



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT
Fire Chief:
Michael J. Howley

I am submitting for your review the following items completed for the month of December 2020

- FEMA grant in progress for Brush Truck, and Training Grant with committee
- 2020 FEMA grants opened January 4th, we will be applying for two grants, Training grant and a Health & Safety grant

- **Meetings:**
 - Weekly staff meetings with Officer's
 - Meeting on Solar w/ Mike Harris 12/1
 - Marine 3 Committee meeting 12/2
 - Charter revision meeting 12/2
 - City wide coordinated call Covid-19 12/2
 - Landmark 12/2
 - Founders IT computer replacements 12/2
 - CT Green-Bank Solar review 12/3
 - CT IMT meeting zoom 12/4
 - Insurance broker meeting 12/7
 - FEMA 2017 AFG Grant closeout ,meeting 12/7
 - Brush Truck Committee RFP work 12/8
 - City Purchasing / Planning MOU 12/8
 - Citywide Covid -19 conference call 12/9
 - County Fire Chief's zoom meeting 12/9
 - City Planning & Finance for Building 12/10
 - Landmark 12/10
 - Cyber Insurance (work W/ Founders) 12/10
 - Meeting with BL Engineers Sumner brook project 12/11

- Brush truck committee RFP meeting 12/11
- Solar Zoom meeting 12/11
- RFP work w/Alyse 12/12
- Audit Report review 12/12
- WWMS Community Center meeting with Landmark & FMO 12/15
- Pre-construction meeting Enterprise Builders 12/15
- Meeting with Shipman's vendor 12/15
- Storm preparation 12/15
- RFP brush truck BID-NET 12/18
- State PPE supply pick up 12/18

Training

EMS continuing education 12/1

Events:

Covid-19 vaccinations, planning & implementing, documentation with City.

Incidents:

Storm Coverage 12/17

Chimney fire Bartholomew Rd. 12/17

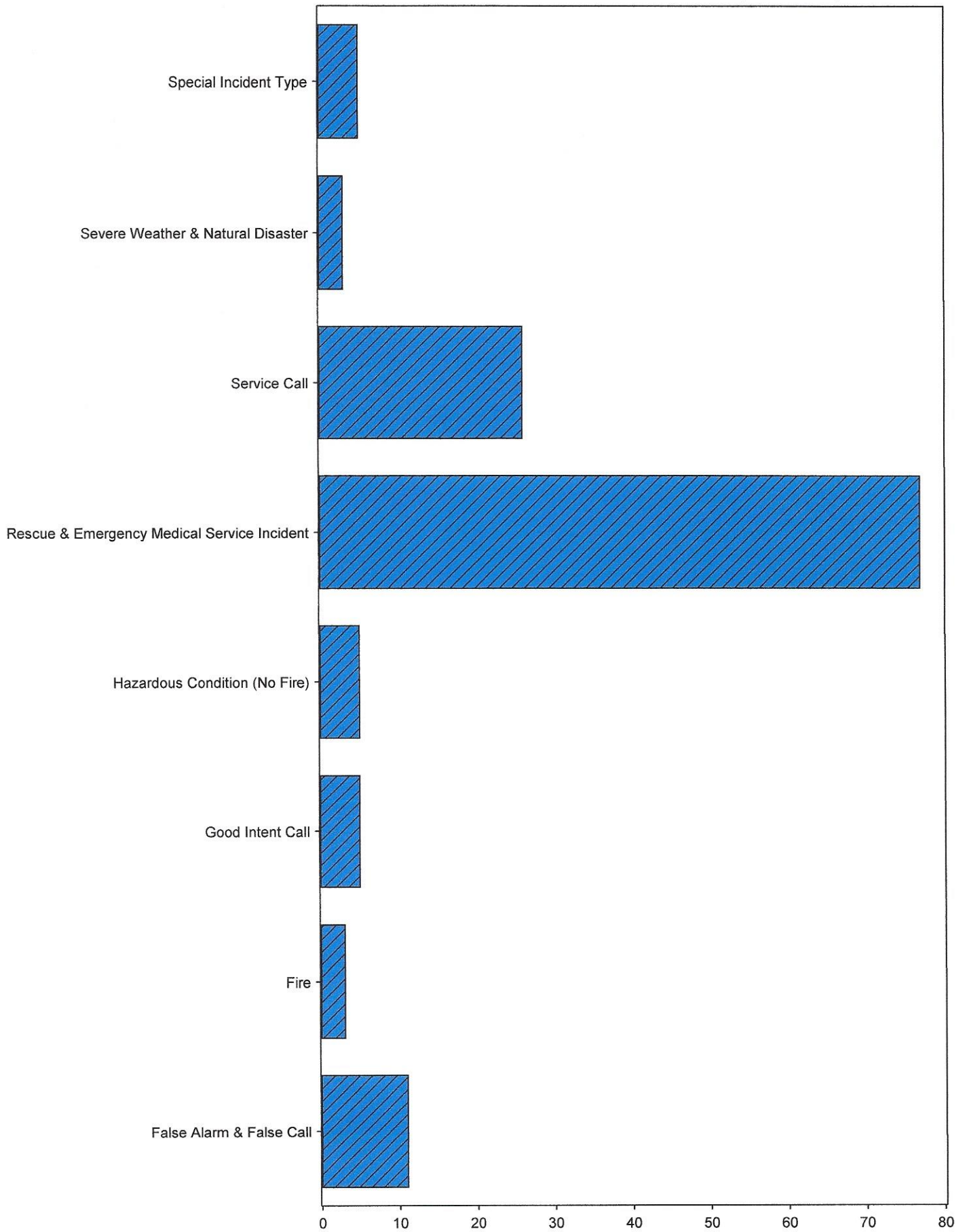
Storm work, wind / rain 12/24

Structure fire Cromwell Mutual Aid 12/27

Fire Chief, Michael J. Howley

December 2020 Monthly Report

Incident Type Summary
Alarm Date Between {11/01/2020} And {11/30/2020}





SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT
Fire Chief
Michael J. Howley

Commissioners, I am submitting for your review the following items completed for the month of November 2020:

Meetings/Events:

- Weekly staff meetings with Officer's
- Eversource briefings 11/2
- City Council Meeting 11/2
- Charter revision Meeting 11/4
- Solar Zoom meeting 11/13
- Electrical supply contract meeting 11/16
- Charter revision meeting 11/18
- Labor Management meeting 11/20
- Sumner Brook Engineers 11/20
- City Fire Chiefs & Communications Director meeting 11/23
- Insurance meeting 11/23
- Solar conference call CT Green Bank , continued work Zoom 11/23
- Officers Quarterly meeting 11/24
- CT. Fire Chief's Asso. Sworn is as Vice President 11/24
- Public education fire prevention meetings with FMO
- Health Department weekly updates
- Brush truck Vendors discussions
- CVH COVID -19 Protocols 11/27
- Grievance meeting/settlement step one, 11/30

Training

Continued EMS training (3) hours

FEMA Grant updates

Brush Truck committee has met 3 times, working on specs, to put out an RFP's

Marine 3 committee going to try again for grant and additional funding.

FEMA Covid-19 grant/reimbursements - FEMA DR-4500 PW 0046 Cat B. for first 6 months accepted @75% \$12, 855.66 **Funds flow from FEMA to State, waiting for State disbursements as of 12/7/20**

FEMA Public Fire Education grant denied 2020

FEMA Port Security Grant denied 2020 (Marine 3 replacement)

Incidents

Structure fire Main Street ext. 11/1

Communications with Eversource on Storms and hazards this month

Fire Chief, Michael J. Howley

November 2020 Monthly Report



HOUSE OF REPRESENTATIVES
WASHINGTON, D. C. 20515

ROSA L. DELAURO
THIRD DISTRICT
CONNECTICUT

December 22, 2020

Chief Michael Howley
Chief
South Fire District
445 Randolph Road
Middletown, Connecticut 06457-5607

Dear Chief,

Thank you so much for your wonderful holiday greeting. I appreciate you thinking of me during this festive season.

I hope that this note finds you and the members of South Fire District well and extend my warmest wishes to you and your families for a very happy holiday season. I look forward to continuing our work together in the coming year.

