

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, January 10, 2022

WHERE: Firehouse

SUBJECT: Regular Monthly Meeting

TIME: 7:00 P.M.

The firehouse is temporarily closed to the public.
The meeting will be held via Zoom.

<https://us02web.zoom.us/j/83194211732>

or Dial In – 646-558-8656

Meeting I.D. 831 9421 1732

**SOUTH FIRE DISTRICT OF THE CITY OF MIDDLETOWN
COMMISSIONERS REGULAR MONTHLY MEETING AGENDA
MONDAY, JANUARY 10, 2022 at 7:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ACCEPT/AMEND AGENDA**
- 4. OPEN PUBLIC SESSION**
- 5. CLOSE PUBLIC SESSION**
- 6. MINUTES TO BE APPROVED**
 - a. Regular Meeting of November 8, 2021
 - b. Regular Meeting of December 13, 2021
- 7. TAX COLLECTOR'S REPORTS**
 - a. Refunds: November 2021: \$6,595.97 and December 2021: \$2,125.69
 - b. Tax Collector's Reports: November 2021 and December 2021
- 8. FINANCIAL REPORTS**
 - a. Monthly Expense Detail: October 2021 and November 2021
 - b. Monthly Expense Detail: November 2021 and December 2021
 - c. Profit & Loss Budget vs. Actual: July 2021 through November 2021
 - d. Profit & Loss Budget vs. Actual: July 2021 through December 2021
 - e. Cash Balance Report: November 2021
 - f. Cash Balance Report: December 2021
- 9. ADMINISTRATIVE REPORTS:** November 2021 and December 2021
- 10. COMMISSIONER REPORTS**
 - a. Building Committee: Commissioner Thazhampallath
 - b. Pension Committee: Commissioner Kleckowski
 - c. Public Safety Telecommunications: Commissioner Giuliano
 - d. Riverfront Redevelopment Update: Commissioner Pessina
- 11. OLD BUSINESS**
 - a. Health Insurance for Retirees and their Dependents
 - b. Discussion of Badge and SFD Fire Commissioner Plates
 - c. Hiring of Entry Level Firefighter
- 12. NEW BUSINESS**
 - a. Set Date for Performance Reviews
- 13. ADJOURNMENT**

**The firehouse is currently closed to the public. The meeting will be held via Zoom. Visit
<https://us02web.zoom.us/j/83194211732> or Dial In – 646-558-8656 to remotely join.
Meeting I.D. 813 2908 9430**

**SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road, Middletown, CT**

COMMISSIONERS MEETING

**MONDAY, DECEMBER 13, 7:00 p.m.
Via Zoom Meeting I.D. 828 6325 3580**

MINUTES

Present: Commissioners Giuliano; Chief James Trzaski, Deputy Chief Russ Jacobs

Absent: Commissioners Kleckowski, Thazhampallath, Penney, and Pessina

1. **CALL TO ORDER** Vice Chairman Giuliano called the meeting to order at 7:07 p.m. He announced there was no quorum of the Board of Fire Commissioners. All business of the December regular meeting will carry over to the January regular meeting.
2. **ADJOURNMENT** The meeting adjourned at 7:07 p.m.

Submitted by,

Alyse McEwen
Recording Secretary

Refund Report

SOUTH FIRE DISTRICT As Of Date 12/30/2021 Cash Type : SFD

Date: 12/30/2021 Page: 1

Conditions : Year 2005 To 2020 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All Terminal # : All

Bill # S-D Name Tax Paid Int Paid Lien Paid Fee Paid Bint Paid Tot Paid Bank Prop Loc./Vehicle

Last Date Rf

2019-03-0058707	2	DONINELLO JOHN A 58707	-13.26	0.00	0.00	0.00	0.00	0.00	0.00	-13.26	12/29/2021	9AVVN6	3GCPKSE72DG313448
TOT MOTORVEHICLE	# Of Accts: 1	SFD	-13.26	0.00	0.00	0.00	0.00	0.00	0.00	-13.26			
YEAR 2019	# Of Accts: 1	SFD	-13.26	0.00	0.00	0.00	0.00	0.00	0.00	-13.26			
2020-01-0004875	2	GAYESKI KEVIN A R06464	-487.22	0.00	0.00	0.00	0.00	0.00	0.00	-487.22	12/01/2021	81	80 FRISBIE ST
2020-01-0008481	2	MCGOWAN PATRICK & MCGOWANSFD R11070	-583.35	0.00	0.00	0.00	0.00	0.00	0.00	-583.35	12/01/2021	90	20 LITCHFIELD CT
2020-01-0008662	2	MERCADO GAETANA R00473	-376.49	0.00	0.00	0.00	0.00	0.00	0.00	-376.49	12/23/2021		47 SAYBROOK RD
2020-01-0012154	2	SHEA JILLIAN & KEEGAN JORSFD R11534	-648.36	0.00	0.00	0.00	0.00	0.00	0.00	-648.36	12/08/2021	90	26 CARLL RD
TOT REAL ESTATE	# Of Accts: 4	SFD	-2,095.42	0.00	0.00	0.00	0.00	0.00	0.00	-2,095.42			
2020-03-0055020	2	CCAP AUTO LEASE LTD 55020	-17.01	0.00	0.00	0.00	0.00	0.00	0.00	-17.01	12/23/2021	M003	AP51129 1C4RMDY6KD218871
TOT MOTORVEHICLE	# Of Accts: 1	SFD	-17.01	0.00	0.00	0.00	0.00	0.00	0.00	-17.01			
YEAR 2020	# Of Accts: 5	SFD	-2,112.43	0.00	0.00	0.00	0.00	0.00	0.00	-2,112.43			
GRAND TOTAL	# Of Accts: 6	SFD	-2,125.69	0.00	0.00	0.00	0.00	0.00	0.00	-2,125.69			

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS DECEMBER 2021	
REAL ESTATE	\$ 10,692.12
MOTOR VEHICLE	\$ 4,336.29
PERSONAL PROPERTY	\$ 113.75
SUPPLEMENTAL MOTOR VEHICLE	\$ 1,241.94
BACK TAXES	\$ 4,011.83
CURRENT INTEREST	\$ 1,400.84
BACK INTEREST	\$ 1,526.34
FEE'S PAID	\$ 462.27
LIENS RELEASED	\$ 174.34
COLLECTIONS 2021/2022	\$ 23,959.72
JULY	\$ 4,569,783.26
AUGUST	\$ 1,155,412.50
SEPTEMBER	\$ 51,400.62
OCTOBER	\$ 104,457.72
NOVEMBER	\$ 54,932.45
DECEMBER	\$ 23,959.72
JANUARY	.
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	\$ 5,959,946.27
GRANTS RECEIVED	
PRIVATE COLLEGES AND HOSPITALS GRANT	\$ -
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ -
TOTAL GRANTS	\$ -
TOTAL YEAR-TO-DATE	\$ 5,959,946.27
Respectfully submitted by:	
Kathleen M. Kiley	
South Fire District	

