

**SOUTH FIRE DISTRICT  
Of the City of Middletown  
BUILDING COMMITTEE MEETING  
Tuesday, October 13, 2020  
5:30 p.m.**

**Via Zoom – Meeting I.D. 885 2168 9614**  
<https://us02web.zoom.us/j/88521689614>

**AGENDA**

1. CALL TO ORDER
2. OPEN PUBLIC SESSION
3. CLOSE PUBLIC SESSION
4. APPROVAL OF MINUTES
  - a. Building Committee Meeting of March 2, 2020.
5. OLD BUSINESS
  - a. Project update – Landmark Architects, P.C.
6. NEW BUSINESS
  - a. Project finances
  - b. Authorization of Chief and Building Committee Chair to approve change orders
  - c. Approval of bid documents, contracts or invoices required for the project
  - d. 2020 – 2021 meeting projections
7. ADJOURNMENT

**SOUTH FIRE DISTRICT  
Of the City of Middletown  
BUILDING COMMITTEE  
SPECIAL MEETING  
Monday, March 2, 2020  
5:30 p.m.**

**MINUTES**

Present: Chairman Thazhampallath, Joseph Bibisi, Edward Creem, Nancy Hunter, Guy Russo, Philip Russo, Board of Fire Commissioners Chair Mary Bartolotta, Chief Michael Howley, Fire Department members, and members of the public.

Absent: Gene Nocera

1. CALL TO ORDER Chairman Thazhampallath called the meeting to order at 5:30 p.m.
2. OPEN PUBLIC SESSION Chairman Thazhampallath opened the Public Session at 5:30 p.m.

*Nicholas Fischer, President Local 3918* – Captain Fisher thanked the committee for their efforts, but ultimately they have failed. He expressed his disappointment in the length of time which has gone by and the project has not even broken ground. He suggested downsizing the project to include the most important items such as men’s/women’s locker room, moving the IT Room to allow space for gear washing equipment, and possibly downsizing the dorm room in order to be able to complete the project with the available funds.

3. CLOSE PUBLIC SESSION Chairman Thazhampallath closed the Public Session at 5:35 p.m.

**4. APPROVAL OF MINUTES**

- a. Building Committee Meeting of February 26, 2020.

MOTION to approve the minutes of February 26, 2020 by N. Hunter/G. Russo.

Committee members Joseph Bibisi, and Edward Creem abstained. Motion passed.

**5. OLD BUSINESS**

None.

**6. NEW BUSINESS**

MOTION to approve revisions to conceptual design in order of priority 1. men’s/women’s locker room, 2. Move IT room from the current space to allow for gear washing equipment, 3. Downsizing dorm space is acceptable to accomplish project; by E. Creem/J. Bibisi. Unanimously approved.

MOTION to approve amendment to Landmark Architects P.C. contract to include consulting fees in the amount of \$40,500 by G. Russo/E. Creem. Unanimously approved.

- a. Recommendation to cancel Monday, March 9, 2020 meeting.

MOTION to cancel the Monday, March 9, 2020 meeting by G. Russo/J. Bibisi. Unanimously approved.

## 7. ADJOURNMENT

MOTION to adjourn by G. Russo/E. Creem. Unanimously approved.

Meeting adjourned at 6.07 p.m.

Submitted by,



Kathleen M. Kiley  
Building Committee Secretary