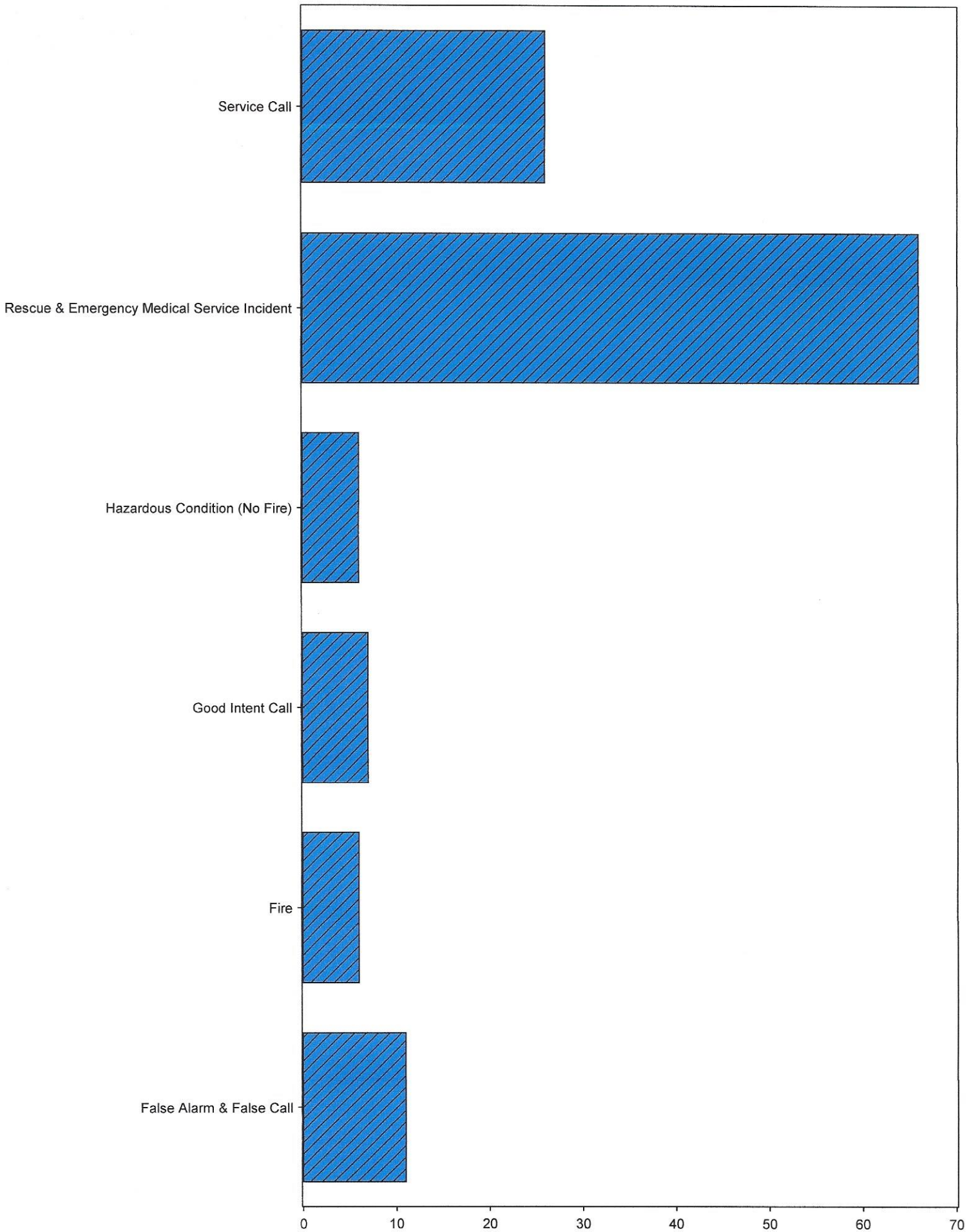
Happy New Year!

Sincerely,

ROSA L. DELAURO
Member of Congress

RLD/ad

Incident Type Summary
Alarm Date Between {12/01/2020} And {12/31/2020}





SOUTH FIRE DISTRICT
City of Middletown
NOVEMBER MONTHLY REPORT TO
South Fire District Board of Commissioners

Deputy Chief Russ Jacobs

Commissioners,

I am respectfully submitting for your review a report detailing my recent activities during the month of November.

- Respond to 159 Main Street Extension for reported Structure Fire
- Responded to 92 Grand Street for Mutual Aid Structure Fire
- Responded to 191 Saybrook Road for manufacturing building CO hazard
- Continue with any updated changes require for best COVID SOPs/SOGs safety practices
- Attend Labor-Management Meeting for facilitating a smooth cooperative relationship in the district's daily operations
- Work with City Health Department to produce a specific document for assisting district taxpayers on how best to handle COVID related incidents in any public business if requested.
- Start a process to investigate possible CISM training for any interested employees
- Review daily training given by Training Captain Fischer
- Arranged and monitored professional certified safety inspections on all district ladders
- Facilitated general vehicle maintenance and repairs.
- Facilitated daily HR requests and assisted with administration staff.
- Daily staff meetings with all Officers

Deputy Chief Russ Jacobs

November 2020 Monthly Report



SOUTH FIRE DISTRICT
City of Middletown
DECEMBER MONTHLY REPORT TO
South Fire District Board of Commissioners

Deputy Chief Russ Jacobs

Commissioners,

I am respectfully submitting for your review a report detailing my recent activities during the Month of December:

- Coordinated and held quarterly Health and Safety Committee meeting
- Attended Boat Committee meeting
- Attended EMS training
- Attended Brush Truck Committee meeting
- Prepared needed documentation to process COVID 19 vaccines
- Prepared needed arrangements for significant winter storm coverage
- Arranged annual maintenance for Truck 34's ladder rails and waterway lubrications
- Attended building renovations meeting with contractors and architects
- Observed Platoon's Confined Space Training given by Training Captain
- Initiated response to Dive Team mutual aid call in CT River
- Facilitated general vehicle maintenance and repairs.
- Facilitated daily HR requests and assisted with administration staff.
- Attended daily staff meetings with all Officers

Deputy Chief Russ Jacobs

December 2020 Monthly Report



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT TO

Fire Chief Michael J. Howley

From: Fire Marshal James M. Mastroianni

I am respectfully submitting for your review the following items completed for the month of November, 2020:

Fire Marshal Office Activities/Duties:

- 855 Arbutus Street – Underground Tank Removal
- Attended 2020 Annual Arson Investigator's Seminar – Virtually
- Meeting with Westfield Fire Marshal Office
- Meeting with O&G New Middle School Kitchen Gas Shutoff Meeting
- 586 Millbrook Road – Underground Tank Removal
- 104 Paterson Drive - Underground Tank Removal
- Meeting with City Clerk's Office
- 70 Maynard Street - Bielefield School - conducted fire drill
- Attended South Fire District Officers Meeting
- 11 Silver Street - Middletown Post Office - conducted fire drill
- 70 Maynard Street - Bielefield School - conducted fire drill
- Meeting with Planning and Zoning
- Attended Code Enforcement Special Meeting
- Meeting with Representative of 26 Saybrook Road

Inspections:

- 600 Highland Avenue – Underground Gas Line inspection and pressure test with Building Dept.
- 50 Walnut Street – Proposed New Business walkthrough with Building Dept.
- New Middle School – Plumbing inspection with Building Dept.
- 26C Saybrook Road - apartment building re-inspection with Building & Health Depts.
- 16 Lake Street - apartment building re-inspection
- 308 Main Street Extension - business re-inspection
- 10 Omo Street - apartment building re-inspection

Inspections cont.:

- 534 Saybrook Road - business inspection
- 536 Saybrook Road - business inspection
- New Middle School – Overall Progress Walk-Through
- 520 Saybrook Road - business inspection
- 530 Saybrook Road - business inspection
- 650 South Main Street - Gas Line inspection and pressure test with Building Dept.
- 969 Saybrook Road - apartment building re-inspection
- 770 Saybrook Road Unit 1 - business inspection
- 770 Saybrook Road Unit 2 - business inspection
- 512 Saybrook Road - business inspection
- 50 Walnut Street - Gas Inspection with Building Dept.
- 14 Evergreen Avenue - apartment building inspection
- 430 Saybrook Road - Gas Line inspection and pressure test with Building Dept.
- 440 Saybrook Road - Gas Line inspection and pressure test with Building Dept.
- 404 South Main Street - business inspection
- New Middle School – Hood Exhaust Inspection with Building Dept.

Training:

- Virtual Career Development - Conducting a Systematic Examination of the Fire Scene - Session 1
- Virtual Career Development - National Electrical Code Workshop Series - Session 1
- Virtual Career Development - Conducting a Systematic Examination of the Fire Scene - Session 2
- Virtual Seminar - Winter Fire Safety: Engaging & Educating Your Community During COVID-19
- Virtual Career Development - Conducting a Systematic Examination of the Fire Scene - Session 3
- Virtual Career Development - National Electrical Code Workshop Series - Session 2
- Virtual Career Development - National Electrical Code Workshop Series - Session 3

Incidents:

191 Saybrook Road – Carbon Monoxide detection/evacuation investigation

Fire Marshal James M. Mastroianni
November, 2020



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT TO
Fire Chief Michael J. Howley
From: Fire Marshal James M. Mastroianni

I am respectfully submitting for your review the following items completed for the month of December, 2020:

Fire Marshal Office Activities/Duties:

- 144 Prout Hill Road – Outside Tent Meeting
- Fire Poster Contest Pick Up at Middle Schools
- 510 Saybrook Road - conducted fire drill
- Meeting with Westfield Fire Marshal Office
- Dry Hydrant Meeting with Middlefield Vol. Fire Department
- 70 Maynard Street - Bielefield School - conducted fire drill
- New Community Center Architect Meeting
- 440 Saybrook Road – Sprinkler Placement Meeting
- Attended Code Enforcement Special Meeting
- Meeting with the Health Department
- 530 Saybrook Road - conducted fire drill

Inspections:

