

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, January 12, 2026

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

Direct link to Zoom:

<https://us02web.zoom.us/j/87067177490?pwd=FeQrCKUrQ5AcvW850ITugFMACV3rUK.1>

- **Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.**
- **Via telephone at 646-558-8656**

Meeting I.D. 870 6717 7490
Passcode: SFD

SOUTH FIRE DISTRICT BOARD OF FIRE COMMISSIONERS**AGENDA FOR THE JANUARY 12, 2026 MONTHLY MEETING AT 7:00 P.M.**

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ACCEPT/AMEND AGENDA**
- 4) **OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
- 5) **CLOSE PUBLIC SESSION**
- 6) **MINUTES TO BE ACCEPTED**
 - a) Regular Monthly Meeting of December 8, 2025
 - b) Special Meeting of December 17, 2025
- 7) **TAX COLLECTOR'S REPORTS – DECEMBER 2025**
 - a) Tax Refunds: \$8,548.79
 - b) Tax Collector's Reports
- 8) **FINANCIAL REPORTS**
 - a) Monthly Expense Detail: November and December 2025
 - b) Profit & Loss Budget vs. Actual: July 2025 through December 2025
 - c) Cash Balance Report: December 2025
- 9) **ADMINISTRATIVE REPORTS – DECEMBER 2025**
- 10) **COMMISSIONER REPORTS – DECEMBER 2025**
 - a) Pension Committee: Commissioner Gregorio
 - b) Public Safety Telecommunications: Commissioner Giuliano
 - c) Riverfront Redevelopment Update: Commissioner Pessina
- 11) **OLD BUSINESS**
 - a) District Economic Development Updates
- 12) **NEW BUSINESS**
 - a) Approval and execution of the Collective Bargaining Agreement between the South Fire District of the City of Middletown and Local 3918 of the International Association of Firefighters
- 13) **EXECUTIVE SESSION**

Pursuant to Statutes Section 1-200(6)(A) and Section 1-225(a) of the Connecticut General Statutes, as amended, the Board of Fire Commissioners will meet in executive session to conduct a performance review of the fire chief.
- 14) **OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**
- 15) **CLOSE PUBLIC SESSION**
- 16) **ADJOURNMENT**

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing

Link to Zoom: <https://us02web.zoom.us/j/87067177490?pwd=FeQrCKUrQ5AcvW850ITugFMACV3rUK.1>

Via telephone: 646-558-8656

Meeting I.D. 870 6717 7490

Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING MINUTES
Monday, December 8, 2025 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 844 4383 3267

Present: Commissioners Kleckowski, Thazhampallath, and Gregorio; Chief Trzaski and Deputy Chief Fischer

Absent: Commissioners Giuliano and Pessina

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:07 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

The agenda was accepted as presented.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:08 p.m. There were no members of the public present.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:08 p.m.

6. MINUTES TO BE ACCEPTED

a. Regular Monthly Meeting of November 10, 2025

The minutes were accepted as presented.

b. Special Meeting of November 24, 2025

The minutes were accepted as presented.

7. TAX COLLECTOR'S REPORTS – NOVEMBER 2025

a. Tax Refunds

MOTION to approve tax refunds in the amount of \$1,830.32 by Comm. Thazhampallath/Comm. Gregorio. Unanimously approved.

b. Tax Collector's Reports

The Tax Collector's Reports were accepted as presented.

8. FINANCIAL REPORTS

a. Monthly Expense Detail: October and November 2025

b. Profit & Loss Budget vs. Actual: July 2025 through November 2025

c. Cash Balance Report: November 2025

The financial reports were accepted as presented.

9. ADMINISTRATIVE REPORTS – NOVEMBER 2025

Chief Trzaski and Deputy Chief Fischer provided an overview of their reports. 4,000 pounds of food was collected by Local 3918 at the Thanksgiving food drive at Big Y. The internship for the University of New Haven student will end on 12/11/25. It was a valuable experience for both the department and the student. Three seniors from Coginchaug Regional High School will soon begin their internships at SFD. The department helped unload 10,000 wreaths at State Veterans Cemetery in preparation for the Wreaths Across America ceremony and wreath laying on 12/13/25. The department participated in all the Veteran's Day events in

Middletown. At least ten families will benefit from the union's Adopt-a-Family program, which is spearheaded by Firefighter Mike Davis-Penta.

Marine 3 is currently being painted and we expect new pictures to be coming soon. Delivery of the boat is expected in the spring and in service mid-summer. The driveway paving and painting and signage are complete. An additional handicap space has been added.

OSHA mandated aerial and ladder testing is complete. Annual physicals started today.

10. COMMISSIONER REPORTS – NOVEMBER 2025

a. Building Committee: Commissioner Thazhampallath

This item will be removed from the agenda.

b. Pension Committee: Commissioner Gregorio

Commissioner Gregorio advised that everything is moving forward as planned. The paperwork has been submitted to Lincoln Financial. He would like the committee to meet more than two times a year.

c. Public Safety Telecommunications: Commissioner Giuliano – Commissioner Giuliano was not present to provide an overview. The reports were included in the meeting packet.

d. Riverfront Redevelopment Update: Commissioner Pessina – Commissioner Pessina was not present to provide an overview.

11. OLD BUSINESS

a. District Economic Development Updates

Sushi Man and Lucy's Luncheonette are getting rave reviews. The Forge is continuing to develop. There is activity at the former Jon's Restaurant on Saybrook Road. Brake Pro on Main Street Extension bought the building next to it and will be used for a gas station/convenience store. Forest City Merchants is now open (formerly Estate Treasures).

12. NEW BUSINESS

A firefighter will be leaving the department within a month. The chiefs will begin the process of an entry level test. The next CT Fire Academy Recruit Class begins on 2/10/26, which makes the timing challenging. They spoke of various scenarios for the hiring process and will keep the commission updated.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:38 p.m. There were no members of the public present.

14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:38 p.m.

Chief Trzaski updated the commission on the planning of the commissioner election.

15. ADJOURNMENT

MOTION to adjourn by Comm. Pessina/Comm. Giuliano. Unanimously approved. The meeting adjourned at 8:43 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available on request, according to Connecticut Freedom of Information Act requirements.

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES
Wednesday, December 17, 2025 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting ID: 853 3622 7583

Present: Commissioners Kleckowski, Giuliano, Gregorio, Pessina; Chief Trzaski, a member of the public and fire department staff.

Absent: Commissioner Thazhampallath

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:17 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. OPEN PUBLIC SESSION

Chairwoman Kleckowski opened the public session at 7:18 p.m.

4. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:18 p.m.
There was no one online or in attendance who wished to speak.

5. EXECUTIVE SESSION

MOTION to go into executive session pursuant to Statutes Section 1-200(6)(A) AND Section 1-225(a) of the Connecticut General Statutes, as amended, the Board of Fire Commissioners will meet in executive session to discuss a personnel issue regarding a firefighter. Comm. Gregorio/Comm. Pessina. Unanimously approved.

The Commission entered executive session at 7:19 p.m. Present were Commissioners Kleckowski, Giuliano, Gregorio, Pessina; and Chief Trzaski.

MOTION to end executive session at 8:21 p.m. by Comm. Giuliano/Comm. Kleckowski. Unanimously approved.

6. CALL BACK TO ORDER

Chairwoman Kleckowski called the meeting back to order at 8:24 p.m. No action was taken.

7. ADJOURNMENT

MOTION to adjourn by Comm. Gregorio/Comm. Pessina. Unanimously approved.

The meeting was adjourned at 8:25 p.m.

Submitted by,

Kathleen M. Kiley

Kathleen M. Kiley
Finance Administrator

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

Refund Report SOUTH FIRE DISTRICT As Of Date 01/06/2026 Cash Type : SFD Date: 01/06/2026 Page: 1
 Conditions : Year 2009 To 2024 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Daf : All Terminal #: All
 Bill # S-D Name Tax Paid Int Paid Lien Paid Fee Paid Blnt Paid Tot Paid Bank Prop Loc./Vehicle Last Date RF

