SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: **Monday, November 9, 2026**

WHERE: **Firehouse**

TIME: **7:00 P.M.**

SUBJECT: **Regular Monthly Meeting**

Members of the public may attend the meeting at the firehouse or via Zoom:

Direct link to Zoom:
https://us02web.zoom.us/j/82510024430?pwd=3uYVcLfqgxgBTJxJdWMEbRbeVkzzVG.1

- **Visit https://zoom.us and join the meeting using the meeting I.D. number and passcode located below.**

- **Via telephone at 646-558-8656**

Meeting I.D. 825 1002 4430
Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING MINUTES
Monday, September 14, 2026 at 7:00 p.m.

Held at the firehouse and via Zoom

Present: Commissioners Giuliano, Gregorio, and Thazhampallath; Chief Trzaski

1. **CALL TO ORDER**
   Vice-Chairman Giuliano, who presided in the absence of Chairwoman Kleckowski, called the meeting to order at 7:04 p.m.

2. **PLEDGE OF ALLEGIANCE** was recited.

3. **ACCEPT/AMEND AGENDA**
   The agenda was accepted as presented.

4. **OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
   Vice-Chairman Giuliano opened the public session at 7:01 p.m.

   Dan Penney, Chamberlain Hill Road
   Mr. Penney expressed his concern about the Bank of America detail summary being eliminated from the meeting packet.

5. **CLOSE PUBLIC SESSION** Vice-Chairman Giuliano closed the public session at 7:08 p.m.

6. **MINUTES TO BE ACCEPTED**
   a. **Regular Monthly Meeting of August 10, 2026**

      The minutes were accepted as presented.

7. **TAX COLLECTOR'S REPORTS – AUGUST 2026**
   a. **Tax Refunds**
      MOTION to issue tax refunds in the amount of $1,381.38 for the Month of August by Comm. Thazhampallath/Comm. Gregorio. Unanimously approved.

   b. **Tax Collector's Reports**
      The tax collector reports were accepted as presented.

8. **FINANCIAL REPORTS – AUGUST 2026**
   The financial reports were accepted as presented.

9. **ADMINISTRATIVE REPORTS – AUGUST 2026**
   Chief Trzaski presented the following updates and acknowledgments, which were not included in his written report:
   - **Marine 3 Committee Recognition:** The Chief commended the members of the Marine 3 Committee—Deputy Chief Fischer, Captain Zajac, Firefighter Keenan, Firefighter DeFrancesco, and Firefighter McDonnell—for their dedicated work on the project.
   - **Marine 3 Service Status:** Marine 3 is scheduled to be officially placed in service on September 18. Birdon has provided staff training and will generously accommodate the storage of the boat at no charge to the district.

- **CT Fallen Firefighters Memorial Service:** The 24th Annual Connecticut Fallen Firefighters Memorial Service will take place on September 27 at 12:30 p.m. at the Connecticut Fire Academy. The name of Firefighter Daniel Dudek—father of South Fire District Firefighter Cody Dudek—will be added to the memorial wall. FF Daniel Dudek passed away from occupational cancer in 2024. He and others are being honored on the wall this year following Connecticut's long-awaited legislative recognition of occupational cancer as a line-of-duty death.
- **Recruit Firefighter Update:** The chief highlighted that the department is receiving stellar performance reports regarding Recruit Firefighter Damon Lonero, who has volunteered as a squad leader at the Connecticut Fire Academy.
- **9/11 Memorial Service:** Thanks was given to Deputy Chief Fischer and members of Local 3918 for their exceptional efforts in organizing this year's 9/11 memorial service.
- **Department Open House:** The annual Open House is scheduled for October 10, 2026.

10. COMMISSIONER REPORTS – AUGUST 2026

a. **Public Safety Telecommunications: Commissioner Giuliano**
Commissioner Giuliano reported that Building Committee for the new 911 Dispatch Center met on 9/10 to review bid requirements, which will be approved on 9/17.

b. **Riverfront Redevelopment Update:** Commissioner Pessina was not in attendance to provide an update.

11. OLD BUSINESS

a. **District Economic Development Updates** – Nothing new to report.

12. NEW BUSINESS – None.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Vice-Chair Giuliano opened the public session at 7:31 p.m.

Dan Penney, Chamberlain Hill Road
Mr. Penney requested:

- Bank of America statements from 11/1/2025-8/31/2026.
- An update on the crack in the wall in the Community Room.
- An explanation of the note at the end of the financial reports, "No assurance is provided for this financial statement."
- A review of the commission to assure CT FOIA compliance regarding minutes related to executive session.

14. CLOSE PUBLIC SESSION

Vice-Chair Giuliano closed the public session at 7:35 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Gregorio/Comm. Thazhampallath. Unanimously approved. The meeting adjourned at 7:35 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available on request, according to Connecticut Freedom of Information Act requirements.

Tax Collections
October 2026

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	$ 6,076,378.58	$ 5,867,453.30	$7,476.04	96.68%	$1,235.91
PP	$ 1,035,780.41	$ 1,015,075.06	$0.00	98.00%	$0.00
MV	$ -	$ -	$0.00		$43.87
MVS	$ -	$ -	$0.00		$4.04
TOTAL	$ 7,112,158.99	$ 6,882,528.36	$ 7,476.04	96.88%	$ 1,283.82

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

No assurance is provided for this financial statement.

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS OCTOBER 2026	
REAL ESTATE	$ 68,402.72
PERSONAL PROPERTY	$ 443.32
MOTOR VEHICLE	$ -
SUPPLEMENTAL MOTOR VEHICLE	$ -
BACK TAXES	$ 8,256.63
CURRENT INTEREST	$ 3,904.19
BACK INTEREST	$ 3,070.86
FEES PAID	$ 457.23
LIENS RELEASED	$ 312.00
COLLECTIONS 2026/2027	$ 84,846.95
JULY	$ 6,196,945.84
AUGUST	$ 533,139.86
SEPTEMBER	$ 127,586.97
OCTOBER	$ 84,846.95
NOVEMBER	$ -
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	$ 6,942,519.62
GRANTS RECEIVED	
MUNICIPAL GRANTS-IN-AID	$ -
MUNICIPAL GRANTS AND REVENUE SHARING	$ -
NRG	$ -
TOTAL GRANTS	$ -
TOTAL YEAR-TO-DATE	**$ 6,942,519.62**
Respectfully submitted by:	
Lee Matterazzo, CCMC, Tax Collector	
South Fire District	

SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

AGENDA FOR THE NOVEMBER 9, 2026 MONTHLY MEETING AT 7:00 P.M.

1) **CALL TO ORDER**

2) **PLEDGE OF ALLEGIANCE**

3) **ACCEPT/AMEND AGENDA**

4) **OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**

5) **CLOSE PUBLIC SESSION**

6) **MINUTES TO BE ACCEPTED**
   a) Regular Monthly Meeting of September 14, 2026

7) **TAX COLLECTOR'S REPORTS – SEPTEMBER 2026 AND OCTOBER 2026**
   a) Tax Refunds – September 2026: $6,322.06
   b) Tax Collector's Reports – September 2026
   c) Tax Refunds – October 2026 $1,283.82
   d) Tax Collector's Reports – October 2026

8) **FINANCIAL REPORTS – SEPTEMBER 2026 AND OCTOBER 2026**
   a) Monthly Expense Detail: August 2026 and September 2026
   b) Monthly Expense Detail: September 2026 and October 2026
   c) Profit & Loss Budget vs. Actual: July 2026 through September 2026
   d) Profit & Loss Budget vs. Actual: July 2026 through October 2026
   e) Cash Balance Report: September 2026
   f) Cash Balance Report: October 2026

9) **ADMINISTRATIVE REPORTS – SEPTEMBER 2026 AND OCTOBER 2026**

10) **COMMISSIONER REPORTS – SEPTEMBER 2026 AND OCTOBER 2026**
   a) Public Safety Telecommunications: Commissioner Giuliano
   b) Riverfront Redevelopment Update: Commissioner Pessina

11) **OLD BUSINESS**
   a) District Economic Development Updates

12) **NEW BUSINESS**
   a) Discussion and Approval of Deadlines for the 2/1/2027 Annual Meeting

13) **OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**

14) **CLOSE PUBLIC SESSION**

15) **ADJOURNMENT**

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing

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Via telephone: 646-558-8656 **Meeting I.D. 825 1002 4430** **Passcode: SFD**

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Alyse McEwen

Alyse McEwen
Recording Secretary

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Conditions : Year 2010 To 2025 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def : All Terminal #: All

Bill #	S-D	Name	Tax Paid	Int Paid	Lien Paid	Fee Paid	Bint Paid	Tot Paid Bank Last Date RF	Prop Loc./Vehicle
2025-01-0009055	2	MINOR INVESTMENTS LLC R10588	-107.98	0.00	0.00	0.00	0.00	-107.98 10/16/2026	1582 SAYBROOK RD
2025-01-0012982	2	RUMSEY SARAH ELLEN & MUSA R01357	-904.57	0.00	0.00	0.00	0.00	-904.57 10/16/2026	69 DENISON RD
TOT REAL ESTATE	**# Of Accts: 2**		**-1,012.55**	**0.00**	**0.00**	**0.00**	**0.00**	**-1,012.55**	
YEAR 2025	**# Of Accts: 2**		**-1,012.55**	**0.00**	**0.00**	**0.00**	**0.00**	**-1,012.55**	
GRAND TOTAL	**# Of Accts: 2**		**-1,012.55**	**0.00**	**0.00**	**0.00**	**0.00**	**-1,012.55**	