- 749 Saybrook Road - business inspection
- New Middle School – Hood Exhaust re-inspection with Building Dept.
- 645 Saybrook Road - Storage Container Placement Review
- 2100 South Main – assembly inspection
- 512 Saybrook Road - Suite 100 - business re-inspection
- 50 Walnut Street – Proposed New Business walkthrough with Building Dept.
- New Middle School – Gas Pressure Test
- New Middle School – Gas Blow-Off for Boiler
- 29-33 Russell Street - apartment building re-inspection
- 81-83 Fowler Street - apartment building re-inspection

Inspections cont.:

- 24-34 Fowler Street - apartment building re-inspection
- 45 Maynard Street - apartment building re-inspection
- 143 Eastern Drive - Gas Pressure Tests with Building Dept.
- 75 Hillside Avenue - apartment building re-inspection

Training:

- Virtual Career Development - Means of Egress - Session 1
- Virtual Career Development - Residential Energy Code - Session 1
- Virtual Career Development - Means of Egress - Session 2
- Virtual Career Development - Residential Energy Code - Session 2
- Virtual Career Development - Means of Egress - Session 3
- Virtual Career Development - Residential Energy Code - Session 3

Incidents:

- 749 Saybrook Road – Appliance Fire Investigation

Fire Marshal James M. Mastroianni
December, 2020



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT TO

Fire Chief: Michael J. Howley

From: Deputy Fire Marshal Jason Hurlbut

I am respectfully submitting for your review the following items completed for the month of November, 2020:

Fire Marshal Office Activities/Duties:

- 600 Highland Avenue – Gas Line Pressure Test with Building Department
- 855 Arbutus Street – Underground Tank Pull
- 50 Walnut Street – Meet with Building Department about new occupancy
- 1 Wildermans Way – Plumbing and Gas Shut Off shut meeting with building department
- 586 Millbrook Road – Underground Tank Pull
- 650 South Main Street – Gas Line Inspection with building department
- 70 Maynard Street – Cohort A – Fire Drill
- 50 Walnut Street – Gas Line Inspection with building department
- 11 Silver Street – Fire Drill
- 70 Maynard Street – Cohort B – Fire Drill
- 26C Saybrook Road – Housing Complaint with Health Department

Inspections:

- 16 Lake Street – residential Re-Inspection
- 308 Main Street Extension – mercantile – Re-Inspection
- 536 Saybrook Road – business – Inspection
- 534 Saybrook Road – business – Inspection
- 520 Saybrook Road – business – Inspection
- 530 Saybrook Road – business – Inspection
- 969 Saybrook Road – residential – Re-Inspection
- 770 Saybrook Road – business – Inspection
- 512 Saybrook Road – business – Inspection
- 14 Evergreen Avenue – residential – Inspection

-404 South Main Street – business - Inspection

Training:

- Virtual Training (Conducting a Systematic Examination of the Fire Scene – Session 1)
- Virtual Training (National Electrical Code Workshop Series - Session 1)
- 2020 Virtual IAAI Seminar – For Continuing Education Hours
- Virtual Training (Conducting a Systematic Examination of the Fire Scene - Session 2)
- Virtual Training (Conducting a Systematic Examination of the Fire Scene – Session3)
- Virtual Training (National Electrical Code Workshop Series – Session 2)

Incidents:

- 159 Main Street Extension – Furnace Fire

Deputy Fire Marshal Jason Hurlbut
November, 2020



SOUTH FIRE DISTRICT
Of the City of Middletown
MONTHLY REPORT TO
Fire Chief: Michael J. Howley
From: Deputy Fire Marshal Jason Hurlbut

I am respectfully submitting for your review the following items completed for the month of December, 2020:

Fire Marshal Office Activities/Duties:

- 1 Wildermans Way – Exhaust Hood Re-Inspection with Building Department
- 645 Saybrook Road – Storage Container Placement Review
- 416 East Main Street (Means of Egress Complaint)
- 416 East Main Street (Path Travel Obstruction Complaint)
- 512 Saybrook Road – Check on Correction of Violations
- 50 Walnut Street – Walk Through of Building for new business
- 144 Prout Hill Road – Outside Tent Meeting
- 416 East Main Street – Roofing Inspection with Building Department
- 1 Wildermans Way – Gas Pressure Test with Building Department
- 1 Wildermans Way- Gas Blow off for Boiler
- 70 Maynard Street – Cohort A – Fire Drill
- 78 Summer Hill Road – Final Inspection of Repairs from fire with Building Department
- 1 Wildermans Way – Reinspection of Kitchen Hood after repairs with Building Dept.
- 510 Saybrook Road – Fire Drill
- Dry Hydrant Meeting with Middlefield Fire Chief Tyc
- Videotaping Meeting at Fire House with Matthew Troy
- Gas pressure Test of 2 Furnaces with Building Department
- 70 Maynard Street – Cohort B – Fire Drill
- Meeting with Architect for Community Center
- Code Enforcement Meeting (Virtual)
- 400 Saybrook Road - Meeting with Contractor about sprinklers at new office buildings
- 530 Saybrook Road – Fire Drill

Inspections:

- 2100 South Main Street – assembly – Inspection
- 302 East Main Street – business – Re-Inspection
- 302 East Main Street – mercantile – Re-Inspection
- 29-33 Russell Street – residential – Re-Inspection
- 81-83 Fowler Avenue – residential – Re-Inspection
- 24-34 Fowler Avenue – residential – Re-Inspection
- 45 Maynard Street – residential - Re-Inspection
- 75 Hillside Avenue – residential – Re-Inspection

Training:

- Virtual Training (Means of Egress – Session 1)
- Virtual Training (Top 10 Things You Really Want to Know - Session 1)
- Virtual Training (Means of Egress - Session 2)
- Virtual Training (Top 10 Things You Really Want to Know – Session 2)
- Virtual Training (Means of Egress – Session 3)
- Virtual Training (Top 10 Things Your Really Want to Know – Session 3)
- Virtual Training (CFI Trainer – Emerging Technologies in Fire Investigation)
- Virtual Training (CFI Trainer – Process of Elimination)
- Virtual Training (CFI Trainer – Using Resources to Validate you Hypothesis)
- Continuing EMS Training with Captain Fischer – Stroke 1
- Continuing EMS Training with Captain Fischer – Stroke 2

Incidents:

- 97 Chestnut Street – Smoke in the Residence

Deputy Fire Marshal Jason Hurlbut
December, 2020



Office of the Training Captain

SOUTH FIRE DISTRICT

445 RANDOLPH ROAD

MIDDLETOWN, CT 06457

860-347-6661

Fax 860-346-6787

December 7, 2020

Greetings,

I am submitting for your review a report detailing the activities of the Training Division for the month of November 2020.

- Driver Training, 2Q License program with FF DeBlois and FF Mikos
- Underwriter's Laboratories, Online Basement Fire Training Program (All Platoons)
- EMS-I training program (16 hours in Nov.), to be completed in December
- Low Angle Rope Rescue Training (All Platoons)
- Confined Space Refresher Training (Tripod, Rope Haul Systems) w/ All Platoons
- Confined Space Refresher Training (Metering and Ventilation) w/All Platoons
- Confined Space Refresher Training (Patient Packaging) w/All Platoons
- Acquisition and Training on Powered Air Purified Respirator system for COVID 19 PPE
- Pre-Season check/evaluation of Mustang Cold Water Suits
- Assistance in review and creation of additional COVID SOPs/SOGs
- Inventory/Reorganization of spare Turnout Gear and PPE
- Complete revision and implementation of Apparatus Driver Qualification program and associated SOP's/SOG's (Copies attached)

Respectfully Submitted,

Nick Fischer
Training Captain

SOUTH FIRE DISTRICT

Administrative and Operations Manual

A&O Chapter-10.1

FOR: APPARATUS DRIVER/OPERATOR QUALIFICATION-ENGINE CO.

DATE: 6/26/20 REV.0

AUTH: Captain Fischer

I. PURPOSE:

To identify the process for Firefighters to become a Driver/Operator of an Engine Company.

II. SCOPE:

This Policy is to be referenced and utilized by Firefighters, Company Officers, and Training Officers to prepare for and evaluate trainees to become qualified as an Engine Driver/Operator.

III. POLICY:

It is the policy of the South Fire District to maintain safe and uniform performance standards for all Apparatus Driver/Operators, and to establish evaluation parameters based on requisite knowledge and skills one must have to perform the tasks of an Apparatus Driver/Operator.

IV. PREREQUISITES:

- A. Completion of Probationary Period
- B. State of Connecticut Commercial Driver's License or Class D Driver's License with a "Q" (Fire Apparatus) endorsement.
- C. Connecticut Fire Academy or Pro-Board certified Pump Operator certification.
- D. Approval from Department Training Officer, Shift Commander and Lieutenant.

V. ENGINE COMPANY TRAINING:

- A. A Firefighter who meets the above prerequisites will be assigned an "Apparatus Driver/Operator Qualification Handbook." This manual and skills assessment shall be completed within one year of assignment. Failure of the firefighter to complete this manual within one year will be require the firefighter to start the process over.
- B. The Driver/Operator trainee shall successfully complete and document ten (10) hours of supervised non-emergency driving of an engine company. This may be completed under the supervision of any Company Officer or the Training Officer.