Bill #	S-D	Name	Tax Paid	Int Paid	Lien Paid	Fee Paid	Blnt Paid	Tot Paid	Bank Prop Loc./Vehicle	Last Date RF
022-03-0050168	2	ACAR LEASING LTD 50168	-89.98	0.00	0.00	0.00	0.00	-89.98	C050650	12/11/2025 M001
'OT MOTORVEHICLE # Of Accts: 1										
022-04-0084415	2	ORTIZ-CHAVES ROSA M 84415	-86.70	0.00	0.00	0.00	0.00	-86.70	BK04826	12/18/2025
'OT MV SUPPLEMEN # Of Accts: 1										
YEAR 2022 # Of Accts: 2										
023-03-0050163	2	ACAR LEASING LTD 50163	-44.65	0.00	0.00	0.00	0.00	-44.65	C050650	12/11/2025 M001
023-03-0051192	2	ARI FLEET LT LTD	-40.36	0.00	0.00	0.00	0.00	-40.36	AY01451	12/05/2025 M002
023-03-0051193	2	ARI FLEET LT LTD	-30.56	0.00	0.00	0.00	0.00	-30.56	AZ76863	12/05/2025 M002
023-03-0060542	2	FEITELSON GLENN R 60548	-11.91	0.00	0.00	0.00	0.00	-11.91	279YYB	12/05/2025
023-03-0060543	2	FEITELSON GLENN R 60549	-11.85	0.00	0.00	0.00	0.00	-11.85	AM62812	12/05/2025
023-03-0060544	2	FEITELSON MAUREEN 60550	-18.55	0.00	0.00	0.00	0.00	-18.55	BC21410	12/05/2025
023-03-0061013	2	FLETCHER ERIKA A 61019	-17.82	0.00	0.00	0.00	0.00	-17.82	ARS3596	12/18/2025
023-03-0071345	2	MCKEVER PETER J 71357	-16.47	0.00	0.00	0.00	0.00	-16.47	265XWJ	12/05/2025
023-03-0074878	2	ORTIZ-CHAVES ROSA M 74890	-60.06	0.00	0.00	0.00	0.00	-60.06	BK04826	12/18/2025
'OT MOTORVEHICLE # Of Accts: 9										
YEAR 2023 # Of Accts: 9										
024-01-0002508	2	CHARTON THEODORE (TRUSTEE) R10090	-900.00	0.00	0.00	0.00	0.00	-900.00	55 RUSSELL ST	12/31/2025
024-01-0003825	2	ARTHER KATRINA ADELE R03009	-784.33	0.00	0.00	0.00	0.00	-784.33	30 LAKE ST	12/31/2025
024-01-0005676	2	HECKSTALL JOHN & DIANNE R13361	-1,418.36	0.00	0.00	0.00	0.00	-1,418.36	454 AREUTUS ST	12/31/2025
024-01-0007638	2	RUIZ JASON R02313	-530.25	0.00	0.00	0.00	0.00	-530.25	8 COUNTRYSIDE LA 02	12/18/2025
024-01-0007885	2	LOPEZ CYNTHIA MARIE & ROY R00747	-1,960.93	0.00	0.00	0.00	0.00	-1,960.93	1722 BARTHOLOMEW RD	12/31/2025 81
024-01-0009078	2	MODLESKY-BEHM KIMBERLY P R03189	-1,010.15	0.00	0.00	0.00	0.00	-1,010.15	550 RIDGE RD	12/05/2025 90
024-01-0010912	2	RABE IUTZ R01152	-759.15	0.00	0.00	0.00	0.00	-759.15	583 EAST MAIN ST	12/31/2025
024-01-0013764	2	VAUGHTERS ROBERT R04438	-756.71	0.00	0.00	0.00	0.00	-756.71	272 HUNTING HILL AVE	12/31/2025 90
'OT REAL ESTATE # Of Accts: 8										
YEAR 2024 # Of Accts: 8										
GRAND TOTAL # Of Accts: 19										
			-8,119.88	0.00	0.00	0.00	0.00	-8,119.88		
			-8,119.88	0.00	0.00	0.00	0.00	-8,119.88		
			-8,548.79	0.00	0.00	0.00	0.00	-8,548.79		

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS DECEMBER 2025	
REAL ESTATE	\$ 31,110.28
PERSONAL PROPERTY	\$ 5,014.79
MOTOR VEHICLE	\$ -
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ 11,481.76
CURRENT INTEREST	\$ 3,162.15
BACK INTEREST	\$ 4,700.23
FEES PAID	\$ 565.73
LIENS RELEASED	\$ 432.00
COLLECTIONS 2025/2026	
	\$ 56,466.94
JULY	\$ 6,256,444.08
AUGUST	\$ 546,872.44
SEPTEMBER	\$ 39,092.50
OCTOBER	\$ 43,222.97
NOVEMBER	\$ 91,551.90
DECEMBER	\$ 56,466.94
JANUARY	.
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	
	\$ 7,033,650.83
GRANTS RECEIVED	
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ -
TOTAL GRANTS	
	\$ -
TOTAL YEAR-TO-DATE	
	\$ 7,033,650.83
Respectfully submitted by:	
Lee Matterazzo, CCMC, Tax Collector	
South Fire District	

Tax Collections
December 2025

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,038,437.17	\$ 5,956,061.70	\$10,405.71	98.81%	\$30.00
PP	\$ 991,740.44	\$ 986,315.53	\$43,682.00	103.86%	\$0.00
MV	\$ -	\$ -	\$0.00		\$613.05
MVS	\$ -	\$ -	\$0.00		\$182.42
TOTAL	\$ 7,030,177.61	\$ 6,942,377.23	\$ 54,087.71	99.52%	\$ 825.47

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

South Fire District
Monthly Expense Detail
November and December 2025

8/48

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	11/03/2025	Earthlight Power, LLC.	577.80		577.80
	11/26/2025	Eversource	2,384.59		2,962.39
	12/02/2025	Earthlight Power, LLC.	498.60		3,460.99
Total 7201 · Electricity			<u>3,460.99</u>	0.00	<u>3,460.99</u>
7202 · Water and Sewer					
	11/03/2025	Middletown Water & Sewer Dept	272.75		272.75
	12/02/2025	Middletown Water & Sewer Dept	149.65		422.40
Total 7202 · Water and Sewer			<u>422.40</u>	0.00	<u>422.40</u>
7203 · Heating					
	11/04/2025	Eversource	566.21		566.21
	12/02/2025	Eversource	782.54		1,348.75
Total 7203 · Heating			<u>1,348.75</u>	0.00	<u>1,348.75</u>
7204 · Telephone					
	11/15/2025	Frontier Communicallons	423.18		423.18
	12/15/2025	Frontier Communications	422.75		845.93
Total 7204 · Telephone			<u>845.93</u>	0.00	<u>845.93</u>
7401 · Fuel					
	11/23/2025	WEX Bank - Small Bus. Card	1,360.57		1,360.57
	12/01/2025	Grainger	29.94		1,390.51
	12/09/2025	Dime Oil, LLC.	3,028.03		4,418.54
	12/23/2025	WEX Bank - Small Bus. Card	1,419.38		5,837.92
	12/28/2025	Ace Home Center	139.95		5,977.87
Total 7401 · Fuel			<u>5,977.87</u>	0.00	<u>5,977.87</u>
7403-1 · Apparatus Preventative Maint.					
	11/03/2025	St. Pierre of Connecticut	125.00		125.00
Total 7403-1 · Apparatus Preventative Maint.			<u>125.00</u>	0.00	<u>125.00</u>
7403 · Vehicle Repairs					
	11/03/2025	St. Pierre of Connecticut	406.00		406.00
	11/06/2025	First Line Emergency	1,269.64		1,675.64
	11/11/2025	First Line Emergency	6,707.74		8,383.38
	11/12/2025	First Line Emergency	3,785.50		12,168.88
	12/11/2025	Barnwell House of Tires, Inc.	2,128.02		14,296.90
	12/16/2025	Brake Pro, LLC	123.00		14,419.90
	12/30/2025	Brake Pro, LLC	1,158.00		15,577.90
Total 7403 · Vehicle Repairs			<u>15,577.90</u>	0.00	<u>15,577.90</u>

South Fire District
Monthly Expense Detail
 November and December 2025

9/48

	Date	Name	Debit	Credit	Balance
7404 · NFPA/OSHA Compliance					
	11/12/2025	Emergency Services of New England, LLC.	550.00		550.00
	11/12/2025	Emergency Services of New England, LLC.	466.00		1,016.00
	12/08/2025	Reliant Fire Hose Testing, Inc.	4,424.40		5,440.40
	12/16/2025	Firematic Supply Co. Inc.	3,091.63		8,532.03
Total 7404 · NFPA/OSHA Compliance			8,532.03	0.00	8,532.03
7501 · Insurance-Workers Compensation					
	11/01/2025	Benchmark Insurance Company	22,038.60		22,038.60
	12/01/2025	Benchmark Insurance Company	22,038.60		44,077.20
Total 7501 · Insurance-Workers Compensation			44,077.20	0.00	44,077.20
7512 · Pension - Defined Contribution					
	11/10/2025	Lincoln Financial - Pension 401	33,824.05		33,824.05
	12/08/2025	Lincoln Financial - Pension 401	33,824.05		67,648.10
Total 7512 · Pension - Defined Contribution			67,648.10	0.00	67,648.10
7701 · Tax Collector's Expense					
	12/11/2025	Minuteman Press	465.02		465.02
Total 7701 · Tax Collector's Expense			465.02	0.00	465.02
7702 · Professional Org / Periodicals					
	11/04/2025	Middlesex County Chamber of Commerce, Inc	30.00		30.00
	11/30/2025	Bank of America	120.00		150.00
	11/30/2025	Bank of America	50.00		200.00
	12/08/2025	International Assoc. of Fire Chiefs	280.00		480.00
	12/11/2025	Hartford Courant - Subscription	95.55		575.55
Total 7702 · Professional Org / Periodicals			575.55	0.00	575.55
7703 · Office Expenses					
	11/30/2025	Bank of America	493.26		493.26
	11/30/2025	Bank of America	276.45		769.71
	12/31/2025	Bank of America	43.45		813.16
	12/31/2025	Bank of America	122.22		935.38
Total 7703 · Office Expenses			935.38	0.00	935.38
7706 · Postage					
	11/24/2025	FedEx	33.08		33.08
	12/31/2025	Bank of America	124.80		157.88
Total 7706 · Postage			157.88	0.00	157.88

