

**SOUTH FIRE DISTRICT
of the City of Middletown
BUILDING COMMITTEE MEETING
Monday, September 8, 2025
6:00 p.m.**

AGENDA

1. CALL TO ORDER
2. OPEN PUBLIC SESSION
3. CLOSE PUBLIC SESSION
4. MINUTES TO BE APPROVED
 - a. August 11, 2025 Regular Meeting
5. OLD BUSINESS
 - a. Project status update
6. NEW BUSINESS
 - a. Discussion of project status
 - b. Approval of bid documents, contracts, change orders or invoices required for the project.
 - c. Discussion of ribbon cutting ceremony.
7. ADJOURNMENT

Members of the public may attend the meeting at the firehouse. Alternatively, they may view/listen to the meeting as follows:

Direct link to Zoom:<https://us02web.zoom.us/j/89007950941?pwd=9iOorXJfza85adgVadwg2kDtd9vTMM.1>

1. Go to <https://zoom.us> and join the meeting using the meeting I.D. number located below.
2. Via telephone at 646-558-8656

Meeting I.D. 890 0795 0941
Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BUILDING COMMITTEE
REGULAR MEETING MINUTES
Monday, August 11, 2025 – 6:00 p.m.

Held at the firehouse and via Zoom Meeting I.D. 874 4781 7103

Present: Nancy Hunter, Ed Monarca, Melissa Roming, Phil Russo, Chief James Trzaski, Paul Pizzo, members of the public.

Absent: Chairman Thazhampallath, J. Bibisi

1. CALL TO ORDER

Committee member Nancy Hunter called the meeting to order at 6:02 p.m.

2. OPEN PUBLIC SESSION

Committee member Nancy Hunter opened the Public Session at 6:02 p.m.
There was no one in attendance or online who wished to speak.

3. CLOSE PUBLIC SESSION

Committee member Nancy Hunter closed the Public Session at 6:02 p.m.

4. MINUTES TO BE APPROVED

MOTION to approve the minutes of the regular meeting of June 9, 2025 by M. Roming/E. Monarca.
Unanimously approved.

5. OLD BUSINESS

- a. Project status update.
Paul Pizzo provided a brief update to the Committee.

6. NEW BUSINESS

- a. Approval of bid documents, contracts, change orders or invoices required for the project.

Paul Pizzo provided a brief explanation of the payment applications to the committee.

MOTION to approve Milestone Construction Services, LLC Application and Certificate for Payment #10 dated 07/08/2025 in the amount of \$18,516.00 by P. Russo/M. Roming.
Unanimously approved.

MOTION to approve Milestone Construction Services, LLC Application and Certificate for Payment #11 dated 08/06/2025 in the amount of \$63,193.65 by M. Roming/P. Russo.
Unanimously approved.

7. ADJOURNMENT

MOTION to adjourn by P. Russo/M. Roming. Unanimously approved.

The meeting adjourned at 6:14 p.m.

Submitted by,

A handwritten signature in blue ink that reads "Kathleen M. Kiley".

Kathleen M. Kiley
Building Committee Recording Secretary

DRAFT