am respectfully submitting for your review the following items completed for the month of November, 2022:

Fire Marshal Office Activities/Duties:

- Preparation Meeting for Fire Safe Group Whiting
- 181 Randolph Road - conducted fire drill
- 1 Wilderman's Way - conducted fire drill
- Solnit Juvenile Fire Setter Class 3
- 600 Highland Avenue - conducted fire drill
- 11 Silver Street - conducted fire drill
- 70 Maynard Street - conducted fire drill
- 530 Saybrook Road - conducted fire drill
- Attended Code Enforcement Meeting
- Solnit Juvenile Fire Setter Class 4
- Attended MKHSD Committee Planning Meeting
- Attended Private Fire Hydrant Enforcement
- 70 Maynard Street - conducted fire drill
- Fire Safe Group Whiting Presentation
- 390 Ridge Road - conducted fire drill
- 99 East Main Street - Review Emergency Requirement Action Plan
- Participated in Adopt A Firefighter Program
- 117 Main Street Extension - conducted fire drill

Inspections:

- 1160 South Main - apartment building inspection
- 1310 South Main Street – lodging rooming re-inspection
- 1 Wildermans Way – business inspection

Inspections cont.:

- 390 Ridge Road – business inspection
- 70 Maynard Street – business inspection
- 61-67 East Main Street - apartment building re-inspection
- 2-4 Flower Street - apartment building re-inspection
- 17-19 Elm Street - apartment building re-inspection
- 288 Main Street Extension – business inspection
- 65 Hillside Avenue - apartment building inspection
- 75 Hillside Avenue - apartment building inspection
- 80 Hillside Avenue - apartment building inspection
- 193 East Main Street - apartment building inspection
- 71 East Main Street - apartment building re-inspection

Training:

- Community Risk Reduction: “Why it matters and what you can do” Virtual Training

Incidents:

- 25 Toll Gate Road – Recreational Vehicle Fire Investigation
- 714 South Main Street – Structure Fire Investigation

Fire Marshal James M. Mastroianni
November, 2022



SOUTH FIRE DISTRICT

Of the City of Middletown

MONTHLY REPORT TO

Fire Chief: James Trzaski

From: Deputy Fire Marshal Jason Hurlbut

I am respectfully submitting for your review the following items completed for the month of November, 2022:

Fire Marshal Office Activities/Duties:

- 181 Randolph Road – Fire Drill
- Fire Safety Class at Whiting
- 1 Wildermans Way – Fire Drill
- Fire Setter Class at Solnit
- 600 Highland Avenue – Fire Drill
- 1 Wildermans Way – Inspection with Building Department
- 70 Maynard Drive – Community Helper Class with Kindergarten
- 11 Silver Street – Fire Drill
- 70 Maynard Street – Fire Drill After School Program
- Code Enforcement Meeting (virtual)
- Fire Setter Class at Solnit
- 70 Maynard Street – Fire Drill
- Fire Safety Class at Whiting
- CT IAAI Seminar (2 Days)
- 1 Wildermans Way – Fire Drill
- 390 Ridge Road – Fire Drill
- 99 East Main Street – Emergency Plan Review
- Assist with Adopt a Firefighter at Farm Hill School
- 117 Main Street Extension – Fire Drill
- 390 Ridge Road – Fire Drill After School Program
- 100 Randolph Road – Fire Drill
- Fire Safety Class at Whiting

Inspections:

- 1160 South Main Street – residential (88 units) – Inspection
- 825 Saybrook Road – assembly – Inspection
- 1310 South Main Street – lodging and rooming – Re-Inspection
- 1 Wildermans Way – business – Inspection
- 390 Ridge Road – business – Inspection
- 70 Maynard Street – business – Inspection
- 61-67 East Main Street – residential (3 units) – Re-Inspection
- 2-4 Flower Street – residential (3 units) – Re-Inspection
- 17-19 Elm Street – residential (3 units) Re-Inspection
- 288 Main Street Extension – business – Inspection
- 65 Hillside Avenue – residential (12 units) – Inspection
- 75 Hillside Avenue – residential (12 units) – Inspection
- 80 Hillside Avenue – residential (16 units) – Inspection
- 193 East Main Street – residential (9 units) – Inspection
- 71 East Main Street – residential (3 units) – Re-Inspection