South Fire District
Monthly Expense Detail
September and October 2026

	Date	Name	Debit	Credit	Balance
7201 · Electricity					
	09/01/2026	Earthlight Power, LLC.	981.00		981.00
	09/28/2026	Eversource	771.19		1,752.19
	10/08/2026	Earthlight Power, LLC.	727.20		2,479.39
Total 7201 · Electricity			2,479.39	0.00	2,479.39
7202 · Water and Sewer					
	09/01/2026	Middletown Water & Sewer Dept	294.95		294.95
	10/01/2026	Middletown Water & Sewer Dept	160.75		455.70
Total 7202 · Water and Sewer			455.70	0.00	455.70
7203 · Heating					
	09/02/2026	Eversource	444.52		444.52
	10/02/2026	Eversource	437.01		881.53
Total 7203 · Heating			881.53	0.00	881.53
7204 · Telephone					
	09/15/2026	Frontier Communications	935.50		935.50
	09/24/2026	Forerunner Technologies, Inc.	535.10		1,470.60
	10/15/2026	Frontier Communications	390.46		1,861.06
Total 7204 · Telephone			1,861.06	0.00	1,861.06
7401 · Fuel					
	09/02/2026	Petzold's Marine Center	348.85		348.85
	09/08/2026	Dime Oil, LLC.	8,899.83		9,248.68
	09/19/2026	Petzold's Marine Center	155.38		9,404.06
	09/23/2026	WEX Bank - Small Bus. Card	2,037.46		11,441.52
	09/25/2026	Petzold's Marine Center	192.13		11,633.65
	09/25/2026	Grainger	51.30		11,684.95
	10/23/2026	Petzold's Marine Center	164.74		11,849.69
	10/23/2026	WEX Bank - Small Bus. Card	2,008.23		13,857.92
	10/26/2026	Grainger	51.30		13,909.22
Total 7401 · Fuel			13,909.22	0.00	13,909.22
7403-1 · Apparatus Preventative Maint.					
	10/08/2026	St. Pierre of Connecticut	62.50		62.50
	10/16/2026	First Line Emergency	2,476.86		2,539.36
	10/16/2026	First Line Emergency	1,320.00		3,859.36
	10/16/2026	First Line Emergency	340.00		4,199.36
	10/16/2026	First Line Emergency	110.00		4,309.36
Total 7403-1 · Apparatus Preventative Maint.			4,309.36	0.00	4,309.36

South Fire District
Monthly Expense Detail
September and October 2026

	Date	Name	Debit	Credit	Balance
7403 · Vehicle Repairs					
	09/10/2026	VFIS Claims Management		1,000.00	-1,000.00
	09/30/2026	Bank of America	38.99		-961.01
	10/16/2026	First Line Emergency	6,079.56		5,118.55
	10/16/2026	First Line Emergency	5,500.09		10,618.64
	10/16/2026	First Line Emergency	1,445.13		12,063.77
	10/16/2026	First Line Emergency	523.01		12,586.78
	10/31/2026	Bank of America	136.12		12,722.90
	10/31/2026	Bank of America	521.57		13,244.47
Total 7403 · Vehicle Repairs			14,244.47	1,000.00	13,244.47
7404 · NFPA/OSHA Compliance					
	09/04/2026	Reliant Fire Hose Testing, Inc.	4,839.90		4,839.90
Total 7404 · NFPA/OSHA Compliance			4,839.90	0.00	4,839.90
7406 · Vehicle Supplies					
	09/04/2026	Advance Auto Parts	97.82		97.82
	09/30/2026	Bank of America	91.74		189.56
	09/30/2026	Bank of America	30.59		220.15
	09/30/2026	Bank of America	108.29		328.44
	09/30/2026	Bank of America	63.83		392.27
Total 7406 · Vehicle Supplies			392.27	0.00	392.27
7501 · Insurance-Workers Compensation					
	09/04/2026	Connecticut Interlocal Risk Management	68,750.00		68,750.00
	09/17/2026	Benchmark Insurance Company		12,052.00	56,698.00
Total 7501 · Insurance-Workers Compensation			68,750.00	12,052.00	56,698.00
7502 · Insurance - Commercial Package					
	09/24/2026	Acrisure East Insurance Services, LLC		608.20	-608.20
Total 7502 · Insurance - Commercial Package			0.00	608.20	-608.20
7511 · Pension - Defined Benefit					
	09/23/2026	Fidelity Investments FBO SFD	31,876.53		31,876.53
	10/07/2026	Fidelity Investments FBO SFD	32,312.35		64,188.88
Total 7511 · Pension - Defined Benefit			64,188.88	0.00	64,188.88
7512 · Pension - Defined Contribution					
	09/23/2026	Lincoln Financial - Pension 401	6,649.36		6,649.36
	10/07/2026	Lincoln Financial - Pension 401	6,649.36		13,298.72
Total 7512 · Pension - Defined Contribution			13,298.72	0.00	13,298.72

South Fire District
Monthly Expense Detail
September and October 2026

	Date	Name	Debit	Credit	Balance
7701 · Tax Collector's Expense					
	09/02/2026	Quality Data Service, Inc	451.65		451.65
	10/20/2026	CT Tax Collectors' Association, Inc.	70.00		521.65
	10/31/2026	Bank of America	20.00		541.65
	10/31/2026	Bank of America	68.53		610.18
Total 7701 · Tax Collector's Expense			610.18	0.00	610.18
7703 · Office Expenses					
	09/30/2026	Bank of America	20.07		20.07
	10/31/2026	Bank of America	19.99		40.06
	10/31/2026	Bank of America	17.11		57.17
	10/31/2026	Bank of America	79.23		136.40
	10/31/2026	Bank of America	56.46		192.86
	10/31/2026	Bank of America	30.23		223.09
Total 7703 · Office Expenses			223.09	0.00	223.09
7706 · Postage					
	10/19/2026	FedEx	48.26		48.26
Total 7706 · Postage			48.26	0.00	48.26
7708 · Commissioner's Compensation					
	09/02/2026	Paychex	750.00		750.00
	09/30/2026	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			1,500.00	0.00	1,500.00
7709 · Activity Expense					
	09/12/2026	Connecticut Rental Center, Inc.	155.00		155.00
	09/15/2026	Trzaski, James	120.00		275.00
	09/30/2026	Bank of America	116.03		391.03
	09/30/2026	Bank of America	235.27		626.30
	10/31/2026	Bank of America	426.80		1,053.10
	10/31/2026	Bank of America	81.29		1,134.39
	10/31/2026	Bank of America	93.24		1,227.63
Total 7709 · Activity Expense			1,227.63	0.00	1,227.63
7710 · Professional Services					
7711 · Legal Expense					
7711B · Legal Expense - H & H					
	09/09/2026	Nuzzo & Roberts, LLC.	22.50		22.50
	09/09/2026	Nuzzo & Roberts, LLC.	135.00		157.50
Total 7711B · Legal Expense - H & H			157.50	0.00	157.50
Total 7711 · Legal Expense			157.50	0.00	157.50

South Fire District
Monthly Expense Detail
September and October 2026

Date	Name	Debit	Credit	Balance
7710 · Professional Services, continued				
7710 · Professional Services - Other				
09/03/2026	Paychex	117.01		117.01
09/03/2026	Paychex	53.37		170.38
09/03/2026	Paychex	57.12		227.50
09/10/2026	Paychex	117.01		344.51
09/10/2026	Paychex	53.37		397.88
09/17/2026	Paychex	117.01		514.89
09/17/2026	Paychex	53.37		568.26
09/24/2026	Paychex	117.01		685.27
09/24/2026	Paychex	53.37		738.64
09/30/2026	Merrick & Associates, LLC	400.00		1,138.64
10/01/2026	Paychex	117.01		1,255.65
10/01/2026	Paychex	53.37		1,309.02
10/01/2026	Paychex	57.12		1,366.14
10/01/2026	The Pension Service, Inc.	1,875.00		3,241.14
10/08/2026	Paychex	117.01		3,358.15
10/08/2026	Paychex	24.00		3,382.15
10/08/2026	Paychex	53.37		3,435.52
10/15/2026	Paychex	117.01		3,552.53
10/15/2026	Paychex	53.37		3,605.90
10/22/2026	Paychex	117.01		3,722.91
10/22/2026	Paychex	53.37		3,776.28
10/29/2026	Paychex	117.01		3,893.29
10/29/2026	Paychex	53.37		3,946.66
Total 7710 · Professional Services - Other		3,946.66	0.00	3,946.66
Total 7710 · Professional Services		4,104.16	0.00	4,104.16
7712 · Office Equipment				
09/30/2026	Bank of America	38.15		38.15
09/30/2026	Bank of America	47.49		85.64
09/30/2026	Bank of America	49.99		135.63
09/30/2026	Bank of America	29.99		165.62
09/30/2026	Bank of America	125.84		291.46
09/30/2026	Bank of America	125.83		417.29
09/30/2026	Bank of America		113.71	303.58
09/30/2026	Bank of America		113.71	189.87
09/30/2026	Bank of America	59.99		249.86
09/30/2026	Bank of America	3.99		253.85
09/30/2026	Bank of America		49.99	203.86
10/31/2026	Bank of America	899.00		1,102.86
Total 7712 · Office Equipment		1,380.27	277.41	1,102.86