South Fire District
Monthly Expense Detail
November and December 2021

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	11/15/2021	KS Statebank	402.82		402.82
	11/30/2021	Eversource	1,341.78		1,744.60
	12/15/2021	KS Statebank	402.82		2,147.42
Total 7201 · Electricity			2,147.42	0.00	2,147.42
7202 · Water and Sewer					
	11/01/2021	Middletown Water & Sewer Dept	120.47		120.47
	12/01/2021	Middletown Water & Sewer Dept	120.47		240.94
Total 7202 · Water and Sewer			240.94	0.00	240.94
7203 · Heating					
	11/02/2021	Eversource	791.95		791.95
	12/02/2021	Eversource	1,248.60		2,040.55
Total 7203 · Heating			2,040.55	0.00	2,040.55
7204 · Telephone					
	11/15/2021	Frontier Communications	217.61		217.61
	12/15/2021	Frontier Communications	218.55		436.16
Total 7204 · Telephone			436.16	0.00	436.16
7401 · Fuel					
	11/23/2021	WEX Bank	1,131.30		1,131.30
	11/30/2021	Advance Auto Parts	73.49		1,204.79
	11/30/2021	Bank of America	67.40		1,272.19
	12/10/2021	Dime Oil, LLC.	4,298.88		5,571.07
	12/16/2021	Fischer, Nicholas.	20.14		5,591.21
	12/23/2021	WEX Bank	1,261.73		6,852.94
	12/28/2021	Ace Home Center	45.74		6,898.68
Total 7401 · Fuel			6,898.68	0.00	6,898.68
7403 · Vehicle Repairs					
	11/05/2021	Interstate All Battery Center	306.00		306.00
	11/18/2021	Key Chevrolet	61.57		367.57
	11/18/2021	Key Chevrolet	61.90		429.47
	11/20/2021	Middlesex Marine Sales & Repair, LLC.	644.00		1,073.47
	11/22/2021	First Line Emergency	1,320.17		2,393.64
	11/22/2021	First Line Emergency	6,203.43		8,597.07
	11/22/2021	First Line Emergency	1,155.00		9,752.07
	12/03/2021	St. Pierre of Connecticut	62.50		9,814.57
	12/03/2021	First Line Emergency	1,610.05		11,424.62
	12/09/2021	VFIS Claims Management		2,353.28	9,071.34
	12/10/2021	First Line Emergency	2,903.76		11,975.10
	12/14/2021	Connecticut Trailers, Inc.	41.88		12,016.98

South Fire District
Monthly Expense Detail
November and December 2021

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7403 · Vehicle Repairs, continued					
	12/14/2021	The Trailer Depot LLC	83.99		12,100.97
	12/27/2021	First Line Emergency	387.32		12,488.29
	12/27/2021	Key Chevrolet	857.68		13,345.97
	12/28/2021	Ace Home Center	9.99		13,355.96
Total 7403 · Vehicle Repairs			15,709.24	2,353.28	13,355.96
7501 · Insurance-Workers Compensation					
	11/01/2021	Benchmark Insurance Company	14,915.00		14,915.00
	12/01/2021	Benchmark Insurance Company	14,915.00		29,830.00
	12/02/2021	Benchmark Insurance Company		5,747.00	24,083.00
Total 7501 · Insurance-Workers Compensation			29,830.00	5,747.00	24,083.00
7502 · Insurance - Commercial Package					
	11/30/2021	HD Segur Insurance	10,553.00		10,553.00
Total 7502 · Insurance - Commercial Package			10,553.00	0.00	10,553.00
7512 · Pension - Defined Contribution					
	11/08/2021	Lincoln Financial - Pension 401	28,141.76		28,141.76
	12/06/2021	Lincoln Financial - Pension 401	28,141.76		56,283.52
Total 7512 · Pension - Defined Contribution			56,283.52	0.00	56,283.52
7701 · Tax Collector's Expense					
	12/08/2021	Quality Data Service, Inc	2,260.10		2,260.10
	11/30/2021	Bank of America	30.25		2,290.35
Total 7701 · Tax Collector's Expense			2,290.35	0.00	2,290.35
7702 · Professional Org / Periodicals					
	11/15/2021	Connecticut Career Fire Chiefs Assoc	100.00		100.00
	11/16/2021	International Assoc of Arson Investigator	100.00		200.00
	11/18/2021	CT State Firefighter's Association	35.00		235.00
	11/18/2021	CT State Firefighter's Association	35.00		270.00
	11/18/2021	CT State Firefighter's Association	35.00		305.00
	11/30/2021	Bank of America	25.00		330.00
Total 7702 · Professional Org / Periodicals			330.00	0.00	330.00
7703 · Office Expenses					
	11/30/2021	Bank of America	235.33		235.33
	11/30/2021	Bank of America	122.86		358.19
Total 7703 · Office Expenses			358.19	0.00	358.19
7706 · Postage					
	11/15/2021	FedEx	9.52		9.52
	11/18/2021	Purchase Power	604.50		614.02
Total 7706 · Postage			614.02	0.00	614.02

South Fire District
Monthly Expense Detail
November and December 2021

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7708 · Commissioner's Compensation					
	11/03/2021	Paychex	750.00		750.00
	12/01/2021	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			1,500.00	0.00	1,500.00
7709 · Activity Expense					
	11/30/2021	Bank of America	268.00		268.00
	11/30/2021	Bank of America	86.57		354.57
	11/30/2021	Bank of America	67.62		422.19
Total 7709 · Activity Expense			422.19	0.00	422.19
7710 · Professional Services					
	11/04/2021	Paychex	118.31		118.31
	11/04/2021	Paychex	49.89		168.20
	11/04/2021	Paychex	68.00		236.20
	11/10/2021	Paychex	98.92		335.12
	11/10/2021	Paychex	44.18		379.30
	11/18/2021	Paychex	98.92		478.22
	11/18/2021	Paychex	44.18		522.40
	11/24/2021	Paychex	98.92		621.32
	11/24/2021	Paychex	44.18		665.50
	11/30/2021	Matterazzo, Lee Renee	113.75		779.25
	11/30/2021	Merrick & Associates, LLC	400.00		1,179.25
	12/02/2021	Paychex	98.92		1,278.17
	12/02/2021	Paychex	44.18		1,322.35
	12/02/2021	Paychex	61.09		1,383.44
	12/03/2021	MissionCIT, LLC.	2,000.00		3,383.44
	12/09/2021	Paychex	98.92		3,482.36
	12/09/2021	Paychex	56.26		3,538.62
	12/16/2021	Paychex	98.92		3,637.54
	12/16/2021	Paychex	56.26		3,693.80
	12/23/2021	Paychex	98.92		3,792.72
	12/23/2021	Paychex	56.26		3,848.98
	12/30/2021	Paychex	98.92		3,947.90
	12/30/2021	Paychex	42.57		3,990.47
	12/30/2021	Paychex	56.26		4,046.73
Total 7710 · Professional Services			4,046.73	0.00	4,046.73
7713 · Actuarial Services					
	12/08/2021	Milliman, Inc.	2,800.00		2,800.00
Total 7713 · Actuarial Services			2,800.00	0.00	2,800.00
7716 · Archive Services					
	12/31/2021	Hartford Despatch & Storage	195.00		195.00
Total 7716 · Archive Services			195.00	0.00	195.00