Said hours will be are to be documented in a "Non-Emergency Driving Log" for the apparatus.

- C. Upon completion of the Driver/Operator Qualification Handbook, and has logged the required hours of supervised driving, the Training Officer shall administer a skills assessment to ensure the Driver/Operator trainee possesses the competencies needed to serve as a Driver/Operator.
 1. The Training Officer will sign off on each skill station once successfully completed by the Driver/Operator candidate. If the candidate does not successfully complete a skill station, the Training Officer shall provide remedial training. However, the Driver/Operator candidate may not retest on that skill station on the same day.
 2. Upon successful completion of all skill stations, the Training Officer will administer a written exam to the Driver/Operator trainee. This exam will evaluate the candidate's knowledge of Department SOP's/SOG's, South Fire District streets and geographical target hazards, and other applicable information. A study guide of items covered in the exam will be outlined in the "Driver/Operator Qualification Handbook". The trainee must obtain a minimum score of 70% on the written exam to pass. Training Officer shall provide remedial training. If the trainee does not successfully pass the written exam, the Training Officer shall provide remedial training. However, the Driver/Operator trainee may not retake the exam on the same day.
 3. Upon successful completion of both practical skills and the written exam, the Training Officer shall notify all Department Officers of the trainee's status as a qualified Apparatus Driver/Operator.



SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-ENGINE COMPANY

CANDIDATE NAME: _____ **APPARATUS:** _____

Supervising Officer: _____

I have reviewed and confirmed that all competencies are completed for this trainee:

Officer Signature: _____ **Date:** _____

The following competencies are intended to meet or exceed the requirements of NFPA 1002: Standard for Fire Apparatus Driver/Operator Professional Qualifications.

<i>Section</i>	<i>Competencies</i>	<i>Evaluator Initials</i>	<i>Date Completed</i>
1.0	Vehicle Pre-Use Inspection and Driving Preparation		
1.1	Trainee will explain the purpose of emergency vehicle pre-use inspections and routine maintenance		
1.2	Trainee will explain the safety precautions for emergency vehicle maintenance and inspections		
1.3	Trainee will explain the process of a complete emergency vehicle inspection, routine maintenance, and complete required documentation.		
1.4	Trainee will identify major motor vehicle components.		
1.5	Trainee will explain or demonstrate routine maintenance conducted at the station on an emergency vehicle.		
1.6	Trainee will explain safety checks and adjustment that should be made to prepare for emergency vehicle driving.		
1.7	Trainee will demonstrate starting the emergency vehicle.		
1.8	Trainee will explain and demonstrate precautions to take before moving an emergency vehicle		
1.9	Trainee will conduct a pre-trip inspection at the station using the Slate Pages program.		
1.10	Trainee will identify vehicle height, weight, length and width.		
1.11	Trainee will identify where to locate vehicle fluid specifications and capacities		



SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-ENGINE COMPANY

<i>Section</i>	<i>Competencies</i>	<i>Evaluator Initials</i>	<i>Date Completed</i>
2.0	Operating the Emergency Vehicle		
2.1	Trainee will explain the purpose and demonstrate engagement of visual and audible warning equipment.		
2.2	Trainee will explain urban emergency vehicle defensive driving skills		
2.3	Trainee will explain considerations for lane selection and hazards of navigating through intersections.		
2.4	Trainee will explain considerations and requirements to operate a vehicle in emergency mode through intersections		
2.5	Trainee will explain considerations for selecting locations to turn emergency vehicles around in a variety of situations.		
2.6	Trainee will explain the safe operating procedure for following another emergency vehicle		
2.7	Trainee will explain the safe operating procedures for passing another emergency vehicle		
2.8	Trainee will explain the safe operating procedures for highway operations.		
2.9	Trainee will explain considerations for selecting travel speeds during an emergency response, i.e. road conditions, weather, traffic, policy		
2.10	Trainee will explain the operation of traction or stability control systems.		
2.11	Trainee will identify and explain the operation of auxiliary braking systems.		
3.0	Handling Dangerous & Unusual Driving Situations		
3.1	Trainee will identify considerations and actions for driving in adverse conditions.		
3.2	Trainee will explain the use and limitations of on-spot and traditional tire chains		
3.3	Trainee will explain how to handle on the road mechanical failures or emergencies.		
3.4	Trainee will demonstrate the installation of snow chains on the assigned engine company		
4.0	Apparatus Fire Pump and Components		
4.1	Trainee will explain how to perform preventive maintenance on the pump control panel.		
4.2	Trainee will explain the controls and pump panel indicators for the apparatus fire pump.		
4.3	Trainee will identify the location and purpose of the pump gear box		
4.4	Trainee will describe the operation of the master intake valves, overrides, and maintenance requirements		



SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-ENGINE COMPANY

<i>Section</i>	<i>Competencies</i>	<i>Evaluator Initials</i>	<i>Date Completed</i>
4.5	Trainee will explain the operation of the priming system		
5.0	Pressurized Water Supply/Hydrants		
5.1	Trainee will demonstrate the ability to supply another engine company.		
5.2	Trainee will demonstrate the ability to supply another engine from a hydrant with multiple supply lines.		
5.3	Identify options when encountering a damaged, blocked, or ineffective hydrant.		
5.4	Trainee will calculate the available water from a hydrant.		
6.0	Engine Company Operations - Attack Engine		
6.1	Trainee will identify all pump panel and control components including the auxiliary cooler and circulating valves.		
6.2	Trainee will demonstrate knowledge of all nozzles carried on the apparatus, including size & type, GPM rating, nozzle pressure.		
6.3	Trainee will calculate the nozzle reaction for a given fire stream.		
6.4	Trainee will demonstrate the ability to place the initial attack line in service using apparatus tank water.		
6.5	Trainee will demonstrate proper apparatus placement of first due engine company (Residential/Commercial/Healthcare)		
6.6	Trainee will display proficiency in forward/reverse/split lays.		
6.7	Trainee will demonstrate the ability to transition from onboard water tank to an external supply source without interrupting the attack line		
6.8	Trainee will demonstrate the ability to manage multiple attack lines flowing simultaneously with differing flow and pressure requirements		
6.9	Trainee will demonstrate the ability to establish their own water supply via hydrant and transition from onboard tank water to the external supply without interrupting the attack line		
6.10	Trainee will identify the necessity and demonstrate expanding the water supply of the attack engine. a) Monitor intake pressure while charging additional discharges b) . b) Hand lay line back to supply engine. c) c) Have supply engine reverse lay from attack engine. 8.10		
6.11	Trainee will demonstrate the ability to deploy and direct repacking of all hose loads on the apparatus.		



SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-ENGINE COMPANY

<i>Section</i>	<i>Competencies</i>	<i>Evaluator Initials</i>	<i>Date Completed</i>
6.12	<p><i>Trainee will demonstrate knowledge of the onboard Class A foam proportioning system and deploy a Class A foam solution hand line.</i></p> <p>a) Describe the operating characteristics, pressure limitations, and flow limitations.</p> <p>b) Function of each button, what information can be displayed, and how to interpret the information.</p> <p>c) Permissible operating ranges and proper application rates for attack, overhaul, and other potential scenarios.</p> <p>d) Purpose and interpretation of the bar graph display.</p> <p>e) Identify which discharges will supply foam solution.</p>		
6.13	Trainee will demonstrate the ability to flush onboard foam systems, replenish the concentrate, and make the system ready.		
7.0 Standpipe and Sprinkler Supply			
7.1	<p>Trainee will demonstrate the ability to supply a FDC at the correct pressures for a given floor for an Automatic Sprinkler and a Standpipe system.</p> <p>a) Reverse lay from connection.</p> <p>b) Hand lay to the connection.</p> <p>c) Pump both sides of the connection.</p>		
7.2	Trainee will identify options for supplying systems with a damaged or inaccessible FDC.		
8.0 Elevated Master Streams			
8.1	Trainee will demonstrate the ability to set up and charge the supply lines to pump an elevated master stream.		
8.2	Trainee will calculate pump pressure to deliver an effective elevated master stream.		
9.0 Static Water Supply= Drafting & Rural Water Supply			
9.1	Trainee will demonstrate knowledge of types of rural water supply sources and methods for locating static sources		
9.2	<p>Trainee will demonstrate obtaining and maintaining a draft to supply an attack or relay engine.</p> <p>a) Positions apparatus appropriately.</p> <p>b) Selects and assembles appropriate appliances</p> <p>c) Operate from static water source (stream, pond, pool).</p> <p>d) Operate from folding tank.</p> <p>e) Operate from multiple folding tanks.</p>		



SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-ENGINE COMPANY

Section	Competencies	Evaluator Initials	Date Completed
9.3	Trainee will demonstrate operation from a dry hydrant.		
9.4	Trainee will setup a fill site.		
10.0 Tools & Equipment			
10.1	Trainee will demonstrate proficiency in the operation of all power tools carried on the engine.		
11.0 Policies & Procedures			
11.1	Trainee will demonstrate knowledge of Engine Company assignments, responsibilities, and functions of all applicable policies and general orders, including and not limited to:		
	Policy 5.2.1-First Arriving Engine Company Operations/Structure Fire		
	Policy 5.2.3-Second Arriving Engine Company Operations/Structure Fire		
	Policy 5.1.4-Emergency Vehicle Operation		
	Policy 9.11-Report of Department Motor Vehicle Accident or Damage to Department Vehicles		
	Policy 9.13-Daily Apparatus Pre-Trip		
12.0 Apparatus Positioning			
12.1	Trainee will explain the factors to consider when positioning this type of apparatus on the following incidents:		
	a) EMS Incident		
	b) Vehicle Collision (Side Road vs. Highway)		
	c) Single Family Dwelling Fire		
	d) Commercial Building Fire		
	e) Technical Rescue Incidents		
	f) Hazardous Materials Incidents		

Trainees should reference the following documents throughout the qualification process:

- *Applicable South Fire District Policies and Procedures*
- *NFPA 1002 (Standard for Fire Apparatus/Operator Professional Qualifications)*
- *IFSTA Pumping and Aerial Apparatus Driver/Operator Handbook-3rd Edition*
- *State of Connecticut Motor Vehicle Laws & Regulations*

SOUTH FIRE DISTRICT

Administrative and Operations Manual

A&O Chapter-10.2

FOR: APPARATUS DRIVER/OPERATOR QUALIFICATION-TRUCK COMPANY

DATE: 6/26/20 REV.0

AUTH: Captain Fischer

I. PURPOSE:

To identify the process for firefighters to become a Driver/Operator of an Aerial Ladder (Truck) company.

II. SCOPE:

This Policy is to be referenced and utilized by Firefighters, Company Officers, and Training Officers to prepare for and evaluate candidates to become qualified as an Aerial Ladder Driver/Operator.

III. POLICY:

It is the policy of the South Fire District to maintain safe and uniform performance standards for all Apparatus Driver/Operators, and to establish evaluation parameters based on requisite knowledge and skills one must have to perform the tasks of an Apparatus Driver/Operator.

IV. PREREQUISITES:

- A. Completion of 2 years of service.
- B. State of Connecticut Commercial Driver's License or Class D Driver's License with a "Q" (Fire Apparatus) endorsement.
- C. Connecticut Fire Academy or Pro-Board certified Pump Operator certification.
- D. Connecticut Fire Academy or Pro-Board certified Aerial Operator certification.
- E. Qualified Engine Company Driver/Operator
- F. Approval from Department Training Officer, Shift Commander and Lieutenant.

V. AERIAL LADDER COMPANY TRAINING:

- A. A firefighter who meets the above prerequisites will be assigned an "Apparatus Driver/Operator Qualification Manual-Aerial Ladder." This manual and skills assessment shall be completed within one year of assignment. Failure of the firefighter to complete this manual within one year will be require the firefighter to start the process over.
- B. The Driver/Operator candidate shall successfully complete and document ten (10) hours of supervised non-emergency driving of an aerial ladder company. Said

hours will be are to be documented in a “Non-Emergency Driving Log” for the apparatus.

- C. Upon completion of the “Driver/Operator Training Competencies-Aerial Ladder,” the Training Officer shall administer a skills assessment to ensure the Driver / Operator candidate possesses the competencies needed to serve as a Driver / Operator.
1. The Training Officer will sign off on each skill station once successfully completed by the driver / operator candidate. If the candidate does not successfully complete a skill station, the Training Officer shall provide remedial training. However, the Driver / Operator candidate may not retest on that skill station on the same day.
 2. Upon successful completion of all skill stations, the Training Officer will administer a written exam to the Driver/Operator candidate. This exam will evaluate the candidate’s knowledge of Department SOP’s/SOG’s, South Fire District streets and target hazards, and other applicable information. A study guide of items covered in the exam will be outlined in the “Driver/Operator Qualification Manual-Aerial Ladder”. The candidate must attain a minimum score of 70% on the written exam to pass. Training Officer shall provide remedial training. If the candidate does not successfully pass the written exam, the Training Officer shall provide remedial training. However, the Driver/Operator candidate may not retake the exam on the same day.
 3. Upon successful completion of both practical skills and the written exam, the Training Officer shall notify all Department Officers of the candidate’s status as a Qualified Driver/Operator-Aerial Ladder.



**SOUTH FIRE DISTRICT
 DRIVER/OPERATOR TRAINING PROGRAM
 TRAINING COMPETENCIES-TRUCK COMPANY**

CANDIDATE NAME: _____ **APPARATUS:** _____

Supervising Officer: _____

I have reviewed and confirmed that all competencies are completed for this trainee:

Officer Signature: _____ **Date:** _____

The following competencies are intended to meet or exceed the requirements of NFPA 1002: Standard for Fire Apparatus Driver/Operator Professional Qualifications.

<i>Section</i>	<i>Competencies</i>	<i>Evaluator Initials</i>	<i>Date Completed</i>
1.0	Vehicle Pre-Use Inspection and Driving Preparation		
1.1	Trainee will explain the purpose of emergency vehicle pre-use inspections and routine maintenance		
1.2	Trainee will explain the safety precautions for emergency vehicle maintenance and inspections		
1.3	Trainee will explain the process of a complete emergency vehicle inspection, routine maintenance, and complete required documentation.		
1.4	Trainee will identify major motor vehicle components.		
1.5	Trainee will explain or demonstrate routine maintenance conducted at the station on an emergency vehicle.		
1.6	Trainee will explain safety checks and adjustment that should be made to prepare for emergency vehicle driving.		
1.7	Trainee will demonstrate starting the emergency vehicle.		
1.8	Trainee will explain and demonstrate precautions to take before moving an emergency vehicle		
1.9	Trainee will conduct a pre-trip inspection at the station using the Slate Pages program.		
1.10	Trainee will identify vehicle height, weight, length and width.		
1.11	Trainee will identify where to locate vehicle fluid specifications and capacities		



**SOUTH FIRE DISTRICT
 DRIVER/OPERATOR TRAINING PROGRAM
 TRAINING COMPETENCIES-TRUCK COMPANY**

Section	Competencies	Evaluator Initials	Date Completed
2.0 Operating the Emergency Vehicle			
2.1	Trainee will explain the purpose and demonstrate engagement of visual and audible warning equipment.		
2.2	Trainee will explain urban emergency vehicle defensive driving skills		
2.3	Trainee will explain considerations for lane selection and hazards of navigating through intersections.		
2.4	Trainee will explain considerations and requirements to operate a vehicle in emergency mode through intersections		
2.5	Trainee will explain considerations for selecting locations to turn emergency vehicles around in a variety of situations.		
2.6	Trainee will explain the safe operating procedure for following another emergency vehicle		
2.7	Trainee will explain the safe operating procedures for passing another emergency vehicle		
2.8	Trainee will explain the safe operating procedures for highway operations.		
2.9	Trainee will explain considerations for selecting travel speeds during an emergency response, i.e. road conditions, weather, traffic, policy		
2.10	Trainee will explain the operation of traction or stability control systems.		
2.11	Trainee will identify and explain the operation of auxiliary braking systems.		
3.0 Handling Dangerous & Unusual Driving Situations			
3.1	Trainee will identify considerations and actions for driving in adverse conditions.		
3.2	Trainee will explain the use and limitations of on-spot and traditional tire chains		
3.3	Trainee will explain how to handle on the road mechanical failures or emergencies.		
3.4	Trainee will demonstrate the installation of snow chains on the assigned engine company		
4.0 Apparatus Fire Pump and Components			
4.1	Trainee will explain how to perform preventive maintenance on the pump control panel.		
4.2	Trainee will explain the controls and pump panel indicators for the apparatus fire pump.		
4.3	Trainee will identify the location and purpose of the pump gear box		
4.4	Trainee will describe the operation of the master intake valves, overrides, and maintenance requirements		



**SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-TRUCK COMPANY**

Section	Competencies	Evaluator Initials	Date Completed
4.5	Trainee will explain the operation of the priming system		
5.0	Pressurized Water Supply/Hydrants		
5.1	Trainee will demonstrate the ability to supply another engine company.		
5.2	Trainee will demonstrate the ability to supply another engine from a hydrant with multiple supply lines.		
5.3	Identify options when encountering a damaged, blocked, or ineffective hydrant.		
5.4	Trainee will calculate the available water from a hydrant.		
6.0	Truck Company Operations - Pumping		
6.1	Trainee will identify all pump panel and control components including the auxiliary cooler and circulating valves.		
6.2	Trainee will demonstrate knowledge of all nozzles carried on the apparatus, including size & type, GPM rating, nozzle pressure.		
6.3	Trainee will calculate the nozzle reaction for a given fire stream.		
6.4	Trainee will demonstrate the ability to place the initial attack line in service using apparatus tank water.		
6.5	Trainee will demonstrate the ability to transition from onboard water tank to an external supply source without interrupting the attack line		
6.6	Trainee will demonstrate the ability to manage multiple attack lines flowing simultaneously with differing flow and pressure requirements		
6.7	Trainee will demonstrate the ability to establish their own water supply via hydrant and transition from onboard tank water to the external supply without interrupting the attack line		
6.8	Trainee will identify the necessity and demonstrate expanding the water supply of the attack engine. a) Monitor intake pressure while charging additional discharges b) Hand lay line back to supply engine.		
6.9	Trainee will demonstrate the ability to deploy and direct repacking of all hose loads on the apparatus.		
6.10	<i>Trainee will demonstrate knowledge of the onboard Class A foam proportioning system and deploy a Class A foam solution hand line.</i>		
	a) Describe the operating characteristics, pressure limitations, and flow limitations.		
	b) Function of each button, what information can be displayed, and how to interpret the information.		