South Fire District
Monthly Expense Detail
 November and December 2025

10/48

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7708 · Commissioner's Compensation					
	11/05/2025	Paychex	750.00		750.00
	12/03/2025	Paychex	750.00		1,500.00
	12/30/2025	Paychex	750.00		2,250.00
Total 7708 · Commissioner's Compensation			<u>2,250.00</u>	<u>0.00</u>	<u>2,250.00</u>
7709 · Activity Expense					
	11/30/2025	Bank of America	325.00		325.00
	12/31/2025	Bank of America	57.98		382.98
	12/31/2025	Bank of America	151.08		534.06
	12/31/2025	Bank of America	183.00		717.06
Total 7709 · Activity Expense			<u>717.06</u>	<u>0.00</u>	<u>717.06</u>
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - General/Labor					
	11/16/2025	Summa & Ryan, PC	97.50		97.50
Total 7711A · Legal Expense - General/Labor			<u>97.50</u>	<u>0.00</u>	<u>97.50</u>
7711B · Legal Expense - H & H					
	11/11/2025	Nuzzo & Roberts, LLC.	260.00		260.00
	11/11/2025	Nuzzo & Roberts, LLC.	112.50		372.50
	12/02/2025	Nuzzo & Roberts, LLC.	112.50		485.00
	12/02/2025	Nuzzo & Roberts, LLC.	585.00		1,070.00
Total 7711B · Legal Expense - H & H			<u>1,070.00</u>	<u>0.00</u>	<u>1,070.00</u>
Total 7711 · Legal Expense			<u>1,167.50</u>	<u>0.00</u>	<u>1,167.50</u>
7710 · Professional Services - Other					
	11/06/2025	Paychex	147.23		147.23
	11/06/2025	Paychex	67.13		214.36
	11/06/2025	Paychex	71.85		286.21
	11/13/2025	Paychex	147.23		433.44
	11/13/2025	Paychex	67.13		500.57
	11/20/2025	Paychex	147.23		647.80
	11/20/2025	Paychex	67.13		714.93
	11/26/2025	Paychex	147.23		862.16
	11/26/2025	Paychex	67.13		929.29
	11/30/2025	Shipman & Goodwin, LLP	30,738.00		31,667.29
	11/30/2025	Merrick & Associates, LLC	400.00		32,067.29
	12/04/2025	Paychex	147.23		32,214.52
	12/04/2025	Paychex	67.13		32,281.65
	12/04/2025	Paychex	71.85		32,353.50

South Fire District
Monthly Expense Detail
 November and December 2025

11/48

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services - Other, continued					
	12/11/2025	Paychex	147.23		32,500.73
	12/11/2025	Paychex	67.13		32,567.86
	12/18/2025	Paychex	147.23		32,715.09
	12/18/2025	Paychex	67.13		32,782.22
	12/24/2025	Paychex	147.23		32,929.45
	12/24/2025	Paychex	67.13		32,996.58
	12/31/2025	Paychex	144.88		33,141.46
	12/31/2025	Paychex	67.13		33,208.59
	12/31/2025	Paychex	71.85		33,280.44
	12/31/2025	Merrick & Associates, LLC	400.00		33,680.44
			<u>33,680.44</u>	<u>0.00</u>	<u>33,680.44</u>
Total 7710 · Professional Services - Other			33,680.44	0.00	33,680.44
Total 7710 · Professional Services			34,847.94	0.00	34,847.94
7716 · Archive Services					
	12/31/2025	Hartford Despatch & Storage	97.50		97.50
Total 7716 · Archive Services			97.50	0.00	97.50
7717 · Software Support					
	11/30/2025	Bank of America	264.90		264.90
	11/30/2025	Bank of America	142.00		406.90
	12/31/2025	Bank of America	142.00		548.90
Total 7717 · Software Support			548.90	0.00	548.90
7801 · Repairs Building					
	11/30/2025	Ace Home Center	8.99		8.99
	11/30/2025	Ace Home Center	161.95		170.94
	11/30/2025	Ace Home Center	53.74		224.68
	11/30/2025	Ace Home Center	6.29		230.97
	11/30/2025	Ace Home Center	61.16		292.13
	11/30/2025	Ace Home Center	10.79		302.92
	11/30/2025	Bank of America	847.21		1,150.13
	11/30/2025	Bank of America	29.95		1,180.08
	12/01/2025	Air Cleaning Specialists of New England	403.60		1,583.68
	12/20/2025	Dependable Doors	847.50		2,431.18
	12/31/2025	Bank of America	99.96		2,531.14
	12/31/2025	Bank of America	56.95		2,588.09
Total 7801 · Repairs Building			2,588.09	0.00	2,588.09
7802 · Supplies Maintenance					
	11/26/2025	W.B. Mason Company, Inc.	368.98		368.98
	11/30/2025	Bank of America	43.05		412.03
	12/11/2025	W.B. Mason Company, Inc.	220.26		632.29

South Fire District
Monthly Expense Detail
 November and December 2025

12/48

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7802 · Supplies Maintenance, continued					
	12/12/2025	W.B. Mason Company, Inc.	118.56		750.85
	12/28/2025	Ace Home Center	59.66		810.51
	12/28/2025	Ace Home Center	24.99		835.50
	12/28/2025	Ace Home Center	98.99		934.49
	12/30/2025	W.B. Mason Company, Inc.	237.24		1,171.73
	12/31/2025	Bank of America	59.67		1,231.40
	12/31/2025	Bank of America	65.47		1,296.87
	12/31/2025	Bank of America	41.47		1,338.34
Total 7802 · Supplies Maintenance			<u>1,338.34</u>	<u>0.00</u>	<u>1,338.34</u>
7803 · Services					
	11/05/2025	JP Bellamo & Sons Pest Control, Inc.	50.00		50.00
	11/06/2025	Comcast	200.42		250.42
	11/07/2025	Comcast	26.92		277.34
	11/13/2025	River Valley Oil Service	150.00		427.34
	11/17/2025	Higgins Electric, Inc.	687.50		1,114.84
	11/20/2025	De Lage Landen Financial Services, Inc.	142.50		1,257.34
	11/24/2025	All Waste	220.00		1,477.34
	12/02/2025	JP Bellamo & Sons Pest Control, Inc.	50.00		1,527.34
	12/06/2025	Comcast	208.61		1,735.95
	12/07/2025	Comcast	26.92		1,762.87
	12/11/2025	Pitney Bowes Inc. - Quarterly	217.86		1,980.73
	12/21/2025	De Lage Landen Financial Services, Inc.	142.50		2,123.23
	12/22/2025	All Waste	220.00		2,343.23
Total 7803 · Services			<u>2,343.23</u>	<u>0.00</u>	<u>2,343.23</u>
7901 · Emergency Medical Equipment					
	11/05/2025	Common Cents EMS Supply, LLC.	30.08		30.08
	11/05/2025	Common Cents EMS Supply, LLC.	127.04		157.12
	11/13/2025	Common Cents EMS Supply, LLC.	12.96		170.08
	11/25/2025	Common Cents EMS Supply, LLC.	36.57		206.65
	12/10/2025	Common Cents EMS Supply, LLC.	50.01		256.66
	12/12/2025	Common Cents EMS Supply, LLC.	132.12		388.78
	12/26/2025	Common Cents EMS Supply, LLC.	336.38		725.16
Total 7901 · Emergency Medical Equipment			<u>725.16</u>	<u>0.00</u>	<u>725.16</u>
7902 · Computer Equip & Supplies					
	12/31/2025	Bank of America	109.00		109.00
Total 7902 · Computer Equip & Supplies			<u>109.00</u>	<u>0.00</u>	<u>109.00</u>

South Fire District
Monthly Expense Detail
 November and December 2025

13/48

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7903 · Training					
	11/20/2025	Commission on Fire Prevention and Control	550.00		550.00
	11/20/2025	Commission on Fire Prevention and Control	450.00		1,000.00
	11/20/2025	Commission on Fire Prevention and Control	140.00		1,140.00
	11/30/2025	Bank of America	99.76		1,239.76
	11/30/2025	Bank of America	88.04		1,327.80
	12/01/2025	Commission on Fire Prevention and Control	10.00		1,337.80
	12/01/2025	Commission on Fire Prevention and Control	10.00		1,347.80
	12/01/2025	Commission on Fire Prevention and Control	10.00		1,357.80
	12/01/2025	Commission on Fire Prevention and Control	10.00		1,367.80
	12/01/2025	Commission on Fire Prevention and Control	10.00		1,377.80
	12/01/2025	Commission on Fire Prevention and Control	10.00		1,387.80
	12/02/2025	Commission on Fire Prevention and Control	0.00		1,387.80
	12/19/2025	Connecticut Fire Dept Instructors Assoc	475.00		1,862.80
	12/31/2025	Bank of America	274.80		2,137.60
	12/31/2025	Bank of America	261.24		2,398.84
Total 7903 · Training			2,398.84	0.00	2,398.84
7904 · Fire Education and Prevention					
7904A · Open House					
	11/30/2025	Bank of America	26.48		26.48
Total 7904A · Open House			26.48	0.00	26.48
Total 7904 · Fire Education and Prevention			26.48	0.00	26.48
7905 · Fire Fighting Equipment					
	12/11/2025	Firematic Supply Co. Inc.	483.39		483.39
	12/31/2025	Firematic Supply Co. Inc.	178.06		661.45
Total 7905 · Fire Fighting Equipment			661.45	0.00	661.45
7906 · Special Service Units					
7906-1 · Contribution-Zajac- Dive Team					
	11/08/2025	Zajac, Robert	189.00		189.00
Total 7906-1 · Contribution-Zajac- Dive Team			189.00	0.00	189.00
7906 · Special Service Units - Other					
	12/28/2025	Ace Home Center	33.05		33.05
Total 7906 · Special Service Units - Other			33.05	0.00	33.05
Total 7906 · Special Service Units			222.05	0.00	222.05
7909 · Uniforms					
	11/06/2025	MidWest Workwear	294.87		294.87
	11/20/2025	DeFrancesco, Geoffrey		6.00	288.87
	11/20/2025	Zabulis, Paulius		23.00	265.87