South Fire District
Monthly Expense Detail
November and December 2021

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7717 · Software Support					
	11/30/2021	Bank of America	352.00		352.00
Total 7717 · Software Support			352.00	0.00	352.00
7801 · Repairs Building					
	11/03/2021	Eversource Energy Sales/Compliance	14,477.00		14,477.00
	11/13/2021	Better Carpet Cleaners Co., Inc.	350.00		14,827.00
	11/30/2021	Bank of America	19.73		14,846.73
	11/30/2021	Bank of America	37.91		14,884.64
	12/07/2021	General Sewer And Drain Service	175.00		15,059.64
	12/15/2021	Arrigoni Plumbing, LLC.	350.00		15,409.64
	12/20/2021	Air Cleaning Specialists of New England	225.08		15,634.72
Total 7801 · Repairs Building			15,634.72	0.00	15,634.72
7802 · Supplies Maintenance					
7802C · COVID-19					
	11/30/2021	Bank of America	111.32		111.32
	11/30/2021	Bank of America	16.98		128.30
Total 7802C · COVID-19			128.30	0.00	128.30
7802 · Supplies Maintenance - Other					
	11/04/2021	New England Maintenance Depot	85.83		85.83
	11/08/2021	Fischer, Nicholas.	7.01		92.84
	11/28/2021	Ace Home Center	29.96		122.80
	11/28/2021	Ace Home Center	17.98		140.78
	11/30/2021	Bank of America	9.98		150.76
	11/30/2021	Bank of America	34.70		185.46
	11/30/2021	Bank of America	70.67		256.13
	11/30/2021	Bank of America	59.34		315.47
	12/28/2021	Ace Home Center	26.84		342.31
Total 7802 · Supplies Maintenance - Other			342.31	0.00	342.31
Total 7802 · Supplies Maintenance			470.61	0.00	470.61
7803 · Services					
	11/06/2021	De Lage Landen Financial Services, Inc.	121.00		121.00
	11/06/2021	Comcast	100.80		221.80
	11/07/2021	Comcast	16.84		238.64
	11/16/2021	River Valley Oil Service	300.00		538.64
	11/23/2021	All Waste	152.00		690.64
	11/23/2021	JP Bellamo & Sons, Inc.	45.00		735.64
	12/01/2021	A & A Office Systems, Inc. - Usage	45.13		780.77
	12/06/2021	Comcast	100.80		881.57
	12/07/2021	Comcast	16.84		898.41
	12/11/2021	De Lage Landen Financial Services, Inc.	121.00		1,019.41

South Fire District
Monthly Expense Detail
November and December 2021

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7803 • Services, continued					
	12/17/2021	JP Bellamo & Sons, Inc.	45.00		1,064.41
	12/23/2021	All Waste	152.00		1,216.41
	12/26/2021	Pitney Bowes Inc. - Quarterly	147.00		1,363.41
Total 7803 • Services			<u>1,363.41</u>	<u>0.00</u>	<u>1,363.41</u>
7901 • Emergency Medical Equipment					
	11/01/2021	Common Cents EMS Supply, LLC.	98.72		98.72
	11/11/2021	Common Cents EMS Supply, LLC.	107.55		206.27
	11/19/2021	Common Cents EMS Supply, LLC.	48.60		254.87
	12/13/2021	Common Cents EMS Supply, LLC.	55.55		310.42
Total 7901 • Emergency Medical Equipment			<u>310.42</u>	<u>0.00</u>	<u>310.42</u>
7903 • Training					
	12/13/2021	Commission on Fire Prevention and Control	1,290.00		1,290.00
	12/13/2021	Zajac, Robert	447.80		1,737.80
	12/16/2021	Handley, Jonathan.	144.26		1,882.06
Total 7903 • Training			<u>1,882.06</u>	<u>0.00</u>	<u>1,882.06</u>
7905 • Fire Fighting Equipment					
	11/12/2021	Fire Equipment Headquarters	580.00		580.00
	12/31/2021	Advance Auto Parts	124.90		704.90
Total 7905 • Fire Fighting Equipment			<u>704.90</u>	<u>0.00</u>	<u>704.90</u>
7909 • Uniforms					
	11/02/2021	Security Uniforms, Inc.	470.00		470.00
	11/11/2021	Brigham Industries, Inc.	825.00		1,295.00
	11/18/2021	Hurlbut, Jason M.		40.00	1,255.00
	11/18/2021	Mikos, Jacob M.		6.00	1,249.00
	11/18/2021	Harvey, Glen		20.00	1,229.00
	11/18/2021	Bodie, Christopher M		1.00	1,228.00
	11/18/2021	Fischer, Nicholas		2.00	1,226.00
	11/18/2021	Lynch, John K.		16.00	1,210.00
	12/02/2021	Atwell, Jesse R.		5.50	1,204.50
	12/02/2021	Gamache, Christopher		9.25	1,195.25
	12/09/2021	Jacobs, Russell		4.00	1,191.25
	12/09/2021	Soule, Cody C		3.00	1,188.25
	12/09/2021	Cortezzo, Jr., Michael A.		19.00	1,169.25
	12/09/2021	Hurlbut, Jason M.		14.00	1,155.25
	12/09/2021	Coniglio, Kyle		44.00	1,111.25
	12/09/2021	Gregorio, Jr., William F.		2.75	1,108.50
	12/16/2021	Security Uniforms, Inc.	711.00		1,819.50
	12/16/2021	Security Uniforms, Inc.	2,588.00		4,407.50
	12/16/2021	Security Uniforms, Inc.	660.00		5,067.50

South Fire District
Monthly Expense Detail
November and December 2021

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7909 • Uniforms, continued					
	12/16/2021	Security Uniforms, Inc.	320.00		5,387.50
	12/16/2021	Security Uniforms, Inc.	2,041.00		7,428.50
	12/16/2021	Security Uniforms, Inc.	255.00		7,683.50
	12/16/2021	Security Uniforms, Inc.	142.00		7,825.50
	12/17/2021	MidWest Workwear	229.51		8,055.01
	12/17/2021	Security Uniforms, Inc.	546.50		8,601.51
	12/21/2021	Security Uniforms, Inc.	14.50		8,616.01
	12/23/2021	Security Uniforms, Inc.	78.00		8,694.01
	12/23/2021	Security Uniforms, Inc.	13.00		8,707.01
Total 7909 • Uniforms			8,893.51	186.50	8,707.01
7910 • Protective Clothing					
7910A • Gear Cleaning/Inspection/Repair					
	11/23/2021	U.S. Darkwater, LLC.	124.98		124.98
	11/23/2021	U.S. Darkwater, LLC.	79.99		204.97
	11/30/2021	U.S. Darkwater, LLC.	99.99		304.96
	11/30/2021	U.S. Darkwater, LLC.	29.99		334.95
	12/09/2021	U.S. Darkwater, LLC.	72.98		407.93
	12/09/2021	U.S. Darkwater, LLC.	72.98		480.91
	12/09/2021	U.S. Darkwater, LLC.	474.95		955.86
	12/09/2021	U.S. Darkwater, LLC.	334.97		1,290.83
	12/10/2021	Lion Group, Inc.	13.60		1,304.43
Total 7910A • Gear Cleaning/Inspection/Repair			1,304.43	0.00	1,304.43
7910 • Protective Clothing - Other					
	11/30/2021	Bank of America	84.00		84.00
	11/30/2021	Bank of America	102.45		186.45
	12/21/2021	Firematic Supply Co. Inc.	303.08		489.53
	12/22/2021	Firematic Supply Co. Inc.	93.25		582.78
Total 7910 • Protective Clothing - Other			582.78	0.00	582.78
Total 7910 • Protective Clothing			1,887.21	0.00	1,887.21
7911 • Communications					
	11/22/2021	Connecticut Communications-DBA NE Comm.	175.00		175.00
Total 7911 • Communications			175.00	0.00	175.00
7912 • Cellular Phones					
	11/11/2021	AT&T Mobility	227.57		227.57
	11/30/2021	Bank of America	42.50		270.07
	12/11/2021	AT&T Mobility	427.57		697.64
Total 7912 • Cellular Phones			697.64	0.00	697.64