**SOUTH FIRE DISTRICT
 DRIVER/OPERATOR TRAINING PROGRAM
 TRAINING COMPETENCIES-TRUCK COMPANY**

6.10	c) Permissible operating ranges and proper application rates for attack, overhaul, and other potential scenarios.		
	d) Purpose and interpretation of the bar graph display.		
	e) Identify which discharges will supply foam solution.		
6.11	Trainee will demonstrate the ability to flush onboard foam systems, replenish the concentrate, and make the system ready.		
7.0 Elevated Master Streams			
7.1	Trainee will demonstrate the ability to set up and charge the supply lines to pump an elevated master stream.		
7.2	Trainee will calculate pump pressure to deliver an effective elevated master stream.		
7.3	Trainee will demonstrate how to properly pin the aerial waterway for rescue mode and master stream mode.		
8.0 Tools & Equipment			
8.1	Trainee will demonstrate proficiency in the operation of all power tools carried on the truck.		
9.0 Policies & Procedures			
9.1	Trainee will demonstrate knowledge of Engine Company assignments, responsibilities, and functions of all applicable policies and general orders, including and not limited to:		
	Policy 5.2.2-First Arriving Truck Company Operations/Structure Fire		
	Policy 5.2.8-Second Arriving Truck Company Operations/Structure Fire		
	Policy 5.1.4-Emergency Vehicle Operation		
	Policy 9.11-Report of Department Motor Vehicle Accident or Damage to Department Vehicles		
	Policy 9.13-Daily Apparatus Pre-Trip		
10.0 Apparatus Positioning, Spotting & Ladder Placement			
10.1	Trainee will explain the factors to consider when positioning this type of apparatus on the following incidents:		
	a) EMS Incident		
	b) Vehicle Collision (Side Road vs. Highway)		
	c) Single Family Dwelling Fire		
	d) Commercial Building Fire		
	e) Technical Rescue Incidents		
	f) Hazardous Materials Incidents		
10.2	Trainee will demonstrate proficiency positioning the apparatus to maximize scrub area for the aerial device.		

Commented [NF1]:



**SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-TRUCK COMPANY**

Section	Competencies	Evaluator Initials	Date Completed
10.3	Trainee will demonstrate proficiency positioning the aerial ladder for the following situations:		
	a) Rescue at a window		
	b) Rescue at a balcony		
	c) Roof access		
10.4	Trainee will explain considerations and limitations when operating the aerial in the following conditions:		
	a) Ice and/or snow		
	b) Wind		
11.0	PTO, Apparatus Stabilization, and Basic Aerial Functions		
11.1	Trainee will demonstrate proficiency engaging the apparatus PTO.		
11.2	Trainee will demonstrate proficiency stabilizing the apparatus for aerial operations as follows:		
	a) Normal operations.		
	b) Emergency operations (EPU)		
11.3	Trainee will demonstrate proficiency stabilizing the apparatus for the following situations:		
	a) Soft ground		
	b) Even and uneven terrain		
	d) Short jacking		
11.4	Trainee will demonstrate proficiency with the following aerial functions:		
	a) Raise/Lower		
	b) Rotate		
	c) Extend/Retract		
	d) Emergency operations (EPU)		

Trainees should reference the following documents throughout the qualification process:

- *Applicable South Fire District Policies and Procedures*
- *NFPA 1002 (Standard for Fire Apparatus/Operator Professional Qualifications)*
- *IFSTA Pumping and Aerial Apparatus Driver/Operator Handbook-3rd Edition*
- *State of Connecticut Motor Vehicle Laws & Regulations*
- *Pierce Aerial Ladder Operator's Manual*

SOUTH FIRE DISTRICT

Administrative and Operations Manual

A&O Chapter-10.3

FOR: APPARATUS DRIVER/OPERATOR QUALIFICATION-RESCUE 35

DATE: 11/16/20 REV.0

AUTH: Captain Fischer

I. PURPOSE:

To identify the process for firefighters to become a Driver/Operator of Rescue 35.

II. SCOPE:

This Policy is to be referenced and utilized by Firefighters, Company Officers, and Training Officers to prepare for and evaluate candidates to become qualified as a Rescue Driver/Operator.

III. POLICY:

It is the policy of the South Fire District to maintain safe and uniform performance standards for all Apparatus Driver/Operators, and to establish evaluation parameters based on requisite knowledge and skills one must have to perform the tasks of an Apparatus Driver/Operator.

IV. PREREQUISITES:

- A. Completion of 1 year of service.
- B. State of Connecticut Commercial Driver's License or Class D Driver's License with a "Q" (Fire Apparatus) endorsement.
- C. Approval from Department Training Officer, Shift Commander and Lieutenant.

V. RESCUE 35 DRIVER/OPERATOR TRAINING:

- A. A firefighter who meets the above prerequisites will be assigned an "Apparatus Driver/Operator Qualification Guidebook-Rescue 35." This manual and skills assessment shall be completed within one year of assignment. Failure of the firefighter to complete this manual within one year will be require the firefighter to start the process over.
- B. The Driver/Operator trainee shall successfully complete and document four (4) hours of supervised non-emergency driving of Rescue 35. Said hours will be are to be documented in a "Non-Emergency Driving Log" for the apparatus.
- C. Upon completion of the "Driver/Operator Training Competencies-Rescue 35," the Training Officer shall administer a skills assessment to ensure the Driver /

Operator trainee possesses the competencies needed to serve as a Rescue Driver / Operator.

1. The Training Officer will sign off on each skill once successfully completed by the driver / operator trainee. If the trainee does not successfully complete a skill station, the Training Officer shall provide remedial training. However, the Driver / Operator candidate may not retest on that skill station on the same day.
2. Upon successful completion of all practical skills, the Training Officer shall notify all Department Officers of the trainee's status as a qualified Driver/Operator-Rescue 35.



SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-RESCUE 35

CANDIDATE NAME: _____ **APPARATUS:** _____

Supervising Officer: _____

I have reviewed and confirmed that all competencies are completed for this trainee:

Officer Signature: _____ **Date:** _____

The following competencies are intended to meet or exceed the requirements of NFPA 1002: Standard for Fire Apparatus Driver/Operator Professional Qualifications.

Section	Competencies	Evaluator Initials	Date Completed
1.0	Vehicle Pre-Use Inspection and Driving Preparation		
1.1	Trainee will explain the purpose of emergency vehicle pre-use inspections and routine maintenance		
1.2	Trainee will explain the safety precautions for emergency vehicle maintenance and inspections		
1.3	Trainee will explain the process of a complete emergency vehicle inspection, routine maintenance, and complete required documentation.		
1.4	Trainee will identify major motor vehicle components.		
1.5	Trainee will explain or demonstrate routine maintenance conducted at the station on an emergency vehicle.		
1.6	Trainee will explain safety checks and adjustment that should be made to prepare for emergency vehicle driving.		
1.7	Trainee will demonstrate starting the emergency vehicle.		
1.8	Trainee will explain and demonstrate precautions to take before moving an emergency vehicle		
1.9	Trainee will conduct a pre-trip inspection at the station using the Slate Pages program.		
1.10	Trainee will identify vehicle height, weight, length and width.		
1.11	Trainee will identify where to locate vehicle fluid specifications and capacities.		



SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-RESCUE 35

<i>Section</i>	<i>Competencies</i>	<i>Evaluator Initials</i>	<i>Date Completed</i>
2.0	Operating the Emergency Vehicle		
2.1	Trainee will explain the purpose and demonstrate engagement of visual and audible warning equipment.		
2.2	Trainee will explain urban emergency vehicle defensive driving skills		
2.3	Trainee will explain considerations for lane selection and hazards of navigating through intersections.		
2.4	Trainee will explain considerations and requirements to operate a vehicle in emergency mode through intersections		
2.5	Trainee will explain considerations for selecting locations to turn emergency vehicles around in a variety of situations.		
2.6	Trainee will explain the safe operating procedure for following another emergency vehicle		
2.7	Trainee will explain the safe operating procedures for passing another emergency vehicle		
2.8	Trainee will explain the safe operating procedures for highway operations.		
2.9	Trainee will explain considerations for selecting travel speeds during an emergency response, i.e. road conditions, weather, traffic, policy		
2.10	Trainee will explain the operation of traction or stability control systems.		
2.11	Trainee will identify and explain the operation of auxiliary braking systems.		
3.0	Handling Dangerous & Unusual Driving Situations		
3.1	Trainee will identify considerations and actions for driving in adverse conditions.		
3.2	Trainee will explain the use and limitations of on-spot and traditional tire chains		
3.3	Trainee will explain how to handle on the road mechanical failures or emergencies.		
3.4	Trainee will demonstrate the installation of snow chains on the assigned engine company		
8.0	Tools & Equipment		
8.1	Trainee will demonstrate proficiency in the operation of all tools carried on the Rescue.		
9.0	Policies & Procedures		
	Trainee will demonstrate knowledge of Engine Company assignments, responsibilities, and functions of all applicable policies and general orders, including and not limited to:		