South Fire District
Monthly Expense Detail
September and October 2026

	Date	Name	Debit	Credit	Balance
7714 · Advertising / Voting					
	09/30/2026	Bank of America	20.20		20.20
	10/31/2026	Bank of America	20.20		40.40
Total 7714 · Advertising / Voting			40.40	0.00	40.40
7717 · Software Support					
	10/01/2026	websolutions DBA Exposure	105.00		105.00
Total 7717 · Software Support			105.00	0.00	105.00
7801 · Repairs Building					
	09/04/2026	Ace Home Center	19.70		19.70
	09/04/2026	Ace Home Center	30.19		49.89
	09/04/2026	Ace Home Center	15.12		65.01
	09/04/2026	Ace Home Center	11.69		76.70
	09/25/2026	John DeMelis General Contracting, LLC	2,400.00		2,476.70
	09/28/2026	CT Dept of Administrative Services OSBI	80.00		2,556.70
	09/30/2026	Bank of America	62.30		2,619.00
	09/30/2026	Bank of America	27.69		2,646.69
	09/30/2026	Bank of America	273.02		2,919.71
	09/30/2026	Bank of America	155.12		3,074.83
	09/30/2026	Bank of America	56.56		3,131.39
	10/21/2026	Extreme Cleaning, LLC.	450.00		3,581.39
	10/28/2026	Ace Home Center	13.49		3,594.88
	10/31/2026	Bank of America	109.98		3,704.86
	10/31/2026	Bank of America		37.00	3,667.86
Total 7801 · Repairs Building			3,704.86	37.00	3,667.86
7802 · Supplies Maintenance					
	09/15/2026	W.B. Mason Company, Inc.	272.04		272.04
	09/15/2026	W.B. Mason Company, Inc.	331.42		603.46
	09/15/2026	W.B. Mason Company, Inc.	67.82		671.28
	09/30/2026	Bank of America	37.98		709.26
	09/30/2026	Bank of America	29.96		739.22
	10/01/2026	W.B. Mason Company, Inc.	103.65		842.87
	10/01/2026	W.B. Mason Company, Inc.	80.44		923.31
	10/28/2026	Ace Home Center	40.57		963.88
	10/28/2026	Ace Home Center	7.90		971.78
	10/31/2026	Bank of America	52.98		1,024.76
	10/31/2026	Bank of America	68.98		1,093.74
	10/31/2026	Bank of America	20.52		1,114.26
Total 7802 · Supplies Maintenance			1,114.26	0.00	1,114.26

South Fire District
Monthly Expense Detail
September and October 2026

	Date	Name	Debit	Credit	Balance
7803 · Services					
	09/06/2026	Comcast	208.61		208.61
	09/07/2026	Comcast	31.44		240.05
	09/10/2026	Pitney Bowes Inc. - Quarterly	217.86		457.91
	09/20/2026	De Lage Landen Financial Services, Inc.	150.23		608.14
	09/25/2026	All Waste	360.00		968.14
	10/06/2026	Comcast	208.61		1,176.75
	10/07/2026	Comcast	31.44		1,208.19
	10/21/2026	De Lage Landen Financial Services, Inc.	142.50		1,350.69
	10/23/2026	All Waste	360.00		1,710.69
Total 7803 · Services			1,710.69	0.00	1,710.69
7805 · Equipment					
	10/31/2026	Bank of America	45.98		45.98
	09/30/2026	Bank of America	148.87		194.85
	10/31/2026	Bank of America	838.00		1,032.85
Total 7805 · Equipment			1,032.85	0.00	1,032.85
7901 · Emergency Medical Equipment					
	09/16/2026	Common Cents EMS Supply, LLC.	31.50		31.50
	09/16/2026	Common Cents EMS Supply, LLC.	24.30		55.80
	09/16/2026	Common Cents EMS Supply, LLC.	72.18		127.98
	09/24/2026	Common Cents EMS Supply, LLC.	26.73		154.71
	10/07/2026	Common Cents EMS Supply, LLC.	165.60		320.31
	10/07/2026	Common Cents EMS Supply, LLC.	165.60		485.91
	10/09/2026	Common Cents EMS Supply, LLC.	34.65		520.56
	10/14/2026	Common Cents EMS Supply, LLC.	15.75		536.31
	10/14/2026	Common Cents EMS Supply, LLC.	15.75		552.06
	10/14/2026	Common Cents EMS Supply, LLC.	15.75		567.81
	10/14/2026	Common Cents EMS Supply, LLC.	147.60		715.41
	10/31/2026	Bank of America	93.56		808.97
	10/31/2026	Bank of America	24.78		833.75
	10/31/2026	Bank of America	71.25		905.00
Total 7901 · Emergency Medical Equipment			905.00	0.00	905.00
7902 · Computer Equip & Supplies					
	09/30/2026	Bank of America	48.98		48.98
	09/30/2026	Bank of America	37.09		86.07
	10/31/2026	Bank of America	24.23		110.30
	10/31/2026	Bank of America	235.89		346.19
	10/31/2026	Bank of America	1,616.40		1,962.59
	10/31/2026	Bank of America	1,325.70		3,288.29

South Fire District
Monthly Expense Detail
September and October 2026

	Date	Name	Debit	Credit	Balance
7902 · Computer Equip & Supplies, continued					
	10/31/2026	Bank of America	1,325.70		4,613.99
	10/31/2026	Bank of America	1,325.70		5,939.69
Total 7902 · Computer Equip & Supplies			5,939.69	0.00	5,939.69
7903 · Training					
	09/08/2026	Flash Fire Industries	2,800.00		2,800.00
	09/18/2026	Flash Fire Industries	3,000.00		5,800.00
	09/24/2026	Dept of Emrg Svc & Public Prot		550.00	5,250.00
	09/30/2026	Bank of America	20.44		5,270.44
	09/30/2026	Bank of America	115.00		5,385.44
	09/30/2026	Bank of America	405.85		5,791.29
	09/30/2026	Bank of America	350.00		6,141.29
	10/04/2026	Eastern Connecticut Fire School	250.00		6,391.29
	10/20/2026	Commission on Fire Prevention and Control	35.00		6,426.29
	10/20/2026	East Coast Tactical Medicine, LLC.	450.00		6,876.29
	10/26/2026	Commission on Fire Prevention and Control	35.00		6,911.29
Total 7903 · Training			7,461.29	550.00	6,911.29
7904 · Fire Education and Prevention					
7904A · Open House					
	09/30/2026	Bank of America	76.80		76.80
	10/15/2026	Precision Plumbing Solutions, LLC.	299.91		376.71
	10/31/2026	Bank of America	263.67		640.38
	10/31/2026	Bank of America	121.86		762.24
	10/31/2026	Bank of America	27.69		789.93
Total 7904A · Open House			789.93	0.00	789.93
7904 · Fire Education and Prevention - Other					
	10/31/2026	Bank of America	251.30		251.30
Total 7904 · Fire Education and Prevention - Other			251.30	0.00	251.30
Total 7904 · Fire Education and Prevention			1,041.23	0.00	1,041.23
7905 · Fire Fighting Equipment					
	09/04/2026	Fire Equipment Headquarters	357.53		357.53
Total 7905 · Fire Fighting Equipment			357.53	0.00	357.53
7906 · Special Service Units					
	10/28/2026	Ace Home Center	47.56		47.56
Total 7906 · Special Service Units			47.56	0.00	47.56

SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

AGENDA FOR THE NOVEMBER 9, 2026 MONTHLY MEETING AT 7:00 P.M.

1) **CALL TO ORDER**

2) **PLEDGE OF ALLEGIANCE**

3) **ACCEPT/AMEND AGENDA**

4) **OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**

5) **CLOSE PUBLIC SESSION**

6) **MINUTES TO BE ACCEPTED**
   a) Regular Monthly Meeting of September 14, 2026

7) **TAX COLLECTOR'S REPORTS – SEPTEMBER 2026 AND OCTOBER 2026**
   a) Tax Refunds – September 2026: $6,322.06
   b) Tax Collector's Reports – September 2026
   c) Tax Refunds – October 2026 $1,283.82
   d) Tax Collector's Reports – October 2026

8) **FINANCIAL REPORTS – SEPTEMBER 2026 AND OCTOBER 2026**
   a) Monthly Expense Detail: August 2026 and September 2026
   b) Monthly Expense Detail: September 2026 and October 2026
   c) Profit & Loss Budget vs. Actual: July 2026 through September 2026
   d) Profit & Loss Budget vs. Actual: July 2026 through October 2026
   e) Cash Balance Report: September 2026
   f) Cash Balance Report: October 2026

9) **ADMINISTRATIVE REPORTS – SEPTEMBER 2026 AND OCTOBER 2026**

10) **COMMISSIONER REPORTS – SEPTEMBER 2026 AND OCTOBER 2026**
   a) Public Safety Telecommunications: Commissioner Giuliano
   b) Riverfront Redevelopment Update: Commissioner Pessina