South Fire District
Monthly Expense Detail
November and December 2021

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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7915 - Medical Testing					
	11/08/2021	Zajac, Robert	83.00		83.00
	11/15/2021	Mastroianni, James.	83.00		166.00
	11/16/2021	DeFrancesco, Geoffrey.	83.00		249.00
	11/17/2021	Velocity Urgent Care	270.00		519.00
	11/18/2021	Velocity Urgent Care	270.00		789.00
	11/30/2021	MH Compcare Occupational Medicine	63.00		852.00
	12/02/2021	Middlesex Health	40.00		892.00
	12/07/2021	James, Robert Lee, Jr.	83.00		975.00
	12/16/2021	Parmelee, Ryan	40.00		1,015.00
	12/16/2021	Heiden, Tim	83.00		1,098.00
	12/16/2021	Turenne, Andrew B	258.00		1,356.00
	12/23/2021	Moss, Owen T.	210.00		1,566.00
	12/23/2021	Moss, Wade.	83.00		1,649.00
Total 7915 - Medical Testing			1,649.00	0.00	1,649.00
8999 - CNR Current Year					
	11/04/2021	Nosal Industries, Inc.	7,410.00		7,410.00
	11/12/2021	Daniels Equipment Company, Inc.	413.00		7,823.00
	11/15/2021	Russo, Philip..	57.36		7,880.36
	11/30/2021	Bank of America	96.86		7,977.22
	11/30/2021	Bank of America	2,773.00		10,750.22
	11/30/2021	Bank of America		826.72	9,923.50
	11/30/2021	Bank of America	744.05		10,667.55
	11/30/2021	Bank of America		14.17	10,653.38
	12/06/2021	Arrigoni Plumbing, LLC.	1,500.00		12,153.38
	12/30/2021	Founders Technology Group, LLC	3,213.76		15,367.14
Total 8999 - CNR Current Year			16,208.03	840.89	15,367.14
TOTAL			186,924.50	9,127.67	177,796.83

South Fire District
Bank of America Purchase Details
Billing Time Period: 11/01/2021 - 11/30/2021

Purchase Date	Vendor	Description of Purchase	Line Item	P.O. #	Amount
Account # -4253					
10/29/21	Staples	Misc. office supplies	7703	21-004	\$235.33
10/30/21	Home Depot	Misc. painting supplies for day room	CNR-SFD Bldg. Proj.	20-065	96.86
11/1/21	Home Depot	Primer	7801	21-010	19.73
11/8/21	Amazon	Cell phone case (Chief Trzaski)	7912		42.50
11/8/21	Amazon				(14.89)
11/9/21	The Public Safety Store	Firefighting gloves-XS (FF Kelly)	7910	21-021	84.00
11/15/21	A.R.K. Ramos Architectural Signage	Plaque for building renovation project	CNR-SFD Bldg. Proj.	20-065	2773.00
11/15/21	Amazon - COVID	Replacement filters for air purifier (qty. 2)	7802	21-011	111.32
11/16/21	Staples	Misc. office supplies; flash drives for FMO	7703	21-004	122.86
11/16/21	Founders Technology	Agreement cloud services - December	7717	21-009	352.00
11/23/21	White Pages	Address subscription service – Tax Office	7701	21-002	30.25
Account # -5135					
10/28/21	Home Depot	Credit-return of blinds, shelves, shelving hardware	CNR-SFD Bldg. Proj.	20-065	(826.72)
10/28/21	Home Depot	Repurchase of blinds, shelves, shelving hardware without sales tax	CNR-SFD Bldg. Proj.	20-065	744.05
10/28/21	Home Depot	Screws (100 pk.)	7802	21-011	9.98
10/27/21	Home Depot	Credit-return of 55 pk. Anchors	CNR-SFD Bldg. Proj.	20-065	(14.17)
11/10/21	Lino's Market	Catering-Middlesex County Fire Chiefs	7709	21-007	268.00
11/15/21	Middlesex County Chamber of Commerce	Registration – Member breakfast (DC Jacobs)	7702	21-003	25.00
11/16/21	PartSelect	Refrigerator repair parts	7801	21-010	37.91
11/23/21	Sam's Club	Diesel fuel exhaust fluid	7401		67.40
		Paper towels (COVID)	7802	21-011	16.98

		Misc. house supplies	7802	21-011	34.70
Account # -6599					
11/9/21	Harbor Freight	Tool bag, pliers, cable cutter, ratchet wrench	7802	21-011	70.67
11/9/21	Restaurant Depot	Disposable coffee cups	7802	21-011	59.34
11/10/21	Price Chopper	Soft drinks and paper goods for Middlesex County Chiefs dinner	7709	21-007	86.57
11/24/21	New Pig Corp.	Kappler Chem Tape	7910	21-021	102.45
11/24/21	Illiano's	Pizza – Engine Committee meeting	7709	21-007	67.62
			TOTAL		\$4602.74

South Fire District
Bank of America Purchase Details

Billing Time Period: 12/01/2021 - 12/31/2021

Purchase Date	Vendor	Description of Purchase	Line Item	P.O. #	Amount
Account # -4253					
11/29/21	Staples	Misc. office supplies	7703	21-004	42.26
11/29/21	Staples	Dictionary and medical dictionary	7703	21-004	22.74
12/10/21	Amazon	Non-contact digital thermometer-COVID	7901	21-013	31.85
12/16/21	Founders Technology	Agreement cloud services - January	7717	21-009	352.00
12/20/21	Amazon				79.69
12/23/21	White Pages	Address subscription service – Tax Office	7701	21-002	30.25
Account # -5135					
12/2/21	Dunkin'	Breakfast-oral interview panel	7709	21-007	37.88
12/6/21	Advance Auto	Batteries for APV	7403		94.99
12/16/21	Firemans Chore	Chore coat (LT Gregorio)	7909	21-020	101.19
Account # -6599					
11/29/21	Home Depot	Tile cleaner, light bulbs	7801	21-010	201.78
12/1/21	Dunkin'	Coffee-oral interview panel	7709	21-007	22.53
12/1/21	Illiano's	Lunch-oral interview panel	7709	21-007	59.05
12/2/21	Illiano's	Lunch-oral interview panel	7709	21-007	45.09
12/6/21	Amazon	Baggies for HazMat kits	7905	21-017	12.43
12/6/21	Alabama Fire College	Chief Officer-3 rd Edition (qty. 2)	7903	21-015	149.00
12/9/21	Healthy Kin	Sterile water viles (box of 100)	7901	21-013	20.90
12/13/21	Amazon	Desk pad – Chief's office	7703	21-004	33.99
12/13/21	Staples	Misc. office supplies/ink	7703	21-004	187.73
12/15/21	Staples	Dymo address labels	7703	21-004	27.64
12/16/21	L.L. Bean	Adventure duffle bag	7905	21-017	84.02
12/18/21	L.L. Bean	Adventure duffle bags	7905	21-017	74.39
12/20/21	Restaurant Depot	Toaster	7805	21-012	199.84
		Disposable coffee cups	7802	21-011	31.90
12/21/21	L.L. Bean				252.05
12/22/21	Amazon				56.31
			TOTAL		\$2251.50