SOUTH FIRE DISTRICT
DRIVER/OPERATOR TRAINING PROGRAM
TRAINING COMPETENCIES-RESCUE 35

9.1	Trainee will demonstrate knowledge of applicable technical rescue emergency responses.		
	Policy 5.1.4-Emergency Vehicle Operation		
	Policy 9.11-Report of Department Motor Vehicle Accident or Damage to Department Vehicles		
	Policy 9.13-Daily Apparatus Pre-Trip		

Trainees should reference the following documents throughout the qualification process:

- *Applicable South Fire District Policies and Procedures*
- *NFPA 1002 (Standard for Fire Apparatus/Operator Professional Qualifications)*
- *IFSTA Pumping and Aerial Apparatus Driver/Operator Handbook-3rd Edition*
- *State of Connecticut Motor Vehicle Laws & Regulations*
- *Pierce Aerial Ladder Operator's Manual*



SOUTH FIRE DISTRICT DRIVER/OPERATOR TRAINING PROGRAM TRAINING COMPETENCIES NON-EMERGENCY DRIVING LOG

Driver/Operator Trainee Name: _____

Date Training Program Started: _____

Apparatus Specific: (circle one)

Driver/Operator-Engine Company Driver/Operator-Aerial Ladder Driver Operator-Rescue

Driver/Operator- Trailer Operations Driver/Operator-Marine 3 Driver/Operator-Brush Unit

Date:	Time Out:	Time In:	Total Hours:	Distance Traveled:	Supervising Officer Signature:
			Total Time (Hours)	Total Distance:	

Trainee Signature: _____ Date: _____

Training Officer Signature: _____ Date: _____

Middletown South Fire District

Training Classes by Category

Class Date Between {11/01/2020} And {11/30/2020}

Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
2Q Q Endorsement Certification Course								
11/06/2020	08:00	Q Endorsement Certification Course	1		S	4.00	0.00	0.00
11/10/2020	08:00	Q Endorsement Certification Course	1		S	4.00	0.00	0.00
Totals for Category:						8.00	0.00	0.00

BFAM Building Familiarization								
11/05/2020	15:00	Building Familiarization	1		B	0.50	0.00	0.00
Totals for Category:						0.50	0.00	0.00

CHIMNEY CHIMNEY FIRE REVIEW								
11/18/2020	10:30	CHIMNEY FIRE REVIEW	1		C	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00

CONFINEDSPAC Confined Space Rescue Training								
11/17/2020	09:30	Confined Space Rescue Training	1		B	2.50	0.00	0.00
11/18/2020	13:30	Confined Space Rescue Training	1		C	1.50	0.00	0.00
11/19/2020	13:45	Confined Space Rescue Training	1		D	1.75	0.00	0.00
11/20/2020	09:30	Confined Space Rescue Training	1		A	1.50	0.00	0.00
11/23/2020	13:30	Confined Space Rescue Training	1		D	1.00	0.00	0.00
11/24/2020	13:30	Confined Space Rescue Training	1		B	25.50	0.00	0.00
Totals for Category:						33.75	0.00	0.00

DT01 General Driver Training								
11/03/2020	15:30	General Driver Training	1	R35	D	1.00	0.00	0.00
11/16/2020	09:00	General Driver Training	1		S	2.00	0.00	0.00
11/19/2020	10:30	General Driver Training	1		S	1.00	0.00	0.00
Totals for Category:						4.00	0.00	0.00

EMS-I EMS-I Instructor CT								
11/04/2020	18:00	EMS-I Instructor CT	1		S	4.00	0.00	0.00
11/10/2020	18:00	EMS-I Instructor CT	1		S	4.00	0.00	0.00
Totals for Category:						8.00	0.00	0.00

Middletown South Fire District

Training Classes by Category

Class Date Between {11/01/2020} And {11/30/2020}

Date	Time	Class Description	Stn	Unit	Shift	Hours	Hrs Pd	Points
ENG DRIVING Engine/operator driver training								
11/15/2020	13:00	Engine/operator driver training	1	E32	D	1.00	0.00	0.00
11/28/2020	10:00	Engine/operator driver training	1		A	1.00	0.00	0.00
Totals for Category:						2.00	0.00	0.00

MUSTANG Mustang Suit Training								
11/09/2020	10:00	Mustang Suit Training	1		B	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00

PAPR Powered Air-Purifying Respirator								
11/24/2020	11:00	Powered Air-Purifying Respirator	1		A	1.00	0.00	0.00
11/25/2020	13:30	Powered Air-Purifying Respirator	1		B	0.50	0.00	0.00
11/27/2020	11:00	Powered Air-Purifying Respirator	1		D	0.50	0.00	0.00
11/30/2020	09:30	Powered Air-Purifying Respirator	1		C	1.00	0.00	0.00
Totals for Category:						3.00	0.00	0.00

RP 1.2 Rope Rescue								
11/05/2020	13:30	Rope Rescue	1		B	1.50	0.00	0.00
11/10/2020	10:00	Rope Rescue	1		C	1.50	0.00	0.00
11/12/2020	13:30	Rope Rescue	1		A	1.00	0.00	0.00
11/16/2020	13:30	Rope Rescue	1		A	1.50	0.00	0.00
Totals for Category:						5.50	0.00	0.00

S&T MAPLEOOD Appartus/line placement								
11/28/2020	10:00	Appartus/line placement	1		A	2.00	0.00	0.00
Totals for Category:						2.00	0.00	0.00

SAWS Power Saw Review								
11/13/2020	10:00	Power Saw Review	1		B	1.00	0.00	0.00
Totals for Category:						1.00	0.00	0.00

BASEMENT UL FSRI BASEMENT FIRE PROGRAM								
11/02/2020	13:30	UL FSRI BASEMENT FIRE PROGRAM	1		C	1.50	0.00	0.00

Middletown South Fire District

Training Classes by Category

Class Date Between {11/01/2020} And {11/30/2020}

Date	Time	Class Description	Stn	Unit	Shift	Hours	-----Default----- Hrs Pd	Points
ULBASEMENT UL FSRI BASEMENT FIRE PROGRAM								
11/12/2020	10:00	UL FSRI BASEMENT FIRE PROGRAM	1		A	2.00	0.00	0.00
11/13/2020	14:00	UL FSRI BASEMENT FIRE PROGRAM	1		B	1.00	0.00	0.00
11/23/2020	10:00	UL FSRI BASEMENT FIRE PROGRAM	1		D	1.50	0.00	0.00
Totals for Category:						6.00	0.00	0.00

Total Classes: 32

Grand Totals: 75.75 0.00 0.00



Office of the Training Captain

SOUTH FIRE DISTRICT

445 RANDOLPH ROAD

MIDDLETOWN, CT 06457

860-347-6661

Fax 860-346-6787

January 4, 2020

Greetings & Happy New Year!

I am submitting for your review a report detailing the activities of the Training Division for the month of December 2020.

Training Activities:

- Prodigy EMS Training (Stroke/Aneurism)-All Platoons
- Gas Meter refresher training-All Platoons
- Review of Confined Space SOPs/SOGs-All Platoons
- Concluded training with 2 new personnel to obtain their 2Q Driver's Licenses to drive fire apparatus.
- Brush Truck Committee Meeting (12/11)
- Training on Rapid Intervention Team operations and

2 days of full scale Confined Space Rescue exercises were performed with all personnel using the decommissioned sewer treatment plant on River Road. This involved multiple evolutions requiring the assessment and extraction of a victim from different confined space rescue/haz-mat scenarios. This satisfied our requirements from OSHA, which dictate that this training occur every 12 months for Confined Space Rescue Technicians.