Training

- The Law and Expert Evidence - Oklahoma State University
- Building Construction – Oklahoma State University
- Vehicle Fire Investigations – Session 1 – OEDM - (Virtual)
- Vehicle Fire Investigations – Session 2 – OEDM – (Virtual)

Incidents:

- 400 Highland Avenue – Smell of Gas
- Franklin Street – Car into House
- 26 Silver Street – Stove Fire
- 329 Coleman Road – Lawnmower Fire
- 120 Frisbie Street – Leaf and Fence Fire
- 714 South Main Street – Structure Fire
- 654 East Main Street – Hoarding and Unsafe Conditions

Deputy Fire Marshal Jason Hurlbut
November, 2022



Office of the Training Captain

SOUTH FIRE DISTRICT

445 RANDOLPH ROAD

MIDDLETOWN, CT 06457

860-347-6661

Fax 860-346-6787

December 9, 2022

Greetings,

I am submitting for your review a report detailing the activities of the Training Division for the month of November 2022.

Training Activities:

- Joint training has been conducted throughout the month with Middletown Fire using the city acquired houses on Eastern Drive. Topics included Rapid Intervention, Firefighter Safety & Survival and Search & Rescue. These evolutions have greatly strengthened our working relationship and interoperability with MFD.
- Ongoing training on New Engine 32.
- Extrication and stabilization training w/all platoons
- Rollout of updated Mayday & Rapid Intervention policies & procedures.

Other Activities:

- Worked with Eversource and city hall to secure utilities for acquired structures
- Fire Officer 3 class (ending in December)
- 8/15, assisted Westfield FD with training at Eastern Drive houses
- Facilitated repair and replacement of Ice Rescue suits
- Facilitated repair of T34 combi-tool
- Planning meetings for upcoming EMT Refresher

Incident Responses:

- 11/1-Smoke in the building
- 11/30-Vehicle Accident, Route 9

Respectfully Submitted,

Nick Fischer
Training Captain

Training Classes by Category

Class Date Between {11/01/2022} And {11/30/2022}

						-----Default-----	
Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd Points
1.5 Extrication & Stabilization Training							
11/10/2022	14:00	Extrication & Stabilization Training	1		A	2.50	0.00 0.00
11/14/2022	14:00	Extrication & Stabilization Training	1		A	2.00	0.00 0.00
Totals for Category:						4.50	0.00 0.00

AP10 Apparatus Check Procedures

11/23/2022	14:00	Apparatus Check Procedures	1		B	1.00	0.00 0.00
Totals for Category:						1.00	0.00 0.00

DT01 General Driver Training

11/25/2022	09:00	General Driver Training	1		S	0.75	0.00 0.00
11/25/2022	09:45	General Driver Training	1		S	0.75	0.00 0.00
11/25/2022	10:45	General Driver Training	1		S	0.75	0.00 0.00
11/25/2022	11:30	General Driver Training	1		S	0.75	0.00 0.00
Totals for Category:						3.00	0.00 0.00

E32ORIENT New E32 Orientation

11/21/2022	09:00	New E32 Orientation	1		D	1.50	0.00 0.00
11/22/2022	09:00	New E32 Orientation	1		A	1.50	0.00 0.00
11/23/2022	09:00	New E32 Orientation	1		B	3.00	0.00 0.00
11/30/2022	09:30	New E32 Orientation	1	E32	A	1.50	0.00 0.00
11/30/2022	11:00	New E32 Orientation	1	E32	A	0.50	0.00 0.00
11/30/2022	11:30	New E32 Orientation	1	E32	A	0.50	0.00 0.00
Totals for Category:						8.50	0.00 0.00