South Fire District
Profit & Loss Budget vs. Actual
 July through December 2021

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	Jul - Dec 21	Budget	\$ Over Budget	% of Budget
Income				
4101 - Property Tax Revenue	5,877,372.78	6,005,012.00	-127,639.22	97.87%
4102 - Interest and Liens	29,815.68	28,000.00	1,815.68	106.49%
4103 - Tax Refunds	-21,514.06	0.00	-21,514.06	100.00%
4104 - Fees	4,226.30	0.00	4,226.30	100.00%
4105 - Prior Year Tax Collections	46,224.76	0.00	46,224.76	100.00%
4107 - Tax Supplemental MV	1,241.94	25,000.00	-23,758.06	4.97%
4125 - Grants	4,285.22	0.00	4,285.22	100.00%
4204 - Municipal Grants & Rev. Sharing	28,091.72	0.00	28,091.72	100.00%
4210 - NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.00%
4301 - Investment Income	1,492.49	5,000.00	-3,507.51	29.85%
4901 - Miscellaneous Income	149.49	0.00	149.49	100.00%
Total Income	5,971,386.32	6,264,662.00	-293,275.68	95.32%
Expense				
7201 - Electricity	9,054.34	22,787.00	-13,732.66	39.74%
7202 - Water and Sewer	1,015.95	2,470.00	-1,454.05	41.13%
7203 - Heating	4,113.02	12,000.00	-7,886.98	34.28%
7204 - Telephone	1,317.18	3,000.00	-1,682.82	43.91%
7401 - Fuel	14,220.90	20,000.00	-5,779.10	71.11%
7403 - Vehicle Repairs	29,357.62	60,000.00	-30,642.38	48.93%
7404 - Annual OSHA Inpection	1,195.00	1,200.00	-5.00	99.58%
7406 - Vehicle Supplies	171.44	2,000.00	-1,828.56	8.57%
7501 - Insurance-Workers Compensation	102,150.00	167,746.00	-65,596.00	60.90%
7502 - Insurance - Commercial Package	31,761.00	51,000.00	-19,239.00	62.28%
7503 - Insurance - Medical	358,006.84	930,826.00	-572,819.16	38.46%
7504 - Insurance - Cyber	4,018.00	5,105.00	-1,087.00	78.71%
7509 - Insurance - Life and Disability	23,574.41	52,716.00	-29,141.59	44.72%
7512 - Pension - Defined Contribution	168,813.66	350,021.00	-181,207.34	48.23%
7513 - Unused Sick Time	0.00	24,786.00	-24,786.00	0.00%
7601 - Salaries - Fire Department	1,399,169.39	2,850,707.00	-1,451,537.61	49.08%
7602 - Salaries - Administrative	70,673.76	170,940.00	-100,266.24	41.34%
7603 - Replacement / Call Backs	293,945.58	420,000.00	-126,054.42	69.99%
7604 - Fringe Benefits	65,327.63	118,424.00	-53,096.37	55.16%
7606 - PEB-Uncompensated Absences Exp	11,259.74	10,000.00	1,259.74	112.60%
7607 - PEB-Heart and Hypertension	106,630.94	289,876.00	-183,245.06	36.79%
7609 - Employer - Social Security	114,956.49	221,984.00	-107,027.51	51.79%
7610 - Employer - Medicare	26,885.86	51,916.00	-25,030.14	51.79%
7701 - Tax Collector's Expense	10,634.23	21,000.00	-10,365.77	50.64%
7702 - Professional Org / Periodicals	1,248.00	2,205.00	-957.00	56.60%
7703 - Office Expenses	1,779.97	3,500.00	-1,720.03	50.86%
7704 - Auditor	0.00	7,200.00	-7,200.00	0.00%
7705 - Professional Development	0.00	4,500.00	-4,500.00	0.00%
7706 - Postage	1,261.02	4,000.00	-2,738.98	31.53%

South Fire District
Profit & Loss Budget vs. Actual
 July through December 2021

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	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7707 - Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 - Commissioner's Compensation	4,500.00	9,000.00	-4,500.00	50.00%
7709 - Activity Expense	1,407.29	3,500.00	-2,092.71	40.21%
7710 - Professional Services	12,936.61	35,000.00	-22,063.39	36.96%
7712 - Office Equipment	0.00	1,200.00	-1,200.00	0.00%
7713 - Actuarial Services	2,800.00	3,300.00	-500.00	84.85%
7714 - Advertising / Voting	0.00	4,500.00	-4,500.00	0.00%
7715 - Lien Fees	0.00	1,200.00	-1,200.00	0.00%
7716 - Archive Services	390.00	978.00	-588.00	39.88%
7717 - Software Support	17,694.71	26,540.00	-8,845.29	66.67%
7801 - Repairs Building	18,492.55	20,000.00	-1,507.45	92.46%
7802 - Supplies Maintenance	2,768.79	8,900.00	-6,131.21	31.11%
7803 - Services	6,210.06	18,000.00	-11,789.94	34.50%
7805 - Equipment	2,771.40	4,600.00	-1,828.60	60.25%
7901 - Emergency Medical Equipment	4,145.04	12,500.00	-8,354.96	33.16%
7902 - Computer Equip & Supplies	544.25	2,000.00	-1,455.75	27.21%
7903 - Training	24,275.20	30,500.00	-6,224.80	79.59%
7904 - Public Fire Education	0.00	3,500.00	-3,500.00	0.00%
7905 - Fire Fighting Equipment	2,986.44	14,000.00	-11,013.56	21.33%
7906 - Special Service Units	26.73	4,560.00	-4,533.27	0.59%
7907 - Fire Marshal's Office	1,305.73	4,000.00	-2,694.27	32.64%
7909 - Uniforms	9,649.66	26,500.00	-16,850.34	36.41%
7910 - Protective Clothing	20,687.71	28,275.00	-7,587.29	73.17%
7911 - Communications	477.40	4,500.00	-4,022.60	10.61%
7912 - Cellular Phones	2,368.65	4,700.00	-2,331.35	50.40%
7913 - Breathing Air & Oxygen	811.00	1,500.00	-689.00	54.07%
7915 - Medical Testing	1,910.00	3,500.00	-1,590.00	54.57%
7916 - Breathing Apparatus-Test Repair	351.16	6,000.00	-5,648.84	5.85%
8999 - CNR Current Year	103,580.24	50,000.00	53,580.24	207.16%
Total Expense	<u>3,095,632.59</u>	<u>6,264,662.00</u>	<u>-3,169,029.41</u>	<u>49.41%</u>
 Grant Purchases				
7919 - FEMA Grant - Training	11,642.01			
Total Grant Purchases	<u>11,642.01</u>			

South Fire District Cash Balance Report December 2021

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	4,459,021.33
	Operating - Checking	\$	337,845.24
	Total:	\$	<u>4,796,866.57</u>

Restricted Funds:

CNR	\$	1,822,656.48
Post-Employment Benefits	\$	614,099.93

Submitted by:
Kathleen M. Kiley

Tax Collections December 2021

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 4,644,191.88	\$ 4,565,888.44	-\$10,081.01	98.10%	-\$7,687.00
PP	\$ 926,243.17	\$ 907,238.63	-\$996.43	97.84%	-\$805.64
MV	\$ 459,701.46	\$ 404,245.71	-\$1,436.11	87.62%	-\$498.63
MVS	<u>\$ 74,130.39</u>	<u>\$ 1,241.94</u>	<u>\$0.00</u>	1.68%	<u>-\$9.24</u>
TOTAL	\$ 6,104,266.90	\$ 5,878,614.72	\$ (12,513.55)	96.10%	\$ (9,000.51)

Submitted by:
Kathleen M. Kiley



SOUTH FIRE DISTRICT
City of Middletown
MONTHLY REPORT TO
South Fire District Board of Commissioners
From: Chief James Trzaski

I am submitting for your review the following items completed for the Month of December 2021:

- Attended two day Fire Summit 2025
- Facilitated engine replacement meeting
- Attended daily shift briefings
- Attended SFD Commissioner meeting
- Attended Middlesex County Chief's meeting at Westfield Fire Department
- Attended Connecticut Fire Chiefs Association meeting
- Meeting with 7710 workers compensation carrier
- Meeting with First Due emergency reporting
- Completed online course on Cyber Security
- Facilitated oral interviews for entry level candidate
 - Made a conditional offer to candidate
- Facilitated a conference call meeting with representative of FEMA in regards to the COVID -19 reimbursement.
 - Completed submission of grant
- Facilitated Incident Reviews on:
 - Durham structure fire 12/02/2021
 - Chemical fire at Pratt and Whitney 12/05/2021
- Participated in wreaths across America
- Assisted with SFD Local 3918 adopt a family.
- Facilitated public safety message with the Deputy, P Maguire and NBC 30.