South Fire District
Monthly Expense Detail
 November and December 2025

14/48

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7909 · Uniforms, continued					
	11/20/2025	Handley, Jonathan		56.00	209.87
	11/20/2025	McDonnell, Kevin T.		110.00	99.87
	11/20/2025	Heiden, Timothy		10.00	89.87
	11/30/2025	Bank of America	116.99		206.86
	11/30/2025	Bank of America	116.99		323.85
	12/05/2025	Capitol Uniform and Supply, LLC.	3,518.60		3,842.45
	12/15/2025	Capitol Uniform and Supply, LLC.	2,022.76		5,865.21
	12/26/2025	EMP Apparel, LLC.	11,408.00		17,273.21
	12/29/2025	Capitol Uniform and Supply, LLC.	1,204.80		18,478.01
	12/31/2025	Bank of America	84.99		18,563.00
Total 7909 · Uniforms			<u>18,768.00</u>	<u>205.00</u>	<u>18,563.00</u>
7910 · Protective Clothing/Equipment					
	11/10/2025	Firematic Supply Co. Inc.	25,243.25		25,243.25
	11/10/2025	Firematic Supply Co. Inc.	4,173.90		29,417.15
	11/30/2025	Bank of America	81.07		29,498.22
Total 7910 · Protective Clothing/Equipment			<u>29,498.22</u>	<u>0.00</u>	<u>29,498.22</u>
7911 · Communications					
	12/01/2025	NorcomCT	800.00		800.00
	12/01/2025	NorcomCT	390.00		1,190.00
	12/02/2025	NorcomCT	300.00		1,490.00
	12/17/2025	Sigtronics Corporation	271.08		1,761.08
	12/30/2025	NorcomCT	1,557.00		3,318.08
Total 7911 · Communications			<u>3,318.08</u>	<u>0.00</u>	<u>3,318.08</u>
7912 · Cellular Phones					
	11/11/2025	AT&T Mobility	581.49		581.49
	12/11/2025	AT&T Mobility	589.65		1,171.14
Total 7912 · Cellular Phones			<u>1,171.14</u>	<u>0.00</u>	<u>1,171.14</u>
7916 · Breathing Apparatus-Test Repair					
	12/12/2025	Fire Tech and Safety of New England	90.00		90.00
Total 7916 · Breathing Apparatus-Test Repair			<u>90.00</u>	<u>0.00</u>	<u>90.00</u>
8999 · CNR Current Year					
8999L · Emergency Response Vehicles					
	12/23/2025	MetalCraft Marine, Inc.	165,949.22		165,949.22
	12/23/2025	MetalCraft Marine, Inc.	18,602.77		184,551.99
Total 8999L · Emergency Response Vehicles			<u>184,551.99</u>	<u>0.00</u>	<u>184,551.99</u>

South Fire District
Monthly Expense Detail
 November and December 2025

15/48

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
8999MGA · Municipal Grants-in-Aid					
FY 2022 · Municipal Grants-in-Aid 2022					
	11/28/2025	C & C Concrete Curb, Inc.	4,254.26		4,254.26
	11/30/2025	Bank of America	1,055.38		5,309.64
	11/30/2025	Bank of America	151.98		5,461.62
	11/30/2025	Bank of America	1,055.39		6,517.01
	12/01/2025	Patriot Surface Solutions, LLC.	1,788.00		8,305.01
Total FY 2022 · Municipal Grants-in-Aid 2022			<u>8,305.01</u>	<u>0.00</u>	<u>8,305.01</u>
FY 2023 · Municipal Grants-in-Aid 2023					
	11/28/2025	C & C Concrete Curb, Inc.	583.84		583.84
Total FY 2023 · Municipal Grants-in-Aid 2023			<u>583.84</u>	<u>0.00</u>	<u>583.84</u>
Total 8999MGA · Municipal Grants-in-Aid			<u>8,888.85</u>	<u>0.00</u>	<u>8,888.85</u>
8999SFD · SFD Building Project					
Phase2 · SFD Building Project Phase 2					
	11/20/2025	Acadia Insurance Company		1,879.00	-1,879.00
	11/24/2025	Salafia Electric, LLC.	11,405.00		9,526.00
Total Phase2 · SFD Building Project Phase 2			<u>11,405.00</u>	<u>1,879.00</u>	<u>9,526.00</u>
Total 8999SFD · SFD Building Project			<u>11,405.00</u>	<u>1,879.00</u>	<u>9,526.00</u>
Total 8999 · CNR Current Year			<u>204,845.84</u>	<u>1,879.00</u>	<u>202,966.84</u>
TOTAL			<u><u>456,715.32</u></u>	<u><u>2,084.00</u></u>	<u><u>454,631.32</u></u>

South Fire District
Profit & Loss Budget vs. Actual
 July through December 2025

18/48

	<u>Jul - Dec 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	6,942,377.23	6,941,234.00	1,143.23	100.02%
4102 · Interest and Liens	33,408.51	30,000.00	3,408.51	111.36%
4103 · Tax Refunds	-11,668.00	0.00	-11,668.00	100.0%
4104 · Fees	2,930.79	0.00	2,930.79	100.0%
4105 · Prior Year Tax Collections	52,344.29	0.00	52,344.29	100.0%
4126 · Contributions - Individuals	9,340.00	0.00	9,340.00	100.0%
4203 · State of Connecticut PILOT Fund	882,570.93	879,971.00	2,599.93	100.3%
4208 · State MV Fire District Grant	390,532.54	0.00	390,532.54	100.0%
4210 · NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.0%
4301 · Investment Income	42,382.45	20,000.00	22,382.45	211.91%
4901 · Miscellaneous Income	337.80	0.00	337.80	100.0%
Total Income	<u>8,344,556.54</u>	<u>8,072,855.00</u>	<u>271,701.54</u>	<u>103.37%</u>
Expense				
7201 · Electricity	13,717.94	30,000.00	-16,282.06	45.73%
7202 · Water and Sewer	1,506.34	2,600.00	-1,093.66	57.94%
7203 · Heating	3,030.49	10,000.00	-6,969.51	30.31%
7204 · Telephone	2,536.10	4,300.00	-1,763.90	58.98%
7401 · Fuel	17,289.35	45,000.00	-27,710.65	38.42%
7403-1 · Apparatus Preventative Maint.	10,200.00	14,575.00	-4,375.00	69.98%
7403 · Vehicle Repairs	41,457.50	50,000.00	-8,542.50	82.92%
7404 · NFPA/OSHA Compliance	21,436.74	32,050.00	-10,613.26	66.89%
7406 · Vehicle Supplies	0.00	2,000.00	-2,000.00	0.0%
7501 · Insurance-Workers Compensation	142,902.60	233,597.00	-90,694.40	61.18%
7502 · Insurance - Commercial Package	27,906.00	56,000.00	-28,094.00	49.83%
7503 · Insurance - Medical	545,640.30	1,228,276.00	-682,635.70	44.42%
7504 · Insurance - Cyber	7,305.00	7,492.00	-187.00	97.5%
7509 · Insurance - Life and Disability	14,323.11	31,612.00	-17,288.89	45.31%
7512 · Pension - Defined Contribution	199,574.04	446,566.00	-246,991.96	44.69%
7513 · Unused Sick Time	0.00	24,486.00	-24,486.00	0.0%
7601 · Salaries - Fire Department	1,620,953.88	3,284,662.00	-1,663,708.12	49.35%
7602 · Salaries - Administrative	93,196.43	190,649.00	-97,452.57	48.88%
7603 · Replacement / Call Backs	276,191.42	783,043.00	-506,851.58	35.27%
7604 · Fringe Benefits	71,887.97	140,807.00	-68,919.03	51.05%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.0%
7607 · PEB-Heart and Hypertension	32,744.54	256,489.00	-223,744.46	12.77%
7609 · Employer - Social Security	126,152.38	273,306.00	-147,153.62	46.16%
7610 · Employer - Medicare	29,503.56	63,919.00	-34,415.44	46.16%
7701 · Tax Collector's Expense	8,569.42	24,100.00	-15,530.58	35.56%
7702 · Professional Org / Periodicals	1,403.22	3,000.00	-1,596.78	46.77%
7703 · Office Expenses	2,051.34	3,600.00	-1,548.66	56.98%
7704 · Auditor	0.00	8,525.00	-8,525.00	0.0%

South Fire District
Profit & Loss Budget vs. Actual
 July through December 2025

19/48

	<u>Jul - Dec 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7705 · Professional Development	7,290.53	8,500.00	-1,209.47	85.77%
7706 · Postage	761.63	4,000.00	-3,238.37	19.04%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.0%
7708 · Commissioner's Compensation	5,250.00	9,000.00	-3,750.00	58.33%
7709 · Activity Expense	2,364.95	4,500.00	-2,135.05	52.55%
7710 · Professional Services	62,709.27	40,000.00	22,709.27	156.77%
7712 · Office Equipment	337.90	2,000.00	-1,662.10	16.9%
7713 · Actuarial Services	0.00	3,300.00	-3,300.00	0.0%
7714 · Advertising / Voting	0.00	8,400.00	-8,400.00	0.0%
7715 · Lien Fees	0.00	1,400.00	-1,400.00	0.0%
7716 · Archive Services	292.50	1,000.00	-707.50	29.25%
7717 · Software Support	43,782.14	64,016.00	-20,233.86	68.39%
7801 · Repairs Building	12,939.44	24,000.00	-11,060.56	53.91%
7802 · Supplies Maintenance	4,148.70	11,000.00	-6,851.30	37.72%
7803 · Services	8,375.98	14,285.00	-5,909.02	58.64%
7805 · Equipment	4,323.76	4,600.00	-276.24	94.0%
7901 · Emergency Medical Equipment	8,880.82	12,500.00	-3,619.18	71.05%
7902 · Computer Equip & Supplies	3,972.47	8,000.00	-4,027.53	49.66%
7903 · Training	8,721.05	37,500.00	-28,778.95	23.26%
7904 · Fire Education and Prevention	4,093.50	7,500.00	-3,406.50	54.58%
7905 · Fire Fighting Equipment	14,271.76	28,000.00	-13,728.24	50.97%
7906 · Special Service Units	2,764.23	10,000.00	-7,235.77	27.64%
7907 · Fire Marshal's Office	327.59	4,000.00	-3,672.41	8.19%
7909 · Uniforms	27,570.91	40,000.00	-12,429.09	68.93%
7910 · Protective Clothing/Equipment	33,701.73	55,000.00	-21,298.27	61.28%
7911 · Communications	5,219.18	15,000.00	-9,780.82	34.8%
7912 · Cellular Phones	3,516.47	7,200.00	-3,683.53	48.84%
7913 · Breathing Air & Oxygen	1,378.67	1,500.00	-121.33	91.91%
7915 · Medical Testing	18,036.00	31,500.00	-13,464.00	57.26%
7916 · Breathing Apparatus-Test Repair	702.47	5,000.00	-4,297.53	14.05%
8999 · CNR Current Year	1,007,396.08	299,500.00	707,896.08	336.36%
Total Expense	<u>4,604,609.40</u>	<u>8,072,855.00</u>	<u>-3,468,245.60</u>	<u>57.04%</u>