Emergency Responses:

- 12/3-Appliance Fire-Saybrook Road
- 12/4-Building Fire-Freeman Athletic Center-Cross Street
- 12/14-Motor Vehicle Accident-Route 9
- 12/28-Medical Emergency-Route 9
- 12/29-Smoke in the Building-Saybrook Road

Respectfully Submitted,

Nick Fischer
Training Captain

Middletown South Fire District

Training Classes by Category

Class Date Between {12/01/2020} And {12/31/2020}

Date	Time	Class Description	Stn	Unit	Shift	Hours	-----Default----- Hrs Pd	Points
BFAM Building Familiarization								
12/01/2020	09:00	Building Familiarization	1		D	0.50	0.00	0.00
Totals for Category:						0.50	0.00	0.00
CONFINEDSPAC Confined Space Rescue Training								
12/15/2020	08:00	Confined Space Rescue Training	1		S	5.00	0.00	0.00
12/16/2020	08:00	Confined Space Rescue Training	1		S	5.00	0.00	0.00
Totals for Category:						10.00	0.00	0.00
CSMETERING Confined Space Metering								
12/07/2020	10:00	Confined Space Metering	1		B	1.00	0.00	0.00
12/08/2020	10:00	BW 4-Gas Meter Remote "Sampler"	1		C	1.00	0.00	0.00
12/09/2020	11:00	Confined Space Metering	1		D	1.00	0.00	0.00
Totals for Category:						3.00	0.00	0.00
DT01 General Driver Training								
12/01/2020	09:30	General Driver Training	1		D	0.50	0.00	0.00
12/30/2020	14:00	General Driver Training	1	T34	A	0.50	0.00	0.00
Totals for Category:						1.00	0.00	0.00
FMT CONT. ED Continuing education								
12/18/2020		Continuing education	1	X34	F	0.00	0.00	0.00
12/18/2020		Continuing education	1	X34	F	0.00	0.00	0.00
12/21/2020		Continuing education	1	X34	F	0.00	0.00	0.00
Totals for Category:						0.00	0.00	0.00
GRND LADDER Ground Ladder Dpoyment								
12/10/2020	13:30	Ground Ladder Dpoyment	1		A	0.50	0.00	0.00
12/11/2020	13:30	Ground Ladder Dpoyment	1		B	0.50	0.00	0.00
12/21/2020	13:30	Ground Ladder Dpoyment	1		D	193.50	0.00	0.00
12/28/2020	14:00	Ground Ladder Dpoyment	1		C	1.00	0.00	0.00
Totals for Category:						195.50	0.00	0.00

Middletown South Fire District

Training Classes by Category

Class Date Between {12/01/2020} And {12/31/2020}

Date	Time	Class Description	Stn	Unit	Shift	Hours	-----Default----- Hrs Pd	Points	
MAYDAY May Day operations									
12/30/2020	10:00	May Day operations	1		A	1.00	0.00	0.00	
Totals for Category:						1.00	0.00	0.00	
PRODEMS Prodigy EMS									
12/01/2020	13:30	Prodigy EMS	1		D	1.50	0.00	0.00	
12/03/2020	10:00	Prodigy EMS	1		B	1.50	0.00	0.00	
12/04/2020	10:00	Prodigy EMS	1		C	1.50	0.00	0.00	
12/07/2020	09:30	Prodigy EMS	1		S	1.50	0.00	0.00	
12/10/2020	10:00	Prodigy EMS	1		A	1.50	0.00	0.00	
Totals for Category:						7.50	0.00	0.00	
RIT2:1 Rapid Intervention-2:1 Rescue System									
12/10/2020	13:30	Rapid Intervention-2:1 Rescue System	1		A	2.00	0.00	0.00	
12/11/2020	13:30	Rapid Intervention-2:1 Rescue System	1		B	1.50	0.00	0.00	
12/21/2020	13:30	Rapid Intervention-2:1 Rescue System	1		D	2.00	0.00	0.00	
12/28/2020	14:00	Rapid Intervention-2:1 Rescue System	1		C	2.00	0.00	0.00	
Totals for Category:						7.50	0.00	0.00	
SFAM Street Familiarization									
12/02/2020	10:30	Street Familiarization	1		A	1.50	0.00	0.00	
Totals for Category:						1.50	0.00	0.00	
Total Classes: 26						Grand Totals:	227.50	0.00	0.00



CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457

Public Safety Telecommunications Report
December 2020 (No Meeting)

1. Monthly Call Statistics sheet is attached. Activity for November is approximately 4,345 incidents, approximately 2,008 911 calls and about 8,548 administrative calls.
2. EMD Report – September – 95.04% and October 95.52%. To date this fiscal year average EMD is 95.22%.
3. No WebEx meeting set for December after discussions and emails with members of this Commission. Also I will be on vacation from December 24th to January 11th. Deputy Director Grauer will be available during that time.
4. CAD Update; Dispatchers are scheduled the week of January 25-29 for training. Go live should be in the first two weeks of February. A firm date from vendor is pending at the time of this report.
5. Staffing update; Current 19 Full 21. One Trainee is still in training process. One Dispatcher Trainee and one certified Dispatcher open.
6. COVID Update; We continue caller questioning for all calls with COVID possibilities. That info is then passed to responders. This is done for all calls police and fire.
7. The interface to the State radio network continues to work extremely well. An example is units from our system transmitted or received messages out of our system via state assets almost 30,000 times in November. We meet quarterly with the user groups and the State to discuss State-wide communications issues.
8. Motorola performed a systems software update as per our agreement. There were no issues during this period.
9. Lease prospect with AT&T for use of Mile Lane property for First Net cell site continues. I will advise as appropriate.

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2020 (estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	2975	2684	2737	2271	3132	2985	3556	4365	4083	3641	3112		35541	3231
Portland Police Dept.	436	405	369	187	283	346	396	457	521	407	321		4128	375
Fire Departments (Midd.)	643	576	478	303	324	319	303	474	426	383	399		4628	421
Middletown Fire Dept.	329	324	258	140	165	175	168	244	241	199	200		2443	222
South Fire District	205	174	154	100	97	103	93	156	117	134	134		1467	133
Westfield Fire District	109	78	66	63	62	41	42	74	68	50	65		718	65
Fire Department (Portland)	78	92	62	48	47	42	32	83	48	41	40		613	56
Ambulance only Calls	195	227	327	420	401	412	486	485	473	452	473		4351	396
TOTAL INCIDENT CASE #'s	4327	3984	3973	3229	4187	4104	4773	5864	5551	4924	4345		49261	4478
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1507	1403	1492	1256	1610	1634	1790	2051	1616	1638	1612		17609	1601
Wireless & wireline originating in Middletown														
PORTLAND	132	136	160	176	171	209	230	254	177	201	168		2014	183
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	198	176	180	155	210	187	225	338	50	194	228		2141	195
TOTAL 911 CALLS	1837	1718	1836	1587	1991	2030	2245	2643	1843	2033	2008		21771	1979
TOTAL ADMIN. CALLS IN	5867	5381	5638	5122	6189	6445	6661	7671	6432	6320	6016		67742	6158
TOTAL ADMIN. CALLS OUT	2005	2027	2328	2397	2776	2706	2956	3175	2739	2748	2532		28389	2581
TOTAL PHONE CALLS	9709	9126	9802	9106	10956	11181	11862	13489	11014	11101	10556		117902	10718
AVG of Jan and March/day												2019	127,979	10,665
												2018	127,008	10,584
												2017	122,058	10,172
												AVG	124,533	10,378



**CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457**

**Public Safety Telecommunications Report
January 2021 (No Meeting)**

1. Monthly Call Statistics sheet is available. Activity for December is approximately 4,300 incidents, approximately 2,000 911 calls and about 6,000 administrative calls.
2. EMD report- November 96.51
3. CAD Update- Dispatchers are still on track for training the week of January 25th. Scheduled go live for NEXGEN is February 1st.
4. Staffing update: Current 19 Full 21. One trainee is still in training. One dispatcher trainee position open. We have a conditional offer out to a certified dispatcher pending background which is being done by Middletown Police.
5. COVID Update- We continue to question all callers if they have any COVID symptoms. We pass this information along to the first responders. Due to the uptick in cases in the community, dispatch has once again been locked down to only dispatchers and vendors for emergency repairs only.
6. Yearly call volume for all Fire Departments down significantly due to the Hospital modification of responses for medical calls.
7. Special thanks to Chief Kronenberger. With his assistance all dispatchers that wanted the vaccine have gotten it.

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2020 (estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	2975	2684	2737	2271	3132	2985	3556	4365	4083	3641	3112	3117	38658	3222
Portland Police Dept.	436	405	369	187	283	346	396	457	521	407	321	304	4432	369
Fire Departments (Midd.)	643	576	478	303	324	319	303	474	426	383	399	395	5023	419
Middletown Fire Dept.	329	324	258	140	165	175	168	244	241	199	200	216	2659	222
South Fire District	205	174	154	100	97	103	93	156	117	134	134	119	1586	132
Westfield Fire District	109	78	66	63	62	41	42	74	68	50	65	60	778	65
Fire Department (Portland)	78	92	62	48	47	42	32	83	48	41	40	48	661	55
Ambulance only Calls	195	227	327	420	401	412	486	485	473	452	473	492	4843	404
TOTAL INCIDENT CASE #'s	4327	3984	3973	3229	4187	4104	4773	5864	5551	4924	4345	4356	53617	4468
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1507	1403	1492	1256	1610	1634	1790	2051	1616	1638	1612	1616	19225	1602
Wireless & wireline originating in Middletown														
PORTLAND	132	136	160	176	171	209	230	254	177	201	168	192	2206	184
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	198	176	180	155	210	187	225	338	50	194	228	198	2339	195
TOTAL 911 CALLS	1837	1718	1836	1587	1991	2030	2245	2643	1843	2033	2008	2006	23777	1981
TOTAL ADMIN. CALLS IN	5867	5381	5638	5122	6189	6445	6661	7671	6432	6320	6016	6091	73833	6153
TOTAL ADMIN. CALLS OUT	2005	2027	2328	2397	2776	2706	2956	3175	2739	2748	2532	2563	30952	2579
TOTAL PHONE CALLS	9709	9126	9802	9106	10956	11181	11862	13489	11014	11101	10556	10660	128562	10714
AVG of Jan and March/day														
													2019	127,979
													2018	127,008
													2017	122,058
													AVG	124,533