Incident Responses:

12/02/2021	Wallingford Road	Durham	Mutual Aid	Structure Fire
12/05/2021	1 Aircraft Road	Pratt Whitney		Structure Fire
12/19/2021	198 Hunting Hill Road			Structure Fire
12/27/2021	402 Wallingford RD	Durham	Mutual Aid	Structure Fire

James Trzaski

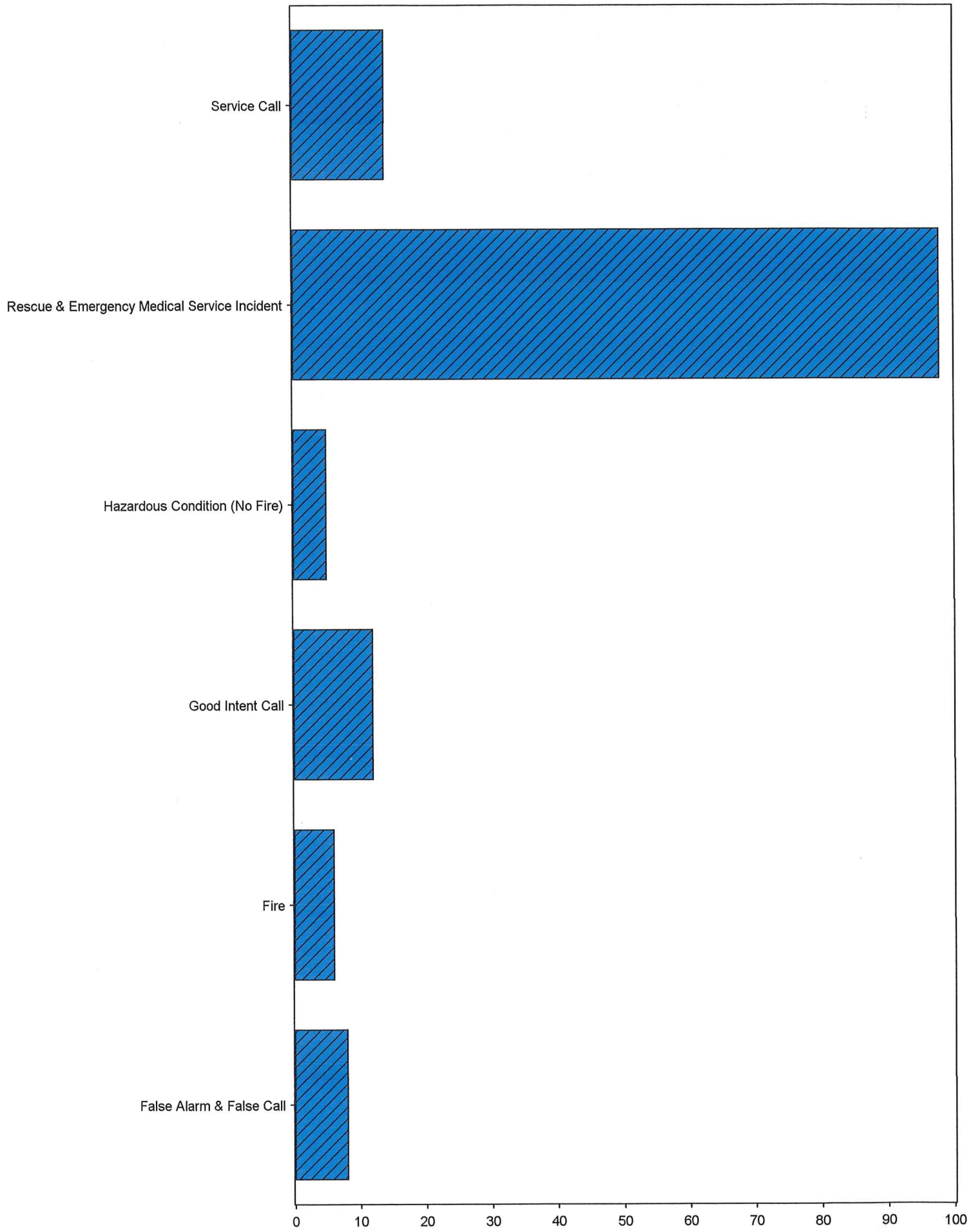
Chief James Trzaski

Incident List by Alarm Date/Time

Alarm Date Between {12/01/2021} And {12/31/2021}
 and FDID = "07121" and District = "MO2 " and
 Census = "5418.00"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
21-0001680-000	12/01/2021	12:51:20	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
21-0001695-000	12/03/2021	12:48:42	144 HOLMES DR /CVH - BATT	745 Alarm system activation, no
21-0001699-000	12/04/2021	12:44:32	135 HOLMES DR /CVH - WOOD	555 Defective elevator, no occup
21-0001704-000	12/06/2021	08:01:19	1 LABELLA CIR /CVH - EDDY	611 Dispatched & cancelled en ro
21-0001707-000	12/06/2021	11:47:56	12 Joyce DR	531 Smoke or odor removal
21-0001716-000	12/07/2021	22:22:25	1 LABELLA CIR /CVH - EDDY	321 EMS call, excluding vehicle
21-0001721-000	12/08/2021	14:26:30	1 LABELLA CIR /CVH - EDDY	745 Alarm system activation, no
21-0001722-000	12/08/2021	14:29:21	39 TYNAN CIR /CVH - MERRI	321 EMS call, excluding vehicle
21-0001725-000	12/09/2021	01:27:37	135 HOLMES DR /CVH - WOOD	321 EMS call, excluding vehicle
21-0001735-000	12/09/2021	17:45:19	39 TYNAN CIR /CVH - MERRI	714 Central station, malicious f
21-0001737-000	12/10/2021	07:25:35	70 OBRIEN DR /CVH - WHITI	321 EMS call, excluding vehicle
21-0001738-000	12/10/2021	13:40:31	87 HOLMES DR /CVH - PAGE	321 EMS call, excluding vehicle
21-0001755-000	12/15/2021	16:08:54	Bow LA & Standpipe RD	551 Assist police or other gover
21-0001756-000	12/15/2021	17:22:30	2 VANCE DR /RUSSELL HALL/	622 No Incident found on arrival
21-0001760-000	12/17/2021	02:21:02	135 HOLMES DR /CVH - WOOD	611 Dispatched & cancelled en ro
21-0001761-000	12/17/2021	08:29:29	1 LABELLA CIR /CVH - EDDY	3211 EMS call, Possable Exposer
21-0001786-000	12/22/2021	09:59:05	87 HOLMES DR /CVH - PAGE	321 EMS call, excluding vehicle
21-0001798-000	12/26/2021	19:22:11	1 LABELLA CIR /CVH - LAGA	320 Emergency medical service, o
21-0001818-000	12/31/2021	10:50:29	399 SILVER ST /CVH - LEAK	311 Medical assist, assist EMS c

Total Incident Count 19



Alyse McEwen

From: James Trzaski
Sent: Thursday, December 23, 2021 3:05 PM
To: Russ Jacobs; Tim Heiden; Alyse McEwen; Anthony Lancia; Wade Moss; Owen Moss; Chris Gamache; Rob Zajac; William Gregorio; Jon Handley; Michael Davis-Penta
Subject: Fwd: South Fire

Please forward to your Platoons.
 Awesome job by all !!