11) **OLD BUSINESS**
   a) District Economic Development Updates

12) **NEW BUSINESS**
   a) Discussion and Approval of Deadlines for the 2/1/2027 Annual Meeting

13) **OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**

14) **CLOSE PUBLIC SESSION**

15) **ADJOURNMENT**

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing

Link to Zoom: https://us02web.zoom.us/j/82510024430?pwd=3uYVcLfqgxgBTJxJdWMEbRbeVkzzVG.1

Via telephone: 646-558-8656 **Meeting I.D. 825 1002 4430** **Passcode: SFD**

South Fire District
Monthly Expense Detail
September and October 2026

	Date	Name	Debit	Credit	Balance
7907 · Fire Marshal's Office					
	09/30/2026	Bank of America	288.00		288.00
	09/30/2026	Bank of America	708.00		996.00
Total 7907 · Fire Marshal's Office			996.00	0.00	996.00
7909 · Uniforms					
	09/01/2026	Capitol Uniform and Supply, LLC.	344.05		344.05
	09/02/2026	Capitol Uniform and Supply, LLC.	1,427.87		1,771.92
	09/08/2026	Capitol Uniform and Supply, LLC.	806.44		2,578.36
	09/17/2026	Pelletier, Dylan		26.00	2,552.36
	09/17/2026	Kleckowski, Deborah		38.00	2,514.36
	09/17/2026	Heiden, Timothy		17.00	2,497.36
	09/17/2026	Heiden, Timothy		25.00	2,472.36
	09/17/2026	McDonnell, Kevin T.		0.50	2,471.86
	09/17/2026	Smith, Christopher		2.00	2,469.86
	09/17/2026	Dudek, Cody		117.00	2,352.86
	09/17/2026	Kelly, Kori B		86.50	2,266.36
	09/17/2026	Atwell, Jesse R.		7.00	2,259.36
	09/17/2026	Cortezzo, Jr., Michael A.		14.00	2,245.36
	09/17/2026	DeFrancesco, Geoffrey		1.00	2,244.36
	09/17/2026	Gamache, Christopher		63.00	2,181.36
	09/17/2026	Handley, Jonathan		8.00	2,173.36
	09/17/2026	Hurlbut, Jason M.		22.00	2,151.36
	09/17/2026	Parmelee, Ryan T		5.00	2,146.36
	09/17/2026	Soule, Cody C		2.00	2,144.36
	09/17/2026	Turenne, Andrew B.		8.00	2,136.36
	09/17/2026	Zabulis, Paulius		43.00	2,093.36
	09/18/2026	Capitol Uniform and Supply, LLC.	1,272.78		3,366.14
	09/24/2026	Witmer Public Safety Group, Inc.		350.00	3,016.14
	09/30/2026	Bank of America	323.96		3,340.10
	10/12/2026	Capitol Uniform and Supply, LLC.	947.94		4,288.04
	10/14/2026	Capitol Uniform and Supply, LLC.	1,319.85		5,607.89
	10/15/2026	Capitol Uniform and Supply, LLC.	375.09		5,982.98
	10/21/2026	EMP Apparel, LLC.	1,509.50		7,492.48
	10/22/2026	Russo, Philip		33.00	7,459.48
	10/28/2026	EMP Apparel, LLC.	128.00		7,587.48
	10/31/2026	Bank of America	467.20		8,054.68
Total 7909 · Uniforms			8,922.68	868.00	8,054.68
7910 · Protective Clothing/Equipment					
7910A · Gear Cleaning/Inspection/Repair					
	09/25/2026	Gear Wash, LLC.	240.90		240.90
Total 7910A · Gear Cleaning/Inspection/Repair			240.90	0.00	240.90

South Fire District
Monthly Expense Detail
September and October 2026

	Date	Name	Debit	Credit	Balance
7910 · Protective Clothing/Equipment, continued					
7910 · Protective Clothing/Equipment - Other					
	09/18/2026	RagTop Fire	276.68		276.68
	09/25/2026	RagTop Fire	1,371.15		1,647.83
	10/31/2026	Firematic Supply Co. Inc.	1,750.00		3,397.83
Total 7910 · Protective Clothing/Equipment - Other			3,397.83	0.00	3,397.83
Total 7910 · Protective Clothing/Equipment			3,638.73	0.00	3,638.73
7911 · Communications					
	09/02/2026	NorcomCT	226.75		226.75
	09/08/2026	Tango Tango, Inc.	1,500.00		1,726.75
	09/30/2026	Bank of America	30.73		1,757.48
	10/16/2026	Scranton Communications & Electronics,LLC	2,356.99		4,114.47
	10/31/2026	Cirrus Pro	216.00		4,330.47
Total 7911 · Communications			4,330.47	0.00	4,330.47
7912 · Cellular Phones					
	09/11/2026	AT&T Mobility	606.52		606.52
	10/11/2026	AT&T Mobility	607.05		1,213.57
Total 7912 · Cellular Phones			1,213.57	0.00	1,213.57
7915 · Medical Testing					
	09/07/2026	American Family Care, LLC.	145.00		145.00
Total 7915 · Medical Testing			145.00	0.00	145.00
7916 · Breathing Apparatus-Test Repair					
	09/08/2026	Municipal Emergency Services/Shipman's	432.00		432.00
	09/21/2026	Fire Tech and Safety of New England	903.76		1,335.76
	09/30/2026	Bank of America	147.59		1,483.35
	10/03/2026	Fire Tech and Safety of New England	1,444.62		2,927.97
	10/03/2026	Fire Tech and Safety of New England	118.00		3,045.97
	10/23/2026	Fire Tech and Safety of New England	75.00		3,120.97
	10/23/2026	Fire Tech and Safety of New England	75.00		3,195.97
Total 7916 · Breathing Apparatus-Test Repair			3,195.97	0.00	3,195.97
8999 · CNR Current Year					
8999I · Facility Improvements/Repairs					
	09/04/2026	Salafia Electric, LLC.	350.00		350.00
	09/04/2026	Salafia Electric, LLC.	9,750.00		10,100.00
	09/11/2026	NorcomCT	3,467.73		13,567.73
	10/07/2026	Salafia Electric, LLC.	3,125.00		16,692.73
Total 8999I · Facility Improvements/Repairs			16,692.73	0.00	16,692.73

South Fire District
Monthly Expense Detail
September and October 2026

Date	Name	Debit	Credit	Balance
8999 · CNR Current Year, continued				
8999L · Emergency Response Vehicles				
09/30/2026	Bank of America	347.92		347.92
Total 8999L · Emergency Response Vehicles		347.92	0.00	347.92
Total 8999 · CNR Current Year		17,040.65	0.00	17,040.65
TOTAL		**261,647.52**	**15,392.61**	**246,254.91**

South Fire District
Profit & Loss Budget vs. Actual
July through October 2026

	Jul - Oct 26	Budget	$ Over Budget	% of Budget
Income				
4101 · Property Tax Revenue	6,813,682.32	7,026,330.00	-212,647.68	96.97%
4102 · Interest and Liens	20,078.07	30,000.00	-9,921.93	66.93%
4103 · Tax Refunds	-10,348.70	0.00	-10,348.70	100.0%
4104 · Fees	517.02	0.00	517.02	100.0%
4105 · Prior Year Tax Collections	22,012.99	0.00	22,012.99	100.0%
4125 · Grants	1,000,000.00	0.00	1,000,000.00	100.0%
4203 · State of Connecticut PILOT Fund	881,689.94	880,060.00	1,629.94	100.19%
4204 · Municipal Grants & Rev. Sharing	0.00	207,080.00	-207,080.00	0.0%
4210 · NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.0%
4301 · Investment Income	6,307.63	30,000.00	-23,692.37	21.03%
4999 · Inc. Rcvd. Pending Distribution	84,846.95	0.00	84,846.95	100.0%
Total Income	8,818,786.22	8,375,120.00	443,666.22	105.3%
Expense				
7201 · Electricity	6,366.86	45,000.00	-38,633.14	14.15%
7202 · Water and Sewer	1,146.50	3,100.00	-1,953.50	36.98%
7203 · Heating	1,766.47	10,000.00	-8,233.53	17.67%
7204 · Telephone	4,212.23	8,100.00	-3,887.77	52.0%
7401 · Fuel	22,812.08	40,000.00	-17,187.92	57.03%
7403-1 · Apparatus Preventative Maint.	4,309.36	15,665.00	-11,355.64	27.51%
7403 · Vehicle Repairs	25,615.64	65,000.00	-39,384.36	39.41%
7404 · NFPA/OSHA Compliance	16,732.90	36,000.00	-19,267.10	46.48%
7406 · Vehicle Supplies	804.20	2,000.00	-1,195.80	40.21%
7501 · Insurance-Workers Compensation	125,448.00	258,503.00	-133,055.00	48.53%
7502 · Insurance - Commercial Package	32,441.80	52,240.00	-19,798.20	62.1%
7503 · Insurance - Medical	374,419.24	1,200,000.00	-825,580.76	31.2%
7504 · Insurance - Cyber	7,847.12	8,200.00	-352.88	95.7%
7509 · Insurance - Life and Disability	9,942.22	32,725.00	-22,782.78	30.38%
7511 · Pension - Defined Benefit	127,052.38	387,453.00	-260,400.62	32.79%
7512 · Pension - Defined Contribution	26,343.18	79,625.00	-53,281.82	33.08%
7513 · Unused Sick Time	0.00	24,223.00	-24,223.00	0.0%
7601 · Salaries - Fire Department	1,184,359.71	3,410,109.00	-2,225,749.29	34.73%
7602 · Salaries - Administrative	63,706.72	193,500.00	-129,793.28	32.92%
7603 · Replacement / Call Backs	250,444.60	749,104.00	-498,659.40	33.43%
7604 · Fringe Benefits	37,930.06	148,092.00	-110,161.94	25.61%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.0%
7607 · PEB-Heart and Hypertension	0.00	150,000.00	-150,000.00	0.0%
7609 · Employer - Social Security	91,276.06	279,608.00	-188,331.94	32.64%
7610 · Employer - Medicare	21,347.19	65,393.00	-44,045.81	32.64%
7701 · Tax Collector's Expense	9,084.12	26,600.00	-17,515.88	34.15%
7702 · Professional Org / Periodicals	281.00	3,000.00	-2,719.00	9.37%
7703 · Office Expenses	1,713.31	3,800.00	-2,086.69	45.09%