PUMP TRAININ Pump Training

11/27/2022	10:00	Pump Training	1		B	2.00	0.00 0.00
Totals for Category:						2.00	0.00 0.00

RIT/S&S Rapid Intervention/Safety & Survival

11/15/2022	13:30	Rapid Intervention/Safety & Survival	1		B	2.00	0.00 0.00
11/16/2022	13:30	Rapid Intervention/Safety & Survival	1		C	2.00	0.00 0.00
11/17/2022	09:30	Rapid Intervention/Safety & Survival	1		D	2.50	0.00 0.00
11/17/2022	13:30	Rapid Intervention/Safety & Survival	1		D	2.00	0.00 0.00
11/18/2022	09:30	Rapid Intervention/Safety & Survival	1		A	2.50	0.00 0.00

Training Classes by Category

Class Date Between {11/01/2022} And {11/30/2022}

Date	Time	Class Description	Stn	Unit	Shift	Hours	-----Default----- Hrs Pd	Points
RIT/S&S Rapid Intervention/Safety & Survival								
Totals for Category:						11.00	0.00	0.00
Total Classes: 19			Grand Totals:			30.00	0.00	0.00



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CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457

Public Safety Telecommunications Report
December 2022 – No meeting

1. Monthly Call Statistics sheet is available. Activity for November is approximately 4,768 incidents. Total 911 calls are 2,329 and 9,364 administrative calls. The report is attached to this email.
2. Staffing update; Staffing is at 16 and full staffing is 21. We were in process of filling the vacant Civilian Dispatcher (3) and Dispatcher Trainee (2) positions. Testing for the Trainee position is scheduled for this month. There is one qualified applicant for Civilian Dispatcher (certified) position. We are under-filling the Dispatcher position with a second Trainee. Interviews will occur after testing. Two candidates will be hired and start training with our Trainers in January.
3. As a result of the staffing issue the Overtime budget for this Fiscal Year has been depleted and an appropriation will be requested from the Common Council in beginning of 2023. This appropriation will be significant.
4. No Mile Lane cell site update this month.
5. Please see attached letter from MFD regarding the actions of Dispatcher Nick DeJohn on November 22nd at the Dispatch Center. This has been placed in his personnel file.
6. Staff has or is in process of completing the City required Diversity training.
7. The annual training session for dispatch staff occurred in November at Mile Lane. Each year we bring in a nationally recognized program and offer it to CT dispatch centers to off-set the cost for Middletown. This year's focus was Enhanced Caller management. Topics included improving listening skills and handling infrequent but critical events. In addition to the annual program we do two internal training sessions throughout the year. Those focus on local issues and specific areas of training that is needed based on events and issues throughout the year.

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2022 (estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4377	3769	4134	3747	3706	3977	3771	4078	3813	3471	3353		42196	3836
Portland Police Dept.	401	347	434	344	438	456	300	327	361	337	368		4113	374
Fire Departments (Midd.)	602	488	557	546	571	560	551	556	597	674	619		6321	575
Middletown Fire Dept.	312	278	329	310	316	322	304	306	360	399	368		3604	328
South Fire District	199	157	150	158	170	158	167	167	162	183	177		1848	168
Westfield Fire District	91	53	78	78	85	80	80	83	75	92	74		869	79
Fire Department (Portland)	73	52	55	65	77	56	67	54	55	62	68		684	62
Ambulance only Calls	473	351	369	360	386	355	339	403	335	320	360		4051	368
TOTAL INCIDENT CASE #'s	5926	5007	5549	5062	5178	5404	5028	5418	5161	4864	4768		57365	5215
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1786	1557	1738	1752	1908	1793	1897	1820	1753	1913	1828		19745	1795
Wireless & wireline originating in Middletown														
PORTLAND	260	215	233	262	284	260	256	252	233	199	245		2699	245
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	234	155	197	184	214	211	236	237	198	260	256		2382	217
TOTAL 911 CALLS	2280	1927	2168	2198	2406	2264	2389	2309	2184	2372	2329		24826	2257
TOTAL ADMIN. CALLS IN	6480	5766	6612	6171	7059	6887	7062	7011	6583	6593	6348		72572	6597
TOTAL ADMIN. CALLS OUT	3027	2645	3160	2674	3221	2811	3035	3019	2890	2776	3016		32274	2934
TOTAL PHONE CALLS	11787	10338	11940	11043	12686	11962	12486	12339	11657	11741	11693		129672	11788
												2021	128,498	10,708
												2020	128,562	10,714
												2019	127,979	10,665
												AVG	128,346	10,696