South Fire District
Cash Balance Report
December 2025

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	8,086,856.93
	Operating - Checking	\$	<u>75,701.01</u>
	Total:	\$	8,162,557.94

Restricted Funds:

CNR	\$	2,146,745.00
Post-Employment Benefits	\$	723,293.84



**South Fire District
Office of the Fire Chief**



21/48

I am submitting for your review the following items completed for the month of December 2025

- Attended Labor / Management meetings
 - Pension Meeting
 - Negotiations
- Attended Wreaths Across America meeting
 - Delivery of wreaths
 - Placing of wreaths
- Facilitated meeting with Xavier for relocation options
- Attended CFDIA meeting
- Continued meetings with Beaman School mentee
- Attended School Safety Committee meetings
- Attended CVH Advisory Council Meeting
- Attended Middlesex Chamber Board of Director meeting
- Meetings and onboarding of NEIRS
- Attended Middletown CIF Riverfront project meeting
- Attended Middlefield Fire Department Holiday party
- Attended Westfield Fire Department Holiday party
- Attended Durham Fire Department Holiday party
- Attended post incident debriefing from Durham house fire.
 - Researched specialized decon from lithium ion battery fire
- Attended acting officer training
- Received on site department physical

Respectfully Submitted,


James Trzaski

Lt. Anthony R. Lancia, Jr.
97 Prout Hill Road
Middletown, CT 06457

December 26, 2025

Chief James Trzaski
445 Randolph Road
Middletown, CT 06457

Dear Chief Trzaski,

Please accept this letter as a formal notification of my retirement as of February 17, 2026. It is with immense pride and honor that I have been entrusted to serve the community in the capacity as a firefighter and Lieutenant for the South Fire District for the past 29 years of my life.

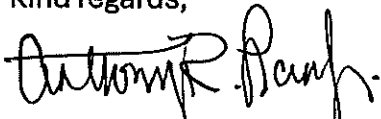
Having been raised in the South Farms provided me with a deep connection to the community and afforded me the opportunity to build upon a legacy that our family started back in early 1900.

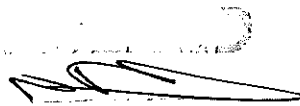
The district provided my family with the ability to live a lucrative lifestyle with benefits that made our home a part of the community. I will be forever grateful for the unspoken and generous actions of coworkers who went beyond their duties for our family in a time of need. I look forward to continuing serving the community in a capacity from the skills that I have obtained over the years of my employment with the district.

The next chapter of my life is two-fold in that it allows for opportunity from within the department and acquiring new firefighters to step into a role that requires commitment and dedication. The second half is my ability to focus on my future with my family and returning my time to them, a priceless gift that we often overlook.

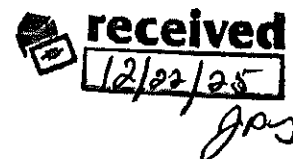
In closing I would like to offer any assistance to make this transition smoother for the department, in whatever capacity that you deem necessary.

Kind regards,


Lt. Anthony R. Lancia, Jr.


12-26-2025

Jesse Monaghan
 86 Main Street
 South Glastonbury, CT 06073
 (860)904-3468



December 22, 2025

Chief James Trzaski
 Deputy Chief Fischer
 South Fire District
 445 Randolph Road
 Middletown, CT 06457

Dear Chief Trzaski and Deputy Chief Fischer,

Please accept this letter as formal notice of my resignation from the position of Firefighter with the South Fire District, effective December 28, 2025.

This decision was not made lightly. Serving with the South Fire District has been a phenomenal experience and I am grateful for the support, mentorship, and camaraderie shown to me by my platoon, other fellow firefighters and staff.

I will carry lessons and skills I gained here throughout my career, and I know that any future success I achieve in the fire service will be attributed in part to the start I received at South Fire District.

I want to personally thank Chief Trzaski, Deputy Chief Fischer and the members of IAFF Local 3918 for the opportunity to serve the people of the South Fire District. I leave on good terms and with the utmost respect and appreciation for the department.

Additionally, as I will be separating from South Fire District prior to the ratification of the successor collective bargaining agreement (CBA) between the South Fire District and IAFF Local 3918, I am writing to ensure confirmation that I will be included in any retroactive wage or economic adjustments resulting from the new collective bargaining agreement, for all periods during which I was employed by the South Fire District, if this is consistent with any relevant language in the new CBA.

Best regards,

Jesse Monaghan

Chief Trzaski

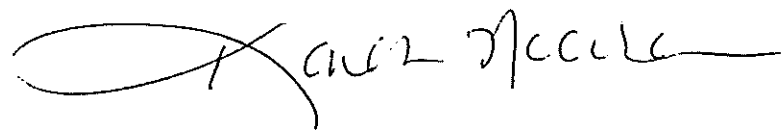
Deputy Chief Fischer

Thank you so very much
for all of your collaboration
over my tenure at Lickharts.

It has been an absolute
pleasure to work with

everyone @ South Fire.

I look forward to
continue working with you,
as a volunteer, at Christmas.

Karen Moore



Monthly Fires

CREATION DATE	ADDRESS	INCIDENT TYPE SERIES NAME (NFIRS)
2025-12-26 14:14:01	53 SCHUYLER AVE	Fire
2025-12-12 14:56:49	57 MIDDLEFIELD RD	Fire
2025-12-11 18:38:59	98 CRANBERRY LN	Fire



Monthly EMS

CREATION DATE	ADDRESS	INCIDENT TYPE SERIES NAME (NFIRS)
2025-12-31 12:13:35	235 WOODBURY CIR	Rescue & EMS
2025-12-30 23:43:21	1250 SILVER ST	Rescue & EMS
2025-12-30 09:10:33	645 SAYBROOK RD	Rescue & EMS
2025-12-29 09:16:02	237 WOODBURY CIR	Rescue & EMS
2025-12-28 14:17:20	77 S FRONT ST	Rescue & EMS
2025-12-28 09:41:53	12 MAPLEWOOD TER	Rescue & EMS
2025-12-27 10:07:45	603 RANDOLPH RD	Rescue & EMS
2025-12-26 21:56:15	70 OBRIEN DR	Rescue & EMS
2025-12-26 16:03:07	17 LAUREL ST	Rescue & EMS
2025-12-26 09:25:45	10 FARM VIEW CIR	Rescue & EMS
2025-12-25 18:16:22	25 SILVER ST	Rescue & EMS
2025-12-25 16:50:06	RT 9 SB	Rescue & EMS
2025-12-25 16:28:49	75 TRYON ST	Rescue & EMS
2025-12-25 16:10:52	41 BIELEFIELD RD	Rescue & EMS
2025-12-25 06:49:14	572 SAYBROOK RD	Rescue & EMS
2025-12-24 04:59:17	285 WOODBURY CIR	Rescue & EMS
2025-12-23 13:38:49	390 RIDGE RD	Rescue & EMS
2025-12-22 22:23:08	208 FREEMAN RD	Rescue & EMS
2025-12-22 17:27:58	645 SAYBROOK RD	Rescue & EMS
2025-12-21 23:39:42	9 KENT CT	Rescue & EMS
2025-12-21 07:58:51	135 HOLMES DR	Rescue & EMS
2025-12-21 07:58:43	144 HOLMES DR	Rescue & EMS
2025-12-21 05:35:29	339 HUNTING HILL AVE	Rescue & EMS
2025-12-21 04:30:24	RT 9 NB	Rescue & EMS
2025-12-20 20:50:27	203 CHAMBERLAIN RD	Rescue & EMS
2025-12-20 12:48:27	1250 SILVER ST	Rescue & EMS
2025-12-20 12:34:23	1250 SILVER ST	Rescue & EMS
2025-12-20 11:48:45	1160 S MAIN ST	Rescue & EMS
2025-12-20 01:39:16	135 HOLMES DR	Rescue & EMS
2025-12-19 21:38:53	645 SAYBROOK RD	Rescue & EMS
2025-12-19 17:14:39	308 MAIN ST EXT	Rescue & EMS