South Fire District
Profit & Loss Budget vs. Actual
July through October 2026

	Jul - Oct 26	Budget	$ Over Budget	% of Budget
7704 · Auditor	0.00	9,500.00	-9,500.00	0.0%
7705 · Professional Development	5,101.00	8,500.00	-3,399.00	60.01%
7706 · Postage	692.11	4,000.00	-3,307.89	17.3%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.0%
7708 · Commissioner's Compensation	3,000.00	9,000.00	-6,000.00	33.33%
7709 · Activity Expense	1,289.39	7,000.00	-5,710.61	18.42%
7710 · Professional Services	11,331.98	47,000.00	-35,668.02	24.11%
7712 · Office Equipment	1,102.86	2,000.00	-897.14	55.14%
7713 · Actuarial Services	0.00	3,300.00	-3,300.00	0.0%
7714 · Advertising / Voting	262.40	8,400.00	-8,137.60	3.12%
7715 · Lien Fees	0.00	1,400.00	-1,400.00	0.0%
7717 · Software Support	52,822.30	60,000.00	-7,177.70	88.04%
7801 · Repairs Building	22,072.25	25,000.00	-2,927.75	88.29%
7802 · Supplies Maintenance	2,669.45	11,000.00	-8,330.55	24.27%
7803 · Services	7,213.04	15,880.00	-8,666.96	45.42%
7805 · Equipment	2,091.20	4,600.00	-2,508.80	45.46%
7901 · Emergency Medical Equipment	2,230.69	12,500.00	-10,269.31	17.85%
7902 · Computer Equip & Supplies	6,131.12	8,000.00	-1,868.88	76.64%
7903 · Training	22,741.11	37,500.00	-14,758.89	60.64%
7904 · Fire Education and Prevention	1,734.14	7,500.00	-5,765.86	23.12%
7905 · Fire Fighting Equipment	800.52	28,000.00	-27,199.48	2.86%
7906 · Special Service Units	47.56	10,000.00	-9,952.44	0.48%
7907 · Fire Marshal's Office	1,221.00	4,000.00	-2,779.00	30.53%
7909 · Uniforms	21,154.40	40,000.00	-18,845.60	52.89%
7910 · Protective Clothing/Equipment	48,045.43	60,000.00	-11,954.57	80.08%
7911 · Communications	7,147.42	15,000.00	-7,852.58	47.65%
7912 · Cellular Phones	2,410.41	7,200.00	-4,789.59	33.48%
7913 · Breathing Air & Oxygen	1,513.89	1,800.00	-286.11	84.11%
7915 · Medical Testing	145.00	25,000.00	-24,855.00	0.58%
7916 · Breathing Apparatus-Test Repair	4,354.45	5,000.00	-645.55	87.09%
8999 · CNR Current Year	1,336,201.85	540,000.00	796,201.85	247.45%
Total Expense	4,012,929.92	8,375,120.00	-4,362,190.08	47.92%

South Fire District
Cash Balance Report
October 2026

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	$	8,673,509.26
	Operating - Checking	$	655,546.08
	Total:	$	9,329,055.34

Restricted Funds:		
CNR	$	2,214,964.11
Post-Employment Benefits	$	746,278.68

Prepared by: Kathleen M. Kiley

No assurance is provided for this financial statement.

South Fire District
Office of the Fire Chief

I am submitting for your review the following items completed for the month of October 2026

- Facilitated with HVAC contractor about warrantee work.
- Spoke on WMRD radio about Fire Prevention
- Attended Ct Career Chief's Meeting
- Attended Middlesex Chamber of Commerce meetings
    - Attended a ribbon cutting Two Brothers Restaurant
    - Attended Ribbon Cutting for Ellafi Credit Union
    - Chaired the CBB Chamber of Commerce Meeting
- Attended retirement of Stratford Fire Chief
- Attended meeting with Hartford Hospital about possible labor dispute.
- Attended Public Safety Telecommunicator meeting
- Assisted in planning and attended the Open House
- Continued updates on SFD social media
- Attended continuing education at Fire / EMS Expo
- Attended monthly area fire chief's breakfast
-

Respectfully Submitted,

James Trzaski

445 Randolph Road | Middletown, CT 06457 | 860-347-6661 | jamestrzaski@southfiredistrict.com

Monthly Call Statistics October 2026

PRIMARY INCIDENT GROUP	NUMBER OF RESPONSES
Fire	3
Hazardous Situation	5
Medical	93
Public Service	35
No Emergency	26
Law Enforcement Support	1
(NULL)	11
Total	**174**

CVH Monthly Incident Report-No Address

PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	DISPATCH TYPE	RESPONSE ZONE
2026-10-28 08:58:32	EMS call, excluding vehicle accident with injury	EMS-MEDICAL CALL	10
2026-10-24 01:36:19	EMS call, excluding vehicle accident with injury	EMS-MEDICAL CALL	10
2026-10-22 12:12:20	EMS call, excluding vehicle accident with injury	EMS-MEDICALCALL-W/MEDIC	10
2026-10-16 09:38:24	EMS call, excluding vehicle accident with injury	EMS-MEDICALCALL-W/MEDIC	10
2026-10-13 19:41:31	Fire, other	FIRE ALARM -COMMERCIAL (F)	10
2026-10-13 16:21:15	Fire, other	FIRE ALARM -COMMERCIAL (F)	10
2026-10-12 11:11:15	EMS call, excluding vehicle accident with injury	EMS-MEDICALCALL-W/MEDIC	10
2026-10-11 12:44:07	Fire, other	FIRE ALARM -COMMERCIAL (F)	10
2026-10-06 10:01:33	Fire, other	FIRE ALARM -COMMERCIAL (F)	10
2026-10-02 21:38:32	Fire, other	FIRE ALARM -COMMERCIAL (F)	10

South Fire District
Office of the Fire Chief

October 19, 2026

P.J. Norwood
Interim State Fire Administrator
34 Perimeter Road
Windsor Locks, CT

Administrator Norwood,

I am writing to formally express my displeasure and concern regarding the recent Aerial Operator Course conducted by the Connecticut Fire Academy. Unfortunately, the course fell well short of the expectations that should be associated with a professional training program of this importance.

One of the primary concerns was the insufficient number of aerial apparatus available for the class. This limited the students' opportunities to obtain the necessary hands-on experience and practical training required to become competent and safe aerial operators.

In addition to the equipment shortage, several days of the course were cut extremely short, significantly reducing the amount of instruction provided. Most concerning was the final day, when no aerial apparatus were available and the class was canceled after approximately two hours.

These circumstances raise serious questions about the planning, organization, and delivery of the course. Students and their respective fire departments commit significant time and resources with the expectation that the advertised training will be delivered as scheduled. South Fire District also has a financial concern regarding this situation. The student representing South Fire District was compensated for attending the course, as expected for the time committed to training. However, because the course was not completed as anticipated due to the lack of equipment and shortened instructional days, the district may now be required to bear the additional cost of sending the student back for another day of training.

Given the critical nature of aerial apparatus operations, adequate hands-on training is essential to firefighter safety and operational readiness. Students should leave this course confident that they have received the instruction and practical experience necessary to perform these duties safely and effectively.

445 Randolph Road | Middletown, CT 06457 | 860-347-6661 | jamestrzaski@southfiredistrict.com

I respectfully request that the Connecticut Fire Academy:

- Provide an explanation as to why sufficient aerial apparatus were not available for the scheduled course.
- Explain why multiple training days were significantly shortened and why the final day was canceled after approximately two hours.
- Clarify how the academy intends to address the lost instructional and practical training time.
- Consider providing the necessary makeup training at no additional cost to South Fire District, including consideration of the additional personnel expenses associated with attending another day.

I believe the Connecticut Fire Academy has a responsibility to provide the training it schedules and to ensure that participating departments receive the full value of the time and resources they commit. When circumstances prevent that from happening, the academy should take responsibility for an appropriate resolution rather than shifting the financial burden onto the participating fire departments.

I look forward to addressing these concerns and discussing what steps will be taken to resolve this matter.