Alyse McEwen

From: Fongemie, Marc <Marc.Fongemie@MiddletownCT.Gov>
Sent: Tuesday, November 22, 2022 8:53 PM
To: Bartolotta, Wayne
Cc: DeJohn, Nicholas; Clark, Keith; Albert, David; Woron, John
Subject: Letter of Recognition - Dispatcher DeJohn

Chief Bartolotta,

I just wanted to send along a quick letter of recognition to Dispatcher Nick DeJohn's actions today at the Cross Street station.

While MFD units were out of the firehouse on an emergency, Dispatcher DeJohn answered the door at the station to find a citizen who wanted his smoke detector checked for a possible malfunction. During their conversation, Dispatcher DeJohn was able to recognize that the person was not acting appropriately and was potentially having a medical emergency. He requested for services to be dispatched to evaluate the patient and stayed with the patient until we arrived. Upon the arrival of Rescue 1, Dispatcher DeJohn was able to provide us with detailed and accurate information that assisted us in developing a treatment plan.

Because of Nick's actions, experience, and training, he was able to get the person the help they needed, and possibly saved this person from further consequences.

Nice work Nick!

Sincerely,

Lieutenant Marc A. Fongemie

	Nomination Notice	Candidates	Annual Meeting Notice	Election
By-Laws	2 separate days No more than 60 days prior to meeting (No earlier than 12/8/22)	In writing at least 15 days by close of business before meeting No later than 1/22/23 Deadline will be 1/9/23	10-15 days prior (1/22/23-1/27/23)	10-15 days prior (1/22/23-1/27/23)
Charter	N/A	N/A	5-10 days prior (1/27/23-2/1/23)	N/A
Act of Incorporation	N/A	N/A	5-10 days prior (1/27/23-2/1/23)	N/A

ANNUAL MEETING 2/6/23

Nomination Legal Notice will be published on 12/15/22 and 12/16/22 with a deadline for candidates of 1/9/23.

The Annual Meeting Notice (including election information, if necessary) **MUST BE** submitted for publication on 1/23/22 in order to be published on 1/27/23 to conform with the deadlines outlined in the by-laws/charter/act.

SOUTH FIRE DISTRICT
of the City of Middletown
(860) 347-6661

LEGAL NOTICE

Pursuant to the By-Laws of the South Fire District, City of Middletown (Article III, Section 3), notice is hereby given that those individuals residing within the geographical confines of the South Fire District who wish to be considered candidates for the elected position of Commissioner must submit their names in writing by registered, certified or hand-delivered letter, postmarked or delivered on or before 4:00 p.m. on January 9, 2023 and addressed to:

Chief James Trzaski
South Fire District
445 Randolph Road
Middletown, CT 06457

Except as otherwise provided in said By-Laws, failure to so notify the South Fire District shall preclude an individual's name from being considered for election to the position of Commissioner at the election to be held on February 6, 2023.

Deborah Kleckowski, Chairwoman
Board of Fire Commissioners

12/15/22 & 12/16/22