Monthly EMS

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



CREATION DATE	ADDRESS	INCIDENT TYPE SERIES NAME (NFIRS)
2025-12-19 11:57:23	572 SAYBROOK RD	Rescue & EMS
2025-12-19 11:11:04	RT 9 SB	Rescue & EMS
2025-12-19 09:52:31	1193 MILLBROOK RD	Rescue & EMS
2025-12-19 01:43:04	110 SUMMER HILL RD	Rescue & EMS
2025-12-18 17:09:23	258 WOODBURY CIR	Rescue & EMS
2025-12-18 11:22:27	646 BEAR HILL RD	Rescue & EMS
2025-12-18 10:07:42	9 KENT CT	Rescue & EMS
2025-12-18 08:06:35	S MAIN ST	Rescue & EMS
2025-12-18 02:38:50	42 SCHUYLER AVE	Rescue & EMS
2025-12-17 22:19:14	308 MAIN ST EXT	Rescue & EMS
2025-12-17 14:24:56	1160 S MAIN ST	Rescue & EMS
2025-12-17 13:07:26	416 E MAIN ST	Rescue & EMS
2025-12-17 12:30:30	535 SAYBROOK RD	Rescue & EMS
2025-12-17 08:39:34	1250 SILVER ST	Rescue & EMS
2025-12-17 08:31:33	645 SAYBROOK RD	Rescue & EMS
2025-12-17 08:12:25	216 SAND HILL RD	Rescue & EMS
2025-12-16 19:37:56	1250 SILVER ST	Rescue & EMS
2025-12-16 15:58:25	547 E MAIN ST	Rescue & EMS
2025-12-16 13:45:21	645 SAYBROOK RD	Rescue & EMS
2025-12-16 11:39:56	730 RANDOLPH RD	Rescue & EMS
2025-12-16 08:52:44	102 WINDY HILL DR	Rescue & EMS
2025-12-16 08:48:11	1250 SILVER ST	Rescue & EMS
2025-12-16 00:53:53	946 S MAIN ST	Rescue & EMS
2025-12-15 21:04:51	SILVER ST	Rescue & EMS
2025-12-15 20:42:14	645 SAYBROOK RD	Rescue & EMS
2025-12-15 18:07:16	144 RIDGE RD	Rescue & EMS
2025-12-15 13:55:22	RT 9 SB	Rescue & EMS
2025-12-15 13:15:07	350 S MAIN ST	Rescue & EMS
2025-12-15 09:06:03	117 MAIN ST EXT	Rescue & EMS
2025-12-14 17:15:54	572 SAYBROOK RD	Rescue & EMS
2025-12-14 14:52:38	372 FARM HILL RD	Rescue & EMS
2025-12-14 14:41:25	4 AUTUMN LN	Rescue & EMS
2025-12-14 14:07:43	11 LITCHFIELD CT	Rescue & EMS

Monthly EMS

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



CREATION DATE	ADDRESS	INCIDENT TYPE SERIES NAME (NFIRS)
2025-12-14 09:59:18	1250 SILVER ST	Rescue & EMS
2025-12-14 09:02:08	465 HIGHLAND AVE	Rescue & EMS
2025-12-14 06:29:13	144 HOLMES DR	Rescue & EMS
2025-12-13 23:17:07	1 LABELLA CIR	Rescue & EMS
2025-12-13 18:35:42	70 HIGHLAND AVE	Rescue & EMS
2025-12-13 05:25:59	367 COLEMAN RD	Rescue & EMS
2025-12-12 23:02:01	1160 S MAIN ST	Rescue & EMS
2025-12-12 11:42:54	9 MILLBROOK RD	Rescue & EMS
2025-12-11 12:40:31	678 RANDOLPH RD	Rescue & EMS
2025-12-10 18:06:29	35 SAYBROOK RD	Rescue & EMS
2025-12-10 16:37:56	RANDOLPH RD	Rescue & EMS
2025-12-10 15:59:16	285 WOODBURY CIR	Rescue & EMS
2025-12-10 09:22:50	RIVER RD	Rescue & EMS
2025-12-08 16:38:22	645 SAYBROOK RD	Rescue & EMS
2025-12-08 15:25:45	36 EVERGREEN AVE	Rescue & EMS
2025-12-08 12:09:31	1 LABELLA CIR	Rescue & EMS
2025-12-07 11:12:53	1160 S MAIN ST	Rescue & EMS
2025-12-06 20:55:15	235 WOODBURY CIR	Rescue & EMS
2025-12-06 14:28:10	SAYBROOK RD	Rescue & EMS
2025-12-06 13:49:04	1150 S MAIN ST	Rescue & EMS
2025-12-06 10:50:23	2 MILLBROOK RD	Rescue & EMS
2025-12-05 22:54:10	645 SAYBROOK RD	Rescue & EMS
2025-12-05 20:13:33	31 EVERGREEN AVE	Rescue & EMS
2025-12-05 18:03:05	715 MILLBROOK RD	Rescue & EMS
2025-12-04 17:19:13	1250 SILVER ST	Rescue & EMS
2025-12-04 12:12:51	39 TYNAN CIR	Rescue & EMS
2025-12-03 02:47:37	60 MEADOWBROOK RD	Rescue & EMS
2025-12-03 01:14:50	RT 9 NB	Rescue & EMS
2025-12-03 00:04:08	144 HOLMES DR	Rescue & EMS
2025-12-02 19:14:41	22 VALE ST	Rescue & EMS
2025-12-02 08:33:28	70 HOLMES DR	Rescue & EMS
2025-12-01 15:34:25	941 BOW LN	Rescue & EMS
2025-12-01 13:45:57	540 SAYBROOK RD	Rescue & EMS



Monthly Other

CREATION DATE	ADDRESS	INCIDENT TYPE SERIES NAME (NFIRS)
2026-01-01 01:18:10	445 RANDOLPH RD	Service Call
2025-12-30 02:45:10	977 BOW LN	Service Call
2025-12-28 23:06:26	72 CHESTNUT ST	Service Call
2025-12-28 04:28:01	47 DEERFIELD AVE	Hazardous Condition
2025-12-27 16:55:39	E RIDGE RD	Good Intent
2025-12-27 14:43:39	175 Holmes Dr	False Alarm & False Call
2025-12-27 12:00:49	1250 SILVER ST	Special Incident
2025-12-27 08:10:07	60 SAYBROOK RD	Special Incident
2025-12-26 22:01:45	25 CLOVER ST	Hazardous Condition
2025-12-26 16:23:41	91 DOROTHY DR	Good Intent
2025-12-26 16:09:32	RANDOLPH RD	Special Incident
2025-12-26 14:14:01	53 SCHUYLER AVE	Fire
2025-12-26 08:59:40	66 PROUT HILL RD	Service Call
2025-12-26 01:25:28	1160 S MAIN ST	Service Call
2025-12-25 17:56:54	988 WASHINGTON ST	Good Intent
2025-12-24 03:25:23	75 CARLL RD	Good Intent
2025-12-23 23:24:32	135 HOLMES DR	Good Intent
2025-12-23 08:55:09	KELSEY ST	Hazardous Condition
2025-12-21 15:29:30	423 NEW HAVEN RD	Service Call
2025-12-21 12:33:49	154 FRONT ST	Good Intent
2025-12-19 20:33:12	EASTERN DR	Hazardous Condition
2025-12-19 14:23:07	7 GREENWICH CT	Hazardous Condition
2025-12-18 17:17:34	77 CHESTNUT ST	Hazardous Condition
2025-12-17 18:33:01	324 FREEMAN RD	Hazardous Condition
2025-12-17 17:07:24	29 OVERLOOK AVE	Service Call
2025-12-17 16:59:29	68 FARM HILL RD	Service Call
2025-12-17 14:47:51	162 LIVINGSTON RD	Good Intent
2025-12-16 16:58:42	600 HIGHLAND AVE	Service Call
2025-12-16 09:33:25	183 E MAIN ST	Hazardous Condition
2025-12-16 06:50:22	100 Training Hill Rd	False Alarm & False Call
2025-12-15 11:17:25	915 RIVER RD	Special Incident

Monthly Other

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



CREATION DATE	ADDRESS	INCIDENT TYPE SERIES NAME (NFIRS)
2025-12-12 14:56:49	57 MIDDLEFIELD RD	Fire
2025-12-11 18:38:59	98 CRANBERRY LN	Fire
2025-12-11 16:59:30	471 HIGHLAND AVE	Hazardous Condition
2025-12-11 16:21:29	234 FARM HILL RD	False Alarm & False Call
2025-12-11 11:25:39	26 HUNTING HILL AVE	Service Call
2025-12-10 14:16:01	26 SILVER ST	Special Incident
2025-12-10 09:42:23	399 Silver St	Special Incident
2025-12-09 15:48:05	100 RANDOLPH RD	False Alarm & False Call
2025-12-09 11:32:25	50 E MAIN ST	Good Intent
2025-12-07 11:05:51	28 CRESCENT ST	Special Incident
2025-12-07 05:48:14	422 GOSPEL LN	Service Call
2025-12-06 23:59:04	142 S MAIN ST	Special Incident
2025-12-06 14:15:55	749 SAYBROOK RD	Service Call
2025-12-06 13:26:33	203 E MAIN ST	Service Call
2025-12-06 08:35:46	693 SAYBROOK RD	Hazardous Condition
2025-12-03 20:02:00	39 TYNAN CIR	Special Incident
2025-12-03 10:35:04	1250 SILVER ST	Special Incident
2025-12-02 19:41:18	665 RIDGEWOOD RD	Special Incident
2025-12-02 13:15:28	915 River Rd	False Alarm & False Call
2025-11-29 21:17:53	MCDOWELL RD	Good Intent
2025-11-28 23:05:20	109 WARNER AVE	Hazardous Condition
2025-11-28 14:32:27	SEARS ST	Good Intent
2025-11-28 14:01:25	1250 SILVER ST	Special Incident
2025-11-28 03:07:04	1160 S MAIN ST	Service Call
2025-11-27 17:59:17	MILLBROOK RD	False Alarm & False Call
2025-11-26 10:23:37	390 RIDGE RD	Service Call
2025-11-25 17:39:16	1250 SILVER ST	Special Incident
2025-11-25 09:07:02	MILLBROOK RD	Hazardous Condition
2025-11-22 10:14:01	71 BIELEFIELD RD	Service Call
2025-11-21 14:04:52	645 SAYBROOK RD	False Alarm & False Call
2025-11-21 13:12:30	132 SUMMER HILL RD	Hazardous Condition
2025-11-21 11:50:21	41 Holmes Dr	False Alarm & False Call
2025-11-20 19:58:10	8 OMO ST	Good Intent