Respectfully,

James Trzaski
Fire Chief
South Fire District

445 Randolph Road | Middletown, CT 06457 | 860-347-6661 | jamestrzaski@southfiredistrict.com

DIVISION OF FIRE SERVICES ADMINISTRATION

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

To: Chief James Trzaski, South Fire District
From: PJ Norwood, Interim State Fire Administrator
Date: October 19, 2026
Subject: Response to Aerial Operator Course Concerns

Chief Trzaski,

Good afternoon.

Thank you for your letter and for bringing these concerns to my attention.

First, I want to sincerely apologize for the issues encountered during the Aerial Operator Course. The training provided did not meet the expectations of your department, the students, or the Connecticut Fire Academy. Ultimately, the CFA is responsible for ensuring our programs are properly planned, coordinated, and delivered, and I fully accept that responsibility.

I share your concern that students must receive the necessary hands-on training to safely and competently operate aerial apparatus. The additional sessions are intended to address those deficiencies, not simply make up instructional hours.

Our immediate priority is to make this right. Seth Roberts will be scheduling three additional classes to provide students with the instructional and practical training they did not receive. We are also willing to host one of these sessions at your department, on a date and time that works for you, to help avoid additional expenses. If your department is interested in hosting one of those sessions, please contact Seth directly with some potential dates.

I also recognize your concerns regarding the financial impact on your department. In addition to providing the makeup training at no additional charge, the CFA is willing to reimburse the tuition cost for your firefighter's participation in this program. While I recognize this does not fully address the personnel expenses associated with attending additional training, I hope it demonstrates our commitment to making this right.

I want to provide some context regarding the circumstances that contributed to the problems with this class. This is not intended to make excuses or shift responsibility, but rather to provide a better understanding of what occurred.

We had communicated the course requirements to the host department in advance but were not advised that they would be unable to meet those requirements.

Additionally, we experienced a late cancellation by the instructor scheduled to bring our ladder truck on the first day. In an effort to secure additional apparatus, we provided the host department with contact information for staff from every department that had a student enrolled in the course.

Regarding the shortened training days, based on the information provided to me, Saturday, October 17, ended early. My understanding is that students worked through lunch and completed the planned scenarios using the two available apparatus. There was also a need to return Cromwell's aerial apparatus to service, which contributed to the decision to conclude training early.

On Sunday, the final day, the CFA aerial apparatus was available, but the instructor who had offered to assist was subsequently mandated to work, leaving Cromwell's aerial as the only available apparatus. Unfortunately, that apparatus was dispatched to multiple emergency calls throughout the morning, significantly limiting hands-on training opportunities. As the morning progressed, students understandably became frustrated with the lack of practical training. After the apparatus was dispatched to a third incident, the decision was made to end the class early rather than continue without the equipment necessary to provide meaningful instruction.

While these circumstances contributed to the challenges, they do not change our responsibility to ensure the course is delivered successfully. We recognize that we need to do better, particularly in ensuring adequate equipment and contingency plans are in place before training begins.

Moving forward, I have attached a copy of the letter recently sent to our 2027 host departments. This represents a significant change from previous years, when our communications primarily addressed classroom space and audiovisual requirements. The revised letter now clearly outlines the broader expectations and responsibilities associated with hosting CFA programs, including the resources and support necessary for successful course delivery. This is one of the steps we are taking to improve communication, establish clear expectations, and prevent similar situations in the future.

Again, I apologize for the experience and the inconvenience this has caused your department and its members. We recognize the time, personnel, and financial resources departments commit to our training programs, and we take that responsibility seriously.

I appreciate you bringing these concerns forward and giving us the opportunity to address them.

Respectfully,

Paul J Norwood

PJ Norwood
Interim State Fire Administrator
Director of Training
Connecticut Fire Academy

South Fire District
Office of the Fire Chief

October 20, 2026

Chief Michael Shove
Guilford Fire Department
390 Church Street
Guilford, CT 06437

Chief Shove,

On behalf of the South Fire District, I would like to extend our sincere appreciation to you and Guilford Fire Department's Hazardous Materials Team.

During our recent response to an active propane leak near Beman Middle School, Guilford's prompt and professional assistance was invaluable. The response of your highly trained, well-equipped team helped ensure effective mitigation and a positive outcome.

Please extend our gratitude to everyone who responded. South Fire District greatly values its partnerships with neighboring departments. Should the Guilford Fire Department ever need our assistance, please do not hesitate to contact us.

Respectfully,

James Trzaski
Fire Chief
South Fire District

445 Randolph Road | Middletown, CT 06457 | 860-347-6661 | jamestrzaski@southfiredistrict.com

South Fire District
Office of the Fire Chief

October 21, 2026

Penney's Pumpkins
Chamberlain Hill Road
Middletown, CT 06457

Dan,

On behalf of South Fire District, I would like to extend our sincere thanks for your generous donation of pumpkins to our department.

South Fire takes pride in the relationships that we foster with our community members. The pumpkins present a local, festive atmosphere during this fall season.

Respectfully,

James Trzaski
Fire Chief
South Fire District

445 Randolph Road | Middletown, CT 06457 | 860-347-6661 | jamestrzaski@southfiredistrict.com

South Fire District

Office of the Deputy Chief

November 6, 2026

Greetings,

I am submitting for your review a report highlighting my activities for the month of October 2026.

Apparatus Update:

- **Deputy's Vehicle:** Brake Repair & Fluid Exchange
- **Fire Marshal Vehicle:** Transmission Replacement-Covered by Warranty
- **Truck 34:** Annual Preventive Maintenance Completed
- **Engine 32:** Annual Preventive Maintenance Completed
- **Marine 3:** Break-In period maintenance completed, Petzold's Marine. Minor warranty work being evaluated on the generator by MetalCraft Marine. Vessel remains in service.

Operations & Activities:

-Revision and Rollout of Probationary Firefighter Development & Readiness Review

-Assisted with Fire Prevention Week activities and SFD Open House

-Facilitated annual inspection of tire chains in preparation for winter weather

-Facilitated annual NFPA ground & aerial ladder testing

-Facilitated annual HURST Tool inspection, service and repair

-Facilitated annual NFPA fire pump testing for Engine 32, Engine 30 & Truck 34

-Attended meeting with city fire chiefs regarding Hunters Ambulance strike possibility

Respectfully Submitted,

Nick Fischer

Deputy Fire Chief

445 Randolph Road | Middletown, CT 06457 | 860-347-6661 | jamestrzaski@southfiredistrict.com

SOUTH FIRE DISTRICT
of the City of Middletown
Office of the Fire Marshal
445 Randolph Road
Middletown, CT 06457
860-347-6661

James M. Mastroianni, Fire Marshal
jmastroianni@southfiredistrict.com
860-250-0042 cell

Ryan Parmelee, Deputy Fire Marshal
rparmelee@southfiredistrict.com
860-262-3277 cell

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of October 2026.

The FMO facilitated the planning and execution of the annual open house. This is the culminating event of the nationally recognized fire prevention week. The event is a great opportunity for our department to open its doors to the public and showcase our capabilities. We invite several other community partner agencies to participate and do the same. There is also a blood drive, vaccine clinic, various youth activities and a concessions fund raiser for charity donations.

The FMO made initial presentations for the annual fire prevention poster contest. We visited Farm Hill and Bielefield fourth and fifth grade discussing various safety topics and inviting students to use those ideas in their posters. Last year Farm Hill had a county winner who was featured in this year's calendar.

The FMO assisted in the relocation drills for the public schools in our jurisdiction. These drills are normally held in conjunction with a fire drill and replicate a scenario where the students will not be allowed to reenter the school. The students move, with the assistance of fire and police, to an alternate location either until the hazard is mitigated or they are reunited with their legal caretakers.

Please feel free to contact the FMO with any questions regarding the supporting documentation for Activity, Inspections and Response.

Sincerely,

James Mastroianni
Fire Marshal

Ryan Parmelee
Deputy Fire Marshal

Fire Marshal's Office Incident Response

2026-10-06

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600061523	63 TRAINING HILL RD	FIRE ALARM-RESIDENTIAL (F)	FM30

2026-10-09

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600062280	181 RANDOLPH RD	SERVICE CALL (F)	FM30

2026-10-15

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600063545	390 RIDGE RD	SERVICE CALL (F)	FM30

2026-10-19

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600064350	181 RANDOLPH RD	SERVICE CALL (F)	FM31

2026-10-20

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600064681	20 COOLEY AVE	GAS (INSIDE) LEAK/SMELL/SPILL	FM30

2026-10-21

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600064840	70 MAYNARD ST	SERVICE CALL (F)	FM31

2026-10-29

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2600066501	70 MAYNARD ST	SERVICE CALL (F)	FM31

Fire Marshal's Office Inspections

1 RUSSELL ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
SUMNERBROOK MILL APARTMENTS	Fire and Life Safety Inspection	YES	2026-10-08 09:21:33	Completed

1 WILDERMANS WAY COMMUNITY HEALTH CENTER AT BEMAN, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Community Health Center at Beman	Fire and Life Safety Inspection	NO	2026-10-13 09:32:43	Completed

1 WILDERMANS WAY, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Beman Middle School	Fire and Life Safety Inspection	YES	2026-10-07 15:31:26	Completed
Beman Middle School	Fire and Life Safety Inspection	YES	2026-10-07 16:23:28	Completed with fail
Beman Middle School	Fire and Life Safety Inspection	YES	2026-10-06 09:26:14	Completed with fail
Beman Middle School	Fire and Life Safety Inspection	YES	2026-10-07 16:05:44	Completed