Get [Outlook for iOS](#)

From: Nocera, Karen <Karen.Nocera@MiddletownCT.Gov>
Sent: Thursday, December 23, 2021 3:01:09 PM
To: James Trzaski <jamestrzaski@southfiredistrict.com>
Subject: RE: South Fire

Thanks very much !
 Happy Christmas

From: James Trzaski <jamestrzaski@southfiredistrict.com>
Sent: Thursday, December 23, 2021 3:00 PM
To: Nocera, Karen <Karen.Nocera@MiddletownCT.Gov>; Florsheim, Ben <Ben.Florsheim@MiddletownCT.gov>; Peterson, Bobbye <Bobbie.Peterson@MiddletownCT.Gov>
Cc: Russ Jacobs <RussJacobs@southfiredistrict.com>
Subject: Re: South Fire

This email was sent by someone outside of the City of Middletown.

Thank you Karen... I am so proud of the community involvement the our members display. Looking forward to enhancing our relationships with all of our community partners
 Merry Christmas

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From: Nocera, Karen <Karen.Nocera@MiddletownCT.Gov>
Sent: Thursday, December 23, 2021 2:37:51 PM
To: Florsheim, Ben <Ben.Florsheim@MiddletownCT.gov>; Peterson, Bobbye <Bobbie.Peterson@MiddletownCT.Gov>
Cc: James Trzaski <jamestrzaski@southfiredistrict.com>; Russ Jacobs <RussJacobs@southfiredistrict.com>
Subject: South Fire

Good afternoon Mayor,

I wanted to share what wonderful employees the City of Middletown has. Everyone at South Fire, especially Mike Davis Penta, works so hard with their own toy drive and then donates to ours! South Fire has supported our toy drive for many years and it is a true pleasure to work with so many wonderful city employees.

Happy Christmas



SOUTH FIRE DISTRICT
City of Middletown
DECEMBER 2021 MONTHLY REPORT TO
South Fire District Board of Commissioners
Deputy Chief Russ Jacobs

Commissioners,

I am submitting a report detailing my recent activities during the month of December 2021

- Facilitated daily HR requests and assisted with administration staff
- Attended daily shift briefings
- Attended SFD Commissioner meeting
- Attend in a public service announcement with JP Maguire and NBC30.
- Assist in filming Christmas Tree Fire Safety Public Service Announcement
- Facilitated general vehicle maintenance and needed repairs.
- Maintain house supplies with misc. vendors
- Maintain EMS supply orders
- Continue with completing misc. building construction loose ends
- Attend WebEx meeting for Central Communication
- Arrange COVID19 Testing with City Health Department for all employees
- Attend Chamber Breakfast with Governor Lamont and COVID 19 review
- Reevaluate Cyber Liability Insurance requirements with District agent for renewal
- New Hire FF Interviews (5)
- Arrange winter vehicle chain evaluation with vendor
- Department uniform procurement from vendor
- Meeting for department Cancer Awareness Presentation
- Attend WebEx meeting for "First Due" system programming options

- Haddam Structure Fire Callback
- Pratt & Whitney Aircraft Structure Fire Callback
- Haddam Car Fire Callback
- 178 Hunting Hill Ave Garage Fire Callback

Respectfully Submitted,

Deputy Chief Russ Jacobs



SOUTH FIRE DISTRICT

Of the City of Middletown

MONTHLY REPORT TO

Fire Chief James Trzaski

From: Fire Marshal James M. Mastroianni

I am respectfully submitting for your review the following items completed for the month of December, 2021:

Fire Marshal Office Activities/Duties:

- Meeting concerning traffic gates at 1 Wildermans Way
- Meeting with Architects concerning 1 Wildermans Way Auditorium Egress
- Juvenile Fire Setter Presentation
- Meeting with Health Department
- Annual Fire Poster Contest Judging
- Youth Fire Setter Meeting with Whiting
- Attended State Fire Marshal's Assoc. Conference
- Attended Code Enforcement Meeting
- 70 Maynard Street - conducted fire drill
- Attended Fire Poster Ceremony for Contest Winners
- Attended presentation of "First Due" fire reporting software
- Whiting Pre Fire Setter Presentation Meeting
- Meeting with Building Department

Inspections:

- 1 Wildermans Way - Hydrant Test
- 1150 S Main Street - progress inspection with Building Dept.
- 99 Eastern Drive - apartment inspection
- 1 Wilderman's Way – auditorium progress inspection with Building Dept.
- 11 Training Hill Road – oil tank progress inspection with Building Dept.
- Buildings 7, 10 & 11 Countryside Lane - apartment building final inspection with Building Dept.
- 1160 S Main Street - apartment building final inspection with Building Dept.

Inspections cont.:

- 100 Randolph Road – health care inspection
- 600 Highland Avenue – health care inspection
- 24-34 Fowler Street - apartment building re-inspection
- 29-33 Russell Street - apartment building re-inspection
- 45 Maynard Street - apartment building re-inspection
- 430 Saybrook Road- witness sprinkler test
- 749 Saybrook Road – business inspection
- 1 Wildermans Way - auditorium final inspection with Building Dept.

Training:

- Virtual Career Development - Updates and Overviews of 2021 Fire Code Part 1
- Virtual Career Development - Updates and Overviews of 2021 Fire Code Part 2
- Virtual Career Development – Means of Egress in the 2021 IFC/IBC Part 1
- Virtual Career Development – Means of Egress in the 2021 IFC/IBC Part 2

Fire Marshal James M. Mastroianni
December, 2021



SOUTH FIRE DISTRICT

Of the City of Middletown

MONTHLY REPORT TO

Fire Chief: James Trzaski

From: Deputy Fire Marshal Jason Hurlbut

I am respectfully submitting for your review the following items completed for the month of December, 2021:

Fire Marshal Office Activities/Duties:

- 1 Wildermans Way – Hydrant test with Mather
- 1 Wildermans Way – Gate Meeting
- 11 Training Hill Road – Inspection with Building Department
- 915 River Road – Fire Setter Meeting
- Fire Poster Judging
- 1150 South Main Street – Inspection with Building Department
- 1160 South Main Street – Inspection with Building Department
- Fire Setter Meeting at Paige Hall
- 915 River Road - Presented Certificate to Fire Setter Graduate
- Assisted with Christmas Tree Fire Presentation
- Fire Poster Ceremony
- Wildermans Way – Inspection with Building Department
- Incident Reporting Software Meeting
- Fire Setter Meeting at Paige Hall
- 430 Saybrook Road – Sprinkler Test
- Code Enforcement Meeting (virtual)

Inspections:

- 99 Eastern Drive – residential – Inspection
- 520 Saybrook Road (all) – business – Inspection
- 534 Saybrook Road (all) – business – Inspection
- 536 Saybrook Road (all) – business – Inspection
- 540 Saybrook Road (all) – business – Inspection

- 512 Saybrook Road – business – Inspection
- 100 Randolph Road – health care – Inspection
- 600 Highland Avenue – health care- Inspection
- 749 Saybrook Road – assembly – Inspection
- 24-34 Fowler Avenue – residential – Re-Inspection
- 45 Maynard Street – residential – Re-Inspection

Training:

- Updates and Overviews (1st Session) – Online
- Means of Egress in the 2021 IFC/IBC (1st Session) – Online
- Updates and Overviews (2nd Session) – Online
- CFMA Conference – One-Day Training
- Means of Egress in the 2021 IFC/IBC (2nd Session) – Online
- NFPA 921/1033 – Finals (Oklahoma State University)
- Computer Fire Modeling – Finals (Oklahoma State University)

Incidents:

- 1 Aircraft Road – Haz-Mat Incident
- 198 Hunting Hill Avenue – Garage Fire

Deputy Fire Marshal Jason Hurlbut
December, 2021



Office of the Training Captain
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661
Fax 860-346-6787

January 4, 2022

Greetings,

I am submitting for your review a report detailing the activities of the Training Division for the month of December 2021.