CVH Monthly Incident Report

PSAP CALL DATE/TIME	INCIDENT TYPE (NFIRS)	ADDRESS	DISPATCH TYPE	RESPONSE ZONE
2025-12-27 14:32:41	743 - Smoke detector activation, no fire - unintentional	175 Holmes Dr	FIRE ALARM-RESIDENTIAL (F)	10
2025-12-26 21:26:38	321 - EMS call, excluding vehicle accident with injury	70 OBRIEN DR	EMS-MEDICAL CALL	10
2025-12-23 22:53:08	651 - Smoke scare, odor of smoke	135 HOLMES DR	SMOKE VISIBLE IN BUILDING (F)	10
2025-12-21 07:36:51	321 - EMS call, excluding vehicle accident with injury	135 HOLMES DR	EMS-MEDICALCALL-W/MEDIC	10
2025-12-21 07:34:55	321 - EMS call, excluding vehicle accident with injury	144 HOLMES DR	EMS-MEDICALCALL-W/MEDIC	10
2025-12-20 01:19:26	321 - EMS call, excluding vehicle accident with injury	135 HOLMES DR	EMS-MEDICAL CALL	10
2025-12-14 06:12:58	321 - EMS call, excluding vehicle accident with injury	144 HOLMES DR	EMS-MEDICAL CALL	10
2025-12-13 22:54:05	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS-MEDICALCALL-W/MEDIC	10
2025-12-10 09:34:17	9112 - Canceled On-Arrival	399 Silver St	EMS- MEDICAL CALL - MFD/SFD	10
2025-12-08 11:53:25	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS- MEDICAL CALL - MFD/SFD	10
2025-12-04 11:52:48	321 - EMS call, excluding vehicle accident with injury	39 TYNAN CIR	EMS-MEDICAL CALL	10
2025-12-03 19:49:01	9112 - Canceled On-Arrival	39 TYNAN CIR	EMS- MEDICAL CALL - MFD/SFD	10
2025-12-02 23:40:39	311 - Medical assist, assist EMS crew	144 HOLMES DR	EMS-MEDICALCALL-W/MEDIC	10
2025-12-02 13:02:16	744 - Detector activation, no fire - unintentional	915 River Rd	FIRE ALARM -COMMERCIAL (F)	10
2025-12-02 08:07:41	321 - EMS call, excluding vehicle accident with injury	70 HOLMES DR	EMS-MEDICALCALL-W/MEDIC	10



**Office of the Deputy Chief
SOUTH FIRE DISTRICT**

January 8, 2026

Greetings & Happy New Year!

I am submitting for your review a report detailing my activities for the month of December 2025.

Apparatus Update:

- Brush 36-Warranty repairs completed at Nutmeg International
- Truck 34 new steer tires (alignment scheduled for January)
- Car 31 new tires/alignment issue (checking with Chevrolet on warranty, issues with other similar trucks)

Operations:

- Weekly procurement of house supplies and EMS Equipment
- Completed Fire Officer 4 program
- Completed fall semester at University of New Haven
- SFD UNH Intern J. Scholly completed his work with us, very successful program.
- Annual hose testing completed, few sections failed, nothing excessive
- 12/4-Meeting with MFD/WFD on potential electronic accountability system, grant opportunity.
- 12/4-Middlesex Chamber CBB meeting
- 12/8-9, Facilitated annual fire department physicals with PHS Health Services.
- 12/10-Labor management meeting
- 12/11-Dive Team training
- 12/15 & 12/17; Labor Management meeting

Respectfully Submitted,

Nick Fischer
Deputy Fire Chief

SOUTH FIRE DISTRICT
of the City of Middletown
Office of the Fire Marshal
445 Randolph Road
Middletown, CT 06457
860-343-6059

James M. Mastroianni, Fire Marshal
jmastroianni@southfiredistrict.com
860-250-0042 cell

Ryan Parmelee, Deputy Fire Marshal
rparmelee@southfiredistrict.com
860-262-3277 cell

Chief James Trzaski,

As requested, here are some FMO highlights for the year 2025.

The FMO had a productive year in continuing education with both the FM and DFM reaching their recertification requirements. As fire marshals, we are required to attend ninety hours of training every three years. This is done both virtually and in person. We have also completed the training to recertify our Open Burn Official certification via DEEP.

The FMO developed and implemented the first ever Fire Service as a STEAM career program. This program targeted eighth grade students as part of a joint fire service recruitment and public education initiative. The goal was to spark interest in potential future fire fighters and to ensure that those students understand the science, math and engineering requirements of the profession.

The FMO along with clinicians from CVH and Whiting presented at an international fire setting intervention conference. The presentation outlined the benefits of clinicians and firefighters working together in fire safety education for institutionalized adult firesetters. This comes after jointly working together for over forty weeks of training and with approximately thirty students of various pathologies.

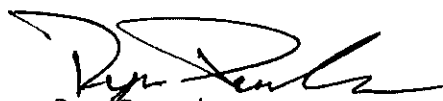
The FMO facilitated the planning and execution of the first full scale South Fire District Open House since Covid. We had over 400 attendees and look forward to once again making it a go-to event for our community. In similar fashion, we used the new community room for blood drives, state-wide fire marshal training, school safety meetings and fire and life safety educator conferences. All of these events served the purpose of making the South Fire District a centralized hub for our community risk reduction partners.

The FMO also responded to 87 calls and conducted 143 fire and life safety inspections. This is in addition to over 50 joint inspections with either the health department or the building department.

Sincerely,



James Mastroianni
Fire Marshal



Ryan Parmelee
Deputy Fire Marshal

SOUTH FIRE DISTRICT
of the City of Middletown
Office of the Fire Marshal
445 Randolph Road
Middletown, CT 06457
860-343-6059

James M. Mastroianni, Fire Marshal
jmastroianni@southfiredistrict.com
860-250-0042 cell

Ryan Parmelee, Deputy Fire Marshal
rparmelee@southfiredistrict.com
860-262-3277 cell

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of December 2025.

The FMO along with Bielefield and Farm Hill elementary schools participated in the annual Fire Prevention Poster contest. This contest is amongst fourth and fifth graders throughout the state of Connecticut. Our representatives first competed against other elementary schools in Middletown, and we are proud to say that we have two students who were selected to advance to the state level. State winners will have their poster appear in the 2027 Connecticut Fire Prevention Calendar.

The FMO closed out both CVH and Solnit firesetter intervention groups. At the conclusion of the program some members will be transitioning to step down units or even going home. We continue to receive positive feedback from clinicians and group members acknowledging the benefits. A new addition to the program was a site visit from Engine 32 and crew. The students thoroughly enjoyed getting to meet the firefighters and learn about the equipment.

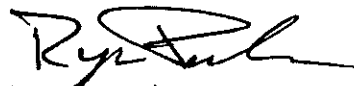
The FMO has been meeting with a new group run by Hartford Healthcare called the Middletown Prevention Council. This group started to form pre-covid but had suspended meetings. Their goal is to bring all interested/ relevant parties together once a month to discuss prevention strategies for at risk youth. All resources and events are posted and streamlined through their website in an attempt to help parents find assistance as needed.

Please feel free to contact the FMO with any questions regarding the supporting documentation for Activity, Inspections, and Investigations.

Sincerely,



James Mastroianni
Fire Marshal



Ryan Parmelee
Deputy Fire Marshal

Fire Marshal's Office Misc. Activity

100 Randolph Renovation Meeting

START DATE	LAST NAME	NOTES
2025-12-10 13:00:00	Mastroianni	
2025-12-10 13:00:00	Parmelee	

Amazing Grace Food Delivery

START DATE	LAST NAME	NOTES
2025-12-10 09:30:00	Mastroianni	
2025-12-10 09:30:00	Parmelee	
2025-12-03 08:30:00	Parmelee	
2025-12-03 08:30:00	Mastroianni	
2025-12-17 08:30:00	Parmelee	
2025-12-17 08:30:00	Mastroianni	
2025-12-31 09:00:00	Parmelee	

Beman STEAM Science Teacher Meeting

START DATE	LAST NAME	NOTES
2025-12-19 10:00:00	Mastroianni	
2025-12-19 10:00:00	Parmelee	

CFMA Seminar

START DATE	LAST NAME	NOTES
2025-12-09 00:00:00	Mastroianni	
2025-12-09 00:00:00	Parmelee	

CRR Kitchen Table Talk Webinar

START DATE	LAST NAME	NOTES
2025-12-16 14:00:00	Mastroianni	
2025-12-16 14:00:00	Parmelee	

CVH Fire Safe Group

START DATE	LAST NAME	NOTES
2025-12-03 12:30:00	Parmelee	
2025-12-03 12:30:00	Mastroianni	
2025-12-17 12:30:00	Mastroianni	
2025-12-17 12:30:00	Parmelee	

CVH Fire Safe Group Planning Session

START DATE	LAST NAME	NOTES
2025-12-02 14:00:00	Mastroianni	
2025-12-02 14:00:00	Parmelee	

County FMO Sync

START DATE	LAST NAME	NOTES
2025-12-03 11:00:00	Mastroianni	

Fire Marshal's Office Misc. Activity

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



2025-12-03 11:00:00	Parmelee
2025-12-03 11:00:00	Parmelee
2025-12-03 11:00:00	Mastroianni