100 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
	Fire and Life Safety Inspection	NO	2026-10-27 16:39:01	Completed with fail

11 HILLSIDE AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Hillside Laundry	Fire and Life Safety Inspection	YES	2026-10-08 08:25:26	Completed

112 BOW LN, MIDDLETOWN, CT, 06457

Fire Marshal's Office Inspections

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Shepherd Home	Fire and Life Safety Inspection	YES	2026-10-13 14:16:19	Completed with fail

113 SAYBROOK RD FOREST CITY CHIROPRACTIC, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Forest City Chiropractic	Fire and Life Safety Inspection	YES	2026-10-08 08:27:10	Completed

1150 S MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
STONEGATE APARTMENTS	Fire and Life Safety Inspection	NO	2026-10-27 13:55:02	Completed with fail
STONEGATE APARTMENTS	Fire and Life Safety Inspection	YES	2026-10-08 08:34:02	Completed

1160 S MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
STONEGATE APARTMENTS	Fire and Life Safety Inspection	NO	2026-10-27 13:39:51	Completed with fail
STONEGATE APARTMENTS	Fire and Life Safety Inspection	YES	2026-10-08 08:31:37	Completed

1185 RANDOLPH RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Stonepost Gardens	Fire and Life Safety Inspection	YES	2026-10-07 16:27:52	Completed

1250 SILVER ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Rushford	Fire and Life Safety Inspection	YES	2026-10-08 09:20:27	Completed
Rushford	Construction	NO	2026-10-26 14:57:23	Completed with fail

131 EASTERN DR, MIDDLETOWN, CT, 06457

Fire Marshal's Office Inspections

South Fire District
Address: 445 Randolph Rd, Middletown, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily Apartments	Fire and Life Safety Inspection	YES	2026-10-23 11:04:23	Completed
Multifamily Apartments	Fire and Life Safety Inspection	NO	2026-10-23 11:32:59	Completed with fail

1310 S MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Passport Inn and Suites	Fire and Life Safety Inspection	YES	2026-10-20 13:56:20	Completed with fail

139 MAIN STREET EXTENSION, MIDDLETOWN , CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Carmela's on the Extension	Fire and Life Safety Inspection	YES	2026-10-27 11:23:03	Completed with fail

144 PROUT HILL RD PAVILLION AT CRYSTAL LAKE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Pavillion at Crystal Lake	Fire and Life Safety Inspection	YES	2026-10-01 09:09:07	Completed

181 RANDOLPH RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Xavier High School	Fire and Life Safety Inspection	YES	2026-10-01 09:36:49	Completed
Xavier High School	Fire and Life Safety Inspection	YES	2026-10-01 07:47:23	Completed with fail
Xavier High School	Fire and Life Safety Inspection	YES	2026-10-06 07:41:08	Completed

193 E MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily apartments	Fire and Life Safety Inspection	YES	2026-10-15 10:18:42	Completed with fail

Fire Marshal's Office Inspections

1960 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Coyote Blue	Fire and Life Safety Inspection	NO	2026-10-01 13:04:19	Completed

20 COOLEY AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
	Emergency Response	NO	2026-10-20 20:12:41	Completed with fail

230 MAIN ST EXT, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Gilead	Fire and Life Safety Inspection	YES	2026-10-08 08:40:29	Completed

258 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily Apartments	Fire and Life Safety Inspection	NO	2026-10-28 14:14:06	Completed with fail

272 S MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
LA Roofing	Fire and Life Safety Inspection	YES	2026-10-22 10:32:08	Completed with fail

282 MAIN ST EXT B0 7 HEARTZ HOLISTIC, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
7 Heartz Holistic	Fire and Life Safety Inspection	YES	2026-10-08 08:38:16	Completed

288 S MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS

Cafe on South Main	Fire and Life Safety Inspection	YES	2026-10-22 15:01:56	Completed with fail

308 MAIN ST EXT, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
CVS	Fire and Life Safety Inspection	YES	2026-10-22 09:57:11	Completed with fail

310 HUNTING HILL AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Board of Ed IT Building	Fire and Life Safety Inspection	YES	2026-10-13 08:48:31	Completed with fail

311 HUNTING HILL AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Board of Ed	Fire and Life Safety Inspection	YES	2026-10-13 09:04:46	Completed with fail

372 HUNTING HILL, MIDDLETOWN , CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Board of Ed Maint	Fire and Life Safety Inspection	YES	2026-10-13 08:20:41	Completed with fail
Board of Ed Maint	Fire and Life Safety Inspection	YES	2026-10-13 15:33:07	Completed with fail

373 E MAIN ST MT BOTTLE RETURN, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
MT Bottle Return	Construction	YES	2026-10-08 08:41:23	Completed

390 RIDGE RD COMMUNITY HEALTH CENTER AT FARM HILL, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Community Health Center at Farm Hill	Fire and Life Safety Inspection	NO	2026-10-13 14:42:27	Completed

390 RIDGE RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Farm Hill School	Fire and Life Safety Inspection	YES	2026-10-07 16:21:36	Completed with fail
Farm Hill School	Fire and Life Safety Inspection	YES	2026-10-06 08:16:23	Completed with fail

416 E MAIN ST DOLLAR TREE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Dollar Tree	Fire and Life Safety Inspection	YES	2026-10-08 08:43:11	Completed

425 HUNTING HILL AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Board of Ed "White House"	Fire and Life Safety Inspection	YES	2026-10-13 08:37:15	Completed with fail

430 SAYBROOK RD MAOS, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middlesex Orthopedic	Fire and Life Safety Inspection	YES	2026-10-08 08:45:13	Completed

50 SILVER ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Compressor Maintenance	Emergency Response	YES	2026-10-08 08:50:26	Completed

512 SAYBROOK RD MIDDLESEX HOSPITAL PHYSICAL THERAPY, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middlesex Hospital Physical Therapy	Fire and Life Safety Inspection	YES	2026-10-08 08:51:51	Completed

522 S MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS

Best Cleaners	Fire and Life Safety Inspection	YES	2026-10-22 10:51:00	Completed with fail
Best Cleaners	Fire and Life Safety Inspection	YES	2026-10-26 09:30:50	Completed

526 S MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Subway	Fire and Life Safety Inspection	YES	2026-10-22 10:46:39	Completed with fail

65 HILLSIDE AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily Apartments	Fire and Life Safety Inspection	YES	2026-10-15 10:10:21	Completed with fail

70 MAYNARD ST COMMUNITY HEALTH CTR AT BIELEFIELD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Community Health CTR at Bielefield	Fire and Life Safety Inspection	NO	2026-10-13 09:59:56	Completed

70 MAYNARD ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Bielefield Elementary School	Fire and Life Safety Inspection	YES	2026-10-08 08:54:21	Completed
Bielefield Elementary School	Fire and Life Safety Inspection	YES	2026-10-08 08:56:51	Completed
Bielefield Elementary School	Fire and Life Safety Inspection	YES	2026-10-06 08:41:03	Completed with fail
Bielefield Elementary School	Fire and Life Safety Inspection	YES	2026-10-08 08:55:45	Completed
Bielefield Elementary School	Fire and Life Safety Inspection	YES	2026-10-07 16:13:37	Completed with fail

715 BARTHOLOMEW ROAD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Stanley and Sons Services	Fire and Life Safety Inspection	NO	2026-10-13 14:53:57	Completed with fail

Fire Marshal's Office Inspections

South Fire District
Address: 445 Randolph Rd, Middletown, CT, 06457

75 HILLSIDE AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily Apartments	Fire and Life Safety Inspection	YES	2026-10-15 10:12:29	Completed with fail

80 HILLSIDE AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	IS RE-INSPECTION	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily Apartments	Fire and Life Safety Inspection	YES	2026-10-15 10:14:51	Completed with fail

Fire Marshal's Office Misc. Activity

2026-10-01

EVENT NAME	NOTES
Zoning Meeting	
WMRD PSA Broadcast	

2026-10-06

EVENT NAME	NOTES
Grace Lutheran FPW Visit	

2026-10-07

EVENT NAME	NOTES
Grace Lutheran FPW Visit	
Farm Hill Safety Committee Meeting	
Farm Hill FPW Visit	
Amazing Grace Food Delivery	

2026-10-08

EVENT NAME	NOTES
South Farms FPW Visit	
Gianells FPW Visit	
City Code Enforcement Committee Meeting	
Bielefield Safety Committee Meeting	

2026-10-10

EVENT NAME	NOTES
Open House	

2026-10-14

EVENT NAME	NOTES
Middletown Prevention Council Meeting	
Amazing Grace Food Delivery	

2026-10-19

EVENT NAME	NOTES
Cfpc meeting	Parmelee poc

2026-10-20

Fire Marshal's Office Misc. Activity

South Fire District
Address: 445 Randolph Rd, Middletown, CT 06457

EVENT NAME	NOTES
Fire Prevention Poster Contest Presentation	

2026-10-21

EVENT NAME	NOTES
Fire Prevention Poster Contest Presentation	
Farm Hill Wellness Fair	
Amazing Grace Food Delivery	
All Hazards School Security & Safety Plan Meeting	

2026-10-22

EVENT NAME	NOTES
Gilead - Key Vault Meeting	
Farm Hill School Fire Alarm Meeting	

2026-10-26

EVENT NAME	NOTES
Sprinkler Meeting - Rushford	

2026-10-27

EVENT NAME	NOTES
Bielefield FPW Visit (Reschedule)	

2026-10-28

EVENT NAME	NOTES
Water tank installation training	
Amazing Grace Food Delivery	

2026-10-30

EVENT NAME	NOTES
Diwali Burn Permit Meeting	
All schools safety meeting	

Division of Training & Safety
South Fire District
445 Randolph Road
Middletown, CT 06457

aturenne@southfiredistrict.com
(860)759-4532

01 November 2026

I am submitting for your review a report detailing the activities of the Training for the month of October 2026.