Training Activities:

- Rollout of Hazmat 8-Step process binders, All Platoons
- Preplan Revision, Beman Middle School, All Platoons
- Post Incident Review, Durham Fire, All Platoons
- Prodigy EMS, Excited Delirium, All Platoons

Other Activities:

- 12/18-Wreaths Across America, Veteran's Cemetery
- 12/22-Assisted w/Chief's Interview, Entry Level Firefighters
- Ongoing Dive Team Equipment Maintenance
- Engine Committee, RFP Editing/Review

Emergency Responses:

- 12/4-Structure Fire, Foot Hills Rd, Haddam
- 12/6-Motor Vehicle Accident, Route 9
- 12/12-Multiple MVA's, Route 9
- 12/15-Public Assist, Route 9
- 12/27-Structure Fire, Wallingford Road, Durham

Respectfully Submitted,

Nick Fischer
Training Captain

Training Classes by Category

Class Date Between {12/01/2021} And {12/31/2021}

							-----Default-----	
Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
AIRWAY AIRWAY MANAGEMENT								
12/06/2021	14:00	AIRWAY MANAGEMENT	1		B	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00

BFAM Building Familiarization

12/01/2021	14:00	Building Familiarization	1		A	2.00	0.00	0.00
12/15/2021	10:00	Building Familiarization	1		C	1.00	0.00	0.00
12/20/2021	13:00	Building Familiarization	1		D	1.00	0.00	0.00
12/28/2021		Building Familiarization	1		D	0.00	0.00	0.00
Totals for Category:						4.00	0.00	0.00

DT01 General Driver Training

12/02/2021	14:00	General Driver Training	1	E30	B	1.00	0.00	0.00
12/14/2021	11:30	General Driver Training	1	E32	B	1.00	0.00	0.00
12/22/2021	10:15	General Driver Training	1	E32	B	1.00	0.00	0.00
Totals for Category:						3.00	0.00	0.00

ENG DRIVING Engine/operator driver training

12/01/2021	12:51	Engine/operator driver training	1	E30	A	0.65	0.00	0.00
12/01/2021	15:00	Engine/operator driver training	1	E30	A	1.75	0.00	0.00
12/01/2021	18:50	Engine/operator driver training	1	E30	A	0.50	0.00	0.00
12/01/2021	19:53	Engine/operator driver training	1	E30	A	0.45	0.00	0.00
12/17/2021	09:30	Engine/operator driver training	1	E32	A	1.00	0.00	0.00
Totals for Category:						4.35	0.00	0.00

GRND LADDER Ground Ladder Dpoyment

12/01/2021	10:00	Ground Ladder Dpoyment	1	T34	A	1.75	0.00	0.00
Totals for Category:						1.75	0.00	0.00

HAZMAT8STEP HAZMAT 8-STEP PROCESS BINDERS

12/13/2021	11:00	HAZMAT 8-STEP PROCESS BINDERS	1		A	0.50	0.00	0.00
12/14/2021	09:30	HAZMAT 8-STEP PROCESS BINDERS	1		B	0.50	0.00	0.00
12/15/2021	09:00	HAZMAT 8-STEP PROCESS BINDERS	1		C	0.50	0.00	0.00
12/16/2021	09:00	HAZMAT 8-STEP PROCESS BINDERS	1		D	0.50	0.00	0.00

Training Classes by Category

Class Date Between {12/01/2021} And {12/31/2021}

							-----Default-----	
Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
HAZMAT8STEP HAZMAT 8-STEP PROCESS BINDERS								
Totals for Category:						2.00	0.00	0.00
HILTI TRN HILTI tool training								
12/17/2021	15:00	HILTI tool training	1	T34	A	1.50	0.00	0.00
Totals for Category:						1.50	0.00	0.00
HOSEADV Hoseline Advancement								
12/13/2021	12:00	Hoseline Advancement	1	E32	A	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00
PIR POST INCIDENT REVIEW								
12/09/2021	13:30	POST INCIDENT REVIEW	1		A	2.00	0.00	0.00
12/15/2021	13:00	POST INCIDENT REVIEW	1		C	3.00	0.00	0.00
Totals for Category:						5.00	0.00	0.00
PREPLAN Prefire Preplan								
12/01/2021	09:30	Prefire Preplan	1		A	0.50	0.00	0.00
Totals for Category:						0.50	0.00	0.00
PRODEMS Prodigy EMS								
12/20/2021	10:00	Prodigy EMS	1		D	1.00	0.00	0.00
12/22/2021	13:30	Prodigy EMS	1		B	1.00	0.00	0.00
12/27/2021	10:30	Prodigy EMS	1		C	1.00	0.00	0.00
Totals for Category:						3.00	0.00	0.00
RADMETER RADEX-RADIATION DETECTOR								
12/27/2021	13:30	RADEX-RADIATION DETECTOR	1		C	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00

City of Middletown
Central Communications Center
Monthly Call Statistics - 2021 (estimated)

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	2443	3393	4205	4210	3698	3741	3730	3608	3763	4174	3854	4265	45084	3757
Portland Police Dept.	270	320	460	463	490	464	387	311	407	413	347	375	4707	392
Fire Departments (Midd.)	374	382	457	689	703	708	679	493	526	578	525	566	6680	557
Middletown Fire Dept.	181	212	257	371	435	410	371	276	307	335	290	317	3762	314
South Fire District	123	108	131	201	160	196	173	129	139	160	160	146	1826	152
Westfield Fire District	70	62	69	117	108	102	135	88	80	83	75	103	1092	91
Fire Department (Portland)	39	39	63	84	85	83	89	65	71	46	56	73	793	66
Ambulance only Calls	488	404	768	394	225	199	291	451	446	481	404	380	4931	411
TOTAL INCIDENT CASE #'s	3614	4538	5953	5840	5201	5195	5176	4928	5213	5692	5186	5659	62195	5183
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1391	1405	1542	1657	1822	1840	1878	1880	1773	1979	1761	1675	20603	1717
Wireless & wireline originating in Middletown														
PORTLAND	187	184	184	205	289	276	262	256	263	223	232	263	2824	235
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	199	176	250	179	195	172	127	127	81	195	173	201	2075	173
TOTAL 911 CALLS	1777	1765	1976	2041	2306	2288	2267	2263	2117	2397	2166	2139	25502	2125
TOTAL ADMIN. CALLS IN	5558	5356	6033	5740	6927	6685	4517	4664	6937	7373	6456	6065	72311	6026
TOTAL ADMIN. CALLS OUT	2209	2159	2533	2341	2882	2649	2061	2116	3029	3230	2778	2698	30685	2557
TOTAL PHONE CALLS	9544	9280	10542	10122	12115	11622	8845	9043	12083	13000	11400	10902	128498	10708
												2020	128,562	10,714
												2019	127,979	10,665
												2018	127,008	10,584
												AVG	127,850	10,654