Fire Prevention Poster Contest Judging

START DATE	LAST NAME	NOTES
2025-12-17 15:00:00	Parmelee	
2025-12-17 15:00:00	Mastroianni	

Fire Prevention Poster Pickup

START DATE	LAST NAME	NOTES
2025-12-12 14:00:00	Parmelee	

School Safety Meeting

START DATE	LAST NAME	NOTES
2025-12-12 10:00:00	Parmelee	

Solnit Firesetter Intervention

START DATE	LAST NAME	NOTES
2025-12-03 14:00:00	Parmelee	
2025-12-03 14:00:00	Mastroianni	
2025-12-18 14:00:00	Parmelee	
2025-12-18 14:00:00	Mastroianni	

Xavier Relocation Planning Meeting

START DATE	LAST NAME	NOTES
2025-12-04 10:00:00	Mastroianni	



Fire Marshal's Office Inspections

131 E MAIN ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily Apartments	Fire and Life Safety Inspection	2025-12-10 13:59:08	Completed

600 HIGHLAND AVE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Apple Rehabilitation Center	Fire and Life Safety Inspection	2025-12-16 16:53:45	Completed



Fire Marshal's Office Incident Response

2025-12-06

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2500073825	142 S MAIN ST	FIRE ALARM -COMMERCIAL (F)	FM30

2025-12-11

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2500074840	98 CRANBERRY LN	APPLIANCE FIRE	FM31

2025-12-16

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2500075926	600 HIGHLAND AVE	SERVICE CALL (F)	FM30

2025-12-30

CAD INCIDENT NUMBER	ADDRESS	DISPATCH TYPE	APPARATUS
2500078850	530 SAYBROOK RD	SERVICE CALL (F)	FM30



Division of Training & Safety
South Fire District
445 Randolph Road
Middletown, CT 06457

aturenne@southfiredistrict.com
(860)759-4532



39/48

01 January 2025

I am submitting for your review a report detailing the activities of the Division of Training and Safety for the month of December 2025.

Training Activities:

- Assigned Monthly Continuing Education Unit (CEU) Class for all SFD EMTs
- Implemented "Street of the Week" program for all Platoons (*LYNDSEY ROAD*)
- Attended December CFDIA Monthly Membership Meeting in Rocky Hill
- Conducted Weekly Tone and Radio Test with the complement of on duty Platoon
- Developed and implemented Highway Safety: A High-Speed Approach training
- Attended CT Joint Council Meeting at West Hartford Fire Headquarters
- Implemented "Street of the Week" program for all Platoons (*PATERSON DRIVE*)
- Attended CT OEMS Protocol Roll-Out via Zoom Conference with Middlesex Hospitals
- Received Annual NFPA 1582 Firefighter Physical
- Developed and delivered Commercial Ventilation (Flat Roof Prop) Training
- Attended Officer Development Training delivered by Deputy Fire Chief N. Fischer
- Attended South Fire District – City of Middletown, CT Dive Team Training
- Implemented "Street of the Week" program for all Platoons (*ACER DRIVE*)
- Hosted Middletown Police for department wide training on Crime Scene Preservation
- Scheduled annual servicing/calibration of Porta Count Fit Test Machine w/ TSI Incorp.
- Generated and distributed Quarterly Bathroom Bulletin for all Operational Personnel.
- Completed IFSAC Pro Board Certification for the level of Fire Officer IV (*Niantic, CT*)

Incident Responses:

- 12.10.2025: Freeman Road / River Road for the Suicide (Hanging)
- 12.10.2025: Randolph Road / Lee Street for the two (2) car MVA
- 12.15.2025: Route-9 South in area of Exit 19 for the one (1) car MVA

Respectfully Submitted, AB Turenne – Captain of Training & Safety



Monthly Training Report

Lifting & Stabilization Training

2025-12-22

TRAINING CATEGORY	DURATION HOURS
Lifting & Stabilization (Extrication Fundamentals)	1.00
Lifting & Stabilization (Extrication Fundamentals)	1.00
Lifting & Stabilization (Extrication Fundamentals)	1.00
Lifting & Stabilization (Extrication Fundamentals)	1.00
Lifting & Stabilization (Extrication Fundamentals)	1.00
Lifting & Stabilization (Extrication Fundamentals)	1.00
Lifting & Stabilization (Extrication Fundamentals)	1.00

Dive training

2025-12-11

TRAINING CATEGORY	DURATION HOURS
Dive Training	4.00
Dive Training	4.00
Dive Training	4.00
Dive Training	4.00
Dive Training	4.00
Dive Training	4.00
Dive Training	4.00
Dive Training	4.00
Dive Training	4.00
Dive Training	4.00

Elevator Hoistway Access

2025-12-30

TRAINING CATEGORY	DURATION HOURS
Rescue Specialties	1.50
Rescue Specialties	1.50
Rescue Specialties	1.50
Rescue Specialties	1.50
Rescue Specialties	1.50

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



2025-12-04

TRAINING CATEGORY	DURATION HOURS
A&O Manual Review	0.75
A&O Manual Review	0.75
A&O Manual Review	0.75
A&O Manual Review	0.75
A&O Manual Review	0.75
A&O Manual Review	0.75
A&O Manual Review	0.75

MPD Crime Scene Preservation

2025-12-15

TRAINING CATEGORY	DURATION HOURS
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00

2025-12-16

TRAINING CATEGORY	DURATION HOURS
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00

2025-12-17

TRAINING CATEGORY	DURATION HOURS
Crime Scene Preservation	1.00

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00

2025-12-18

TRAINING CATEGORY	DURATION HOURS
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00
Crime Scene Preservation	1.00

Station Security Policy

2025-12-08

TRAINING CATEGORY	DURATION HOURS
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50

2025-12-09

TRAINING CATEGORY	DURATION HOURS
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50

2025-12-10

TRAINING CATEGORY	DURATION HOURS
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50

2025-12-11

TRAINING CATEGORY	DURATION HOURS
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50
A&O Manual Review	0.50

Weekly Tone and Radio Test

2025-12-01

TRAINING CATEGORY	DURATION HOURS
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50

2025-12-15

TRAINING CATEGORY	DURATION HOURS
-------------------	----------------



CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457

47/48

Public Safety Telecommunications Report
January 2026

1. Monthly Call Statistics sheet is attached. Activity for December is approximately 6785 incidents. 2213 total 911 calls and 5160 routine calls. There was a 9% increase in total incident numbers for 2025 for 2024. There was a 4% increase in total phone calls for 2025 from 2024
2. Staffing update; Staffing is at 19 Dispatchers with 1 in training. Dispatcher in training will be online by themselves beginning on January 12th. Internal candidate for Civilian Dispatcher Trainee did not show. Posting to the public on 1/5/2026. Offer was rejected by the candidate for the certified position. This will be posted again on 1/12/2026. Interviews were held for the Director Position on 12/30/25. The Mayor and the interview panel selected me for the Director. I am tentatively scheduled for appointment by Common Council on 1/14/2026.
3. Through the Public Safety Radio Bond, we are purchasing 3 HVAC units. Two for the Long Hill Road radio site and one for Saybrook Road. These were old NEXTEL shelters that we took over.
4. As stated last month, on December 17th and 18th we successfully moved the 911 center operations temporarily to Mile Lane while the worked on the roof at Cross Street. With the technology we have place in the City and supplemented by State 911 laptops, the move was seamless. There was no service degradation. I want to give a huge shout out to City Technology Services and the State CTS unit for their help. While we have held tabletop exercises talking about it, actually doing it is a different story. It is great knowing that this is an option should we need it in the future.
5. New Building Update- Tecton is working on their designs of a floor plan. There is a regular scheduled meeting on 1/22/2026.

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2025(estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4950	4806	5338	5266	4636	4158	5535	5197	5527	5925	4665	5314	61317	5110
Portland Police Dept.	435	474	531	489	566	560	463	491	471	523	377	357	5737	478
Fire Departments (Midd.)	566	563	590	540	553	557	562	564	620	599	537	592	6843	570
Middletown Fire Dept.	310	326	323	308	339	308	302	315	358	341	290	356	3876	323
South Fire District	155	138	169	157	127	163	177	166	168	155	145	148	1868	156
Westfield Fire District	101	99	98	75	87	86	83	83	94	103	102	88	1099	92
Fire Department (Portland)	66	55	65	64	69	81	79	63	66	74	84	70	836	70
Ambulance only Calls	433	388	398	393	385	429	446	427	393	451	398	452	4993	416
TOTAL INCIDENT CASE #'s	6450	6286	6922	6752	6209	5785	7085	6742	7077	7572	6061	6785	79726	6644
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1510	1557	1523	1463	1688	1862	1876	1834	1653	1746	1608	1725	20045	1670
Wireless & wireline originating in Middletown														
PORTLAND	205	169	196	231	217	233	230	196	232	212	244	212	2577	215
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	271	223	284	248	264	303	333	307	243	281	256	276	3289	274
TOTAL 911 CALLS	1986	1949	2003	1942	2169	2398	2439	2337	2128	2239	2108	2213	25911	2159
TOTAL ADMIN. CALLS IN	4278	4339	4819	4920	5532	5572	5937	5710	5661	6617	5373	5160	63918	5327
TOTAL ADMIN. CALLS OUT	2535	2417	2637	2501	2719	2785	2966	2730	2651	2781	2552	2637	31911	2659
TOTAL PHONE CALLS	8799	8705	9459	9363	10420	10755	11342	10777	10440	11637	10033	10010	121740	10145
												2024	116,629	9,719
												2023	128,558	10,713
												2022	142,117	11,843
												AVG	135,338	11,278