Training Activities:

- Conducted Weekly Tone and Radio Check w/ all Platoons for MAYDAY Preparedness
- Attended Annual City Wide TECC Refresher Training (Monday, 10.05.2026)
- Attended October 2026 Connecticut Fire Department Instructors Association Meeting
- Provided Computer Based Training on Acute Carbon Monoxide Poisoning to all Operational Personnel.
- Implemented Monthly ISO FSRS 580D Driver Training Initiative
- Designed and delivered October 2026 Bathroom Bulletin – Carbon Monoxide Exposure
- Conducted Truck 34 Driver Qualifications Program for Firefighter M. Pantera
- Attended Annual South Fire District Open House (Saturday, 10.10.2026)
- Attended October 2026 CT Joint Council Meeting
- Developed and delivered UTV-35 Safe Operations Training for all Operational Personnel (Part I).
- Developed and delivered UTV-35 Safe Operations Training for all Operational Personnel (Part II).
- Descended information regarding Marine-3 Binder and Log Book to Operational Personnel
- Arraigned for initial NAEMT TECC Training for Firefighter M. Pantera.
- Provided monthly EMT CEU Training for all Operational Personnel – Medical Terminology.
- Attended October 2026 Commission on Fire Prevention and Control Meeting
- Assisted Central Fire District (Middletown Fire) with 29 CFR 1910.134 compliance.
- Provided Department Administration with Monthly Training Budget Report.

Incident Responses:

- Thursday, 10.01.2026 I South Main Street I Three (3) Car Motor Vehicle Collision
- Tuesday, 10.27.2026 I Pearl & Liberty Street IM/A Fire Response, cancelled enroute
- Wednesday, 10.28.2026 I RT-9 North I Two (2) Car Motor Vehicle Collision

Respectfully Submitted, AB Turenne – Training Captain

Monthly Training Report

2026 Annual TECC Refresher

The 2026 Annual Tactical Emergency Casualty Care (TECC) Refresher Training Program, conducted through Yale New Haven Hospital Center for EMS, provided fire department personnel with an annual review and reinforcement of evidence-based practices for managing traumatic injuries in high-threat and austere environments. The program emphasized the principles of TECC, including responder safety, hemorrhage control, airway and breathing interventions, casualty assessment, triage, patient movement, and coordination between fire, EMS, and other public-safety disciplines. The training supports continued operational readiness by reinforcing critical hands-on skills and establishing a common framework for the initial management of trauma patients until definitive medical care can be provided. Yale New Haven Hospital Center for EMS provides continuing education and medical oversight to EMS providers throughout the region. Course: 2026 Annual TECC Refresher Provider: Yale New Haven Hospital Center for EMS Topic: Tactical Emergency Casualty Care / High-Threat Trauma Management Audience: Fire Department / EMS Personnel Training Type: Annual Refresher / Continuing Education

ACTUAL START DATE	DURATION HOURS
2026-10-05	7.00
2026-10-02	7.00
2026-10-01	7.00

CEU: Medical Terminology

EMS personnel participated in training focused on medical terminology relevant to emergency medical services. Instruction covered common medical prefixes, suffixes, root words, anatomical terminology, and abbreviations used in patient assessment, documentation, and communication among healthcare providers. Emphasis was placed on improving the accurate interpretation and application of medical terms to support effective communication, clinical decision-making, and quality patient care.

ACTUAL START DATE	DURATION HOURS
2026-10-29	1.00
2026-10-28	1.00
2026-10-27	1.00
2026-10-26	1.00

CFA FO-I / FO-II Combo

The above noted Operational Personnel attended the CFA FO-I / FO-II Combination Certification Course being hosted in Southington, CT. The Connecticut Fire Academy (CFA) Fire Officer I &

II Combination Class is a professional development program designed to prepare firefighters for leadership and supervisory responsibilities within the fire service. The course focuses on developing the knowledge, skills, and abilities necessary to effectively perform the duties of a Fire Officer I and Fire Officer II, including incident management, personnel supervision, fireground decision-making, safety, and administrative responsibilities. Successful completion may provide candidates with the opportunity to pursue IFSAC and Pro Board certifications, subject to applicable course requirements and certification examinations. The CFA's certification system is accredited by both Pro Board and IFSAC, with certification based on applicable NFPA professional qualification standards.

ACTUAL START DATE	DURATION HOURS
2026-10-28	8.00
2026-10-26	8.00
2026-10-21	8.00
2026-10-19	8.00
2026-10-14	8.00
2026-10-07	8.00
2026-10-07	8.00
2026-10-05	8.00

FD workout

On shift workout in Gym. Cardio, Strength training, Stretching.

ACTUAL START DATE	DURATION HOURS
2026-10-15	0.75

Marine 3 Training and Operations

Marine 3 operations, getting underway, pre-trip inspections, docking, vessel approach, navigation, marine firefighting, vessel movements and flowing water, electronic use, underwater search, anchoring, removing victim from water, dive team operations.

ACTUAL START DATE	DURATION HOURS
2026-10-21	1.00

NAEMT TECC Initial Course

The initial training session for the National Association of Emergency Medical Technicians (NAEMT) Tactical Emergency Casualty Care (TECC) course was conducted to introduce

participants to the principles, guidelines, and operational considerations associated with providing medical care in high-threat environments. Instruction focused on the fundamentals of TECC, including threat assessment, casualty prioritization, hemorrhage control, and the integration of medical care with tactical operations. This initial session established the foundation for subsequent course objectives and practical skills development.

ACTUAL START DATE	DURATION HOURS
2026-10-25	8.00
2026-10-24	8.00

Q-Endorsement Training - Initial

Class conducted at the Eastern CT Fire School in Willimantic, CT This training program provided participants with the knowledge and practical skills necessary to safely operate fire apparatus requiring a Connecticut Commercial Driver's License (CDL) Q Endorsement. Instruction focused on the regulatory requirements, vehicle operation, safety practices, and responsibilities associated with operating emergency vehicles and fire apparatus. Training Topics Included: Connecticut CDL requirements and Q Endorsement regulations Pre-trip and vehicle safety inspections Safe operation of fire apparatus Vehicle dimensions, weight, braking, and handling characteristics Backing, maneuvering, and positioning apparatus Emergency and non-emergency driving considerations Defensive driving and hazard recognition Air brake systems and operational considerations Safe operation around emergency scenes and roadway environments Driver/operator responsibilities and accountability Practical driving exercises and skills evaluation Upon completion, participants demonstrated an understanding of the knowledge, skills, and safe operating practices required for the Q Endorsement and the operation of applicable fire apparatus.

ACTUAL START DATE	DURATION HOURS
2026-10-05	4.00

UTV - Safe Operations II

Operational personnel participated in the second phase of UTV Safe Operations, applying the knowledge and skills acquired during Part I, which included policy review and obstacle course operations. Training was conducted in the field, utilizing UTV-35 within the wooded, off-road terrain of the Eversource Power Lines off River Road. Personnel demonstrated practical application of safe vehicle operation, terrain assessment, maneuverability, hazard recognition, and operational decision-making in a natural environment. This hands-on training reinforced established safety procedures and emphasized operator awareness, communication, and the safe utilization of UTV-35 during off-road operations.

ACTUAL START DATE	DURATION HOURS
2026-10-22	2.00
2026-10-20	2.00
2026-10-19	2.00

UTV-35: Initial In-Service & Policy Review

Training Report Summary – UTV-35 Safe Operations Operational personnel completed a policy review of the updated A&O Chapter governing the safe use and operation of UTV-35. Following the review, all participating personnel successfully completed the UTV Safe Operations Course, including practical training conducted in the parking lot. Continued training is scheduled for next week in a designated area within our response district, providing varied grades, terrain, and obstacles in a controlled environment. This hands-on training will further develop personnel proficiency and reinforce an understanding of UTV-35's specific capabilities, limitations, and safe operational practices.

ACTUAL START DATE	DURATION HOURS
2026-10-20	1.50
2026-10-15	1.50
2026-10-14	1.50
2026-10-13	1.50

Weekly Tone and Radio Test

B-Platoon conducted a weekly test of the house tones, portable radios (riding assignments) and MAYDAY scenerio. House Tones: satisfactory District 3: satisfactory 34 Driver: satisfactory 34 Bravo: satisfactory 34 Charlie: VACANT 30 Officer: satisfactory 30 Driver: satisfactory 30 Bravo: satisfactory 30 Charlie: satisfactory Emergency Button Activated by Firefighter C. Smith Ackowledged by Middletown Emergency Communications

ACTUAL START DATE	DURATION HOURS
2026-10-19	0.50